

**BUDGET WORKSHOP with Greg Guerrettaz**

**Meeting room#3**

Hendricks County Government Center  
355 S. Washington Street, Danville, Indiana

**August 11, 2016**

**Noon to 2:00 PM**

**AGENDA**

**HENDRICKS COUNTY COUNCIL**

Hendricks County Government Center  
355 S. Washington Street, Danville, Indiana

**August 11, 2016**

**2:00 PM**

**CALL TO ORDER:**

**ADOPTION OF AGENDA:**

**UNFINISHED BUSINESS:**

Minutes of Regular Meeting July 14, 2016  
Time & Attendance Update - Eric Wathen  
VISIT Hendricks County Project Update  
Refinancing Analyses - 2007 GOB & 2009 Wheel Tax Revenue Bonds

**NEW BUSINESS:**

Potential Buyout of Accrued Time - Todd McCormack, Executive Director  
Resolution to Amend 15-01 Policy on Starting Salaries  
Human Resources - Erin McIntyre, Administrator  
Emergency Management Job Descriptions  
Extension Updated Job Description  
Status of Funds Report

**ADDITIONAL APPROPRIATIONS**

<u>FUND-DEPARTMENT</u>	<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>REQUESTED</u>	<u>APPROVED</u>
1) Cumulative Bridge	1135.34309.000.201	Bridge #106	\$ 107,000	
2) Cumulative Bridge	1135.34336.000.201	Bridge #175	\$ 197,000	
3) Cumulative Bridge	1135.34355.000.201	Bridge #123	\$ 82,000	
4) Health	1159.18699.000.214	Overtime	\$ 500	
5) Pretrial Diversions	2501.10828.000.108	File Clerks PT OSS4	\$ 10,000	
6) Problem Solving Court Fees	2508.39400.000.162	Urinalysis Fees	\$ 15,000	
7) Interpreter Grant	9108.30702.000.160	Interpreters	\$ 5,400	
8) Pittsboro TIF Collections	4403.90102.000.165	Repay EDIT Loan	\$ 1,500,000	

**APPROPRIATION REDUCTIONS**

<u>FUND-DEPARTMENT</u>	<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>REQUESTED</u>	<u>APPROVED</u>
1) General Fund	1001.39900.000.149	Miscellaneous - Circuit Breaker	\$ (1,647,782)	

**REALLOCATION OF FUNDS**

<u>DEPARTMENT</u>	<u>FROM</u>	<u>TO</u>	<u>REQUESTED</u>	<u>APPROVED</u>
1) Animal Control	1001.14411.000.144	1001.14499.000.144	\$ 2,000	

**OTHER COUNCIL BUSINESS:**

Sheriff's Commissary Report  
Notice of Tort Claim  
Notice of Adoption - Brownsburg Community School Corporation  
Local Government Finance Workshop - 9:30 AM, August 16 at 4-H Fairgrounds  
AIC Conference - September 26-29, Fort Wayne

President Jay Puckett called the regular monthly meeting of the Hendricks County Council to order at 2:00 p.m. on Thursday, July 14, 2016 with the following in attendance: Caleb Brown, Jay Puckett, Michael Rogers, Dick Thompson, Eric Wathen, Brad Whicker, Auditor Cinda Kattau and Financial Administrator Tamela Mitchell. President Jay Puckett led the assembly in the Pledge of Allegiance.

#### **IN THE MATTER OF THE AGENDA**

Brad Whicker moved to approve the agenda. Caleb Brown seconded the motion. Motion passed 6-0.

#### **IN THE MATTER OF THE MINUTES**

Dick Thompson moved to approve the minutes with corrections. Michael Rogers seconded the motion. Motion passed 6-0.

*Larry Hesson arrived.*

#### **IN THE MATTER OF TIME AND ATTENDANCE**

Ms. Kattau reported The Right Stuff had requested a list of items to begin the process of setting up the information in the software program. She said there would be a parallel run with the current method and the new one in September with the Sheriff and Jail Departments' time and attendance records.

**IN THE MATTER OF THE**  
**CUMMINS MENTAL HEALTH COUNCIL APPOINTEE**

Larry Hesson spoke with the Hendricks County Bar Association and received the names of two attorneys for consideration. The candidates were Misty Edwards and Michael Shannon. Larry Hesson recommended Misty Edwards. Larry Hesson moved to appoint Misty Edwards. Brad Whicker seconded the motion. Motion passed 7-0.

**IN THE MATTER OF VISIT HENDRICKS COUNTY**  
**PROJECT BOND ORDINANCE**

Bruce Donaldson, Barnes & Thornburg, explained they discovered the Building Corporation had been dissolved by the State. They are currently in the process of reinstating the Building Corporation but because of the lengthy process, it may not be completed before the closing on the bond refinancing. Mr. Donaldson provided a proposed amendment to the bond ordinance, 2017-19, containing language that provides for the Hendricks County Building Facilities Corp or another Indiana nonprofit corporation designated by the Hendricks County Auditor to finance all or a portion of the design and construction of the project. Dick Thompson moved to approve the amendment to the ordinance. Eric Wathen seconded and the motion passed 7-0. Eric Wathen moved to approve ordinance 2017-22. Dick Thompson seconded. Motion passed 6-1, with Larry Hesson dissenting.

**IN THE MATTER OF THE**  
**INNKEEPER'S TAX REVENUE OVER 5% 2017 ALLOCATION**

Eric Wathen moved to approve 1 ½ % to VISIT Hendricks County and ½ of 1 ½% to both the Park Board and Fair Board. Larry Hesson seconded the motion. Motion passed 7-0.

**IN THE MATTER OF THE**  
**TAX ABATEMENT COMPLIANCE REVIEW**

Jeff Pipkin, Interim Executive Director HCEDP, provided 2016 tax abatement reviews and recommendations for Johnson & Johnson Sales and Logistics Company, Exel Inc., IN1B02, LLC, Gordman's Stores Inc., Renk Systems Corp., 1-70 West LLC, Communications Infrastructure, Inc. and Quality Leasing LLC. Caleb Brown moved to approve all recommendations as being in substantial compliance. Brad Whicker seconded and motion passed 7-0.

**IN THE MATTER OF THE STATUS OF FUNDS**

Council reviewed the Status of Funds Report.

**IN THE MATTER OF ADDITIONALS**

Eric Wathen moved to approve item # 1. Brad Whicker seconded. Motion passed 7-0.

Eric Wathen moved to approve items # 2 and # 3. Brad Whicker seconded. Motion passed 7-0.

Council was provided information on Guardian Ad Litem costs and a discussion ensued. Eric Wathen moved to approve item # 4. Larry Hesson seconded the motion. Motion passed 7-0.

Eric Wathen moved to approve item # 5. Caleb Brown seconded the motion. Motion passed 7-0.

Eric Wathen moved to approve items # 6 thru # 73. Larry Hesson seconded the motion. Motion passed 7-0.

### **IN MATTER OF REALLOCATIONS**

Eric Wathen moved to approve item # 1. Caleb Brown seconded the motion and the motion passed 7-0.

### **OTHER COUNCIL BUSINESS**

Ms. Kattau reported the Town of Avon would retain 100 percent of the TIF captured for 2017.

Ms. Kattau provided a tentative budget calendar.

Ms. Kattau reported the Assessed Value Growth Quotient for 2017 was 3.8 percent.

Larry Scott, Assessor, provided a proposal from IncomeWorks for Council to review. The IncomeWorks software offers an accurate income approach for use in evaluating income producing commercial properties.

With no further business, Larry Hesson moved to adjourn at 2:59 p.m. Brad Whicker seconded the motion. Motion passed 7-0.

ORDINANCE 2016-22

AN ORDINANCE OF THE HENDRICKS COUNTY COUNCIL AUTHORIZING THE ISSUANCE OF THE HENDRICKS COUNTY, INDIANA ECONOMIC DEVELOPMENT REVENUE BONDS, SERIES 2016 (CONFERENCE CENTER PROJECT), AND THE LENDING OF THE PROCEEDS THEREOF TO AN INDIANA NONPROFIT CORPORATION AND AUTHORIZING AND APPROVING OTHER ACTIONS IN RESPECT THERETO

WHEREAS, Hendricks County, Indiana (the "County"), is a municipal corporation and political subdivision of the State of Indiana and by virtue of I.C. 36-7-11.9 and I.C. 36-7-12 (collectively, the "Act"), is authorized and empowered to adopt this ordinance (this "Bond Ordinance") and to carry out its provisions;

WHEREAS, Hendricks County Building Facilities Corporation or another Indiana nonprofit corporation designated by the Hendricks County Auditor (the "Borrower"), desires to finance all or a portion of the design and construction of the projects listed in Exhibit A hereto (the "Projects"), which are located in the Town of Plainfield, Indiana (the "Town") in the County;

WHEREAS, the County, the Town and the Hendricks County Tourism Commission (the "Tourism Commission") have approved a Development Agreement with Indy SW Lodging Associates LLC (the "Company") for certain economic development facilities, including the Projects, to be located in the Town;

WHEREAS, the Company has advised the Hendricks County Economic Development Commission (the "Commission") and the County that it proposes that the County issue its Economic Development Revenue Bonds or Notes, Series 2016 (Conference Center Project), in an amount not to exceed Six Million Seven Hundred Fifty Thousand Dollars (\$6,750,000) (the "Bonds") under the Act and loan the proceeds of such Bonds to the Borrower, which will contribute the proceeds of such Bonds to pay for all or a portion of the costs of the Projects;

WHEREAS, pursuant to I.C. § 36-7-12-22(b), the Town has approved the financing of the Projects to be located within its corporate boundaries;

WHEREAS, the completion of the Projects results in the diversification of industry, the creation of new jobs and the creation of business opportunities in the County;

WHEREAS, pursuant to I.C. § 36-7-12-24, the Commission published notice of a public hearing (the "Public Hearing") on the proposed issuance of the Bonds to finance the Projects;

WHEREAS, on the date specified in the notice of the Public Hearing, the Commission held the Public Hearing on the Projects; and

WHEREAS, the Commission has performed all actions required of it by the Act preliminary to the adoption of this Bond Ordinance and has approved and forwarded to the

Hendricks County Council (the "Council") the forms of: (1) a Loan Agreement between the County and the Borrower (including a form of Note) (the "Loan Agreement"); (2) a Trust Indenture between the County and a trustee to be selected by the Auditor of the County (the "Trustee") (the "Indenture"); (3) the Bonds; and (4) this Bond Ordinance (the Loan Agreement, the Indenture, the Bonds, and this Bond Ordinance, collectively, the "Financing Agreements");

NOW, THEREFORE, BE IT ORDAINED BY THE HENDRICKS COUNTY COUNCIL, THAT:

Section 1. Findings; Public Benefits. The Council hereby finds and determines that the Projects involve the acquisition, construction and equipping of an "economic development facility" as that phrase is used in the Act; that the Projects will increase employment opportunities and increase diversification of economic development in the County, will improve and promote the economic stability, development and welfare in the County, will encourage and promote the expansion of industry, trade and commerce in the County and the location of other new industries in the County; that the public benefits to be accomplished by this Bond Ordinance, in tending to overcome insufficient employment opportunities and insufficient diversification of industry, are greater than the cost of public services (as that phrase is used in the Act) which will be required by the Project; and, therefore, that the financing of the Projects by the issue of the Bonds under the Act: (i) will be of benefit to the health and general welfare of the County; and (ii) complies with the Act.

Section 2. Approval of Financing. The proposed financing of the Projects by the issuance of the Bonds under the Act, in the form that such financing was approved by the Commission, is hereby approved.

Section 3. Authorization of the Bonds. The issuance of the Bonds, payable solely from revenues and receipts derived from the Financing Agreements, is hereby authorized.

Section 4. Terms of the Bonds. (a) The Bonds, in the aggregate principal amount not to exceed Six Million Seven Hundred Fifty Thousand Dollars (\$6,750,000), shall (i) be executed at or prior to the closing date by the manual or facsimile signatures of the Board of Commissioners of the County and the Auditor of the County; (ii) be dated as of the date of their delivery; (iii) mature on a date not later than twenty-five (25) years after the date on which the first series of the Bonds is issued; (iv) bear interest at such rates as determined with the purchaser thereof (the "Purchaser"); (v) be issuable in such denominations as set forth in the Financing Agreements; (vi) be issuable only in fully registered form; (vii) be subject to registration on the bond register as provided in the Indenture; (viii) be payable in lawful money of the United States of America; (ix) be payable at an office of the Trustee as provided in the Indenture; (x) be subject to optional redemption prior to maturity and subject to redemption as otherwise provided in the Financing Agreements; (xi) be issued in one or more series; and (xii) contain such other terms and provisions as may be provided in the Financing Agreements.

(b) The Bonds and the interest thereon do not and shall never constitute an indebtedness of, or a charge against the general credit or taxing power of, the County, but shall be special and limited obligations of the County, payable solely from revenues and other amounts derived from the Financing Agreements. Forms of the Financing Agreements are before this meeting and are by this reference incorporated in this Bond Ordinance, and the Auditor of the County is hereby directed, in the name and on behalf of the County, to insert them into the minutes of the Council and to keep them on file.

(c) The County may, in its sole discretion, choose to issue Notes of the County rather than Bonds of the County. In the event of such selection, all references herein to the "Bonds" shall be considered instead to be references to the "Notes".

Section 5. Sale of the Bonds. The Board of Commissioners and the Auditor of the County are hereby authorized and directed, in the name and on behalf of the County, to sell the Bonds to the Purchaser at such prices as are determined on the date of sale and approved by the Board of Commissioners and the Auditor of the County.

Section 6. Execution and Delivery of Financing Agreements. The Board of Commissioners and the Auditor of the County are hereby authorized and directed, in the name and on behalf of the County, to execute or endorse and deliver the Loan Agreement, the Note from the Borrower to the County, the Indenture, and the Bonds, submitted to the Common Council, which are hereby approved in all respects.

Section 7. Changes in Financing Agreements. The Board of Commissioners and the Auditor of the County are hereby authorized, in the name and on behalf of the County, without further approval of the Council or the Commission, to approve such changes in the Financing Agreements as may be permitted by Act, such approval to be conclusively evidenced by their execution thereof.

Section 8. General. The Board of Commissioners and the Auditor of the County, and each of them, are hereby authorized and directed, in the name and on behalf of the County, to execute or endorse any and all agreements, documents and instruments, perform any and all acts, approve any and all matters, and do any and all other things deemed by them, or either of them, to be necessary or desirable in order to carry out and comply with the intent, conditions and purposes of this Bond Ordinance (including the preambles hereto and the documents mentioned herein), the Projects, the issuance and sale of the Bonds, and the securing of the Bonds under the Financing Agreements, and any such execution, endorsement, performance or doing of other things heretofore effected be, and hereby is, ratified and approved.

Section 9. Binding Effect. The provisions of this Bond Ordinance and the Financing Agreements shall constitute a binding contract between the County and the holders of the Bonds, and after issuance of the Bonds this Bond Ordinance shall not be repealed or amended in any respect which would adversely affect the rights of the holders of the Bonds as long as the Bonds or interest thereon remains unpaid.

