

RESOLUTION 2016- 11

**A RESOLUTION OF THE BOARD OF COMMISSIONERS
OF HENDRICKS COUNTY, INDIANA
ADOPTING TITLE VI OF THE 1964 CIVIL RIGHTS ACT, DESIGNATING A TITLE VI
COORDINATOR, AND ESTABLISHING TITLE VI GRIEVANCE PROCEDURES**

WHEREAS, the Federal government enacted Title VI of the 1964 Civil Rights Act (Title VI) to prohibit discriminate of the basis of race, color, or national origin, and to ensure that federal financial assistance to local units of government is not used in connection with such discrimination; and

WHEREAS, all persons who come into contact with Hendricks County Government are entitled to receive equal treatment, equal access, equal rights, and equal opportunities without regard to their race, color, or national origin;

WHEREAS, in compliance with the Title VI, the Board of Commissioners of Hendricks County shall name a Title VI Coordinator; and

WHEREAS, in compliance with Title VI, the Board of Commissioners of Hendricks County shall publish notice to the public regarding Title VI;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Hendricks County, Indiana:

The Assistant Engineer is designated as the Title VI Coordinator for Hendricks County.

A notice of the County's commitment to comply with Title VI shall be posted at Hendricks County Government locations and shall be accessible on the County's website at www.co.hendricks.in.us.

The Hendricks County Government Grievance Procedure under Title VI, a copy of which is attached hereto, is adopted as the grievance procedure for addressing complaints alleging discrimination on the basis of race, color, or national origin in the provision of services, activities, programs, or benefits by Hendricks County Government.

In compliance with Federal and State laws as set forth above, the Hendricks County Board of Commissioners resolves to post the required information regarding the Title VI coordinate, notice under Title VI, and the Hendricks County Government Title VI Grievance Procedure on its website and at such other locations as may be determined from time to time.

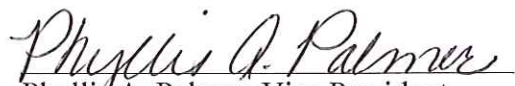
PASSED, APPROVED, AND ADOPTED by the Hendricks County Board of Commissioners this 10th day of May, 2016.



Bob Gentry, President



Matthew D. Whetstone, Member



Phyllis A. Palmer, Vice President



ATTEST: Cinda Kattau



Hendricks County Government Center
355 South Washington Street #209 Danville, Indiana 46122

Phone: (317) 745-9236 • FAX: (317) 745-9416 • TDD: (317) 745-9391

HENDRICKS COUNTY GOVERNMENT
Grievance Procedure
Under
Title VI of the 1964 Civil Rights Act

This Grievance Procedure is established to meet the requirements of Title VI of the 1964 Civil Rights Act ("Title VI"). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of race, color, or national origin, including limited English proficiency, in the provision of services, activities, programs, or benefits by Hendricks County Government. The County's Personnel Policy governs employment-related complaints of such discrimination.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint, will be made available upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

Assistant Engineer, Title VI Coordinator
355 S. Washington Street #209, Danville, IN 46122

Within 15 calendar days after receipt of the complaint, the Assistant Engineer or assigned designee will meet with the complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the meeting, the Assistant Engineer or assigned designee will respond in writing, and where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of Hendricks County Government and offer options for substantive resolution of the complaint.

If the response by the Assistant Engineer or assigned designee does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision within 15 calendar days after receipt of the response to the Hendricks County Board of Commissioners or assigned designee.

Within 15 calendar days after receipt of the appeal, the Hendricks County Board of Commissioners or assigned designee will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the Hendricks County Board of Commissioners or assigned designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints received by the Assistant Engineer or assigned designee, appeals to the Hendricks County Board of Commissioners or assigned designee, and responses from these two offices will be retained by Hendricks County Government for at least three years.