

AGENDA
HENDRICKS COUNTY COUNCIL
Hendricks County Government Center
355 South Washington Street, Danville, Indiana
AUGUST 7, 2018
9:00 A.M.

CALL TO ORDER

ADOPTION OF AGENDA

MINUTES OF JULY 3, 2018

UNFINISHED BUSINESS:

Laurel Setser - Avon Washington Township Library Director
Hendricks College Network - Brandy Perrill
Visit Hendricks County - Jaime Smith

NEW BUSINESS:

Bree Ollier - Soil & Water
Property Tax Recommendation/Circuit Breakers - All Units IC 6-1.1-17-3.6
Erin Hughes - Human Resources

EMERGENCY ADDITIONAL APPROPRIATIONS

REALLOCATIONS OF FUNDS

OTHER COUNCIL BUSINESS

Receipt of Sheriff's Commissary Fund Report
Receipt of Sheriff's Meal Accounting Report
Status of Funds
Innkeeper's 1/2 of Revenue over 5%

**HENDRICKS COUNTY COUNCIL
JULY 3, 2018**

The regular meeting of the Hendricks County Council was called to order by President Eric Wathen on Tuesday July 3, 2018 with the following in attendance: Caleb Brown, Jay Puckett, Mike Rogers, Eric Wathen, Brad Whicker, David Wyeth, Financial Administrator Tami Mitchell, and Auditor Nancy Marsh. The Pledge of Allegiance was led by President Eric Wathen.

IN THE MATTER OF THE AGENDA

It was moved by Brad Whicker and seconded by Caleb Brown to adopt the agenda as amended. Motion carried 6-0.

IN THE MATTER OF THE JUNE 5, 2018 MINUTES

It was moved by David Wyeth and seconded by Brad Whicker that the minutes be approved as presented. Motion carried 5-0-1 (JP).

IN THE MATTER OF THE JDAI ASSISTANT POSITION

Superior Court III Judge Karen Love presented a request for the hiring of the Probation Officer/Assistant JDAI Coordinator with over 20 years of experience. Judge Love stated that the intent for 2018 was to use the JDAI Grant funding first and then the remainder from General Fund. Judge Love stated that the 2018 wage on the Probation Officer Scale is \$62,183 for a probation officer with 20 years' experience versus \$33,807 for a probation officer with minimal experience. Judge Love stated that this person's experience will accelerate progress with JDAI. Judge Love stated that the grant more than likely will *not* be available and was requesting future funding from General Fund. It was moved by Jay Puckett and seconded by Brad Whicker to approve the request for the General Fund funding for the remainder of 2018 and the funding be placed in the 2019 budget without the agreement that the position may go away if grant funding is not in place. Motion carried 6-0. Councilman Mike Rogers stated this was a positive move to better manage the juvenile incarcerations.

IN THE MATTER OF THE CF-1 COMPLIANCE AND STATEMENT OF BENEFITS

Jeff Pipkin, Executive Director of the Hendricks County Economic Development Partnership, presented the CF-1 for Johnson & Johnson Sales and Logistics Company Personal Property and Real Estate and recommended approval. Finding Johnson & Johnson Sales and Logistics Company in substantial compliance, it was moved by Jay Puckett and seconded by Brad Whicker to approve and authorize the President to sign the compliance statements. Motion carried 6-0.

Jeff Pipkin, Executive Director of the Hendricks County Economic Development Partnership, presented the CF-1 for Chewy.com and recommended approval. Mr. Pipkin stated that 7.4% of the Chewy.com employees are residents of Hendricks County. Finding Chewy.com in substantial compliance, it was moved by Brad Whicker and seconded by David to approve and authorize the President to sign the compliance statements. Motion carried 6-0

Jeff Pipkin, Executive Director of the Hendricks County Economic Development Partnership, presented the CF-1 for BREIT Industrial Canyon IN1BO2, LLC (Geodis Building, formerly occupied by Gordmans). Finding BREIT Industrial Canyon IN 1 BO2, LLC in substantial compliance, it was moved by Brad Whicker and seconded by Jay Puckett to approve and authorize the President to sign the compliance statements. Motion carried 6-0.

Jeff Pipkin, Executive Director of the Hendricks County Economic Development Partnership, presented the CF-1 for TT Quality Leasing LLC. Finding TT Quality Leasing LLC in substantial compliance, it was moved by Jay Puckett and seconded by David Wyeth to approve and authorize the President to sign the compliance statements. Motion carried 6-0.

Mr. Pipkin stated there are two or three compliance statements to come later and he will notify the Council at that time.

IN THE MATTER OF THE COATESVILLE-CLAY TOWNSHIP PUBLIC LIBRARY

Mrs. Judy Sexton was recommended for reappointment by letter from Korleen Bledsoe, Library Director of the Coatesville Clay Township Public Library. It was moved by Eric Wathen and seconded by David Wyeth to appoint Judy Sexton to the Coatesville Clay Township Library Board for a four-year term ending August 7, 2022. Motion carried 6-0.

