



HENDRICKS COUNTY BOARD OF COMMISSIONERS **MINUTES OF THE MAY 12, 2020 MEETING**

The Hendricks County Board of Commissioners met in regular session at 9:00 AM on Tuesday, May 12, 2020 in the Commissioners' Meeting Room located on the first floor of the Hendricks County Government Center at 355 S. Washington Street, Danville, IN 46122 with the following Hendricks County personnel in attendance:

Phyllis A. Palmer	Commissioner, President
Matthew D. Whetstone	Commissioner, Vice President
Bob Gentry	Commissioner (Appeared Telephonically)
R. Todd McCormack	Executive Director
Mila M. Shaffer	Administration and Public Affairs
Greg Steuerwald	Attorney
Nancy Marsh	Auditor
Brett Clark	Sheriff
David Cox	Councilman
John Ayers	Engineer
Erin Hughes	Human Resources Administrator
Kevin Cavanaugh	Facilities Manager
Doug Morris	I.T. Director
Curt Higginbotham	Highway Department Superintendent (Appeared Telephonically)
Tim Dombrosky	Planning Director
Dawn Mason	Emergency Management Director
Dr. David Stopperich	Health Officer
Kandi Jamison	Director of Public Health Nursing (Appeared Telephonically)
Susan Bentley	Chief Probation Officer
Ryan Lemley	Parks and Recreation Superintendent

PLEDGE TO THE FLAG, PRAYER, AND DETERMINATION OF A QUORUM

Commissioner Palmer opened the Meeting at 9:00 AM with a quorum of all three (3) Commissioners present or appearing telephonically. Commissioner Gentry led the Pledge to the Flag in unison. Commissioner Whetstone gave a brief prayer for those who wished to participate.

Greg Steuerwald advised Commissioner Palmer shall sign Commissioner Gentry's name and place her initials beside it, for any items that are approved during this meeting requiring his signature.

IN THE MATTER OF MINUTES

Commissioner Whetstone moved to approve the Minutes of the April 15, 2020 Joint Commissioners' and Council Meeting as amended and the Minutes of the April 28, 2020 Commissioners' Meeting as amended. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF CLAIMS

Commissioner Whetstone moved to approve Payroll Check Number 110478, Direct Deposit Check Numbers 192521 through 193022, and all Budgetary Claims presented from the Auditor's Office for the period beginning April 30, 2020 and ending May 13, 2020. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

**IN THE MATTER OF BID OPENING FOR 2020 COMMUNITY CROSSINGS GRANT
RESURFACING PROJECT**

After confirming no other vendors were outside waiting to turn in bids, Commissioner Whetstone moved to close the bids for 2020 Community Crossings Grant Resurfacing Project at 9:02 AM. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

John Ayers proceeded to open and read aloud the following bids:

VENDOR	BID AMOUNT
Grady Brothers	\$2,224,470.35
Harding Group	\$1,673,243.65
Midwest Paving	\$2,533,843.67
Milestone Contractors	\$1,820,408.02

John Ayers stated he would take the Bids under advisement and would present his recommendation to the Commissioners on a later date.

IN THE MATTER OF COVID-19 (CORONAVIRUS) UPDATE

Dr. Stopperich provided a brief update on the COVID-19 (Coronavirus) pandemic in Hendricks County. Dr. Stopperich advised a public testing site has been set up at the National Guard Armory in Danville and stated a physician's order is not required for testing there.

Commissioner Palmer requested a list of testing sites in the County be placed on the Health Department's website.

**IN THE MATTER OF INTERLOCAL AGREEMENT WITH TOWN OF AVON FOR COUNTY
ROAD 100 SOUTH**

John Ayers reported he is waiting to receive the Interlocal Agreement from the Town of Avon, after clarification from the Council and the Commissioners regarding interest charges not being included in the County's contribution, and advised he would present the matter on a later date.

IN THE MATTER OF LINK DEOBLIGATION OF INDOT 5311 AND 5339 FUNDS

Pat Cockrum, representative from LINK/Sycamore Services, presented an amended INDOT Notification of Deobligation of Transit Grant Funds Letter for 2019 and requested approval. Pat Cockrum advised \$64,970.00 was not used and must be returned to INDOT.

Commissioner Gentry moved to approve the Letter as amended. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF LINK 2021 5311/5339 INDOT GRANT RESOLUTION AND APPLICATION

Pat Cockrum, representative from LINK/Sycamore Services, presented the LINK 2021 5311/5339 INDOT Grant Resolution and Application and requested approval.

