

HENDRICKS COUNTY COUNCIL BUDGET WORKSHOPS FOR 2024 BUDGETS
AUGUST 1, AUGUST 8, AUGUST 9, AND AUGUST 29, 2024

The Hendricks County 2024 Budget Workshops were called to order and recessed on August 1, 8, and 9, 2023 by President Eric Wathen. Those present during the meetings were Caleb Brown, David Cox, Larry Hesson, Larry Scott, Eric Wathen, Brad Whicker, David Wyeth, with attendance as noted each day, Financial Administrator Tami Mitchell, and Auditor Nancy Marsh. For clarity and transparency, the departments are listed in location order, with attendance and the date the action was taken. It is the standard practice of the County Council to hear and approve Supplies, Other Services and Charges and Capital Outlays for the 2024 budgets before addressing personal services. Personal Services requests are found under the requested departments and other personal service items were addressed on August 29, 2023 and follow.

The 4th Workshop was reconvened at 9:10 a.m. on Tuesday, August 29, 2023, by President Eric Wathen with Councilmen Brown, Cox, Hesson, Scott. Wathen, Whicker Wyeth, Auditor Marsh and Financial Administrator Mitchell attending. The following wage actions for the 2024 budget. Each detailed motion is found under the requesting department.

- **ANIMAL SHELTER – Denied additional vehicle.**
- **ASSESSOR - Approved one (1) additional Residential Analyst Grade 26.**
- **ASSESSOR - Approved two (2) vehicles funded through the Commissioner's Civil Fleet Appropriation.**
- **CORONER – Approved one (1) Forensic Investigator Grade 28.**
- **ENGINEER – Approved 14308 grade change approved by First Person from 26 to 28.**
- **HEALTH FIRST INDIANA – Approved thirteen (13) additional positions funded by Health First Indiana Grant.**
- **HIGHWAY – Approved one (1) additional Road Crew Grade 25.**
- **JAIL – Approved proposed Jail Matrix of 8.888% increase to Jail Deputies and Jail Transport Deputies from Jail Budget 0137 and Process Servers and Security Officers paid from the Sheriff's 0105 Budget.**
- **SHERIFF – Approved proposed Sheriff's Merit Deputy Matrix of 12% increase to Merit Deputies**
- **PROBATION – Approved proposed Probation Matrix adding county approved stipend to each category on the State Scale as presented. Approved CASA First Person Recommendations.**
- **OPIOID SETTLEMENT FUND 1238 – Approved three (3) Drug Task Force Officers Grade 32 and one (1) Legal Assistant Grade 26.**
- **WORK RELEASE – Approve one (1) replacement van to be funded in the Commissioner's Fleet Appropriation.**
- **YAP – Approve 15312 from Part Time Grade 28 to Full Time Grade 28.**

2024 BUDGET PREPARATION FOR SUBMITTAL TO GATEWAY
08/01/2023

It was moved by Eric Wathen and seconded by Caleb Brown to authorize the Auditor to make the necessary calculations and adjustments as necessary to the budgets presented and approved during the budget workshops critical to the Gateway Public Hearing and Adoption submissions. Motion carried 7-0.

2024 WAGES

Discussion was held on what would be the desired amount to be granted to employees for a 2024 Cost of Living Adjustment and whether there had been enough performance evaluation training by Red Envelope and if the Council was in a place to implement the Performance portion of the wage increases. Council President stated he was in favor of moving forward to implement the Performance portion with the 2024 budget. The Council discussed whether to use the 2022 Midwest Cost of Living percentage of 6% or a combined total of 6% for the COLA and Performance.

It was moved by Brad Whicker and seconded by David Cox to approve the following 2024 wage increases. Motion carried 6-1 (LH).

- All employees except Probation Officers, Elected & Officials Deputies5% COLA.
- Elected Officials.....6% COLA
- Chief Deputies..... 85% OF ELECTED OFFICIAL'S SALARY
- Elected Officials, Chief Deputies, Sheriff, Jail, Probation MatrixNOT ELIGIBLE FOR 2024 PERFORMANCE
- All Other Employees..... PERSONAL SERVICES ELIGIBLE IN DEPARTMENT PERFORMANCE BANK

2024 WAGE PREPARATION FOR SUBMITTAL TO GATEWAY
08/29/2023

It was moved by Brad Whicker and seconded by Caleb Brown to Authorize the Auditor to make the necessary corrections, calculations and rounding adjustments as necessary to the 2024 COLA; 2024 Jail Matrix; 2024 Sheriff Matrix; 2024 Probation Matrix and Performance. Motion carried 7-0.

IN THE MATTER OF THE COUNTY'S PUBLIC SAFETY DISTRIBUTION SHARE
GRANT TO CERTAIN ELIGIBLE TOWNSHIPS FIRE FUNDS
AUGUST 8, 2023

County Attorney Greg Steuerwald had prepared and presented a Joint Commissioner and Council Resolution 2023-24 to the Board of Commissioners at their August 8, 2023 meeting reflecting the County granting one-half (1/2) of the County's Public Safety Distribution to 6 Townships whose fire revenue is minimal to assist them with their public safety needs and duty to provide fire protection. Following the Commissioners unanimous vote to approve the Public Safety Distribution Grant, it was moved by Caleb Brown and seconded by Larry Hesson to execute Resolution 2023-24 as presented. Motion carried 7-0.

