

AGENDA
HENDRICKS COUNTY COUNCIL
Hendricks County Government Center
355 S. Washington Street, Danville, Indiana
June 6, 2017
9:00 A.M.

CALL TO ORDER:

ADOPTION OF AGENDA:

UNFINISHED BUSINESS:

Minutes of May 2, 2017
HC Solid Waste District Construction Loan

NEW BUSINESS:

Jeff Pipkin
Jeremy Weber - Park Potential Personnel Changes
Purdue Extension - Two Appointments to Hendricks County Purdue Extension Advisory Council
Erin Hughes, Human Resources

ADDITIONAL APPROPRIATIONS

<u>DEPARTMENT</u>	<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>REQUESTED</u>	<u>APPROVED</u>
1) Sheriff	1001.10500.000.0105	Elected Sheriff	\$1,298.00	
2) Prosecutor (tabled 5/2)	1001.10815.000.0108	Full Time Deputy Prosecutor	\$30,406.00	
3) Prosecutor	1001.10806.000.0108	Midpoint OSS2	\$1,820.00	
4) Commissioners	1001.36602.000.0135	Reappropriate Refund	\$1,784.00	
5) Commissioner's EDIT	1112.44550.000.0135	Reappropriate Purchase by HRH	\$3,900.00	
6) Health	1159.20221.000.0214	Testing Equipment	\$13,575.00	
7) BASE (Health)	8115.18619.000.0214	Salary (Grant)	\$30,970.00	
8) CRI (Health)	8116.18619.000.0214	Salary (Grant)	\$14,252.00	
9) CRI (Health)	8116.13590.000.0214	FICA & Medicare (Grant)	\$3,427.00	
10) CRI (Health)	8116.13591.000.0214	PERF (Grant)	\$6,631.00	
11) CRI (Health)	8116.13592.000.0214	Group Insurance (Grant)	\$15,942.00	
12) CRI (Health)	8116.13593.000.0214	Unemployment Insurance (Grant)	\$76.00	
13) CRI (Health)	8116.13594.000.0214	Worker's Compensation (Grant)	\$126.00	
14) Vandalia Trail (Park)	8141.30201.000.0156	INDOT Supplement Grant	\$162,596.00	
15) Food and Beverage	1157.90101.000.0102	Loan to HC Solid Waste	\$1,500,000	
16) Solid Waste Construction	4615.41175.000.0136	HCSWD Building Construction	\$1,500,000	

REALLOCATION OF FUNDS

<u>DEPARTMENT</u>	<u>FROM</u>	<u>TO</u>	<u>REQUESTED</u>	<u>APPROVED</u>
1) JDAI DOC Grant	9119.15308.000.0160	9119.33000.000.0160	\$ 300	
2) JDAI DOC Grant	9119.15308.000.0160	9119.44101.000.0160	\$ 4,200	
3) JDAI DOC Grant	91149.32601.000.0160	9119.44101.000.0160	\$ 900	

OTHER COUNCIL BUSINESS:

Status of Funds
State Board of Accounts Called Council Conference

The regular meeting of the Hendricks County Council was called to order by President Eric Wathen on Tuesday May 2, 2017 with the following in attendance: Caleb Brown, Jay Puckett, Mike Rogers, Eric Wathen, David Wyeth, Brad Whicker, Financial Administrator Tami Mitchell, and Auditor Nancy Marsh. The Pledge of Allegiance was led by President Eric Wathen.

IN THE MATTER OF THE AGENDA

It was moved by Caleb Brown and seconded by David Wyeth to adopt the agenda as amended. Motion carried 6-0.

IN THE MATTER OF THE APRIL 4, 2017 MINUTES

It was moved by Brad Whicker and seconded by Jay Puckett that the minutes be approved as submitted. Motion carried 6-0.

**IN THE MATTER OF THE PUBLIC HEARING ON THE FINANCING OF
SOLID WASTE DISTRICT ADMINISTRATION BUILDING**

Financial Consultant Greg Guerrettaz and Attorney Bruce Donaldson presented the Ordinance of the County Council Authorizing the Issuance of General Obligation Bonds for the Purpose of Providing Funds to Construct Certain Improvements and Pay the Cost of Issuance of the Bonds. Councilman Wathen asked about the process and why the request was just now coming to the Council. Mr. Guerrettaz and Mr. Donaldson explained that it was originally going to be a BOT Program (Build, Operate and Transfer) which was an alternative competitive process. When that process was declined the Solid Waste District looked towards traditional borrowing but under a General Obligation Bond and a Revenue Bond, tipping fees were specifically excluded for sources of payment.

Councilman Brown stated that on this project and other smaller financing projects, he was in favor of loaning from existing county funds. Mr. Brown stated his preference would be to loan the Solid Waste District the funding for the administration building if the funds were available and in no way harmed the sound financial status of the county. Mr. Guerrettaz stated that he believed the EDIT Fund was already quite obligated. Councilman Brown stated that the Commissioners had approved Resolution 2017-17 Recommending the Issuance of General Obligation Bonds of the County and Matters Related Thereto to keep the process moving and not cause additional delays.

Councilman Brad Whicker stated he was in favor of the bond process to keep a separation of the county and other quasi-governmental organizations and stated it was not his belief that the county should be in the loan business. Mr. Whicker affirmed that there is no taxpayer obligation except as backup and the bond would be repaid by tipping fees. Councilman Jay Puckett stated that he was in favor of loaning the money from current unappropriated funds at an interest rate competitive with the bond. Mr. Puckett asked for an estimate of fees for the final bond process. Mr. Guerrettaz stated his fee would be in the \$17,000 to \$20,000 range and Mr. Donaldson stated their fee would be in the \$25,000 range but he had done considerable extra work which would be in the range of \$10,000 in additional fees.

Mr. Puckett stated the county would earn approximately \$160,000 in interest and even more based on the proposed 10 year amortization. Solid Waste District President Marcia Lynch stated the board originally was looking at a 10 year term. Mrs. Lynch stated she would like to see the county finance the building and stated the Solid Waste District is very financially solid and has \$800,000 in their Rainy Day Fund.

The legally advertised Public Hearing was opened by President Eric Wathen. There was no comment from the public. It was moved by Jay Puckett and seconded by David Wyeth to close the Public Hearing. Motion Carried 6-0.

It was moved by Brad Whicker to approve Ordinance No. 2017-20 An Ordinance of the Hendricks County Council Authorizing the Issuance of General Obligation Bonds for the Purpose of Providing Funds to Construct Certain Improvements and Pay the Costs of Issuance of the Bonds. Motion died for lack of a second.

Councilman Mike Rogers stated that as a Councilman and a taxpayer he was appalled about the money spent and that the process got this far before it reached the Council for funding. It was stated that all fees are being paid by the Solid Waste District.

It was moved by Caleb Brown and seconded by Jay Puckett to loan the Solid Waste District up to One Million Five Hundred Thousand Dollars (\$1,500,000.00) at an interest rate of no more than 3.5% for a term of 10 years from the Hendricks County Food and Beverage Fund. Motion Carried 5-1 (BW).

IN THE MATTER OF MADD
RECOGNIZING LOCAL LAW ENFORCEMENT

Lael Hill, President of the State Chapter of MADD was present to honor exceptional law enforcement for their commitment to stopping impaired driving. The assembly joined Ms. Hill for a standing ovation for the law enforcement recognized. Ms. Hill stated there were two officers from each of the departments in Plainfield, Avon, Hendricks County and Danville and they were presented certificates.

IN THE MATTER OF HUMAN RESOURCES

Human Resources Administrator Erin Hughes presented job classifications for Sheriff's Department Assistant Division Command of Support Services, Captain, Enforcement Division Commander, Corporal, Enforcement Lieutenant, Enforcement Sergeant, Detective Lieutenant, Detective Sergeant and Investigations Division Commander. It was moved by David Wyeth and seconded by Brad Whicker to approve classifications as presented. Motion carried 6-0.

IN THE MATTER OF APPEALS ON JOB CLASSIFICATIONS

Council President Eric Wathen asked for the Council's pleasure in allowing an appeal process when a job classification was not agreed to by the office administrator. After discussion on the pros and cons, it was the consensus that Ms. Hughes contact Kent Irwin for a quote for providing

this service specifically for appeals. It was the consensus also, that if the requests for this review ballooned, the process may be cancelled.

Ms. Hughes stated that Kent Irwin had provided review training last week. Mr. Puckett asked if all offices were compliant in providing job reviews. Ms. Hughes stated that the Courts and Probation have not provided reviews. Probation Director Susan Bentley stated she was not in the position last year but intended to fully comply with the requested job reviews.

**IN THE MATTER OF THE
PROBATION REQUEST TO PAY ABOVE MIDPOINT**

Susan Bentley, Probation Director, presented a request to hire a replacement probation officer at the required salary per the Indiana Office of Court Services plus an additional 5% for a Master's Degree for a total salary of \$48,046.95. Motion carried 6-0.

IN THE MATTER OF THE EMERGENCY ADDITIONAL APPROPRIATIONS

Prosecutor Pat Baldwin presented a request for a part time deputy prosecutor and a full time deputy prosecutor. Ms. Baldwin stated she is proactive in making plans for funding for a deputy prosecutor should the state eliminate funding for one of the state paid prosecutors who is retiring. It was moved by Caleb Brown and seconded by Brad Whicker to table number 1 until the June meeting. Motion carried 6-0. It was moved by Jay Puckett and seconded by Brad Whicker to approve number 2 in the amount of \$7,602.00. Motion carried 6-0. It was moved by David Wyeth and seconded by Mike Rogers to approve number 3 in the amount of \$2,218.00 and number 4 in the amount of \$2,218. Motion carried 6-0. It was moved by Jay Puckett and seconded by Brad Whicker to approve number 5 in the amount of \$92,500.00. Motion carried 6-0. It was moved by Jay Puckett and seconded by Mike Rogers to approve number 6 in the amount of \$659,254; number 7 in the amount of \$36,000; number 8 in the amount of \$3,000; number 9 in the amount of \$5,570; number 10 in the amount of \$15,200; number 11 in the amount of \$1,030; number 12 in the amount of \$15,000; number 13 in the amount of \$20,800; number 14 in the amount of \$5,806; number 15 in the amount of \$97,594; number 16 in the amount of \$3,221; number 17 in the amount of \$112; number 18 in the amount of \$1,126; number 19 in the amount of \$18,099; and number 20 in the amount of \$700,000. Motion carried 6-0.

IN THE MATTER OF THE PARKS

Park Director Jeremy Weber gave an update on the Russell Property. Mr. Weber stated the Park Board understood the package offered was a starting point for negotiations but that was not the case the amount the seller offered is firm. The property is now on the market.

IN THE MATTER OF THE REALLOCATIONS OF FUNDS

It was moved by Brad Whicker and seconded by Caleb Brown to approve number 1 in the amount of \$1,190 and number 2 in the amount of \$1,500. Motion carried 6-0.

IN THE MATTER OF THE STATUS OF FUNDS

Auditor Nancy Marsh presented the Status of Funds report for the Council's review. Auditor Marsh stated the county's May payment, received this morning, was \$180,645.

IN THE MATTER OF ADJOURNMENT

There being no further business to come before the Council, upon motion made by Brad Whicker seconded by David Wyeth and carried 6-0, the meeting was adjourned Tuesday, May 2, 2017 at 10:40 to be followed by a Benefit's Committee Meeting at 11:00 a.m.

Submitted,
Nancy L. Marsh

Caleb M. Brown

(Absent 5/2/17)

Larry R. Hesson

Jay R. Puckett

Michael C. Rogers

Eric Wathen

Brad Whicker

David Wyeth

ATTEST:

Nancy L. Marsh, Auditor
Hendricks County Auditor

HENDRICKS COUNTY COUNCIL

RESOLUTION NO. _____

**DECLARATORY RESOLUTION OF THE HENDRICKS COUNTY COUNCIL
DESIGNATING ADDITIONAL ACREAGE IN 70 WEST COMMERCE BUSINESS
PARK AS AN ECONOMIC REVITALIZATION AREA**

WHEREAS, the Hendricks County Council of Hendricks County, Indiana adopted a Tax Abatement Procedures Ordinance on October 7, 1997; and

WHEREAS, Indiana Code 6-1.1-12.1 allows an abatement of property taxes attributable to the redevelopment or rehabilitation of real property and the installation of new manufacturing equipment, new logistical distribution equipment, new research and development equipment, and new information technology equipment in economic revitalization areas; and

WHEREAS, Indiana Code 6.1.1-12.1-2 empowers the Hendricks County Council to designate revitalization areas;

WHEREAS, the Hendricks County Council has reviewed and informed itself about the status of the real estate described and depicted in Exhibit A attached hereto and made a part hereof by this reference (the "Real Estate");

WHEREAS, the Real Estate is located within the jurisdiction of the County Council for purposes set forth in Indiana Code 6-1.1-12.1-2;

WHEREAS, the County Council has determined that the Real Estate has become undesirable for, or impossible of, normal development and occupancy, and otherwise meets the definition of an economic revitalization area as that term is defined at Indiana Code 6-1.1-12.1-1;

WHEREAS, the declaration and designation of the Real Estate as an economic revitalization area and the allowance of deductions from the assessed value of new manufacturing equipment, new logistical distribution equipment, and new information technology equipment, new research and development equipment, and the redevelopment or rehabilitation of real property installed, constructed, or improved thereon, will encourage the development and improvement of the Real Estate:

NOW THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF HENDRICKS COUNTY, INDIANA, AS FOLLOWS:

1. Declaration of Economic Revitalization Area. It is hereby declared by the Hendricks County Council that the real estate described in Exhibit A, attached hereto and made a part hereof, is, and shall hereafter be, deemed an "Economic Revitalization Area" as that phrase is used and intended under the provision of Indiana Code Sections 6-1.1-12.1-1 et seq.

