



## **HENDRICKS COUNTY BOARD OF COMMISSIONERS**

### **MINUTES OF THE NOVEMBER 26, 2019 MEETING**

The Hendricks County Board of Commissioners met in regular session at 9:00 AM on Tuesday, November 26, 2019 in the Commissioners' Meeting Room located on the first floor of the Hendricks County Government Center at 355 S. Washington Street, Danville, IN 46122 with the following Hendricks County personnel in attendance:

Phyllis A. Palmer	Commissioner, President
Matthew D. Whetstone	Commissioner, Vice President
Bob Gentry	Commissioner
R. Todd McCormack	Executive Director
Mila M. Shaffer	Administration and Public Affairs
Greg Steuerwald	Attorney
Nancy Marsh	Auditor
John Ayers	Engineer
Brett Clark	Sheriff
Tami Mitchell	Financial Administrator
Erin Hughes	Human Resources Administrator
Larry Scott	Councilman
Larry Hesson	Councilman
Kevin Cavanaugh	Facilities Manager
Curt Higginbotham	Highway Department Superintendent
Kim Galloway	Assistant Engineer
Dr. David Stopperich	Health Officer
Krista Click	Environmental Health Director
Kandi Jamison	Director of Public Health Nursing
Shawn Shelley	Treasurer
Nicole Lawson	Assessor
David Gaston	Surveyor
Doug Morris	I.T. Director
Tim Dombrosky	Planning Director
Suzanne Baker	Senior Planner
Loren Delp	Prosecutor
Steve Carroll	Government Center Security Deputy
LaDonna Hughes	Animal Shelter Supervisor/Chief Animal Control Officer
Sean Horan	Emergency Management Director
Ryan Lemley	Parks and Recreation Superintendent

---

#### **PLEDGE TO THE FLAG, PRAYER, AND DETERMINATION OF A QUORUM**

Commissioner Palmer opened the Meeting at 9:03 AM with a quorum of all three (3) Commissioners present and led the Pledge to the Flag in unison. Commissioner Whetstone gave a brief prayer for those who wished to participate.

---

#### **IN THE MATTER OF MINUTES**

Commissioner Whetstone moved to approve the Minutes of the November 12, 2019 Commissioners' Meeting as amended. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

## IN THE MATTER OF CLAIMS

Commissioner Palmer's questions regarding claims were answered. Commissioner Whetstone moved to approve Check Numbers 110460 through 110463, Direct Deposit Check Numbers 185924 through 186451, and all Budgetary Claims presented from the Auditor's Office for the period beginning November 14, 2019 and ending November 27, 2019, dated November 27, 2019. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

## IN THE MATTER OF UNFINISHED BUSINESS

No matters presented.

## IN THE MATTER OF BID OPENING FOR 2020 HIGHWAY DEPARTMENT PRODUCTS AND SUPPLIES

Commissioner Palmer closed the bids for 2020 Highway Department Products and Supplies at 9:07 AM. John Ayers proceeded to open and read aloud the names of vendors who submitted bids. At 9:15 AM, the Commissioners dismissed Curt Higginbotham and any individuals interested in reviewing the bids in full to Meeting Room No. 2. Full Bid information is on file in the Engineering Department.

VENDOR	PRODUCT(S)
Asphalt Materials	Bituminous Materials; RS-2, AE-90, APMA, AE-NT, and AE-PL
Milestone	Bituminous Materials; HMA Intermediate Type A F.O.B., HMA Surface Type A F.O.B., HMA Intermediate Type A Paver Laid, HMA Surface Type A Paver Laid, Cold Mix Surface 8 F.O.B., and AE-60 AESP RS2
Co-Alliance	Fuel; E-10 Unleaded Reg., Premium Diesel, and Winterized Diesel 70/30 Blend
Petroleum Traders	Fuel; 87 Octane w/10% Ethanol, Premium Diesel 48+ Cetane, and Premium Diesel Winter Blend 70/30
Core & Main	Pipe; Corrugated, H.D.P.E, and Aluminized
E3Bridge	Pipe; Corrugated, H.D.P.E., and Aluminized
Metal Culverts	Pipe; Corrugated, H.D.P.E., and Aluminized
St. Regis	Pipe; Corrugated, H.D.P.E., and Aluminized
US Aggregates (243 Quarry & Deer Creek)	Stone; INDOT Snow and Ice Abrasive, #1, #2, #4, #5, #7, #8, AP #8, #9, #11, Double Wash #11, #53, #73, Rip-Rap Revetment, Uniform Rip-Rap, and Shot Rock
Lincoln Park	Stone; #0, #1, #2, #4, #5, #8, #8 Commercial Grade, #9, #9 Commercial Grade, #11, #11 Commercial Grade, #53, #53 Commercial Grade, #73, Rip-Rap Revetment, and Uniform Rip-Rap
Martin Marietta	Stone; #0, #2, #4 MOD, #9, #11, #11 Commercial Grade, #53, #53 Commercial Grade, #67, #73 Commercial Grade, Revetment, and Rip-Rap

