

The Hendricks County Board of Commissioners met in regular session at 9:06 AM on Tuesday, December 8, 2015 with a quorum of all three (3) Commissioners in the Commissioners’ Meeting Room on the first floor of the Hendricks County Government Center with the following in attendance:

Bob Gentry	)	
Phyllis A. Palmer	)	Hendricks County Board of Commissioners
Matthew D. Whetstone	)	
Gregory E. Steuerwald		Hendricks County Attorney
Cinda Kattau		Hendricks County Auditor
Brett A. Clark		Hendricks County Sheriff
Larry Scott		Hendricks County Assessor
John Ayers		Hendricks County Engineer
Michael E. Graham		Administrator to Commissioners
James McBryant		Director Cypress Manor
Don Reitz		Hendricks County Planning Director
Douglas Morris		Hendricks County Systems Manager
Kevin Cavanaugh		Hendricks County Facilities Manager
Jim Mardis		Hendricks County Clean Water Director
Tammy Brinkman		Hendricks County Director of Nursing
Erin McIntyre		Hendricks County Human Resources Administrator
Julie Haan		Hendricks County Director Environmental Health
LaDonna Hughes		Hendricks County Chief Animal Control Officer
Catherine Haines		Hendricks County Court Administrator
Judith Wyeth		Secretary to the Commissioners

Commissioner Gentry opened the meeting and led the Pledge to the Flag in unison.

IN THE MATTER OF MINUTES

Commissioner Whetstone moved to approve the minutes of the November 24, 2015 meeting, as corrected.

Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF CLAIMS

Commissioner Palmer moved to approve Claims #108527 thru 108552, #108553 thru 109003, Direct Deposit #134477 thru 134923 and all claims dated November 26, 2015 thru December 9, 2015, as presented.

Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

Commissioner Whetstone explained the claim question last meeting relative to 911 expanses was a reimbursement to the Communications Center and moved to approve the 911 claim for reimbursement to the Communications Center. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF BRIDGE NO. 20 BIDS

Commissioner Gentry announced the Notice to Bidders has been duly advertised for Bridge No. 20 for bid opening at 9:00 AM in the Commissioners’ Meeting Room and it is now 9:15 AM. Commissioner Whetstone moved to close bids for Bridge No. 20. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0. John Ayers explained Bridge No. 20 is located on CR 500E, over the West Fork of White Lick Creek in Middle Township, and acknowledged that only one bid had been received for this bridge construction. He opened and read the one bid received:

Duncan Robertson \$639,978.45

Mr. Ayers stated the engineer’s estimate for the replacement of Bridge No. 20 was \$541,875.00. It was the consensus of the Commissioners for the County Engineer to take this bid under advisement and bring a

recommendation to the next meeting.

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IN THE MATTER OF ORDINANCE NO. 2015-45

HENDRICKS COUNTY BOARD OF HEALTH ORDINANCE FOR COLLECTION OF FEES

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Commissioner Gentry advised the Health Ordinance for Collection of Fees had been duly advertised for a public hearing at 9 AM in the Commissioners’ Meeting Room and announced it was now 9:17 AM. He opened the public hearing for comments. There were none. Commissioner Gentry closed the public hearing. Julie Haan explained this increase was due to increased costs for inspections and stated their fees have not been raised since 2005. She stated some inspections previously were not charged and with this ordinance they will now be collecting fees for all inspections. Ms. Haan noted these fees had been approved by the Health Board at their December meeting. There was discussion of these fees and that they will go to the Health Fund. Commissioner Palmer moved to approve the Health Ordinance for Collection of Fees, as recommended by the Health Board, as Ordinance No. 2015-45. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

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IN THE MATTER OF HIGHWAY SUPPLIES 2016 BIDS

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John Ayers presented recommendations for awarding bids for the County Highway 2016 supplies from the bids that were opened on November 24, 2015 and clarified.

