

September 13, 2016

The Hendricks County Board of Commissioners met in regular session at 9:10 AM on Tuesday, September 13, 2016 with a quorum of all three (3) Commissioners in the Commissioners’ Meeting Room on the first floor of the Hendricks County Government Center with the following in attendance:

Bob Gentry)	
Phyllis A. Palmer)	Hendricks County Board of Commissioners
Matthew D. Whetstone)	
Gregory E. Steuerwald		Hendricks County Attorney
Cinda Kattau		Hendricks County Auditor
Brett Clark		Hendricks County Sheriff
David Gaston		Hendricks County Surveyor
John Ayers		Hendricks County Engineer
R. Todd McCormack		Hendricks County Executive Director
James McBryant		Hendricks County Director Cypress Manor
Douglas Morris		Hendricks County Systems Manager
Don Reitz		Hendricks County Planning Director
Tammy Brinkman		Hendricks County Director of Nursing
Julie Haan		Hendricks County Director of Environmental Health
Kevin Cavanaugh		Hendricks County Facilities Manager
Jim Mardis		Hendricks County Clean Water Director
Erin Hughes		Hendricks County Human Resources Administrator
Catherine Haines		Hendricks County Court Administrator
Nicki Lawson		Hendricks County Deputy Assessor
David Warren		Hendricks County Director of Emergency Management
Judith Wyeth		Secretary to the Commissioners

Commissioner Gentry opened the meeting and led the Pledge to the Flag in unison.

IN THE MATTER OF MINUTES

Commissioner Whetstone moved to approve the minutes of the July, 23, 2016 meeting, as corrected.

Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF CLAIMS

Commissioner Whetstone moved to approve all claims presented beginning August 25, 2016 and ending September 14, 2016 Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF CR 150 NORTH - DRAINAGE

Commissioner Gentry announced Notice to Bidders had been duly advertised for bids to be opened at 9 AM for the drainage project on CR 150 North and it was now 9:02 AM. County Engineer John Ayers checked and reported there have been no bids received for this project. He stated we will have to re-advertise for this drainage project.

IN THE MATTER OF CR 350 NORTH - DRAINAGE

Commissioner Gentry announced Notice to Bidders had been duly advertised for bids to be opened at 9 AM for the drainage project on CR 350 North and it was now 9:04 AM. He closed the bids for the CR 350 North Drainage Project. County Engineer John Ayers acknowledged the receipt of one bid for this project and opened the bid received from Yardberry Landscaping. He read the bid amount of \$377,045.00 and requested for his staff to take this bid under consideration and bring back a recommendation at the next meeting. It was the consensus of the Commissioners for the County Engineer to take this bid under advisement and bring back a recommendation at the September 27, 2016 meeting for the CR 350 North Drainage Project

IN THE MATTER OF BRIDGE NO. 79

Commissioner Gentry announced Notice to Bidders had been duly advertised for bids to be opened at 9 AM for Bridge No. 79, located on CR 151 North, over a Creek in Section 34, Township 17N, Range 1E in Washington

Township and noted it was now 9:07 AM. County Engineer John Ayers acknowledged receipt of one bid for this project. Commissioner Gentry closed bids for Bridge No. 79. John Ayers opened the bid from Duncan Robertson in the amount of \$716,308.50. He requested for his staff to take this bid under consideration and bring back a recommendation at the next meeting. It was the consensus of the Commissioners for the County Engineer to take this bid for Bridge No. 79.under advisement and bring back a recommendation at the next meeting on September 27, 2016.

IN THE MATTER OF SHELTERING WINGS

Commissioner Gentry acknowledged receipt of a request from Sheltering Wings for a proclamation declaring the month of October as Domestic Violence Awareness:

Hendricks County, Indiana

Domestic Violence Awareness Proclamation

Hendricks County says **NO MORE** to Domestic Violence and Sexual Assault.

Hendricks County is dedicated to peace in our homes. The family is the foundation of a safe and healthy community. We will not tolerate the use of power and control in the name of love. It is a goal of this administration for our communities to be safe.

