

August 9, 2016

The Hendricks County Board of Commissioners met in regular session at 9:00 AM on Tuesday, August 9, 2016 with a quorum of all three (3) Commissioners in the Commissioners' Meeting Room on the first floor of the Hendricks County Government Center with the following in attendance:

Bob Gentry)	
Phyllis A. Palmer)	Hendricks County Board of Commissioners
Matthew D. Whetstone)	
Gregory E. Steuerwald		Hendricks County Attorney
D. J. Hoskins		Hendricks County Clerk
Brett Clark		Hendricks County Sheriff
John Ayers		Hendricks County Engineer
R. Todd McCormack		Hendricks County Executive Director
Don Reitz		Hendricks County Planning Director
Tammy Brinkman		Hendricks County Director of Nursing
Julie Haan		Hendricks County Director of Environmental Health
Kevin Cavanaugh		Hendricks County Facilities Manager
Jim Mardis		Hendricks County Clean Water Director
Erin McIntyre		Hendricks County Human Resources Administrator
LaDonna Hughes		Hendricks County Director Animal Control/Shelter
Catherine Haines		Hendricks County Court Administrator
David Warren		Hendricks County Director of Emergency Management
Judith Wyeth		Secretary to the Commissioners

Commissioner Gentry opened the meeting and led the Pledge to the Flag in unison.

IN THE MATTER OF MINUTES

Commissioner Whetstone moved to approve the minutes of the July 26, 2016 meeting, as corrected.

Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF CLAIMS

Commissioner Palmer moved to approve Claims #109518 thru 109539, Direct Deposit #142553 thru 143018 and all claims presented thru August 10, 2016. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

Commissioner Gentry excused himself from the meeting as he was an adjoining property owner to the property requesting a zoning amendment that is the next item on the agenda.

IN THE MATTER OF ORDINANCE NO. 2016 - 24
ZA 441-16: BCF, LLC

Don Reitz presented ZA 441/16: BCF, LLC for Fleece Performance, a request for a zoning amendment change from HB Highway Business District to LI/Light Industrial District for 51.92 acres in Middle Township, located on the north side of Interstate 74, approximately 0.28 miles west of CR 275 East. The Plan Commission held a Public Hearing for this zoning request on July 12, 2016 and sends with a 5-0-0 Favorable recommendation. He noted there was one neighbor that spoke during the hearing and expressed concerns for increased traffic in this area. Commissioner Whetstone moved to approve ZA 441/16, as recommended by the Plan Commission, as

Ordinance No. 2016-24. Commissioner Palmer seconded the motion and the motion was approved 2-0-0,

Commissioner Gentry returned to the meeting.

IN THE MATTER OF CRUM PROPERTY

Don Reitz reported they have received complaints from neighbors of the Crum property, 6775 N CR 550 East in Brownsburg. He stated they have visited this location and found that it is again filled with trash and debris. He noted the County has paid \$30,000 - \$40,000 to clean up his property two different times in the past and this looks to be necessary to require a third clean-up. He has obtained a quote from Joe Powell Construction in the amount of

\$13,360 for the third clean-up of this property. Attorney Steuerwald explained the Emergency Order from the Courts on this property/due to IDEM declaring the hazardous material currently on this property. There was discussion of this ;property. Commissioner Palmer moved to authorize Mr. Reitz and his staff to proceed with the cleanup of the Crum Property, to request funding from the Solid Waste Special Projects and to work with IDEM, the State Board of Health and the lien on this property. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF NEW PLANNER

Planning Director Don Reitz introduced the new Hendricks County Planner, Tim Dombrosky. The Commissioners welcomed Mr. Dombrosky to Hendricks County Government.