Resolution: _____

Date: _____

Page 2

2. New Manufacturing Equipment, New Logistical Distribution Equipment, New Information Technology Equipment, or New Research and Development Equipment. Deductions from the assessed value of new manufacturing equipment, new logistical distribution equipment, new information technology equipment, or new research and development equipment installed in the economic revitalization area established by this Resolution shall be allowed over a ten (10) year deduction period as finally determined by a confirmatory resolution of the County Council upon receipt from time to time of a Taxpayer's Statement of Benefits as contemplated by Indiana Code 6-1.1-12.1.

3. Real Property and Improvements. Deductions from the assessed value of development or rehabilitation of real property, be it speculative or otherwise, in the economic revitalization established by this Resolution shall be allowed over a ten (10) year deduction period as finally determined by a confirmatory resolution of the County Council upon receipt from time to time of a Taxpayer's Statement of Benefits, as contemplated by Indiana Code 6-1.1-12.1.

4. Compliance with Applicable Resolution and Statutes. It is hereby declared by the County Council of Hendricks County, Indiana that any application for abatement must comply in all respects with the Tax Abatement Procedure Resolution _____

Ordinance No. 97-37 adopted October 7, 1997 and all governing Indiana statutes.

BE IT ALSO RESOLVED by the County Council, that there shall be published notice of the adoption and substance of this Resolution in accordance with Ind. Code 5-3-1, which notice shall name a date for the public hearing on the designation of the Real Estate as an economic revitalization area and that at the conclusion of the public hearing the County Council may take final action on such matters.

Adopted this 6th day of June 2017 by the following vote:

AYE

NAY

Caleb M. Brown

Caleb M. Brown

Larry R. Hesson

Larry R. Hesson

Resolution: _____

Date: _____

Page 2

Jay R. Puckett

Jay R. Puckett

Michael C. Rogers

Michael C. Rogers

Eric Wathen

Eric Wathen

Brad Whicker

Brad Whicker

David Wyeth

David Wyeth

ATTEST:

Nancy L. Marsh, Auditor

Nancy Marsh

From: Jeff Pipkin <jeff@hcedp.org>
Sent: Tuesday, May 16, 2017 3:06 PM
To: Nancy Marsh
Subject: Sunbeam ERA
Attachments: Declaration for ERA.docx; Kilgard PLAT OF SURVEY.pdf; Recent Acquisitions at I70 West.jpg

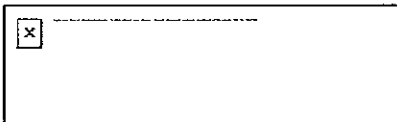
Nancy,

I hope you are doing well.

Attached is a declaratory resolution for the upcoming ERA that Sunbeam would like to establish. Please let me know if there needs to be any changes. Also attached is a map of the areas in question and a ALTA survey for the Kilgard property. I am working on getting a legal description for all of this. Do you know if the ALTA Survey would serve as a legal description for that piece of the ERA?

Best regards,

Jeff



Jeff Pipkin
Executive Director
Hendricks County Economic Development Partnership
5250 E. U.S. Hwy 36, Suite 1101
Avon, Indiana 46123
317-745-2400
317-268-2024 cell
jeff@hcedp.org
www.hcedp.org
[LinkedIn](#)

Exhibit A

1. Erwin Legal Description
2. Archer Legal Description
3. McCain Legal Description
4. Kilgard Legal Description within Deed and ALTA Survey.

Erwin Parcel Legal Description

Land Description

A part of the Northwest Quarter and Northeast Quarter of Section 26, Township 14 North, Range 1 West, Hendricks County, Indiana, more particularly described as follows: Beginning at a stone marking the Southeast corner of said Northwest Quarter Section; thence North 89 degrees 43 minutes 55 seconds (basis of bearings being the South line of said Northwest Quarter Section, bearing North 89 degrees 43 minutes 19 seconds East) along the South line of said Northeast Quarter Section a distance of 33.00 feet; thence North 00 degrees 39 minutes 04 seconds West, parallel with the East line of said Northwest Quarter Section a distance of 660.00 feet; thence South 89 degrees 43 minutes 55 seconds West a distance of 33.00 feet to said East line; thence North 00 degrees 39 minutes 04 seconds West along the East line thereof a distance of 675.35 feet to the Northeast corner of the Southeast Quarter of said Northwest Quarter Section; thence South 89 degrees 36 minutes 47 seconds West along the North line thereof a distance of 1329.56 feet to the Northwest corner thereof; thence South 00 degrees 53 minutes 03 seconds East along the West line thereof a distance of 676.50 feet to the South line of property as described to Archer in Instrument Number 200923375 and recorded in the Office of the Recorder of Hendricks County, Indiana; thence South 89 degrees 41 minutes 52 seconds West along the South line thereof a distance of 1323.00 feet to the West line of said Northwest Quarter Section; thence South 00 degrees 47 minutes 01 seconds East along the West line thereof a distance of 50.00 feet to the North line of Minor Plat No. 0044-1/08 and recorded as Instrument 200905762; thence North 89 degrees 44 minutes 26 seconds East along the North line thereof a distance of 350.00 feet; thence South 12 degrees 22 minutes 41 seconds West along the East line thereof a distance of 219.20 feet to the Northeast corner of Minor Plat No. 93 and recorded in Plat Book 10, Page 91; thence South 00 degrees 55 minutes 13 seconds East along the East line thereof a distance of 391.81 feet to the South line of said Northwest Quarter Section; thence North 89 degrees 43 minutes 19 seconds East along the South line thereof a distance of 2347.28 feet to the Point of Beginning. Containing 56.77 acres, more or less.

Archer East 10 Acre Parcel Legal Description

A part of the Southwest Quarter of the Northwest Quarter of Section 26, Township 14 North, Range 1 West of the Second Principal Meridian, Hendricks County, Indiana and being part of the property as described in a deed to Archer and recorded as Instrument No. 200923375 in the Office of the Recorder of Hendricks County, Indiana, being more particularly described as follows:

Beginning at the Northeast corner of said Quarter Section; thence South along the East line of said Quarter Section a distance of 676.5 feet to the South line of said Archer parcel; thence West along the South line thereof a distance of 662.45 feet; thence North a distance of 676.5 feet to the North line thereof; thence East along the North line thereof a distance of 662.84 feet to the Point of Beginning, containing 10.3 acres, more or less.

Proposed parcel being a portion of McCain (M.R. 201, Pg. 166)

Part of the Northeast Quarter of Section 26, Township 14 North, Range 1 West, Hendricks County, Indiana, being described as follows:

Commencing at a Stone marking the Southwest Corner of said Northeast Quarter; thence North 89 degrees 43 minutes 55 seconds East along the South line thereof a distance of 33.00 feet to the Point of Beginning; thence North 00 degrees 39 minutes 04 seconds West parallel with the West line thereof a distance of 660.00 feet; thence South 89 degrees 43 minutes 55 seconds West a distance of 33.00 feet to the West line thereof; thence North 00 degrees 39 minutes 04 seconds West along the West line thereof a distance of 675.35 feet to the Northwest Corner of the Southwest Quarter of said Northeast Quarter Section; thence North 89 degrees 36 minutes 47 seconds East a distance of 824.97 feet to the East line of a parcel as described in a Warranty Deed to McCain and recorded in M.R. 201, Page 166 in the Office of the Recorder of Hendricks County, Indiana; thence South 00 degrees 39 minutes 04 seconds East along the East line thereof a distance of 1337.06 feet to the South line of said Northeast Quarter Section; thence South 89 degrees 43 minutes 55 seconds West along the South line thereof a distance of 791.98 feet to the Point of Beginning, containing 24.81 acres, more or less.

DULY ENTERED
FOR TAXATION

SEP 17 2012

Cinda Kattaw
AUDITOR HENDRICKS COUNTY



201223829

THERESA D LYNCH
HENDRICKS COUNTY RECORDER
09/17/2012 09:16:33AM



ORIGINAL

State of Indiana

FHA Case No.: 151-799606

007-335412-100011

SPECIAL WARRANTY DEED

THIS INDENTURE WITNESSETH: Secretary of Housing and Urban Development, or his successors, party of the first part, and his/her/their heirs and assigns, party(ies) of the second part (hereinafter called "Grantor"), conveys and specially warrants against all persons claiming by, through, or under him to Dale Kilgard and Todd Kilgard, (hereinafter called "Grantee") for and in consideration of Ten Dollars (\$10.00) and other valuable considerations, the receipt thereof is hereby acknowledged, the following described real estate in the State of Indiana, County of Hendricks, to-wit:

A part of the Northeast Quarter of the Northwest Quarter of Section 35, Township 14 North, Range 1 West of the Second Principal Meridian in Liberty Township, Hendricks County, Indiana, and being more particularly described as follows, to-wit:

Commencing at a stone found marking the Northwest corner of said Quarter Section; thence East 1086 feet on and along the North line of said Quarter Section to the point of beginning of this description; thence South 210 feet parallel to the West line of said Quarter Section; thence East 160 feet; thence North 210 feet to a point on the North line of said Quarter Section; thence West 160 feet on and along the North line of said Quarter Section to the point of beginning. Hendricks County Records. Subject to all liens, encumbrances and easements of record.

Parcel Number: 32-14-35-100-011.000-013

Property Address: 1217 E County Rd 1000 S, Clayton, IN 46118

✶ Tax Mailing Address: 1217 E County Rd 1000 S, Clayton, IN 46118

Grantee Address: 1217 E County Rd 1000 S, Clayton, IN 46118

THIS DEED IS NOT TO BE EFFECTIVE UNTIL 09/12/12.

BEING the same property acquired by the Grantor pursuant to the provisions of the National Housing Act, as amended (12 USC 1701 et seq.) and the Department of Housing and Urban Development Act (79 Stat. 667).

SUBJECT to all covenants, restrictions, reservations, easements, conditions and rights appearing of record; and SUBJECT to any state of facts an accurate survey would show.

GRANTOR certifies that he acts in his capacity as agent for the United States of America and that no Gross Income Tax is due or payable in respect to any transfer made by this deed.

The undersigned has set his hand and seal as the authorized agent for and on behalf of the said Secretary of Housing and Urban Development under authority and by virtue of the delegation of authority published at 70 FR 43, 171 (July 26, 2005).

Buyer(s) Acknowledgement

Dale Kilgard
Dale Kilgard

Todd Kilgard
Todd Kilgard

ALTA / NSPS LAND TITLE SURVEY

1217 E. CR 1000 S.

Clayton, IN

SEA Group.
 Land Surveys - Civil Design
 444 Cyclops Drive, Clay City, IN 47527
 Phone: 317.746.3333 Fax: 317.746.3333
 www.sea-group.com

1217 E. CR 1000 S.
 Clayton, IN

PROJECT LOCATED IN:
 SECTION 35 - TOWNSHIP 14 NORTH - RANGE 11 WEST
 LIBERTY TOWNSHIP, HENRICKS COUNTY

**ALTA NSPS
 LAND TITLE SURVEY**

PREPARED FOR:
 SUEDE A. F. HENRICKS, INC.
 Indianapolis, IN 46209

DATE & TIME: 08/11/2010

DATE	TIME
08/11/2010	10:00 AM

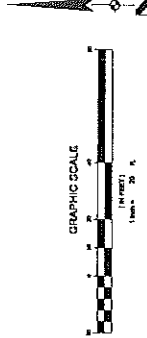
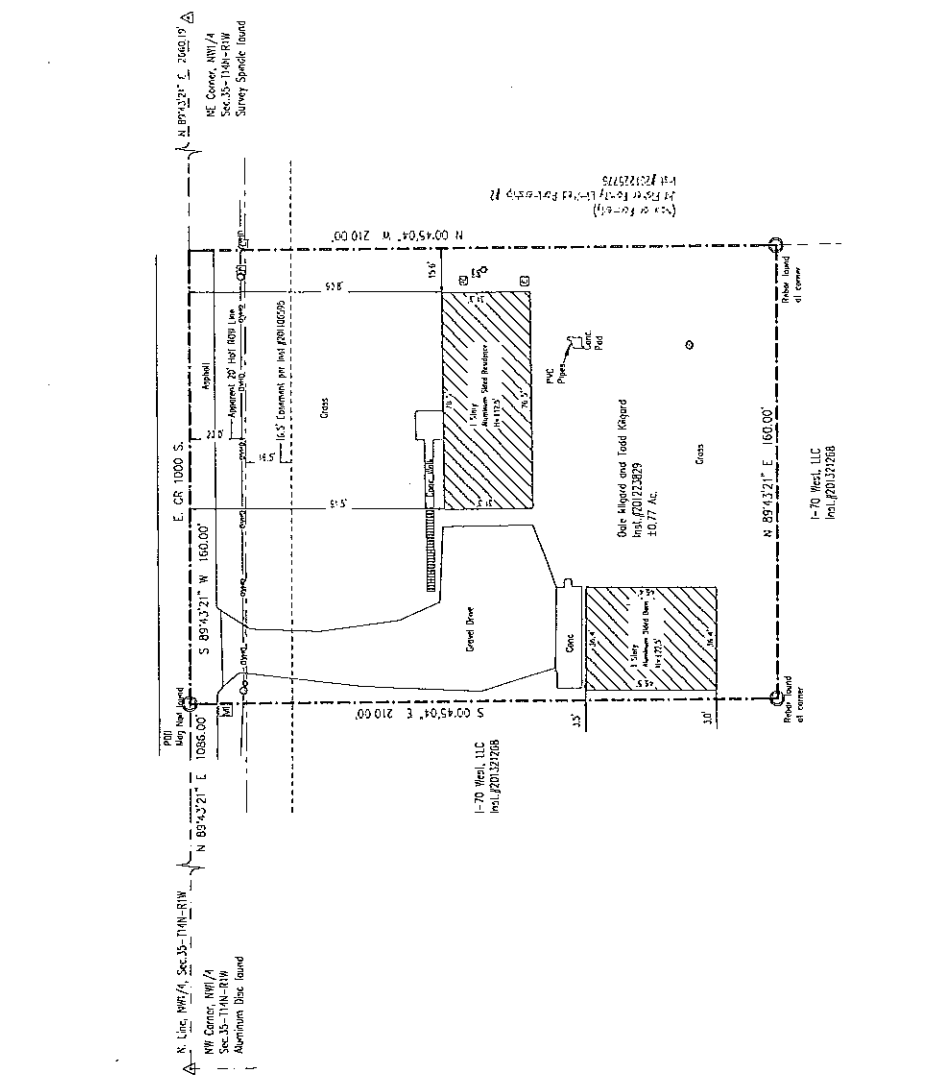
DRAWING LEGEND