John Ayers stated he would take the Bids under advisement and would present his recommendations to the Commissioners on a later date.

## IN THE MATTER OF PUBLIC HEARING FOR AMENDMENT OF DRAINAGE BOARD FEE SCHEDULE ORDINANCE

Commissioner Palmer opened the Public Hearing at 9:15 AM and David Gaston presented the proposed Ordinance Amending the Hendricks County Drainage Board Uniform Fee Schedule and requested approval. There were no public comments regarding the matter and Commissioner Palmer closed the Public Hearing at 9:16 AM.

There was discussion amongst the Commissioners, Greg Steuerwald, and David Gaston regarding the Ordinance and the addition of language stating fees will not be refunded and the portion that states the Schedule can be modified/waived at the discretion of the Hendricks County Drainage Board and if it was appropriate for the Board to make that decision without approval by the Commissioners. David Gaston advised this was added to allow Commissioners' Meeting Minutes – November 26, 2019

fees for other government entities to be waived on a case by case basis and stated the Drainage Board cannot modify the Ordinance without approval by the Commissioners.

Commissioner Whetstone moved to approve the Ordinance as presented, pending final Counsel review and modification if needed. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0. Nancy Marsh assigned Ordinance No. 2019-35 to An Ordinance Amending the Hendricks County Drainage Board Uniform Fee Schedule.

---

**IN THE MATTER OF REBEL STUDIO – CORPORATE WELLNESS OPTION**

Tiffany Bates, owner of Rebel Studio, reported her Studio offers County employees a discount of twenty percent (20%) off of their current rates and requested information regarding her Studio and the discount be distributed to County employees from Human Resources.

Commissioner Whetstone inquired if the County currently uses County resources to send information out to employees for promotions from other companies. Erin Hughes stated this is not currently done. Erin Hughes reported this program is at no cost to the County and advised the yoga classes offered by Rebel Studio are similar to the classes that used to be offered by Hendricks Regional Health as part of the County's Wellness Initiative. Erin Hughes advised the promotion from Rebel Studio is the first one presented to the County that is at no cost to the County. Commissioner Palmer advised her concern is if the County advertises for one private business they would have to advertise for others as well.

The Commissioners thanked Tiffany Bates for the discount she offers to County employees and stated they would consider the matter and advise Erin Hughes of their decision. The Commissioners expressed concerns of advertising a private business through County owned resources; i.e. Intranet, BambooHR, bulletin boards, etc.

---

**IN THE MATTER OF FINANCIAL SOLUTIONS GROUP, INC.**

Greg Guerrettaz, representative from Financial Solutions Group, Inc., inquired if the Commissioners would like him to prepare 2020 Consulting Contracts for his general services for them to review. Large capital projects and other special projects are under separate contracts.

It was the consensus of the Commissioners for Greg Guerrettaz to submit 2020 Contracts for general services for them to review.

Greg Guerrettaz clarified the 70 West Commerce Park Project Bonds with the Ansin Foundation matter from the November 12, 2019 Commissioners' Meeting. Greg Guerrettaz reported Sunbeam, owners of the Ansin Foundation, purchased the land and the outstanding bonds to proceed with developing the 70 West Commerce Park Project and the bonds have been assigned to the Ansin Foundation. Greg Guerrettaz advised Sunbeam is meeting with John Ayers and some other County representatives on November 27, 2019 regarding the development of the area and stated new bonds will be requested for the proposed development in the future.

