

October 25, 2016

The Hendricks County Board of Commissioners met in regular session at 9:00 AM on Tuesday, October 25, 2016 with a quorum of two (2) Commissioners in Room #4-5 on the first floor of the Hendricks County Government Center with the following in attendance:

Bob Gentry)	
Phyllis A. Palmer)	Hendricks County Board of Commissioners
Gregory E. Steuerwald		Hendricks County Attorney
Nancy Marsh		Hendricks County Treasurer
Brett Clark		Hendricks County Sheriff
David Gaston		Hendricks County Surveyor
John Ayers		Hendricks County Engineer
R. Todd McCormack		Hendricks County Executive Director
Douglas Morris		Hendricks County Systems Manager
Don Reitz		Hendricks County Planning Director
Tammy Brinkman		Hendricks County Director of Nursing
Julie Haan		Hendricks County Director of Environmental Health
Kevin Cavanaugh		Hendricks County Facilities Manager
Jim Mardis		Hendricks County Clean Water Director
Erin Hughes		Hendricks County Human Resources Administrator
LaDonna Hughes		Hendricks County Director Animal Control/Shelter
Catherine Haines		Hendricks County Court Administrator
Judith Wyeth		Secretary to the Commissioners

Commissioner Gentry opened the meeting and led the Pledge to the Flag in unison.

IN THE MATTER OF MINUTES

Commissioner Gentry presented the minutes of the October 11, 2016 meeting. Commissioner Palmer stated she had read the minutes, however, she did not attend the October 11, 2016 and could not vote on the minutes and with only one other Commissioner in attendance there would not be a majority to vote on these minutes. Commissioner Gentry stated these minutes will be considered at the next meeting on November 9, 2016.

IN THE MATTER OF CLAIMS

Commissioner Palmer stated she had read the claims and moved to approve Claims #109647 thru 109672, Direct Deposit #144843 thru 145296, and all claims presented thru October 26, 2016. Commissioner Gentry seconded the motion and the motion was approved unanimously 2-0-0.

IN THE MATTER OF PLANNING

Tonya Contrell of the Planning Department presented an agreement with The Schneider Corporation d/b/a Public.net to add on a permitting data base and stated this will replace the current CDP Request Partner. She explained they can partner this data base with the Health Department and all departments issuing permits. Julie Haan stated she plans to take this to the Health Board for their consideration at their November meeting. Ms. Haan explained she and Dr. Stopperich sat in on the demonstration of this program and explained how this new program would benefit the Environmental Health Department. Doug Morris advised the Cartegraph contract does not expire until March 2017 for the support of the CDP Request Partner System, and noted he is negotiating the maintenance agreement. He stated the maintenance for this new agreement with The Schneider Corporation can be funded from the Computer budget. Commissioner Palmer requested a comparison of these two contracts and the benefits with this project. There was discussion of his data base. Commissioner Palmer moved to approve the data package and to move forward with all department issuing permits to participate with this program. Commissioner Gentry seconded the motion and the motion was approved unanimously 2-0-0.

IN THE MATTER OF SR 39 CORRIDOR

Don Reitz presented a Resolution for the State Road 39 Gateway Corridor Plan along with a Memorandum explaining the three options to respond to the recommendation by the Plan Commission to adopt the SR 39 Gateway Corridor Plan: The Commissioners can approve the plan; reject the plan; or amend the plan.

Commissioner Palmer moved to approve the Resolution for the SR 39 Corridor Gateway Plan. There was no second and the motion died. Counsel Greg Steuerwald clarified if the Commissioners take no action on this resolution by December 13, 2016, 90 days following the date approved by the Plan Commission, it would automatically become adopted.