FINANCIAL SOLUTIONS
08/09/23 (LS Out)

Financial Consultant Greg Guerrettaz presented the Sustainability for the General Fund as well as the Miscellaneous Revenues pulled from Gateway. Mr. Guerrettaz presented the following Budget and Finance Discussion and his recommendations:

- Maximum Levy Growth Quotient for 2024 and 2024
- Total Income Tax 2024 Increase Certified by State – 8.2%
- Interest Earnings For General Fund First 6 months of 2023 - \$3,124,920
- Future Property Tax Levy/Rate Allocation – 28 pennies
- Major Bridge Fund – Dan Jones Bridge Project – Borrow and Reimburse from Rainy Day
- Rainy Day Fund – Don't spend for Operational Expenses, Retain for Emergencies
- Income Tax Allocation – Recommend status quo for 2024, possible changes for 2025.
- Review Allocation Jail Operating Costs to Jail LIT
- County Garage Project
- Jail Project – Remaining Construction Funds

Mr. Guerrettaz discussed the operating balances in the maximum levy funds extensively and recommends that the operating balances in Maximum Levy Funds be reduced and the increase shifted to the General Fund.

Auditor Marsh stated that the revenues on Gateway were very preliminary and were not final. Auditor Marsh stated she reserved the right to have all information entered and reviewed before she made any final decisions.

**1001 CLERK GENERAL / 1001 ELECTION GENERAL / 1112 ELECTION EDIT /
1119 CLERK PERPETUATION / 1217 ELECTED OFFICIAL TRAINING / 8899 CLERK IV-D INCENTIVE
08/08/23**

Clerk Marjorie Pike presented the Clerk's 2024 budgets. It was moved by Eric Wathen and seconded by Larry Scott to approve the Supplies and Other Services and Charges line items in the Clerk's County General, Clerk's Record Perpetuation, Clerk's Elected Official Training Fund, Clerk's IV-D Incentive, Election General Funeral Fund and Election EDIT Fund as presented. Motion carried 7-0.

**1001 AUDITOR GENERAL FUND / 1181 AUDITOR'S PLAT BOOK FUND / 1217 ELECTED OFFICIALS
TRAINING FUND / 1233 JAIL LEASE RENTAL 2021 / 1122 STATEWIDE 911 / 4401 GUILFORD
HEARTLAND TIF / 4402 WESTPOINT TIF / 4403 PITTSBORO TIF / 4404 70 WEST COMMERCE PARK
TIF / 4406 70/39 COMMERCE PARK TIF / 4410 RONALD REAGAN TIF / FAIRGROUNDS LEASE / 4607
WORK RELEASE GOB / 4608 WHEEL & EXCISE SUR TAX COUNTY PORTION / 4612
2021 GOB / 4702 INSURANCE RAINY DAY FOR HSA CONTRIBUTION
08/01/23**

Auditor Nancy Marsh stated she had budgeted the payments by their amortization schedules, but she will double check the amounts before the budget is adopted.

The Council discussed their contribution to the County's Health Savings Account (HSA) It was the consensus of the Council to maintain the \$1,200 contribution for Single and \$2,400 for Family for the year 2024.

Auditor Marsh stated she had plugged in \$2,000,000 into 30907 for the Communication Center because the Council had intentionally spent down the 911 Fund for the Communication Center and we will probably need to budget more from the Public Safety PSAP Fund. Auditor Marsh stated we have not received the Communication Center budget yet and their hearing is on August 8.

It was moved by David Cox and seconded by Larry Scott to approve the Supplies, Other Services and Charges and Capital Outlay line items in the Auditor General Fund, Auditor Plat Book Fund, Elected Official Training Fund, Statewide E911, Jail Lease Rental Fund, Guilford Heartland TIF, Westpoint TIF, Pittsboro TIF, 70 West Commerce Park TIF, 70/39 Commerce Park TIF, Ronald Reagan TIF, Fairgrounds Lease, Work Release GOB, Wheel & Excise Sur Tax County Portion, GOB 2021, GOB Project Fund, and Insurance Rainy Day for HSA budgets as presented. Motion carried 7-0 .

**1001 TREASURER GENERAL / 1217 ELECTED OFFICIALS TRAINING
08/01/23**

It was moved by Larry Scott and seconded by Larry Hesson to approve the Treasurer's 2024 General Fund and the Elected Officials Training Fund Supplies and Other Services and Charges as presented. Motion carried 7-0 .

**1189 RECORDER'S PERPETUATION / 1161 IDENTIFICATION SECURITY / 1217 ELECTED
OFFICIALS TRAINING
08/01/23**

Recorder Laura Herzog presented her 2024 Recorder's Office budget, which by the Recorder's authorization, to be funded by the Recorder's Record Perpetuation Fund. Recorder Laura Herzog asked for the Council's consideration to increase her Deputy Recorders currently graded at 24 to 25 and her

1st Deputy Recorder from 25 to 26. Recorder Herzog said she had been in the office for over a year and her employees work hard, are long term employees, are cross-trained and deserve to be bumped up. She stated she is an advocate for her employees and since wages are public knowledge, it is hurtful to her staff. Councilmen Cox and Scott supported her request for consideration. Council President said the Council has worked diligently to be outside the grade increases, and stated there was a process and to go through Human Resources. It was moved by Larry Scott and seconded by Larry to approve the Recorder's 2024 Identification Security County, Recorder's Perpetuation Fund, the Recorder's Elected Official Training Fund Supplies and Other Services and Charges as presented. Motion carried 7-0 .