IN THE MATTER OF HEALTHY FAMILIES CONTRACT

Tammy Brinkman presented the Professional Services Contract EDS #A93-17-HF-MO-3695 with the Indiana Department of Child Services for Healthy Families in the amount of \$381,739.63 and stated this is a two year contract almost identical to the contract the Commissioners signed four years ago. She noted the County has had a contract similar to this for twenty years and advised this contract has been sent to Greg Steuerwald for his review. Commissioner Whetstone moved to approve the Child Services contract, as presented, as Contract #0055-16. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF HEALTH BOARD

Receipt was acknowledged of an email from County Health Director, Dr. David Stopperich, requesting an appointment to the Health Board to replace Adam Kilbride, a Democrat, who has resigned as he has moved his residence to outside of our county. He provided two resumes, however, he withdrew one applicant and that leaves Debra L. Campbell, BSC RN CHWC. There is no professional requirement attached to this appointment, but their political party must be Democrat. Commissioner Palmer moved to approve the appointment of Debra L. Campbell to serve on the Hendricks County Health Board to fill the unexpired term of Adam Kilbride thru December 31, 2017. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF EMPLOYEE HANDBOOK

Todd McCormack advised after receiving comments from a variety of Committee and Council Members; he attempted to incorporate revisions addressing most of the suggested changes into the draft Employee Manual. While not every concern or comment could be addressed, he stated he did read and consider each and every one. The revised draft has been sent to Jon Mayes, Labor Law Attorney for the County, for his approval and/or possible corrections. He explained there will likely need to be one last revision, that shouldn't require legal review that he received this week. The proposed draft includes a provision for a potential buyout of some sick time, as part of a conversion to paid time off. While he has discussed such with the Council President, formal approval will need to be obtained from the Council, prior to Commissioners approval of the manual. Mr. McCormack announced he will be presenting this proposal to the Council at their next meeting. It was the consensus of the Commissioners

to table the Employee Handbook.

IN THE MATTER OF EMERGENCY MANAGEMENT

Emergency Management Director, David Warren, presented the 2015 Emergency Management Performance Grant for Salary Grants – Sub Recipient Agreement CFDA #97.042, Contract #16410 from the Indiana Department of Homeland Security, in the amount, not to exceed, \$22,979.92. He stated this grant will reimburse the County for a portion of his salary and for a portion of the salary of the Administrative Assistant in the Emergency Management department. He noted this grant has been presented and approved by the Commissioners in previous years and has been forwarded to Greg Steuerwald for review. Commissioner Whetstone moved to approve the Homeland Security Contract for Emergency Management Salary Reimbursement as Contract #0056-16. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF CLERK’S OFFICE - COURIER SERVICE AGREEMENT

Clerk D. J. Hoskins presented a Courier Service Agreement for her daily mail delivery from the Danville Post Office to her office and stated the courier is not an employee of Hendricks County. He will receive \$226.41 monthly. She noted this contract was sent to Greg Steuerwald for review and he has recommended forwarding to John Parmley relative to insurance. Ms. Hoskins stated Mr. Parmley has requested a workman’s comp certificate for this courier and presented the required certificate. There was discussion of the need for a paid courier, and if additional quotes had been obtained for this service. It was the consensus of the Commissioners to continue this courier contract for further review.

IN THE MATTER OF DRAINAGE PROJECT ON CR 150 N AND CR 350 N

John Ayers presented a title sheet and a Notice to Bidders to sign for the drainage projects on CR 150 North and on CR 350 North. He recommended bid opening for 9 AM on Tuesday, September 13, 2016 in the Commissioners’ Meeting Room. Commissioner Gentry moved to approve the Notice to Bidders for drainage projects, as stated, with bid opening on September 13, 2016. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

.IN THE MATTER OF BRIDGE NO. 79

John Ayers presented a Notice to Bidders for Bridge No. 79, located on CR 151 North, and recommended bid opening for September 13, 2016. Commissioner Whetstone moved to approve the Notice to Bidders for Bridge No. 79 for bid opening at 9 AM on Tuesday, September 13, 2016 in the Commissioners’ Meeting Room. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF BRIDGE NO. 106
AND ROUNDABOUT ON CR 900E / CR 100N

John Ayers advised Bridge No. 106, located on CR 550 North, is scheduled for a January letting with INDOT and the roundabout, located at CR 900E and CR 100N, is scheduled for a July letting. Because both are Federal Aid projects we have to have full time inspection on the projects and the selection has to be done through the INDOT process. Mr. Ayers requested for approval to go ahead and post an RFQ for these services for both projects on the INDOT website. It was the consensus of the Commissioners to proceed with posting the RFQ for these two Federal Aid projects on the INDOT website.