---

**IN THE MATTER OF INTERLOCAL AGREEMENT AND RESOLUTION WITH THE  
TOWN OF AVON**

Marcus Turner and Tom Klein, representatives from the Town of Avon (TOA), presented a proposed Interlocal Agreement and Resolution for the transfer of planning and building jurisdiction from the County to the TOA for the territory known as the 2019 Southwest Township Annexation territory during the annexation process. Marcus Turner reported there are twenty-one (21) parcels in the territory and stated eleven (11) of the owners have signed a voluntary annexation agreement. There is another parcel owned by the school corporation, but they are exempt from being included in the count for voluntary annexation. Marcus Turner and Tom Klein requested the Commissioners approve the Interlocal Agreement and Resolution as presented.

Commissioner Palmer requested Tim Dombrosky discuss the incomplete application from a developer planning to develop a property located in the proposed annexation territory. Tim Dombrosky reported the developer should have the application process completed in December and stated the developer wants the County to maintain

jurisdiction and authority and advised part of the area the developer plans to develop is within the TOA's proposed annexation territory.

Marcus Turner advised he was not aware of a pending application. Tom Klein advised he was aware of a possible application and if the Interlocal Agreement and Resolution are signed by the County, the developer would need to come to the TOA for approval.

Commissioner Gentry questioned the future date of the TOA's Public Hearing on the proposed annexation indicated in the annexation documents, if the TOA were requesting the County agree to a matter that hasn't happened yet, and if remonstrators have had their chance to be heard. Tom Klein advised the Public Hearing for the matter will be held on December 5, 2019 for any remonstrators to express their concerns and stated final adoption would be in January 2020 and the TOA is requesting the County sign the documents so any development in the proposed annexation territory would be developed the way the TOA wants it to be developed.

Commissioner Whetstone moved to table the matter until the December 10, 2019 Commissioners' Meeting to allow time for the TOA, Tim Dombrosky, and the developer to discuss the matter further. Commissioner Gentry seconded the motion and the motion was approved 3-0-0.

---

### **IN THE MATTER OF PROPOSAL FOR CODIFICATION OF GENERAL ORDINANCES**

Joseph McDonough, representative from American Legal Publishing Corporation, presented the Proposal for Codification of General Ordinances in the amount of \$13,250.00 and requested approval. Joseph McDonough also presented a Proposal for Codification of Land Use Ordinances in the amount of \$17,975.00 and recommended completing simultaneous codification of the Ordinances, but stated it is not required.

Nancy Marsh reported she has funds in her budget for the General Ordinances and stated Tim Dombrosky would have to decide if he would like the codification of the Land Use Ordinances and didn't know if he had funds in his budget or not.

Tim Dombrosky reported he would prefer to discuss the details of the project further with Joseph McDonough as he does not feel there is a need to have the codification of the Land Use Ordinances as they are already accessible, and stated he does not have the funds in his budget for the project.

Commissioner Palmer inquired how long the project would take. Joseph McDonough advised a draft book would be presented to the County for internal review within six (6) months.

Commissioner Gentry moved to approve the Proposal for Codification of General Ordinances as presented. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

---

### **IN THE MATTER OF IPEP SAFETY GRANTS FOR PROSECUTOR'S OFFICE**

Loren Delp presented two (2) IPEP Safety Grants for the Prosecutor's Office totaling \$20,000.00 for the purchase of ergonomic office furniture and requested approval. Loren Delp reported the twenty percent (20%) County cost-sharing responsibility would come from pre-trial diversion fees.

Commissioner Whetstone moved to approve the Grants as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

---

### **IN THE MATTER OF AGREEMENT REGARDING COLLECTION OF INNKEEPER'S TAX AND ASSESSMENT OF LATE FEES**

Shawn Shelley presented the Agreement Between the Treasurer of Hendricks County Indiana and Hendricks County Tourism Commission Regarding Collection of Hendricks County Innkeeper's Tax and Assessment of Late Fees and requested approval. Shawn Shelley reported this Agreement establishes a policy for the collection of the Innkeeper's Tax and the handling of late fees for lodging properties in Hendricks County and advised the Tourism Commission is responsible for the collection of the late taxes and fees.