1001 SHERIFF GENERAL / 1001 JAIL GENERAL / 1138 CUMULATIVE CAPITAL DEVELOPMENT /
1233 CORRECTIONAL FACILITY LIT / 1112 EDIT / 1192 SEX & VIOLENT OFFENDER
08/09/23 (LS Out)

Sheriff Jack Sadler presented the 2024 Jail budget. Sheriff Sadler presented a proposed Jail matrix representing an 8.888% for Transport Deputies, Jail Deputies (Jail Budget) Security Deputies and Process Servers (Sheriff's Budget) to assist in the hiring and retaining of jail officers . It was the consensus that action will be taken at the final workshop.

It was moved by Brad Whicker and seconded by Caleb Brown to approve the Supplies and other services and charges in the General Fund Jail and the Correctional Facility LIT as presented. Motion carried 6-0.

A lengthy discussion was held about the wages of the Merit Deputies and Sheriff Sadler presented a proposed Matrix reflecting a 12% increase in pay to better bring parity to Hendricks County Merit Deputies and the Town of Plainfield and the State Police. Sheriff Sadler presented a request for three new Merit Deputies. Sheriff Sadler stated that two of the deputies will be Merit Deputies to help the enforcement division continue to be a proactive and responsive office for the growing community. Sheriff Sadler stated the third deputy requested will fill a new Detective Sergeant position.

Discussion was held on the pros and cons of serving as a Hendricks County Merit Deputy, a Town of Plainfield Officer, and the State Police. Sheriff Sadler stated that he realizes that the County more than likely cannot match the State Police or the Town of Plainfield but to bring them closer to parity will aid in hiring. Sheriff Sadler also asked for the Council's consideration to provide lateral pay to start new hires with prior experience up to 5 years which makes joining Hendricks County Sheriff's Department more attractive.

It was moved by David Cox and seconded by Larry Hesson to approve the Sheriff's General Fund, Cumulative Capital Development Fund, Edit Fund, and Sex and Violent Offender Fund Supplies, Other Services & Charges and Capital Outlays as presented. Motion carried 6-0.

Regarding the Sheriff & Jail requests for change of grades to current positions, the Sheriff was instructed to work with Human Resources regarding submitting new job descriptions to First Person for reclassification.

1001 SHERIFF / 1001 JAIL
08/29/23

It was moved by Caleb Brown and seconded by David Wyeth to approve the new proposed Sheriff's Jail Matrix reflecting an 8.888% increase prior to the annual COLA. Motion carried 7-0.

It was moved by Larry Scott and seconded by Caleb Brown to table the grade requests for the Jail Administration Grade 25 to Jail Administration Grade 26 until the job has been graded by First Person. Motion carried 7-0.

It was moved by Caleb Brown and seconded by Brad Whicker to approve the new proposed Sheriff's Matrix reflecting an 12% increase prior to the annual COLA as presented along with approving lateral hiring for merit deputies. Motion carried 7-0.

It was moved by Brad Whicker and seconded by Caleb Brown to approve lateral hiring in 2023 using the 2023 Sheriff's Matrix and wages. Motion carried 7-0.

It was moved by David Cox and seconded by Larry to approve the following new Sheriff positions as requested. Motion carried 7-0.

- 10594 Merit Sergeant/Detective 1820 Hours
- 10595 Merit Deputy 2080 Hours
- 10596 Merit Deputy 2080 Hours

It was moved by Larry Scott and seconded by Caleb Brown to table increases on the grades of three Evidence Technicians until First Person has reviewed and graded them. Auditor Marsh stated the First Person grad guidance can be included upon receipt, prior to the advertising and public hearing. Motion carried 7-0.

**1001 SURVEYOR GENERAL / 1158 GENERAL DRAIN IMPROVEMENT / 1202 CORNERSTONE /
1217 ELECTED OFFICIALS TRAINING/4946 PLOT PLAN & ADDRESS VERIFICATIONS
08/08/2023**

Surveyor David Gaston presented Surveyor General 2024 Surveyor's budgets.

It was moved by David Cox and seconded by Larry Hesson approve the General Fund, General Drain Improvement, Cornerstone, and Elected Officials Training, and the Surveyor Plot Plan and Address Verification funds Supplies, Other Services and Charges and Capital Outlays as presented. Motion carried 7-0

**1001 DRAINAGE BOARD GENERAL/4945 APPLICATION FEES
08/01/23**

It was moved by Larry Hesson and seconded by Larry Scott to approve the 2024 General Fund Drainage Board and Application Fee Fund Supplies and Other Services & Charges as presented. Motion carried 7-0.