1	1/4" = 1' (AS SHOWN)
2	1/4" = 1' (AS SHOWN)
3	1/4" = 1' (AS SHOWN)
4	1/4" = 1' (AS SHOWN)
5	1/4" = 1' (AS SHOWN)
6	1/4" = 1' (AS SHOWN)
7	1/4" = 1' (AS SHOWN)
8	1/4" = 1' (AS SHOWN)
9	1/4" = 1' (AS SHOWN)
10	1/4" = 1' (AS SHOWN)
11	1/4" = 1' (AS SHOWN)
12	1/4" = 1' (AS SHOWN)
13	1/4" = 1' (AS SHOWN)
14	1/4" = 1' (AS SHOWN)
15	1/4" = 1' (AS SHOWN)
16	1/4" = 1' (AS SHOWN)
17	1/4" = 1' (AS SHOWN)
18	1/4" = 1' (AS SHOWN)
19	1/4" = 1' (AS SHOWN)
20	1/4" = 1' (AS SHOWN)
21	1/4" = 1' (AS SHOWN)
22	1/4" = 1' (AS SHOWN)
23	1/4" = 1' (AS SHOWN)
24	1/4" = 1' (AS SHOWN)
25	1/4" = 1' (AS SHOWN)
26	1/4" = 1' (AS SHOWN)
27	1/4" = 1' (AS SHOWN)
28	1/4" = 1' (AS SHOWN)
29	1/4" = 1' (AS SHOWN)
30	1/4" = 1' (AS SHOWN)
31	1/4" = 1' (AS SHOWN)
32	1/4" = 1' (AS SHOWN)
33	1/4" = 1' (AS SHOWN)
34	1/4" = 1' (AS SHOWN)
35	1/4" = 1' (AS SHOWN)
36	1/4" = 1' (AS SHOWN)
37	1/4" = 1' (AS SHOWN)
38	1/4" = 1' (AS SHOWN)
39	1/4" = 1' (AS SHOWN)
40	1/4" = 1' (AS SHOWN)
41	1/4" = 1' (AS SHOWN)
42	1/4" = 1' (AS SHOWN)
43	1/4" = 1' (AS SHOWN)
44	1/4" = 1' (AS SHOWN)
45	1/4" = 1' (AS SHOWN)
46	1/4" = 1' (AS SHOWN)
47	1/4" = 1' (AS SHOWN)
48	1/4" = 1' (AS SHOWN)
49	1/4" = 1' (AS SHOWN)
50	1/4" = 1' (AS SHOWN)
51	1/4" = 1' (AS SHOWN)
52	1/4" = 1' (AS SHOWN)
53	1/4" = 1' (AS SHOWN)
54	1/4" = 1' (AS SHOWN)
55	1/4" = 1' (AS SHOWN)
56	1/4" = 1' (AS SHOWN)
57	1/4" = 1' (AS SHOWN)
58	1/4" = 1' (AS SHOWN)
59	1/4" = 1' (AS SHOWN)
60	1/4" = 1' (AS SHOWN)
61	1/4" = 1' (AS SHOWN)
62	1/4" = 1' (AS SHOWN)
63	1/4" = 1' (AS SHOWN)
64	1/4" = 1' (AS SHOWN)
65	1/4" = 1' (AS SHOWN)
66	1/4" = 1' (AS SHOWN)
67	1/4" = 1' (AS SHOWN)
68	1/4" = 1' (AS SHOWN)
69	1/4" = 1' (AS SHOWN)
70	1/4" = 1' (AS SHOWN)
71	1/4" = 1' (AS SHOWN)
72	1/4" = 1' (AS SHOWN)
73	1/4" = 1' (AS SHOWN)
74	1/4" = 1' (AS SHOWN)
75	1/4" = 1' (AS SHOWN)
76	1/4" = 1' (AS SHOWN)
77	1/4" = 1' (AS SHOWN)
78	1/4" = 1' (AS SHOWN)
79	1/4" = 1' (AS SHOWN)
80	1/4" = 1' (AS SHOWN)
81	1/4" = 1' (AS SHOWN)
82	1/4" = 1' (AS SHOWN)
83	1/4" = 1' (AS SHOWN)
84	1/4" = 1' (AS SHOWN)
85	1/4" = 1' (AS SHOWN)
86	1/4" = 1' (AS SHOWN)
87	1/4" = 1' (AS SHOWN)
88	1/4" = 1' (AS SHOWN)
89	1/4" = 1' (AS SHOWN)
90	1/4" = 1' (AS SHOWN)
91	1/4" = 1' (AS SHOWN)
92	1/4" = 1' (AS SHOWN)
93	1/4" = 1' (AS SHOWN)
94	1/4" = 1' (AS SHOWN)
95	1/4" = 1' (AS SHOWN)
96	1/4" = 1' (AS SHOWN)
97	1/4" = 1' (AS SHOWN)
98	1/4" = 1' (AS SHOWN)
99	1/4" = 1' (AS SHOWN)
100	1/4" = 1' (AS SHOWN)

VICINITY MAP - NOT TO SCALE

APPROVED BY: JMW
DATE: 08/11/2010
DATE OF LAST FIELD WORK: 08/11/2010
DATE PLOTTED: 08/11/2010
REFERENCE #: C16-1709
PROJECT NUMBER: C16-201
SHOOT NUMBER: 1 of 1

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15



SYMBOL LEGEND

1	1/4" = 1' (AS SHOWN)
2	1/4" = 1' (AS SHOWN)
3	1/4" = 1' (AS SHOWN)
4	1/4" = 1' (AS SHOWN)
5	1/4" = 1' (AS SHOWN)
6	1/4" = 1' (AS SHOWN)
7	1/4" = 1' (AS SHOWN)
8	1/4" = 1' (AS SHOWN)
9	1/4" = 1' (AS SHOWN)
10	1/4" = 1' (AS SHOWN)
11	1/4" = 1' (AS SHOWN)
12	1/4" = 1' (AS SHOWN)
13	1/4" = 1' (AS SHOWN)
14	1/4" = 1' (AS SHOWN)
15	1/4" = 1' (AS SHOWN)
16	1/4" = 1' (AS SHOWN)
17	1/4" = 1' (AS SHOWN)
18	1/4" = 1' (AS SHOWN)
19	1/4" = 1' (AS SHOWN)
20	1/4" = 1' (AS SHOWN)
21	1/4" = 1' (AS SHOWN)
22	1/4" = 1' (AS SHOWN)
23	1/4" = 1' (AS SHOWN)
24	1/4" = 1' (AS SHOWN)
25	1/4" = 1' (AS SHOWN)
26	1/4" = 1' (AS SHOWN)
27	1/4" = 1' (AS SHOWN)
28	1/4" = 1' (AS SHOWN)
29	1/4" = 1' (AS SHOWN)
30	1/4" = 1' (AS SHOWN)
31	1/4" = 1' (AS SHOWN)
32	1/4" = 1' (AS SHOWN)
33	1/4" = 1' (AS SHOWN)
34	1/4" = 1' (AS SHOWN)
35	1/4" = 1' (AS SHOWN)
36	1/4" = 1' (AS SHOWN)
37	1/4" = 1' (AS SHOWN)
38	1/4" = 1' (AS SHOWN)
39	1/4" = 1' (AS SHOWN)
40	1/4" = 1' (AS SHOWN)
41	1/4" = 1' (AS SHOWN)
42	1/4" = 1' (AS SHOWN)
43	1/4" = 1' (AS SHOWN)
44	1/4" = 1' (AS SHOWN)
45	1/4" = 1' (AS SHOWN)
46	1/4" = 1' (AS SHOWN)
47	1/4" = 1' (AS SHOWN)
48	1/4" = 1' (AS SHOWN)
49	1/4" = 1' (AS SHOWN)
50	1/4" = 1' (AS SHOWN)
51	1/4" = 1' (AS SHOWN)
52	1/4" = 1' (AS SHOWN)
53	1/4" = 1' (AS SHOWN)
54	1/4" = 1' (AS SHOWN)
55	1/4" = 1' (AS SHOWN)
56	1/4" = 1' (AS SHOWN)
57	1/4" = 1' (AS SHOWN)
58	1/4" = 1' (AS SHOWN)
59	1/4" = 1' (AS SHOWN)
60	1/4" = 1' (AS SHOWN)
61	1/4" = 1' (AS SHOWN)
62	1/4" = 1' (AS SHOWN)
63	1/4" = 1' (AS SHOWN)
64	1/4" = 1' (AS SHOWN)
65	1/4" = 1' (AS SHOWN)
66	1/4" = 1' (AS SHOWN)
67	1/4" = 1' (AS SHOWN)
68	1/4" = 1' (AS SHOWN)
69	1/4" = 1' (AS SHOWN)
70	1/4" = 1' (AS SHOWN)
71	1/4" = 1' (AS SHOWN)
72	1/4" = 1' (AS SHOWN)
73	1/4" = 1' (AS SHOWN)
74	1/4" = 1' (AS SHOWN)
75	1/4" = 1' (AS SHOWN)
76	1/4" = 1' (AS SHOWN)
77	1/4" = 1' (AS SHOWN)
78	1/4" = 1' (AS SHOWN)
79	1/4" = 1' (AS SHOWN)
80	1/4" = 1' (AS SHOWN)
81	1/4" = 1' (AS SHOWN)
82	1/4" = 1' (AS SHOWN)
83	1/4" = 1' (AS SHOWN)
84	1/4" = 1' (AS SHOWN)
85	1/4" = 1' (AS SHOWN)
86	1/4" = 1' (AS SHOWN)
87	1/4" = 1' (AS SHOWN)
88	1/4" = 1' (AS SHOWN)
89	1/4" = 1' (AS SHOWN)
90	1/4" = 1' (AS SHOWN)
91	1/4" = 1' (AS SHOWN)
92	1/4" = 1' (AS SHOWN)
93	1/4" = 1' (AS SHOWN)
94	1/4" = 1' (AS SHOWN)
95	1/4" = 1' (AS SHOWN)
96	1/4" = 1' (AS SHOWN)
97	1/4" = 1' (AS SHOWN)
98	1/4" = 1' (AS SHOWN)
99	1/4" = 1' (AS SHOWN)
100	1/4" = 1' (AS SHOWN)

CLIENTS/PLANNERS: Sue A. F. Henricks, Inc., 1217 E. CR 1000 S., Clayton, IN 47527. The client has provided the information necessary to prepare this survey. The client is responsible for the accuracy of the information provided.

DATE: 08/11/2010

PROJECT: ALTA / NSPS LAND TITLE SURVEY

DESCRIPTION: This is an ALTA / NSPS Land Title Survey of the property located at 1217 E. CR 1000 S., Clayton, IN 47527. The survey shows the boundaries of the property, the location of the structures, and the location of the easements. The survey also shows the location of the adjacent properties and the location of the public roads.

SCOPE OF WORK: The scope of work includes the following:

- 1. To determine the boundaries of the property.
- 2. To determine the location of the structures.
- 3. To determine the location of the easements.
- 4. To determine the location of the adjacent properties.
- 5. To determine the location of the public roads.

ASSUMPTIONS: The following assumptions were made in preparing this survey:

- 1. The information provided by the client is accurate.
- 2. The survey was conducted in accordance with the standards of the profession.
- 3. The survey was conducted in accordance with the standards of the state.

DISCLAIMER: The surveyor is not responsible for the accuracy of the information provided by the client. The surveyor is only responsible for the accuracy of the information provided by the surveyor.

Nancy Marsh

Subject: FW: Hendricks County Parks ad hoc finance committee meeting report
Attachments: Ad Hoc Finance Committee report - 05-18-17 meeting.docx

From: Paul Miner [mailto:miner.roads@gmail.com]
Sent: Wednesday, May 24, 2017 3:09 PM
To: Nancy Marsh
Cc: Greg Guerrettaz; Tina Jezierski; Jeremy Weber; Linda L. Brunner
Subject: Hendricks County Parks ad hoc finance committee meeting report

Dear County Council:

Park superintendent Jeremy Weber and I met recently with county financial adviser Greg Guerrettaz and State Bank of Lizton president Mike Baker to discuss strategies for securing funding for Hendricks County Parks' immediate and long-term goals.