Commissioner Gentry moved to approve the Resolution and Application as presented. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0. Nancy Marsh assigned Resolution No. 2020-20 to the Authorizing Resolution.

IN THE MATTER OF BI INC. EXTENDED WARRANTY AND SUPPORT SERVICES AGREEMENT

Susan Bentley presented the BI Incorporated Extended Warranty and Support Services Agreement in the amount of \$34,851.00 for the electronic monitoring equipment and requested approval. Susan Bentley advised she has current funds available for the Agreement.

Commissioner Whetstone moved to approve the Agreement as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF REQUEST TO SELL VEHICLES TO ACSC POLICE DEPARTMENT

Sheriff Clark requested permission to sell two (2) replaced Sheriff's Department vehicles to the Avon Community School Corporation (ACSC) Police Department; 2010 Dodge Charger VIN: 2B3AA4CT6AH258035 and 2014 Dodge Charger VIN: 2C3CDXATXE208252 for \$3,000.00 each.

Commissioner Whetstone moved to approve the request as requested. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF BANNING ENGINEERING RETRACEMENT SURVEY AGREEMENT AMENDMENT NO. 1

Kevin Cavanaugh presented the Banning Engineering Retracement Survey Agreement Amendment No. 1 in the amount of \$9,400.00 for the properties on the East Campus and requested approval.

Commissioner Gentry moved to approve the Agreement as presented. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF 2019 HIGHWAY DEPARTMENT ANNUAL REPORT

John Ayers presented the 2019 Highway Department Annual Report to file with the State Board of Accounts and requested approval.

Commissioner Whetstone moved to approve the Report as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF VECTREN REIMBURSEMENT AGREEMENT

John Ayers presented the Vectren Reimbursement Agreement in the amount of \$672,578.00 for the relocation of pipelines on a parcel for the Ronald Reagan Parkway extension and requested approval.

Commissioner Whetstone moved to approve the Agreement as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF ELECTED OFFICIALS

Nancy Marsh reported approximately \$100,000,000.00 has been received of the \$117,000,000.00+/- billed for property taxes.

IN THE MATTER OF NEW JAIL AND SHERIFF'S OFFICE

Kevin Cavanaugh reported the Town of Danville has preliminarily approved waiving some of the permit/inspection fees, but not all.

The Commissioners advised a list needs to be made of the property and fees the County has given to and/or waived for the Town as a reminder when a formal request is made to waive the remaining fees for the County.

IN THE MATTER OF MEETING ROOMS

Kevin Cavanaugh requested guidance on the use of the Meeting Rooms in the Government Center as the building reopens to the public beginning May 18, 2020.

It was the consensus of the Commissioners for all nonessential and/or nongovernment meetings be canceled until at least June 1, 2020 and to make sure any remaining meeting groups follow all social distancing and capacity guidelines/restrictions. The Commissioners advised they would reevaluate the situation again at that time.

IN THE MATTER OF VESTIGIAL PROPERTY

Kevin Cavanaugh reported a small parcel belonging to the County was identified during the survey of the East Campus and requested the County consider donating the parcel as the County has no use for it.

It was the consensus of the Commissioners for Kevin Cavanaugh to contact Waste Management to see if they are interested in receiving the property as it abuts their property.

IN THE MATTER OF ZOLL MEDICAL CORPORATION

Kevin Cavanaugh presented the Zoll Medical Corporation Quotation in the amount of \$14,875.00 for a two (2) year extension of the AED service plan.

Commissioner Whetstone moved to approve the Quotation as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF RETURNING LOANED LAPTOPS

Doug Morris reported there are twenty-four (24) laptops that have not been turned in that were loaned to employees for remote working while the County buildings were closed and requested the laptops be returned. Doug Morris advised a few departments are requesting to keep them so their staff can continue to work remotely and stated besides the issue that the Commissioners' policy required all employees to report back to work beginning May 4, 2020, there is an additional issue because the loaned laptops are earmarked to replace older devices that are no longer under warranty and have licenses expiring.

It was the consensus of the Commissioners for the laptops to be returned to the IT Department as employees were to return to work beginning May 4, 2020 and should not be working from home.

IN THE MATTER OF CAMERAS IN THE RECORDER'S OFFICE

Doug Morris requested permission to install cameras in the Recorder's Office Records Search Room and advised the Recorder has funds available for the request.

