

Hendricks County Board of Health Meeting
July 10, 2018 7:00 p.m.
Hendricks County Government Center
Commissioner/Council Meeting Room
355 S Washington St.
Danville, IN 46122

The Hendricks County Board of Health met Tuesday, July 10, 2018 at 7:00 p.m. in the Commissioner/Council Meeting Room at the Hendricks County Government Center.

Board Members in Attendance:

Mr. Bruce Dillon
Mr. Brian Cobb
Dr. Larry Caskey
Ms. Debra Campbell
Mr. David Hardin
Dr. Andrew Cougill

Hendricks County Staff in Attendance:

Dr. David Stopperich, Health Officer
Ms. Julie Haan, Environmental Health Director
Ms. Kandi Jamison, Director of Public Health Nursing
Ms. Leanna Truitt, Healthy Families Program Manager
Ms. Lisa Chandler, Team Lead, Food
Ms. Ginger Harrington, Team Lead, Septic
Ms. Nicole Oppy, Asst Director of Public Health Nursing

Board Members/Others Absent:

Dr. James Richardson

Others in Attendance:

Mr. Eric Oliver, Attorney
Mr. Larry Hesson, County Council

Determination of a Quorum

Dr. Cougill called the meeting to order at 7:00 p.m. with a quorum present.

Approval of Minutes

Mr. Bruce Dillon made a motion to approve the minutes from the May 1, 2018 Board of Health meeting. Ms. Debra Campbell seconded the motion. All were in favor; and the motion passed.

New Business

Pool Ordinance Update

Ms. Julie Haan explained to the Board of Health that an HOA, Village of Turner Trace, recently applied for a pool permit. They claimed to be a not for profit group, therefore asked that we not charge a fee. Ms. Haan asked for Mr. Eric Oliver's assistance. He then did some research, and some of the language in the ordinance had been repealed. Mr. Oliver suggested that we replace the language in our County Ordinance 2003-27. The HOA must still comply with the pool regulations, but not pay a fee this year. A draft of the revised ordinance was provided. Mr. Brian Cobb made a motion to accept the pool ordinance. Mr. David Hardin seconded. All were in favor; and the motion passed.

Certified Food Handler Policy

The Environmental Health Department had a issue with a food vendor at the Brownsburg Farmer's Market. As a result, Ms. Lisa Chandler drafted a Certified Food Handler at Temporary Food Establishments policy. The Policy will clarify the requirements for the temporaries' staff if a Certified Food Handler is not present. Dr. Larry Caskey made a motion to approve the Policy. Ms. Debra Campbell seconded the motion. All were in favor; and the motion passed.

Emergency Preparedness Grant

The Preparedness Coordinator position is fully supported by grant funds. This budget period the amount received was \$9891 less than the previous budget period. Ms. Haan emphasized the critical need for this position. The budget was submitted to the State and approved prior to this meeting. The next grant period is July 2019, and there is concern about the future of funding for this position. The Board spoke about the excellent job that Jeff is doing as the Preparedness Coordinator, and Ms. Haan re-emphasized the importance of the position. She also stated that all grant funded employees are required to sign a statement that states when a grant goes away so does the position. Mr. Dillon made a motion to accept the budget. Ms. Campbell seconded the motion. All were in favor; and the motion passed.

Environmental Health Update

Ms. Haan attended the Local Health Department Administrators meeting, where she became aware of the opportunity to participate in a pilot project through Indiana Legal Services. Indiana Legal Services (ILS) is a not-for-profit law firm that provides free legal assistance to eligible low-income (200% below the federal poverty level) residents for issues associated with housing, family and children, health, public benefits, consumer protection, and bankruptcy. The Environmental Health Department frequently receives tenant complaints that are mostly civil issues between the tenant and landlord, including how to get out of a lease. Ms. Haan believes it could be a great opportunity for tenants in our county, especially those in fixed income housing with reoccurring complaints. The Health Department would provide documentation on possible cases where ILS could be of assistance. Mr. Hardin wanted to make sure that there would not be any negative impacts for the Health Department or Board of Health. After further discussion, the Board gave unanimous consensus to move forward with referrals to ILS. Ms. Haan discussed the need for a lodging policy or ordinance for the regulation of rentals, including multi-unit facilities, long term stay hotels, etc. The Board will continue the discussion at the next meeting.

Ms. Haan stated that the Health Tox Away Day held at the Hendricks County Fairgrounds collected thirty-five pounds of controlled substances, two hundred one pounds of sharps, and three hundred forty one pounds of uncontrolled drugs.

Healthy Families Update

Ms. Truitt reported that they are in the final stretch of Accreditation. The Policy Manual and Cultural Sensitivity Review will be sent to the Board of Health via email for the Board to review and provide comments. Mr. Tim Campbell will be retiring the end of July, and that position will not be replaced. A full-time position was integrated instead. The Department of Child Services (DCS) is in the middle of extending contracts.

Nursing

Ms. Jamison will be attending three different Healthy Families training courses to meet the program's requirement. Ms. Jamison stated that Ms. Nicole Oppy has transitioned well as Assistant Director of Public Health Nursing and is doing a great job. Harris Health Solutions will be assisting with contracting process and doing the initial billing for the Nursing Division. Roxanne will follow up on the billing. Ms. Jamison is also working with a physician's buying group to get better savings on vaccines. She's hoping to connect with Hendricks Regional Health in the future regarding vaccines purchasing.

Health Officer Update

Dr. Stopperich spoke with Todd McCormick regarding the rising number of bed bug complaints we are receiving for Hendricks County hotels and long term stay facilities. A possible lodging ordinance has been discussed but would need Commissioner approval and further discussion.

The 1159 budget was sent out via email for review and approval. Mr. Dillon made a motion for reaffirmation of the main Health Department Budget 1159. Dr. Caskey seconded the motion. All were in favor; and the motion passed.

Dr. Stopperich thanked the Board for their input on evaluations that were submitted in May.

County Council Liaison

Mr. Larry Hession reported that the County Council will start the budget process two weeks from today. The County is in good financial condition this year. Mr. Hession clarified the statement that Ms. Haan made earlier in the meeting regarding the grant funded positions. If there's a grant that is going to be short in being fully funded, a request can still be made to the Council for the additional funding even though grant employees are required to sign the statement that when the grant goes away so does the position.

Board of Health Attorney

Mr. Oliver handled minor things recently regarding Environmental Health, including reviewing the Pool Ordinance. Mr. Oliver stated that Ms. Haan had kept him informed regarding the Romer case. Mr. Oliver advised that we should destroy the recorded versions of our minutes after they've been approved by the Board. Mr. Brian Cobb made a motion to destroy recorded minutes used in the preparation of the written minutes. Mr. Hardin seconded the motion. All were in favor; and the motion passed.

Adjourn

Mr. Cobb made a motion to adjourn the meeting at 7:49 p.m. Several others seconded the motion. All were in favor; and the motion passed.

Debra Campbell
J. Richards
Greg Gibson
W. E.
Brian Cobb
David Hardin

David M. Stopperich, M.D.
Health Officer and Board Secretary
9-4-18
Date Minutes Approved