



HENDRICKS COUNTY BOARD OF COMMISSIONERS

MINUTES OF THE JANUARY 22, 2019 MEETING

The Hendricks County Board of Commissioners met in regular session at 9:00 AM on Tuesday, January 22, 2019 in the Commissioners' Meeting Room located on the first floor of the Hendricks County Government Center at 355 S. Washington Street, Danville, IN 46122 with the following Hendricks County personnel in attendance:

Phyllis A. Palmer	Commissioner, President
Bob Gentry	Commissioner
R. Todd McCormack	Executive Director
Mila M. Shaffer	Administration and Public Affairs
Gregory E. Steuerwald	Attorney
Nancy Marsh	Auditor
John E. Ayers	Engineer
Erin Hughes	Human Resources Administrator
Brett Clark	Sheriff
Kevin Cavanaugh	Facilities Manager
Eric Ivie	Parks and Recreation Interim Superintendent
Nicole Lawson	Assessor
Charlene Cuthbertson	Chief Deputy Assessor
Doug Morris	I.T. Director
John Gramling	Application Support Specialist
Sean Horan	Emergency Management Director
Dave Richardson	Government Center Security
Larry Scott	Councilman
Curt Higginbotham	Highway Department Superintendent
Shawn Shelley	Treasurer
Dawn Mason	Treasurer's Chief Deputy
Catherine Haines	Court Administrator
Dr. David Stopperich	Health Officer
Charles Parsons	Assistant Div. Commander Support Service
Mandy Dostin	Human Resources Assistant
Steve Matthews	Deputy Coroner

PLEDGE TO THE FLAG, PRAYER, AND DETERMINATION OF A QUORUM

Commissioner Palmer opened the meeting at 9:00 AM with a quorum of two (2) Commissioners present and led the Pledge to the Flag in unison; Commissioner Whetstone was not present. Greg Steuerwald gave a brief prayer for those who wished to participate.

IN THE MATTER OF EMPLOYEE YEARS OF SERVICE AWARDS CEREMONY

Commissioner Palmer recessed to Meeting Rooms #4-5 to present the Employee Years of Service Awards to employees who completed five (5), ten (10), fifteen (15), twenty (20), twenty-five (25), thirty (30), and forty-five (45) years of continued service with Hendricks County in 2018 at 9:02 AM. The recipients were:

5 YEARS OF SERVICE

David Barkley, Caleb Brown, Patrick chamberlain, Dan Chubb, Amanda Cline, Katherine J. Creviston (Earned in 2016), Sarah Dallas, Joseph Davis, Ed Endres, John Gramling, Ethan Guernsey, Catherine Haines, Regina Hawkins, Brandon Keisker, James O. Mardis, Jr., Kaytlin Marlnee, Roxanne Moore, Linda Sandlin, Britni Teer,

Matthew D. Whetstone, and WaQuanza Woods.

10 YEARS OF SERVICE

Tina Butler, Samuel Chandler, Tabitha Clifford, Bridgette Collins-George, Bart Harvey, Durwin Holmes, Heidi House, Janet S. Hussong, Lara Kennedy, Douglas Lairmore, Nicole Lawson, Carrie E. Lofton, Mario Lopez, Cassie McDaniel, Morris Mott, Christina Phillips, Brian Portwood, Teresa Shoffner, Lawana Smith, Susan Tewes, David Tibbs, Suzanne Verwold, and Kevin M. Warner.

15 YEARS OF SERVICE

John Adams, Adrienne Champine, Starla Collisi, David Covalt, Ginger Harrington, Dawn Mason, James W. McBryant, Carol Pearson, and Yvonne Reynolds.

20 YEARS OF SERVICE

David Gaston and Jami Smeaton.

25 YEARS OF SERVICE

Rick Guernsey, Janie L. Hardin, Larry Hesson, and Clinton Stoutenour.

30 YEARS OF SERVICE

David Appleby, Willie Johnson, Bridget Lenahan, and Charles Parsons.

45 YEARS OF SERVICE

Steve Matthews.

Commissioner Palmer reconvened the Meeting at 9:22 AM. Commissioner Palmer and Commissioner Gentry congratulated the Employees who received Employee Years of Service Awards and thanked Mila Shaffer for her efforts in coordinating the Ceremony.

IN THE MATTER OF MINUTES

Commissioner Gentry moved to approve the Minutes of the December 26, 2018 Commissioners' Meeting and the Minutes of the January 8, 2019 Commissioners' Meeting as amended. Commissioner Palmer seconded the motion and the motion was approved unanimously 2-0-0.

IN THE MATTER OF CLAIMS

Commissioner Palmer's questions regarding the Claims were answered. Commissioner Gentry moved to approve Payroll Check Number 110416, Direct Deposit Check Numbers 174528 through 175055, and all Budgetary Claims presented from the Auditor's Office for the period beginning January 10, 2019 and ending January 23, 2019, dated January 23, 2019. Commissioner Palmer seconded the motion and the motion was approved unanimously 2-0-0.