Hendricks County will stand alongside domestic violence advocates, family support providers, law enforcement, health care, and our criminal justice system as they hold offenders accountable and provide care and support to survivors. This includes housing, advocacy, and life skills resources.

We believe we must continue to educate young people about healthy relationships to stop the violence before it starts. We support all efforts to do so.

We will all become active bystanders. We will no longer silently observe from the sidelines, but instead reach out to friends and loved ones who are suffering.

We encourage the residents of Hendricks County to get educated about domestic violence and sexual assault by attending awareness activities in October and by visiting www.shelteringwings.org.

In recognition of the impact that domestic violence has on the health and wellbeing of our community, we, the Commissioners of Hendricks County, Indiana, do hereby proclaim October 2016 as Domestic Violence Awareness Month.

We are committed to reducing violence and increasing awareness of domestic violence in our community. We urge all citizens to take action to end domestic violence by supporting community efforts to assist victims and survivors. Please remember those who have lost their lives to domestic violence; those who continue to struggle to break free; and those who have found freedom.

As a community we are ready to stand together and say “**NO MORE!**”

Date: September 13, 2016

SIGNED

(SEAL)

Hendricks County Board of Commissioners

Bob Gentry, President
Phyllis A. Palmer, Vice President
Matthew D. Whetstone, Member

Commissioner Gentry moved to approve the proclamation for Sheltering Wings for Domestic Violence Awareness. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0. Amy O’Hearn, Operations Manager of Sheltering Wings, accepted the proclamation and stated this proclamation will be read at their program on October 3, 2016 at 6:30 PM.

IN THE MATTER OF CONSTITUTION WEEK

Rick Barr of the Sons of Liberty came forward to change his previous request for use of the Courthouse to use of the Government Center Room #4-5 for their Constitution Day program on Saturday, September 17, 2016. Kevin Cavanaugh stated he has no problem with this request and his staff can assist to set up on Friday and take down on Monday following the program. It was the consensus of the Commissioners to approve use of Room #4-5 of the Government Center for the Constitution Day program on September 17, 2016 with no fee required.

Commissioner Palmer read the following proclamation for Constitution Week.

Constitution Week

WHEREAS: September 17, 2016, marks the two hundred twenty-ninth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS: It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebrations which will commemorate the occasion; and

WHEREAS: Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,

NOW, THEREFORE by virtue of the authority vested in us as County Commissioners of Hendricks County in the State of Indiana we do hereby proclaim the week of September 17 through 23, 2016 as

CONSTITUTION WEEK

AND ask our citizens to reaffirm the ideals of the Framers of the constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the County to be affixed this 13th day of September in the year of our Lord two thousand 16.

Hendricks County Board of Commissioners

SIGNED

(SEAL)

Bob Gentry, President
Phyllis A. Palmer, Vice President
Matthew D. Whetstone, Member

Commissioner Gentry moved to approve the Constitution Week Proclamation, as read. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF COURTHOUSE USE - FILM

Miles Meyer came forward to request use of a court room to film a portion of a film he is making and gave a brief explanation of this request. Kevin Cavanaugh stated Mr. Meyer has completed the necessary form for use of the Courthouse and that Circuit Court Judge Zielinski has stated he is OK with his courtroom being used for this film, provided the film is in good taste. Mr. Meyer stated the name of the film is "With a Friend". Attorney Greg Steuerwald suggested having Judge Zielinski look at the script before filming starts. It was the consensus of the Commissioners to approve use of the Circuit Court Courtroom for this film, subject to approval of the script by Judge Zielinski.

IN THE MATTER OF TOURISM COMMISSION

Jamie Bohler Smith, Executive Director Visit Hendricks County, came forward to request the appointment of

Julie Callis to the Tourism Commission to fulfill the unexpired term of Randy Simpson. She stated Mr. Simpson has moved out of Hendricks County. She noted Ms. Callis is a resident of Brownsburg and is the General Manager for The Shops at Perry Crossing, located in Plainfield, and meets the requirements for serving on this board. Commissioner Whetstone moved to appoint Julie Callis to the Tourism Commission to fill the unexpired term of Randy Simpson through December 31, 2016. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

Jamie Bohler Smith announced the Bicentennial Torch will be carried through Danville on Friday, September 23, 2016 as it makes the rounds throughout all 92 counties in celebration of the 200th birthday of Indiana.