Unleaded Gasoline	Pinkerton	\$1.11 Gal.	
Diesel Fuel	Pinkerton	\$1.43 Gal	
Winterized Diesel	Pinkerton	\$1.43 Gal	
Aggregates	243 Quarry Lincoln Park	Primary for Crushed Stone Secondary for Crushed Stone	
Pipe – Galvanized	Award to 4 vendors due to range of items Metal Culverts, Inc. St. Regis Culvert, Inc. CPI Bridge Civil Con		
Pipe- Aluminized	Award to 4 vendors due to range of items Metal Culverts, Inc. St. Regis Culvert, Inc.  CPI Bridge Civil Con		
Pipe – PVCHDPE	Award to 4 vendors due to range of items Civil Con CPI Bridge HD Supply Waterworks St. Regis Culvert Inc.		
Asphalt	HMA Intermediate Type A FOB	Milestone	\$42.10 /ton
	HMA Surface Type A FOB	Milestone	\$55.25
	HMA Intermediate Type A, Paver Laid	Milestone	\$43.50
	HMA Surface, Type A Paver Laid	Milestone	\$47.90
	Cold Mix	US Aggregates	\$82.00
	Liquid Asphalt AE-90 applied	Milestone	\$605.00
	Liquid Asphalt, AE-90, RS2, FOB	Asphalt Materials	\$420.00

Commissioner Whetstone verified that all County awarded bids are available to the entities within Hendricks

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County and moved to approve the recommendation of the County Engineer and award the bids as the lowest most responsive and responsible bids received for 2016 Highway supplies to the vendors stated. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

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IN THE MATTER OF APPEAL – MOBLEY AND KIENZEL

Receipt was acknowledged of an Appeal Rights and Procedure Appeal Request – Township Assistance Action from Joseph Mobley and Mandy Kienzel of Brownsburg. They are appealing the denial of rent from the Lincoln Township Trustee. It was noted the petitioners had been contacted the appeal would be heard at 9 AM and it was now 9:30 AM, however, they were not present. Commissioner Gentry stated we would wait an additional 15 minutes for the petitioner. Don Peoples, Lincoln Township Trustee, was in attendance.

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IN THE MATTER OF COURTS

Catherine Haines presented a request to purchase some computer equipment including a desktop and multifunction printer to be used in the new CASA (Court Appointed Special Advocates) being established for the CASA Program in 2016 that will be located in the basement of the Adult Probation Building. She explained the Council has approved staff for this program and the staff will need this equipment. She stated she worked with Doug Morris on this request and presented quotes from Dell and from Van Ausdall and Farrah for this equipment. Ms. Haines further advised she has applied for a grant from the Chief Justice that will fund this equipment. Doug Morris explained this equipment request. Commissioner Palmer moved to approve the request from Catherine Haines for equipment purchase, contingent on receiving this grant from the Chief Justice. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

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IN THE MATTER OF IMMUNIZATION GRANT

Tammy Brinkman presented a Grant Agreement Contract #000000000151056 between the Indiana State Department of Health and Hendricks County for an Immunization Grant for the Health Department in the amount of \$173,669 and explained She stated this is an annual grant and they plan to continue applying in order to fund this program and noted Attorney Greg Steuerwald has reviewed this grant agreement. Commissioner Whetstone moved to approve the Grant Agreement for Immunization for the Hendricks County Health Department, as presented. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

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IN THE MATTER OF PROFESSIONAL SERVICES CONTRACT FOR  
INDIGENT DEFENSE SERVICES

Catherine Haines presented a unified contract for the public defenders and stated progress has been made because all the Judges are using the same contract; however, greater progress can be made if the County participates in the Indiana Public Defenders Program. She explained that Commissioner Whetstone and others have been studying this program and while the initial reception of his program by the Judges was good there appears some may be having second thoughts. The Judges have decided to hold off making a decision to support or not to support the public defenders program until March. Ms. Haines suggested encouraging the Judges to speed up their deliberations because it will take some time to get a public defender’s office organized. The proposed unified contract is only for a six month period so it could be a good and needed interim step to the implementation of a public defender’s office this summer. She clarified the contract payments and reported Greg

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Steuerwald has reviewed this contract. Commissioner Whetstone moved to approve the Professional Services Contract for Indigent Defense Services for Drug Court, as presented. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF ASSESSOR’S OFFICE - PTABOA