Section 10. Repeal. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 11. Effective Date. This Bond Ordinance shall be in full force and effect immediately upon adoption.

Section 12. Copies of Financing Agreements on File. Two copies of the Financing Agreements incorporated into this Bond Ordinance were duly filed in the office of the Auditor of the County, and are available for public inspection in accordance with I.C. § 36-1-5-4.

PASSED and adopted by the Hendricks County Council, this 14<sup>th</sup> day of July, 2016.

HENDRICKS COUNTY COUNCIL

Michael Lopez

Jeff R. Puckett

CR

JK

Richard A. Thompson

Bob Patrick

NA - Larry R. Hester

ATTEST:

Cinda Kattau

Cinda Kattau, Hendricks County Auditor

## EXHIBIT A

### Eligible Projects to be Funded

The Projects consist of all or a portion of (i) acquisition of real estate on which a new hotel, including a restaurant, bar, flexible meeting space and other typical amenities, will be constructed, (ii) acquisition of real estate and the renovation thereon of a 20,000 plus square foot conference center with flexible meeting space and storage area, together with an associated parking lot, (iii) construction of a climate-controlled walkway between the hotel and the conference center, and (iv) infrastructure regarding a retention pond and surrounding area related to the project.

# EMERGENCY APPROPRIATION RESOLUTION

Whereas, certain extraordinary emergencies have developed since the adoption of the existing budget, so that it is necessary to appropriate more money than was appropriated in the annual budget; therefore, to meet such extraordinary emergencies;

Be it resolved by the County Council of Hendricks County, Indiana, that for the expense of said County the following additional sums of money are hereby appropriated and ordered set apart out of the several funds as herein and for the purpose herein specified, subject to the laws governing the same.

## ADDITIONAL APPROPRIATIONS

<u>DEPARTMENT</u>	<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>REQUESTED</u>	<u>APPROVED</u>
1) General - Prosecutor	1001.20100.000.108	Supplies	\$ 4,000	4000
2) General - Election	1001.14602.000.146	Precinct Board Members	\$ 7,000	7000
3) General - Election	1001.32400.000.146	Meals for Precinct & Canvas Board	\$ 4,000	4000
4) General - Courts	1001.30707.000.160	Guardian Ad Litem	\$ 60,000	60000
5) EDIT - Engineer	1112.32604.000.143	B&O Trail Design Fees	\$ 32,868	32868
6) Alternative Dispute Resolution	2202.31700.000.160	Service Contracts	\$ 20,000	20000
7) Law Enforcement	4923.10898.000.108	Extra Help	\$ 18,000	18000
8) Community Corrections Grant	1122.15403.000.154	Work Release Sergeant SAM7	\$ 39,077	39077
9) Community Corrections Grant	1122.15404.000.154	Work Release Sergeant SAM7	\$ 39,077	39077
10) Community Corrections Grant	1122.15405.000.154	Work Release Sergeant SAM7	\$ 39,077	39077
11) Community Corrections Grant	1122.15406.000.154	Work Release Officer POLE3	\$ 31,600	31600
12) Community Corrections Grant	1122.15407.000.154	Work Release Officer POLE3	\$ 31,600	31600
13) Community Corrections Grant	1122.15408.000.154	Work Release Officer POLE3	\$ 31,600	31600
14) Community Corrections Grant	1122.15409.000.154	Work Release Officer POLE3	\$ 31,600	31600
15) Community Corrections Grant	1122.15410.000.154	Work Release Officer POLE3	\$ 31,600	31600
16) Community Corrections Grant	1122.15411.000.154	Work Release Officer POLE3	\$ 31,600	31600
17) Community Corrections Grant	1122.15415.000.154	Work Release Officer POLE3	\$ 31,600	31600
18) Community Corrections Grant	1122.15416.000.154	Work Release Officer POLE3	\$ 31,600	31600
19) Community Corrections Grant	1122.15417.000.154	Work Release Officer POLE3	\$ 31,600	31600
20) Community Corrections Grant	1122.15419.000.154	Work Release Officer POLE3	\$ 31,600	31600
21) Community Corrections Grant	1122.15420.000.154	Work Release Officer POLE3	\$ 31,600	31600
22) Community Corrections Grant	1122.15424.000.154	Work Release Officer (New Grant)	\$ 35,000	35000
23) Community Corrections Grant	1122.15425.000.154	Work Release Officer (New Grant)	\$ 35,000	35000
24) Community Corrections Grant	1122.15499.000.154	Overtime & Holiday Pay	\$ 31,600	31600
25) Community Corrections Grant	1122.20200.000.154	Operating Supplies	\$ 33,333	33,333
26) Community Corrections Grant	1122.20213.000.154	Meals	\$ 6,000	6000
27) Community Corrections Grant	1122.20303.000.154	Vehicle Supplies	\$ 5,000	5000
28) Community Corrections Grant	1122.20301.000.154	Fuel	\$ 10,000	10000
29) Community Corrections Grant	1122.32800.000.154	Cell Phones	\$ 1,400	1400
30) Community Corrections Grant	1122.30500.000.154	Education/Training	\$ 5,000	5000
31) Community Corrections Grant	1122.44550.000.154	Vehicles	\$ 50,000	50000
32) Comm Corr Project Income	4909.15400.000.154	Work Release Director SAM2	\$ 66,234	66234
33) Comm Corr Project Income	4909.15401.000.154	Admin Assistant OSS4	\$ 31,959	31959
34) Comm Corr Project Income	4909.15402.000.154	Case Manager PAT3	\$ 39,221	39221
35) Comm Corr Project Income	4909.15403.000.154	Work Release Sergeant SAM7	\$ 7,037	7037
36) Comm Corr Project Income	4909.15404.000.154	Work Release Sergeant SAM7	\$ 7,037	7037
37) Comm Corr Project Income	4909.15405.000.154	Work Release Sergeant SAM7	\$ 7,037	7037
38) Comm Corr Project Income	4909.15406.000.154	Work Release Officer POLE3	\$ 7,962	7962
39) Comm Corr Project Income	4909.15407.000.154	Work Release Officer POLE3	\$ 7,962	7962
40) Comm Corr Project Income	4909.15408.000.154	Work Release Officer POLE3	\$ 7,962	7962
41) Comm Corr Project Income	4909.15409.000.154	Work Release Officer POLE3	\$ 7,962	7962
42) Comm Corr Project Income	4909.15410.000.154	Work Release Officer POLE3	\$ 7,962	7962
43) Comm Corr Project Income	4909.15411.000.154	Work Release Officer POLE3	\$ 7,962	7962
44) Comm Corr Project Income	4909.15415.000.154	Work Release Officer POLE3	\$ 7,962	7962
45) Comm Corr Project Income	4909.15416.000.154	Work Release Officer POLE3	\$ 7,962	7962
46) Comm Corr Project Income	4909.15417.000.154	Work Release Officer POLE3	\$ 7,962	7962

47) Comm Corr Project Income	4909.15418.000.154
48) Comm Corr Project Income	4909.15419.000.154
49) Comm Corr Project Income	4909.15420.000.154
50) Comm Corr Project Income	4909.15424.000.154
51) Comm Corr Project Income	4909.15425.000.154
52) Comm Corr Project Income	4909.15499.000.154
53) Comm Corr Project Income	4909.20100.000.154
54) Comm Corr Project Income	4909.20200.000.154
55) Comm Corr Project Income	4909.20201.000.154
56) Comm Corr Project Income	4909.20203.000.154
57) Comm Corr Project Income	4909.20204.000.154
58) Comm Corr Project Income	4909.20206.000.154
59) Comm Corr Project Income	4909.20207.000.154
60) Comm Corr Project Income	4909.20217.000.154
61) Comm Corr Project Income	4909.20301.000.154
62) Comm Corr Project Income	4909.30500.000.154
63) Comm Corr Project Income	4909.33000.000.154
64) Comm Corr Project Income	4909.34500.000.154
65) Base Grant - Health	8115.18619.000.214
66) CRI Grant - Health	8116.13590.076.214
67) CRI Grant - Health	8116.13591.076.214
68) CRI Grant - Health	8116.13592.076.214
69) CRI Grant - Health	8116.13593.076.214
70) CRI Grant - Health	8116.13594.076.214
71) CRI Grant - Health	8116.18619.000.214
72) Ebola Supp Grant - Health	8148.18619.000.214
73) Ebola Supp Grant - Health	8148.33000.076.214

Work Release Officer POLE3	\$	39,562	39562
Work Release Officer POLE3	\$	7,962	7962
Work Release Officer POLE3	\$	7,962	7962
Work Release Officer (New Grant)	\$	4,562	4562
Work Release Officer (New Grant)	\$	4,562	4562
Overtime & Holiday Pay	\$	8,400	8400
Office Supplies	\$	4,500	4500
Operating Supplies	\$	19,223	19223
Janitorial Supplies	\$	6,000	6000
Institutional Supplies	\$	5,000	5000
Breathalyz/Urinal/Toxco Supply	\$	3,000	3000
Uniforms	\$	4,000	4000
Photography Supplies	\$	1,000	1000
Emergency Response	\$	2,500	2500
Fuel	\$	3,000	3000
Education/Conferences	\$	3,000	3000
Mileage	\$	3,600	3600
Printing	\$	6,000	6000
PH Prep Coord'r PAT3	\$	19,132	19132
FICA & Medicare	\$	3,309	3309
PERF	\$	6,141	6141
Group Insurance	\$	15,330	15330
Unemployment Insurance	\$	86	86
Worker's Comp	\$	126	126
PH Prep Coord'r PAT3	\$	13,402	13402
PH Prep Coord'r PAT3	\$	10,710	10710
Mileage	\$	1,500	1500

Adopted this 14th day of July, 2016 by the following vote:

AYE

Caleb M. Brown

Larry R. Hesson

Jay R. Puckett

Michael C. Rogers

Richard A. Thompson

Eric Wathen

Brad Whicker

Attest:

Cinda Kattau  
Cinda Kattau, Auditor

NAY

Caleb M. Brown

Larry R. Hesson

Jay R. Puckett

Michael C. Rogers

Richard A. Thompson

Eric Wathen

Brad Whicker

REALLOCATION OF FUNDS RESOLUTION

Be it resolved by the County Council of Hendricks County, Indiana, that for the expenses of the unit of Government of Hendricks County, the following sums of money previously appropriated for expenditures from a detailed account within a major classification, are hereby reallocated to another detailed account within a different classification as originally appropriated, all as hereinafter specified.

<u>DEPARTMENT</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>Y/N</u>
1) BT Hosp Plan - Health	8134.30500.000.214	8134.18619.000.214	\$ 1,000	<u>Y</u>

Adopted this 14th day of July, 2016 by the following vote:

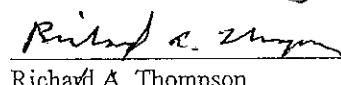
AYE

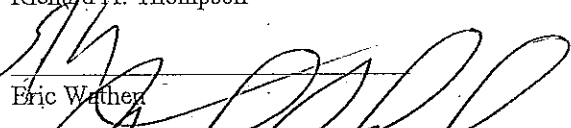
  
Caleb M. Brown

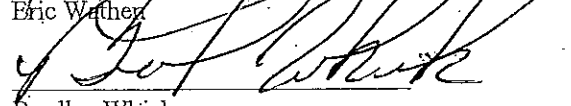
  
Larry R. Hesson

  
Jay R. Puckett

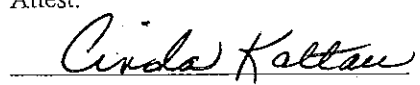
  
Mike Rogers

  
Richard A. Thompson

  
Eric Wathen

  
Bradley Whicker

Attest:

  
Cinda Kattau, Auditor

NAY

\_\_\_\_\_  
Caleb M. Brown

\_\_\_\_\_  
Larry R. Hesson

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Jay R. Puckett

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Mike Rogers

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Richard A. Thompson

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Eric Wathen

\_\_\_\_\_  
Bradley Whicker

HENDRICKS COUNTY, INDIANA

Refinancing Analysis - Wheel Tax Revenue Bonds of 2009

July 12, 2016



Financial  
Solutions  
Group,  
Inc.



2680 East Main Street  
Suite 223  
Plainfield, IN 46168  
Phone: 317-837-4933

Email Addresses:

[finance@msn.com](mailto:finance@msn.com)

[tina@fsgcorp.com](mailto:tina@fsgcorp.com)

July 12, 2016

Mr. Todd McCormack  
Hendricks County Gov't. Center  
355 S. Washington St., #204  
Danville, IN 46122

VIA EMAIL: [tmccormack@co.hendricks.in.us](mailto:tmccormack@co.hendricks.in.us)

**RE: HENDRICKS COUNTY WHEEL TAX BONDS OF 2009  
ANALYSIS OF POTENTIAL REFINANCING**

Todd:

During our preparation of Hendricks County (the "County")'s Sustainability Analysis, we reviewed the possible refinancing of each of the County's outstanding bond issues. Currently, we believe that the County could achieve some potential savings by refinancing the outstanding Hendricks County Wheel Tax Revenue Bonds of 2009 (the "2009 Bonds") and establishing an escrow to lock in the savings. We have prepared an analysis of the potential economic benefit of refinancing the 2009 Bonds.

The 2009 Bonds currently bear interest at 5.00%-5.875%, per year, and could be refinanced at a lower interest rate. We estimate that the County could competitively issue new bonds with interest rates around 2.35%. Based upon current interest rates and the estimated cost of the refunding, this could result in total savings of about \$90,000, per year, and a total of approximately \$1,100,000 (after cost of issuance) over the remaining life of the bonds. The total amount of 2009 Bonds currently outstanding is \$5,795,000 and the final payment date is February 1, 2029.

The amounts shown above are after all costs of issuing the bonds. The savings amount will change based upon actual interest rates at the time of the sale of the bonds. The annual payments on the proposed bonds will be the same, or lower, than the current payments; therefore, there will be no increase property tax rates as a result of the financing.

NOTE: The competitive request process will involve (at the direction of the County) all banks and underwriters. The least cost form of financing will be used assuming all the costs of the financing and establishment of the escrow.

If you have any questions regarding this matter, please do not hesitate to call.

Sincerely,

*Financial Solutions Group, Inc.*

A handwritten signature in black ink, appearing to read 'Gregory T. Guerrettaz', written over a horizontal line.