Commissioner Whetstone moved to approve the Agreement as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

---

**IN THE MATTER OF ZA 466/19: RTS REALTY, LLC.**

Tim Dombrosky presented an Ordinance to amend the zoning map of Hendricks County, from AGR/Agriculture Residential District to GB/General Business District, commonly known as ZA 466/19: RTS Realty, LLC., Section 6, Township 14 North, Range 1 East, Liberty Township, parcel totaling 2.57 acres, located on the south side of US Highway 40 east of County Road 400 East, Clayton, Indiana and recommended approval. Tim Dombrosky advised the Plan Commission approved this zoning amendment unanimously during their November 12, 2019 Meeting, 6-0-0, with no remonstrators present.

Commissioner Whetstone moved to approve the Ordinance as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0. Nancy Marsh assigned Ordinance No. 2019-39 to ZA 466/19: RTS Realty, LLC.

---

**IN THE MATTER OF TZA 05/19: AMENDMENT TO THE HENDRICKS COUNTY ZONING ORDINANCE, CHAPTER 10 AND CHAPTER 15**

Tim Dombrosky presented an Ordinance for an amendment to the Hendricks County Zoning Ordinance, Chapter 10 and Chapter 15, which shall replace the current Floodplain Ordinance adopted during the May 28, 2019 Commissioners' Meeting to correct grammatical errors found in the Ordinance and recommended approval. Tim Dombrosky advised the Plan Commission unanimously approved this amendment during their November 12, 2019 Meeting, 6-0-0, with no remonstrators present.

Commissioner Gentry moved to approve the Ordinance as presented. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0. Nancy Marsh assigned Ordinance No. 2019-40 to TZA 05/19: An Amendment to the Hendricks County Zoning Ordinance by Amending Chapter 10 Floodplain Management and Chapter 15 Definitions.

---

**IN THE MATTER OF ORDINANCE AMENDING THE PLANNING AND BUILDING DEPARTMENT'S FEE SCHEDULE**

Tim Dombrosky presented An Ordinance Amending the Hendricks County Planning and Building Department's Fee Schedule to increase the hourly charge for Subdivision Inspection to ninety dollars (\$90.00) per hour and recommended approval. Tim Dombrosky advised the Plan Commission unanimously approved this amendment during their November 12, 2019 Meeting, 6-0-0, with no remonstrators present.

Commissioner Whetstone moved to approve the Ordinance as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0. Nancy Marsh assigned Ordinance No. 2019-41 to An Ordinance Amending the Hendricks County Planning and Building Department's Fee Schedule.

---

**IN THE MATTER OF RESOLUTION ADOPTING THE 2019 HENDRICKS COUNTY THOROUGHFARE PLAN**

Tim Dombrosky presented a Resolution adopting the 2019 Hendricks County Thoroughfare Plan as part of the Hendricks County Comprehensive Plan and recommended approval. Tim Dombrosky advised the Plan Commission held a Public Hearing for the Resolution during their November 12, 2019 Meeting and the Plan Commission unanimously approved the Resolution, 6-0-0, with several remonstrators present. Tim Dombrosky reported the remonstrators are mostly concerned with the Town of Plainfield's (TOP) proposed annexation and addition of an I-70 interchange in Guilford Township.

The Commissioners advised the County's Thoroughfare Plan is a compilation of information to coordinate future growth ideas of the Towns and the County and is not a concrete design of what changes and growth will transpire throughout Hendricks County in the upcoming years. The Commissioners stated it is a guideline for the entire County and contains elements from all of the entities' Thoroughfare Plans to assist in avoiding duplication and interference of future projects that could result in wasting taxpayer dollars. There were several remonstrators

present for the matter and Commissioner Palmer advised this was not a Public Hearing for the Resolution as the Plan Commission already held the Public Hearing and have presented the Resolution to the Commissioners for approval consideration. The Commissioners received many remonstrance emails as well.

There was discussion amongst the Commissioners, Tim Dombrosky, John Ayers, and a few of the remonstrators with new information (mostly Edward Conder and Nicholas Welte) regarding the TOP's proposed annexation, addition of an I-70 interchange despite the TOP's study model findings that found the addition will not help the traffic flow, and what comes across as the County's support of the TOP's ideas due to the language in the Plan. Edward Conder reported the affected residents were not allowed to vote for the TOP's elected officials in charge of making the proposed changes and stated their only protection from the TOP pushing outward to them are the Commissioners and asked for help in preserving the area and the family farms that will be impacted. Edward Conder and Nicholas Welte requested the Commissioners deny the Resolution and amend the Plan language to soften what appears to be the County's support of the TOP's, and possibly other Towns', proposed growth ideas and to research the matters independently instead of relying on information submitted by the TOP.

