
THE HENDRICKS COUNTY QUALITY GROWTH STRATEGY

CONTRACTOR LISTING



Updated: April 28, 2015

The Hendricks County Commissioners approved the Hendricks County Contractor Listing Ordinance on October 7, 1996 effective January 1, 1997. The Hendricks County Planning and Building Department will begin accepting Contractor Listing applications on Monday December 2, 1996 from 8:00 AM until 4:00 PM, Monday through Friday. The Planning and Building Department is located at 355 South Washington Street #G80, Danville, Indiana 46122 in the Hendricks County Government Center.

Contractors working in the jurisdiction of the Hendricks County Planning and Building Department who wish to be able to apply for building permits must be listed by Hendricks County. Individuals, not considered contractors, who wish to obtain a building permit, must complete a "Contractors Listing Exemption Affidavit" prior to obtaining their permit.

In order to obtain a listing the following must be provided:

1. A completed Contractor Listing Application form, containing the following information:
 - Name;
 - Address;
 - Phone number;
 - Email;
 - Individuals authorized to secure permits under this listing;
 - Name and phone number for bond verification (specific contact); and
 - Legal business status of the listed contractor.
2. A surety bond in the amount of Twenty Thousand Dollars (\$20,000) made payable to the Board of County Commissioners of Hendricks County, Indiana or an unknown third party as obligee.
3. Proof of a public liability and property damage insurance policy insuring the listed contractor and naming the Board of County Commissioners of Hendricks County, Indiana as "additional insured" in the following amounts:

- \$500,000.00 for combined bodily injury and property damage coverage;
 - \$500,000.00 for any occurrence relative to which there is an injury or death to one or more persons; and
 - \$100,000.00 for any occurrence relative to where there is damage to property.
4. Proof of workman's compensation insurance covering the personnel employed for death or injury arising out the operations being performed by or on behalf of the listed contractor.
5. Also, as of January 1, 2009 the listing fee will be \$175 annually.

The Hendricks County Planning and Building Department will maintain a registry of all listed contractors. Information regarding the status of a listed contractor will be available after the January 1, 1997 effective date, by contacting the Hendricks County Planning and Building Department Office Manager, at 317-745-9255, Monday through Friday 8:00 AM to 4:00 PM.



NAME OF BOND/SURETY COMPANY AND STATE OF ORIGIN

LISTING BOND

KNOW ALL MEN BY THESE PRESENTS:

That we NAME OF CONTRACTOR/COMPANY as Principal, hereinafter called Principal, and NAME OF SURETY, a corporation duly licensed to do business in the State of Indiana, with its home office in the City of CITY, STATE, U.S.A., as Surety, hereinafter called Surety, are held and firmly bound unto the Hendricks County Board of Commissioners or an Unknown Third Party, Hendricks County Government Center, 355 South Washington, #212 Danville, Indiana 46122- as Obligee, hereinafter called Obligee, in the amount of Twenty Thousand Dollars and No Cents (\$20,000.00), lawful money of the United States, to be paid the said Obligee, for which payment well and truly to be made, we bind ourselves and our legal representatives, jointly and severally by these presents.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the said Principal has been listed to obtain Improvement Location Permits by the said Obligee.

NOW, THEREFORE, the said Principal shall faithfully perform the duties and in all things comply with the laws and ordinances including all Amendments thereto, appertaining to the listing and this listing bond to remain in full force and effect until AT LEAST ONE (1) YEAR, unless renewed by Continuation Certificate.

This bond may be terminated at any time by the Surety upon sending notice in writing by certified mail to the Hendricks County Board of Commissioners or an Unknown Third Party in care of the Hendricks County Planning and Building Department at the address listed above and to the Principal, and at the expiration of thirty (30) days from the mailing of said notice, this bond shall ipso facto terminate and the Surety shall thereupon be relieved from any liability for any acts of omissions of the Principal subsequent to said date.

Signed and sealed this day of ,

Principal

NAME OF BOND COMPANY

Surety

By

Attorney-in-Fact



CONTRACTOR LISTING NUMBER _____

Name _____

Fee _____

Address _____

Receipt No. _____

Phone _____

Date _____

Email _____

INDIVIDUAL AUTHORIZED TO SECURE PERMITS UNDER THIS LISTING

NAME

SIGNATURE

DATE

1.

2.

3.

4.

5.

6.

I certify that the information contained on this form is complete and accurate.

Signature of Principal: _____

Note: Original Surety Bond, Power of Attorney form and Certificate of Insurance must be attached along with the application in order for it to be complete.