

December 13, 2016

The Hendricks County Board of Commissioners met in regular session at 9:02 AM on Tuesday, December 13, 2016 with a quorum of three (3) Commissioners in the Commissioners’ Meeting Room on the first floor of the Hendricks County Government Center with the following in attendance:

Bob Gentry)	
Phyllis A. Palmer)	Hendricks County Board of Commissioners
Matthew D. Whetstone)	
Gregory E. Steuerwald		Hendricks County Attorney
Cinda Kattau		Hendricks County Auditor
Nancy Marsh		Hendricks County Treasurer
Brett Clark		Hendricks County Sheriff
Stephanie LeMay-Luken		Hendricks County Superior 5 Judge
Larry Scott		Hendricks County Assessor
David Gaston		Hendricks County Surveyor
John Ayers		Hendricks County Engineer
R. Todd McCormack		Hendricks County Executive Director
Douglas Morris		Hendricks County Systems Manager
Don Reitz		Hendricks County Planning Director
Bridgette Collins		Hendricks County Director Work Release
Julie Haan		Hendricks County Director of Environmental Health
Kevin Cavanaugh		Hendricks County Facilities Manager
Jim Mardis		Hendricks County Clean Water Director
Erin Hughes		Hendricks County Human Resources Administrator
LaDonna Hughes		Hendricks County Director Animal Control/Shelter
Catherine Haines		Hendricks County Court Administrator
Susan Bentley		Hendricks County Director of Probation
Nicki Lawson		Hendricks County Deputy Assessor
David Warren		Hendricks County Director of Emergency Management
Jim Andrews		Hendricks County Assistant Engineer
Judith Wyeth		Secretary to the Commissioners

Commissioner Gentry opened the meeting and led the Pledge to the Flag in unison.

IN THE MATTER OF MINUTES

Commissioner Gentry and Commissioner Whetstone stated they had not reviewed the minutes of the November 22, 2016 meeting. Commissioner Palmer moved to table the November 22, 2016 minutes to the December 27, 2016 meeting. Commissioner Gentry seconded the motion and the motion to table the minutes was approved unanimously 3-0-0.

IN THE MATTER OF CLAIMS

There was discussion of the claims presented. Commissioner Whetstone moved to approve Claims #109754 thru 109829, Direct Deposit #147227 thru 147161 and all claims presented thru December 14, 2016.

Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF EXECUTIVE SESSION

Commissioner Gentry reported they held an Executive Session on December 8, 2016 and presented the following MEMO to file relative to the December 8, 2016 Executive Session:

M E M O

TO: File
DATE: December 8, 2016

We hereby certify that the only matter discussed during the Hendricks County Board of Commissioners 2:30 PM Executive Session held on this date, provided Public Notice by means of the posted Agenda, was the only item listed on said Agenda and no final action was taken.

Hendricks County Board of Commissioners

Bob Gentry, President

Phyllis A. Palmer, Vice President
Matthew D. Whetstone, Member

It was the consensus of the Commissioners to sign the MEMO to file.

IN THE MATTER OF 2017 HIGHWAY SUPPLIES

John Ayers stated his staff had reviewed the bids received on November 22, 2016 for the 2017 calendar year for Highway supplies and presented the following list showing their recommendations for awarding the bids:

UNLEADED GASOLINE	Petroleum Traders	\$1.29/gal.
DIESEL FUEL	Pinkerton	\$1.43/gal.
WINTERIZED DIESEL	Pinkerton	\$1.43/gal.
AGGREGATES	243 Quarry	Primary for Crushed Stone
	Lincoln Park	Secondary for Crushed Stone
PIPE – GALVANIZED	Award to 4 vendors due to range of items	
	Metal Culverts Inc.	
	St. Regis Culvert, Inc.	
	E3 Bridge	
	Civil Con	
PIPE – ALUMINIZED	Award to 4 vendors due to range of items	
	Metal Culverts Inc.	
	St. Regis Culvert, Inc.	
	E3 Bridge	
	Civil Con	
PIPE – PVC/HDPE	Award to 4 vendors due to range of items	
	Civil Con	
	E3 Bridge	
	HD Supply Waterworks	
	St. Regis Culvert Inc.	

ASPHALT	HMA Intermediate, Type A, F.O.B.	Rieth Riley	\$ 38.50/ton
	HMA Surface, Type A, F.O.B.	Rieth Riley	\$ 46.00
	HMA Intermediate, Type A, paver laid	Milestone	\$ 44.00
	HMA Surface, Type A, paver laid	Milestone	\$ 47.00
	Cold Mix	Milestone	\$109.00
	Liquid Asphalt, AE-90, applied	Milestone	\$610.00
	Liquid Asphalt, AE-90, RS2 F.O.B.	Asphalt Materials	\$420.00

Commissioner Whetstone moved to approve the recommendations of the Engineering Staff for awarding bids for 2017 Highway supplies, as presented, as the lowest most responsive and responsible bids received.

Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF HIGHWAY TRUCKS

John Ayers explained the bids received at the November 22, 2016 meeting for the three Highway tandem trucks stating he has reviewed and analyzed the truck bids received and recommended we accept the bid from Stoops

Freightliner as it most fully complies with the specifications. He explained this is for three complete 2018 Freightliner model 108SD trucks with dump beds and hydraulic systems. Funds for this purchase are currently appropriated in the 2017 budget. He further stated no bid fully complied with the specifications, however, the Stoops bid is the second low bid and contains 4 items that do not exactly match the specification. Two of the items are related to warranty duration and the other 2 items are insignificant measurement changes related to tailgate height and width of the spreader apron. Those items were itemized and highlighted on the Stoops bid documents he provided. Mr. Ayers stated this bid represents the most responsive and responsible bid:\

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1. He advised the low bid from Rush International contains 26 different items that do not comply with the bid specifications. These nonconforming items compromise the safety, integrity, performance and longevity of the truck. Among the items are as follows: The tailgate hardware is cast and not flame cut. Cast hardware is expressly refused in the specs. Cast hardware has a history of failure. It's critical to the safety of staff and the general public that tail gates do not open unexpectedly.
 2. The cab shield does not conform. This is critical for driver safety as we saw this summer.
 3. The longsills are enclosed trapezoids and not open I beam design per the spec. open I beam is specified in order the reduce corrosion. Enclosed longsills have a history of reducing the longevity of the truck due to corrosion.
 4. Numerous items do not contain the specified stainless steel. Much time and care has gone into designing a bed that will hold up to the conditions and corrosive environment these trucks will encounter. Without the specified stainless steel the longevity of the truck will be greatly compromised.

Thus, the Rush bid does not represent the most responsive and responsible bid. Mr. Ayers stated he above items and others were itemized and highlighted on the Rush bid documents provided. He recommended the truck bid be awarded to Stoops, as the lowest bid received that met specs. Attorney Greg Steuerwald clarified the specs listed in the Notice to Bidders. Commissioner Whetstone moved to approve awarding the bid for the three Highway tandem trucks to Stoops, as the lowest bid received that met the most requirements. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF EAST CAMPUS – SUBSTATION

Greg Wagoner, Executive Vice President of Wabash Valley Power Association. presented a drawing for the proposed substation and explained the proposed location of the transmission lines on 2.1 acres on the East Campus. He also presented development plans for this proposed new substation. Greg Ternet, CEO of Hendricks Power, stressed the need for a substation in this area to provide electricity to Hendricks Regional Health. He stated this parcel is actually within the Town of Danville and if approved by the County they will need to go to the Town of Danville for all of their permits. Kevin Cavanaugh clarified the proposed location of this substation. There was discussion of this new location, of the drainage and of the 65 foot easement. Mr. Wagoner advised if the County approves this plan he will go back to Duke Energy for their approval of these suggested changes. Commissioner Whetstone moved to approve starting the process for Wabash Valley to obtain this property of 2.1 acres for the substation, contingent with the 65 foot joint drainage. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0. The Commissioners directed Wabash Valley to work out the financing with Attorney Greg Steuerwald.

IN THE MATTER OF DRAINAGE ISSUES – SOUTH RIDGE

Lars and Jen Pettersson, CR 575 E and South Ridge, Brownsburg, came in to discuss drainage issues causing flooding of their home. He presented pictures showing the flooding of the road and their yard. John Ayers advised this development was

poorly planned with no drainage plans. Jim Andrews explained problems with the development and the work the County has already done in an attempt to resolve this problem. There was discussion of the house being built lower than the road and that over the past twenty years when the road has been resurfaced they have built up the road resulting is even more problems. County Surveyor Dave Gaston explained the County has no jurisdiction on this private property and explained the process of the homeowner going to the Drainage Board to discuss this matter. It was the consensus of the Commissioners for the homeowner to work with the County Surveyor and the County Engineer.

IN THE MATER OF IMMUNIZATION GRANT FOR NURSING

Anna Lothe, Immunization Coordinator, presented the Grant Agreement Contract 017935 with the Indiana State Department of Health and the Hendricks County Health Department to fund immunizations for Nursing in the amount of \$130,252.00. She stated she has sent this grant agreement to Greg Steuerwald for his review. Commissioner Whetstone moved to approve the Grant Agreement with the Indiana State Department of Health. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF PERMITTING

Julie Hahn presented a Professional Services Agreement with The Schneider Corporation d/b/a Public.net to provide permitting – custom payment processing integration with GovPayNet . She explained how this add-on would provide one program for permitting for all Hendricks County offices that provide permits. She noted she has sent this contract to Greg Steuerwald for his review. Commissioner Whetstone moved to approve the Schneider add-on for permitting. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF WORK RELEASE