IN THE MATTER OF COURTHOUSE USE - VETERANS' DAY

Receipt was acknowledged of a request from Veterans' Service Director, Lori Turpin, for use of the Courthouse Rotunda for her annual Veterans' Day program on Friday, November 11, 2016. It was noted Ms. Turpin always does a nice program honoring our veterans. Facilities Manager, Kevin Cavanaugh, stated he would assist with the set-up for this program and he saw no problem with this special event. Commissioner Palmer moved to approve use of the Courthouse Rotunda on November 11, 2016 for the annual Veterans' Day program. Commissioner Gentry seconded the motion and the motion was approved unanimously 2-0-0.

IN THE MATTER OF GROUND WATER WELL ORDINANCE

Julie Haan presented the revised Hendricks County Ground Water Well Ordinance for consideration. She also presented the original ordinance showing the revisions and explained the proposed changes. Commissioner Gentry requested that the proposed changes go to the Health Board for their approval. Ms. Haan agreed to take the Ground Water Well Ordinance proposed changes to the Health Board, to work with Attorney Greg Steuerwald on this ordinance and bring back for further consideration.

IN THE MATTER OF HEALTH DEPARTMENT

Tammy Brinkman presented the NCM America's Movie Network In-Theater Advertising Proposal in the amount of \$10,425.00. She explained this is to advertise HPV vaccines in the Brownsburg and Avon movie theaters and the funding source is the Immunization Grant. Ms. Brinkman advised Attorney Greg Steuerwald has reviewed this proposal. Commissioner Palmer moved to approve the NCM American Movie Theater Advertising Proposal. Commissioner Gentry seconded the motion and the motion was approved unanimously 2-0-0.

Tammy Brinkman presented the UPP Technology, Inc. Master Services Agreement. This agreement is to obtain a contract with Anthem Insurance for billing of health services and explained the benefits of this service to the Hendricks County Health Department. She stated this agreement is in the amount of \$1,000 and the funding source is the Immunization Grant. Commissioner Gentry moved to approve the UPP Technology, Inc. Master Services Agreement, as presented. Commissioner Palmer seconded the motion and the motion was approved unanimously 2-0-0.

Tammy Brinkman presented four Clear Channel Outdoor Contracts for a total of \$18,160.00 and stated the purpose of these contracts is to advertise HPV vaccine on billboards throughout Hendricks County with the funding source from the Immunization Grant. Commissioner Palmer moved to approve the four Clear Channel

Outdoor Contracts to advertise HPV vaccines on billboards. Commissioner Gentry seconded the motion and the motion was approved unanimously 2-0-0.

IN THE MATTER OF LINK HENDRICKS COUNTY

Pat Cockrum, Executive Director Sycamore Services, presented the INDOT Notice from the Office of Transit approving the Hendricks County Board of Commissioners 2017 Section 5311 and PMATF Operating Assistance Grant for LINK Hendricks County. Exhibit B states the Project Budget from January 1, 2017 through June 30, 2018 will be Operating Expenses in the amount of \$1,568,602 and Operating Revenue in the amount of \$1,568,602.along with the original Grant Agreement for approval and execution. He stated in 2016 LINK delivered over 100,000 rides to residents of Hendricks and Morgan Counties and this grant will take effect January 1, 2017. Commissioner Gentry moved to approve the INDOT operating grant for LINK Hendricks County. Commissioner Palmer seconded the motion and the motion was approved unanimously 2-0-0. It was noted this grant requires the signature of the Auditor and the Auditor is out of State. It was the consensus of the Commissioners to approach the Chief Deputy Auditor to sign this INDOT grant.

IN THE MATTER OF PUBLIC DEFENDER BOARD

Receipt was acknowledged of a letter from the Circuit and Superior Courts of Hendricks County recommending the appointments of Judge David Coleman (R) and David Lawson, Howard and Lawson (D) to serve on the newly formed Hendricks County Public Defender Board as representatives from the Courts. The letter, approved by all six Judges, states both of these individuals have demonstrated an interest in high quality legal representation for indigent persons. The letter stated the Judges are delighted to appoint Judge David Coleman (R) and Mr. David Lawson (D) to each serve a three (3) year term on the Public Defender Board beginning on this date. Commissioner Palmer moved to appoint Judge David Coleman and Mr. David Lawson to each serve a three year term on the Public Defender Board. Commission Gentry seconded the motion and the motion was approved unanimously 2-0-0.

