



HENDRICKS COUNTY BOARD OF COMMISSIONERS **MINUTES OF THE OCTOBER 23, 2018 MEETING**

The Hendricks County Board of Commissioners met in regular session at 9:00 AM on Tuesday, October 23, 2018 in the Commissioners' Meeting Room located on the first floor of the Hendricks County Government Center at 355 S. Washington Street, Danville, IN 46122 with the following Hendricks County personnel in attendance:

Matthew D. Whetstone	Commissioner, President
Phyllis A. Palmer	Commissioner, Vice President
Bob Gentry	Commissioner
R. Todd McCormack	Executive Director
Mila M. Shaffer	Administration and Public Affairs
Gregory E. Steuerwald	Attorney
Nancy Marsh	Auditor
John E. Ayers	Engineer
Erin Hughes	Human Resources Administrator
Brett Clark	Sheriff
Kevin Cavanaugh	Facilities Manager
Tim Dombrosky	Planning Director
Tonya Cottrell	Permit Coordinator/Flood Manager/CRS Coordinator
Eric Ivie	Parks and Recreation Interim Superintendent
Doug Morris	I.T. Director
Mark Chmielewski	Government Center Security
Larry Scott	Assessor
Nicole Lawson	Chief Deputy Assessor
Bridgette Collins-George	Work Release Director
Jim Mardis	Regional Sewer/NPES Director
LaDonna Hughes	Animal Shelter Director/Chief Animal Control Officer
Kandi Jamison	Director of Public Health Nursing
Dave Gaston	Surveyor

PLEDGE TO THE FLAG, PRAYER, AND DETERMINATION OF A QUORUM

Commissioner Whetstone opened the meeting at 9:00 AM with a quorum of all three (3) Commissioners present and led the Pledge to the Flag in unison. Commissioner Gentry gave a brief prayer for those who wished to participate.

IN THE MATTER OF MINUTES

Commissioner Palmer moved to approve the Minutes of the October 9, 2018 Commissioners' & Council Joint Meeting as amended. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

Commissioner Palmer moved to approve the Minutes of the October 9, 2018 Commissioners' Executive Session as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF CLAIMS

Commissioner Palmer moved to approve Direct Deposit Check Numbers 170387 through 170908 and all Budgetary Claims presented from the Auditor's Office for the period beginning October 11, 2018 and ending October 24, 2018, dated October 24, 2018. Commissioner Gentry seconded the motion and the motion was

approved unanimously 3-0-0.

IN THE MATTER OF ELECTED OFFICIALS

No matters presented.

IN THE MATTER OF LINK INDOT GRANT

Commissioner Whetstone advised the matter was moved to the November 13, 2018 Commissioners' Meeting.

IN THE MATTER OF ZA 457/18: JEFFREY J. LASKOWSKI

Tim Dombrosky presented an Ordinance to amend the zoning map of Hendricks County, from RB/Single Family Residential District to AGR/Agriculture Residential District, commonly known as ZA 457/18: Jeffrey J. Laskowski, S32-T17N-R1W, Union Township, parcel totaling 31.28 acres, located at the west side of State Road 39, South of Wyatt Way and recommended approval. Tim Dombrosky stated the Plan Commission unanimously approved this zoning amendment during their October 9, 2018 Meeting, 4-0-0.

Commissioner Gentry moved to approve the Ordinance as presented. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0. Nancy Marsh assigned Ordinance No. 2018-22 to ZA 457/18: Jeffrey J. Laskowski.

IN THE MATTER OF ZA 458/18: DUANE R. & PATRICIA J. LANE

Tim Dombrosky presented an Ordinance to amend the zoning map of Hendricks County, from MI/Major Industrial District to LI/Light Industrial District, commonly known as ZA 458/18: Duane R. & Patricia J. Lane, S11-T15N-R1W, Center Township, parcel totaling 10 acres, located at the south side of East County Road 75 South, between South County Road 150 East and South County Road 200 East and recommended approval. Tim Dombrosky stated the Plan Commission unanimously approved this zoning amendment during their October 9, 2018 Meeting, 4-0-0.

Commissioner Gentry moved to approve the Ordinance as presented. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0. Nancy Marsh assigned Ordinance No. 2018-23 to ZA 458/18: Duane R. & Patricia J. Lane.

IN THE MATTER OF STREAMGAGE NEAR BROWNSBURG

Tim Dombrosky and Tonya Cottrell presented the U.S. Department of the Interior U.S. Geological Survey Joint Funding Agreement for Water Resource Investigations in the amount of \$15,000.00 for the operation and maintenance of the White Lick Creek Streamgage near Brownsburg and recommended approval.

Commissioner Gentry moved to approve the Agreement. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

Tim Dombrosky and Tonya Cottrell presented the Memorandum of Understanding (MOU) with the Town of Brownsburg for their one-third (1/3) cooperation share of the Water Resource Investigations in the amount of \$3,833.33 for the operation and maintenance of the White Lick Creek Streamgage near Brownsburg and recommended approval.