IN THE MATTER OF VACATION OF RIGHT-OF-WAY

Mike Sells of Cruse Engineering brought forth a document recorded in May 1904 establishing 15 parcels (lots) and right-of-way on property just north of the railroad tracks near Danville that is now owned by the Prock family. These lots are not in the Town of Danville. He requested to vacate the right-of-way and explained. He noted he will request for these lots to be it one parcel of land as there is no clear way to access these parcels. John Ayers explained the bridge right-of-way on Cartersburg Road over the railroad tracks near this property. Mr. Sells explained if the Commissioners approve this request he will prepare a vacation document and take to the Plan Commission for their review. Commissioner Whetstone moved to approve the vacation of right-of-way along the railroad for these parcels of land, as requested. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF VETERAN’S DAY

Receipt was acknowledged of a request from the Wa-Pe-Ke Way Chapter of the DAR to place 133 U.S. flags on the Courthouse lawn on Friday, November 11, 2016 in observance of Veterans’ Day. Each flag will represent a Hendricks County veteran that gave their life in the act of duty. They noted the flags will be placed in the shape of a “V” on the north side of the Courthouse as they were last year. Kevin Cavanaugh stated he had no problems with these flags on the Courthouse lawn as it was a very tasteful display when done last year and did not cause any problems around the building and encouraged the Commissioners to again support this request. It was the consensus of the Commissioners to approve the request of the Wa-Pe-Ke Way Chapter of the DAR to place 133 flags on the Courthouse lawn for observance of Veterans’ Day on Friday, November 11, 2016.

IN THE MATTER OF RESOLUTION 2016-29
IN THE MATTER OF BUILDING FACILITIES CORPORATION

Greg Steuerwald presented the Articles of Amendment, prepared by Attorney Bruce Donaldson, Barnes & Thornburg, for the Building Facilities Corporation and stated the Building Facilities Corporation signed this document on August 23, 2016. He also presented a Resolution of the Board of Commissioners of Hendricks County, Indiana, Approving the Articles of Amendment for the Hendricks County Building Facilities Corporation. Commissioner Whetstone moved to approve the Articles of Amendment for the Building Facilities Corporation, as presented and approve the Resolution as Resolution No. 2016-29. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF APPEAL OF TOWNSHIP ASSISTANCE ACTION

It was announced Ernest Hacker had requested to come in to appeal a Township Assistance Action due to denial of his request for payment of his electrical bill, however, he stopped by earlier today to advise he would not be in attendance as he had to take his wife to the doctor. Monica Bales of the Washington Township Trustee's office explained the August 8, 2016 denial to Mr. Hacker was due to wasted resources. She also noted a citizen has 15 days to appeal a decision and Mr. Hacker's appeal request was postmarked September 6, 2016 making it 29 days following the denial decision and since the appeal was more than 15 days following the decision his appeal would not eligible for review. No action was taken.

IN THE MATTER OF PUBLIC DEFENDER BOARD

Todd McCormack presented an Ordinance to create a Public Defender Board for Hendricks County. He stated he took a model policy provided by the Public Defender Commission and edited it to fit Hendricks County. He explained if the Ordinance is approved, then the Commissioners will need to appoint a Board Member and the Judges need to appoint two Board Members. Commissioner Whetstone moved to approve the draft ordinance creating a Public Defender Board and to hold a public hearing for this ordinance at 9 AM on Tuesday, October 11, 2016. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF DANVILLE HOMECOMING PARADE

It was acknowledged Danville Community High School is again requesting use of the Government Center parking lots for their annual Homecoming Parade on Friday, September 30, 2016. They will begin lining up at 4 PM on that date. It was the consensus of the Commissioners to approve Danville Community High School using the Government Center parking lots to line up for their annual Homecoming Parade. An email will be sent to all Government Center employees requesting for them to leave the parking lots shortly after 4 PM on Friday, September 30, 2016.