I have attached a summary of our meeting. Please note where I mention rewriting our Vision Statement (second paragraph). Greg advised that this rewrite should match up with our five-, 10- and 20-year project goals. Greg has worked with other county parks departments across Indiana.

It was both a productive and illuminating meeting and Jeremy and I left encouraged and with clear ideas of how next to proceed.

Greg has volunteered his advice for the time being -- advice that is deeply appreciated. We anticipate a subsequent meeting.

Paul Miner
President
Hendricks County Park Board

Ad Hoc Finance Committee

05-18-17 meeting report

Present: Greg Guerrettaz, Charlie Joyce, Mike Baker, Jeremy Weber, Paul Miner

Greg has reviewed a list of parks department financing ideas that we had assembled. Some are not possible or cannot be implemented now, but some merit pursuing.

We must review and rewrite our Vision Statement. (See current statements below)

We will send Greg our Capital Improvement Plan for review.

Park impact fees – considered #1; politically palatable; we need to find a starting fee level; will have to be studied by professionals.

We need to factor in ongoing maintenance.

Tourism economic impact – we need a study on out-of-county visitor – how do we make that car become a dollar – Jeremy is lining up a license plate study

Will the county seed a campgrounds adjacent to a county park with CEDIT funds? A campground would capture tourist dollars.

Avon is served by West Central Conservancy District and Indianapolis Water – we need to review their five-year plans and then contact them regarding bringing sanitary sewer and water infrastructure to W.S. Gibbs Memorial Park.

Park permit fee – we need to explore – would require county council approval.

We've not entertained a parking fee – Greg recommended it.

Bond issue – county can do it, according to Greg; but county won't support it, according to Council.

An interlocal agreement with Morgan County involving commercial development would enable a TIF district and cover the costs for a connecting trail to Sodalis.

Mission Statement:

"To lead in protecting, developing, and connecting natural and historic recreation areas through implementing the highest conservation and environmental standards and enhancing quality of life, impacting economic development, and promoting a sustainable future."

Vision Statement:

"To provide outstanding natural environments for all citizens to enjoy and learn."

PURDUE EXTENSION

Hendricks County Extension Advisory Board

2017 Officers

Adriann Young
President

Eric Wornhoff
Vice President

Martha Rardin
Secretary

Board Members

John Anderson

Bridgette Collins

Lenn Detwiler

Andrea Flood

Margaret Gladden

Dick Hettenvan

Rosie Lenihan

Bramma Shores

*Kirsten Thomas-
Garrott*

Jeff Thompson

Purdue Extension of
Hendricks County
1900 E. Main Street
Danville, IN 46122
317-745-9260

The Purdue Extension Service of Hendricks County has a rich history in agriculture, 4-H Youth, and strengthening families through leadership, nutrition, and financial management. As you are aware, this is made possible by volunteers in the community who help guide the process. On behalf of the Hendricks County Purdue Extension Advisory Board we are asking for 2 representatives of your organization to serve on the *Hendricks County Purdue Extension Advisory Council*.

Purpose of the Extension Advisory Council:

The purpose of the Council is to serve as the advisory body for the Hendricks County Cooperative Extension Service. The Council shall have three major fields of responsibility:

- a. To serve in an advisory capacity in over-all Extension program planning for the County
- b. Attend the Annual Purdue Extension Advisory Council Meeting
- c. To elect members of the County Extension Advisory Board

Membership to the Advisory Council is obtained in three different ways:

1. Each Extension organization or Extension special interest group may select two of its members to serve as a member of the Council. These groups include:

Master Gardeners	Hendricks County Beef Cattle Assoc.
Extension Homemakers	Hendricks County Pork Producers
4-H Youth	Hendricks County Dairy Producers
Leadership Hendricks County	Hendricks County Bluebird Society
Hendricks College Network	
2. Each county or community organization which has an interest in Extension education may be invited to select two of its members to serve on the Council. These groups include:

Hendricks County Farm Bureau, Inc.	Hendricks Regional Health YMCA
Hendricks County Soil & Water	Hendricks Power
Hendricks Regional Health	Hendricks County Food Pantry Coalition
State Bank of Lizton	Hendricks County Parks Department
North Salem State Bank	Hendricks County Bank
Hendricks County Commissioners	Sycamore Services, Inc.
Hendricks County Council	All Hendricks County Public Libraries
Hendricks County Community Foundation	
Hendricks County Economic Development Partnership	
Hendricks County Health Foundation, Inc. (WIC)	
All Hendricks County Public School Corporations	
All Accredited Hendricks County Private Schools	

3. The County Purdue Extension Advisory Board may appoint a number of individuals to the Advisory Council (these individuals are to be appointed because of special qualifications, abilities, and interest in the Extension program, and they can be expected to become valuable members of the Council.)

Roles & Responsibilities of Hendricks County Purdue Extension Advisory Council members:

1. The Council shall have at least one meeting each year. This meeting shall be known as the Annual Extension Advisory Council Meeting and shall be held in November of each year. The details of the meeting shall be arranged by the County Extension Board.
2. A quorum of the Council shall consist of the members present.
3. Officers of the Hendricks County Purdue Extension Advisory Board shall also serve as officers of the Hendricks County Purdue Extension Advisory Council.

What we need from you:

1. Identify two individuals to represent your organization to serve on the Hendricks County Purdue Extension Advisory Council.
2. Submit their names on the enclosed form and return it in the self-addressed stamped envelope by **June 30, 2017** so they may receive an invitation to the 2017 Hendricks County Purdue Extension Annual Meeting on **November 8, 2017 at 7:00AM** at the Purdue Extension Office of Hendricks County located on the Hendricks County 4-H Fairgrounds and Conference Complex.

What are the expectations of the individuals you recommend?

1. Attend Annual Extension Advisory Council Meeting on November 8, 2017
2. Provide input on potential programming and/or audiences for Purdue Extension-Hendricks County

Thank you for your time and consideration in helping us strengthen the Purdue Extension programming in Hendricks County. If you have any questions, please contact me and I will be happy to assist you.

Sincerely,



Adriann Young
President
Hendricks County Extension Board

Enclosures

cc: Beth Switzer, County Extension Director, Purdue Extension of Hendricks County



Hendricks County
Purdue Extension Advisory Council
Membership Form
2017

Organization Information

Organization Name: Hendricks County Council

Contact person for the organization: _____

Phone number: _____ Email address: _____

Mailing address for the organization: _____

Your Organization's Representatives to the Purdue Extension Advisory Council:

Representative #1:

1) Name: _____

2) Mailing address: _____

3) Phone number: _____ Email address: _____

Representative #2:

1) Name: _____

2) Mailing address: _____

Phone number: _____ Email address: _____

Memo

To: Hendricks County Council

From: Erin Hughes, Human Resources

Date: May 30, 2017

Re: Job Description & Offer of Services

Items for discussion at your meeting Tuesday:

1. The Prosecutor has created one job description. This position has not had a job description in the past. I have reviewed the following job description and recommend the classification below:
 - Legal Assistant/Investigations **Rank:** OSS 3 **FLSA:** Non-Exempt
In the past, this has not been ranked Budget Number- 10822
2. I emailed the Council a copy of the Offer for Services from Waggoner, Irwin, Scheele & Associates. How would you like for me to proceed with the contract?

Hendricks County
Job Description

Title: Legal Assistant/Investigations

FLSA Status: Non-Exempt

Department: Prosecutor

Pay Band: OSS 3

Supervisor: Prosecutor, Investigator
Chief Deputy Prosecutor

Date Prepared: 03/01/2017

Date Approved:

PURPOSE OF POSITION:

Incumbent serves as administrative support to the Prosecutor's Criminal Investigator.

ESSENTIAL FUNCTIONS:

- Review files to determine what evidence needs to be requested.
- Request evidence-determine department and whom to contact. Contact by the appropriate means, maintain contact information, and follow rules for each department regarding evidence.
- Log all new received evidence and place it on the shared drive. (Explicit evidence needs to be noted as such, and logged to the vault).
- Copy, file and/or distribute evidence. Copy CD/DVD's, or any digital materials.
- Review videos to confirm they do play and will play on available equipment provided for prosecutor's/staff.
- Make evidence available for viewing if needed.
- Maintain evidence in vault or cabinets as needed.
- Edit (redact) videos as requested by prosecutor's.
- Assist in the preparation of exhibits for jury/bench trials as the need arises.
- Request evidence (as needed) from business and make arrangements for pick up with Investigator.
- Review videos as requested by the prosecutors.
- Contact other counties for evidence, information, charges, etc. as needed.
- UDTF evidence-keep it confidential and securely locked.
- Retrieve case reports and request accident reports from departments.
- Retrieve information for FBI requests-criminal histories.
- Type, file, keeps track of Motion for Destructions and/or Return for Property.
- Request items to be taken to the lab and retrieve lab results.
- Assist with the prep of all audio/video recordings to be used in court and confirm they will work the day of the trial.
- IDACS Coordinator: Keep office in compliance with IDACS rules, run criminal histories and BMV records as needed. Maintain IDACS records.
- Review requests weekly to determine where the evidence is, if it has been received, needs to be re-requested, or no longer is needed.
- Update the lab if cases have been closed or have come to a plea.

- Keep log of evidence received and distribute to deputy prosecutors.

NON-ESSENTIAL FUNCTIONS:

- Distribute IPAC monthly newsletters.
- Distribute emails from office on policies to all law Enforcement Officers.
- Troubleshoot issues coworkers have with retrieving or playing evidence.
- Performs other duties as assigned.
- Able to coordinate flexible hours if needed.

EDUCATION AND QUALIFICATION REQUIREMENTS:

- High school diploma or GED
- Advance computer skills including ability to correctly store and receive a variety of formats of evidence, and ability to edit videos per court rules.
- Knowledge of legal documents and legal terminology
- Excellent organization skills
- Ability to maintain confidentiality
- Ability to use proper English grammar
- Ability to take training, pass test, and maintain certification as an IDAC's coordinator
- Attention to detail
- Ability to efficiently respond to multi-line telephone system
- Effectively and tactfully deal with people
- Organization and ability to multi-task
- Communicate well both verbally and in writing
- Operate basic office equipment

RESPONSIBILITY:

Incumbent works under established guidelines and procedures. Tasks require selection of applicable methods and procedures. Errors in work usually result in significant loss of time and inconvenience to the department, courts, and external agencies. Errors can result in evidence being excluded from trial or result in mistrial. Errors in processing releases, protective orders can also result in loss of liberty to individuals, and/or the possibility of loss of life.

Failure to follow Federal and State regulations can result in loss of IDACs terminal, which impacts negatively every criminal case that is investigated or filed, and would negatively impact public safety.

Failure to maintain evidence and follow law enforcement standards and Rules of Court can result in suppression of evidence and inability to successfully prosecute criminal cases.

WORKING RELATIONSHIPS:

Working relationships are with supervisor, associates in same department, other county departments, law offices, law enforcement agencies, State and Federal, and the general public for the purpose of communicating factual or procedural information.

WORKING CONDITIONS AND PHYSICAL DEMANDS:

Work is performed in a standard office environment.

APPLICANT/EMPLOYEE ACKNOWLEDGMENT:

The job description for the position of Legal Assistant/Investigations for the Prosecutor's Office describes the duties and responsibilities for employment in this position. I acknowledge that I have received this job description, and understand that it is not a contract of employment. I am responsible for reading this job description and complying with all job duties, requirements and responsibilities contained herein, and any subsequent revisions.

Is there anything that would keep you from meeting the job duties and requirements as outlined?

Yes _____ No _____

Applicant/Employee signature

Date

Printed Name

Waggoner • Irwin • Scheele
& Associates INC

OFFER OF CONSULTING SERVICES

TO: Erin Hughes
FROM: Kent Irwin and Addie Rooker
DATE: May 5, 2017
RE: Job Classification and Compensation System Consultation

As requested, attached you will find a letter of engagement for Waggoner, Irwin, Scheele & Associates Inc. to provide job classification and compensation system consultation for Hendricks County.

The scope of consulting services includes assisting Human Resources and the County Council in independently reviewing job classification policies and procedures; reviewing job classification and re-classification requests submitted to the Council; and making classification and compensation recommendations.

Fees will be billed hourly, with fees estimated at \$305.00 per review, dependent on research and consultation and/or meeting time provided; plus any associated travel time and travel expense reimbursement.

The Letter of Engagement also provides for on-going human resources assistance on an on-call as needed basis.

We are ready to proceed upon authorization.

Let us know how we can be of further assistance.

LETTER OF ENGAGEMENT

COUNTY OF HENDRICKS, INDIANA

The County of Hendricks, Indiana (County) engages Waggoner, Irwin, Scheele & Associates Inc. (WIS) to provide the following:

HUMAN RESOURCE CONSULTING SERVICES

1. Job Classification and Compensation System Consultation

Upon request, consultants will assist Human Resources and the Council in independently reviewing job classification policies and procedures; reviewing job classification and re-classification requests submitted to the Council; and making classification and compensation recommendations.

Consulting assistance provided upon request, and fees will be billed hourly.

Estimated fees: \$305.00 per review, dependent on research and consultation and/or meeting time provided; plus any associated travel time and travel expense reimbursement.