IN THE MATTER OF AWARDING OF ANNUAL TRENDING AND RELATED SERVICES CONTRACT

Nicole Lawson presented the Annual Trending and Related Services Contract from Nexus Group, Inc. in the amount of \$237,500.00 and requested approval.

Commissioner Gentry moved to approve the Contract as presented. Commissioner Palmer seconded the motion and the motion was approved unanimously 2-0-0.

IN THE MATTER OF 2019 COMMISSIONERS' APPOINTMENTS

Commissioner Gentry moved to appoint Commissioner Palmer and Dr. David Stopperich to the Cypress Manor Facility Resident Committee through December 31, 2019. Commissioner Palmer seconded the motion and the motion was approved unanimously 2-0-0.

Commissioner Gentry moved to appoint Douglas Burris to the District 5 Homeland Security District Planning

Council until resignation by appointee or removal by the Commissioners. Commissioner Palmer seconded the motion and the motion was approved unanimously 2-0-0.

Commissioner Palmer moved to appoint Sharon Brock, Dan Devlin, and Joseph Neher to the Hospital Association through December 31, 2022. Commissioner Gentry seconded the motion and the motion was approved unanimously 2-0-0.

Commissioner Gentry moved to appoint Don Allen, Dan Devlin, and Mark Vyzral to the Redevelopment Authority through December 31, 2021. Commissioner Palmer seconded the motion and the motion was approved unanimously 2-0-0.

Commissioner Gentry moved to appoint Max Hank, John Leitzman, and Isaac Lewis to the Redevelopment Commission through December 31, 2019. Commissioner Palmer seconded the motion and the motion was approved unanimously 2-0-0.

IN THE MATTER OF FINANCIAL SOLUTIONS GROUP, INC. 2019 CONSULTING PROPOSAL

Todd McCormack presented the Financial Solutions Group, Inc. 2019 Consulting Proposal and requested approval.

Commissioner Gentry moved to approve the Proposal as presented. Commissioner Palmer seconded the motion and the motion was approved unanimously 2-0-0.

IN THE MATTER OF HOSPITAL ASSOCIATION BONDS

Todd McCormack presented a Notice of Exercise of Option to Purchase and a Termination of Lease Agreement from Hendricks Regional Health (HRH) to exercise their option to purchase the Premises (as defined in the Lease) in accordance with the terms of the Lease. HRH intends to exercise the option to purchase in conjunction with the redemption of the Hendricks County Hospital Association Lease Rental Revenue Bonds, Series 2009, which shall release the County from the liability of backing the Bonds if HRH should default. Todd McCormack advised this is a good thing for the County and removes the liability.

Commissioner Gentry moved to approve the Notice and Termination as presented. Commissioner Palmer seconded the motion and the motion was approved unanimously 2-0-0.

IN THE MATTER OF SHERIFF'S DEPARTMENT VEHICLE REQUESTS FOR 2019

Sheriff Brett Clark requested permission to proceed with purchasing eleven (11) replacement vehicles for the Sheriff's Department in an amount of approximately \$417,520.00. The vehicles being replaced shall be auctioned off instead of traded in.

Commissioner Gentry moved to approve the request as presented. Commissioner Palmer seconded the motion and the motion was approved unanimously 2-0-0.

IN THE MATTER OF ALTERNATIVE DISPUTE RESOLUTION PROGRAM PLAN ADMINISTRATOR PROFESSIONAL SERVICES CONTRACT AND CASA PROGRAM PROGRAM DIRECTOR PROFESSIONAL SERVICES CONTRACT

Catherine Haines presented the Alternative Dispute Resolution Program Plan Administrator Professional Services Contract in the amount of \$68,000.00 and the CASA Program Program Director Professional Services Contract in the amount of \$50,000.00 for 2019 and requested approval.

Commissioner Gentry moved to approve the Contracts as presented. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF LETTER OF SUPPORT FOR THE 2019 COMMUNITY CROSSINGS GRANT APPLICATION

John Ayers presented a Letter of Support for the 2019 Community Crossings Grant Application and recommended

approval.

Commissioner Gentry moved to approve the Letter as presented. Commissioner Palmer seconded the motion and the motion was approved unanimously 2-0-0.

IN THE MATTER OF ELECTED OFFICIALS

Sheriff Brett Clark requested establishing an email chain or email group with the individuals who make the decision to issue Travel Advisories and the closings/delays of County buildings for weather related events. The group consists of Commissioner Palmer, Sheriff Brett Clark, John Ayers, Curt Higginbotham, and Sean Horan. Doug Morris advised he would create a designated email group in the County email system.