IN THE MATTER OF SUN CHASE WOODS

Receipt was acknowledged of an email from Brandon Clark requesting to block Sun Ridge Boulevard from Sundown Lane/Daybreak Drive to New Dawn Place, in Sun Chase Woods Subdivision on Saturday, October 29, 2016 from 2 PM to 11 PM for a family fall feast event. He provided a map showing the area to be closed and noted this will be a one day event for his neighborhood. The Commissioners requested this information be provided for Sheriff Brett Clark. It was the consensus of the Commissioners to approve this request to close streets in Sun Chase Woods Subdivision on October 29, 2016 for a community event, subject to coordinating the closure with the Sheriff's Department.

IN THE MATTER OF EMPLOYEE HEALTH INSURANCE

Erin Hughes presented the new Health Plan Document that will become effective in 2018 and requested for this letter from H J Spier to be going out stating:

Effective January 1, 2018 retiree's age 65+ will no longer be eligible for retiree coverage under the Hendricks County Government Health Plan, however, this will not affect the State mandated Early Retiree Coverage.

The letter also advises the County will host several educational meetings with representatives to assist each retiree

in determining the appropriate supplements with the meetings to be held October 3 and October 5 2016.

Commissioner Whetstone moved to approve the letter to retirees based on the recommendation of the Benefits Committee and with the Commissioners’ intent to change the medical plan. Commissioner Gentry seconded the motion and the motion was approved 3-0-0.

Erin Hughes presented the insurance payment grid for the employee health insurance payments and explained changes that would make all payments more consistent. Commissioner Whetstone moved to approve the medical prescription and vision plan, as presented, subject to approval by the Council. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

Todd McCormack presented and explained the two versions of proposed changes to the employee health insurance plan and clarified the effective date of both versions. Commissioner Whetstone moved to approve document #2:

2. Grandfather all Elected Officials, Trustee, and the County Attorney on the County insurance plan until their service with the County ends, and has an effective date the date of signing.

Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF ASSESSOR’S OFFICE

Larry Scott presented the IncomeWorks Proposal & License for Hendricks County, IN in the amount of \$32,000. He explained the data available with this software for commercial values will be more efficient for assessments. He stated Greg Steuerwald has reviewed this agreement. Commissioner Palmer moved to approve the agreement with IncomeWorks software to help with commercial assessments. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF CYPRESS MANOR

James McBryant presented an Application for Admission for residency at Cypress Manor for Corey Allen Edwards that had been approved electronically. He stated this applicant is a resident of Eel River Township and the Eel River Township Trustee has agreed to sponsor his stay for one year and noted it has been his practice in similar cases when a resident stays on track with employment goals, to work with them in saving funds toward their goal of independence. Commissioner Palmer moved to ratify the previously approved admission of this resident, based on the recommendation of the Cypress Manor Administrator. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

Cypress Manor Director James McBryant presented his bi-weekly report for Cypress Manor thru September 9, 2016.

IN THE MATTER OF BRIDGE NO. 106

John Ayers advised he has the title sheet ready to sign for Bridge No. 106, located on CR 550 North over West Fork of Big Walnut Creek. This is a Federal Aid Bridge Replacement and is scheduled for a January 2017 letting.

IN THE MATTER OF RONALD REAGAN PARKWAY

John Ayers reported all requested changes and adjustments to the American Structurepoint agreement for the Corridor Manager contract for the Ronald Reagan Parkway have been made and he believes they are ready to execute it. He noted Boone County has concurred. Commissioner Whetstone moved to sign the agreement with

American Structurepoint for the Corridor Manager of the Ronald Reagan Parkway. Commissioner Palmer seconded the motion and the motion as approved unanimously 3-0-0.