2. Consultation and Other Requested Consulting Services

Consultants will attend County Commissioner and County Council meetings as requested and provide reports and consultation as needed. Consultants will provide other requested consulting services, including, but not limited to, complaint investigations, expert witness research and testimony, operations studies, and supervisor training.

FEES

Fees will be billed on an hourly basis, plus expense reimbursement.

Principal:	\$125.00
Sr. Consultant:	\$ 95.00
Consultant:	\$ 45.00

EXPENSE REIMBURSEMENT

Expense reimbursement will be billed using the following rates:

Postage/Printing:	per receipts
Mileage:	\$0.46 per mile
Per Diem:	\$24.00 per day
Lodging:	per receipts

E-VERIFY COMPLIANCE

WIS hereby affirms under the penalties for perjury that it does not knowingly employ an unauthorized alien and agrees to enroll in and verify the work eligibility status of all newly hired employees of WIS through the E-Verify Program as required by IC 22-5-1.7-3. WIS shall not retain an employee or contract with a person that WIS subsequently learns is an unauthorized alien. WIS understands that it is not required to verify the work eligibility status of all newly hired employees through the E-Verify program if the E-Verify program no longer exists. The County may terminate this Agreement for default if the WIS fails to cure a breach of this provision no later than thirty (30) days after being notified by the State of Indiana.

CERTIFICATION OF NO FOREIGN INVESTMENTS

The undersigned, being a duly authorized officer of WIS here affirms under penalties for perjury as follows: (a) he/she has personal knowledge of the activities of WIS with respect to its investment activities; (b) WIS does not engage in investment activities in Iran, as that activity is defined in IC 5-22-16.5-1 et seq.; (c) he/she acknowledges that County Council is entering into a contract or renewing an existing contract with WIS the date of this Agreement reliance upon the representations made in this Certification.

DEFENSE AND INDEMNIFICATION

In the event that WIS, its officers, employees, or associates become a defendant in any litigation or complaint arising from the consulting services provided pursuant to this Letter of Engagement, the County will defend and indemnify WIS, its officers, employees, or associates unless such claim arises out of a breach of this Letter of Engagement, or the gross negligence, willful misconduct, fraud or bad faith of WIS.

**FOR
COUNTY OF HENDRICKS**

_____ **DATE:** _____
Hendricks County Council

**FOR
WAGGONER, IRWIN, SCHEELE & ASSOICATES INC.
118 SOUTH FRANKLIN STREET
MUNCIE, INDIANA 47305
(765) 286-5195
FEDERAL IDENTIFICATION NUMBER: 35-1675340**

_____ **DATE:** _____
R. Kent Irwin, President

EMERGENCY APPROPRIATION RESOLUTION

Whereas, certain extraordinary emergencies have developed since the adoption of the existing budget, so that it is necessary to appropriate more money than was appropriated in the annual budget; therefore, to meet such extraordinary emergencies;

Be it resolved by the County Council of Hendricks County, Indiana, that for the expense of said County the following additional sums of money are hereby appropriated and ordered set apart out of the several funds as herein and for the purpose herein specified, subject to the laws governing the same.

<u>ADDITIONAL APPROPRIATIONS</u>				
<u>DEPARTMENT</u>	<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>REQUESTED</u>	<u>APPROVED</u>
1) Sheriff	1001.10500.000.0105	Elected Sheriff	\$1,298.00	
2) Prosecutor (tabled 5/2)	1001.10815.000.0108	Full Time Deputy Prosecutor	\$30,406.00	
3) Prosecutor	1001.10806.000.0108	Midpoint OSS2	\$1,820.00	
4) Commissioners	1001.36602.000.0135	Reappropriate Refund	\$1,784.00	
5) Commissioner's EDIT	1112.44550.000.0135	Reappropriate Purchase by HRH	\$3,900.00	
6) Health	1159.20221.000.0214	Testing Equipment	\$13,575.00	
7) BASE (Health)	8115.18619.000.0214	Salary (Grant)	\$30,970.00	
8) CRI (Health)	8116.18619.000.0214	Salary (Grant)	\$14,252.00	
9) CRI (Health)	8116.13590.000.0214	FICA & Medicare (Grant)	\$3,427.00	
10) CRI (Health)	8116.13591.000.0214	PERF (Grant)	\$6,631.00	
11) CRI (Health)	8116.13592.000.0214	Group Insurance (Grant)	\$15,942.00	
12) CRI (Health)	8116.13593.000.0214	Unemployment Insurance (Grant)	\$76.00	
13) CRI (Health)	8116.13594.000.0214	Worker's Compensation (Grant)	\$126.00	
14) Vandalia Trail (Park)	8141.30201.000.0156	INDOT Supplement Grant	\$162,596.00	
15) Food & Beverage	1157.90101.000.0102	Loan to HC Solid Waste District	\$1,500,000.00	
16) Solid Waste Construction	4615.41175.000.0136	HCSWD Building Construction	\$1,500,000.00	

Adopted this 6th day of June 2017 by the following vote:

AYE

NAY

Caleb M. Brown

Caleb M. Brown

Larry R. Hesson

Larry R. Hesson

Jay R. Puckett

Jay R. Puckett

Michael C. Rogers

Michael C. Rogers

Eric Wathen

Eric Wathen

Brad Whicker

Brad Whicker

David Wyeth

David Wyeth

Attest:

Nancy Marsh, Auditor

REQUEST FOR EMERGENCY APPROPRIATION

Date: 04/27/17

Amount: \$ 1,298

Fund Name: COUNTY GENERAL
(Example - County General)

Account Name: SHERIFF
(Example - Supplies)

Account Number: 1001 . 10500 . 000 . 105
Example -

Fund #	Account #	Object #	Location #
100	20100	000	102

Explanation of Request:

SHERIFF'S CONTRACT STATES INCREASE AT SAME PERCENTAGE
AS PROSECUTOR'S STATE PAY. SEE ATTACHED LETTER FROM
CHIEF JUSTICE LORETTA RUSH.

I will be attending the Council meeting.
 I will not be attending the Council meeting.

mm

Authorized Signature

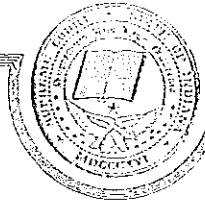
Auditor's Notes:

$\$129,725 \times 1.02\% = \$132,320$
 $2017-13 \text{ pay} \textcircled{S} \$4,989.42 = 64,862.46$
 $13 \text{ pay} \textcircled{S} 5,089.23 = 66,159.99$
131,023 needed
129,725 original approp
\$ 1,298 short

Adv

SUPREME COURT

Chief Justice Loretta H. Rush
Indiana Supreme Court
324 State House
200 W. Washington Street
Indianapolis, IN 46204-2732



OF INDIANA

(317) 232-2548
fax (317) 233-8691
loretta.rush@courts.IN.gov

March 14, 2017

Jason Dudich
Director, State Budget Agency
200 West Washington Street, Room 212
Indianapolis, IN 46204

Dear Mr. Dudich:

Thank you for taking the time to meet with me. I am writing to confirm our understanding regarding FY 2018 pay adjustments for judges and prosecutors that will become effective July 1, 2017 with the applicable rate of 2.0%.

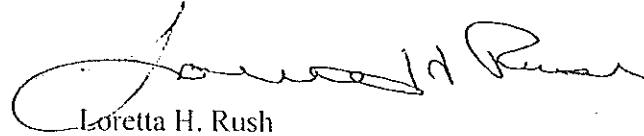
Because there are several different levels of judges and prosecutors. I think it is useful to list each position with its current and new salary.

	Current:	New:		
Supreme Court	\$170,195	\$173,599		
Court of Appeals	\$165,443	\$168,752		
Tax Court	\$165,443	\$168,752		
Judge	\$141,311	\$144,137		
Magistrate	\$113,049	\$115,310		
Juvenile Magistrate	\$113,049	\$115,310	\$41,393 County	\$73,917 State
Prosecutor - Full-time	\$141,311	\$144,137		
Prosecutor - Part-time @ .66	\$93,265	\$95,130		
Prosecutor - Part-time @ .6	\$84,787	\$86,483		
Chief Dep. Pros. Full-time	\$105,983	\$108,103		
Chief Dep. Pros. Part-time @ .66	\$69,949	\$71,348		
Chief Dep. Pros. Part-time @ .6	\$63,590	\$64,862		
Deputy Prosecutor @ .66	\$69,949	\$71,348		
Deputy Prosecutor @ .6	\$63,590	\$64,862		

The first paycheck including the new rate will be July 12, 2017, and will include 1 day at the new rate. Thereafter, paycheck will entirely reflect the new rate.

Again, thank you and your staff for helping to make this pay adjustment for hundreds of hard working judges and prosecutors.

Sincerely,

A handwritten signature in black ink, appearing to read "Loretta H. Rush". The signature is fluid and cursive, with a large initial "L" and "R".

Loretta H. Rush
Chief Justice of Indiana

cc: Hon. Mary G. Willis
Chief Administrative Officer
Indiana Supreme Court

Jane Seigel
Executive Director
Indiana Office of Court Services

Honorable Nancy Vaidik
Chief Judge
Indiana Court of Appeals

Honorable Martha Wentworth
Judge
Indiana Tax Court

David Powell
Executive Director
Indiana Prosecuting Attorneys Council

Honorable Robert Freese
President
Indiana Judges Association

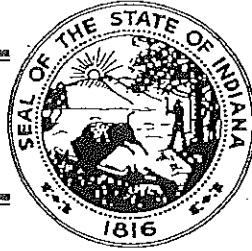
Steve Russo
Executive Director
Indiana Public Retirement System

Anthony Green
Chief Legal and Compliance Officer
Indiana Public Retirement System

PATRICIA ANN BALDWIN
Prosecuting Attorney

JAMES E. BRYAN
Chief Deputy

HENDRICKS COUNTY PROSECUTOR
6 SOUTH JEFFERSON ST.
DANVILLE, IN 46122



Telephone: (317) 745-9283
Fax: (317) 745-9290

April 6, 2017

To: Nancy Marsh
Tami Mitchell
Hendricks County Auditor's Office

From: Patricia Ann Baldwin
Hendricks County Prosecutor's Office

Re: New Full Time Deputy Prosecutor Position and New Part Time Deputy Prosecutor Position

*From
Tabled 5/9/17*

Dear Nancy and Tami:

This letter is to inform you that I need put on the County Council meeting for May 2017 for the following new positions and please advertise the following:

1 *1/2 year 30,406 #2*
Full Time Deputy Prosecutor for \$65,879.00 annually in case the State takes away a State paid position in July Of 2017. *1001-10815-000-0108*

Part Time Deputy Prosecutor for 7 hours a week at the hourly rate of \$36.20. We would need additional appropriation in the amount of \$ 7,602.00 ✓ *#2*

1001-10813-000-0108

Sincerely

P A Baldwin
Patricia Ann Baldwin
Prosecuting Attorney

PAB/mjc

*ALW ✓
BWB ✓*

money

REQUEST FOR EMERGENCY APPROPRIATION

Date: 05/08/17

3.

Amount: \$ 1,820

Fund Name: COUNTY GENERAL
(Example - County General)

Account Name: LARA KENNEDY - PAYROLL
(Example - Supplies)

Account Number:	<u>1001</u>	<u>10806</u>	<u>000</u>	<u>0108</u>
	Fund #	Account #	Object #	Location #
Example -	100	20100	000	102

Explanation of Request:

ADDITIONAL NEED FOR THE REASON LARA WAS MOVED TO MID POINT
OF OSS2 MAKING HER ANNUAL PAY 36,473.00

I will be attending the Council meeting.
 I will not be attending the Council meeting.

Patricia Ann Balducci / MJC
 Authorized Signature

Auditor's Notes:

AAV

Donna Carroll

From: Tamela D. Mitchell
Sent: Monday, April 17, 2017 1:38 PM # 3.
To: Patricia Baldwin
Cc: Donna Carroll
Subject: Additional

Pat,

We need to have an additional for Lara's appropriation. In 2016, she made \$18.48, but was moved to \$20.04 in 2017 which was up to midpoint for an OSS2 but the appropriation approved for the 2017 was only a 3 percent increase on her \$18.48 hourly wage. For 2017 the appropriation approved was \$34,653 but needs to be \$36,473 in order to pay her the \$20.04.

Please send over an additional request for \$1,820, the difference between the approved and the amount needed for the year. It's too late to get this request on the May agenda. Please submit the additional request by May 19, 2017 for the June Council meeting.

Please email or call me with any questions.

Thank you.

Tami

Tamela Mitchell
Financial Administrator
Hendricks County
355 S. Washington St. #202
Danville, IN 46122
317-745-9342
317-745-9389 (Fax)

REQUEST FOR EMERGENCY APPROPRIATION

Date: 05/17/17

4.

Amount: \$ 1,783.96

Fund Name: County General
(Example - County General)

Account Name: Vehicle Repairs & Maintenance
(Example - Supplies)

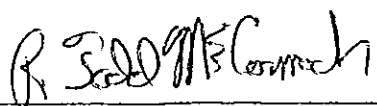
Account Number: 1001 36602 000 0135
Example - Fund # Account # Object # Location #
 100 20100 000 102

Explanation of Request:

Please reappropriate the refund received from Hackleman Auto via Quietus #39960 for \$1,783.96. This refund was issued due to an incorrect vendor on the initial voucher claim form. The correct vendor, Collision, Inc., has already been paid. Quietus #39960 is attached.

I will be attending the Council meeting.

I will not be attending the Council meeting.