Commissioner Gentry moved to approve the MOU as presented. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF WORK RELEASE RECREATION ROOM

Kevin Cavanaugh presented the OfficeWorks Proposal in the amount of \$9,340.19 for the purchase of lounge furniture for the Work Release Recreation Room and requested approval. Kevin Cavanaugh and Bridgette Collins-George advised they have current funds available to cover the cost of the furniture. Bridgette Collins-George advised that the use of this room would be an incentive available to eligible offenders in the program.

Commissioner Gentry moved to approve the Proposal as presented. Commissioner Palmer seconded the motion

and the motion was approved unanimously 3-0-0.

IN THE MATTER OF REQUEST FOR USE OF COURTHOUSE

Kevin Cavanaugh requested waiving the \$200.00 fee for Pat Baldwin's family for their use of the Courthouse on December 21, 2018 from 3:00 PM-5:00 PM for Pat Baldwin's retirement reception.

Commissioner Whetstone moved to approve waiving the fee as requested. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF JOHNSON-MELLOH INC. SERVICE PROPOSAL FOR JAIL

Kevin Cavanaugh presented the Johnson-Melloh Inc. Proposal in the amount of \$38,950.00 for the purchase and installation of a solar hot water heating system for the Jail and requested approval. Kevin Cavanaugh advised there are current funds available to cover the cost of the project and stated the system is able to be relocated to another location.

Commissioner Gentry moved to approve the Proposal as presented. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF SUPER LAUNDRY PROPOSAL FOR ANIMAL SHELTER

LaDonna Hughes presented the Super Laundry Proposal in the amount of \$11,902.36 for the purchase of a commercial grade washer and dryer for the Animal Shelter and requested approval. LaDonna Hughes and Kevin Cavanaugh advised they have current funds available to cover the purchase and installation costs associated with the units.

Commissioner Gentry moved to approve the Proposal as presented. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF RONALD REAGAN PARKWAY EXTENSION

John Ayers presented Amendment No. 6 to the American Structurepoint, Inc. Owner-Engineer Agreement for the Ronald Reagan Parkway extension from I-74 to I-65 and recommended approval. John Ayers advised there is no monetary change to the amount of the Agreement, only transferring funds from services within the Agreement.

Commissioner Palmer moved to approve the Agreement as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF NOTICE TO BIDDERS FOR THE 2019 HIGHWAY DEPARTMENT ANNUAL MATERIAL BIDS

John Ayers presented the Notice to Bidders for the 2019 Highway Department Annual Material Bids and recommended approval. Bids will be due by 9:00 AM on November 27, 2018 and the bids will be awarded on December 11, 2018.

Commissioner Gentry moved to approve the Notice to Bidders as presented. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF B & O TRAIL ASSOCIATION FUNDING OPPORTUNITIES

Jeff Smallwood, representative from B & O Trail Association, reported there are discussions regarding new INDOT and/or DNR grants that may be available for the expansion of trail projects and requested the Commissioners appoint a representative from the County to serve on a task force the B & O Trail Association is creating with individuals from various entities throughout Hendricks County and Marion County. Jeff Smallwood stated the anticipated approximate funding is \$90,000,000.00 over the next three (3) years. Jeff Smallwood advised the first meeting is scheduled for October 26, 2018 at 1:00 PM.

It was the consensus of the Commissioners for John Ayers, Tim Dombrosky, or a designee chosen by them attend
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the October 26, 2018 meeting to determine if there is a future need for the County to have a representative serve on this proposed task force for funding of the B & O Trail Association.

IN THE MATTER OF COUNTY'S MASTER THOROUGHFARE PLAN UPDATE

John Ayers reported he and Tim Dombrosky selected HWC Engineering to perform the County's Master Thoroughfare Plan update and will be presenting a copy of the contract with the City of Indianapolis for the project, which is a cost-sharing project.

IN THE MATTER OF GUARDRAIL INSTALLATION

John Ayers presented the two quotes received for the guardrail installation at various small structures throughout the County, one from James H. Drew Corporation in the amount of \$121,595.00 and one from C-Tech Corporation in the amount of \$191,480.00, and recommended approval to proceed with James H. Drew Corporation.

Commissioner Gentry moved to approve the quote from James H. Drew Corporation as presented. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF EMPLOYEE NURSING MOTHER'S SPACE

Kevin Cavanaugh presented a proposal to create a new space for employees who are nursing mothers, by utilizing a portion of the storage room between Meeting Room 4/5 and Meeting Room 3, with a dedicated entrance to the space off of the wood floor area and requested approval to proceed with planning and pricing the construction. Kevin Cavanaugh advised that he, Mila Shaffer, Erin Hughes, and Todd McCormack explored the entire Government Center to look for existing space to accommodate the employees and stated there isn't a current private space available that meets requirements and doesn't displace other employees and/or equipment. Other spaces to convert to a nursing mother's space were reviewed, but this space appears to be the best option with the least impact on the building and other employees. The employees are currently using the AV Room and Kevin Cavanaugh stated the AV equipment has temporarily been relocated to an unsecured area and advised there are permanent AV components in the AV Room that cannot be relocated and have to be accessible, when needed.