IN THE MATTER OF CSX - JAMESTOWN

John Ayers announced as part of a new siding construction project, CSX has proposed to close the CR 300 West railroad crossing near Jamestown and in turn extend old SR 34 to CR 200 West. Included in this plan are modifications to the crossing of old SR 34 at Jamestown. Mr. Ayers stated he has reviewed their plans and made some comments and change requests. The new road should meet the road standards in our existing ordinances and the Comprehensive Plan. Commissioner Gentry expressed some concerns. Mr. Ayers recommended they meet with representatives of CSX at the site to address these concerns.

IN THE MATTER OF WEST COMMERCE PARK

John Ayers reported he is reviewing the revised traffic study and master plan for the I-70 West Commerce Park, located northwest of I-70 and SR 39 (Exit 59).

IN THE MATTER OF WYNBROOKE

John Ayers stated they are reviewing a request for traffic calming devices in the Wynbrooke Subdivision.

IN THE MATTER OF RAILROAD SIGNAGE

John Ayers announced the County applied for and received a \$30,869 grant from INDOT to upgrade the traffic markings and signage at our railroad crossings. He presented an agreement with INDOT for this signage. Commissioner Whetstone moved to approve the INDOT agreement for signage, subject to review by the County Attorney. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF I-70

John Ayers referenced a letter received from Kaskaskia Engineering Group on behalf of INDOT regarding proposed improvements to I-70 from the Ronald Reagan Parkway to Hazelwood Road, including improvements to the SR 39 interchange. He stated they are asking for comments regarding any environmental concerns in the area, however, he stated he felt they have already identified most of the concerns.

IN THE MATTER OF BRIDGES NO. 20, NO. 40, NO. 123 AND NO. 175

John Ayers gave an update and stated the following bridges are all on schedule:

- Bridge No. 20, located on CR 500 East over West Fork White Lick Creek in Middle Township;
 - Bridge No. 40, located, on Raceway Road over School Creek in Lincoln Township;
 - Bridge No.123, located on CR 400 South over an Unnamed Tributary on East Fork Mill Creek, in Section 25 and 36, Township 15N. Range 2W, in Clay Township; and
 - Replacement of Hendricks County Bridge No. 175, located on CR 400 South over East Fork Mill Creek, in Section 30 and 31, Township 15N, Range 1W, in Clay Township.
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IN THE MATTER OF B&O TRAIL

John Ayers reported the B&O Trail project is on schedule and noted he has met with some property owners to clarify their boundaries.

IN THE MATTER OF EAST CAMPUS BOULEVARD

John Ayers advised that Attorney Greg Steuerwald has been corresponding with Hunt Paving regarding the agreed settlement\ for the East Campus Boulevard, however, they seem to be dragging their feet. Mr. Ayers requested that the Town of Danville be removed from the Hunt Paving discussions on the sealing. Commissioner Gentry moved to remove Danville from future Hunt Paving discussions. Commissioner Whetstone seconded the

motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF COMMUNITY CROSSINGS GRANT

John Ayers announced they will meet with INDOT Crawfordsville today to discuss the Communities Crossings Grant.

IN THE MATTER OF SALT BIDS

John Ayers reported salt bids appear to be lower this year with untreated salt at \$68.71 per ton and treated salt at \$79.37. He acknowledged this is the State Bid for 2016-2017.

IN THE MATTER OF CR 625 EAST AND US 36

John Ayers reported the lowest quote received for the intersection of CR 625 East and US 36 was \$125,299.86 from Reith Riley Construction, who is currently doing the Town of Avon's resurfacing. He explained this intersection will be funded 50/50 with the Town of Avon and requested approval to award the quote to Reith Riley Construction, subject to Avon's concurrence as the contract holder. Commissioner Palmer moved to award the quote for intersection improvements on CR 625 East and US 36 to Reith Riley Construction. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF I-74 AT PITTSBORO

John Ayers announced the Town of Pittsboro has submitted a permit to bore a gas line under I-74 to provide gas to the area on the north side of I-74 near Pittsboro.