Sheriff Brett Clark inquired the status of the Jail Committee meeting to discuss progressing with the plan for the new Jail and offered to facilitate contacting the Committee to schedule a meeting. Nancy Marsh advised Greg Guerrettaz will be attending the March 5, 2019 Council Meeting to discuss possible Jail funding mechanisms.

Sheriff Brett Clark requested permission to have RQAW Corporation remove the Jail Regional Study from their recent proposal submitted to proceed with the statutory requirement of the Study. John Ayers recommended Sheriff Brett Clark's request to proceed with allowing RQAW Corporation to complete the Jail Regional Study and then create a Request for Qualifications for the actual Jail design.

It was the consensus of the Commissioners for RQAW Corporation to proceed with completing the Jail Regional Study for the new Jail.

IN THE MATTER OF HIGHWAY DEPARTMENT VEHICLE REQUESTS FOR 2019

John Ayers requested permission to proceed with purchasing four (4) replacement vehicles for the Highway Department in the amount of \$312,769.00. The vehicles being replaced shall be auctioned off instead of traded in.

Commissioner Gentry moved to approve the request as presented. Commissioner Palmer seconded the motion and the motion was approved unanimously 2-0-0.

IN THE MATTER OF DRAINAGE/EROSION COMPLAINT

John Ayers reported he and Dave Gaston met with the property owner of 3850 N. County Road 950 E. in Brownsburg to inspect the problems with a stream flowing through the property and the increasing erosion the owner believes is due to the increased flow over time through the channel, which is downstream from the Timothy Quinn legal drain. John Ayers stated placing riprap on both sides of the approximate 1,000 feet of the stream would be a significant expense and advised a determination needs to be made as to if this is the County's responsibility or not.

Commissioner Gentry instructed John Ayers to obtain an estimate for riprap so a determination can be made with further discussion.

IN THE MATTER OF INDIANAPOLIS REGIONAL TRANSPORTATION COUNCIL (IRTC)

John Ayers presented a letter requesting the appointment of himself as the main appointee and Kim Galloway as the proxy to the IRTC Technical Committee and Eric Wathen as the main appointee and Timothy Dombrosky as the proxy to the IRTC Policy Committee through December 31, 2019.

Commissioner Gentry moved to approve the appointments as requested. Commissioner Palmer seconded the motion and the motion was approved unanimously 2-0-0.

IN THE MATTER OF 2019 COURTHOUSE SQUARE EVENTS

Kevin Cavanaugh presented the 2019 Courthouse Square Events and requested approval to support the Events as needed.

It was the consensus of the Commissioners to approve the list of Events as presented.

IN THE MATTER OF WABASH VALLEY POWER SUBSTATION

Kevin Cavanaugh reported the issues expressed in the complaint letter have been resolved. Kevin Cavanaugh stated Wabash Valley Power has requested permission to remove some additional trees in an area where power lines will be placed.

It was the consensus of the Commissioners to allow the additional tree removal.

IN THE MATTER OF CHIEF PUBLIC DEFENDER'S OFFICE

Kevin Cavanaugh requested permission to construct some walls in the Chief Public Defender's Office to create a private office for the Chief Public Defender to discuss private matters with their clients. Mila Shaffer advised the Chief Public Defender currently utilizes the Commissioners' Conference Room, which they will continue to use as needed, when it is not in use by others.

It was the consensus of the Commissioners to approve constructing a private office for the Chief Public Defender.

**IN THE MATTER OF EMPLOYEE MANUAL AMENDMENT FOR ALCOHOL/DRUG TESTING
AFTER VEHICLE ACCIDENTS**

Todd McCormack reported the proposed amendment was submitted to the County's labor law attorney and they have asked for additional time to research the legality of the content. Commissioner Palmer requested Todd McCormack inquire with surrounding counties on their policies regarding the matter as we continue to see an excessive amount of vehicle accidents.

IN THE MATTER OF FIRST PERSON BENEFITS

Todd McCormack reported he had a conference call with First Person Benefits (FPB) and was notified that Julie Bingham, the County's representative from FPB, is leaving FPB to pursue other employment. Todd McCormack advised his recommendation of FPB to the Council and Commissioners was strongly based upon Julie Bingham and what her clients had to say about her. Todd McCormack recommended taking the matter back to the Council and/or the Benefit Committee to inquire if they are okay proceeding with First Person Benefits with a different representative being assigned to the County.

It was the consensus of the Commissioners for Todd McCormack to present the information to the Council and then bring the Council's recommendation back to the Commissioners.

IN THE MATTER OF NEW PHONE SYSTEM

Doug Morris presented a rough draft of a proposed Request for Proposals (RFP) to replace the County's phone system and requested permission to proceed with publishing the RFP, if the RFP is required. RFP's would be due back by 9:00 AM on March 12, 2019.