IN THE MATTER OF COMMUNITY CORRECTIONS

Bridgette Collins presented a request for a new position of Intake Officer to be funded by General Fund for the remainder of 2018 and into the future. Ms. Collins stated that sometimes there are 8 or 9 intakes in a single day and she needs staff help with intake. Ms. Collins stated she has a population of 107 in Work Release right now. Councilman Jay Puckett asked for Sheriff Bret Clark's input regarding the jail and work release population. Sheriff Clark stated that the work release alternative is absolutely helpful. The Sheriff stated the capacity of the jail is 250 and the jail has a current population of 285 of which 71 are females. It was moved by Jay Puckett and seconded by Brad Whicker to approve additional appropriation number 6 in the amount of \$18,373. Motion carried 6-0.

IN THE MATTER OF THE SALES DISCLOSURE FUND

Assessor Larry Scott was present to request the immediate hire of two part time people from the Sales Disclosure Fund. Mr. Scott stated he had funding for most of the year but would need an additional \$8,000 through 2018. Mr. Scott stated the two reasons for the request was that the workload had increased, and the state had moved up the deadlines for reporting the sales data to the state. Mr. Scott stated he had worked with Financial Administrator, Tami Mitchell and believed the funding from the Sales Disclosure Fund would be sustainable. It was moved by David Wyeth and seconded by Jay Puckett to approve the request and Mr. Puckett reminded the Assessor that their always can be a downturn in real estate. Motion carried 6-0.

IN THE MATTER OF HUMAN RESOURCES

Erin Hughes, Human Resources presented the most current list of the departments that had completed the employee job performance evaluations on a timely basis. It was reported that Animal Control, Prosecutor and Superior III were working on the performances and expected to submit them soon. Councilman Jay Puckett asked that the record reflect that he greatly appreciated the timely participation and recommended that the completion of the performance evaluations be tied to receiving a stipend if one is given.

Erin Hughes, Human Resources stated that the appeal review of the Payroll Deputy had been received from Waggoner, Irwin, Scheele & Associates with the recommendation that the classification be upgraded to OSS1. It was moved by Jay Puckett and seconded by Brad Whicker that the Payroll Deputy be classified as a FLSA: Non-Exempt Pay Band OSS1 with the corresponding midpoint wage. Motion carried 6-0.

IN THE MATTER OF THE EMERGENCY ADDITIONAL APPROPRIATIONS

It was moved by Jay Puckett and seconded by Brad Whicker to approve emergency additional appropriation numbers 1 through 34 sans number 6 which was previously approved. Motion carried 6-0.