Gregory T. Guerrettaz

HENDRICKS COUNTY, INDIANA

Wheel Tax Refunding Bonds of 2016

Sources and Uses of Funds

Sources of Funds

Par Amount of Proposed Bonds	\$ 6,340,000.00
Original Issue Premium	-
Cash Contribution	-
	<hr/>
Total Sources of Funds	<u>\$ 6,340,000.00</u>

Uses of Funds

Pay Off 2009 Bonds (1)	\$ 6,220,368.75
Underwriter's Discount	31,700.00
Bond Counsel	27,500.00
Local Counsel	7,500.00
Municipal Advisor	25,000.00
Escrow Agent	2,500.00
Escrow Verification	2,000.00
Rating	15,000.00
Miscellaneous and Rounding	8,431.25
	<hr/>
Total Uses of Funds	<u>\$ 6,340,000.00</u>

(1) Assumes 2009 Bonds are called on February 1, 2018 at 100%

# HENDRICKS COUNTY, INDIANA

## General Obligation Bonds of 2007

### Actual Debt Service Schedule

Date	Principal Amount	Interest Rate	Interest Amount	Semi-Annual Debt Service	Annual Debt Service
8/1/2016					
2/1/2017	\$ 100,000	5.00%	\$ 160,956	\$ 260,956	\$ 260,956
8/1/2017	100,000	5.00%	158,456	258,456	
2/1/2018	105,000	5.00%	155,956	260,956	519,413
8/1/2018	105,000	5.00%	153,331	258,331	
2/1/2019	105,000	5.00%	150,706	255,706	514,038
8/1/2019	110,000	5.00%	148,081	258,081	
2/1/2020	110,000	5.00%	145,331	255,331	513,413
8/1/2020	115,000	5.00%	142,581	257,581	
2/1/2021	115,000	5.25%	139,706	254,706	512,288
8/1/2021	120,000	5.25%	136,688	256,688	
2/1/2022	125,000	5.25%	133,538	258,538	515,225
8/1/2022	125,000	5.25%	130,256	255,256	
2/1/2023	130,000	5.50%	126,975	256,975	512,231
8/1/2023	130,000	5.50%	123,400	253,400	
2/1/2024	330,000	5.50%	119,825	449,825	703,225
8/1/2024	340,000	5.50%	110,750	450,750	
2/1/2025	350,000	5.50%	101,400	451,400	902,150
8/1/2025	360,000	5.50%	91,775	451,775	
2/1/2026	370,000	5.75%	81,875	451,875	903,650
8/1/2026	380,000	5.75%	71,238	451,238	
2/1/2027	390,000	5.75%	60,313	450,313	901,550
8/1/2027	400,000	5.75%	49,100	449,100	
2/1/2028	415,000	5.875%	37,600	452,600	901,700
8/1/2028	425,000	5.875%	25,409	450,409	
2/1/2029	440,000	5.875%	12,925	452,925	903,334
Total	<u>\$ 5,795,000</u>		<u>\$ 2,768,172</u>	<u>\$ 8,563,172</u>	<u>\$ 8,563,172</u>

# HENDRICKS COUNTY, INDIANA

## Wheel Tax Refunding Bonds of 2016

### Estimated Debt Service Schedule

Date	Principal Amount	Interest Rate	Interest Amount	Semi-Annual Debt Service	Annual Debt Service
12/1/2016					
2/1/2017	\$ 230,000	2.35%	\$ 24,832	\$ 254,832	\$ 254,832
8/1/2017	140,000	2.35%	71,793	211,793	
2/1/2018	140,000	2.35%	70,148	210,148	421,940
8/1/2018	140,000	2.35%	68,503	208,503	
2/1/2019	150,000	2.35%	66,858	216,858	425,360
8/1/2019	150,000	2.35%	65,095	215,095	
2/1/2020	150,000	2.35%	63,333	213,333	428,428
8/1/2020	150,000	2.35%	61,570	211,570	
2/1/2021	150,000	2.35%	59,808	209,808	421,378
8/1/2021	160,000	2.35%	58,045	218,045	
2/1/2022	160,000	2.35%	56,165	216,165	434,210
8/1/2022	160,000	2.35%	54,285	214,285	
2/1/2023	160,000	2.35%	52,405	212,405	426,690
8/1/2023	180,000	2.35%	50,525	230,525	
2/1/2024	330,000	2.35%	48,410	378,410	608,935
8/1/2024	360,000	2.35%	44,533	404,533	
2/1/2025	370,000	2.35%	40,303	410,303	814,835
8/1/2025	370,000	2.35%	35,955	405,955	
2/1/2026	370,000	2.35%	31,608	401,608	807,563
8/1/2026	380,000	2.35%	27,260	407,260	
2/1/2027	380,000	2.35%	22,795	402,795	810,055
8/1/2027	380,000	2.35%	18,330	398,330	
2/1/2028	390,000	2.35%	13,865	403,865	802,195
8/1/2028	390,000	2.35%	9,283	399,283	
2/1/2029	400,000	2.35%	4,700	404,700	803,983
Total	\$ 6,340,000		\$ 1,120,402	\$ 7,460,402	\$ 7,460,402

# HENDRICKS COUNTY, INDIANA

## Wheel Tax Refunding Bonds of 2016

### Estimated Debt Service Savings

Date	2009 Bonds Debt Service	2016 Bonds Debt Service	Semi-Annual Savings	Annual Savings
12/1/2016	\$ -	\$ -	\$ -	
2/1/2017	260,956	254,832	6,125	\$ 6,125
8/1/2017	258,456	211,793	46,664	
2/1/2018	260,956	210,148	50,809	97,473
8/1/2018	258,331	208,503	49,829	
2/1/2019	255,706	216,858	38,849	88,678
8/1/2019	258,081	215,095	42,986	
2/1/2020	255,331	213,333	41,999	84,985
8/1/2020	257,581	211,570	46,011	
2/1/2021	254,706	209,808	44,899	90,910
8/1/2021	256,688	218,045	38,643	
2/1/2022	258,538	216,165	42,373	81,015
8/1/2022	255,256	214,285	40,971	
2/1/2023	256,975	212,405	44,570	85,541
8/1/2023	253,400	230,525	22,875	
2/1/2024	449,825	378,410	71,415	94,290
8/1/2024	450,750	404,533	46,218	
2/1/2025	451,400	410,303	41,098	87,315
8/1/2025	451,775	405,955	45,820	
2/1/2026	451,875	401,608	50,268	96,088
8/1/2026	451,238	407,260	43,978	
2/1/2027	450,313	402,795	47,518	91,495
8/1/2027	449,100	398,330	50,770	
2/1/2028	452,600	403,865	48,735	99,505
8/1/2028	450,409	399,283	51,127	
2/1/2029	452,925	404,700	48,225	99,352
Total	<u>\$ 8,563,172</u>	<u>\$ 7,460,402</u>	<u>\$ 1,102,770</u>	<u>\$ 1,102,770</u>
Total Net Cash Contribution:				<u>\$ -</u>
Net Savings after Cash Contribution:				<u>\$ 1,102,770</u>

HENDRICKS COUNTY, INDIANA

Refinancing Analysis - General Obligation Bonds of 2007

July 12, 2016



Financial  
Solutions  
Group,  
Inc.



Financial  
Solutions  
Group,  
Inc.

2680 East Main Street  
Suite 223  
Plainfield, IN 46168  
Phone: 317-837-4933

Email Addresses:

[finance@msn.com](mailto:finance@msn.com)

[tina@fsgcorp.com](mailto:tina@fsgcorp.com)

July 12, 2016

Mr. Todd McCormack  
Hendricks Co. Gov't. Center  
355 S. Washington St., #204  
Danville, IN 46122

VIA EMAIL: [tmccormack@co.hendricks.in.us](mailto:tmccormack@co.hendricks.in.us)

**RE: HENDRICKS COUNTY GENERAL OBLIGATION BONDS OF 2007  
ANALYSIS OF POTENTIAL REFINANCING**

Todd:

During our preparation of Hendricks County (the "County")'s Sustainability Analysis, we reviewed the possible refinancing of each of the County's outstanding bond issues. Currently, we believe that the County could achieve some potential savings by refinancing the outstanding Hendricks County General Obligation Bonds of 2007 (the "2007 Bonds") and establishing an escrow to lock in the savings. We have prepared an analysis of the potential economic benefit of refinancing the 2007 Bonds.

The 2007 Bonds currently bear interest at 4.25%-4.75%, per year, and could be refinanced at a lower interest rate. We estimate that the County could competitively issue new bonds with interest rates around 1.75%. Based upon current interest rates and the estimated cost of the refunding, this could result in total savings of about \$60,000, per year, and a total of approximately \$645,000 (after cost of issuance) over the remaining life of the bonds. The total amount of 2007 Bonds currently outstanding is \$4,640,000 and the final payment date is January 15, 2027.

The amounts shown above are after all costs of issuing the bonds. The savings amount will change based upon actual interest rates at the time of the sale of the bonds. The annual payments on the proposed bonds will be the same, or lower, than the current payments; therefore, there will be no increase property tax rates as a result of the financing.

NOTE: The competitive request process will involve (at the direction of the County) all banks and underwriters. The least cost form of financing will be used assuming all the costs of the financing and establishment of the escrow.

If you have any questions regarding this matter, please do not hesitate to call.

Sincerely,

*Financial Solutions Group, Inc.*

Gregory T. Guerrettaz

HENDRICKS COUNTY, INDIANA

General Obligation Refunding Bonds of 2016

Sources and Uses of Funds

Sources of Funds

Par Amount of Proposed Bonds	\$ 4,640,000.00
Original Issue Premium	-
Cash Contribution	-
	<hr/>
Total Sources of Funds	\$ 4,640,000.00
	<hr/>

Uses of Funds

Pay Off 2007 Bonds (1)	\$ 4,540,871.88
Underwriter's Discount	27,840.00
Bond Counsel	27,500.00
Local Counsel	7,500.00
Municipal Advisor	25,000.00
Escrow Agent	2,500.00
Escrow Verification	2,000.00
Miscellaneous and Rounding	6,788.12
	<hr/>
Total Uses of Funds	\$ 4,640,000.00
	<hr/>

(1) Assumes 2007 Bonds are called on January 15, 2017 at 100%

# HENDRICKS COUNTY, INDIANA

## General Obligation Bonds of 2007

### Actual Debt Service Schedule

Date	Principal Amount	Interest Rate	Interest Amount	Semi-Annual Debt Service	Annual Debt Service
7/15/2016					
1/15/2017	\$ 260,000.00	4.250%	\$ 100,871.88	\$ 360,871.88	\$ 360,871.88
7/15/2017			95,346.88	95,346.88	
1/15/2018	280,000.00	4.375%	95,346.88	375,346.88	470,693.75
7/15/2018			89,221.88	89,221.88	
1/15/2019	305,000.00	4.375%	89,221.88	394,221.88	483,443.75
7/15/2019			82,550.00	82,550.00	
1/15/2020	335,000.00	4.500%	82,550.00	417,550.00	500,100.00
7/15/2020			75,012.50	75,012.50	
1/15/2021	365,000.00	4.500%	75,012.50	440,012.50	515,025.00
7/15/2021			66,800.00	66,800.00	
1/15/2022	395,000.00	4.500%	66,800.00	461,800.00	528,600.00
7/15/2022			57,912.50	57,912.50	
1/15/2023	420,000.00	4.500%	57,912.50	477,912.50	535,825.00
7/15/2023			48,462.50	48,462.50	
1/15/2024	460,000.00	4.625%	48,462.50	508,462.50	556,925.00
7/15/2024			37,825.00	37,825.00	
1/15/2025	500,000.00	4.625%	37,825.00	537,825.00	575,650.00
7/15/2025			26,262.50	26,262.50	
1/15/2026	540,000.00	4.625%	26,262.50	566,262.50	592,525.00
7/15/2026			13,775.00	13,775.00	
1/15/2027	580,000.00	4.750%	13,775.00	593,775.00	607,550.00
Total	<u>\$ 4,440,000.00</u>		<u>\$ 1,287,209.38</u>	<u>\$ 5,727,209.38</u>	<u>\$ 5,727,209.38</u>

# HENDRICKS COUNTY, INDIANA

## General Obligation Refunding Bonds of 2016

### Estimated Debt Service Schedule

Date	Principal Amount	Interest Rate	Interest Amount	Semi-Annual Debt Service	Annual Debt Service
11/1/2016					
1/15/2017	\$ 340,000	1.75%	\$ 16,691	\$ 356,691	\$ 356,691
7/15/2017	170,000	1.75%	37,625	207,625	
1/15/2018	180,000	1.75%	36,138	216,138	423,763
7/15/2018	180,000	1.75%	34,563	214,563	
1/15/2019	180,000	1.75%	32,988	212,988	427,550
7/15/2019	180,000	1.75%	31,413	211,413	
1/15/2020	190,000	1.75%	29,838	219,838	431,250
7/15/2020	200,000	1.75%	28,175	228,175	
1/15/2021	200,000	1.75%	26,425	226,425	454,600
7/15/2021	200,000	1.75%	24,675	224,675	
1/15/2022	210,000	1.75%	22,925	232,925	457,600
7/15/2022	210,000	1.75%	21,088	231,088	
1/15/2023	210,000	1.75%	19,250	229,250	460,338
7/15/2023	220,000	1.75%	17,413	237,413	
1/15/2024	230,000	1.75%	15,488	245,488	482,900
7/15/2024	240,000	1.75%	13,475	253,475	
1/15/2025	250,000	1.75%	11,375	261,375	514,850
7/15/2025	250,000	1.75%	9,188	259,188	
1/15/2026	260,000	1.75%	7,000	267,000	526,188
7/15/2026	270,000	1.75%	4,725	274,725	
1/15/2027	270,000	1.75%	2,363	272,363	547,088
Total	<u>\$ 4,640,000</u>		<u>\$ 442,816</u>	<u>\$ 5,082,816</u>	<u>\$ 5,082,816</u>

# HENDRICKS COUNTY, INDIANA

## General Obligation Refunding Bonds of 2016

### Estimated Debt Service Savings

Date	2007 Bonds Debt Service	2016 Bonds Debt Service	Semi-Annual Savings	Annual Savings
11/1/2016	\$ -	\$ -	\$ -	
1/15/2017	360,872	356,691	4,181	\$ 4,181
7/15/2017	95,347	207,625	(112,278)	
1/15/2018	375,347	216,138	159,209	46,931
7/15/2018	89,222	214,563	(125,341)	
1/15/2019	394,222	212,988	181,234	55,894
7/15/2019	82,550	211,413	(128,863)	
1/15/2020	417,550	219,838	197,713	68,850
7/15/2020	75,013	228,175	(153,163)	
1/15/2021	440,013	226,425	213,588	60,425
7/15/2021	66,800	224,675	(157,875)	
1/15/2022	461,800	232,925	228,875	71,000
7/15/2022	57,913	231,088	(173,175)	
1/15/2023	477,913	229,250	248,663	75,488
7/15/2023	48,463	237,413	(188,950)	
1/15/2024	508,463	245,488	262,975	74,025
7/15/2024	37,825	253,475	(215,650)	
1/15/2025	537,825	261,375	276,450	60,800
7/15/2025	26,263	259,188	(232,925)	
1/15/2026	566,263	267,000	299,263	66,338
7/15/2026	13,775	274,725	(260,950)	
1/15/2027	593,775	272,363	321,413	60,463
Total	<u>\$ 5,727,209</u>	<u>\$ 5,082,816</u>	<u>\$ 644,393</u>	<u>\$ 644,393</u>
Total Net Cash Contribution:				<u>\$ -</u>
Net Savings after Cash Contribution:				<u>\$ 644,393</u>

DRAFT

RESOLUTION NO. 2016 - \_\_\_\_\_

**Resolution Amending the Policy for Starting Salaries**

**WHEREAS**, the County Council and Board of County Commissioners of Hendricks County, Indiana have determined that there is a need to amend Resolution 15-01 that establishes a policy for determining the starting salary for Hendricks County government positions and to provide guidelines to Hendricks County Administrators who make the determination about hiring employees to meet the statutory obligations and to perform the work necessary in service to the Hendricks County community.