Larry Scott presented a proposal to reduce the PTABOA (Property Tax Assessment Board of Appeals) from 5 members to 3 members. Under IC 6-1.1-28-1 the County Commissioners have the authority to either establish a 3 member or a 5 member board. At the request of the previous Assessor the Commissioners established a 5 member board on August 4, 2009. He explained if a 3 member board is established the Commissioners would appoint 2 members and the Council appoint 1 member. Currently the three Commissioner appointments to the 5 member board are Gordon McIntyre, Eugene Ploughe and Bob Cheek. The Council appointments are Lester Need and Alan Parsons. He noted there needs to be a political balance. Mr. Scott explained the PTABOA will also have a representative from the Assessor’s Office in attendance at all tax appeals and requested that he and Mike Graham meet with the current members of the Board to determine the new composure of the Board and that this become effective January 1, 2016. Commissioner Whetstone moved to establish a 3 member PTABOA with 2 Republicans and 1 Democrat and with two appointees by the Commissioners and one by the Council with this Board to be established by January 1, 2016. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF REDEVELOPMENT COMMISSION

There was discussion of making appointments to fill two vacancies on the Redevelopment Commission to replace members who have resigned. It was the consensus of the Commissioners to table the Redevelopment Commission appointments.

IN THE MATTER OF HEALTH BOARD APPOINTMENTS

Receipt was acknowledged of a request for the reappointment of three members of the Hendricks County Health Board for another four-year term effective January 1, 2016. There was discussion of these appointments. Commissioner Palmer moved to continue the appointment of the Health Board until the Commissioners have a chance to meet with each one of these individuals and for staff to schedule a meeting with each. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF UNSAFE BUILDING

Don Reitz presented pictures of the John Crum property, 6775 N CR 550 East, Brownsburg, located on CR 550E between I-74 and US 36. He gave a brief history of this property stating it was cleaned up in 2007 by a Court Order. Zoning Inspector Tim Smith acknowledged it now appears to be as bad as when the County cleaned it up eight years ago and there has been no cooperation from the property owner. Greg Steuerwald explained the owner of the property has filed for bankruptcy and there is a court order for the cleanup, however, the owner has refused to clean up the litter and debris. Mr. Reitz presented three quotes for cleanup:

Joe Powell Construction:	\$13, 960.00
Denny Excavating:	\$20,000.00
Ray’s Trash:	\$14,775.00

He requested to fund this clean-up from the Hendricks County Solid Waste Management, Special Projects Fund. Commissioner Palmer moved to request funding for this clean-up from the Solid Waste Special Projects Fund in the amount of \$13,960, the low quote from Joe Powell, and if Solid Waste does not approve the funding for the clean-up the Commissioners will revisit this issue. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

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IN THE MATTER OF APPEAL – MOBLEY AND KIENZEL (Continued from earlier)

Commissioner Gentry again asked if Joseph Mobley and Mandy Kienzel were present for appealing the denial of rent from the Lincoln Township Trustee. He noted we had waited more than 15 minutes and the petitioner was still not present. Attorney Greg Steuerwald explained the Commissioners’ only review an appeal to determine if the trustee applied the adopted review and standards. Lincoln Township Trustee, Don Peoples, explained the Trustee’s process for handling financial assistance, explained the procedures he had followed, referenced the Lincoln Township Guidelines on file with the County and clarified his denial of this request for rent.

Commissioner Whetstone moved to find the Lincoln Township Trustee had followed the review guidelines.

Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

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IN THE MATTER OF HIGHWAY TANDEM TRUCKS – NTB

John Ayers requested to purchase two new tandem trucks for the Highway Department and presented a Notice to Bidders for these trucks. He noted the truck we bid and ordered in April 2015 has not been delivered yet and he wanted to get the order in early for delivery next year as they are included in the 2016 budget. Commissioner Palmer moved to approve ordering two new trucks for Highway that are in the 2016 budget and to advertise the Notice to Bidders for bid opening on January 12, 2016. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

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IN THE MATTER OF B&O TRAIL

John Ayers reported the B&O Trail set for an INDOT letting in January may be postponed due to IDEM and INDOT changes in environmental requirements and explained.

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IN THE MATTER OF RACEWAY ROAD

John Ayers explained a property owner for the Raceway Road curve correction is objecting to the project as designed and explained their concerns. He gave several options to take to the property owner. Commissioner Whetstone requested to sit in on the meeting of the County Engineer and the property owner on this matter. John Ayers will set a meeting for all of them.

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IN THE MATTER OF EAST CAMPUS BOULEVARD

John Ayers gave an update on the offer from Central Engineering for remedying the poor pavement on the East Campus Boulevard and recommended to not accept their offer. There was discussion of the poor pavement and of not accepting the offer. Greg Steuerwald explained the legal process. Mr. Ayers gave a brief history of the problems with this paving. It was the consensus of the Commissioners for John Ayers to meet with Greg Steuerwald and report back to Central Engineering that we are not accepting their offer.