| | DEPARTMENT | ACCOUNT | DESCRIPTION | AMOUNT | APPROVED |
|-----|-----------------------|----------------------|--------------------------|--------------|--------------|
| 1. | Auditor | 1001.10203.000.0102 | Personal Services | \$2,030.00 | \$2,030.00 |
| 2. | Probation | 1001.15123.000.0151 | Personal Services | \$5,204.00 | \$5,204.00 |
| 3. | Probation User Fees | 2005.15117.000.0151 | Bilingual Supplement | \$5,000.00 | \$5,000.00 |
| 4. | Court Administration | 1001.30703.000.0160 | Pauper Transcripts | \$10,000.00 | \$10,000.00 |
| 5. | Chief Public Defender | 1001.16600.000.0166 | Personal Services | \$1,514.00 | \$1,514.00 |
| 6. | Community Corrections | 1001.15428.000.0154 | New Intake Officer | \$18,373.00 | \$18,373.00 |
| 7. | Community Corrections | Grant (See Attached) | Personal Services | \$790,043.00 | \$790,043.00 |
| 8. | Community Corrections | Grant (See Attached) | Supplies | \$26,889.00 | \$26,889.00 |
| 9. | Community Corrections | Grant (See Attached) | Other Services & Charges | \$26,000.00 | \$26,000.00 |
| 10. | Community Corrections | Grant (See Attached) | Capital Outlay | \$5,532.00 | \$5,532.00 |
| 11. | Community Corrections | Project Income | Personal Services | \$345,946.00 | \$345,946.00 |
| 12. | Community Corrections | Project Income | Supplies | \$120,500.00 | \$120,500.00 |
| 13. | Community Corrections | Project Income | Other Services & Charges | \$11,400.00 | \$11,400.00 |
| 14. | BASE BPRS GRANT | 8115.18619.000.0214 | Preparedness Coordinator | \$21,075.00 | \$21,075.00 |
| 15. | CRI BPRS GRANT | 8116.18619.000.0214 | Preparedness Coordinator | \$25,496.00 | \$25,496.00 |
| 16. | CRI BPRS GRANT | 8116.13590.000.0214 | FICA & Medicare | \$3,563.00 | \$3,563.00 |
| 17. | CRI BPRS GRANT | 8116.13591.000.0214 | PERF | \$6,613.00 | \$6,613.00 |
| 18. | CRI BPRS GRANT | 8116.13593.000.0214 | Unemployment | \$45.00 | \$45.00 |
| 19. | CRI BPRS GRANT | 8116.13594.000.0214 | Worker's Compensation | \$128.00 | \$128.00 |
| 20. | CRI BPRS GRANT | 8116.20211.000.0214 | Supplies | \$254.00 | \$254.00 |
| 21. | CRI BPRS GRANT | 8116.33000.000.0214 | Mileage/Travel | \$1,000.00 | \$1,000.00 |
| 22. | STOP GRANT | 8102.10802.000.0108 | Deputy Prosecutor | \$23,546.00 | \$23,546.00 |
| 23. | JDAI DOC GRANT | 9119.15308.000.0160 | JDAI Coordinator | \$25,000.00 | \$25,000.00 |
| 24. | JDAI DOC GRANT | 9119.15309.000.0160 | Asst. Coordinator | \$25,000.00 | \$25,000.00 |
| 25. | JDAI DOC GRANT | 9119.20100.000.0160 | Supplies | \$303.84 | \$303.84 |
| 26. | JDAI DOC GRANT | 9119.20213.000.0160 | Meals | \$2,500.00 | \$2,500.00 |
| 27. | JDAI DOC GRANT | 9119.31900.000.0160 | Contract Day Reporting | \$41,791.00 | \$41,791.00 |
| 28. | JDAI DOC GRANT | 9119.33000.000.0160 | Mileage/Travel | \$2,196.10 | \$2,196.10 |
| 29. | PROBATION COMMUNITY | CORRECTIONS GRANT | Personal Services | \$118,067.00 | \$118,067.00 |
| 30. | PROBATION COMMUNITY | CORRECTIONS GRANT | Supplies | \$27,733.00 | \$27,733.00 |
| 31. | PROBATION COMMUNITY | CORRECTIONS GRANT | Other Services & Charges | \$11,000.00 | \$11,000.00 |

| | | | | | |
|-----|-----------------------|-------------------|--------------------------|-------------|-------------|
| 32. | PROBATION COMMUNITY | CORRECTIONS GRANT | Capital Outlays | \$31,700.00 | \$31,700.00 |
| 33. | PRE-TRIAL SUPERVISION | GRANT | Personal Services | \$76,701.00 | \$76,701.00 |
| 34. | PRE-TRIAL SUPERVISION | GRANT | Other Services & Charges | \$1,800.00 | \$1,800.00 |

REALLOCATION OF FUNDS

It was moved by Caleb Brown and seconded by David Wyeth to approve reallocation of funds number 1 and 2. Motion carried 6-0.

| | DEPARTMENT | FROM | TO | AMOUNT | Y/N |
|----|----------------|---------------------|---------------------|------------|-----|
| 1. | Sheriff | 1001.10574.000.0105 | 1001.10542.000.0105 | \$1,136.00 | Y |
| 2. | JDAI DOC GRANT | 9119.31900.000.0160 | 9119.20100.000.0160 | \$2,838.00 | Y |

OTHER COUNCIL BUSINESS

Julie Haan, Environmental Health Director thanked the Council for their new chairs in their department.

Auditor Nancy Marsh reported the Food and Beverage for July was \$279,499. Councilman Caleb Brown thanked the Auditor's Office for putting the totals for pervious years on the report. Councilman Jay Puckett stated we were on track to hit three million dollars and the adoption of the Food and Beverage tax for the stadium had been very beneficial for the county and offered the county opportunities that wouldn't have existed. Councilman Puckett also thanked the Health Department for their contributions in keeping the eating establishments inspected and healthy. Councilman Mike Rogers stated that we have many needs in our growing county, including a new jail and everyone should be aware the balances are often already dedicated to our growing needs.

Receipt of the Status of Funds was acknowledged.

Councilman Mike Rogers reported he and Auditor Nancy Marsh attended the State Board of Accounts called meeting of the County Council on Saturday June 30, 2018. Mr. Rogers stated there was quite a bit of discussion about having experts available to testify on behalf of the county on the big box store dark theory appeals. It was the consensus at the meeting on Saturday that the other side is generally more prepared with experts and encouraged the County Assessor to go in prepared. Mr. Rogers also brought forth continuing discussion about tying approval of an abatement to prohibiting an appeal on an abate request. Mr. Rogers stated that we need legal advice if this action would be possible and would it hold up in court. Mr. Rogers asked that the County Attorney, Greg Steuerwald be involved.