Commissioner Palmer moved to approve the request as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF WABASH VALLEY POWER SUBSTATION

Kevin Cavanaugh reported he was contacted by the project manager overseeing the work for the Wabash Valley Power Substation regarding the lack of suitable fill on the site for the construction of the Substation and have requested permission to utilize the fill remaining by the Animal Shelter and have also requested permission to utilize East Campus Boulevard for alternate access to the construction site. An access route would be created from the end of East Campus Boulevard, across the west side of the dirt land bank, and connect to the remnants of the old internal roadway.

It was the consensus of the Commissioners to allow Wabash Valley Power to take samples of the excess fill by the Animal Shelter to see if it would be suitable for their construction needs; if suitable, discussions regarding use of the fill would be on a later date.

It was the consensus of the Commissioners to not allow any heavy equipment on East Campus Boulevard or Animal Shelter parking lot. No heavy equipment and/or heavy vehicles shall be driven on East Campus Boulevard.

IN THE MATTER OF GREEN CASE

Todd McCormack reported a decision needs to be made on whether to proceed with the appeal of the Trial Court's decision in the Green case or not.

Commissioner Gentry moved to skip the appellate level appeal and proceed with filing an appeal with the Supreme Court. Commissioner Palmer seconded this motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF OSHA DEFENSIVE DRIVING TRAINING MODULE

Todd McCormack reported Commissioner Palmer would like all employees who may operate a County vehicle be required to take the OSHA course titled "Defensive Driving for Non-Commercial Motorist", instead of the course being recommended.

It was the consensus of the Commissioners to make this course a mandatory requirement instead of a recommendation for all employees who may operate a County vehicle.

IN THE MATTER OF COUNTY ATTORNEY

Greg Steuerwald reported he received a brief and vague phone call from DNR regarding Forest Lake Dam. This is a private dam/lake that is located within the Town of Avon.

IN THE MATTER OF WISHES TO BE HEARD

No matters presented.

IN THE MATTER OF COMMISSIONERS

No matters presented.

IN THE MATTER OF ACKNOWLEDGMENT OF CORRESPONDENCE

CHECKS RECEIVED

1. \$1,279.30	OB Services	Claim No. 0AB237982-01-01	Sheriff's Department
2. \$1,850.70	OB Services	Claim No. 0AB238881-01-01	Highway Department
3. \$2,383.10	OB Services	Claim No. 0AB239849-01-01	Sheriff's Department

TITLES ENDORSED

1. 2006	Yamaha	YXR660F(ATV)	VIN: 5Y4AM04Y26A022472	Auction
2. 2007	Shore Land'r	Trailer	VIN: 1MDFADK177A354464	Auction
3. 2008	Dodge	Charger	VIN: 2B3KA43R38H175147	Auction
4. 2008	Dodge	Charger	VIN: 2B3KA43R58H175148	Auction

STAFF REPORTS RECEIVED

1. Receipt was acknowledged for the Engineering Department Report of October 23, 2018 from John Ayers.
2. Receipt was acknowledged for the Facilities Department Report of October 23, 2018 from Kevin Cavanaugh.
3. Receipt was acknowledged for the Executive Director's Report of October 23, 2018 from Todd McCormack.
4. Receipt was acknowledged for the I.T. Department Report of October 23, 2018 from Doug Morris.
5. Receipt was acknowledged for the Human Resources Report of October 8, 2018 through October 19, 2018 from Erin Hughes.
6. Receipt was acknowledged for the Highway Department Report of October 1, 2018 through October 5, 2018 and October 8, 2018 through October 12, 2018 from Curt Higginbotham.
7. Receipt was acknowledged for the Parks & Recreation Department Report of October 23, 2018 from Eric Ivie.
8. Receipt was acknowledged for the County Treasurer's Monthly Report for the month ending September 30, 2018 from Shawn Shelley.

CORRESPONDENCE RECEIVED

1. Memo from Paul Miner, Hendricks County Parks & Recreation Board.
2. Notice of Public Hearing by the Avon Plan Commission from Veridus Engineering regarding DPR 18-19, Avon Landing Apartments.


3. Notification letter from Duke Energy in regards to constructing and/or upgrading some distribution lines at the Fairgrounds.
4. Meeting Agenda and Minutes from the September 27, 2018 Meeting from Cummins Behavioral Health Systems, Inc.

IN THE MATTER OF ADJOURNMENT

Commissioner Gentry moved to adjourn the Hendricks County Commissioners' Meeting at 10:29 AM on Tuesday, October 23, 2018. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.



Matthew D. Whetstone, President



Phyllis A. Palmer, Vice President



Bob Gentry, Member