IN THE MATTER OF PARK BOARD

Receipt was acknowledged of Dennis Gibbs resignation letter from the Park Board, effective December 31, 2016. Mr. Gibbs acknowledged he has served on the Park Board since 2006 and expressed his appreciation to have served on this board the past ten years. There was discussion of an appointment to replace Mr. Gibbs. Commissioner Palmer moved to appoint Mike Hayden to serve on the Park Board effective January 1, 2017. Commissioner Gentry seconded the motion and the motion was approved unanimously 2-0-0.

The Commissioners requested a letter of appreciation be sent to Mr. Gibbs for his service on the Hendricks County Park Board.

IN THE MATTER OF SHERIFF'S DEPARTMENT

Sheriff Brett Clark requested to present the handgun to Sgt. Steve Wagner when he retires in November 2016. He stated this is in appreciation of his service of more than 25 year to Hendricks County and noted it has been the custom of the Sheriff's Department for several years to present deputies with their hand gun when they retire. Commissioner Palmer moved to approve presenting Sgt. Wagner with his handgun when he retires. Commissioner

Gentry seconded the motion and the motion was approved unanimously 2-0-0.

Sheriff Brett Clark invited everyone to attend a reception in honor of Sgt. Steve Wagner in their squad room on Friday, November 18, 2016 at 3 PM.

Receipt was acknowledged of the 2016 Jail Inspection Report from Sheriff Brett Clark along with his comments on this report.

IN THE MATTER OF HIGHWAY

John Ayers presented for execution a Notice to Bidders for Highway Supplies for 2017 and a Notice to Bidders for three new Highway trucks, with a suggested bid opening date of November 22, 2016. Commissioner Palmer moved to approve advertising the Notice to Bidders for three new Highway trucks and the Notice to Bidders for 2017 Highway supplies for bid opening on November 22, 2016, as requested. Commissioner Gentry seconded the motion and the motion was approved unanimously 2-0-0.

Receipt was acknowledged of four weekly Highway reports for September 26 to September 30, 2016, October 3 to October 7, 2016, October 11 to October 14, 2016 and October 17 to October 21, 2016 from Curt Higginbotham, Highway Superintendent.

IN THE MATTER OF MPO

John Ayers advised Commissioner Whetstone is currently the official voting member representing Hendricks County on the Indianapolis MPO (Metropolitan Planning Organization) Policy Committee. With the retirement of Lesa Ternet of the Planning Department the Commissioners need to designate a new proxy. He stated following past patterns it should be Timothy Dombrosky, the new Hendricks County Senior Planner. Mr. Ayers presented a draft letter to the Indianapolis MPO designating the Hendricks County representatives on the RATC Technical and Policy Committees:

Technical	
John Ayers, P.E. County Engineer	Proxy: Jim Andrews, Asst. County Engineer
Policy:	
Matthew D. Whetstone, County Commissioner	Proxy: Timothy Dornbrosky, Senior Planner

Commissioner Palmer moved to appoint Tim Dombrosky to fill the vacancy as Proxy to the Policy Committee of the Indianapolis MPO, as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 2-0-0.

IN THE MATTER OF BRIDGE NO. 43

John Ayers reported they are ready to begin right of way acquisition for the replacement of Bridge No, 43, located on CR 1000 E, just north of 56th Street. He stated. BLN (Beam Longest and Neff) is our on-call right of way consultant and has submitted a proposed fee of \$10,855 for this work. Mr. Ayers noted there are three parcels involved and with the Commissioners approval they will give BLN a Notice to Proceed. It was the consensus of the Commissioners for the County Engineer to proceed with BLN obtaining the three parcels involved for Bridge No. 43.