**WHEREAS**, the determination of a Hendricks County employee's salary is under the authority of the County Council as established by IC 36-2-5-3.

**NOW THEREFORE**, be it resolved by the County Council and Board of County Commissioners of Hendricks County, Indiana that:

**Section 1: Definitions**

The following definitions shall apply in the interpretation and the enforcement of this policy:

Administrator (Elected Official, Department Head, and/or Supervisor) – An individual elected or appointed who supervises employees and is responsible for the operation of the office for which he or she is elected or appointed and, in the case of a department head, a supervisory employee appointed or employed by the Board of Commissioners or other governing body to direct and supervise an office or activity.

Formal Starting Salary – The official written salary offer authorized and sent to the applicant by the Human Resources Department after an Administrator is consulted and a determination is made on the starting salary.

Hendricks County Government Wage Scale – The official wage scale adopted by the County Council of Hendricks County which contains three salary amounts for each job classification and these amounts are contained under the categories of Minimum, Midpoint, and Maximum.

Informal Starting Salary – A salary amount that may be discussed with a job applicant by an Administrator during a job interview process, which amount complies with the salary guidelines established by this policy.

Salary – The wages either calculated at per hour rate for non-exempt employees or the annual dollar amount for exempt employees.

**Section 2: Salary Determination Process**

An Administrator may discuss with an applicant an informal starting salary at the minimum of the wage scale. Any informal salary offer is the decision of the Administrator. Before a formal salary offer is made the Administrator must notify the Human Resources Department and receive the approval of the new hire and the starting salary. The Administrator is to use the requisition form from the Human Resources Department to obtain the approval.

The formal written salary offer to an applicant must be done by the Human Resources Department.

An Administrator shall not discuss a starting salary offer above the minimum up to the midpoint of the wage scale, without first securing the approval of the Human Resources Department. The Administrator will need to provide a written explanation to the Human Resources Department demonstrating the applicant has either experience and/or

education above the minimum required by the job description, for consideration of a starting salary above the minimum. The Administrator will use the appropriate Human Resources Department form to make this request. The Education and Experience Criteria will be used as a guide for approval of the requested starting pay.

The formal written salary offer to an applicant must be done by the Human Resources Department.

An Administrator may not extend any salary offer to an applicant above the midpoint of the salary range without first securing the approval of Human Resources and of the full County Council. The Administrator will need to provide written justification using the appropriate form. The criterion for making a determination will be the applicant's experience and/or educational attainment above the minimum required for the position. Requesting an offer above midpoint should be infrequent, and any Administrator making a request will have to present a strong case. **Consideration for approving an offer above the midpoint will require more time to process, and the Administrator will need to factor the additional time into the hiring process, as the County Council meets once a month.**

The formal written salary offer to an applicant must be done by the Human Resources Department.

### **Section 3: Exemptions**

Hendricks County government has a number of departments that are managed by elected officials. These departments may have a position(s) with the title of chief deputy or other similar job title, and the person in the position is strictly appointed by and serves at the pleasure of the elected official making the appointment. By the adoption of this policy, these positions are classified as Special Occupations. The Special Occupation classification is intentionally not shown as a job category on the Hendricks County Wage Scale. Because these appointees serve directly at the will and the pleasure of an elected official and because most of these positions are established by state statute, the following exception is made. The salary for any position which is directly appointed by an elected official and serves at the will and the pleasure of an elected official shall be paid at the budgeted salary amount and is not subject to starting salary procedures established by this policy.

### **Section 4: Administration**

The implementation of this policy requires cooperation between the Administrators and the Human Resources Department. Administrators are encouraged to contact the Human Resources Department when consideration is being given to fill a vacant position. The decision to hire an applicant to fill a vacant position is the function of an Administrator and is not a function of the County Council; however, the determination of a starting salary is the function of the County Council. Any formal written salary offer to an applicant will be made by the County Council through the Human Resources Department. Any salary offer that does not comply with the provisions of this policy will not be recognized and the applicant will not be employed by Hendricks County.

Adopted this \_\_\_\_\_ day of August, 2016

---

Jay R Puckett, President

\_\_\_\_\_  
Caleb Brown, Vice President

\_\_\_\_\_  
Larry Hesson

\_\_\_\_\_  
Michael C. Rogers

\_\_\_\_\_  
Richard A. Thompson

\_\_\_\_\_  
Eric L. Wathen

\_\_\_\_\_  
Brad Whicker

ATTEST: \_\_\_\_\_  
Cinda Kattau, Auditor

Adopted this \_\_\_\_\_ day of August, 2016

HENDRICKS COUNTY BOARD OF  
COMMISSIONERS

\_\_\_\_\_  
Bob Gentry

\_\_\_\_\_  
Phyllis Palmer

\_\_\_\_\_  
Matt D. Whetstone

ATTEST: \_\_\_\_\_  
Cinda Kattau, Auditor



**Hendricks County**  
**Job Description**

**Job Title:** EMA Director

**FLSA:** Non-Exempt

**Department:** Emergency Management Agency

**Pay Band:** PAT 3

**Supervisor:** Commissioners

**Date Prepared:** 04/05/2016

**Date Approved:**

**PURPOSE OF POSITION:**

Incumbent serves in the appointed position as Director for the Emergency Management Agency, responsible for developing, administering, and maintaining emergency response procedures prior to, for the duration of, and the aftermath of disasters within the County.

**ESSENTIAL FUNCTIONS:**

- Supervises and directs assigned personnel, volunteers and interns, including interviewing applicants, making hiring recommendations, planning/delegating work assignments, providing training and corrective instruction, evaluating performance, and maintaining discipline as needed.
- Advises the Hendricks County Board of Commissioners of emergencies/disasters and keeps the Board up-to-date on developments resulting from emergencies/disasters.
- Maintains primary and alternate emergency operations centers for public safety representatives and others to manage emergency/disaster situations.
- Develops, implements, and continually updates the Comprehensive Emergency Management Plan, defining emergency response procedures, equipment use and allocation, shelter and health care facilities, notification procedures for emergency personnel and the public, and emergency relocation data.
- Serves as a liaison in working with local government agencies, community organizations, and businesses/industries in reviewing and preparing individual plans.
- Coordinates with other public safety and volunteer organizations in maintaining a network of assistance available during emergencies. Negotiates mutual-aid agreements with public and private entities.
- Administers department budget, including authorizing payroll and other expenditures, monitoring and overseeing related records, and ensuring cost-effective operations.
- Develops, conducts, and critiques tabletop, functional and full-scale disaster and emergency drills for other County departments, volunteers, and public safety personnel in accordance with FEMA and IDHS rules and regulations.
- Oversees inventory and maintenance of vehicles and equipment used by the department, including purchasing, testing and distributing equipment, scheduling routine maintenance and minor repairs as needed, and ensuring maintenance of related records as required.
- Serves on the Hendricks County Local Emergency Planning Committee (LEPC) by

serving as community emergency coordinator for the LEPC in response to hazardous chemical releases, including maintaining and distributing current information, overseeing proper action and clean-up of emergency sites, and assisting in ensuring response team is well-trained and equipped. Coordinate with the State of Indiana Department of Environmental Management in regard of Hazardous Materials releases.

- Serves on the County Safety Commission responsible for ensuring compliance with OSHA regulations, and discussing and responding to other public and employee health and safety issues.
- Assists in coordinating activities during declared emergencies, maintaining communication with news media, volunteers, emergency personnel, and local, state and federal authorities.
- Manages severe weather monitoring and warning system, ensuring timely activation of signals.
- Prepares annual department budget and grant applications for state and federal funding, including reviewing current year costs, projecting next year's costs, and working/discussing with the Emergency Management Advisory Council and the County Council.
- Periodically makes emergency response speaking presentations, and distributes materials to various community groups.
- Periodically prepares and submits County applications for disaster relief as needed, and assists other jurisdictions as requested.
- Periodically attends relevant meetings and training.
- Serves on 24-hour call for emergencies, ensuring emergency operations center is staffed, operating phone and radio in communicating with various individuals and agencies, assisting key executives as needed.
- Prepare and administer grants, maintain accurate records, and prepare reports as required assemble information and make written reports and documents in a concise, clear and effective manner.

#### **NON-ESSENTIAL FUNCTIONS:**

- Performs related duties as assigned.

#### **EDUCATION AND QUALIFICATION REQUIREMENTS:**

- Minimum Associates Degree in Emergency Management, Criminal justice, public administration, Fire Science, or related degree field, with a minimum of 5 years of public safety, Emergency Management or related experience required; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job.
- Supervisory experience is required.
- Must have ability to successfully complete training/certification requirements, such as hazardous materials, amateur radio, storm spotter, and FEMA/IDHS training.
- Thorough knowledge of the principles, practices and procedures and ability to make practical application of local, state, and federal emergency management regulations, policies and procedures during varied situations as well as the operations and functions

of Hendricks County Government.

- Thorough knowledge of all applicable laws, ordinances, policies, standards and regulations pertaining to the specific duties and responsibilities of the job.
- Thorough knowledge of management and financial practices, administer policies, procedures, plans as necessary in the completion of daily responsibilities.
- Ability to properly operate and maintain department vehicles and equipment, including, but not limited to, /800 MHZ/VHF radios, radio scanners, global positioning equipment, command module, office and audio/visual equipment, including computer, printer, calculator, typewriter, telephone, fax machine, copier, digital/video/35mm cameras, overhead and slide projectors, and audio tape recorder.
- Working knowledge of and ability to make practical application of county geography and streets/ roads, weather patterns, disaster planning, hazardous materials, natural disasters, and fire, police, and emergency medical services.
- Working knowledge of English grammar, spelling, and punctuation, and ability to effectively communicate orally and in writing.
- Ability to provide public access to or maintain confidentiality of department information/records according to state requirements.
- Ability to comply with all employer/department personnel policies and work rules, including, but not limited to, attendance, safety, drug-free workplace, and personal conduct.
- Ability to competently serve the public with diplomacy and respect, including occasional encounters with irate/hostile persons.
- Ability to serve on 24-hour call and respond swiftly, rationally and decisively to emergency situations from off-duty status.
- Ability to regularly work extended hours, occasionally work weekend and/or evening hours, and occasionally travel out of town for meetings and training, sometimes overnight.
- Possession of a valid Indiana driver's license and demonstrated safe driving record.
- Received the three shot Hepatitis B vaccination
- Complete/Completed OSHA, Blood Borne Pathogen and subsequent training within 10 days of their initial job assignment per OSHA 29 CFR 1910.1030(f)(2)(i).

### **RESPONSIBILITY:**

Incumbent's duties are broad in scope, involving many variables and considerations. Incumbent performs according to state and federal regulations and the emergency operations plan, exercising independent judgement in selecting the best methods to address varying emergency situations. Incumbent applies standardized practice to specific circumstances, where desired results are clearly indicated, and report unprecedented situations to Commissioners as needed. Incumbent must have the ability to work alone and with others in a team environment with minimum supervision, and maintain appropriate, respectful interrelationships with co-workers. Incumbent must plan and lay out assigned work projects, work on several tasks at the same time, often under time pressure, and complete assignments effectively amidst frequent distractions and interruptions. Incumbent must be able to understand and follow written and oral instructions/directions, and appropriately respond to constructive criticism.

**WORKING RELATIONSHIPS:**

Incumbent frequently communicates with a wide variety of individuals/agencies, including co-workers, volunteers, other County departments, related state and local agencies, public safety personnel, school corporations, and members of the public for purposes of exchanging information, interpreting/explaining policies and procedures, providing training and instruction, coordinating emergency response activities, and supervising personnel.

**WORKING CONDITIONS AND PHYSICAL DEMANDS:**

Incumbent performs a majority of duties in a standard office environment involving sitting and walking at will, keyboarding, color perception, speaking clearly, hearing sounds/communication, and occasionally involving sitting for long periods and close vision. Emergency operations may occasionally involve hand ling/grasping/fingering objects, walking/standing for long periods, walking on uneven terrain, climbing over obstacles, working in high places, pushing/pulling/lifting/carrying objects weighing more than 50 pounds, crouching/kneeling, bending, reaching, far vision, depth perception, and exposure to inclement weather and toxic chemicals and fumes, for which safety precautions must be followed at all times to avoid injury to self and others.

**APPLICANT/EMPLOYEE ACKNOWLEDGEMENT:**

The job description for the position of EMA Director in the EMA Department describes the duties and responsibilities in this position. I acknowledge that I have received this job description, and understand that it is not a contract of employment. I am responsible for reading this job description and complying with all job duties, requirements and responsibilities contained herein, and any subsequent revisions.

Is there anything that would keep you from meeting the job duties and requirements as outlined?

Yes\_\_\_\_\_ No\_\_\_\_\_

\_\_\_\_\_  
Applicant/Employee signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

**Hendricks County**  
**Job Description**

**Job Title:** Deputy EMA Director

**FLSA:** Non-Exempt

**Department:** Emergency Management Agency

**Pay Band:** PAT 5

**Supervisor:** EMA Director

**Date Prepared:** 02/04/2015

**Date Approved:** 03/12/2015

**PURPOSE OF POSITION:**

Incumbent assists the EMA Director in maintaining the Emergency Operations Center and Emergency Operation Plan for Hendricks County.

**ESSENTIAL FUNCTIONS:**

- Assists the EMA Director in maintaining the Emergency Operation Plan for the County.
- Coordinates disaster planning efforts with local EMA organizations, public safety departments, area hospitals, news media and hospitals as well as the State of Indiana Management Agency.
- Meets with appropriate agencies to update an on-site coordination plan which eliminates duplication efforts and confusion during emergency situations.
- Reviews contingency plans in the event of possible manmade or natural disasters, shares information with area emergency Directors and prepares proposals for new equipment and procedures.
- In the Director's absence, is responsible for the activation of emergency plans in accordance with established policy and is on a 24-hour call. Monitors news and severe weather situations. In emergencies, contacts all required, designated and volunteer staff in order to secure divers, communications personnel, storm spotters and other necessary resources, equipment and personnel.
- Responsible for requesting state assistance and enrolling and discharging volunteers during emergency situations.
- Assists as needed with the County's responsibilities for development of Public Safety Plans and the rewrite/update of current emergency and disaster plans Hendricks County All Hazard Plan, the Terrorism Consequence Management and the Pandemic Flu Plan).
- Meets with staff from schools, community groups, and citizens and provides assistance to developing emergency plans and preparedness information. Participates in HISEEP compliant exercises and on going training and professional development.

- Works to ensure that the general public receives reasonable notification of emergency situations. Maintain social media and assist with public outreach. Coordinates volunteer services activities, and assist with staffing as needed.
- Responsible for reviewing an Emergency Operation Plan that meets State and Federal compliance measures for fulfilling to participate in State and Federal grant programs.
- Responsible for exercising the County plans with Public Safety Departments and private agencies.