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IN THE MATTER OF ENCUMBRANCES

John Ayers presented thirty-eight (38) letters for Encumbrance of Funds for various road projects, bridge

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projects, bridge inspections, right-of-way, and building maintenance/repair. He stated he will take these to the Council on Thursday.

IN THE MATTER OF RONALD REAGAN PARKWAY

John Ayers announced representatives from Boone County will be meeting to discuss the continuation of the Ronald Reagan Parkway to SR 267 and will also meet with Dennis Faulkenburg, APPIAN, for funding of this project.

IN THE MATTER OF BRIDGES

John Ayers advised the proposed fee from the selected consultants for three bridge replacements have been received, but not yet reviewed.

IN THE MATTER OF AVON AGREEMENTS

John Ayers stated he is working on an Interlocal Agreement with the Town of Avon for the intersection improvements at CR 625 E and US 36.

IN THE MATTER OF OFFICE SPACE

Kevin Cavanaugh explained the Probation staff and Prosecutor’s staff are now sharing building space and explained how they are working to make the most efficient use of the space for their work.

IN THE MATTER OF COURTHOUSE RESTROOMS

Kevin Cavanaugh reported they are working on remodeling of the restrooms in the Courthouse and stated this project it is in the 2015 budget and they have quotes so they will encumber the funds for this project to be completed in 2016.

IN THE MATTER OF PAVING POLICY

There was discussion of the status of the County’s neighborhood paving policy. John Ayers stated he will check and report back on ;the paving policy..

IN THE MATTER OF CYPRESS MANOR

James McBryant presented an application for residency at Cypress Manor for Kim Gilliam along with a Summary of Application for Residency. He noted the Lincoln Township Trustee has agreed to fund one month of her stay at Cypress Manor while she seeks alternative arrangements. Mr. McBryant recommended temporary approval of this application pending approval of Social Security Disability or until she can arrange other housing. Commissioner Palmer moved to approve the recommendation of Mr. McBryant for temporary admission of this individual to Cypress Manor. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

Receipt was acknowledged of the November 22, 2015 to December 5, 2015 weekly report for Cypress Manor from James McBryant, Cypress Manor Director.

IN THE MATTER OF JUVENILE DETENTION

Catherine Haines advised on behalf of Judge Love, Superior 3, she is requesting a letter of support regarding the evidence based decision making process for juveniles and explained. She presented a brief description of the initiative and a proposed letter of support, for consideration. Commissioner Whetstone moved to approve and sign the letter of support for the Juvenile Detention Alternatives Initiative. Commissioner Gentry seconded the motion

and the motion was approved unanimously 3-0-0.

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#### IN THE MATTER OF CROWN CASTLE

Mike Graham reported the last offer we made to Crown Castle was a 4% annual increase and a 20 year term. Crown Castle wants to hold the annual increase of 3% and set a term of 25 years. He presented a chart that was provided last month with one additional item he would like to increase. He explained we currently receive 10% of the gross yearly rent from other companies who rent space on the tower. Because of a statement made by the Crown Castle representative Mr. Graham suggested we ask to increase this to 15% for any new renters and a 20 year term. Currently there are 5 antennas on the tower that are associated with Hendricks County, which pay no rent. Some of the antennas will be coming down, which could leave space for some new renters. Also, he said Crown Castle will agree to a 20 year term. He asked if the Commissioners would be willing to settle for a 3% annual increase with a 20 year term and 15% of the rent from any new renters? He presented Crown Castle's most recent letter of December 4, 2015. Commissioner Whetstone moved to approve at 20 year lease with a 3% annual increase with Crown Castle including a 15% revenue share for any new renters on the tower. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

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#### IN THE MATTER OF GLOBAL CITIES EXCHANGE INITIATIVE

Mike Graham announced Indy Chamber is seeking letters of support for an application to The Brookings Institution for their Foreign Direct Investment program. The grant would be to help develop a metropolitan global trade investment plan. The latest and greatest in the economic development world is to talk about regional cities efforts. Those areas using a regional approach are seeing a greater level of success than those traditional approaches of each community doing its own thing and the Indy region is playing catch-up. He stated we will be seeing a greater effort to take a regional approach in the Indy region. Mr. Graham stressed if we are going to be competitive in economic development we have no choice but to take a regional focus and Cinda Kelly did state while currently there is no request to support the regional efforts financially it may be coming. He presented a draft letter to Miariela Martinez of the Bookings Institution, in supporting Indy Chamber Initiative. Commissioner Gentry moved to approve the letter to participate for an application to the Brookings Institution for their Foreign Direct Investment program with no financial support. Commissioner Whetstone seconded the motion and the motion was approved 2-1-0, with Commissioners Gentry and Whetstone voting aye and Commissioner Palmer voting nay.