IN THE MATTER OF BRIDGE NO. 79

John Ayers explained the design consultant, CHA, for Bridge No. 79, replacement of Culvert WA-056, located on CR 151 North over a Creek in Section 34, Township 16N, Range IE in Washington Township has requested an amendment to their agreement for \$9,200 for redesign needed due to unforeseen conditions, however, we have underrun the Right-of-Way item by \$6,139 so the net increase is actually \$3,061. Mr. Ayers requested approval of this amendment with CHA. Commissioner Whetstone moved to approve the amendment for Bridge No. 79, in the amount of \$9,200, as presented by the County Engineer. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF LEGISLATIVE COMMITTEE

John Ayers announced he is again the County Highway representative on the AIC (Association of Indiana Counties) Legislative Committee and their first meeting for this upcoming session was on Monday, August 8, 2016. Commissioner Palmer thanked Mr. Ayers for again serving on the Legislative Committee as a representative of Hendricks County.

IN THE MATTER OF BRIDGE NO. 123 & BRIDGE NO. 175

John Ayers reported CR 400 South was closed on August 1, 2016 in both directions from CR 250W for the repair / replacement of Bridge No. 123 and Bridge No. 175 and noted that construction is now under way. There was discussion of the signage for this closure and the detour posting.

IN THE MATTER OF CR 500 EAST & RACEWAY ROAD

John Ayers also reported CR 500 East and Raceway Road were both closed on Monday, August 8, 2016 for bridge deck overlays. There was discussion of the signage for this closure, the posting of the detour and of sufficient posting of the detour.

IN THE MATTER OF RONALD REAGAN PARKWAY

John Ayers explained the last updated completion date for the Ronald Reagan Parkway project, north of CR 300 North, is June 2017. He noted this is still earlier than the contract completion date of August 2017.

John Ayers stated they have revised and reviewed the proposed Agreement and Fee Proposal with Structurepoint for the Corridor Manager agreement. There was discussion of this agreement.

John Ayers reported they were notified that the County still had an outstanding balance of a little over \$106,000 on a congressional earmark received for the Ronald Reagan Parkway back in 2009. It has been reactivated and will go towards reimbursement of right-of-way purchased on the Parkway, south of CR 100 South.

IN THE MATTER OF FOUR BRIDGE PROJECTS

John Ayers advised they are currently reviewing the recently received Statements of Qualification for the following four bridge design projects:

Bridge No. 192, located on CR 200S, east of SR 39
Bridge No. 222, located on CR 750S, east of SR267
Bridge No. 168, located on CR 300S, east of CR 300W; and
Bridge No. 135, located on Tudor Road, west of CR 300W

IN THE MATTER OF GAS PUMPS

John Ayers reported the new gas pumps and controls at the Highway Department are up and running for the

most part. There is an issue with some of the ID cards, but that will be resolved this week.

IN THE MATTER OF HIGHWAY

John Ayers stated he had received three quotes for striping of County roads and recommended Indiana Traffic Services in the amount of \$99,379.96 as they were the lowest quote received. Commissioner Whetstone moved to approve the quote for Highway striping from Indiana Traffic Services, as recommended by the County Engineer, as the lowest quote received. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF GOVERNMENT CENTER

Kevin Cavanaugh requested approval of the contract with Guy Co Remodeling (Avon) for expansion of the Commissioner’s Meeting Room in the Government Center. He explained they have adequate funding for this work and anticipates the start date will be in approximately four weeks on September 12, 2016. He presented a copy of the contract with estimates, but stated counsel has not reviewed this contract.

