

Hendricks County Board of Health Meeting
November 3, 2015
7:00 p.m.

Hendricks County Government Center
Commissioners/Council Meeting Room
355 S Washington St.
Danville, IN 46122

The Hendricks County Board of Health met Tuesday, November 3rd at 7:00 p.m. in the Commissioner's Office at the Hendricks County Government Center.

Board Members in Attendance:

Dr. Andrew Cougill
Mr. Brian Cobb
Mr. Bruce Dillon
Dr. Larry Caskey
Dr. James Richardson
Mr. Adam Kilbride
Mr. David Hardin

Hendricks County Staff in Attendance:

Dr. David Stopperich, Health Officer
Ms. Nicole Oppy, Communicable Disease Nurse
Ms. Tammy Brinkman, Director of Nursing
Ms. Ginger Harrington, Environmental Health Team Lead, Septic
Ms. Leanna Truitt, Healthy Families Program Manager
Ms. Lisa Chandler, Environmental Health Team Lead, Foods
Ms. Darcie Green, Environmental Health Secretary

Board Members (Others) Absent:

Others in Attendance:

Eric Oliver, Attorney
Larry Hesson, County Council
Kris Huerta, Nursing Student, Indiana State University

Determination of a Quorum

Dr. Cougill called the meeting to order at 7:01 p.m.

Approval of Minutes

Dr. Larry Caskey made a motion to approve the minutes from the September 1, 2015 Board of Health meeting. Dr. James Richardson seconded the motion. All were in favor; and the motion passed.

Unfinished Business

There was no unfinished business.

New Business

Dr. Stopperich commented that the three Board members who have expiring terms, Dr. Richardson, Dr. Cougill and Dr. Caskey, each wish to remain on the Board for the upcoming term. The names will be presented to the Commissioners for appointment, and appropriate documentation will be sent to the Indiana State Department of Health before January 31, 2016.

Ms. Lisa Chandler updated the Board on the amended Fee Ordinance. A comparison of fees ranging from 2005 through 2014, and a comparison of fees among ten other counties were provided. Mr. Bruce Dillon was pleased with the effort made in computing and comparing fees. The Board saw no concerns and thought the figures

seemed fair based on the comparisons provided. Mr. Dillon made a motion to approve the proposed fee ordinance. Mr. Hardin seconded the motion. All were in favor; the motion passed.

Ms. Tammy Brinkman presented the budget for the Immunization Grant. The Grant received was the second largest awarded in the state, which includes salary for a full-time public health nurse that will promote immunizations and hopefully raise the immunization rate in the county. Ms. Brinkman explained more about the contract services item on the budget, after it was questioned by a Board member. Dr. Caskey made a motion to accept the budget. Dr. Richardson seconded the motion. All were in favor; the motion passed.

Communicable Disease Program Presentation

Ms. Nicole Oppy gave a presentation on the Health Department's Communicable Disease Program. Ms. Oppy provided a list of diseases that are reportable to the Health Department pursuant to Indiana Code 16-41-2-1 and 410 IAC 1-2.3. Ms. Oppy elaborated on the Tuberculosis treatment and case management, as well as Sexually Transmitted Infections (STI's). The Indiana National Electronic Disease Surveillance System (I-NEDSS) is used for tracking and monitoring.

Nursing

The Commissioners and the Hendricks County Solid Waste Management District Board approved the Sharps Disposal Program and the Special Projects Fund from the tipping fees at the landfill to cover costs of the program, including purchasing sharps containers and sharps disposal. The Sharps Disposal Program will be made available to residents of Hendricks County for the collection of medical sharps generated from households. Medical sharps used for at-home administration of medication to pets or livestock will be accepted. Medical sharps from non-profit or for-profit medical, veterinary or other operations will not be accepted in the program. Residents will receive free empty sharps containers and return filled containers to the Nursing Division at the Health Department.

Ms. Elizabeth Moore was hired as the part time Baby and Me – Tobacco Free Project Coordinator, and will start on Monday, November 9th. The position is funded through a recently received grant.

The Nursing Division is receiving guidance and direction from the Hendricks Regional Health Laboratory regarding the possibility of providing phlebotomy for certain labs in our office. The convenience for the patient, and expansion of services provided are key factors for the endeavor.

Ms. Brinkman made the Board aware of the 3% raise for employees in 2016, and \$250 stipend check that employees will receive the first of December. The Board of Health expressed their special thanks to Mr. Larry Hesson and the County Council!

Ms. Brinkman announced that we have the ability to upload our Board of Health agendas and minutes to the county website. The agenda for today's meeting was posted on the website and we will begin uploading minutes with the September 1, 2015 minutes approved tonight.

Environmental Health

Ms. Lisa Chandler updated the Board on the possibility of changing the Food Ordinance proposal to include QR codes in Hendricks County food establishments. The QR code is specific for each establishment, and would link a customer to the most recent inspection reports. The Health Department questioned Town Managers if there were zoning issues by having restaurants put the signage on doors or in accessible areas. All Town Managers were "on board" with this concept.

Ms. Ginger Harrington gave updates on several outstanding septic complaints:

The Pittsboro Golf Course is moving forward with the septic permit process, to ensure future food operations at the facility. They hope to have it complete by next spring.