**1001 CORONER GENERAL FUND
08/01/23**

Chief Deputy Coroner, Dan Chubb, presented the Coroner's 2024 budget. Chief Deputy Chubb stated they are asking for a new position, Forensic Investigator, in the 2024 budget. Chief Deputy Chubb stated they have had 609 Coroner cases year to date. Chief Deputy Chubb reported they have a loyal part time Deputy Coroner who is trained, qualified and receiving her degree and are requesting that part time person go to the full time Forensic Investigator, Grade 28, if the position is approved by the Council. Commissioner Dennis Dawes stated that he believed the Commissioners will look favorably on the request.

It was moved by Caleb Brown and seconded by Larry Scott to approve the Supplies and Other Services and Charges in the Coroner's 2024 budget. Motion carried 7-0 .

1001 CORONER
08/29/23

It was moved by David Cox and seconded by David Wyeth to approve the new position of Forensic Investigator, Grade 28 the Coroner's budget. Motion carried 7-0.

1001 PROSECUTOR GENERAL / 1234 PROSECUTOR'S FORFEITURE /
2501 PROSECUTOR PRETRIAL DIVERSIONS / 1001 CHILD SUPPORT GENERAL /
PROSECUTOR'S IV-D INCENTIVE, 1237 PROSECUTOR'S OPIOID SETTLEMENT
08/09/23 (LS Out)

Prosecutor Loren Delp presented his 2024 budgets. Discussion was held on the difficulty trying to meet State Board of Accounts requirements and disbursing the full amount of the Opioid Settlement recommended by the Opioid Settlement Committee and approved by the Board of Commissioners and County Council. Auditor Marsh stated most of the issues had been resolved and she was close to being able to distribute the funds. It was noted that this is a one-time issue and future distributions will take place once the funding is in place and received by the County.

Prosecutor Delp stated that he would like to add two lines to Fund 4923 Law Enforcement for Supervisor supplement in the amount of \$7,500 and \$3,500 for the second supervisor. Discussion was held about the funding available for Fund 4923 as there was a very small cash balance that would not accommodate the additional expenditures. Auditor Marsh stated she will check the statute whether a transfer from another fund would be allowed and if now, the budget will be placed in Fund 2501 Pretrial Diversion until funding is available in 4923 Law Enforcement.

It was moved by Brad Whicker and seconded by David Cox to approve the Prosecutor's Supplies, Other Services & Charges and Capital Outlays as requested in the Prosecutor's General Fund, Prosecutor's Forfeiture, Prosecutor's Pre-Trial Diversions and Prosecutor's Opioid Settlement as presented and approve the addition of \$7,500 Supervisor Differential and a \$3,500 second Supervisor Differential and the Supplies and Other Services and Charges as presented in the Law Enforcement Fund if allowed or otherwise added to the Pretrial Diversion Fund. Motion carried 6-0 .

It was moved by Brad Whicker and seconded by David Wyeth to approve the Supplies and Capital Outlay in the Child Support Budget as presented. Motion carried 6-0.

1001 ASSESSOR GENERAL / 1131 ASSESSOR'S DISCLOSURE FEES / 1188 REASSESSMENT
08/09/23 (LS Out)

Assessor Nikki Lawson presented the Assessor's 2024 budgets. Ms. Lawson presented documents and statistics regarding the workload requested two additional full time employees. Ms. Lawson further identified that the Assessor's Office is about to outgrow their currently location.

Ms. Lawson identified an increase in her budget because of appeals and the need for attorney and appraisal assistance. Ms. Lawson stated that she feels her position is very strong and hopes and expects positive results from the Tax Court.

Assessor Lawson also requested 3 vehicles for her office, noting that the use of staffs' personal cars was brought to the forefront because of a recent accident by an employee while on duty, in their personal car. Ms. Lawson stated that she could fund the request from the Reassessment Fund which fund is solely for the Assessor's use. It was the consensus of the Council that it is not appropriate to require staff to use their personal vehicles routinely and asked that Ms. Lawson present her request to the Commissioners for them to include the request in their Civilian Fleet lease with Enterprise.

Councilman Brown stated that, in general, her growing budget is not sustainable outside of the addition of more employees and the vehicles. Auditor Nancy Marsh explained the that the Reassessment Fund is within the Maximum Levy Calculation which isn't insurmountable but a balancing process between the funds within the Maximum Levy.

It was moved by David Cox and seconded by Caleb Brown to approve the Supplies and Other Services and Charges in the General Fund and Reassessment Fund as presented. Motion carried 6-0 .

1001 ASSESSOR / 1131 ASSESSOR'S DISCLOSURE FEES / 1188 REASSESSMENT
8/29/23

It was moved by Larry Scott and seconded by David Cox to approve one new Residential Analyst requested by the Assessor. Motion carried 7-0. It was moved by Larry Hesson and seconded by David Cox to approve two vehicles for the Assessor's Office to be purchased through the Commissioner's Budget Civil Enterprise Lease. Motion carried 7-0.

1001 PTABOA GENERAL
08/01/23

It was moved by David Wyeth and seconded by David Cox to approve PTABOA's General Fund Supplies and Other Services and Charges as presented. Motion carried 7-0 .

1001 EXTENSION GENERAL
08/01/23

It was moved by Larry Hesson and seconded by David Cox approve the Extension's 2024 General Fund Supplies and Other Services Charges as presented. Motion carried 7-0.

1001 PLANNING & BUILDING GENERAL
08/01/23

It was moved by David Cox and seconded by Larry Hesson to approve Planning & Building's 2024 budget's Supplies and Other Services and Charges as presented. Motion carried 7-0.