IN THE MATTER OF RONALD REAGAN PARKWAY

John Ayers reported there was a Public Information Meeting held October 19, 2016 in Whitestown for the

Ronald Reagan Parkway extension project. He noted Commissioner Gentry attended and there were several attendees from both Boone County and Hendricks County and lots of questions, but generally the project was well received. Mr. Ayers advised they gave opportunity to submit written comments for fifteen days and they are starting to meet with property owners on right of way. Commissioner Gentry gave a brief report of the meeting.

John Ayers explained drainage problems eroding the bridge on the Ronald Reagan Parkway over the CSX Railroad tracks, south of US 36, and explained. He presented the proposed changes to eliminate this problem and advised he has a quote from Keith Henderson in the amount of \$23,950 to resolve this water damage and he can pay from the Cum Bridge Fund. Commissioner Gentry moved to approve and accept the quote from Keith Henderson to correct the water problem on the Ronald Reagan Parkway Bridge. Commissioner Palmer seconded the motion and the motion was approved unanimously 2-0-0.

IN THE MATTER OF CSX RAILROAD

John Ayers announced they have met with representatives of CSX Railroad regarding a realignment of the intersection of Old SR 34 and US 136 near Jamestown. He noted several possible alignments were discussed and they have a preferred one. He presented a map showing this preferred alignment with a better approach, and widening the lanes. Mr. Ayers advised INDOT still needs to weigh in on this project. It was the consensus of the Commissioners to move forward with CSX and INDOT on the realignment of this intersection.

IN THE MATTER OF BRIDGE NO, 272

John Ayers presented INDOT form IC 639 for Bridge No. 272, located on CR 550 W, to sign. Commissioner Gentry moved to approve the INDOT form IC 639 for Bridge No. 272. Commissioner Palmer seconded the motion and the motion was approved unanimously 2-0-0.

IN THE MATTER OF FEDERAL CE

John Ayers advised the RFQ responses for Construction Inspection on the CR 900E/ 100N roundabout and on Bridge No. 106 have been received and are being evaluated. He stated Commissioner Whetstone’s copies would be on his desk.

IN THE MATTER OF ENERGY EFFICIENCY UPGRADE

Kevin Cavanaugh reported Phase 1 of the Energy Efficiency/Maintenance Upgrade project is continuing on schedule. New boilers are up and running for heat to the Courthouse and the mechanical system control and lighting upgrade will start October 31, 2016. He anticipates completion by December 9, 2016.

Kevin Cavanaugh reported Phase 2 at the Government Center and Work Release projects is out for bid. He anticipates having a new contract ready for signatures at the November 22, 2016 meeting and stated the new contract language and details will be the same as Phase 1.

IN THE MATTER OF GOVERNMENT CENTER - MEETING ROOM EXPANSION

Kevin Cavanaugh gave an update on the Commissioners’ Meeting Room expansion in the Government Center stating they are working on additional wood trim details, final paint and staining. He advised they could move back into the meeting room for regular use, although, the carpet and seating will not be complete, the room can be made usable.

IN THE MATTER OF SOLID WASTE

Kevin Cavanaugh announced the initial design meeting for the proposed Solid Waste building has been scheduled for November 1, 2016. They will be working through options for selection of an interactive element design firm.

IN THE MATTER OF AED'S

Kevin Cavanaugh advised AED's are all in place in County facilities. They need to schedule training sessions for staff and requested consent to suggest that Elected Officials and Department Heads allow their staff to attend if they are interested. These training sessions would take approximately one hour each. The training is not mandatory. He will schedule training sessions and bring back a schedule.

IN THE MATTER OF PANIC ALARM SYSTEM UPGRADES

Kevin Cavanaugh stated the panic alarm system upgrades are complete. This includes new software for the systems at the Government Center and Courthouse as well as cell phones and radio boosters at the Government Center.

