

Hendricks County Board of Health Meeting

November 7, 2017

7:00 p.m.

Hendricks County Government Center

Commissioners/Council Meeting Room

355 S Washington St.

Danville, IN 46122

The Hendricks County Board of Health met Tuesday, November 7, 2017 at 7:00 p.m. in the Commissioners/Council Meeting Room at the Hendricks County Government Center.

Board Members in Attendance:

Dr. Andrew Cougill
Dr. James Richardson
Mr. Brian Cobb
Dr. Larry Caskey
Mr. David Hardin
Ms. Debra Campbell

Hendricks County Staff in Attendance:

Dr. David Stopperich, Health Officer
Ms. Julie Haan, Environmental Health Director
Ms. Kandi Jamison, Asst. Director of PH Nursing
Ms. Leanna Truitt, Healthy Families Program Manager
Ms. Lisa Chandler, Team Lead, Food
Ms. Chris Cloud, Vital Records Registrar

Board Members Absent:

Mr. Bruce Dillon

Others in Attendance:

Mr. Larry Hesson, County Council
Mr. Eric Oliver, Attorney

Determination of a Quorum

Dr. Andrew Cougill called the meeting to order at 7:00 p.m. with a quorum present.

Approval of Minutes

Mr. David Hardin made a motion to approve the minutes from the September 5th Board of Health meeting. Dr. James Richardson seconded the motion. All were in favor; and the motion passed.

Wishes to be Heard

Ms. Julie Haan provided a list of proposed Board of Health meeting dates for 2018. The dates were discussed to see if there were any major conflicts. Ms. Debra Campbell made a motion to approve the dates set forth. Mr. Brian Cobb seconded the motion. All were in favor; and the motion passed.

Introduction of New Staff

Ms. Haan introduced Chris Cloud, Vital Records Registrar. Chris has previously worked in the offices of the Hendricks County Recorder and Assessor. We welcome Chris!

New Business

2018 Local Health Maintenance Fund and Local Health Department Trust Account Budgets

Ms. Haan explained who and what was funded by the grants. The budget estimate for the Local Health Maintenance is \$80,792.26. Mr. Cobb made a motion to accept the budget, and Ms. Campbell seconded the motion. All were in favor; and the motion passed. The Local Health Department Trust Account is used to pay the Public Health Education Specialist wages and benefits, supplies and education & conferences. The budget estimate is \$59,077.76. Mr. Hardin made a motion to approve the budget, and Dr. Larry Caskey seconded the motion. All were in favor; and the motion passed.

2018 Immunization Grant Budget

Ms. Kandi Jamison presented the Immunization Grant (8130) budget for January-June 2018. The salaries and wages paid through this grant include two part-time public health nurses, and a part time administrative assistant/billing specialist. This also includes contract services, mileage/travel and benefits totaling \$48,845.00. Mr. Cobb made a motion to approve the budget, and Ms. Campbell seconded the motion. All were in favor; and the motion passed. Ms. Jamison also wanted to make them aware that a request to transfer funds from one salary line item into two additional salary line items was approved by the County Council today under the 2017 budget.

Lead Poisoning Screening and Case Management Policy

Ms. Jamison explained the purpose statement and procedure for the Lead Poisoning Screening and Case Management Policy. Discussion ensued regarding the Policy, and what the American Academy of Pediatrics recommends. Mr. Hardin made a motion to approve the Policy. Dr. Richardson seconded the motion. All were in favor; and the motion passed.

Unfinished Business

Body Modification Ordinance Revision (Tattoo Removal)

Ms. Haan provided a draft of the modified Ordinance No. 2013-04-Hendricks County Tattoo, Piercing and Body Modification Ordinance. The changes include tattoo removal from VI. Prohibited Acts and an additional statement to II. General Requirements that "Tattoo removal procedures will not be done unless said procedures or person is approved by the food and Drug Administration."

Environmental Health

Ms. Haan approached the County Council regarding an additional Environmental Health Specialist position. The Council seemed favorable, but asked that she come back in March after the County's budget had been approved by the Indiana Department of Local Government Finance. Mr. Larry Hesson explained the Council is trying to wrap up the 2018 budget. Dr. Cougill and others discussed bringing more revenue into the Department, and how that could be accomplished. One option discussed was to raise the annual permit fee for pools in Hendricks County to better match the actual cost of inspections and follow ups. Mr. Hesson emphasized the need for an employee and the amount revenue generated are two different issues.