1001 VETERANS SERVICE GENERAL
08/08/23

Veterans Service Officer Billie Staley presented the Veterans Service 2024 budget. Mr. Staley stated he is obtaining a medical research database which will assist with his service to Hendricks County Veterans. It was moved by Caleb Brown and seconded by Larry Hesson to approve the Veterans Service's Supplies and Other Services and Charges as presented. Motion carried 7-0.

1001 VETERANS SERVICE GENERAL

08/29/23

It was moved by Caleb Brown and seconded by Larry Hesson to approve the request to change 13402 Administrative Assistant Grade 24 from part time to full time at the same grade of 24.

1001 COMMISSIONER'S GENERAL/ 1112 EDIT / 1217 FOOD & BEVERAGE

08/08/23

Commissioners Phyllis Palmer and Dennis Dawes presented the Commissioner's 2024 budgets. Commissioner Phyllis Palmer stated the Fair Board request has remained at \$402,00 for 2024.

The Commissioners reported on their recommendations for new positions and additional vehicles.

It was moved by David Wyeth and seconded by David Cox to approve the Commissioner's Supplies, Other Services & Charges and Capital Outlays in General Fund, Edit and Food & Beverage budgets as presented. Motion carried 7-0.

**1001 FACILITIES GENERAL FUND / 1138 CUMULATIVE CAPITAL DEVELOPMENT /
1233 CORRECTIONAL FACILITIES LIT**

08/08/23

Facilities Director Kevin Cavanaugh presented his General Fund and Cumulative Capital Development Fund budgets. Mr. Cavanaugh withdrew his request for two new employees that he had made in the budget process. Mr. Cavanaugh stated that many of the increases for the additional services provided to the new jail. Mr. Cavanaugh stated the utility line has increased significantly due to the utilities raising their prices and adding the new jail.

Discussion was held on whether the demolition of the old jail should be in the Cumulative Capital Development Budget or in the Correctional Facilities LIT Budget. It was the consensus that line 32716 in CCD be moved to the 1233 Correctional Facilities LIT.

It was moved by Larry Scott and seconded by Caleb Brown to move line 32716 from CCD to the Correctional Facilities LIT and approve the Supplies, Other Services and Charges, and Capital Outlays in the County General, Cumulative Capital Development and the Correctional Facilities LIT as amended. Motion carried 7-0.

1001 EMERGENCY MANAGEMENT GENERAL

08/01/23

It was moved by Brad Whicker and seconded by Caleb Brown, to approve Emergency Management's Supplies, Other Services & Charges, and Capital Outlays as requested. Motion carried 7-0.

1001 ENGINEERING GENERAL/ 1112 EDIT / 1138 CUMULATIVE CAPITAL DEVELOPMENT

08/08/23

Engineer John Ayers presented the Engineer's 2024 budgets. Mr. Ayers stated he would like to first address the hiring and retaining of the GIS Technician /Grade 26. Mr. Ayers stated he has revised the job description and included additional responsibilities and duties to be eligible for future advancement to the GIS Administrator when the position becomes vacated. Mr. Ayers stated that the Auditor's Office

and the Surveyor's Office had similar GIS positions with a grade of 28. Auditor Marsh stated that the Auditor's position and the Engineer's position work hand in hand on a daily basis and it is crucial that the replacement be sooner than later. Engineer Ayers was instructed to come back to the Council for the grade approval and an additional appropriation should First Person grade the job above the current grade of 26.

It was moved by Dave Cox and seconded by Caleb Brown to approve the Engineer's Supplies, Other Services and Charges and Capital Assets in the Engineer's General Fund, EDIT Fund, and Cumulative Capital Development Fun. Motion carried 7-0 .

ENGINEER GIS POSITION GRADE CHANGE
08/29/23

It was moved by Brad Whicker and seconded by Larry Scott to approve the position name and grade change for Engineer's GIS Technician Grade 26 to GIS and Platting Specialist Grade 28 upon the review and recommendation of First Person and authorize the grade and wage be in effect immediately in the 2023 budget. Motion carried 7-0.

1001 ANIMAL SHELTER
08/01/23 (LS/BW Out)

LaDonna Hughes, Animal Shelter Supervisor, presented the 2024 Animal Shelter budget. Ms. Hughes stated that she has 5 Animal Control Officers and 4 vehicles and requested a 5th vehicle. Ms. Hughes explained that there are more and more calls, and they have trouble keeping up. Councilman Hesson inquired about the process for handling calls. Ms. Hughes stated that if calls were made during regular hours, the staff dispatches the officer. The officer handles the call and may continue making calls in the area, if required. Ms. Hughes stated that if the Animal Control Officer does not have a call, they are stationed at the Animal Shelter to assist at the shelter. It was moved by Larry Hesson and seconded by David Wyeth to approve the Animal Control's 2024 General Fund Supplies and Other Services and Charges as presented. Motion carried 5-0 .

1001 ANIMAL SHELTER
08/29/23

It was moved by Larry Hesson and seconded by David Cox to deny the Animal Shelter vehicle request. Motion carried 7-0.