Commissioner Palmer moved to proceed with the RFP as amended. Commissioner Gentry seconded the motion and the motion was approved unanimously 2-0-0.

IN THE MATTER OF COMMENTS FROM THE FLOOR

Paul Miner, Parks Board President, requested a Letter of Support from the Commissioners to accompany the Parks and Recreation Department's Next Level Grant Application for the Vandalia Trail. Paul Miner advised he would prepare the Letter of Support for the Commissioners approval. Commissioner Palmer inquired when the applications were due by. Paul Miner stated the application deadline is February 15, 2019.

It was the consensus of the Commissioners to review the Letter of Support for consideration during the February 12, 2019 Commissioners' Meeting.

Commissioner Gentry inquired if Paul Miner would be requesting a Letter of Support from the Town of Amo and the Town of Clayton. Paul Miner advised they have not been asked yet, but he plans to do so. Commissioner

Gentry inquired if the Parks and Recreation Department has received phone calls from local farmers requesting consideration be given to allow crossing of their farm equipment in areas impacted by the Vandalia Trail. Eric Ivie reported they have not been contacted but advised their requests would be taken into consideration as the Trail expands.

Jeff Smallwood, representative from B&O Trail Association, presented a Letter of Support from the Commissioners to accompany the B&O Trail Associations' Next Level Grant Application for the B&O Trail and requested approval. Jeff Smallwood reported they have reached out to the hospitals in Hendricks County for funding support and would like funding support from the County as well. Jeff Smallwood recommended the County provide funding support by assisting with the replacement of the Robert Kennedy legal drain, assisting with the Trail striping and signage at road crossings, and/or general financial assistance in the Trail.

Commissioner Palmer thanked Jeff Smallwood for his professional presentation of the information and advised she has no issue with signing the Letter of Support. Commissioner Palmer advised assisting with the replacement of the Robert Kennedy legal drain would need to be addressed with the Drainage Board. Commissioner Gentry advised any funding the County may consider, should not pull funding away from other current or planned projects. Commissioner Palmer advised the decision to provide any financial assistance would need to be addressed with the Council as they make the funding decisions.

Commissioner Palmer moved to approve the Letter of Support as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 2-0-0.

IN THE MATTER OF COMMISSIONERS

Commissioner Palmer reported Commissioner Whetstone filed his 2019 Uniform Conflict of Interest Disclosure Statement with the Clerk's Office and with the State Board of Accounts for the various Boards and Commissions he serves on for Hendricks County.

IN THE MATTER OF ACKNOWLEDGMENT OF CORRESPONDENCE

CHECKS RECEIVED

- | | | | |
|---------------|------------------------|---------------------------|----------------------|
| 1. \$4,180.40 | OB Services | Claim No. 0ab246525-01-01 | Sheriff's Department |
| 2. \$25.00 | The Martec Group, Inc. | | Refund |

STAFF REPORTS RECEIVED

1. Receipt was acknowledged for the Engineering Department Report of January 22, 2019 from John Ayers.
2. Receipt was acknowledged for the Facilities Department Report of January 22, 2019 from Kevin Cavanaugh.
3. Receipt was acknowledged for the Executive Director's Report of January 22, 2019 from Todd McCormack.
4. Receipt was acknowledged for the I.T. Department Report of January 22, 2019 from Doug Morris.
5. Receipt was acknowledged for the Human Resources Report of January 7, 2019 through January 18, 2019 from Erin Hughes.
6. Receipt was acknowledged for the Highway Department Report of December 31, 2018 through January 4, 2019 and January 7, 2019 through January 11, 2019 from Curt Higginbotham.
7. Receipt was acknowledged for the Parks & Recreation Department Report of January 18, 2019 from Eric Ivie.
8. Receipt was acknowledged for the Planning and Building Department's Report of Collections for the collections period November 1, 2018 through November 30, 2018 and December 1, 2018 through December 31, 2018 from Tim Dombrosky.
9. Receipt was acknowledged for the County Treasurer's Monthly Report for the month ending December 31, 2018 from Shawn Shelley.

CORRESPONDENCE RECEIVED

1. Notice of Tort Claim from Ken Nunn Law Office representing Quinn D. Ford and Nakai Q. Ford.

2. Appearance, Summons, and Complaint from Par Richey Frandsen Patterson Kruse LLP. Representing Bobby G. Harvison and the Estate of Alice Harvison,

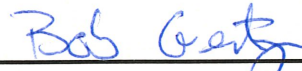
IN THE MATTER OF ADJOURNMENT

Commissioner Gentry moved to adjourn the Hendricks County Commissioners' Meeting at 10:49 AM on Tuesday, January 22, 2019. Commissioner Palmer seconded the motion and the motion was approved unanimously 2-0-0.



Phyllis A. Palmer, President

Matthew D. Whetstone, Vice President



Bob Gentry, Member