\$13,445	Contract amount with approved options
\$17,000	Anticipated maximum amount including estimate with contingency for unknowns

Mr. Cavanaugh noted we will need to make determinations on both carpet and chairs at a later date. Commissioner Whetstone moved to approve the contract for meeting room expansion with Guy Company, pending review by legal counsel, as Contract 0057-16. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF SOLID WASTE BUILDING

Kevin Cavanaugh reported they will be reviewing the latest changes, funding options and renderings for the proposed solid waste building at the next Solid Waste Board Meeting on August 23, 2016.

IN THE MATTER OF ENERGY EFFICIENCY / MAINTENANCE UPGRADES

Kevin Cavanaugh gave an update on the energy efficiency maintenance upgrades and stated the pre-construction meeting with subcontractors is scheduled for August 10, 2016. He anticipates the start date for this project will be August 29, 2016 with the duration through January, 2017.

IN THE MATTER OF AED’S

Kevin Cavanaugh reported cabinet installations are in progress and the AED’s have now been received. They will be dispersed as soon as cabinets are installed with training to follow.

IN THE MATTER OF PROBATION /PROSECUTOR OFFICES

Kevin Cavanaugh announced all materials are on order for the Probation – Prosecutor space changes.

IN THE MATTER OF GOVERNMENT CENTER PHONE UPGRADE

Kevin Cavanaugh gave the following schedule for the Government Center phone upgrade:

Download system programming	August 15, 2016
Vendor programming of phone sets	August 16 – August 18
Cutover	August 19 - new phones in place when staff arrive August 22
Training Sessions	August 22 – August 25
Trainer Follow Up, per Department	August 26
Completion Certificate Signed	September 1

IN THE MATTER OF DAR COURTHOUSE REQUEST

Kevin Cavanaugh presented a letter to the DAR Chapter Wa-Pe-Ke-Way requesting their consideration for

recognition of the Hendricks County Courthouse for the Historic Preservation Recognition Award including a brief history of over 100 years the Courthouse has been a centerpiece of our community and heritage. Commissioner Whetstone moved to approve and sign the letter to the Historic Preservation Recognition Award, as presented. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF COURTHOUSE ELEVATOR

Kevin Cavanaugh reported they are on schedule for the kick-off planning meeting scheduled with Thytseenk Krupp for August 11, 2016 for the elevator upgrade at the Courthouse. He stated actual work on the elevator is to start the week of September 12, 2016 and they anticipate a minimum of three weeks down time for this elevator.

IN THE MATTER OF PANIC NOTIFICATION SYSTEM

Kevin Cavanaugh referenced the discussion at the last meeting relative to significant issues with the function of our panic alarm system and noted the easy items have been addressed, but the most significant problem is the program and hardware that control the system are outdated and need to be replaced. He stated we have also identified problems with the dispatch radio and cell phone coverage affecting communications with security deputies within the Government Center. Upgrades (repeaters and signal strength improvements) are needed for both of the systems. He requested approval of the following items and explained the issues:

Overall system upgrade to a Windows based system	\$19,636.37 (Govt. Ctr. and Courthouse)
Upgrade to cellular and radio coverage	<u>\$14,682.11</u>
TOTAL	\$34,318.48

Mr. Cavanaugh explained all proposals are from our current vendor J & K Communications, Inc. and they have adequate funding in Maintenance to cover this cost. Commissioner Whetstone suggested they work with the Hendricks County Communications Center on replacement of this panic system. There was discussion of the various locations of the panic buttons. Commissioner Whetstone moved to approve replacement of the panic notification system in the amount of \$34,318.48, as recommended by the Facilities Manager. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF EAST CAMPUS – DUKE ENERGY