1001 WEIGHTS AND MEASURES GENERAL
08/01/23

It was moved by David Cox and seconded by Brad Whicker to approve the Weights and Measure General Fund Supplies and Other Services and Charges as presented. Motion carried 7-0 .

1001 COMPUTER CENTER GENERAL/ 1138 CUMULATIVE CAPITAL DEVELOPMENT
08/08/23

IT Director Doug Morris presented the 2024 Computer Center budget. Mr. Morris discussed how the American Rescue Plan Grant had covered some IT improvements which has freed up dollars in the budget for needed hardware and software.

It was moved by David Cox and seconded by Larry Scott to approve the Computer Center's General and Cumulative Capital Development Supplies, Other Services & Charges and Capital Outlays as presented. Motion carried 7-0.

1001 HUMAN RESOURCES GENERAL

08/01/23

It was moved by Larry Hesson and seconded by David Cox to approve Human Resource's Supplies and Other Services & Charges as presented. Motion carried 6-0 . (CB Out)

**1001 COUNTY COUNCIL GENERAL / 1157 FOOD & BEVERAGE /
PUBLIC SAFETY PSAP DISTRIBUTION COUNTY PORTION / 1217 ELECTED OFFICIALS TRAINING**

08/01/23

Auditor Nancy Marsh stated she had calculated the benefits with the 6% Midwest CPI to obtain preliminary numbers will recalculate the benefit line items once the actual 2024 salaries are in place.

Auditor Marsh asked for the Council's pleasure on whether or not to appropriate Economic Development Grants from EDIT. It was the consensus of the Council that due to the disproportionate number of rules governing economic development grants from the Edit Fund, the Economic Development Grants will be funded from the Food & Beverage Fund which has a strong cash balance.

It was moved by Larry Scott and seconded by Larry Hesson to approve the Supplies and Services & Other Charges in the General Fund, Food & Beverage Fund, Public Safety PSAP Distribution, and Elected Officials Training Fund. Motion carried 7-0.

**1001 PROBATION GENERAL / 2005 ADULT PROBATION USER FEES /
2051 JUVENILE PROBATION USER FEES / 2504 SUBSTANCE ABUSE USER FEES /
4922 HOME DETENTION FEES / 9123 PROBATION COMMUNITY CORRECTIONS**

08/29/23

It was moved by David Cox and seconded by Larry Hesson to approve the Supplies, Other Services and Charges and Capital Outlay in the Probation General Fund, Adult User Fee Fund, Juvenile Probation User Fee Fund, Substance Abuse User Fees, Home Detention Fees, and Probation Community Corrections as presented. Motion carried 7-0 .

Judge Mark Smith and Leanne Owens, CASA Director presented their request for the CASA staff. Ms. Owens stated it was their recommendation to swap the duties and pay of the Wellbeing Assessment Coordinator and the Child Contact Specialists which better reflects the duties. It was moved by David Cox and seconded by Larry Hesson to approve the recommendations presented for the CASA employees plus the annual COLA. Motion carried 6-0-1. (EW Abstain).

➤ Program Director	Grade 34	\$77,728
➤ Volunteer Coordinator	Grade 28	\$28.08 Per Hour
➤ Wellbeing Assessment Coordinator	Grade 22	\$20.25 (currently above)
➤ Child Contact Specialist	Grade 25	\$23.06 Per Hour

Judge Mark Smith, New Chief Probation Officer Chad Boruff, and Catherine Haines, Court Administrator, presented the Council with data and justification for their request to increase the wages of the probation officers above the 2024 Minimum Salary Schedule for Probation Officers. Judge Smith stated that the

Courts had engaged First Person to complete a study for the Probation Officers and CASA employees. Judge Smith stated the conclusion was the base pay continue to follow the Minimum Salary Schedule for Probation Officers each year, along with required increases under the Judicial Conference 2024 Minimum Salary Schedule for Probation Officers and recommended the following matrix for 2024.

<u>Years</u>	<u>Judicial Conference 2024 Schedule 7.8%</u>	<u>Grade 29 Minimum 43.75th % (POs)</u>
➤ 0	\$41,079	\$46,700
➤ 1	\$44,221 (7.65%)	\$50,273
➤ 2	\$49,193 (11.24%)	\$55,924
➤ 3	\$54,979 (11.76%)	\$62,501
➤ 4-9	\$56,770 (3.26%)	\$64,539
➤ 10-14	\$62,448 (10%)	\$70,993
➤ 15-19	\$68,694 (10%)	\$78,092
➤ 20+	\$75,561 (10%)	\$85,901

Judge Smith additionally proposed that effective in 2025, the Court proposes applying the difference between the State's Minimum Salary Schedule for Probation each year and the county's percentage increase to the minimum salary schedule as a COLA for all Probation Officers, regardless of whether an individual's salary is already above the minimum salary.

It was moved was moved by Caleb Brown and seconded by David Wyeth to approve the Probation Officers Matrix as presented including applying the annual COLA to the Probation Officer Matrix. Motion carried 7-0. (Example: If County gave 5% COLA and the State's Minimum Salary Schedule gave 2%, the County would contribute 3% to the State's Increase and the County's Increase to equalize the COLA for all employees.