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#### IN THE MATTER OF REPLACING ADMINISTRATOR TO COMMISSIONERS

Mike Graham reported Hunan Resources Director Erin McIntire has researched various organizations to place an ad to seek resumes for the position of Administrator to the Commissioners. He presented a list of potential advertising vendors and noted there are some free and others that require payment both in the State and in the Nation with most of the Indiana no fee sources having monthly newsletters, which would delay the process of getting the word out. He stated they believe some on line may be helpful; and they are doing additional research. There was discussion of the time frame. It was the consensus of the Commissioners to send the ad to all free advertisers requesting applications and to place an ad in the fee based NeoGov Service, with the deadline for

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receiving applications to be due January 8, 2016, and then do the actual interviews in January.

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IN THE MATTER OF LEADERSHIP HENDRICKS COUNTY

Mike Graham presented a proposed response letter to Leadership Hendricks County’s letter of November 25, 2015 letter asking the Commissioners to reconsider their decision to not cover the tuition costs for County employees who participate in Leadership Hendricks County classes. It was the consensus of the Commissioners to sign the letter reaffirming they stand by their decision not to cover the tuition costs for County employees who participate in Leadership Hendricks County classes.

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IN THE MATTER OF PERFORMANCE EVALUATIONS

Mike Graham advised Human Resources Director Erin McIntyre has the performance evaluation forms completed and will be sending them out to the elected officials and department heads. She will note all evaluations must be completed by June 1, 2016.

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IN THE MATTER OF INDIANA ADA COORDINATORS ASSOCIATION

Mike Graham reported he has asked Human Resources Director Erin McIntyre to join the Indiana ADA (American Disabilities Act) Coordinators Association put together by the Association of Indiana Counties. He noted we have several staff members involved in maintaining ADA compliance and we could use some additional coordination on this topic to make sure everyone is on the same page and we have all the relevant requirements covered.

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IN THE MATTER OF BLANKET BOND ORDINANCE

Mike Graham explained last year we got a blanket bond for all employees except for elected officials. The Indiana Code now requires the County Council to adopt an ordinance to establish a blanket bond and presented a draft Ordinance for Establishing a Blanket Surety Bond that he will present to the County Council at their December 10, 2015 meeting.

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IN THE MATTER OF 911 COMMUNICATIONS CENTER

Commissioner Whetstone gave an update on the proposed new Communications Center building and stated Plainfield will own the building. He talked about restructure of the Communications Center Agreement because all the funding will be coming from the County. They also plan to keep the Ops Board for the fire and police department and staff. Conceptually, the County would officially control the center, but would contract management of the Center to Plainfield. The Governing Board would remain to keep the towns involved in the process. He advised he had a meeting with Communications Center Executive Director Steve Cook, Plainfield Town Council President, Robin Brandgard, and Wes Bennett, Plainfield Clerk-Treasurer, on the new proposed structure.

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IN THE MATTER OF TRANSFERS

Transfer letters were presented for the following:

- \$1,800 From: 1001-32600-000-135: Telephone  
To: 1001-35500-000-135: Official Bonds  
This transfer is being requested to cover the official bonds for elected officials and blanket bond for employees.
- \$4,000 From: 1001-32600-000-135: Telephone  
To: 1001-35600-000-135: Liability  
This transfer is being requested to cover the on-going legal expenses for some liability issues.
- \$1,800 From: 1001-33400-000-135: Postage  
To: 1001-32103-000-135: Military Burial



This transfer is being requested to cover the State allowance toward the burial of our military veterans.

\$1,000 From: 1001-33400-000-135: Postage

To: 1001-39300-000-135: Membership and Dues

This transfer is being requested to cover the increased membership and dues for 2016. We pay dues to Association of Indiana Counties \$4,536, Indiana Association of County Commissioners \$1,350 and the National Association of Counties \$2,151. We appropriated \$7,000.