### **EDUCATION AND QUALIFICATION REQUIREMENTS:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

- The level of general educational development in a specialized field, which is equivalent to a Associate's degree, and one to three years of experience in emergency management. Knowledge of State and Federal system operations. Knowledge of grant process, and ability to think logically and quickly in emergency situations.
- Ability to read and interpret documents such as Federal and State regulations, operating and maintenance instructions, and procedure manuals. Ability to write reports and correspondence. Ability to speak effectively before groups of employees, public safety employees or the general public.
- Ability to add, subtract, multiply, and divide in all units of measure using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw graphs or simple maps.
- Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in written or diagram form and deal with several abstract and concrete variables.

Ability to complete NIMS certification at level ICS 100, ICS 200, ICS 700, ICS 800 and State and Federal required certification classes IS 139, IS 230A, IS 235A, IS 240A, IS 241A, IS 242A, IS 244A. These courses are State required for salary reimbursement. Preferred to have NWS Weather Spotter, Amateur Radio License, Community Emergency Response Team and Hazardous Materials Operations Certifications, Certificates, licenses, will be maintained in accordance with statute requirements.

**RESPONSIBILITY:**

May directly supervise volunteer personnel during various emergencies and other activities. Also strongly influences individuals and organizations involved with emergencies throughout the County. Carries out supervisory responsibilities in accordance with the County's policies and applicable laws. Responsibilities include training employees; planning, assigning, and directing work; appraising performance; rewarding and disciplining employees; addressing complaints and resolving problems.

During emergencies, one or more of the following may also report to the Deputy Director: Spontaneous Volunteers, RACES Officer, ARES Officer, or other Allied Services volunteers.

**WORKING CONDITIONS AND PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Normal physical activity, although during times of emergencies, individual may encounter difficult situations such as severe weather, flooding or possible manmade catastrophe. While performing the duties of this job, the employee is frequently required to stand; walk; sit; and talk; or hear. The employee is occasionally required to use hands to finger, handle, or feel; and reach with hands and arms. The employee must occasionally lift and/or move up to 75 pounds. Specific vision abilities required by this job include close vision, distance vision and color vision.

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. While performing the duties of this job, the employee is occasionally exposed to outside weather conditions. Normal office conditions unless involved with directing on-site disaster recovery. The noise level in the work environment is usually quiet.

**APPLICANT/EMPLOYEE ACKNOWLEDGEMENT:**

The job description for the position of Deputy EMA Director in the Emergency Management Department describes the duties and responsibilities in this position. I acknowledge that I have received this job description, and understand that it is not a contract of employment. I am responsible for reading this job description and complying with all job duties, requirements and responsibilities contained herein, and any subsequent revisions.

Is there anything that would keep you from meeting the job duties and requirements as outlined?

Yes \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_  
Applicant/Employee signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

**Hendricks County**  
**Job Description**

**Title:** Part-Time Administrative Assistant

**FLSA Status:** Non-Exempt

**Department:** Extension Office

**Pay Band:** OSS 5

**Supervisor:** 1) Office Manager 2) Extension  
Educators 3) County Extension Director

**Date Prepared:** 06-10-2016

**Date Approved:**

**Hours of Work:**

**PURPOSE OF POSITION:**

Incumbent provides administrative support to the Purdue Extension Educators and the Extension Program Assistant.

**ESSENTIAL FUNCTIONS:**

- Collects, sorts, and distributes incoming mail and prepares outgoing mail.
- Performs office-related duties (prepare mailings, make copies, collate materials, inventory and stock supplies, takes messages for office personnel, etc.) as assigned by Office Manager, Extension Educators and/or the Extension Program Assistant
- Receives phone calls and visitor, answers questions or refers to the appropriate department.
- Collects and receipts monies from the sale of publications, program fees, and fund raisers organized through various Extension programs (including, but not limited to: 4-H Camp, 4-H Sponsors, Geranium Sales, Master Gardener Programs, Extension Homemaker Programs, etc.) according to Purdue University guidelines.
- Remain current with the database systems used by Purdue Extension.

**NON-ESSENTIAL FUNCTIONS:**

- Assist co-workers as needed.
- Performs other duties as assigned.

**EDUCATION AND QUALIFICATION REQUIREMENTS:**

- High school diploma or GED
- Valid driver's license
- Ability to comply with all employer/department personnel policies and work rules, including, but not limited to attendance, safety, drug-free workplace, and personal conduct
- Proficient in the English language and working knowledge of standard English grammar, spelling and punctuation, and ability to effectively communicate orally and in writing

with co-workers, Purdue University personnel, all Purdue Extension related committees, boards, and organizations, as well as, the public

- Operate a variety of technical equipment used in offices (folding machine, laminator, copier, Risograph, etc.)
- A background check will be required for employment in this position

### **RESPONSIBILITY:**

- Incumbent duties are broad in scope and of substantial intricacy, involving many variables and considerations. Incumbent performs according to department and Purdue University guidelines and general objectives, exercising judgment in presenting research based information and providing guidance for specific situations
- Incumbent works independently; however, supervisor is available to assist with problems if necessary. Most work is received in rough draft format and must be edited and organized into an orderly format. Errors in work are detected through supervisory review of the finished product and can have adverse effects on the office and to members of the public.
- Work alone and with others in a team environment with minimum supervision, and maintain appropriate, respectful interrelationships with co-workers.
- Work independently and make sound business decisions.
- Work on several tasks at the same time, often under time pressure, and complete assignments effectively amidst frequent distractions and interruptions.
- Maintain confidentiality of department information/records according to state requirements.
- Maintain a working knowledge of, and ability to make practical application of, department policies and procedures, and applicable Purdue University guidelines.

### **WORKING RELATIONSHIPS:**

Working relationships are with supervisor, associates in same department, other county departments, and the general public for the purpose of obtaining and providing factual information. Incumbent must competently serve the public with diplomacy and respect, including occasional encounters with irate/hostile individuals.

### **WORKING CONDITIONS AND PHYSICAL DEMANDS:**

Work is performed in a standard office environment.

### **APPLICANT/EMPLOYEE ACKNOWLEDGMENT**

The job description for the position of Part-time Administrative Assistant for the Extension Department describes the duties and responsibilities for employment in this position. I acknowledge that I have received this job description, and understand that it is not a contract of employment. I am responsible for reading this job description and complying with all job duties, requirements and responsibilities contained herein, and any subsequent revisions.

Is there anything that would keep you from meeting the job duties and requirements as outlined?

Yes \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_  
Applicant/Employee signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print or Type name

# STATUS OF FUNDS REPORT

## Hendricks County

Date of Publication: Jul 28, 2016 Republican  
 Jul 30, 2016 Hendricks County Flyer

Date of Public Hearing Aug 11, 2016  
 Date of Resolution Aug 11, 2016

2016 Property Tax Rate if applicable	.1744			.0493	.0320		.0026	.0123				.0037		
COUNTY FUND NUMBER	1001	1110	1112	1135	1138	1157	1158	1159	1169	1176	1186	1188	4701	4702
DLGF FUND NUMBER	0101	0254	2411	0790	2391	9501	0905	0901	0706	0702	0061	0124		
FUND NAME:	General (A)	CAGIT Certified Shares (B)	EDIT Project	Cume Bridge	CCD	Food & Beverage	Drain Improvement	Health	Local Road & Street	Highway	Rainy Day	Reassessment	Insurance Claims	Insurance Rainy Day
APPROPRIATION REQUEST:				386,000				500						
AMOUNT BY REDUCTION:	1,647,782													
AMOUNT BY SURPLUS:														
1. Property Tax Levy (Line 16)	14,146,379	-	-	3,998,948	2,595,666	-	210,898	997,709	-	-	-	300,124	-	-
2. Circuit Breaker Impact	1,286,793			363,755	236,109			90,754				27,300		
3. PTRC from CAGIT (Line 13)	1,783,113			-	-			-				-		
4. Misc. Revenue Estimate (line 8B)	4,883,408	10,281,850	4,227,365	409,343	194,300	1,800,000	46,787	347,184	1,004,903	4,863,222		22,466		
5. January 1 Cash Balance including investments	6,227,404	3,256,521	16,136,413	12,472,923	4,838,190	3,845,605	1,333,622	600,348	1,410,966	3,534,866	10,478,141	442,818	5,820,247	3,278,527
6. Total Funds Available (1-2+3+4+5)	25,753,511	13,538,371	20,363,778	16,517,459	7,392,047	5,645,605	1,591,307	1,854,487	2,415,869	8,398,088	10,478,141	738,108	5,820,247	3,278,527
7. Original Budget	21,962,652	10,458,018	3,826,991	2,549,364	3,385,208	1,947,569	500,000	1,370,967	1,184,000	5,018,219	500,000	358,485		
8. Encumbered Appropriations	116,907	21,398	3,885,883	4,813,110	1,259,157	355,819	-	-	84,986	-	-	76,580		
9. Total Beginning Appropriations (7+8)	22,079,559	10,479,416	7,712,874	7,362,474	4,644,365	2,303,388	500,000	1,370,967	1,268,986	5,018,219	500,000	435,065		
10. Surplus Funds (6-9)	3,673,952	3,058,955	12,650,904	9,154,985	2,747,682	3,342,217	1,091,307	483,520	1,146,883	3,379,869	9,978,141	303,043	5,820,247	3,278,527
11. Amount Appropriated Since January 1st less any reductions in appropriations	194,739		2,439,663	472,631	297,059			25,805		75,640		80,000	Not Appropriated	Usually Not Appropriated
12. Amount Transferred to Rainy Day	-	-	-	-	-	-	-	-	-	-	-	-	-	-
13. Surplus Funds Remaining (10-11)	3,479,213	3,058,955	10,211,241	8,682,354	2,450,623	3,342,217	1,091,307	457,715	1,146,883	3,304,229	9,978,141	223,043	na	3,203,349
CASH BALANCE AS OF AUG 1, 2016	3,966,934	3,268,143	16,151,798	13,460,305	4,770,902	5,011,503	1,257,900	789,790	1,540,730	3,908,733	10,478,141	299,005	187,031	3,276,277
Established minimum balance	5,000,000	1,000,000	5,000,000		750,000	2,000,000				700,000	10,000,000	50,000		3,500,000
SUMMARY OF TEN MAJOR FUNDS	1/1/2016	2/1/2016	3/1/2016	4/1/2016	5/1/2016	6/1/2016	7/1/2016	8/1/2016	9/1/2015	10/1/2015	11/1/2015	12/1/2015		AVG
Surplus (equals unappropriated)	54,308,497	54,304,988	54,217,221	53,726,471	49,521,092	49,312,897	48,965,073	48,857,205	43,302,257	45,415,852	45,224,752	44,797,752		
Actual Cash Balance	65,479,556	63,292,273	60,610,315	58,183,830	57,251,899	62,416,919	66,822,516	65,833,466	64,017,693	63,670,653	59,515,928	65,833,466		62,744,043
Prior Year Cash Balance	64,599,797	61,570,791	59,279,743	61,890,750	56,198,295	58,183,830	65,624,411	62,643,596	61,221,277	57,972,400	57,200,700	55,521,124		60,158,893

Food & Beverage Revenue:  
 2016: Jan \$93,095 Feb \$135,667 Mar \$261,654 Apr \$381,776 May \$300,047 Jun \$326,983 Jul \$195,711 Aug \$92,358  
 2015: Jan \$155,033 Feb \$120,101 Mar \$206,350 Apr \$206,882 May \$214,299 Jun \$248,657 Jul \$196,629 Aug \$147,030 Sept \$135,037 Oct \$200,637 Nov \$124,321 Dec \$123,010  
 2014: Jan \$100,440 Feb \$116,289 Mar \$84,135 Apr \$205,154 May \$175,802 Jun \$274,065 Jul \$121,047 Aug \$189,365 Sep \$114,861 Oct \$127,952 Nov \$145,104 Dec \$120,101

## EMERGENCY APPROPRIATION RESOLUTION

Whereas, certain extraordinary emergencies have developed since the adoption of the existing budget, so that it is necessary to appropriate more money than was appropriated in the annual budget; therefore, to meet such extraordinary emergencies;

Be it resolved by the County Council of Hendricks County, Indiana, that for the expense of said County the following additional sums of money are hereby appropriated and ordered set apart out of the several funds as herein and for the purpose herein specified, subject to the laws governing the same.

### ADDITIONAL APPROPRIATIONS

<u>DEPARTMENT</u>	<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>REQUESTED</u>	<u>APPROVED</u>
1) Cumulative Bridge	1135.34309.000.201	Bridge #106	\$ 107,000	_____
2) Cumulative Bridge	1135.34336.000.201	Bridge #175	\$ 197,000	_____
3) Cumulative Bridge	1135.34355.000.201	Bridge #123	\$ 82,000	_____
4) Health	1159.18699.000.214	Overtime	\$ 500	_____
5) Pretrial Diversions	2501.10828.000.108	File Clerks PT OSS4	\$ 10,000	_____
6) Problem Solving Court Fees	2508.39400.000.162	Urinalysis Fees	\$ 15,000	_____
7) Interpreter Grant	9108.30702.000.160	Interpreters	\$ 5,400	_____
8) Pittsboro TIF Collections	4403.90102.000.165	Repay EDIT Loan	\$ 1,500,000	_____

### APPROPRIATION REDUCTIONS

<u>DEPARTMENT</u>	<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>REQUESTED</u>	<u>APPROVED</u>
1) General Fund	1001.39900.000.149	Miscellaneous - Circuit Breaker	\$ (1,647,782)	_____

Adopted this 11th day of August, 2016 by the following vote:

AYE

NAY

\_\_\_\_\_  
Caleb M. Brown

\_\_\_\_\_  
Caleb M. Brown

\_\_\_\_\_  
Larry R. Hesson

\_\_\_\_\_  
Larry R. Hesson

\_\_\_\_\_  
Jay R. Puckett

\_\_\_\_\_  
Jay R. Puckett

\_\_\_\_\_  
Michael C. Rogers

\_\_\_\_\_  
Michael C. Rogers

\_\_\_\_\_  
Richard A. Thompson

\_\_\_\_\_  
Richard A. Thompson

\_\_\_\_\_  
Eric Wathen

\_\_\_\_\_  
Eric Wathen

\_\_\_\_\_  
Brad Whicker

\_\_\_\_\_  
Brad Whicker

Attest:

\_\_\_\_\_  
Cinda Kattau, Auditor

# REQUEST FOR EMERGENCY APPROPRIATION

Date: July 22, 2016

Amount: \$107,000.00

*Add #1*


Fund Name: Cumulative Bridge  
(Example – County General)

Account Name: Bridge #106  
(Example – Supplies)

Account Number: 1135.34309.000.0201  
Fund #      Account #      Object #      Location #

Explanation of Request: I am requesting additional funds  
to cover the projected design and mitigation costs  
associated with the project.

X I will be attending the Council meeting.  
       I will not be attending the Council meeting.

  
Authorized Signature

Auditor's Notes:

**FILED**

JUL 22 2016

*Cinda Kattner*  
AUDITOR HENDRICKS COUNTY

## REQUEST FOR EMERGENCY APPROPRIATION

Date: July 22, 2016

*Add #2*

Amount: \$197,000.00

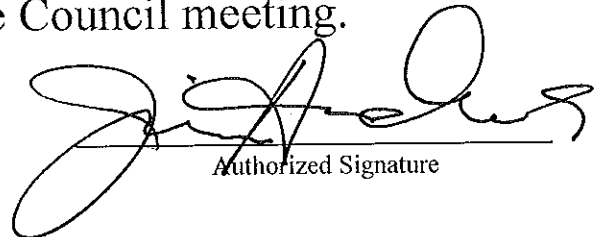
Fund Name: Cumulative Bridge  
(Example – County General)

Account Name: Bridge #175  
(Example – Supplies)

Account Number: 1135.34336.000.0201  
Fund # Account # Object # Location #

Explanation of Request: I am requesting additional funds to cover the construction costs associated with the project.