1124 COMMUNITY CORRECTION GRANT/4909 PROJECT INCOME/1001 GENERAL FUND
08/01/23

Auditor Nancy Marsh stated that the budget presented reflects the actual approved grant. Auditor Marsh stated that 3 items had been denied in the Community Corrections Grant and have been moved to the General Fund. Discussion was held on the request for a vehicle and whether it belonged in the Community Corrections budget or in the Commissioner's Fleet budget. It was the consensus, agreed to by County Executive, Todd McCormick, that it belonged in the Commissioner's Fleet Budget. It was moved by Larry Hesson and seconded by David Cox to approve Community Corrections Grant, Project Income and General Fund Supplies and Other Services & Charges as presented. Motion carried 7-0.

COMMUNITY CORRECTIONS
08/29/23

It was moved by Caleb Brown and seconded by Larry Hesson to approve the Community Correction van as requested to be funded through the Commissioner's Fleet Enterprise agreement. Motion carried 7-0.

1001 SOIL & WATER GENERAL/ 9104 SOIL & WATER GRANT
08/09/23 (LS/BW Out)

At the Commissioner's request, Jeff Healy representing Soil & Water presented a request for a new line for Professional Services to contract the CSGP Permit Reviews.

It was moved by Larry Hesson and seconded by David Wyeth to approve the Soil and Water Supplies, Other Services and Charges, and Capital Outlays as presented. Motion carried 5-0 .

1001 PARKS & RECREATION GENERAL / 1157 FOOD & BEVERAGE /
4806 PARK BOARD INNKEEPERS SHARE
08/09/23 (LS Out)

Park Director Ryan Lemley presented the 2024 Park budgets. Mr. Lemley offered explanations for the changes in his budgets. Mr. Lemley explained some of the issues he has encountered with the difficulty in obtaining clearance from the Washington Township Fire Marshall.

It was moved by David Cox and seconded by Brad Whicker to approve the Supplies, Other Services & Charges and Capital Outlays in the Park's General Fund, Park's Food & Beverage Fund, and the Park Board Innkeeper's Fund. Motion carried 6-0 .

1001 COURT ADMINISTRATION GENERAL / 1212 CASA / 2202 ADULT DISPUTE RESOLUTION /
2507 JURY FEES / 2508 SUPERIOR PROBLEM-SOLVING COURT FEES / 8895 TITLE IV-D
INCENTIVE/ 1001 & 9128 YOUTH ASSISTANCE PROGRAM
08/29/23

It was moved by David Cox and seconded by Hesson to approve the Supplies, Other Services and Charges and Capital Outlays in Court Administration General Fund, CASA, Adult Dispute Resolution, Jury Fees, Superior Problem-solving Court Fees, Title IV-D Incentive, and Youth Assistance Program as amended. Motion carried 7-0 .

9128 YAP
08/29/23

It was moved by David Cox and seconded by Larry Hesson to approve part time position 15312 Early Intervention Advocate Grade 28 to full time position 15312 Early Intervention Advocate Grade 28 as requested. Councilman Brad Whicker expressed his concern that as the program grows throughout the county schools, the County's proportionate share will become unbalanced and increase. Motion carried 7-0.

1001 CLEAN WATER GENERAL
08/01/23

Council President Eric Wathen inquired if the increase in the Professional Fees line is recovered by fees from the developers. Commissioner Dawes will follow-up with Clean Water Director Jim Mardis about whether developers are reimbursing these expenses.

It was moved by David Cox and seconded by Brad Whicker to approve the Clean Water Supplies and Other Service and Charges as presented. Motion carried 7-0 .

1148 DRUG FREE COMMUNITY
08/01/23

It was moved by David Cox and seconded by Brad to approve the 2024 Supplies and Other Services & Charges budget as presented. Motion carried 7-0 .

1001 PUBLIC DEFENDER GENERAL
08/08/23

Chief Public Defender Jeremy Gooch presented his 2024 Public Defender budget. Mr. Gooch stated the program's costs and expenses are reimbursed at the current rate of forty percent (40%) by the State of Indiana except for those costs and expenses related to misdemeanors and appeals in misdemeanor cases. Mr. Gooch presented a request to increase the compensation of the existing contracts, on par with an entry-level full-time Felony Deputy Prosecutor from \$51,000 to \$54,000. In addition to the proposed increase to the contracts, Mr. Gooch requested approval of two new contracts. Mr. Gooch requested an increase in the funds available for the daily stipend on jury trials per our program's contracts. Mr. Gooch stated most of the proposed increases would be eligible for forty percent (40%) reimbursement from the State of Indiana.

It was moved by Eric Wathen and seconded by Brad Whicker to approve the Public Defender's Supplies and Other Services and Charges as presented. Motion carried 7-0.

OPIOID SETTLEMENT NEW UNRESTRICTED FUND 1238
AUGUST 29, 2023

It was moved by David Cox and seconded by Caleb Brown to approve Opioid Unrestricted Settlement Fund 1238 for three new Drug Task Force Officers, Grade 32 (10857, 10858, 10859) and one (1) Legal Assistant Grade 26 10871 effective immediately. Motion carried 7-0.

