



HENDRICKS COUNTY BOARD OF COMMISSIONERS **MINUTES OF THE JULY 9, 2019 MEETING**

The Hendricks County Board of Commissioners met in regular session at 9:00 AM on Tuesday, July 9, 2019 in the Commissioners' Meeting Room located on the first floor of the Hendricks County Government Center at 355 S. Washington Street, Danville, IN 46122 with the following Hendricks County personnel in attendance:

Phyllis A. Palmer	Commissioner, President
Matthew D. Whetstone	Commissioner, Vice President
Bob Gentry	Commissioner
R. Todd McCormack	Executive Director
Mila M. Shaffer	Administration and Public Affairs
Greg Steuerwald	Attorney
Nancy Marsh	Auditor
John Ayers	Engineer
Brett Clark	Sheriff
Shawn Shelley	Treasurer
Erin Hughes	Human Resources Administrator
Kevin Cavanaugh	Facilities Manager
Doug Morris	I.T. Director
Dr. David Stopperich	Health Officer
Kim Galloway	Assistant Engineer
Steve Carroll	Security Deputy
James Mardis	Regional Sewer/NPEDS Director
Jeremy Gooch	Chief Public Defender
Rick Morphey	Coroner
Ryan Lemley	Parks and Recreation Superintendent

PLEDGE TO THE FLAG, PRAYER, AND DETERMINATION OF A QUORUM

Commissioner Palmer opened the meeting at 9:05 AM with a quorum of all three (3) Commissioners present and led the Pledge to the Flag in unison. Greg Steuerwald gave a brief prayer for those who wished to participate. Commissioner Whetstone exited the Meeting at 9:53 AM.

IN THE MATTER OF MINUTES

Commissioner Whetstone moved to approve the Minutes of the June 25, 2019 Commissioners' Meeting as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF CLAIMS

Commissioner Palmer's questions regarding claims were answered. Commissioner Whetstone moved to approve Direct Deposit Check Numbers 180754 through 181267 and all Budgetary Claims presented from the Auditor's Office for the period beginning June 27, 2019 and ending July 10, 2019, dated July 10, 2019. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF TAX SALE SERVICES SUPPORT ADDENDUM

Shawn Shelley presented the Tax Sale Services Support Addendum from SRI, Inc. and requested approval. Shawn Shelley advised the Service Fee for each parcel listed on the Certified List has increased from seventy-five dollars (\$75.00) to one hundred dollars (\$100.00).

Commissioner Whetstone moved to approve the Addendum as presented. Commissioner Gentry seconded the

motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF PUBLIC HEARING FOR JAIL FEASIBILITY STUDY

Commissioner Palmer opened the Public Hearing at 9:10 AM and Eric Weflen and Sanjay Patel, representatives from RQAW, presented the Jail Feasibility Study for the construction or reconstruction of the County Jail. Eric Weflen and Sanjay Patel reported the proposed design is based upon population projections to 2038 and recommended a facility capable of housing 500-600 inmates, while being easily expandable for the County's future needs, with a total project cost of \$74,977,769.00 and annual operational costs of \$5,819,175.00. There were no public comments regarding the matter and Commissioner Palmer closed the Public Hearing at 9:40 AM.

There was discussion amongst the Commissioners, Kevin Cavanaugh, and RQAW regarding the preparation of a Request for Qualifications (RFQ) for design, survey, soil borings, environmental study, etc. in order to proceed with the project. Kevin Cavanaugh reported he has current funds available in his budget and requested permission to proceed. Nancy Marsh advised the Council will be discussing funding mechanisms for the project on July 23, 2019.

Commissioner Whetstone inquired about the findings of the Regional Jail financial impact from surrounding counties and their bonding capacities. Eric Weflen and Sanjay Patel reported they did not obtain that information after all surrounding counties stated they were not interested in considering a Regional Jail; Boone County did not respond at all.

Commissioner Whetstone moved to approve the development of the RFQ and to proceed with the survey and the soil borings of the East Campus property. The Commissioners requested Kevin Cavanaugh consult with Dave Gaston, County Surveyor, regarding him performing the survey. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF WORKERS' COMPENSATION AND VEHICLE ACCIDENTS

John Parmley, representative from HBG Insurance and Bonds, and Erin Hughes presented information regarding year-to-date Workers' Compensation claims and vehicle accidents and advised the County has been assigned a new IPEP Loss Control Representative. There have been eighteen (18) Workers' Compensation claims (totaling \$58,287.82) and eight (8) vehicle accidents (totaling over \$29,000.00) reported year-to-date. John Parmley advised six (6) of the Workers' Compensation claims were from slips/trips/falls on the ice in parking lots and/or sidewalks, three (3) vehicle accidents where the employee backed into someone/something, and one (1) vehicle accident where an employee drove the vehicle into standing water and stated the estimated \$5,000.00+ of damage for this incident is not factored in the totals presented. Erin Hughes advised she and John Parmley conduct Safety Committee Meetings on a quarterly basis with the Department Head/Elected Official of "at-risk" Departments to discuss ways of reducing their losses.