X I will be attending the Council meeting.  
       I will not be attending the Council meeting.

  
Authorized Signature

Auditor's Notes:

**FILED**

JUL 22 2016

*Cynthia Kuttan*  
AUDITOR HENDRICKS COUNTY

# REQUEST FOR EMERGENCY APPROPRIATION

Date: July 22, 2016

Amount: \$82,000.00

*Addl*  
*#3*

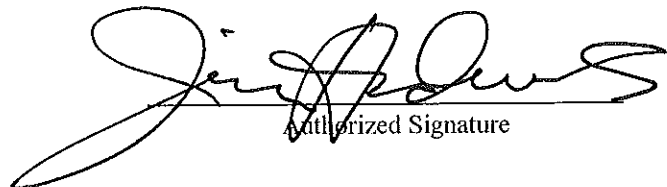
Fund Name: Cumulative Bridge  
(Example – County General)

Account Name: Bridge #123  
(Example – Supplies)

Account Number: 1135.34355.000.0201  
Fund #      Account #      Object #      Location #

Explanation of Request: I am requesting additional funds to cover the construction costs associated with the project.

X I will be attending the Council meeting.  
       I will not be attending the Council meeting.

  
Authorized Signature

Auditor's Notes:

**FILED**

JUL 22 2016

*Cinda Kattam*  
AUDITOR HENDRICKS COUNTY

# REQUEST FOR EMERGENCY APPROPRIATION

Date: 7/21/2016

Add #4

Amount: \$500.00

Fund Name: Health Fund  
(Example – County General)

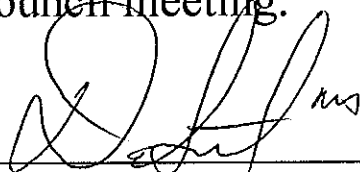
Account Name: Overtime  
(Example – Supplies)

Account Number: 1159.18699.000.0214  
Example -      Fund #      Account #      Object #      Location #  
                         100      20100      000      102

Explanation of Request:

Overtime funds necessary to finish out the year  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

     I will be attending the Council meeting.  
X I will not be attending the Council meeting.

  
\_\_\_\_\_  
Authorized Signature

Auditor's Notes:

**Tamela D. Mitchell**

---

**From:** Donna Carroll  
**Sent:** Friday, July 22, 2016 8:04 AM  
**To:** Tamela D. Mitchell  
**Subject:** Re: Overtime

**FILED**

JUL 22 2016

*Cinda Kattan*  
AUDITOR HENDRICKS COUNTY

Dear Tami

Please put Patricia Baldwin, Prosecuting Attorney on the next County Council meeting and advertise for additional appropriations for 2501-10828-000-0108 in the amount of \$10000.00 from 2501-99999-000-0108 for the reason to finish year end payroll for file clerks.

Sincerely

Donna Carroll  
Office Manager  
Hendricks County Prosecutors Office.

*Add #5*

Sent from my iPhone-Donna Carroll

On Jul 20, 2016, at 10:54 AM, Tamela D. Mitchell <[tmitchell@co.hendricks.in.us](mailto:tmitchell@co.hendricks.in.us)> wrote:

\$43,288

---

**From:** Donna Carroll  
**Sent:** Wednesday, July 20, 2016 10:42 AM  
**To:** Tamela D. Mitchell  
**Subject:** Re: Overtime

Can you tell me how much we have in 2501-99999-000-108 as of today please.

Thanks

Sent from my iPhone-Donna Carroll

On Jul 19, 2016, at 3:13 PM, Tamela D. Mitchell <[tmitchell@co.hendricks.in.us](mailto:tmitchell@co.hendricks.in.us)> wrote:

# REQUEST FOR EMERGENCY APPROPRIATION

Date: 7/14/16

Amount: \$15,000.00

*Add #6*

Fund Name: Problem Solving Court Fees

(Example – County General)

Account Name: Urinalysis Fees

(Example – Supplies)

Account Number: 2508 . 39400 . 000 . 0162

Example -	Fund #	Account #	Object #	Location #
	100	20100	000	102

## Explanation of Request:

Random drug testing of participants is a cornerstone of Judge Smith's  
Drug Treatment Court. These drug tests are paid for using fees  
collected from participants.

X I will be attending the Council meeting.

       I will not be attending the Council meeting.

s/Catherine Haines

Authorized Signature

Auditor's Notes:

# REQUEST FOR EMERGENCY APPROPRIATION

Date: 7/15/16

Amount: \$5,400.00

*Add #7*

Fund Name: Interpreter Grant

(Example - County General)

Account Name: Interpreters

(Example - Supplies)

Account Number: 9108 30702 000 0160

Example -

Fund #  
100

Account #  
20100

Object #  
000

Location #  
102

## Explanation of Request:

I am requesting to appropriate grant funds received from the Indiana  
Supreme Court.

☒ I will be attending the Council meeting.

☐ I will not be attending the Council meeting.

s/Catherine Haines

Authorized Signature

Auditor's Notes:

# REQUEST FOR EMERGENCY APPROPRIATION

Date: 08/04/16

Amount: \$1,500,000  
(whole dollars only)

*Additional  
#8*

Fund Name: PITTSBORO TIF COLLECTIONS  
(Example – County General)

Account Name: REPAYMENT TO EDIT  
(Example – Supplies)

Account Number: 4403.90102.000.165

## Explanation of Request:

See attached. FSG suggested paying a higher amount but \$1.5M had already been advertised. \$500,000 has been requested in the 2017 budget. Greg Guerrettaz may suggest increasing it.

X I will be attending the Council meeting.

\_\_\_\_ I will not be attending the Council meeting.



Authorized Signature

Auditor's Notes:

# **PITTSBORO TIF - REPAYMENT TO 1112 EDIT FUND**

Pymt Date	Check #	Amount	Running Balance Owed	As Established 6/30/16
(Additional Requested)		\$ 1,500,000	\$ 9,180,953	
			\$ 7,680,953	
			\$ 7,680,953	
			\$ 7,680,953	
			\$ 7,680,953	
			\$ 7,680,953	
			\$ 7,680,953	
			\$ 7,680,953	

Pay claims from 4403.90102.000.165      Quietus into 1112.00102.000.165

6/30/16 Cash Balance	\$ 3,431,030
Reserve 3 installments	\$ 1,639,500
Available to Repay EDIT	\$ 1,791,530

## **Lease Rental payments that also need to be paid from 4403:**

Due Date	Amount
1/15/2017	553,500
7/15/2017	543,000
1/15/2018	543,000
7/15/2018	557,500
1/15/2019	557,500
7/15/2019	546,000
1/15/2020	546,000
7/15/2020	510,000
1/15/2021	510,000
7/15/2021	499,000
1/15/2022	499,000
7/15/2022	513,500
1/15/2023	513,500

## HENDRICKS COUNTY, INDIANA

## PITTSBORO ECONOMIC DEVELOPMENT AREA

## Actual TIF Revenue and Possible EDIT Reimbursement

Payable Year	TIF Revenue	EDIT Revenue	Total Revenue
2001		\$ 1,388,333	\$ 1,388,333
2002		1,419,435	1,419,435
2003		1,341,335	1,341,335
2004	126,539	1,543,461	1,670,000
2005	555,281	361,977	917,258
2006	791,248	713,988	1,505,236
2007	850,853	662,778	1,513,631
2008	931,441	522,559	1,454,000
2009	1,170,051	300,449	1,470,500
2010	1,220,744	261,256	1,482,000
2011	1,416,618	65,382	1,482,000
Total Possible EDIT Reimbursement		<u>\$ 8,880,953</u>	

NOTES

- 2005 CEDIT revenue was reduced due to one-time debt service savings from the 2004 refinancing.

The EDIT revenue shown above includes the lease payment rounding amount and may not agree to EXHIBIT J.

Total Possible EDIT Reimbursement includes \$300,000 training grant for proposed 2012 expansion project. Pd to town of Pittsboro 2/1/13 per Int. local agreement

# REQUEST FOR APPROPRIATION REDUCTION

Date: August 4, 2016

Amount: (\$1,647,782)  
(whole dollars only)

Reduction  
# 1

Fund Name: General  
(Example – County General)

Account Name: Miscellaneous  
(Example – Supplies)

Account Number: 1001.39900.000.149

## Explanation of Request:

Placeholder for Circuit Breaker impact. A reduction is now requested so that appropriations through year end are more accurate when being used on 2017 budget forms.

☒ I will be attending the Council meeting.  
☐ I will not be attending the Council meeting.

  
\_\_\_\_\_  
Authorized Signature

Auditor's Notes:

## REALLOCATION OF FUNDS RESOLUTION

Be it resolved by the County Council of Hendricks County, Indiana, that for the expenses of the unit of Government of Hendricks County, the following sums of money previously appropriated for expenditures from a detailed account within a major classification, are hereby reallocated to another detailed account within a different classification as originally appropriated, all as hereinafter specified.

<u>DEPARTMENT</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>Y/N</u>
1) Animal Control	1001.14411.000.144	1001.14499.000.144	\$ 2,000	<u>          </u>

Adopted this 11th day of August, 2016 by the following vote:

AYE

\_\_\_\_\_  
Caleb M. Brown

\_\_\_\_\_  
Larry R. Hesson

\_\_\_\_\_  
Jay R. Puckett

\_\_\_\_\_  
Mike Rogers

\_\_\_\_\_  
Richard A. Thompson

\_\_\_\_\_  
Eric Wathen

\_\_\_\_\_  
Bradley Whicker

Attest:

\_\_\_\_\_  
Cinda Kattau, Auditor

NAY

\_\_\_\_\_  
Caleb M. Brown

\_\_\_\_\_  
Larry R. Hesson

\_\_\_\_\_  
Jay R. Puckett

\_\_\_\_\_  
Mike Rogers

\_\_\_\_\_  
Richard A. Thompson

\_\_\_\_\_  
Eric Wathen

\_\_\_\_\_  
Bradley Whicker

# REQUEST FOR TRANSFER OF FUNDS

(Transfer must be within the same fund and department)

DATE: 7/20/16

**FILED**

JUL 20 2016

*Cinda Kattan*  
AUDITOR HENDRICKS COUNTY

FROM: 1001.14411.000.144 Kennel Attendant

TO: 1001.14499.000.144 Overtime

AMOUNT: \$2,000.00

*Transfer*  
*#1*

Example -

100.20100.000.102  
Fund # Account # Object # Location #

Office Supplies  
Account Description

All transfers within Personal services accounts must be presented to the County Council as well as transfers from one budget classification to another.

Budget Classifications:

- 10000 Personal Services
- 20000 Supplies
- 30000 Other Services & Charges
- 40000 Capital Outlays

Explanation of Request:

Shortage in overtime appropriation

- ☐ I will be attending the Council meeting.  
☒ I will not be attending the Council meeting.

*Donna Hughes*  
Authorized Signature

Auditor's Notes:

County Sheriff's Report of Receipts and  
Disbursements of the Commissary Fund

For the Period of January 1, 2016 thru June 30, 2016

Pursuant to IC 36-8-10-21, I, Brett A Clark, County Sheriff, certify that the following report is a true and accurate record of the receipts and disbursements of the Sheriff's Commissary Fund for the above listed period.

Balance ending January 1, 2016 \$59,246.09

Receipts for Period:

Commissary Commissions	\$37,762.82
Donation	\$ 1,171.23
Employee Meals	\$ 891.00
Inmate Phone Commissions	\$46,284.94
Inmate Phone Cards	\$ 8,640.00
Inmate Reimbursements	\$ 1,187.37
Inmate E-cigs	\$33,829.50
Video Visitation	\$ 6,873.15
Cell Phone Reimbursements	\$ 1,472.91
Expense Reimbursements	\$ <u>766.00</u>

Total Receipts for the Period: \$138,878.92

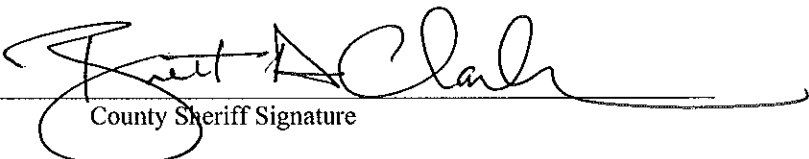
Area of Benefit:

Donation	\$ 1,271.23
Employee Meals	\$ 891.00
Equipment	\$ 4,627.28
Inmate Expense	\$25,906.12
Printing & Advertising	\$ 144.00
Office Supplies	\$ 1,441.38
Repairs to Jail	\$12,577.57
Contract Services	\$32,500.77
Bank Fees – Deposit Slips	\$ 72.99
Training	\$ 5,872.74
Miscellaneous	\$ <u>764.02</u>

Total Disbursements for the period \$ 86,069.10

Balance June 30, 2016 \$112,055.91

Date: July 14, 2016

  
County Sheriff Signature

*Sent to Greg Stoverwald  
& John Paimley*

July 25, 2016

**VIA CERTIFIED MAIL, Return Receipt Requested**

IPSRMC

Attn: Sherry Barnes  
311 W. Washington Street, Suite  
300 Indianapolis, IN 46204-2787

Office of Corporate Counsel  
City County Bldg,  
200 E Washington Street, Ste 1601  
Indianapolis, Indiana 46204

Indiana Attorney General  
ATTN: Tort Claims Division  
Government Center South, 5<sup>th</sup> Flor  
302 West Washington Street  
Indianapolis, Indiana 46204

Brownsburg Police Department  
31 N. Green Street  
Brownsburg, Indiana 46112

Brownsburg Town Council  
61 N. Green Street  
Brownsburg, Indiana 46112

Hendricks County Commissioners  
355 S. Washington Street  
Danville, Indiana 46122

Hendricks County Council  
355 S. Washington Street  
Danville, Indiana 46122

**RE: Our Client: Sherri Frushon**  
**D/A: 6/16/2016**

Dear Sir/Madam:

**NOTICE OF TORT CLAIM**

This letter will serve to place you on notice, pursuant to I.C. § 34-13-3 *et. al.*, of a claim which occurred on June 16, 2016, at or near Tilden Drive and Countrywalk Drive in Brownsburg, Hendricks County, Indiana, involving our client, Sherri Frushon who was a passenger in a vehicle which was involved in a collision with an Brownsburg Police Department Vehicle.

The amount of damages sought is \$700,000.00. The claim is being brought by Sherri Frushon, 636 S. Alpha Ave., Brownsburg, Indiana 46112.

I enclose herewith a copy of the police accident report regarding the occurrence which gives rise to this cause of action.. This cause of action against the above-named entities is based upon, but not limited to, negligent operation of a motor vehicle, failure to keep a proper lookout, failure to maintain control of a vehicle, and failure to avoid a collision.