IN THE MATTER OF EAST CAMPUS

Kevin Cavanaugh reported the exterior painting is under way on the East Campus Building (formerly the Community Building).

IN THE MATTER OF TRANSFERS.

Two transfer letters were presented for consideration:

\$5,500.00 From 1001-32600-000-135: Telephone

To: 1001-36100-000-135: Solid Waste

This transfer is being requested to cover the increased amount of trash pickup from various County buildings including the increased number of dumpsters for wasted remodeling materials.

\$35,500.00 From 1001-32600-000-135: Telephone

To: 1001-33400-000-135: Postage

This transfer is being requested to cover the postage needed for the new required Assessor mailing to all property owners of \$35,752.00.

Commissioner Palmer moved to approve the two transfer letters, as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 2-0-0.

IN THE MATTER OF MEETING DATE CHANGE

Commissioner Gentry announced due to the next regular meeting date for the Commissioners' meeting being on the day of the General Election and all County offices being closed the next Commissioners' meeting will be held on Wednesday, November 9, 2016.

IN THE MATTER OF HEARTLAND CROSSING

Jim Mardis relayed a call from the Tri County Conservancy District where they expressed an interest in turning over their MS4 responsibilities to Hendricks County. It was the consensus of the Commissioners for Mr. Mardis to investigate the ramifications of this action and provide a recommendation.

IN THE MATTER OF TORT CLAIM - GRIFFIN

Receipt was acknowledged of a Tort Claim Notice from Robert A. Montgomery, Attorney at Law, on behalf of Minnie Griffin for personal injuries that resulted from inadequate nursing and medical care provided that resulted in her falling on July 25, 2016 sustaining a painful fractured femur culminating her wrongful death on August 4,

2016 while receiving care at Hendricks County Hospital d/b/a Fontainview Place-Portage, located at 3175 Lancer Street, Portage, Indiana. It was noted this claim has been forwarded to Greg Steuerwald and John Parmley.

IN THE MATTER OF CORRESPONDENCE

Commissioner Gentry acknowledged receipt of the following:

Correspondence:

- 1. Cumming Behavioral Health Systems Board of Directors Meeting Announcement for their Thursday, October 27, 2016 dinner meeting at the Palms at Plainfield along with a copy of their minutes of the Thursday, September 22, 2016 meeting in the Avon Board Conference Room.
- 2. IDEM letter of October 19, 2016 serving as notice that the Indiana Department of Environmental Management (IDEM), Office of Water quality, Facility Construction and Engineering Support Section has received a sanitary sewer permit application on October 13, 2016 from North Salem State Bank – Gary Owen – Trustee, Brenda K. Phelps Irrevocable Trust as required by IC 13-1-3-1. If approved by IDEM the permit would allow the applicant to construct a sanitary sewer for Galecrest Subdivision Low Pressure Extension in Danville, Indiana.

Action needed/taken on the following:

- | | |
|---|-----------------------|
| 1. Checks received and signed to the county: | \$ 300.00 Rokita Rent |
| 2. Commissioner Gentry signed vehicle titles for the following: | None |
| 3. Documents needing action: | None |

IN THE MATTER OF CYPRESS MANOR

Receipt was acknowledged of the Cypress Manor report for October 8 to October 21, 2016 from James McBryant, Cypress Manor Director.

IN THE MATTER OF HUMAN RESOURCES

Receipt was acknowledged of the Human Resources report for October 10 thru October 21, 2016 from Erin Hughes, Human Resources Administrator.

Commissioner Palmer moved to adjourn the Commissioners’ meeting at 10:15 AM. Commissioner Gentry seconded the motion and the motion was approved unanimously 2-0-0.

Bob Gentry, President

Phyllis A. Palmer, Vice President

Matthew D. Whetstone, Member

ATTEST: _____
Judith Wyeth, Deputy Auditor