Authorized Signature

Auditor's Notes:

AdJ

39960

Approved by State Board of Accounts
for Hendricks County 2002

QUIETUS

4.

Receipt No: 039960

April 6, 2017

Issued To: HACKLEMAN AUTO COLLISION REPAIR

Total: \$*****1,783.96

One Thousand Seven Hundred Eighty Three and 96/100 dollars

On Account Of: REFUND DUE TO OVERPAYMENT SHOULD
HAVE BEEN PAID TO COLLISION INC FOR
REPAIRS

Comment:

Payment Types: 1,783.96 Check

Bank: 001 FIRST FINANCIAL

Project:

Amount	Budget Account Code	Fund Description	Account Description	Notes:
1,783.96	1001.00039.000.0135	County General	Other Refunds & Reimburseme	

Nancy L. Marsh

NANCY L. MARSH, AUDITOR

REQUEST FOR EMERGENCY APPROPRIATION

Date: 05/17/17

5.

Amount: \$ 3,900.00

Fund Name: Edit Project Fund
(Example - County General)

Account Name: Vehicle
(Example - Supplies)

Account Number: 1112 . 44550 . 000 . 0135
Example - Fund # Account # Object # Location #
 100 20100 000 102

Explanation of Request:

Please reappropriate the proceeds received from Hendricks Regional Health via Quietus #39996 for \$3,900.00. These funds were for the purchase of the Cypress Manor vehicle and should be put into the Vehicle Fund, so they can be used for purchasing/leasing additional County vehicles. Quietus #39996 is attached.

I will be attending the Council meeting.
 I will not be attending the Council meeting.

R. Scott McCombs
Authorized Signature

Auditor's Notes:

Adv

39996

Approved by State Board of Accounts
for Hendricks County 2002

QUIETUS

April 12, 2017

Receipt No: 039996

Issued To: HENDRICKS REGIONAL HEALTH
Three Thousand Nine Hundred and No/100 dollars

5.

Total: \$*****3,900.00

On Account Of: VEHICLE PURCHASE 04.01.17 CYPRESS MANO

Comment:

Payment Types: 3,900.00 Check

Bank: 001 FIRST FINANCIAL

Project:

Amount	Budget Account Code	Fund Description	Account Description	Notes:
3,900.00	1001.00031.000.0135	County General	Sale of Capital Assets	

Nancy L. Marsh

NANCY L. MARSH, AUDITOR

REQUEST FOR EMERGENCY APPROPRIATION

Date: 05/16/17

6. Amount: \$ 13,575

Fund Name: Health Fund
(Example - County General)

Account Name: Testing Equipment
(Example - Supplies)

Account Number: 1159 20221 000 0214
Example - Fund # Account # Object # Location #
 100 20100 000 102

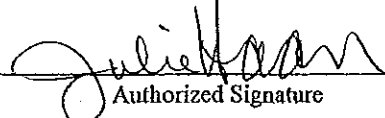
Explanation of Request:

Purchase a Heuresis Pb200i Lead Paint Analyzer

Please see attached

I will be attending the Council meeting.

I will not be attending the Council meeting.


Authorized Signature

Auditor's Notes:

5-17-2017

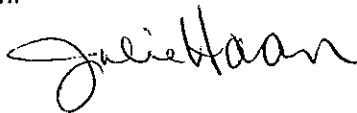
6.

Childhood lead poisoning is a significant environmental health problem that is preventable. Lead poisoning prevents children from reaching their full potential. Children ages six years old and younger are particularly susceptible to the effects of lead poisoning. Most children ingest lead through hand-to-mouth behavior.

In 2014, the Centers for Disease Control and Prevention (CDC) changed their "level of concern" from 10 micrograms of lead per deciliter whole blood ($\mu\text{g}/\text{dL}$) to 5 $\mu\text{g}/\text{dL}$. This is the reference level at which CDC recommends public health involvement. There is no safe blood lead level in children. Lead poisoning can affect nearly every system in the body; however it goes unrecognized because there are no obvious symptoms. Lead poisoning can cause learning disabilities, behavioral problems and, at very high levels, seizures, coma, and even death.

Recently, we received a letter from Dr. Jerome Adams, State Health Commissioner, making us aware of a Medicaid reimbursement opportunity. The Indiana Health Coverage Program will cover initial and follow-up comprehensive environmental lead investigations. Reimbursements are set at around \$282.85 for an initial investigation and \$101.32 for a follow up investigation. In the letter, he is encouraging all local health departments to develop capacity to conduct comprehensive environmental lead investigations.

We have a certified lead inspector/risk assessor on staff and regularly conduct environmental lead investigations with the Indiana State Department of Health (ISDH) resources. We do not have a portable lead paint analyzer and we have to coordinate with the ISDH to use theirs. Our Nursing department's intent is to increase testing and case management which will lead to an increase of environmental investigations. To increase our capacity and not rely on the scheduling through the ISDH, we would like to purchase a lead paint analyzer. Our Health Board is in support of this request. Thank you for your consideration.





Eric J. Holcomb
Governor

Jerome M. Adams, MD, MPH
State Health Commissioner

6.

March 23, 2017

Dear Colleague:

I am writing to make sure you are aware of an important reimbursement opportunity that Medicaid has recently approved for comprehensive environmental lead investigations.

On January 26, 2017, Indiana Medicaid announced that effective March 1, 2017, the Indiana Health Coverage Programs (IHCP) will cover initial and follow-up comprehensive environmental lead investigation services for IHCP members with a confirmed elevated blood lead level. An elevated blood lead level is defined by the Centers for Disease Control and Prevention (CDC) as a blood lead level of 5 mcg/dL or higher.

The IHCP will cover comprehensive environmental lead investigation services when services are billed by an IHCP provider enrolled as a Public Health Agency (provider type 13) and Local Health Department (specialty 130). Providers must adhere to current Indiana State Department of Health (ISDH) rules per 410 IAC 29 (Comprehensive Environmental Lead Investigations). Reimbursement levels are set at a maximum fee of \$282.85 for the initial investigation and \$101.32 for follow-up investigations. To learn more about this reimbursement, please visit <http://provider.indianamedicaid.com/ihcp/Bulletins/BT201709.pdf>.

Due to the percentage of pre-1980 housing, lead hazard exposure continues to be an issue in Indiana. I encourage each local health department to develop capacity to conduct comprehensive environmental lead investigations or consider partnering with neighboring local health departments that have an established capacity to conduct comprehensive environmental lead investigations. To assist with developing this capacity, the ISDH is offering scholarships to the Lead Inspector/Risk Assessor class being held at the Environmental Management Institute in Indianapolis on June 5-9, 2017. If you are interested in sending a staff person to this training, please contact Dave McCormick at 317.233.7010, or via email at dmccormick@isdh.in.gov, for more details.

Thank you for the important work you do every day to improve the health of Hoosiers.

Sincerely,

JEROME M. ADAMS, MD, MPH
STATE HEALTH COMMISSIONER



HEURESIS CORPORATION

6.

Company Address 330 Nevada Street
 Newton, Massachusetts 02460
 United States

Created Date 3/29/2017
 Expiration Date 4/28/2017
 Quote Number 00000658

Prepared By Adam Robison
 Email adam@element82solutions.com

Contact Name Sharon Mayer
 Phone (317) 718-6052
 Email smayer@co.hendricks.in.us

Bill To Name Hendricks County Health Department
 Bill To 355 S Washington St #210
 Danville, IN 46122
 United States

Ship To Name Hendricks County Health Department
 Ship To 355 S Washington St #210
 Danville, IN 46122
 United States



- Three battery holders, each containing (6) rechargeable lithium AA batteries
- 110/220 VAC battery charger for up to (16) rechargeable NiMH or NiCd AA batteries
- Lockable, shielded, waterproof case
- Shielded holster
- PC interface cable
- Color touch screen display
- 5 MP Color Macro-camera
- Check/verification sample
- User Guide
- On-line training materials
- Safety lanyard
- One-year factory warranty (extended warranty plans available for additional fee)

Item	Unit Price	Quantity	Total Price
Pb200i Lead Paint Analyzer	\$13,280.00	1.00	\$13,280.00
Shipping and Handling / One Way FedEx Two Day	\$295.00	1.00	\$295.00

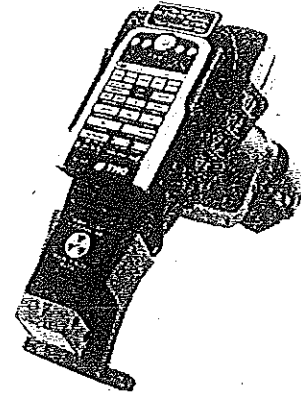
Total Price \$13,575.00

Lead Time: Approximately 2-4 weeks ARO.
 Terms: Pricing is plus sales tax, where applicable. Prepay by check or wire transfer; n30 subject to credit approval. **Prices quoted include 5% cash discount; cash discount not eligible for credit card transactions.**

Please provide us with either a copy of your purchase order, or sign and date a copy of this quote to indicate your approval.



6



May 17th, 2017

Sharon Mayer
Environmental Health Specialist
Hendricks County Health Department
355 S. Washington St. #210
Danville, IN 46122

Phone: 317-718-6052
Fax: 317-745-9218

QUOTATION NO. 05172017GT3

ITEMS: LPA-1 Lead Paint Spectrum Analyzer:

DESCRIPTION:

Each package contains:

- A. Measuring unit(s) to include Analyzer enclosure(s) with analyzing source, detector assembly and electronics. Accessories include two rechargeable batteries, one battery charger, Set of two stabilizers, one interface cable, one carrying case, one calibration standard and a complete set of instruction manuals
- B. LPA-1 Analytical Software to include:
One set of Windows based analyzing software for down loading the data and report generation.
- C. Additional services included are as follows:
Radiation Safety and system operation training

PDR SYSTEM: Included

LPA-1 Interactive Portable Data Recorder (PDR) Analytical Software loaded on a hand held computer: The system includes the hand-held computer, the Interactive PDR software, IM connection cable, PDR bracket and PDR Sync Software.

PRICES:

	<i>Unit Price</i>
LPA-1 system with Dell PDR System:	\$13,495.00
LPA-1 system Resource (09/2018):	\$2,880.00
Shipping (UPS 2 ND Day):	<u>\$80.00</u>
Total:	\$16,455.00
LPA-1 Source Replacement (every 18 months):	\$2,880.00

TERMS, DELIVERY, AND WARRANTY:

- Full Payment, P.O. or Credit Card Information required prior to shipment
- Radioactive material license or registration required prior to shipment
- Manufacturer's training certification required prior to shipment
- Quotation valid for 90 days from date listed above
- Delivery: 30 Days ARO
- Warranty: Parts and labor - 1 year

Gary Trudelle
Gary Trudelle
Client Relations Manager

6
Sharon Mayer

From: Robert Gillette <rgillette@alphasi.com>
Sent: Wednesday, May 17, 2017 8:54 AM
To: Sharon Mayer
Subject: Thermo Scientific Niton Lead Paint Analyzer
Attachments: Niton_XLp_300_Spec_Sheet_2010Mar24.pdf

Sharon,

Attached is the spec sheet for the Thermo Scientific Niton XLp 300 series XRF analyzer for lead paint analysis. It is possible to purchase this analyzer for measuring lead paint, but the analyzer could be calibrated to also test for Pb in soil and in dust wipes. The XLp 300A model for measuring Pb in paint will cost about \$14,500.

Please get back to me if you have any questions.

--
Bob Gillette
Alpha Solutions, Inc.

Representative of Thermo Scientific Portable Analytical Instruments Inc.
Featuring Niton XRF Analyzers
Phone: 765-452-7306
Email: rgillette@alphasi.com
Website - www.alphasi.com

Customers please register
at <http://www.revbase.com/TagTeam/Client/login.asp?dbid=1489&siteid=847759> to access training documents, videos, software upgrades and other information about Thermo Scientific Niton analyzers. Click on link to Request a New Account.

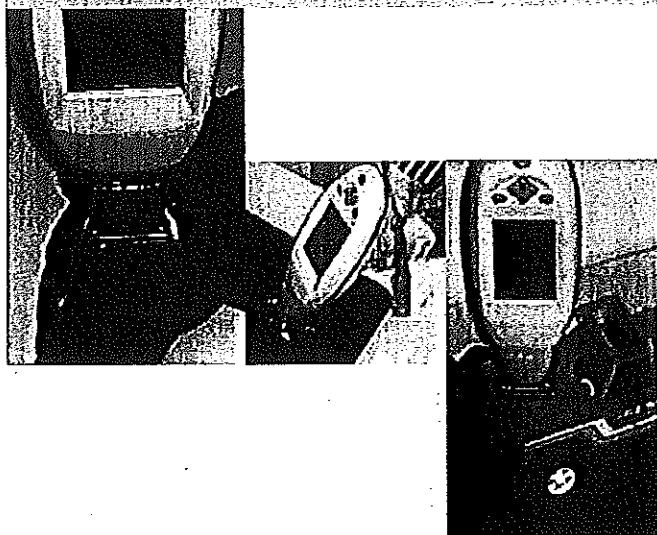
6

Thermo Scientific Niton XLP 300 Series analyzers set the industry standard for lead analysis in applications ranging from paint, to soils and sediments, to dust wipes and air filters, to screening for the presence of lead in toys, fabrics, ceramic goods, and other child-accessible products.