☐—Attorneys Licensed in Florida(○), Illinois(◇), Indiana(\*), Kentucky(□), Michigan(†), and New Mexico(#)—☐

George S. Keller (1911 - 2002)

S. Jack Keller<sup>††</sup>

James R. Keller<sup>††</sup>

Randall Juergensen<sup>††#</sup>

Joseph Sukup<sup>†○\*#</sup>

Andy Ray<sup>\*#</sup>

Michael G. Duran<sup>#</sup>

Ryan Johnson<sup>○\*</sup>

Joseph Wambach<sup>\*</sup>

Chris J. Supik<sup>\*#</sup>

Timothy E. Burns<sup>\*</sup>

Daniel Armstrong<sup>††</sup>

Jameson Young<sup>\*</sup>

Matthew W. Parker<sup>††</sup>

Tom Browder<sup>\*</sup>

Amy M. Davis<sup>\*</sup>

Nick Lavella<sup>\*</sup>

Megan A. Resch<sup>□</sup>

Aaron W. Williams<sup>\*</sup>

Bill Russell<sup>#</sup>

Witnesses, known to date, include:

- Sherri Frushon, 636 S. Alpha Ave., Brownsburg, Indiana 46112;
- Patrick Chamberlain, 2268 Warpole Road, Brownsburg, Indiana 46112;
- Kristina Stephens, 636 Alpha Ave., Brownsburg, Indiana 46112; and
- M. Gill, Investigating Officer, Badge ID G3071, Brownsburg Police Department, 31 N. Green Street, Brownsburg, Indiana 46112.

Should there be any questions whatsoever, please do not hesitate to contact me.

Very truly yours,

Megan Resch, Attorney  
Keller & Keller, LLP  
MAR/

Enclosures

☐—Attorneys Licensed in Florida(○), Illinois(◇), Indiana(\*), Kentucky(□), Michigan(†), and New Mexico(#)—☐

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Nick Lavella<sup>\*</sup>

Megan A. Resch<sup>\*□</sup>

Aaron W. Williams<sup>\*</sup>

Bill Russell<sup>#</sup>



## INDIANA OFFICER'S STANDARD CRASH REPORT

Electronic Version

902723766

Local ID

Page 1 of 5

1161682267

Date of Crash 06/16/2016	Day of Week Thu	Actual Local Time 4:41 PM	County HENDRICKS	Township LINCOLN	# Motor Vehicles 2	# Injured 1	# Dead 0	# Commercial Vehicles 0	# Deer 0
Road Crash Occurred On TILDEN DR			Nearest Intersecting Road/Mile Marker/Interchange COUNTRYWALK DR		If not an intersection, number of feet from 200	Direction W	Road Classification LOCAL/CITY ROAD		
Inside Corporate Limits? YES		City/Town or Nearest City/Town BROWNSBURG			Property?	Crash Latitude	Crash Longitude		
Driver #1 CHAMBERLAIN, PATRICK R			Driver #2 STEPHENS, KRISTINA		Driver #3		Driver #4		

Primary Cause	Vehicle 1	Vehicle 2	Vehicle 3	Vehicle 4	Primary Cause	Vehicle 1	Vehicle 2	Vehicle 3	Vehicle 4
Driver Contributing Circumstances					Vehicle Contributing Circumstances				
<input type="checkbox"/> Alcohol/Beverages					<input type="checkbox"/> Engine Failure or Defective				
<input type="checkbox"/> Illegal Drugs					<input type="checkbox"/> Accelerator Failure or Defective				
<input type="checkbox"/> Prescription Drugs					<input type="checkbox"/> Brake Failure or Defective				
<input type="checkbox"/> Driver Asleep or Fatigued					<input type="checkbox"/> Tire Failure or Defective				
<input type="checkbox"/> Driver Illness					<input type="checkbox"/> Headlight(s) Defective or Not On				
<input type="checkbox"/> Unsafe Speed					<input type="checkbox"/> Other Lights Defective				
<input type="checkbox"/> Failure to Yield					<input type="checkbox"/> Steering Failure				
<input type="checkbox"/> Disregard Signal					<input type="checkbox"/> Window/Windshield Defective				
<input type="checkbox"/> Left of Center					<input type="checkbox"/> Oversize/Overweight Load				
<input type="checkbox"/> Improper Passing					<input type="checkbox"/> Insecure/Leaky Load				
<input type="checkbox"/> Improper Turning					<input type="checkbox"/> Tow Hitch Failure				
<input type="checkbox"/> Improper Lane Usage					<input type="checkbox"/> Other				
<input type="checkbox"/> Following Too Closely					<input type="checkbox"/> None				
<input type="checkbox"/> Unsafe Backing					Environment Contributing Circumstances				
<input type="checkbox"/> Overcorrecting					<input type="checkbox"/> Glare				
<input type="checkbox"/> Ran off Road					<input type="checkbox"/> Roadway Surface				
<input type="checkbox"/> Wrong Way on One Way					<input type="checkbox"/> Holes/Ruts in Surface				
<input type="checkbox"/> Pedestrian's Action					<input type="checkbox"/> Shoulder Defective				
<input type="checkbox"/> Passenger Distraction					<input type="checkbox"/> Road Under Construction				
<input type="checkbox"/> Restriction Violation					<input type="checkbox"/> Severe Crosswinds				
<input type="checkbox"/> Jackknifing					<input type="checkbox"/> Obstruction Not Marked				
<input type="checkbox"/> Cell Phone Usage					<input type="checkbox"/> Lane Marking Obscured				
<input type="checkbox"/> Other Telematics					<input type="checkbox"/> View Obstructed				
<input type="checkbox"/> Driver Distracted					<input type="checkbox"/> Animal/Object in Roadway				
<input type="checkbox"/> Speed/Weather Conditions					<input type="checkbox"/> Traffic Ctl Inop/Missing/Obscure				
<input type="checkbox"/> Unsafe Lane Movement					<input type="checkbox"/> Utility Work				
<input type="checkbox"/> Other					<input type="checkbox"/> Other				
<input checked="" type="checkbox"/> None					<input checked="" type="checkbox"/> None				

Area Information	
Hit and Run	NO
School Zone	NO
Rumble Strips	NO
Locality	URBAN
Light Condition	DAYLIGHT
Weather Conditions	CLEAR
Surface Condition	DRY
Type of Median	
Type of Roadway Junction	NO JUNCTION INVOLVED
Road Character	STRAIGHT/LEVEL
Roadway Surface	ASPHALT
Construction	If Yes, Construction Type
NO	
Traffic Control Devices	STOP SIGN
Traffic Control Device Operational?	NA
Was this crash the result of aggressive driving?	NO

Total Estimate of all damage in the Crash:

UNDER \$1001

Other Property Damage (1) State Property Owner's Name and Address

Other Property Damage (2) State Property Owner's Name and Address

Witness/Other Participant			Non-Motorist	
<input type="checkbox"/> Witness	#	Name	(Last Name, First Name, MI)	
<input type="checkbox"/> Other Participant			Non-Motorist Type	Non-Motorist Action
Address etc.			Apparent Physical Condition	
Phone #	Location at Time of Crash		Cited?	Direction
<input type="checkbox"/> Witness	#	Name	Street/Highway	
<input type="checkbox"/> Other Participant			Traffic Control?	
Address etc.			If yes, was traffic control operational?	
Phone #	Location at Time of Crash			

902723766

Page 2 of 5

Local ID  
1161682267

<b>Type of Crash</b> REAR END					
Time Notified 4:41 PM		Time Arrived 4:44 PM		Other Location of Investigation AT SCENE ONLY	
Assisting Officer		ID No.	Agency	Investigation Complete? YES	Photos Taken? NO
Assisting Officer		ID No.	Agency	Date of Report 06/16/2016	
Investigating Officer GILL, M		ID No. G3071	Agency BROWNSBURG PD	Reviewing Officer	

**Narrative**

Driver of vehicle one states that he was behind vehicle two at a stop sign as they were exiting the parking lot of 843 E Main St onto E Tilden Dr. Driver one states that he thought the traffic was clear for vehicle two to exit the lot and he began to drive forward to make a right turn when he struck vehicle two from behind.

Driver of vehicle two states that she was stopped at the stop sign to exit the parking lot of 843 E Main St and was waiting for traffic to clear when she was hit from behind by vehicle one.

## UNIT INFORMATION

902723766

Page 3 of 5

Local ID  
1161682267

1		Driver's Name (Last, First, MI) CHAMBERLAIN, PATRICK. R		Safety Equipment Used LAP + HARNESS	
Address (Street, City, State, Zip) 2268 WALPOLE ROAD		BROWNSBURG IN 46112		Safety Equipment Effective? YES	
Date of Birth 08/11/1982		Age 33		Gender MALE	
Driver's License # 2270411893		Lic Type OP		CDL Class IN	
Apparent Physical Status <input checked="" type="checkbox"/> Normal <input type="checkbox"/> Had Been Drinking <input type="checkbox"/> Handicapped <input type="checkbox"/> Ill <input type="checkbox"/> Asleep/Fatigued <input type="checkbox"/> Drugs/Medication <input type="checkbox"/> Unknown		Restrictions <input type="checkbox"/> Glasses/Contact Lenses <input type="checkbox"/> Outside Rearview Mirror <input type="checkbox"/> Daylight Driving <input type="checkbox"/> Automatic Transmission <input type="checkbox"/> Special Controls <input type="checkbox"/> Employment Only <input type="checkbox"/> Motorcycle Only <input type="checkbox"/> Tel/From Employment <input type="checkbox"/> Employer's Vehicle Only <input type="checkbox"/> State-Owned Vehicles <input type="checkbox"/> PP Chauffeurs Taxi Only <input type="checkbox"/> Power Steering <input type="checkbox"/> Special Restrictions <input type="checkbox"/> Probation DWI <input type="checkbox"/> Probation HTO <input checked="" type="checkbox"/> None		Ejection/Trapped NOT EJECTED OR TRAPPED	
Test Given NONE		Type Given <input type="checkbox"/> Blood <input type="checkbox"/> Urine <input type="checkbox"/> Breath <input type="checkbox"/> SFST <input type="checkbox"/> PBT		Nature of Most Severe Injury NONE VISIBLE	
Alcohol Results PBT		Certified Test <input type="checkbox"/> Pending		Location of Most Severe Injury If Cited? IC Codes <input type="checkbox"/> Infraction <input type="checkbox"/> Misdemeanor <input type="checkbox"/> Felony	
Veh# 1		Color WHITE		Vehicle Year 2005	
Make FORD		Model ECONOLINE VAN		Style VN	
# Occupants 1		Lic Year 2027		License # 13451	
License State IN		Phone Number 0000000000		Initial Impact Area <input type="checkbox"/> Undercarriage <input type="checkbox"/> Trailer <input type="checkbox"/> None <input type="checkbox"/> Unknown	
# Axles 2		Speed Limit 10		Insured By GE	
Vehicle Identification # 1F1NE24WX5HB18163		Registered Owner's Name (Last, First, MI) HENDRICK CO COMM SHERIFF		Address (Street, City, State, Zip) 925 E MAIN ST	
DANVILLE IN 46122		Due to Disabling Damage		Vehicle Use OTHER GOVERNMENT (POSTAL, ETC.)	
Towed? To NO By		Lic State IN		Emergency Run? NO	
Lic Year 2027		Registered Owner's Name (Last, First, MI) Same as Driver		Fire? NO	
License #		Address (Street, City, State, Zip)		Vehicle Type VAN	
Veh Year 2005		Make FORD		Pre-Crash Vehicle Action TURNING RIGHT	
Lic State IN		Lic Year 2027		Registered Owner's Name (Last, First, MI) Same as Driver	
License #		Address (Street, City, State, Zip)		Direction of Travel SOUTH	
Veh Year 2005		Make FORD		Type of Primary/Secondary Roadway <input type="checkbox"/> One Way Road <input type="checkbox"/> One Lane - One Way <input type="checkbox"/> Two Lanes - One Way <input type="checkbox"/> Multi-Lanes (3 or more) - One Way <input type="checkbox"/> Multi-Lane w/ Grass Median Only <input type="checkbox"/> Multi-Lane w/ Center Turn Lane <input type="checkbox"/> Multi-Lane w/ Curb Raised Median <input type="checkbox"/> Multi-Lane w/ Cable Barrier <input type="checkbox"/> Two Lanes - Two Way <input type="checkbox"/> Multi-Lane Divided (3 or more) - Two Way <input type="checkbox"/> Multi-Lane Undivided Two Way Left Turn <input type="checkbox"/> Multi-Lane Undivided (3 or more) - Two Way <input type="checkbox"/> Multi-Lane w/ Concrete Barrier <input type="checkbox"/> Multi-Lane w/ Metal Guardrail Median <input checked="" type="checkbox"/> Private Drive <input type="checkbox"/> Alley <input type="checkbox"/> Ramp	
HAZMAT Proper Shipping Name:		State DOT#		Event Collision With 1. ANOTHER MOTOR VEHICLE	
US DOT#		ICC#		CMV Inspection If Yes	
Gross Vehicle Weight Rating		Cargo Body Type			
HAZMAT Placard		HAZMAT Release of Cargo		HAZMAT 4-Digit ID#	
Hazard Class #					