Commissioner Palmer moved to approve the four transfer letters, as presented. Commissioner Whetstone

seconded the motion and the motion was approved unanimously 3-0-0.

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#### IN THE MATTER OF BICENTENNIAL CELEBRATION

Commissioner Palmer announced she had been invited to participate in recognizing a new US citizen. The new citizen is a U. S. History teacher in Brownsburg.

Receipt was acknowledged of a Bicentennial Flag from Council Member Larry Hesson to be flown at the Hendricks County Government Center. The Bicentennial Flag received from the Association of Indiana Counties will be flown at the Courthouse.

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#### IN THE MATTER OF ANIMAL CONTROL

Greg Steuerwald gave a brief report of three dangerous dogs that were being kept at the Animal Control/Shelter in the interest of the safety of citizens and advised they had legal proceedings against the owner of these animals. He reported the Judge had ordered one dog put down and ordered the owner to pay the boarding fee of \$2,670 and the other two dogs would then be released to his care. Chief Animal Control Officer LaDonna Hughes reported the dogs had been quarantined as they are dangerous and have inflicted multiple bites to individuals. Mr. Steuerwald further advised the owner had called and offered to settle the outstanding \$2,670 boarding fee for \$1,000. It was the consensus of the Commissioners to not accept the dog owners' settlement offer. There was discussion of this action. Mr. Steuerwald advised to put the owner on notice to pay the full amount of \$2,670 or all three dogs will be put down.

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#### IN THE MATTER OF TORT CLAIM - RAMIREZ

Receipt was acknowledged of a Tort Claim from Young & Young, Trial Lawyers, on behalf of Luis Ramirez for incident of August 23, 2015 at intersection of East Northfield Drive and Eagle Crossing, within the Town of Brownsburg, however, a Sheriff's Deputy was involved. It was noted this claim has been forwarded to Greg Steuerwald and John Parmley.

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#### IN THE MATTER OF CORRESPONDENCE

Commissioner Gentry acknowledged receipt of the following:

Correspondence:

1. Letter of November 10, 2015 serving as notice that the Indiana Department of Environmental Management (IDEM) Office of Water Quality, Facility Construction Section has received a sanitary sewer permit application on November 5, 2015 from Mr. Jacob Webb, TMC Transportation, as required by IC 13-15-3-1. If approved by IDEM the permit would allow the applicant to construct a sanitary sewer for TMC Tractor Trailer Facility and Administration Building in Brownsburg, Indiana.
2. IDEM Notice of Decision: Approval – Effective Immediately. On behalf of the Commissioner of the Department of Environmental Management, has issued a decision regarding the Steel Dynamics Inc. Engineered Bar Products Division Title V Operating Permit Renewal #063-33046-00037.
3. IDEM letter of December 1, 2015 advising the application, plans and specifications, and supporting documents for the Oak Bend Lift Station and Force Main have been reviewed and processed in

accordance with rules adopted under 327 IAC 3. They enclosed the Construction Permit (Approval No. 21664), which applies to the construction of this proposed sanitary sewer system to be located at 1250 Kingsway Drive, for the lift station, and the force main runs north where it will discharge at a manhole, located approximately 850 feet west of the intersection of Park Square Drive and Avon Avenue.

**Action needed/taken on the following:**

1. Checks received and signed to the county:

\$ 48.70 New Wave Communications  
\$ 230.52 New Wave Communications  
\$ 52.95 Zee Medical (Duplicate Pay)  
\$2,039.40 OB Services –Sheriff Vehicle  
\$ 35.59 AT&T Settlement  
\$ 1.75 Ray’s Trash Overpay
2. Commissioner Gentry\ signed vehicle titles for the following:

None
3. Documents needing action:

None

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IN THE MATTER OF HUMAN RESOURCES

Receipt was acknowledged of the Human Resources report for November 23 thru December 4, 2015 from Erin McIntyre, Human Resources Administrator.

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IN THE MATTER OF HIGHWAY

Receipt was acknowledged of the weekly Highway report for September 24 and December 4, 2016 from Curt Higginbotham, Highway Superintendent.

Commissioner Palmer moved to adjourn the Commissioners’ meeting at 11:18 AM. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

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Bob Gentry, President

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Phyllis A. Palmer, Vice President

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Matthew D. Whetstone, Member

ATTEST: \_\_\_\_\_  
Judith Wyeth, Deputy Auditor