Thermo Scientific Niton XLP 300

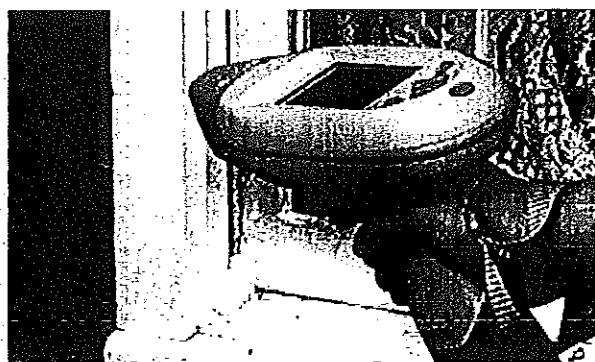
The ideal tool for lead analysis

Product Specifications



Thermo Scientific Niton XLP 300 Series analyzers provide many distinct advantages:

- The only lead paint analyzer with the ideal PCS
- Soil mode to evaluate outdoor risks
- Dust mode to pre-screen abatement or renovation work
- Consumer Products mode for complete EBL evaluation
- Quick, easy-to-use tool for RRP Rule compliance



Unparalleled performance for residential lead inspection.

Government regulations, increased public awareness, and legal action have all driven requirements for the identification of lead hazards in the environment. In fact, the U.S. EPA's Renovation, Repair, and Painting (RRP) Rule, which took effect in April 2010, is intended specifically to address the issue of lead dust. Under this rule, contractors, painters and specialty trades, rental property owners, and certain others who perform any RRP projects that disturb lead paint in pre-1978 homes or child-occupied facilities, e.g., schools or daycare, must be EPA-certified as well as follow certain lead-safe work practices.¹

With documented effects, such as diminished learning abilities in children, kidney and central nervous system damage, as well as reduced fertility and miscarriages, researchers concluded almost a decade ago that there is no safe level of lead exposure.²

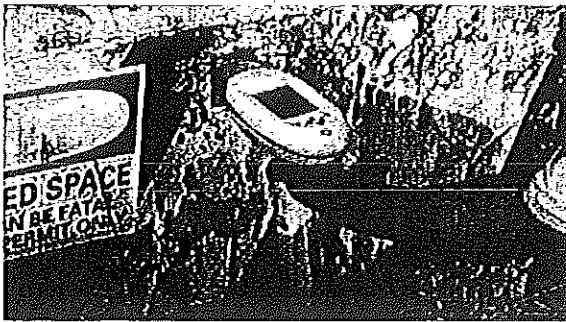
Public health officials, environmental professionals, and community activists face an overwhelming challenge: pinpoint lead's location in the environment, identify the sources of contamination, and confirm that clearance criteria have been achieved after abatement. The traditional approach built on field-based sample collection, combined with laboratory analysis, largely has been replaced by the use of handheld equipment — effectively bringing the lab into the field. Thermo Scientific Niton x-ray fluorescence (XRF) analyzers quickly identify and quantify lead in virtually all sample types: paint, consumer goods, soil, sediment, dust, air, and more.

Supported by a Performance Characteristic Sheet (PCS) documenting no inconclusive readings, no need for substrate correction, and no false positives/false negative readings, the Niton® XLP 300 Series can determine in seconds whether lead is positive (defined by the US EPA as greater than or equal to 1.0 mg/cm²) or negative. If you are in a jurisdiction with more stringent standards, you can easily change the action level to ensure compliance with local regulations. Actual lead values are also displayed, permitting you to more accurately quantify the hazards associated with particular samples. And our patented depth index goes one step further, telling you whether lead is present on the surface, or whether it is deeply buried within the paint matrix.

The analysis of lead dust poses another challenge. Widely acknowledged as the primary source of childhood lead poisoning³, lead dust is hazardous even in very small amounts as is recognized by the RRP Rule. Standard practice involves collecting the dust on an ASTM-compliant towlette wiped over a defined area. This step is followed by analysis of the "wipe" for determination of the lead load, which yields a lead-dust concentration in µg/ft². The Niton XLP 300 Series XRF analyzer offers the ability to perform this analysis on site using the optional Dust Wipe Analysis mode.

In the outdoor environment, lead presents additional challenges. Whether the result of damaged exterior paint, residual contamination from leaded gasoline, a former pesticide application, or by-products from an industrial process, the sheer volume of samples required to accurately determine the extent of contamination and surgically

Product Specifications



Industrial lead paint measurement for site assessment and worker protection.

delineate its boundaries demand the speed and accuracy of a Thermo Scientific Niton analyzer. The EPA recognizes this technology's advantage and has based its Method 6200 soil testing procedures on handheld XRF. "The result is a clearer delineation of how soil contamination differs from one part of the property to another."⁴ When combined with optional Bluetooth™ communications and a portable GPS device, latitude, longitude, and elevation are stored along with the analysis data from each test, permitting real-time contamination mapping.

Further, the Niton XLp 300 Series has the added capability of measuring lead in consumer products with its "Consumer Goods" mode. This mode allows you to screen for lead in accordance with the Consumer Product Safety Improvement Act (CPSIA) of 2008 by adding the extended capability to measure lead in plastics, fabric, and other products. Lead in plastics and similar substrates is reported in parts per million (ppm), while lead in paint is measured in micrograms per square centimeter ($\mu\text{g}/\text{cm}^2$). The instrument is the only analyzer with a PCS that does not contain an inconclusive range while still featuring the detection limits necessary to comply with the CPSIA.

All of our analyzers include fully customizable data fields for rapid entry of sample location/condition and site conditions, simplifying reporting and maximizing inspector productivity.

⁴United States Environmental Protection Agency, *Lead in Paint, Dust, Soil, "Renovation, Repair and Painting,"* <http://www.epa.gov/lead/pubs/renovation.htm>.

¹Leophear BP, Dietrich K, Avinger P, Cox C. "Cognitive deficits associated with blood lead concentrations <10 microg/dL in US children and adolescents." *Public Health Report* 2000 Nov-Dec; 115(6) 521-529.

³Leophear BP, Matte TD, Rogers J, Clizner RP, Dietz B, Bomschein RL, Succop P, Mahaffey KR, Dixon S, Galke W, Rabinowitz M, Farfel M, Rohde C, Schwartz J, Ashley P, Jacobs DE. "The Contribution of Lead-Contaminated House Dust and Residential Soil to Children's Blood Lead Levels. A pooled analysis of 12 epidemiologic studies." *Environ Research*. 1998 Oct 79(1):51-68.

⁴Lead-Safe Yards, *Developing and Implementing a Monitoring, Assessment, and Outreach Program for Your Community*, United States Environmental Protection Agency, January 2001, page 68.

Thermo Scientific Niton XLp 300 Series analyzers are just one of our handheld Niton analyzer solutions, which include XRF analysis tools for metal alloy identification, lead-based paint testing, RCRA metals in soil, toy and consumer goods screening, RoHS and WEEE compliance screening, and many other analysis needs.

Thermo Scientific Niton XLp 300 Series Specifications

Weight	3.0 lbs (1.4 kg)
Dimensions	9.75 x 10.5 x 3.75 inches (248 x 273 x 95 mm)
Batteries	(2) Rechargeable Quick Swap lithium-ion battery packs 6-14 hour use each
Excitation Source	40 mCi ¹³⁷ Cd (1,480 Mbq) sealed radioisotope
X-ray Detector	High-performance, electronically cooled, solid-state detector optimized for Pb L-shell and K-shell x-ray detection
System Electronics	Hitachi SH-4 CPU ASICS high-speed DSP 4096 channel MCA
Display	Backlit VGA touch-screen LCD
Testing Modes	Lead-based Paint Mode (standard) K & L Paint Mode (standard) Bulk Sample Mode (optional) Thin Sample Mode, including Dust Wipe Mode, 37mm Filter Mode (optional) Thin Sample Mode (user defined) (optional) Consumer Goods Mode (optional)
Data Storage	Internal ~6000 readings + spectra
Data Entry	Three methods for user data entry: Virtual touch-screen keyboard User-programmable pull-down lists Integrated barcode reader
Data Transfer	RS-232 serial cable or optional Bluetooth™ wireless connection Niton Data Transfer (NDT©) PC software utility easily exports data for use in common PC applications and provides data encryption QA/QC documentation
Standard Accessories	Shielded belt holster Locking shielded waterproof carrying case 110/220 VAC charger/adaptor Spare lithium-ion battery pack with holster RS-232 PC data transfer cable NIST-traceable Lead Paint Standards
Optional Accessories	Portable test stand Check/verification standards per additional mode Bluetooth wireless communication Wireless printers and portable GPS
Security	Password-protected user security
Licensing/Registration	Varies by region. Contact your local distributor

©2010 Thermo Fisher Scientific Inc. All rights reserved. Bluetooth is a trademark of SIG, Inc. All other trademarks are the property of Thermo Fisher Scientific Inc. and its subsidiaries. Specifications, terms and pricing are subject to change. Not all products are available in all countries. Please consult your local sales representative for details.

www.thermoscientific.com/niton
NC 3-201 03/2010

XRF Analyzers

Americas

Billerica, MA USA
+1-978 670 7460
niton@thermofisher.com

Europe, Middle East, Africa and South Asia

Munich, Germany
+49 89 3681 380
niton.eur@thermofisher.com

Asia

Central, Hong Kong
+852 2869 6669
niton.asia@thermofisher.com

SCIENTIFIC

REQUEST FOR EMERGENCY APPROPRIATION

Date: 05/18/17

7.

Amount: \$ 30,970

Fund Name: BASE
(Example - County General)

Account Name: Personnel
(Example - Supplies)

Account Number:	<u>8115.</u>	<u>18619</u>	<u>000</u>	<u>0214</u>
	Fund #	Account #	Object #	Location #
Example -	100	20100	000	102

Explanation of Request:

Grant to pay salary

I will be attending the Council meeting.
 I will not be attending the Council meeting.

Julie Haan
Authorized Signature

Auditor's Notes:

REQUEST FOR EMERGENCY APPROPRIATION

Date: 05/18/17

8.

Amount: \$ 14,252

Fund Name: CRI
(Example - County General)

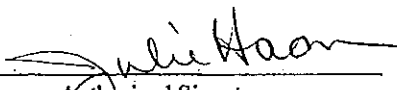
Account Name: Personnel
(Example - Supplies)

Account Number: 8116 . 18619 . 000 . 0214
Example - Fund # Account # Object # Location #
 100 20100 000 102

Explanation of Request:

Grant to pay salary

I will be attending the Council meeting.
 I will not be attending the Council meeting.


Authorized Signature

Auditor's Notes:

REQUEST FOR EMERGENCY APPROPRIATION

Date: 05/18/17

9.

Amount: \$ 3,427

Fund Name: CRI
(Example – County General)

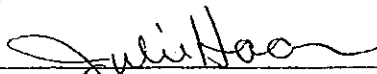
Account Name: FICA & Medicare
(Example – Supplies)

Account Number:	<u>8116</u>	<u>13590</u>	<u>000</u>	<u>0214</u>
	Fund #	Account #	Object #	Location #
Example -	100	20100	000	102

Explanation of Request:

FICA & Medicare

I will be attending the Council meeting.
 I will not be attending the Council meeting.


Authorized Signature

Auditor's Notes:

REQUEST FOR EMERGENCY APPROPRIATION

Date: 05/18/17

10.

Amount: \$ 6,631

Fund Name: CRI
(Example - County General)

Account Name: PERF
(Example - Supplies)

Account Number: 8116 . 13591 . 000 . 0214
Example - Fund # Account # Object # Location #
 100 20100 000 102

Explanation of Request:

PERF

I will be attending the Council meeting.
 I will not be attending the Council meeting.

Julie Haan
Authorized Signature

Auditor's Notes:

REQUEST FOR EMERGENCY APPROPRIATION

Date: 05/18/17

11.

Amount: \$ 15,942

Fund Name: CRI
(Example -- County General)

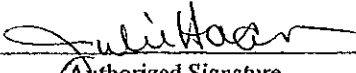
Account Name: Group Insurance
(Example -- Supplies)

Account Number: 8116. 13592 . 000 . 0214
Example - Fund # Account # Object # Location #
 100 20100 000 102

Explanation of Request:

Group Insurance

- I will be attending the Council meeting.
- I will not be attending the Council meeting.


Authorized Signature

Auditor's Notes:

REQUEST FOR EMERGENCY APPROPRIATION

Date: 05/18/17

12.

Amount: \$ 76

Fund Name: CRI
(Example - County General)

Account Name: Unemployment Insurance
(Example - Supplies)

Account Number:	<u>8116.</u>	<u>13593</u>	<u>000</u>	<u>0214</u>
	<small>Fund #</small>	<small>Account #</small>	<small>Object #</small>	<small>Location #</small>
<small>Example -</small>	<small>100</small>	<small>20100</small>	<small>000</small>	<small>.102</small>

Explanation of Request:

Unemployment Insurance

I will be attending the Council meeting.
 I will not be attending the Council meeting.

Julie Haan
Authorized Signature

Auditor's Notes:

REQUEST FOR EMERGENCY APPROPRIATION

Date: 05/18/17

13.

Amount: \$ 126

Fund Name: CRI
(Example - County General)

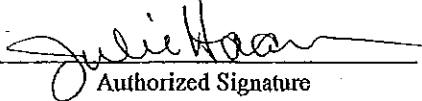
Account Name: Worker's Comp
(Example - Supplies)

Account Number: 8116. 13594 .000 .0214
Example - Fund # Account # Object # Location #
 100 20100 000 102

Explanation of Request:

Worker's Comp

- I will be attending the Council meeting.
 I will not be attending the Council meeting.