John Ayers reported the TOP believes there is a need for the interchange and advised creating an interchange is a lengthy process that requires many levels of approval, including Federal approval. John Ayers stated this interchange was shown on the previous Hendricks County Thoroughfare Plan in 2006, as well as in previous TOP Plans. John Ayers and the Commissioners reiterated the Plan is a guideline that incorporates the ideas of the County and Towns for future development growth and the County has a duty to acknowledge the ideas of the Towns and stated County acknowledgement of the ideas is not County approval of the ideas.

The Commissioners expressed the importance of the residents continuing to work together to have their voices heard, commended them for their organization, presented them with a brief explanation of how government functions and its many layers, and encouraged them to attend the TOP's upcoming Public Hearing for this matter and other similar matters.

John Ayers advised the TOP is conducting a Public Hearing in December for the corridor study for the proposed interchange and recommended the residents contact the TOP to confirm the date and details for the Hearing.

Commissioner Whetstone moved to table the matter until the December 10, 2019 Commissioners' Meeting so an amended version of the Thoroughfare Plan can be created and brought to the Commissioners that softens the County's support of the Towns' plans and present the amended Plan to the Plan Commission for consideration during their December 10, 2019 Meeting. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

Debra Allen inquired where residents could go to find out about future meetings. Commissioner Palmer advised the County meetings are posted on the County's website, [www.co.hendricks.in.us](http://www.co.hendricks.in.us), and recommended she contact the TOP directly for information regarding their meetings.

---

### **IN THE MATTER OF REQUEST TO CLOSE THE ANIMAL SHELTER TO THE PUBLIC FOR TRAINING**

LaDonna Hughes requested permission to close the Animal Shelter to the public for training of the new database system on December 9, 2019, with Animal Control being available for emergency runs.

It was the consensus of the Commissioners to approve the request and instructed LaDonna Hughes to give the public adequate notice of the closure.

---

### **IN THE MATTER OF DELTA DENTAL CONTRACT**

Erin Hughes presented the Delta Dental Contract for 2020 and 2021 as recommended and requested approval.

Commissioner Whetstone moved to approve the Contract as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

## **IN THE MATTER OF GREGORY & APPEL INSURANCE E-LEARNING AGREEMENT**

Erin Hughes presented the Gregory & Appel Insurance E-Learning Agreement for renewal for access to the online library of various training courses utilized by various departments/offices and requested approval.

Commissioner Whetstone moved to approve the Agreement as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

---

## **IN THE MATTER OF LETTERS OF SUPPORT FOR FEDERAL AID APPLICATIONS**

John Ayers presented Letters of Support for the Bridge No. 237 and CR 1000 N. federal aid applications and recommended approval.

Commissioner Whetstone moved to approve the Letters as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

---

## **IN THE MATTER OF SUPPLEMENTAL AGREEMENT FOR CR 1000 N. AND CR 650 E. DRAINAGE PROJECT**

John Ayers presented the Supplemental Agreement for CR 1000 N. and CR 650 E. Drainage Project from Eagle Ridge Civil Engineering Services, LLC. in the amount of \$5,490.00 and recommended approval.

Commissioner Whetstone moved to approve the Agreement as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

---

## **IN THE MATTER OF ELECTED OFFICIALS**

Larry Scott reported the 2020 Census Committee have met and requested permission to meet with Todd McCormack to begin drafting the Census Funding Agreements to present to the Towns. It was the consensus of the Commissioners for Larry Scott and Todd McCormack to begin drafting the Agreements.

Larry Hesson reported the acoustics in the back of the Meeting Room are not great and recommended adding microphones towards the back of the Room. Doug Morris advised his Department is currently working on making sound improvements to the Meeting Room.

Sheriff Brett Clark thanked the Commissioners for codifying the Ordinances as it will assist his Department with enforcing the Ordinances and commended the Commissioners and the remonstrators on the productive discussion on the Thoroughfare Plan matter. Sheriff Brett Clark reported he and Lori Turpin interviewed several youth seeking congressional endorsements to attend various military academies and expressed how impressed they were with the individuals they interviewed.