IN THE MATTER OF GOVERNMENT CENTER – MEETING ROOM

Kevin Cavanaugh explained the demolition for the meeting room expansion in the Government Center will begin later today with an expected duration for the contractor of four weeks. All meetings scheduled for the Meeting Room during the next four week will be held in other meeting rooms in the Government Center with the September 27, 2016 Commissioners' meeting to be held in Room #4-5. He requested to finalize the carpet replacement layout and presented a recommendation with the plan to include all of the woven carpet area (non-carpet tile area). He anticipates the cost to be \$42,000 +. There was discussion to look for durable, removable, stain resistant carpet as this is a heavily used area. The Commissioners requested for him to bring samples and cost estimates for their further review. Mr. Cavanaugh stated they also need direction on chairs and recommended to replace all public seating in the meeting area. He stated that allows the existing chairs to be moved for reuse in other Government Center offices as needed and advised they have funding available from existing budgets for these expenses. He will bring costs for replacement of carpet and replacement of all chairs for further consideration.

IN THE MATTER OF SOLID WASTE BUILDING

Kevin Cavanaugh reported further development of the proposed building for the Hendricks County Solid Waste Management District is pending financing and design decisions.

IN THE MATTER OF ENERGY EFFICIENCY / MAINTENANCE

Kevin Cavanaugh explained the energy efficiency / maintenance upgrades project is underway. The steam line and boilers have been removed, and a new hot water line is being assembled in the basement of the Courthouse. He presented photos of the progress of this project.

IN THE MATTER OF AED'S

Kevin Cavanaugh advised they are continuing the installation of cabinets for the AED's. The AED's have been received and will be dispersed as soon as cabinets are installed. He stated training will follow upon completion of the cabinet installations.

IN THE MATTER OF PROBATION – PROSECUTOR SPACE CHANGES

Kevin Cavanaugh stated the new work areas are complete in the Probation – Prosecutor space changes. The Probation has relocated as needed to Work Release and the Prosecutor's staff has moved to the former Probation space with final details being worked out.

IN THE MATTER OF COURTHOUSE ELEVATOR

Kevin Cavanaugh gave an update on the Courthouse elevator upgrades stating this project is on schedule with a scheduled down time of a minimum of three weeks anticipated.

IN THE MATTER OF GOVERNMENT CENTER PHONES

Kevin Cavanaugh advised the Government Center phone upgrade is now complete and there are no current issues that they are aware of on this phone replacement system.

IN THE MATTER OF BICENTENNIAL TIME CAPSULE

Kevin Cavanaugh stated in recognition of the State's bicentennial year the Danville Public Library wants to create a time capsule representing current times in Hendricks County. They plan for it to be opened during the State's tri-centennial year in 2116. They have requested the Commissioners' consideration to allow the capsule to be housed in a County facility. The capsule itself would be enclosed in a marble bench, similar to the one currently in the Danville Library. Mr. Cavanaugh presented a picture and a simple sketch illustrating the Library's bench. He recommended displaying the bench at the east side of the wooden floor area on the first floor of the Government Center. He noted he has met with representatives from the Danville Public Library and reviewed their materials. He stated he doesn't think this would pose a problem for normal operations in the building. There was discussion of this request. It was the consensus of the Commissioners to move forward for a time capsule to be placed in a bench in the Government Center, as requested.

IN THE MATTER OF AT&T CONTRACT

Kevin Cavanaugh presented an AT&T contract for the Government Center, Courthouse and Jail and stated this is a three year term. Commissioner Whetstone moved to approve the AT&T contract, as presented. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF EMPLOYEE HANDBOOK

Todd McCormack explained the changes in the proposed Employee Handbook to allow employees to make a choice between receiving compensatory time and being paid overtime has been incorporated into the Manual. He stated the request to change between the two is required by law to be submitted in writing. The Manual requires such requests be approved by an Elected Official or Department Head. He noted some minor language was also revised on page 41 for clarification due to questions raised by the Sheriff's Department. Mr. McCormack advised the Manual will need to be signed by the Commissioners prior to the September 20th meetings currently scheduled

with Attorney Jon Mayes, Erin Hughes and himself to meet with Elected Officials and Department Heads to review the Manual and answer questions. Ideally, if the Manual could be signed today it would be helpful so they can get it distributed to the Elected Officials and Department Heads. Commissioner Whetstone moved to approve the Employee Handbook, as currently written, as final. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF COUNTY SYMBOL

Todd McCormack referenced the bat, dove, or pigeon that was formerly on some County property and stated this has now been replaced by an eagle, thanks to Kevin Cavanaugh and his artwork, and will be first seen on the cover of the new Employee Handbook.