Commissioner Palmer inquired who is invited to attend the Safety Committee Meetings. Erin Hughes stated she reviews the reported incidents and invites the Department Head/Elected Official from the "at risk" Departments, Departments with the most incidents and/or the highest potential exposure; representatives from Animal Control, Engineering, Facilities, Highway, Parks, Sheriff, and Surveyor are the normal attendees but advised every Department Head/Elected Official is welcome to attend. John Parmley requested the Commissioners attend a Loss Control meeting with IPEP on September 24, 2019 to go over losses, preventative measures, and a new online program of training and services offered by IPEP.

The Commissioners expressed their concerns for the number of incidents and stated accountability and consequences need to be in place and upheld to assist in reducing the numbers.

It was the consensus of the Commissioners to schedule a Loss Control Workshop on September 24, 2019 at 10:30 AM (following the Commissioners' Meeting) to discuss risk management techniques and training.

IN THE MATTER OF NOTICE TO BIDDERS FOR BRIDGE NO. 51

John Ayers presented the Notice to Bidders for Bridge No. 51, located on County Road 550 North over Hughes

Branch in Middle Township, and recommended approval. Bids are due by 9:00 AM on August 13, 2019.

Commissioner Gentry moved to approve the Notice to Bidders as presented. Commissioner Palmer seconded the motion and the motion was approved unanimously 2-0-0.

IN THE MATTER OF NOTICE TO BIDDERS FOR CULVERT NO. LB-039

John Ayers presented the Notice to Bidders for Culvert No. LB-039, located on County Road 100 West over Branch of Stout Richardson Drain in Liberty Township, and recommended approval. Bids are due by 9:00 AM on August 13, 2019.

Commissioner Gentry moved to approve the Notice to Bidders as presented. Commissioner Palmer seconded the motion and the motion was approved unanimously 2-0-0.

IN THE MATTER OF REQUEST TO DECLARE PROPERTY OF NO VALUE

Kevin Cavanaugh requested one (1) washer and one (1) dryer at the Work Release Facility be declared of no value and disposed of. The machines are eleven (11) years old and require monthly maintenance.

Commissioner Gentry moved to declare the items of no value as requested. Commissioner Palmer seconded the motion and the motion was approved unanimously 2-0-0.

IN THE MATTER OF ELECTED OFFICIALS

No matters presented.

IN THE MATTER OF RIGHT-OF-WAY ADMINISTRATIVE SETTLEMENTS

John Ayers reported there were two (2) Right-of-Way (ROW) Administrative Settlements, less than \$5,000.00 each, and requested he be authorized to negotiate and approve ROW Administrative Settlements below \$5,000.00 on the County's behalf.

Commissioner Gentry moved to authorize John Ayers to negotiate and approve ROW Administrative Settlements for amounts below \$5,000.00 while Counsel researches the matter further. Commissioner Palmer seconded the motion and the motion was approved unanimously 2-0-0.

IN THE MATTER OF COMMENTS FROM THE FLOOR

No matters presented.

IN THE MATTER OF COMMISSIONERS

No matters presented.

IN THE MATTER OF ACKNOWLEDGMENT OF CORRESPONDENCE

CHECKS RECEIVED

1. \$18,418.06 Town of Brownsburg Pictometry Payment for 2017 and 2018

STAFF REPORTS RECEIVED

1. Receipt was acknowledged for the Engineering Department Report of July 9, 2019 from John Ayers.
2. Receipt was acknowledged for the Facilities Department Report of July 9, 2019 from Kevin Cavanaugh.
3. Receipt was acknowledged for the Executive Director's Report of July 9, 2019 from Todd McCormack.
4. Receipt was acknowledged for the I.T. Department Report of July 9, 2019 from Doug Morris.
5. Receipt was acknowledged for the Human Resources Report of June 24, 2019 through July 5, 2019 from Erin Hughes.
6. Receipt was acknowledged for the Highway Department Report of June 3, 2019 through June 7, 2019, June 10, 2019 through June 14, 2019, June 17, 2019 through June 21, 2019 and June 24, 2019 through June 28, 2019 from Curt Higginbotham.

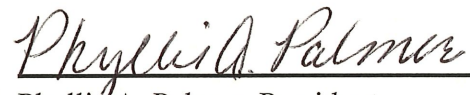
7. Receipt was acknowledged for the Animal Control & Shelter Report of June 2019 from LaDonna Hughes.
8. Receipt was acknowledged for the Parks & Recreation Department Report of July 5, 2019 from Ryan Lemley.

CORRESPONDENCE RECEIVED

1. Letter from some residents of Cambridge Place in Pittsboro regarding unauthorized use of County property.
 2. Minutes and Meeting Agenda from Cummins Behavioral Health Systems, Inc. Board of Directors.
 3. Invitation Letter from DNR to the 9th annual Department of Natural Resources Historic Preservation Awards Ceremony.
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IN THE MATTER OF ADJOURNMENT

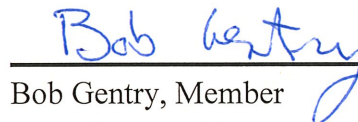
Commissioner Gentry moved to adjourn the Hendricks County Commissioners' Meeting at 10:15 AM on Tuesday, July 9, 2019. Commissioner Palmer seconded the motion and the motion was approved unanimously 2-0-0.



Phyllis A. Palmer, President



Matthew D. Whetstone, Vice President



Bob Gentry, Member