HIGHWAY/ 1112 EDIT / 1135 CUMULATIVE BRIDGE / 1157 FOOD & BEVERAGE / 1169 LOCAL ROAD & STREET / 1171 MAJOR BRIDGE / 1173 MOTOR VEHICLE HIGHWAY RESTRICTED / 1176 MOTOR VEHICLE HIGHWAY UNRESTRICTED / 4805 HIGHWAY WHEEL & SUR TAX / 4941 267 RELINQUISH
08/08/23

Highway Engineer John Ayers and Highway Superintendent Curt Higgenbotham presented the Highway's budgets. Mr. Ayers stated that Highway was asking for one (1) new Road Crew Worker Grade 25 position in the 2024 budget. Mr. Higginbotham stated the Highway's fleet is 20 dump trucks equipped for snowplows and salt distribution. Mr. Higginbotham stated his process is to order 2 new trucks each year thereby achieving replacement over a ten year period. Mr. Higginbotham and Mr. Ayers described the process takes almost a year and a half once the truck is ordered to delivery. Mr. Higgenbotham stated that they also planned on purchasing a skid steer and a new service truck which have been budgeted.

It was moved by Larry Hesson and seconded by David Wyeth to approve the 2024 MVH Restricted and Unrestricted, EDIT, Cumulative Bridge, Food & Beverage, Local Road & Street, Major Bridge, Highway Wheel & Sur Tax, and 267 Relinquish as presented. Motion carried 6-0 (EW) .

1176 HIGHWAY UNRESTRICTED
08/29/23

It was moved by David Wyeth and seconded by Brad Whicker to approve new position Road Crew 18531, Grade 25, as requested. Motion carried 7-0.

1159 HEALTH AND 1161 INDIANA FIRST HEALTH / LEPC
08/09/23 (LS/BW Out)

Dr. David Stopperich, County Health Officer and Krista Click, Health Department Administrator presented the 2024 Health budget and the Indiana First Health proposed budget. Discussion was held about the number of new employees required and the ramifications of not hiring or accepting the full minimum of the grant. It was moved by David Cox and seconded by Larry Hesson to approve Health Fund Indiana First Health Fund and LEPC Supplies and Other Service and Charges line items as presented. Motion carried 5-0.

1181 INDIANA FIRST HEALTH
08/29/23

Commissioner Dennis Dawes stated he had met with County Health Officer Dr. David Stopperich to achieve a better understanding of the 13 positions requested. Commissioner Dawes stated the Board of Commissioners support the full request. It was moved by Brad Whicker and seconded by David Cox to approve the 13 new Health Indiana First employees as requested with the caveat that each employee sign an agreement acknowledging that the positions are grant funded and should grant funding be lost, the job is not guaranteed. Motion carried 4 (DC/LH/LS/BW) – 3 (CB/EW/DW).

4-H FAIR BOARD BUDGET
08/01/23

The Hendricks County 4-H Fair Board 2024 budget was reviewed and accepted as presented by consensus of the Council.

HENDRICKS COUNTY TOURISM COMMISSION
08/08/23

Jaime Bohler Smith, Executive Director of the Hendricks County Convention and Visitors Bureau, Inc., presented the 2024 Hendricks County Convention and Visitor's Bureau proposed budget.

Ms. Bohler-Smith stated that the increased revenue back to the county will allow an all-time high of \$680,990 and their confidence level in this number is high.

It was moved by Caleb Brown and seconded by Dave Cox to acknowledge, review, and accept the Hendricks County Tourism Budget and the Hendricks County Convention and Visitors Bureau, Inc. as presented. Motion carried 7-0.

HENDRICKS COUNTY COMMUNICATION CENTER
08/08/23

Jared McKee, Public Safety Director for the Town of Plainfield, Doug Burris, Director of the Hendricks County Communication Center and Bob Duchene, Financial Analyst presented the 2024 Hendricks County Communication Center budget. It was the consensus of the Town of Plainfield, to use the surplus accumulated over the years to fund the budget and stated the numbers will be reviewed each year and adjusted to use the surplus each year, while retaining a 20% reserve in the fund.

Discussion was held about the AT&T Switch and Auditor Marsh stated it had been approved as an American Rescue Plan eligible expense, but it has not been purchased to date. Mr. Burris stated that he

was negotiating a 5 year lease. Council President Eric Wathen stated that it would be preferable to pay the entire lease up front using the American Rescue Plan Grant approved by the Council and the Commissioners. Mr. Burris will research further contract options for the AT&T Switch purchase.

It was moved by David Wyeth and seconded by Brad Whicker to approve the Hendricks County Communication Center budget as presented. Motion carried 7-0.

OTHER BUSINESS

Auditor Nancy Marsh stated the Public Hearing will be held at the regular Council meeting on Tuesday October 3, 2023 and the Adoption will be held at a *special* Council meeting on Tuesday October 17, 2023 at 8:00 a.m.

There being no further business to come before the Council Budget Workshop, upon motion made by Larry Scott and seconded by Caleb Brown, the 2024 Budget Workshops were adjourned by President Eric Wathen on Tuesday, August 29, 2023. Motion carried 7-0.

HENDRICKS COUNTY COUNCIL



Caleb Brown

David Cox

Larry R. Hesson

Larry R. Scott

L.S.
out 8/1/23

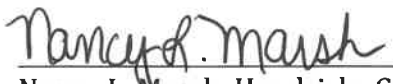


Eric Wathen

Brad Whicker

David Wyeth

Attest:



Nancy L. Marsh, Hendricks County Auditor