IN THE MATTER OF ANIMAL CONTROL

Todd McCormack announced the new van and trailer for the Animal Control have both been purchased and received and are now in use by staff.

IN THE MATTER OF DUKE ENERGY

Todd McCormack reported he had received no response from Duke Energy relative to purchasing land for location of a new tower.

IN THE MATTER OF SHERIFF’S DEPARTMENT

Sheriff Brett Clark referenced a request about the possibility of the Indiana Police Wives Ministry group having a garage sale on the grounds in front of the community building at East Campus. They would like permission to hold it from 8 AM -4 PM on Saturday, October 22, 2016 with all proceeds to benefit that group and they will ensure that no trash or property is left behind. He noted there are several employees that belong to this group that will be participating in this garage sale. It was the consensus of the Commissioners to approve the request to hold a garage sale on Saturday, October 22, 2016 for the Indiana Police Wives Ministry, as requested by Sheriff Clark.

IN THE MATTER OF HEALTH DEPARTMENT

Tammy Brinkman advised she has received a grant that was previously approved and presented a contract with Clear Channel Outdoor stating that they want to use these grant funds for advertising flu vaccinations on billboards for three months including October, November and December. She explained these billboards will be located on Rockville Road, US 40 and US 136 + 2 others, all to be located within Hendricks County and this grant will cover all costs. Commissioner Whetstone moved to approve the contract with Clear Channel for outdoor billboard advertising flu vaccinations. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

Julie Haan announced they applied and were approved for funds from the local Health & Tobacco Free settlement and were approved by the Hendricks County Health Board.

IN THE MATTER OF CELL PHONE

David Gaston requested a cell phone for a full time inspector in the Surveyor’s Office. It was noted we will need to add an additional line to our Verizon account and obtain a new basic phone for this inspector, which will be an increase to our telephone line around \$300 annually. It was the consensus of the Commissioners to order a

new cell phone line and a basic phone for the Surveyor's office.

IN THE MATTER OF TRANSFERS

Three transfer letters were presented:

\$4,000.00 From 1001-32600-000-135: Telephone
To: 1001-32103-000-135: Military Burial

This transfer is being requested to fund the \$200 allowance for each of our military burial and we have had an increased number of military losses this year.

\$5,000.00 From 1001-32600-000-135: Telephone
To: 1001-35600-000-135: Liability

This transfer is being requested to fund some on-going liability issues that we have on our files.

\$500.00 From 1001-21001-000-135: Copy Paper
To: 1001-20100-000-135: Office Supplies

This transfer is being requested to fund additional office supplies for various offices that do not have line items for office supplies within their department budgets. It was the consensus of the Commissioners to approve the three transfer letters, as presented.

IN THE MATTER OF DEPARTMENT OF CORRECTIONS

Receipt was acknowledged of the State of Indiana Department of Corrections letter that consistent with Indiana Code for County Misdemeanant Fund the letter serves to inform that the amount the county misdemeanor fund will receive is \$55,402.16 and the same appropriated to the county misdemeanor for July 1, 2016 to June 30, 2017.

IN THE MATTER OF SUMMONS - ORDER OF EAGLES

Receipt was acknowledged of denial letters from OneBeacon relative to a Summons received Whitelick Indiana Aerie 3702 Fraternal Order of Eagles, Inc. vs Hendricks County Property Tax Assessment Board of Appeals and Hendricks County Assessor, for respondent PTABOA (Property Tax Assessment Board of Appeals) and \a Summons for Whitelick Indiana Aerie 3702 Fraternal Order of Eagles vs Hendricks County Property Tax Assessment Board of Appeals and Hendricks County Assessor, for respondent Hendricks County Assessor, Larry R. Scott.