Todd McCormack presented two attachments showing the East Campus property and the proposed location of a substation for Duke Energy. One concern is the loss of access from the North, off of Main Street, without an easement provision from Duke, or a reduction of the proposed size of the parcel to be purchased. One possible solution is to either negotiate an easement with Duke on the east side of the proposed parcel to be purchased, or to try to carve out of the parcel the necessary right of way for construction of a road. He stated he did not know if Duke can slide the substation far enough East to allow for either. A second solution would be to plan for the loop of the remaining property by following what would be the new property lines with the exit/entrance being to the East of the old Community Building. Duke is ready to proceed with the appraisal of the land, and to deal with possible bat habitat issues, based on resolution of this issue. There was discussion of the proposed location. It was the consensus of the Commissioners to table this matter until after again meeting with Duke Energy.

IN THE MATTER OF COMMUNICATIONS CENTER - SURPLUS PROPERTY

Todd McCormack explained there still remain some old dispatch consoles from the Hendricks County Communication Center. Last meeting, some of the consoles were deemed surplus property and/or of no value, and given to Randolph County. He presented a letter from the Pike County Commissioners with a similar request for some of the consoles and recommended all remaining consoles be deemed surplus property and/or of no value, and the Hendricks County Communication Center be authorized to dispose of them as they see fit. Commissioner Whetstone moved to declare all excess existing consoles at the Communications Center be declared of “no value” and to donate to Pike County. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF 2017 BUDGET

Todd McCormack advised he was informed that last year, the Commissioners sent a memo to the Council recommending approval of budgetary requests for additional vehicles and additional employees. This was discussed at the last meeting, but no recommendations were made. He noted at the Budgetary Hearing on August 11, 2016, the Council will be considering the Commissioners Budget and those requests for additional vehicles and employees and requested the Commissioners’ recommendations. Commissioner Palmer referenced her email on these requests. It was the consensus of the Commissioners to prepare a letter of recommendations of vehicles and employee before the Budget Hearing.

IN THE MATTER OF UTILITIES UNDER I-74

Todd McCormack referenced a meeting with representatives of Fleece Performance, Jeff Pipkin of the Hendricks County Economic Development Partnership, and a representative from the Town of Pittsboro, regarding the possible relocation of Fleece Performance from the Town of Brownsburg to a site slightly north and east of Pittsboro, on the North side of I-74. The problem for Fleece Performance is the absence of utilities on the North side of I-74. The meeting went well and Fleece Performance was thorough and professional in their presentation. Basically, they were looking for help with getting the utilities under I-74. The Town of Pittsboro has water, gas, and sewer available but don’t necessarily want to foot the bill for getting the utilities under I-74. The area North of Pittsboro, across I-74, is worth looking at in terms of future possible development within the County. There could be substantial mutual benefit to both the County and the Town of Pittsboro. There was discussion of utilities under the interstate. It was the consensus of the Commissioners to proceed looking at options for adding utilities to properties located on the north side of I-74 near Pittsboro.

IN THE MATTER OF HIRING EMPLOYEES AT OR ABOVE MIDPOINT

Todd McCormack reported based on the number of requests for new hires at or above the midpoint of the salary schedule, the Council is considering a change to Resolution 15-01. That resolution required approval by the

President of the Commissioners and the Council to approve such requests. This has become cumbersome and time consuming based on the number of requests and the urgency of the requests. There is also some concern these requests have become the rule rather than the exception. As a result, he modified this Resolution to include the language requiring any future such requests go in front of the full Council. If approved by the Council, the Resolution will come to the Commissioners for joint approval. There was discussion of this proposed Resolution. It was the consensus of the Commissioners to take this Resolution to Council and if approved by them to bring back to the Commissioners.