## UNIT INFORMATION

902723766

Page 4 of 5

Local ID

1161682267

2		Driver's Name (Last, First, MI) STEPHENS, KRISTINA		Safety Equipment Used LAP + HARNESS	
Address (Street, City, State, Zip) 636 ALPHA AVE		BROWNSBURG IN 46112		Safety Equipment Effective? YES	
Date of Birth 10/13/1997		Age 18		Gender FEMALE	
Driver's License # 4660156097		Lic Type OP		CDL Class IN	
Apparent Physical Status <input checked="" type="checkbox"/> Normal <input type="checkbox"/> Had Been Drinking <input type="checkbox"/> Handicapped <input type="checkbox"/> Ill <input type="checkbox"/> Asleep/Fatigued <input type="checkbox"/> Drugs/Medication <input type="checkbox"/> Unknown		Restrictions <input type="checkbox"/> Glasses/Contact Lenses <input type="checkbox"/> Outside Rearview Mirror <input type="checkbox"/> Daylight Driving <input type="checkbox"/> Automatic Transmission <input type="checkbox"/> Special Controls <input type="checkbox"/> Employment Only <input type="checkbox"/> Motorcycle Only <input type="checkbox"/> Tol/From Employment		Employer's Vehicle Only <input type="checkbox"/> State-Owned Vehicles <input type="checkbox"/> PP Chauffeurs Taxi Only <input type="checkbox"/> Power Steering <input type="checkbox"/> Special Restrictions <input type="checkbox"/> Probation DWI <input type="checkbox"/> Probation HTO <input checked="" type="checkbox"/> None	
Test Given NONE		Type Given <input type="checkbox"/> Blood <input type="checkbox"/> Urine <input type="checkbox"/> Breath <input type="checkbox"/> SFST <input type="checkbox"/> PBT		Nature of Most Severe Injury	
Alcohol Results PBT		Certified Test <input type="checkbox"/> Pending		Location of Most Severe Injury	
Veh# 2		Color BLUE		Initial Impact Area	
# Occupants 3		Lic Year 2016		<input type="checkbox"/> Undercarriage <input type="checkbox"/> Trailer <input type="checkbox"/> None <input type="checkbox"/> Unknown	
# Axles 2		Speed Limit 10		Front <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Rear <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
Vehicle Identification # 1MEFM53S3WG625760		Model SAB		Areas Damaged (Multiples)	
Registered Owner's Name (Last, First, MI) FRUSHON, SHERRI		License State IN		<input type="checkbox"/> Undercarriage <input type="checkbox"/> Trailer <input type="checkbox"/> None <input type="checkbox"/> Unknown	
Address (Street, City, State, Zip) 636 ALPHA AVE		Phone Number 3172720800		Front <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Rear <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
BROWNSBURG IN 46112		Vehicle Use PERSONAL (FARM, COMPANY)			
Towed? To NO By		Due to Disabling Damage		Emergency Run? NO	
Lic State IN		Registered Owner's Name (Last, First, MI) Same as Driver		Vehicle Type PASSENGER CAR/STATION WAGON	
Licenses#		Address (Street, City, State, Zip)		Pre-Crash Vehicle Action TURNING RIGHT	
Veh Year 2016		Make Mercury		Direction of Travel SOUTH	
Lic State IN		Registered Owner's Name (Last, First, MI) Same as Driver		Type of Primary/Secondary Roadway	
Licenses#		Address (Street, City, State, Zip)		<input type="checkbox"/> One Way Road <input type="checkbox"/> Two Lanes - Two Way <input type="checkbox"/> One Lane - One Way <input type="checkbox"/> Multi-Lane Divided (3 or more) - Two Way <input type="checkbox"/> Two Lanes - One Way <input type="checkbox"/> Multi-Lane Undivided Two Way Left Turn <input type="checkbox"/> Multi-Lanes (3 or more) - One Way <input type="checkbox"/> Multi-Lane Undivided (3 or more) - Two Way <input type="checkbox"/> Multi-Lane w/ Grass Median Only <input type="checkbox"/> Multi-Lane w/ Concrete Barrier <input type="checkbox"/> Multi-Lane w/ Center Turn Lane <input type="checkbox"/> Multi-Lane w/ Metal Guardrail Median <input type="checkbox"/> Multi-Lane w/ Curb Raised Median <input checked="" type="checkbox"/> Private Drive <input type="checkbox"/> Alley <input type="checkbox"/> Multi-Lane w/ Cable Barrier <input type="checkbox"/> Ramp	
Commercial Vehicle: Carrier's Name and Address		HAZMAT Proper Shipping Name:		Event Collision With 1. ANOTHER MOTOR VEHICLE	
State DOT#		US DOT#			
ICC#		CMV Inspection			
Gross Vehicle Weight Rating		Cargo Body Type			
HAZMAT Placard		HAZMAT Release of Cargo			
HAZMAT 4-Digit ID#		Hazard Class #			

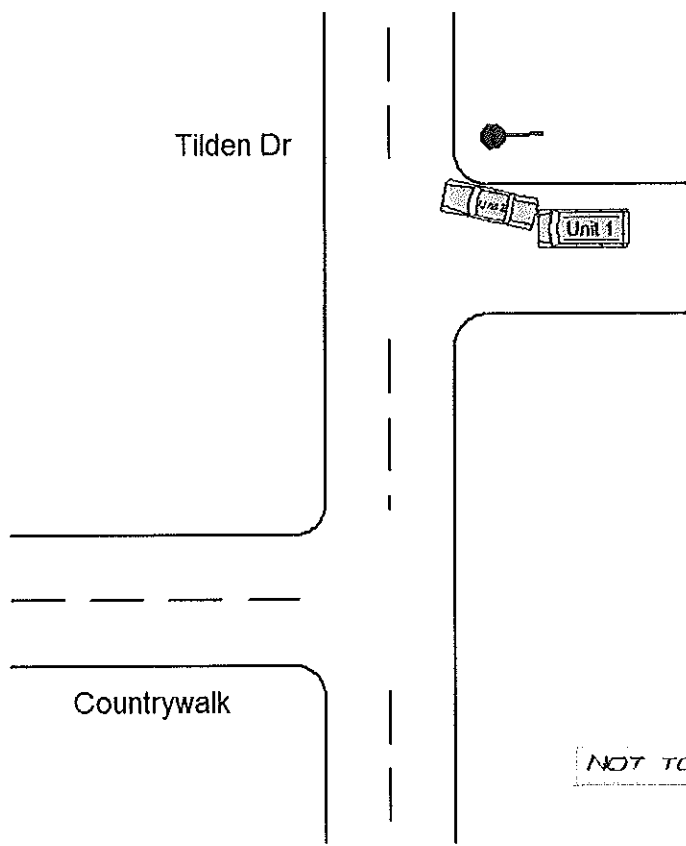
## NON-DRIVER INJURED INFORMATION

902723766

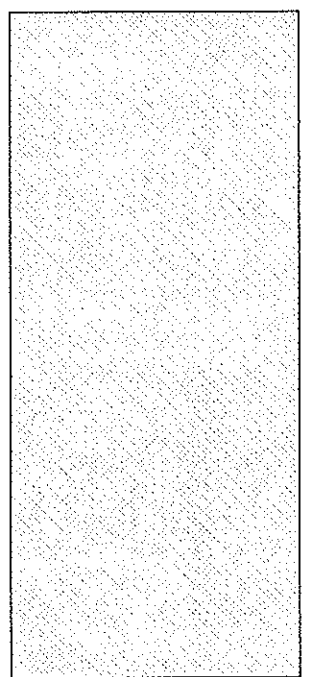
Page 5 of 5

Local ID  
1161682267

Injured Pre-crash Location: Veh# 2 INJURED			Safety Equipment Used LAP + HARNESS		
Name (Last, First, MI) FRUSHON, SHERRI, A			Safety Equipment Effective? YES		
Address (Street, City, State, Zip) 636 ALPHA AVE BROWNSBURG IN 46112			Ejection/Trapped NOT EJECTED OR TRAPPED		
Date of Birth 10/01/1962 Age 53 Gender FEMALE			EMS No. 1507 Injured Attn NO Injury Status NON-INCAPACITATING -		
Position in or on Vehicle <div><div>Front</div><div><div><input checked="" type="checkbox"/></div><div><input type="checkbox"/></div><div><input type="checkbox"/></div></div><div><div><input type="checkbox"/></div><div><input type="checkbox"/></div><div><input type="checkbox"/></div></div><div>Rear</div></div>			Nature of Most Severe Injury COMPLAINT OF PAIN		
			Location of Most Severe Injury NECK		
			Test Given Type Given <input type="checkbox"/> Blood <input type="checkbox"/> Urine <input type="checkbox"/> Breath <input type="checkbox"/> SFST <input type="checkbox"/> PBT		
			Alcohol Results Certified Test <input type="checkbox"/> Pending Drug Results		
			PBT		
Injured Pre-crash Location: Veh#			Safety Equipment Used		
Name (Last, First, MI)			Safety Equipment Effective?		
Address (Street, City, State, Zip)			Ejection/Trapped		
Date of Birth Age Gender			EMS No. Injured Attn Injury Status		
Position in or on Vehicle <div><div>Front</div><div><div><input type="checkbox"/></div><div><input type="checkbox"/></div><div><input type="checkbox"/></div></div><div><div><input type="checkbox"/></div><div><input type="checkbox"/></div><div><input type="checkbox"/></div></div><div>Rear</div></div>			Nature of Most Severe Injury		
			Location of Most Severe Injury		
			Test Given Type Given <input type="checkbox"/> Blood <input type="checkbox"/> Urine <input type="checkbox"/> Breath <input type="checkbox"/> SFST <input type="checkbox"/> PBT		
			Alcohol Results Certified Test <input type="checkbox"/> Pending Drug Results		
			PBT		
Injured Pre-crash Location: Veh#			Safety Equipment Used		
Name (Last, First, MI)			Safety Equipment Effective?		
Address (Street, City, State, Zip)			Ejection/Trapped		
Date of Birth Age Gender			EMS No. Injured Attn Injury Status		
Position in or on Vehicle <div><div>Front</div><div><div><input type="checkbox"/></div><div><input type="checkbox"/></div><div><input type="checkbox"/></div></div><div><div><input type="checkbox"/></div><div><input type="checkbox"/></div><div><input type="checkbox"/></div></div><div>Rear</div></div>			Nature of Most Severe Injury		
			Location of Most Severe Injury		
			Test Given Type Given <input type="checkbox"/> Blood <input type="checkbox"/> Urine <input type="checkbox"/> Breath <input type="checkbox"/> SFST <input type="checkbox"/> PBT		
			Alcohol Results Certified Test <input type="checkbox"/> Pending Drug Results		
			PBT		
Injured Pre-crash Location: Veh#			Safety Equipment Used		
Name (Last, First, MI)			Safety Equipment Effective?		
Address (Street, City, State, Zip)			Ejection/Trapped		
Date of Birth Age Gender			EMS No. Injured Attn Injury Status		
Position in or on Vehicle <div><div>Front</div><div><div><input type="checkbox"/></div><div><input type="checkbox"/></div><div><input type="checkbox"/></div></div><div><div><input type="checkbox"/></div><div><input type="checkbox"/></div><div><input type="checkbox"/></div></div><div>Rear</div></div>			Nature of Most Severe Injury		
			Location of Most Severe Injury		
			Test Given Type Given <input type="checkbox"/> Blood <input type="checkbox"/> Urine <input type="checkbox"/> Breath <input type="checkbox"/> SFST <input type="checkbox"/> PBT		
			Alcohol Results Certified Test <input type="checkbox"/> Pending Drug Results		
			PBT		



843 E Main St



NOT TO SCALE

## NOTICE OF ADOPTION OF PRELIMINARY DETERMINATION

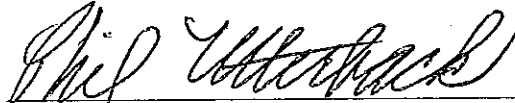
Notice is hereby given pursuant to Indiana Code 6-1.1-20-3.5 that the Board of School Trustees of Brownsburg Community School Corporation (the "School Corporation") did, on July 18, 2016, make a preliminary determination to enter into a lease for the proposed 2017 Efficiency, Renovation, Safety & Capacity Project which includes the renovation of and improvements to the Brownsburg High School and the construction of a new elementary school (the "Project"). The lease will be for a maximum term of 26 years with a maximum annual lease rental of \$9,868,000. The maximum annual lease rental has been estimated based upon an estimated principal amount of bonds of \$98,100,000 and estimated interest rates ranging from 3.20% to 5.35% and total estimated interest costs of \$60,410,432.

As required by Indiana Code 6-1.1-20-3.5(b)(1), the following information was available to the public at the public hearing on the preliminary determination: (i) the School Corporation's current and projected annual debt service payments divided by the net assessed value of taxable property within the School Corporation, which is 1.06%; and (ii) the sum of the School Corporation's outstanding long term debt plus the outstanding long term debt of other taxing units that include any other territory of the School Corporation divided by the net assessed value of taxable property within the School Corporation, which is 15.87%. The Project involves the opening of new school facility space; however, the new school facility space will be more efficient than the school facility space which is being replaced. Therefore, the School Corporation expects to annually incur an increase of \$634,396 to operate such new facility space.

The School Corporation's current debt service levy is \$20,373,286 and the current rate is \$1.0019. After the School Corporation enters into the proposed lease and the bonds are issued, the debt service levy will increase by a maximum of \$9,868,000 and the debt service rate will increase by a maximum of \$0.4465. However, as existing debt rolls off, the estimated net

increase to the debt service rate is expected to be \$0.00. The purpose of the lease is to provide for the construction of the Project. If a valid petition pursuant to Indiana Code 6-1.1-20-3.5 is received by the School Corporation, the proposed debt service or lease payments must be approved in an election on a local public question held under Indiana Code 6-1.1-20-3.6.

Dated July 20, 2016.



Secretary, Board of School Trustees  
Brownsburg Community School Corporation

**FILED**

JUL 22 2016

  
AUDITOR HENDRICKS COUNTY

AFFIDAVIT RE POSTING OF A NOTICE

STATE OF INDIANA       )  
                                  ) SS:  
COUNTY OF HENDRICKS )

The undersigned, being first duly sworn, upon his/her oath deposes and says:

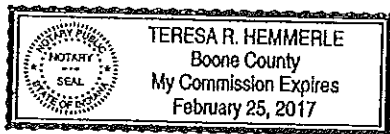
That he/she did, on July 20, 2016, post in three public places in the school corporation known as Brownsburg Community School Corporation (the "School Corporation") a copy of the notice advising taxpayers of the School Corporation of the School Corporation's notice of adoption of preliminary determination to issue bonds, which notice is in the form attached hereto.

Affiant further says that said notice was posted in the following places in the School Corporation:

- 1) *Brownsburg High School*
- 2) *Reagan Elementary*
- 3) *Central Office*

*Barry G. Badger*  
\_\_\_\_\_

Subscribed and sworn to before me this 20<sup>th</sup> day of July, 2016.



*Teresa R. Hemmerle*  
\_\_\_\_\_  
Notary Public

My commission expires:

2/25/17

County of Residence:

Boone

# LOCAL GOVERNMENT FINANCE WORKSHOP

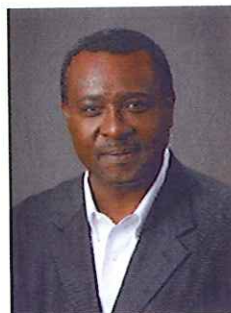
Please join us to learn about our local government revenue system and explore trends in:  
**BOONE, HENDRICKS, MONTGOMERY, MORGAN, AND PUTNAM COUNTIES**



**Dr. Larry DeBoer**  
*Purdue University  
Dept. of Agricultural  
Economics*



**Tamara Ogle**  
*Purdue Extension  
Community Development*



**George Okantey**  
*Purdue Extension  
Marion County*



**Angie Tilton**  
*Purdue Extension  
Hendricks County*



## PROGRAM HIGHLIGHTS

- Learn more about our property tax system and how property tax caps work
- Dig deeper with data from your county and the region



## PROGRAM SPONSORS

*Thank you to our sponsor:*  
**Purdue Extension**  
Hendricks County



## PROGRAM DETAILS

**Date:** August 16, 2016

**Time:** 9:30 a.m. - 12:00 p.m. EDT

**Location:** Hendricks County 4-H Fairgrounds  
1900 E. Main St. Danville, IN

**Cost:** Free, light refreshments will be provided

**Who should attend:** Local elected and appointed officials, economic development professionals, community leaders



To register contact the Purdue Extension Hendricks County Office at **317-745-9260** or **[hendrces@purdue.edu](mailto:hendrces@purdue.edu)**. If you need an accommodation to participate in this program please contact the office prior to the event. **Register by August 12th.**

It is the policy of the Purdue University Cooperative Extension Service that all persons have equal opportunity and access to its educational programs, services, activities, and facilities without regard to race, religion, color, sex, age, national origin or ancestry, marital status, parental status, sexual orientation, disability or status as a veteran. Purdue University is an Affirmative Action institution. This material may be available in alternative formats.