Ms. Tiffany Trissel had the septic tank pumped at her residence, 8486 W CR700 S, Coatesville. The Health Department requested to be present at the time the tank was pumped, but Ms. Trissel brought the receipt showing it was done. Ms. Trissel has applied for a septic permit, and hopefully the permit will be issued soon. Mr. Oliver added that Ms. Trissel came to his office asking to resolve the issue. Ms. Trissel is willing to take whatever measures are necessary, including moving to another location. Mr. Oliver asked her to provide a timeline and plan of action. Legal action could be taken asking her to vacate the home if these necessary steps aren't taken.

The Health Department received an addition complaint regarding sewage on the ground at the Woodrow & Lisa Carnes residence, 1744 S CR 1050 E, Indianapolis. The Health Department confirmed there was sewage ponding on ground surface. The complaint stems from the Carnes' not legally connecting to sewer. The Carnes' have asked for a status hearing, basically requesting more time to become compliant.

Healthy Families

Ms. Leanna Truitt updated the numbers from electronic report that was sent to the Board. There are twenty-five new families that qualify to receive services. Healthy Families is currently fully staffed, and the newly-hired employee is receiving CORE training. Other staff members have also received various training. The Christmas assistance program that is organized through Healthy Families targets children under the age of 18, and receives donations for these families for Christmas.

Accreditation

Ms. Brinkman reported on Accreditation. The Health Department submitted their Statement of Intent to apply for accreditation at the end of July. The Statement of Intent was accepted by PHAB in early August. This is the first step in the accreditation process and allows us to submit our application. We have one year from the time our Statement of Intent was accepted to submit our application and initial fee.

To celebrate, the Accreditation Team (Dr. Stopperich, Rachel, Julie, and Tammy) planned and hosted the Accreditation Kick-Off event on October 5 for staff and leadership. At the kick-off, Dr. Stopperich gave a short speech to staff about accreditation, Rachel presented on the accreditation process, and all staff participated in a team-building activity. Additionally, all staff signed the "Pledge to the Hendricks County Community", which outlined how, through quality improvement and accreditation, the Health Department will better serve the public. Lastly, staff helped to officially unveil new signage for each office, which includes the logo and mission, vision, and values statements.

Moving forward, the Accreditation Team will review needed documentation for accreditation and begin assigning staff work groups to gather or develop documentation as it pertains to their jobs. The goal is to gather at least 50% of all needed documentation by July 31, 2016. If this goal is reached and we feel comfortable in being able to gather the rest of the documentation within 12 months, we will submit our application at that time.

Health Officer

Dr. Stopperich has been working with legal counsel on a few persisting legal issues. He has also attended Partnership meetings, as well as the Public Health Leadership Symposium with Ms. Julie Haan and Ms. Tammy Brinkman. Discussion at the Public Health Leadership Symposium focused on the growing number of drug overdoses, and the possibility of first responders and officers carrying Narcan. Narcan could prevent or reverse the effects of opioids including respiratory depression, sedation and hypotension. Dr. Richardson provided positive input regarding this growing need.

Health Board Attorney

Mr. Eric Oliver updated the Board on the Carl Hoffman judgment at 1409 S CR 300 E, Danville. The septic has been installed; however, it is not connected to the home. Mr. Hoffman has requested the funds be released from the escrow holding account so the home can be made livable, and connection can be made.

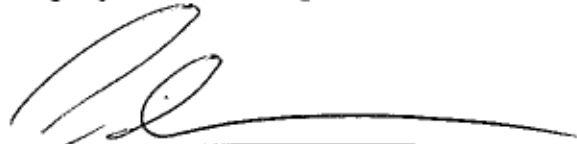
Mr. Oliver also provided information to the Board regarding a recent violation issue at the Wal-Mart in Camby.

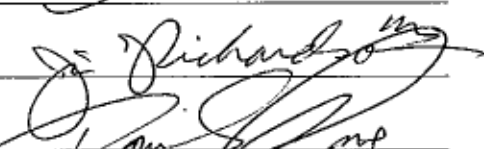
County Council Liaison

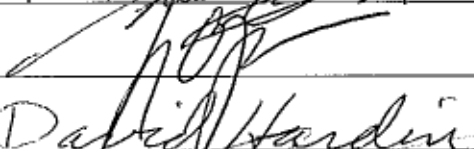
Mr. Larry Hesson made us aware that the budget is complete, and will hopefully be approved. Mr. Hesson praised Ms. Buckman for her work with the Health Partnership. Mr. Hesson was involved in group discussions pertaining to substance abuse, and how to take away the stigma related to addictions so individuals can get necessary help.

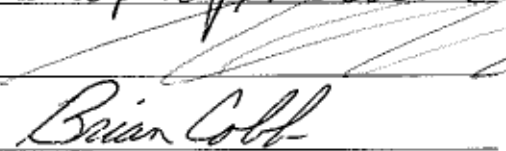
Adjourn

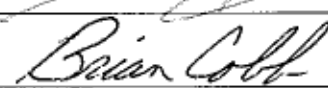
Mr. David Hardin made a motion to adjourn the meeting. Dr. Richardson seconded the motion. All were in favor; the meeting adjourned at 8:02 p.m.

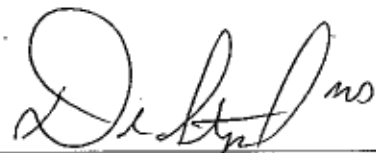












David M. Stopperich, M.D.
Health Officer and Board Secretary

1-5-16

Date Minutes Approved