

## HENDRICKS SUPERIOR COURTS PROBATION DEPARTMENT



101 W. Marion Street  
Danville, Indiana 46122

**Director**  
R. Todd McCormack

Phone: (317) 745-9264  
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### **PAYMENT OF FEES**

Payment of fees (Fines, Court Costs, Probation User Fees, Survivor Speak Out Fee, Restitution, Substance Abuse Fees, Alcohol Countermeasure Fees, Drug Interdiction Fees, Pauper Attorney Fees, Domestic Violence Prevention Fees, Child Abuse Prevention Fees) may be made at the time of your scheduled appointment with your Probation Officer. If your appointment is scheduled between the hours of 8:00am and 4:00pm, you may pay your fees with cash, money order, or cashier's check (**no personal checks**) at the Clerk's Office, located on the second floor of the Courthouse. If your appointment is after 4:00pm, payment **must** be in the form of a money order or cashier's check made out to **Hendricks County Clerk**. You can give this money order or cashier's check to your Probation Officer, who will forward it to the Clerk's Office.

### **INSTRUCTIONS FOR PAYMENT OF FEES BY MAIL**

All fees paid by mail must be paid with a money order or cashier's check (**no personal checks**).

All of the fees listed above may be mailed to the Clerk's Office at:

**Hendricks County Clerk's Office**  
**P.O. Box 599**  
**Danville, IN 46122**

Money orders and cashier's checks are to be made out to **Hendricks County Clerk**.

Please include the following information with your payment:

- Your name (clearly printed)
- Your case number
- What fees you're paying (fine, Court costs, probation fees, restitution, etc.)
- Your Probation Officer's name

All Court Fees must be paid in full by the date ordered by the Court. All Probation User Fees must be paid in full no later than thirty (30) days prior to your discharge date. If you fail to do so, a Petition and Notice of Probation Violation will be filed with the Court.

If you have any questions regarding payment of fees, contact your Probation Officer.