David Gaston presented the recorded boundary survey for the 46.70 acre Starkey Farms parcel for the Ronald Reagan Parkway extension as requested by the Commissioners during their November 12, 2019 Meeting. Greg Steuerwald requested David Gaston send him an email with the documents as well.

Nancy Marsh reported she received notification from the County's credit card provider regarding a change that will be taking effect in December of 2019. Nancy Marsh advised each cardholder will now have their own unique card number and their charges will be deducted from their corresponding Department's/Office's overall total credit line, which will show which employee is making each purchase.

---

## **IN THE MATTER OF "MAYBERRY MAN" MOVIE**

Kevin Cavanaugh reported the Downtown Danville Partnership is requesting permission for the filmmaker of the "Mayberry Man" to utilize areas of the Courthouse to film scenes for the movie sometime in 2020 and requested approval of the request.

It was the consensus of the Commissioners to approve the request as long as it does not compromise the integrity of the building and as long as the Judges are not opposed to the filming being held inside the Courthouse. Kevin

Cavanaugh advised he would speak with the Judges before sending the application for use to the filmmaker.

---

#### **IN THE MATTER OF SOLAR ENERGY STUDY FOR GOVERNMENT CENTER**

Rick Anderson and Tim Zange, representatives from Johnson Melloh Solutions, presented a solar energy study for the Government Center to place ground mount solar units in the vacant area south of the Government Center. They reported the estimated cost to the County would be \$800,000.00 and would save the County an estimated \$1,859,512.00 in energy costs over a twenty-five (25) year span, which is the lifespan of the proposed units.

Commissioner Palmer inquired if roof mount units were possible. Rick Anderson and Kevin Cavanaugh advised roof mount units are not possible for the Government Center. Commissioner Palmer expressed her concerns of placing ground units in an area that may be needed for future growth of County facilities.

The Commissioners thanked Johnson Melloh Solutions for the information presented and advised that if the County chose to pursue solar options, a Request for Proposals would go out to obtain information and costs from all interested providers.

---

#### **IN THE MATTER OF NEW JAIL AND SHERIFF'S OFFICE**

Kevin Cavanaugh reported he has had several vendors reach out to him regarding a separate contract for owner representation services and inquired if the Commissioners would be interested in exploring this further.

Commissioner Palmer advised if the decision is made to explore further that a Request for Qualifications should be sent out to remain fair to all interested vendors. Commissioner Whetstone stated the Construction Manager at risk should provide adequate owner representation services for the County, along with the County personnel that will be involved in the project.

It was the consensus of the Commissioners to not pursue a separate contract for owner representation services.

---

#### **IN THE MATTER OF NEW HIGHWAY DEPARTMENT FACILITY**

Kevin Cavanaugh requested permission for he and John Ayers to select a local real estate broker to assist with a local property search for suitable properties to house a new Highway Department Facility, if it is moved to a new location, and requested permission for DLZ to begin preliminary building plans.

It was the consensus of the Commissioners for Kevin Cavanaugh and John Ayers to first contact Jeff Pipkin to see what 20-25 acre sites he is aware of before reaching out to a real estate broker as the Commissioners would like to avoid paying a realtor fee.

Kevin Cavanaugh presented the Alt & Witzig Consulting Services Phase I Environmental Site Assessment (ESA) of the current Highway Department Facility and advised the results warrant proceeding with a Phase II ESA with subsurface samplings.

It was the consensus of the Commissioners to proceed with obtaining a proposal from Alt & Witzig for the Phase II ESA as recommended.

---

#### **IN THE MATTER OF THE FAIRGROUNDS PROPERTY**

Commissioner Palmer reported the Antique Tractor Association has requested permission from the Fair Operations Committee for a 48' x 40' expansion of their building that is located on the far northwest side of the property and advised they would be reaching out to Kevin Cavanaugh and the Building Facilities Corporation.

John Ayers advised the building mentioned is not located on the portion of the property leased to the Fairgrounds.

---

Greg Steuerwald left the Meeting at 11:24 AM.  
Commissioner Gentry left the Meeting at 11:30 AM.