Ms. Haan stated that the Department was given the use of five new leased vehicles. Next year two more vehicles will be replaced. The vehicles have a GPS monitoring system that track location, speed and braking among other things.

The most recent Tox-A-Way Day for Hendricks County was very successful. The partnership received 329 pounds of non-controlled substance (medications), 45 pounds of controlled substance, and 329 pounds of medical sharps.

Discussion continued regarding raising the pool permit fees in our county, or charging different rates based on the number of inspections required. Some members of the Board feel like we aren't charging enough, and giving the pool owners a "deal". Other members stated that pool inspections (for public and semi-public pools) are part of the service that we provide for our county. Other members suggested we look at data from surrounding counties on their pool fees and make sure we are comparable. The consensus is that there was not enough information to make any change at this point. Ms. Haan offered to provide pool statistics at the next board meeting to help the Health Board make an informed decision.

Healthy Families

Ms. Leanna Truitt was happy to report that another full-time position has been approved. Healthy Families will not fill 2 part-time positions this year, which will help fund the full-time position.

Unfortunately, the number of Department of Child Services (DCS) dual waiver cases have increased within the Healthy Families program. This increase will add to the number of family team meetings held, which is an additional burden on staff. Focus will be on prevention vs. intervention to make sure there are no duplication of services being provided. Dr. Cougill wants to ensure staff safety while visiting homes.

Ms. Truitt received feedback from Accreditation on the first drafts of Healthy Families' Policy and Procedure Manual and the Cultural Sensitivity Review. The revised drafts were resubmitted October 30, 2017 as well as the initial draft of the Self-Assessment Tool.

Ms. Rebecca Robinson is heading up the Holiday Donation Drive for Hendricks County families supported through Healthy Families. She's making sure that all kids get sponsored. Donations are greatly appreciated.

Nursing

Ms. Jamison reported that two positions have been posted recently in the Nursing Division. One is for a part-time Administrative Assistant/Billing Specialist and one is for a part-time Public Health Nurse.

The Nursing Division and Preparedness team attended the Prevent Child Abuse Kids Fair at the Hendricks County Fairgrounds. The Kids Fair is a community event that offers educational information about local resources to families, as well as fun activities. The Nursing Division gave 45 flu vaccinations during this three-hour event.

Ms. Jamison provided a Child Health Fund report for August and September. She explained that the Health Department is not currently contracted with United or Aetna. Mr. Hardin asked if the types of flu being seen in this area are the strains that are offered in the vaccines we provide or something different. Dr. Richardson provided his expertise regarding influenza and the flu vaccine this year.

Health Officer

Dr. Stopperich thanked the Board of Health members for meeting with the Commissioners to renew their terms. Those members include Brian Cobb, Debi Campbell and Bruce Dillon. Their current terms expire 12/31/2017. The County Commissioners will meet in December to appoint the members to the Board of Health. The new terms will expire 12/31/2021.

Dr. Stopperich thanked Dr. Cougill for recently attending the County Council meeting to support the request for an additional Environmental Health Specialist (EHS) position. Dr. Stopperich also thanked Mr. Larry Hesson for his input and guidance to the Health Department and Ms. Haan for her work in presenting the case to the Council.

County Council Liaison

Mr. Hesson praised Ms. Haan for doing a nice job of presenting the case for an additional EHS position.

Health Board Attorney

Mr. Oliver reported that the Lyons case has been completed. Mr. Lyons admitted his wrongdoings during a recent hearing. If Mr. Lyons reimburses the homeowner, the fine will be reduced, and he will be required to pay attorney fees.

There were two "Unfit for Human Habitation" posters hung today for Hendricks County homes not meeting the requirements for sewage disposal or water. Mr. Oliver also recorded an affidavit that was cross referenced with the deed of the property to alert potential owners that there had been a clandestine methamphetamine lab on the property that has not been decontaminated.

Adjourn

Mr. Brian Cobb made a motion to adjourn the meeting. Dr. Richardson seconded the motion. All were in favor; and the motion passed. The meeting was adjourned at 8:05 p.m.

Debra Campbell

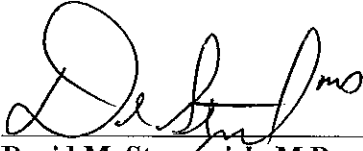
Paul E. [unclear]

Dr. Richardson

[unclear]

Dorothy Hardison

Brian Cobb



David M. Stopperich, M.D
Health Officer and Board Secretary
1/9/18

Date Minutes Approved