IN THE MATTER OF PUBLIC ACCESS RECORDS

Receipt was acknowledged of a Public Access to Records Request from Hinkle, Gooch & Kuehn on behalf of Matthew Kennedy for incident at the Hendricks County Jail. It was noted this request has been forwarded to Greg Steuerwald and John Parmley.

IN THE MATTER OF TORT CLAIM - SWAILS

Receipt was acknowledged of a Tort Claim from Miller, Water, Martin & Hall, Association of Attorneys, on behalf of the Estate of Carla Swails due to the death of Carla Swails on May 12, 2016 as a result of improper treatment resulting from the care of Hendricks County Hospital d/b/a Golden Living Center of Indianapolis. It was noted this claim has been sent to John Parmley and Greg Steuerwald.

IN THE MATTER OF PARKS WORKSHOP

Commissioner Gentry acknowledged a joint workshop with the Council and Parks Department on Thursday, September 1, 2016, 9:00 AM at the Russell Farm on US 40 and North of Belleville that was conducted by the

IN THE MATTER OF CORRESPONDENCE

Commissioner Gentry acknowledged receipt of the following:

Correspondence:

- 1. IDEM letter of August 26, 2016 serving as notice the Indiana Department of Environmental Management (IDEM) Office of Water Quality Facility Construction and Engineering Support Section has received a sanitary sewer permit application on August 25, 2016 from Mr. Grant Kleinhenz, Brownsburg Town Manager, as required by IC 13-15-3-1. If approved by IDEM the permit would allow the applicant to construct a sanitary sewer for Twin Street Force Main Relocation in Brownsburg, Indiana.
- 2. IDEM Notice of Decision, Description of Decision: IDEM issued a permit decision for the Twin Bridges Recycling and Disposal Facility. This decision renews the landfill’s permit for another 5 years. The landfill is located at 124 Twin Bridges Road, Danville, Indiana.
- 3. Doninger, Tuohy & Bailey, Attorneys at Law, sent three Notices of Public Hearings, all related to Ambrose Plainfield Industrial, LLC’s proposed construction of an office/warehouse distribution facility located at approximately 10017 East CR 200S, on the south side of CR 200S and just east of the Regal Building. These Public Hearings will be before the Plainfield Plan Commission on September 8, 2016 at 7:00 PM at the Plainfield Municipal Building, at 206 W. Main Street in Plainfield, Indiana.
- 4. IDEM letter of August 31, 2016 advising the application, plans and specification and supporting documents for the Town of Danville Wastewater Treatment Plan Improvements, Chemical Phosphorus Removal have been reviewed and processed in accordance with rules adopted under 327 IAC3. They enclosed the Construction Permit (Approval No. 21976), which applies to the construction of this proposed wastewater treatment plant (WWTP) improvements/chemical phosphorous removal to be located at the existing Danville WWTP at 1000 East Broadway Street, Danville, Indiana.

Action needed/taken on the following:

- | | |
|--|------|
| 1. Checks received and signed to the county: | None |
| 2. Commissioner Gentry\ signed vehicle titles for the following: | None |
| 3. Documents needing action: | None |

IN THE MATTER OF HUMAN RESOURCES

Receipt was acknowledged of the Human Resources report for August 22, 2016 thru September 9, 2016 from Erin Hughes, Human Resources Administrator.

IN THE MATTER OF HIGHWAY

Receipt was acknowledged of five weekly Highway reports for August 8 to August 12, 2016; August 15 to August 19, 2016; August 22 to August 26, 2016; August 29 to September 2, 2016; and September 6 to September 9, 2016 from Curt Higginbotham, Highway Superintendent.

Commissioner Whetstone moved to adjourn the Commissioners’ meeting at 10:55 AM. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

Bob Gentry, President

Phyllis A. Palmer, Vice President

Matthew D. Whetstone, Member

ATTEST: _____
Judith Wyeth, Deputy Auditor