---



## **IN THE MATTER OF HENDRICKS COUNTY MEDICAL RESERVE CORPS. COMMUNITY PROJECT FUND**

Todd McCormack reported he forwarded an email from Krista Click to the Commissioners and Greg Steuerwald regarding a Fiscal Sponsorship Fund Agreement between the Hendricks County Community Foundation (HCCF) and the Hendricks County Medical Reserves Corps. (MRC) for the Hendricks County MRC Community Project Fund and requested guidance on how to proceed. Todd McCormack stated Krista Click reported that since the MRC is no longer grant funded, the volunteers were looking for additional funding opportunities, and they worked with the HCCF to create a fiscal sponsorship agreement to enable donations to be made to the MRC through the funding agreement and then routed through the Hendricks County Council as a donation to the Health Department when a need and use is identified. Todd McCormack stated he is not sure if such an agreement is allowed and if so, who would be responsible for executing the agreement, the Commissioners or Dr. David Stopperich as the MRC volunteers operate under the Health Department's guidance.

Commissioner Palmer advised she would review the proposed Agreement further. Todd McCormack advised he would reach out to Greg Steuerwald for his input.

---

### **IN THE MATTER OF COMMENTS FROM THE FLOOR**

Ryan Lemley reported he plans to have the Parks Board adopt Phase 1 of Gibbs during their December 3, 2019 Parks Board Meeting and would like to present an overview of it to the Commissioners on a future date.

---

### **IN THE MATTER OF COMMISSIONERS**

Commissioner Whetstone reported he spoke with Paul Miner, Parks Board President, recently and was informed the property across from Gibbs went up for auction. Ryan Lemley advised he believes the seventy (70) acres is under contract now with plans to be developed and stated it is in the Town of Avon's jurisdiction.

---

### **IN THE MATTER OF ACKNOWLEDGMENT OF CORRESPONDENCE**

#### **STAFF REPORTS RECEIVED**

1. Receipt was acknowledged for the Engineering Department Report of November 26, 2019 from John Ayers.
2. Receipt was acknowledged for the Facilities Department Report of November 26, 2019 from Kevin Cavanaugh.
3. Receipt was acknowledged for the Executive Director's Report of November 26, 2019 from Todd McCormack.
4. Receipt was acknowledged for the I.T. Department Report of November 26, 2019 from Doug Morris.
5. Receipt was acknowledged for the Human Resources Report of November 11, 2019 through November 22, 2019 from Erin Hughes.
6. Receipt was acknowledged for the Highway Department Report of October 26, 2019 through November 1, 2019, November 4, 2019 through November 8, 2019, and November 11, 2019 through November 15, 2019 from Curt Higginbotham.
7. Receipt was acknowledged for the Planning and Building Department's Report of Collections for the collections period of October 1, 2019 through October 31, 2019 from Tim Dombrosky.
8. Receipt was acknowledged for the Parks & Recreation Department Report of November 22, 2019 from Ryan Lemley.

#### **CORRESPONDENCE RECEIVED**

1. Notice of Public Hearing by the Avon Plan Commission from CrossRoad Engineers, P.C. for Docket No. MAP(P) 19-10.
2. Letter from Law Offices of Stephenson Morow & Semler, representing the Board of Commissioners in the lawsuit filed by Mark W. Wicks.
3. Notice of Tort Claim from Ken Nunn Law Office, representing Cora S. Monk and Michael R. Monk.
4. Summons and Complaint and Demand for Jury Trial from John H. Haskin & Associates, representing

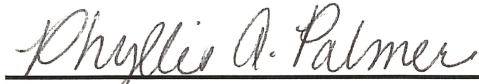
Leanna Alverson.

5. Notice of Tort Claim from Harrington Law PC, representing Matthew G. Cranfill, as Personal Representative of the Estate of Josephine F. Cranfill.

---

**IN THE MATTER OF ADJOURNMENT**

Commissioner Whetstone moved to adjourn the Hendricks County Commissioners' Meeting at 11:55 AM on Tuesday, November 26, 2019. Commissioner Palmer seconded the motion and the motion was approved unanimously 2-0-0.




---

Phyllis A. Palmer, President

---

Matthew D. Whetstone, Vice President



---

Bob Gentry, Member