With the budget cycle beginning soon, Auditor Marsh stated that the DLGF Commissioner, Wes Bennett is very concerned about the number of additional appropriations requested in each county. Mr. Bennett was adamant that budgeting should be an estimate including all needs, including grants. Mr. Bennett recommended additional appropriation be requested only under extreme emergency circumstance and all other budget issues should be handled by reallocating funds within the budget.

Councilman Eric Wathen stated he had attended an MPO meeting and said there was some discussion of breaking away from Indianapolis and having a separate organization.

Auditor Marsh stated the first Council meeting for the budget cycle starts at 9:00 a.m. on Tuesday July 24, 2018 in Room 3.

There being no further business to come before the Council, upon motion made by Mike Rogers and seconded by Caleb Brown the meeting was adjourned at 10:09 on July 3, 2018.

HENDRICKS COUNTY COUNCIL

Caleb M. Brown

Eric Wathen

(absent)

Larry R. Hesson

Brad Whicker

Jay R. Puckett

David Wyeth

Michael C. Rogers

ATTEST:

Nancy L. Marsh, Auditor

EMERGENCY APPROPRIATION RESOLUTION

Whereas, certain extraordinary emergencies have developed since the adoption of the existing budget, so that it is necessary to appropriate more money than was appropriated in the annual budget; therefore, to meet such extraordinary emergencies;

Be it resolved by the County Council of Hendricks County, Indiana, that for the expense of said County the following additional sums of money are hereby appropriated and ordered set apart out of the several funds as herein and for the purpose herein specified, subject to the laws governing the same.

| | DEPARTMENT | ACCOUNT | DESCRIPTION | AMOUNT | APPROVED |
|----|-----------------------|---------------------|--------------------|---------------|-----------------|
| 1. | Coroner | 1001.33800.000.0107 | Autopsies & Lab | \$50,000.00 | |
| 2. | Planning & Building | 1001.13101.000.0131 | Senior Planner | \$3,619.00 | |
| 3. | Engineering | 1001.20100.000.0143 | Office Supplies | \$775.00 | |
| 4. | EDIT - Engineer | 1112.32613.000.0143 | Curve Correction | \$14,000.00 | |
| 5. | Assessor's Disclosure | 1131.18998.000.0109 | Extra Help | \$8,000.00 | |
| 6. | Reassessment | 1188.44600.000.0109 | Computers | \$3,500.00 | |
| 7. | Local Health Maint. | 1168.20100.000.0214 | Licensing | \$5,000.00 | |
| 8. | Cornerstone | 1202.39900.000.0106 | Upgrade System | \$30,000.00 | |
| 9. | Wheel & Excise | 4608.47001.000.0143 | 900 E & 100 N | \$150,000.00 | |

Adopted this 7th day of August, 2018.

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NAY

Caleb M. Brown

Caleb M. Brown

Larry R. Hesson

Larry R. Hesson

Jay R. Puckett

Jay R. Puckett

Michael C. Rogers

Michael C. Rogers

Eric Wathen

Eric Wathen

Brad Whicker

Brad Whicker

David Wyeth

David Wyeth

ATTEST:

Nancy L. Marsh, Auditor

REALLOCATION OF FUNDS RESOLUTION

Be it resolved by the County Council of Hendricks County, Indiana, that for the expenses of the unit of Government of Hendricks County, the following sums of money previously appropriated for expenditures from a detailed account within a major classification, are hereby reallocated to another detailed account within a different classification as originally appropriated, all as herein specified.

| | DEPARTMENT | FROM | TO | AMOUNT | Y/N |
|----|---------------|---------------------|---------------------|------------|-----|
| 1. | Assessor | 1001.10904.000.0109 | 1001.11301.000.0109 | \$6,100.00 | |
| 2. | EDIT - Voters | 1112.14602.000.0146 | 1112.42603.000.0146 | \$4,000.00 | |
| 3. | EDIT - Voters | 1112.14601.000.0146 | 1112.42603.000.0146 | \$4,000.00 | |
| 4. | EDIT - Voters | 1112.14603.000.0146 | 1112.30201.000.0146 | \$2,500.00 | |
| 5. | Health | 1159.32601.000.0214 | 1159.20100.000.0214 | \$1,500.00 | |
| 6. | Reassessment | 1188.18904.129.0109 | 1188.18909.130.0109 | \$500.00 | |
| | | | | | |

Approved this 7th day of August, 2018.

AYE

NAY

Caleb M. Brown

Caleb M. Brown

Larry R. Hesson

Larry R. Hesson

Jay R. Puckett

Jay R. Puckett

Michael C. Rogers

Michael C. Rogers

Eric Wathen

Eric Wathen

Brad Whicker

Brad Whicker

David Wyeth

David Wyeth

ATTEST:

Nancy L. Marsh, Auditor