Authorized Signature

Auditor's Notes:

REQUEST FOR EMERGENCY APPROPRIATION

Date: 05/16/17

14.

Amount: \$ 162,596

Fund Name: 8141.30201.000.156
(Example - County General)

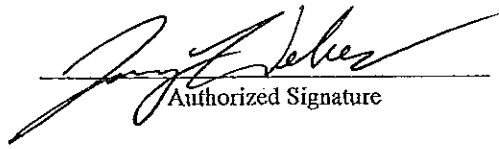
Account Name: Vandalia Trail Phase 1 - Professional Fees
(Example - Supplies)

Account Number: 8141 . 30201 . 000 . 0156
Example - Fund # Account # Object # Location #
 100 20100 000 102

Explanation of Request:

INDOT has awarded Hendricks County Parks & Recreation a supplement of \$162,596.00 to fund Construction Inspection Services on Phase 1 of the Vandalia Trail.

I will be attending the Council meeting.
 I will not be attending the Council meeting.


Authorized Signature

Auditor's Notes:

FILED
MAY 16 2017
Nancy A. Marsh
AUDITOR HENDRICKS COUNTY



INDIANA DEPARTMENT OF TRANSPORTATION
Driving Indiana's Economic Growth

Crawfordsville District
41W 300 N
Crawfordsville, IN 47933

PHONE: (765) 362-3700
FAX: (765) 364-9226

Eric Holcomb, Governor
Joe McGuinness, Commissioner

Date 4-10-17

14

Jim Holtsclaw
Hendricks County
355 S Washington Street
Danville, Indiana 46122

RE: **Construction Inspection Services Supplement**
Project Sponsor: Hendricks County
Des. No.: 1383375
Letting Date: 8-10-2016
Description: Extension of the National Road Heritage Trail: West County Line to Amo

Dear Jim:

Please consider this letter as a Supplement Notice to Proceed for Construction Inspection Services in connection with the subject project(s).

The Purchase Order #_0017802445_____ supplement was issued on 4-10-17 for Construction Inspection Services in the amount of \$ 162,596.00.

Claims for Construction Inspection Services shall be filed with the District Consultant Services Coordinator Emma McCullough. Please contact her with any questions at 765-361-5212.

If you have any questions regarding Construction Inspection Services and calculations for the maximum amount allowed for these services or materials testing charges please contact your District Local Programs Director.

Sincerely yours,
Susie Kemp

District Local Programs Director

cc:
file

FILED
MAY 16 2017
Nancy A. Marsh
AUDITOR HENDRICKS COUNTY

REQUEST FOR EMERGENCY APPROPRIATION

Date: 05/22/17

15.

Amount: \$ 1,500,000

Fund Name: Food and Beverage
(Example -- County General)

Account Name: Loan to Fund
(Example -- Supplies)

Account Number: 1157 . 90101 . 000 . 0102
Example - Fund # Account # Object # Location #
 100 20100 000 102

Explanation of Request:

Loan From Food and Beverage to Fund Number 4615 Solid Waste
Construction Fund.

- I will be attending the Council meeting.
- I will not be attending the Council meeting.

Nancy Mast, Auditor
Authorized Signature

Auditor's Notes:

REQUEST FOR EMERGENCY APPROPRIATION

Date: 05/22/17

16.

Amount: \$ 1,500,000

Fund Name: Solid Waste Construction

(Example - County General)

Account Name: HCSWD Building Construction

(Example - Supplies)

Account Number: 4615 . 41175 . 000 . 0136

Example -	Fund #	Account #	Object #	Location #
	100	20100	000	102

Explanation of Request:

Funds to be used for the Construction of the Solid Waste District
Building under supervision of Project Manager Kevin Cavanaugh.

I will be attending the Council meeting.

I will not be attending the Council meeting.

Nancy D. Marsh
Authorized Signature

Auditor's Notes:

REALLOCATION OF FUNDS RESOLUTION

Be it resolved by the County Council of Hendricks County, Indiana, that for the expenses of the unit of Government of Hendricks County, the following sums of money previously appropriated for expenditures from a detailed account within a major classification, are hereby reallocated to another detailed account within a different classification as originally appropriated, all as hereinafter specified.

<u>DEPARTMENT</u>	<u>TRANSFERS</u>		<u>AMOUNT</u>	<u>Y/N</u>
	<u>FROM</u>	<u>TO</u>		
1) JDAI DOC Grant	9119.15308.000.0160	9119.33000.000.0160	\$ 300	_____
2) JDAI DOC Grant	9119.15308.000.0160	9119.44101.000.0160	\$ 4,200,000	_____
3) JDAI DOC Grant	91149.32601.000.0160	9119.44101.000.0160	\$ 900	_____

Adopted this 6th day of June, 2017 by the following vote:

AYE

NAY

Caleb M. Brown

Caleb M. Brown

Larry R. Hesson

Larry R. Hesson

Jay R. Puckett

Jay R. Puckett

Mike Rogers

Mike Rogers

Eric Wathen

Eric Wathen

Bradley Whicker

Bradley Whicker

David Wyeth

David Wyeth

Attest:

Nancy Marsh, Auditor

REQUEST FOR TRANSFER OF FUNDS

(Transfer must be within the same fund and department)

DATE: 5/30/2017

FROM: 9119 15308 000 0160 JDAI Coordinator
Full Account Number Account Description

TO: 9119 33000 0000 0160 Mileage/Travel
Full Account Number Account Description

AMOUNT: \$300.00

Example - 100.20100.000.102 Office Supplies
Fund # Account # Object # Location # Account Description

All transfers within Personal services accounts must be presented to the County Council as well as transfers from one budget classification to another.

- Budget Classifications:
 10000 Personal Services
 20000 Supplies
 30000 Other Services & Charges
 40000 Capital Outlays

Explanation of Request:

Pursuant to an approved transfer by the Department of Correction, transfer
between the personnel line item & mileage/travel

 I will be attending the Council meeting.
X I will not be attending the Council meeting.

*Juvenile Detention
Alternative Initiative*

Kim M. Love
Authorized Signature

Auditor's Notes:

REQUEST FOR TRANSFER OF FUNDS

(Transfer must be within the same fund and department)

DATE: 6/1/2017

FROM: 9119 15308 000 0160 JDAI Coordinator
Full Account Number Account Description

TO: 9119 44101 000 0160 Monitoring Equipment
Full Account Number Account Description

AMOUNT: \$4,200.00

Example - 100.20100.000.102 Office Supplies
Fund # Account # Object # Location # Account Description

All transfers within Personal services accounts must be presented to the County Council as well as transfers from one budget classification to another.

Budget Classifications:
10000 Personal Services
20000 Supplies
30000 Other Services & Charges
40000 Capital Outlays

Explanation of Request:

Pursuant to an approved transfer by the Department of Correction, transfer
between the personnel line item & monitoring equipment line item for
purposes of purchasing two electronic home detention units for the
Hendricks County Probation Department for juvenile utilization

I will be attending the Council meeting.
 I will not be attending the Council meeting.

*Juvenile Detention
Alternative Initiative*



Authorized Signature

Auditor's Notes:

REQUEST FOR TRANSFER OF FUNDS

(Transfer must be within the same fund and department)

DATE: 6/1/2017

FROM: 9119 32601 000 0160 Internet
Full Account Number Account Description

TO: 9119 44101 000 0160 Monitoring Equipment
Full Account Number Account Description

AMOUNT: \$900.00

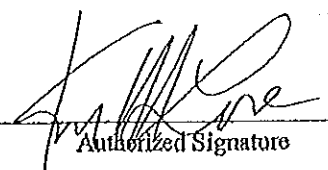
Example - 100.20100.000.102 Office Supplies
Fund# Account# Object# Location# Account Description

All transfers within Personal services accounts must be presented to the County Council as well as transfers from one budget classification to another.

- Budget Classifications:
10000 Personal Services
20000 Supplies
30000 Other Services & Charges
40000 Capital Outlays

Explanation of Request:
Pursuant to an approved transfer by the Department of Correction, transfer between the internet line item & monitoring equipment line item for purposes of purchasing two electronic home detention units for the Hendricks County Probation Department for juvenile utilization

I will be attending the Council meeting.
 I will not be attending the Council meeting.


Authorized Signature

Auditor's Notes:

Juvenile Detention Alternative Initiative



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

STATE BOARD OF ACCOUNTS
302 WEST WASHINGTON STREET
ROOM E418
INDIANAPOLIS, INDIANA 46204-2765

Telephone: (317) 232-2513
Fax: (317) 232-4711
Web Site: www.in.gov/sboa

MEMORANDUM

TO: 249
Hendricks Co. Auditor
NANCY L. MARSH
355 SOUTH WASHINGTON STREET STE 202
DANVILLE IN 46122-1798,

FROM: Paul D. Joyce, CPA *Paul D. Joyce*
State Examiner

RE: Annual Conference

DATE: May 18, 2017

The State Board of Accounts is calling a conference of all County Council Members pursuant to IC 5-11-14-1 to be held **Saturday, June 24, 2017 at the Indiana Grand Racing and Casino, Shelbyville, Indiana. The meeting will be in the Marquee Room. The meeting will start promptly at 8:30 A.M., Eastern Daylight Time.**

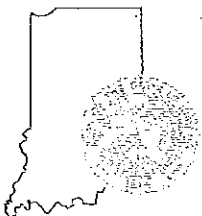
Per Indiana Code 5-11-14-1 each county council member that resides at least 50 miles from the conference location is entitled to reimbursement for actual lodging expenses for the night of June 23, 2017 in an amount equal to the single room rate. Also, a county council member may be reimbursed mileage at a rate per mile determined by the county fiscal body from the county seat to the meeting place and return will be certified for payment to the county council member furnishing the conveyance. Each official shall be reimbursed, in an amount determined by the fiscal body of the county, for meals purchased while attending a conference. Receipts for meals should be maintained in order to receive reimbursement.

The conference is called for the purposes of reviewing new legislation and responsibilities of county councils. Your attendance at this meeting is respectfully requested. The agenda is on the back side of this letter.

Additional details regarding hotel rooms will be available at the Association of Indiana Counties' webpage www.indianacounties.org starting on May 23, 2017. Questions regarding rooms or other events should be directed to the Association of Indiana Counties at 317 684-3710 extension 6 or email to pcoleman@indianacounties.org.

INFORMATION FOR HOTEL ROOMS AT THE HAMPTON INN IN SHELBYVILLE WILL BE AVAILABLE ON THE AIC'S WEBSITE OR YOU CAN CALL THE HOTEL AT 317-398-9100. **TO RECEIVE THE \$129.00 ROOM RATE, YOU MUST MAKE YOUR RESERVATION PRIOR TO JUNE 2, 2017 AT 2:00 P.M.. USE THE CODE 81684468. TO AVOID PAYING STATE SALES TAX YOU MUST PROVIDE A COUNTY TAX EXEMPT FORM AND PAY WITH A COUNTY ISSUED CHECK OR COUNTY CREDIT CARD. IF YOU PAY FOR THE HOTEL IN A MANNER OTHER THAN A COUNTY CHECK, SALES TAX MAY BE APPLIED. INFORMATION FOR THE WELCOME RECEPTION ON FRIDAY JUNE 23 WILL ALSO BE AVAILABLE ON THE AIC WEBSITE.**

PLEASE SEE REVERSE SIDE FOR THE AGENDA



STATE OF INDIANA

AGENDA
STATE CALLED CONFERENCE FOR
COUNTY COUNCILS OF INDIANA
MARQUEE ROOM
INDIANA GRAND CASINO, SHELBYVILLE, IN
June 24, 2017

- 7:45 A.M.** **Registration and Continental Breakfast**
- 8:30 A.M.** **Introductions and Opening Remarks**
Mr. Mike Bozymski, CPA, Deputy State Examiner State Board of Accounts
Ms. Shannon Lopez, CPA, Director of County Services State Board of Accounts
Ms. Linda Sanders, President Indiana County Councils Association
- 8:45 A.M.** **New Legislation**
Ms. Courtney Schaafsma, Commissioner, Department of Local Government Finance
Ms. Shannon Lopez, Director of County Services State Board of Accounts
- 9:15 A.M.** **Human Resource Issues for Counties**
Mitch Ripley, President and Trainer HR Unlimited Resources
- 10:00 A.M.** **Break**
- 10:15 A.M.** **Community Mental Health Centers: How are they funded and how county appropriations can be spent?**
Mr. Matt Brooks, President and CEO Indiana Council of Community Mental Health Centers
- 11:00 A.M.** **The Indiana Drug Czar; and How state agencies can help local communities with the opioid epidemic**
Mr. Kevin Moore, Director of the Division of Mental Health & Addiction
- 11:45 A.M.** **Lunch Provided**
- 12:45 P.M.** **How does the State Public Defender Commission help counties fund indigent defense?**
Larry Landis, Executive Director Indiana Public Defender Commission
- 1:30 P.M.** **Break**
- 1:45 P.M.** **Top Ten Financial Reports You Should Receive**
Pam Coleman, Former County Auditor, Association of Indiana Counties Staff
Jacque Clements, Former County Auditor, Association of Indiana Counties Staff
- 2:30 P.M.** **How Can We Do This with OCRA's Help? Understanding state and federal opportunities through OCRA. OCRA will explain their ability to help communities move their priorities forward through both capacity building and grant funding opportunities.**
Matt Crouch, OCRA Deputy Director and Colette Childress, OCRA Project Manager
- 3:30 P.M.** **Adjourn**