IN THE MATTER OF CYPRESS MANOR

Todd McCormack reported the information for the last two required exhibits for the contract between Cypress Manor and Hendricks Regional Health have been provided. One exhibit pertained to information relating to vehicles and the other was a legal description for the property. The legal description proved a little problematic, but County Surveyor Dave Gaston was able to find one in archives dating back to 1981. He stated to the best of his knowledge, no other additional information is required or needed. Commissioner Palmer stated they have been working on this contract for 2 ½ years and questioned the intent. Attorney Steuerwald advised he had no response from Hendricks Regional Health to the last County version and is currently waiting on the final version of the contract from Hendricks Regional Health. It was the consensus of the Commissioners to continue the Cypress Manor contract with Hendricks Regional Health.

IN THE MATTER OF ANIMAL CONTROL - TRAILER

Todd McCormack explained the Animal Control has had some bad luck with their vans. One caught on fire and was totaled by insurance, two others have been involved in accidents and two have mechanical problems and were in the shop for repairs with one remaining in the shop. Due to these problems, Animal Control was down to borrowing a vehicle from the Highway Department to cover runs last week. He thanked County Engineer, John Ayers, and County Highway Superintendent, Curt Higginbotham, for their assistance. There have been a variety of issues slowing down the purchase of a replacement van for the one that was totaled. Part of the problem is the desired replacement van is not part of a State bid for vehicles that we can piggy back. Due to the urgency of the need, the problem with the bid process, and Fleet Manager, Chuck Parsons, being on vacation, he looked to local dealers for a quick and cost effective fix. Quotes were obtained from the Fleet Managers of Bill Estes and Andy Mohr. A third quote was obtained by Chief Animal Control Officer, Ladonna Hughes, from a Ford dealer in Ladoga. All dealerships provided very competitive pricing. He further explained he did his best to compare similar vehicles for pricing comparison purposes. He obtained quotes for both 2015 and 2016 models and based on review of the quotes he recommended approval to purchase a 2016 Ford Transit 250 MR. Van, from Bill Estes

Ford, in the amount of \$27,724.28. Mr. McCormack noted there will be approximately an \$8,000 difference between the insurance settlement and the cost of the new van. Money is available in the vehicle fund to make up the difference in the purchase price. Animal Control has been able to personally inspect the van, test drive the van, and they believe the van meets their needs. Attorney Greg Steuerwald clarified they could purchase a County vehicle locally if it is under \$50,000. Commissioner Palmer moved to authorize Todd McCormack and LaDonna Hughes to move forward to obtain quotes and purchase a replacement van for Animal Control. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

Todd McCormack stated additionally, Animal Control is in desperate need of a road worthy livestock trailer as the one they have is simply worn out. They obtained three quotes from Indiana trailer dealers and are recommending they be allowed to purchase the lowest of the quoted trailers at a price of \$5,000. He recommended this trailer be approved and purchased out of the vehicle fund. Commissioner Palmer moved to authorize Todd McCormack to move forward on the purchase of a livestock trailer for Animal Control. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF TRANSFER

A transfer letter was presented to transfer the following:

\$300.00 From 1001-21001-000-135: Copy Paper
To: 1001-20100-000-135: Office Supplies

The letter stated this transfer is being requested to fund additional office supplies for several offices that do not have supply lines in their budgets as well as the Commissioners’ office including setting up the office for the new Executive Director. Office supplies for these four departments are all funded from the Commissioners’ budget. Commissioner Whetstone moved to approve the transfer letter, as presented. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0/

IN THE MATTER OF ENERGY EFFICIENCY

Kevin Cavanaugh presented the fully executed Ameresco contract and explained the approved changes in this Contract for energy efficiency.

IN THE MATTER OF BICENTENNIAL TORCH

Commissioner Palmer announced she had received the list of the approved Hendricks County torch bearers for the Bicentennial and both current Commissioner Bob Gentry and former Commissioner David Whicker were on that list.

IN THE MATTER OF WORKSHOPS

Commissioner Gentry announced several upcoming workshops including:

1. Benefits Workshop is scheduled following the meetings today at 12 noon in Room #3 followed by budget hearing at 2 PM.
2. Greg Guerrettaz of Financial Solutions Group (FSG) will give a presentation at 12 noon on Thursday, August 11, 2016, followed by the Council meeting at 2 PM.