It was the consensus of the Commissioners to proceed with installing the cameras as requested.

IN THE MATTER OF FUTURE PLANNING FOR REMOTE WORKING

Doug Morris reported he is obtaining estimates for the technology that will allow a secure connection to internal County resources using an internet browser on personal devices as part of the future planning for remote working.

IN THE MATTER OF PLANNING AND BUILDING DEPARTMENT

Kevin Cavanaugh reported Tim Dombrosky has requested some framed maps be hung in the corridor outside the Planning and Building Department and requested permission to proceed.

The Commissioners requested Kevin Cavanaugh present details of sizes and location before making a decision.

IN THE MATTER OF COMMENTS FROM THE FLOOR

Greg Steuerwald reported the Hession eminent domain case is scheduled to go to trial on September 22-24, 2020 and requested one of the Commissioners attend the trial.

Commissioner Whetstone advised he will attend.

Kandi Jamison requested the nurses be allowed to keep their laptops for awhile longer as they are still handling after hours calls for COVID-19 patients and need a secure connection to their medical files.

It was the consensus of the Commissioners to allow the nurses to keep the laptops or be issued an older laptop until other arrangements can be made, such as implementing the technology for the secure connection from a personal device.

IN THE MATTER OF COMMISSIONERS

Commissioner Whetstone reported the County was recently approached about the possibility of the Parks and Recreation Department taking over Prestwick Golf Course in Avon and requested Ryan Lemley bring any future Commissioners' Meeting Minutes – May 12, 2020

requests to the Commissioners before any decisions are made, instead of just listing them in his Staff Report.

IN THE MATTER OF ACKNOWLEDGMENT OF CORRESPONDENCE

STAFF REPORTS RECEIVED

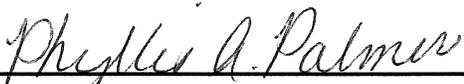
1. Receipt was acknowledged for the Engineering Department Report of May 12, 2020 from John Ayers.
2. Receipt was acknowledged for the Facilities Department Report of May 12, 2020 from Kevin Cavanaugh.
3. Receipt was acknowledged for the Executive Director's Report of May 12, 2020 from Todd McCormack.
4. Receipt was acknowledged for the I.T. Department Report of May 12, 2020 from Doug Morris.
5. Receipt was acknowledged for the HR Report of April 25, 2020 through May 8, 2020 from Erin Hughes.
6. Receipt was acknowledged for the Highway Department Report of April 20, 2020 through April 24, 2020 and April 27, 2020 through May 1, 2020, March 29, 2020 through April 3, 2020, April 6, 2020 through April 10, 2020, and April 13, 2020 through April 17, 2020 from Curt Higginbotham.
7. Receipt was acknowledged for the Planning and Building Department's Report of Collections for the collections period of April 1, 2020 through April 30, 2020 from Tim Dombrosky.
8. Receipt was acknowledged for the County Treasurer's Monthly Report for the month ending March 31, 2020 and April 30, 2020 from Shawn Shelley.
9. Receipt was acknowledged for the Animal Control & Shelter Report of April 2020 from LaDonna Hughes.
10. Receipt was acknowledged for the Parks & Recreation Dept. Report of May 8, 2020 from Ryan Lemley.

CORRESPONDENCE RECEIVED

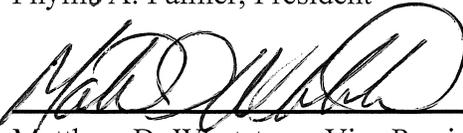
1. Memo from Planning & Building Department to inform of typographic corrections being made to the Zoning Ordinance, specifically the Floodplain section.
2. Notice of Public Hearing by the Hendricks County Board of Zoning Appeals for a Variance for Sonora Subdivision from M/I Homes of Indiana, L.P.
3. Summons, Appearance, Answer, Counterclaim, Cross-Claim, Affirmative Defenses, Request for Trial by Jury, and Notice of Intent to Serve Non-Party Discovery Request and Subpoena from Adler Attorneys representing Plainfield Christ Fellowship, Inc.

IN THE MATTER OF ADJOURNMENT

Commissioner Gentry moved to adjourn the Hendricks County Commissioners' Meeting at 10:20 AM on Tuesday, May 12, 2020. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.



Phyllis A. Palmer, President



Matthew D. Whetstone, Vice President

Bob Gentry, Member