3. A workshop has been scheduled for 4 PM on Thursday, August 18, 2016 in Room #4-5 of the Government Center for discussion of Public Defenders. A notice has been posted for this workshop.

IN THE MATTER OF TORT CLAIM – SHERRI FRASHON

Receipt was acknowledged of a Tort Claim from Keller & Keller on behalf of Sherri Frashom for incident of June 16, 2016 for neck injuries sustained when her vehicle was stuck in the rear, while waiting to exit the parking lot of 843 E. Main Street onto Tilden Drive in Brownsburg. It was noted this claim has been sent to Greg Steuerwald and John Parmley/.

IN THE MATTER OF TORT CLAIM – WANDA VANDEVENTER

Receipt was acknowledged of a Tort Claim received from Wuertz Law Office on behalf of Wanda June Vandeventer & Larry Vandeventer for incident of December 4, 2015 when Wanda Vandeventer fell and broke her right arm at the Hendricks County 4-H Fairgrounds and Conference Center while working as a volunteer at the annual Hendricks County Homemakers Association Cookie Walk. It was noted this claim has been sent to Greg Steuerwald and John Parmley/.

IN THE MATTER OF CORRESPONDENCE

Commissioner Gentry acknowledged receipt of the following:

Correspondence:

1. IDEM Notice of Approval: advising that on behalf of the Commissioner of the Department of Environmental Management, he had issued a decision regarding the FESOP Administrative Amendment for U.S. Oil Indianapolis Terminal, located at 330 and 3218 N. Raceway Road, Indianapolis, IN 46234. Pursuant to 326 IAC 2, this approval was effective immediately upon submittal of the application.
2. Letter of July 26, 2016 from IDEM advising the application, plans and specification, and supporting documents for the Branches, Section 9, Sanitary Sewer have been reviewed and processed in accordance with rules adopted under 37 IAC 3. They enclosed the Construction Permit (Approval No. 21935), which applies to the construction of the above-referenced proposed sanitary sewer system to be located at the south side of CR 700 North approximately, 900 feet east of CR 1000 East.
3. Letter of August 2, 2016 serving as notice that the Indiana Department of Environmental Management (IDEM) Office of Water Quality Facility Construction and Engineering Support Section has received a sanitary sewer permit application on August 1, 2016 from Mr. Tim Berry, Wynne Farms Developer, LLC, as required by IC 13-15-3-1. If approved by IDEM the permit would allow the applicant to construct a sanitary sewer for Grandhaven at Wynne Farms, Section 1, in Avon, Indiana.
4. Letter of August 4, 2016 serving as notice that the Indiana Department of Environmental Management (IDEM) Office of Water Quality Facility Construction and Engineering Support Section has received a sanitary sewer permit application on August 1, 2016 from Mr. Greg Cornwell, Reserve at Woodland Hills, as required by IC 13-15-3-1. If approved by IDEM the permit would allow the applicant to construct a sanitary sewer for The Reserve at Woodland Hills, 2, in Pittsboro, Indiana.

Action needed/taken on the following:

- | | |
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| 1. Checks received and signed to the county | None |
| 2. Commissioner Gentry\ signed vehicle titles for the following: | None |
| 3. Documents needing action: | None |

IN THE MATTER OF HUMAN RESOURCES

Receipt was acknowledged of the Human Resources report for July 2 thru August 5, 2016.from Erin McIntyre, Human Resources Administrator.

IN THE MATTER OF HIGHWAY

Receipt was acknowledged of the weekly Highway report for July 25 to July 29, 2016 and August 1 to August 4, 2016 from Curt Higginbotham, Highway Superintendent.

Commissioner Whetstone moved to adjourn the Commissioners’ meeting at 10:37 AM. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

Bob Gentry, President

Phyllis A. Palmer, Vice President

Matthew D. Whetstone, Member

ATTEST: _____
Judith Wyeth, Deputy Auditor