Bridgette Collins presented Amendment #1 of her Grant Agreement EDS #D25-17-025A with the Indiana Department of Corrections for additional funding for the Work Release in the amount of \$232,500. She explained this amendment states the total amount of the Grant Agreement is \$1,050,664, however, she is going to check back with the Department of Corrections to verify this amount. Ms. Collins noted this grant will fund the purchase of two vans for the Work Release to transport residents to and from employment in the warehouses in the Plainfield area. Commissioner Whetstone moved to approve the Amendment #1 of the Indiana Department of Corrections grant for the Work Release. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF CORONER’S OFFICE

Jason Matthews , Deputy Coroner, came forward to reference his December 6, 2016 letter requesting to purchase a new vehicle as a replacement vehicle for the Coroner’s Office. He stated he has obtained three bids and explained some items he would like to add to this new vehicle that would be beneficial to the Coroner’s office. It was noted this vehicle is not in the budget, but could be funded from the 2017 Commissioners’ Vehicle Line. Commissioner Whetstone moved to approve a replacement vehicle for the Coroner’s Office. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0. Steve Matthews, Deputy Coroner, was introduced and thanked for his 36 years of service with the Coroner’s Office

IN THE MATTER OF COMMUNICATIONS CENTER - INTERLOCAL

Commissioner Whetstone presented the 911 agreement as the Hendricks County Communications Center Interlocal Agreement by Hendricks County Indiana by and through the Hendricks County Commissioners and the Town of Plainfield, Indiana to establish a contractual services agreement for the operation and administration by Plainfield of the Hendricks County Communications Center, the single Public Safety Answering Point for all of

Hendricks County. He explained the Town of Plainfield approved this agreement for the Communications Center and it replaces the entities Memorandum of Understanding (MOU). The County will become owner of the Center and Plainfield will operate and bring the budget annually to the County Council effective January 1, 2017. He also noted the Governing Board approved transferring all assets to the County. There was discussion of this new Interlocal Agreement. Commissioner Gentry moved to approve the Interlocal Agreement for the Communications Center. Commissioner Whetstone seconded the motion. It was noted this agreement had been reviewed by County Attorney Greg Steuerwald. The motion was approved unanimously 3-0-0.

IN THE MATTER OF 2017 MEETING SCHEDULE

The Commissioners 2017 meeting schedule was on the agenda to establish their 2017 meeting dates and time so a letter can be sent to the papers notifying them of the 2017 meetings. It was the consensus of the Commissioners to retain the 2016 meeting schedule for 2017 and to meet on the second and fourth Tuesday of each month at 9 AM and if a holiday or other closing of the Government Center falls on a regular meeting date they will meet the following day.

IN THE MATTER OF DRAINAGE BOARD APPOINTMENT

Commissioner Palmer noted the term of Stan Ryland on the Drainage Board expires on December 31, 2016. She made a motion to reappoint Stan Ryland to another three year term on the Drainage Board thru December 31, 2019. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF RESOLUTION NO. 2016-36

RESOLUTION ASSIGNING A TAX SALE CERTIFICATE TO THE TOWN OF PLAINFIELD

Tony Perona, Deputy Town Manager of Plainfield, explained there were three parcels in the Town of Plainfield that did not sell during the annual Hendricks County Tax Sale that the Town of Plainfield was interested in obtaining. He presented maps showing two of the parcels are right-of-way and the third parcel was adjacent to Metropolis and explained he is working with the North Salem State Bank on one parcel. Mr. Perona presented a Resolution Assigning a Tax Sale Certificate to the Town of Plainfield and requested for the taxes be waived so that there shall be no cost to the Town. Commissioner Whetstone moved to approve the Resolution Assigning a Tax Sale Certificate to the Town of Plainfield, subject to counsel approval, as Resolution No. 2016-36. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF NOTICES TO BIDDERS

DRAINAGE PROJECTS ON CR 150N & CR 350N AND BRIDGE NO. 79

John Ayers presented Notices to Bidders for two drainage projects on CR 150N and CR 350N and for Bridge No. 79, located on CR 151N. He stated these were the projects bid in July that we want to rebid in January and recommended a bid date of January 24, 2017. Commissioner Whetstone moved to sign the three Notices to Bidders for drainage projects and Bridge No. 79 and to re-advertise for bid opening on January 24, 2017.

Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF CULVERT WA-013

John Ayers presented a proposed design agreement with Eagle Ridge Civil Engineering Services for a structure replacement on Raceway Road and explained Plainfield is going to pave this section next summer and the existing

cast in place, culvert (WA-013), needs to be replaced and widened. He noted this work should be done prior to Plainfield's improvements and would like to get started quickly. Mr. Ayers stated it appears only one right of way parcel is required. Commissioner Whetstone moved to approve the design agreement with Eagle Ridge Engineering Services for replacement of Culvert WA-013. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF CSX – OLD SR 34

John Ayers acknowledged he has reviewed the CSX proposed road work on Old SR 34, CR 300W and CR 200W, associated with their new siding near Jamestown. He stated they have also provided an agreement that needs to be signed by the Commissioners, however, INDOT has informed him they will have to get Federal approval for the siding, and an INDOT permit for the new intersection location west of the current western most intersection with Old SR 34. Mr. Ayers recommended for the Commissioners to not sign this agreement until the other documents are executed. The Commissioners directed the County Engineer to send this CSX document to Greg Steuerwald for his review.

IN THE MATTER OF HIGHWAY DEPARTMENT

John Ayers reported the Highway Department has received notice of legal action from AT&T regarding a phone line that was cut during some road work earlier this year. He stated they have already denied the claim through One Beacon, our insurance carrier, based on the fact that it was a phone line they had failed to locate. AT&T has sent notice from their attorney now. Mr. Ayers stated he will get with Attorney Steuerwald this week and prepare a response letter.

IN THE MATTER OF RONALD REAGAN PARKWAY

John Ayers gave the following update on the Ronald Reagan Parkway:

- a. Hendricks County Commissioner Whetstone, Boone County Commissioner Wolfe, Boone County Engineer Craig Parks, representatives from Appian and Structurepoint and Hendricks County Engineer John Ayers met last Monday with Representatives Brown and Boots along with Senator Crane to introduce them to the Ronald Reagan Parkway extension and what our funding needs are anticipated to be. Mr. Ayers stated it was a productive meeting.
- b. On Wednesday, representatives from Structurepoint and Appian, Craig Parks and John Ayers had a phone conference with Federal Highway Representatives to discuss the use of the TIFIA funding for the Parkway Extension. This essentially is the interest loan program that can be repaid through a variety of methods, including TIF proceeds. It can only be used for a certain percentage of the project (30%), but it can be used in conjunction with other Federal funding sources. A rural designation can reduce the interest rate by half. The application and approval process is fairly lengthy and we are researching it further.
- c. Craig Parks and John Ayers are meeting with MPO (Metropolitan Planning Organization) representatives on Wednesday to discuss extending the Freight Corridor Designation currently assigned to the existing Parkway up through the proposed section. This will enable us to apply for Fastlane grants, which are due early next year. There doesn't seem to be any disagreement that the designation makes sense.
- d. The County filed a "Performance Review" form (called a CR-2) with INDOT about the contractor on the CR 300N to I-74 Section of the Parkway, and they modified it somewhat and sent it to the contractor's officers. They responded immediately and stated they would be "addressing the issues". No contract has been made with the County or the Town of Brownsburg as of yet. They have produced a schedule that shows them fairly active thru the winter so hopefully there will be some action taken soon.

- e. IDEM has taken notice of some deficiencies in the erosion control measures on that project and has notified the contractor. We have repeatedly advised them to take action on the same items, but they have not been responsive. Any fines or action taken by INDOT will be the contractor's responsibility.

Commissioner Palmer requested a written summary of the meeting listed. John Ayers presented a draft letter to the contractor. Commissioner Whetstone moved to approve the letter relative to the Ronald Reagan Parkway from the County Engineer to Superior Construction, as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0. Mr. Ayers stated he will talk with representatives from the Town of Brownsburg on this matter.

IN THE MATTER OF FOREST LAKE DAM

John Ayers reported one of the owners of the Forest Lake dam has stated their intention to do some work on this dam. Assistant County Engineer Jim Andrews was in contact with them and with DNR, and because of pending legal action between Paul Walthers and the DNR, the direction was to not do any work in that area until the case is resolved.

IN THE MATTER OF CR 91 NORTH

John Ayers explained at the west end of CR 91 North (old 10th Street) where it dead ends at White Lick Creek) an owner of one of the trailers in Clyde and Christine Orr's trailer park at that location has abandoned a mobile home on the County Road when it fell apart as they tried to move it. We don't have the equipment or ability to remove it so would have to hire someone to do it for us. Mr. Ayers stated they are working with the Planning and Building Department and the Sheriff's Office to determine who should be responsible for its removal. Planning and Building has been in an ongoing violation case with the Orr's for many years on this property. It is in our right of way, but because it's a dead end road is not an immediate hazard.

IN THE MATTER OF BRIDGE NO. 123 & BRIDGE NO. 175

John Ayers announced Bridges No. 123 and Bridge No. 175, both located on CR 400 South, opened last week.

IN THE MATTER OF ROUNDABOUT CR 100N & CR 900E

John Ayers presented Supplement Number 1, EDS No A249-14-321221, CFDA #20-205 and explained this notice from INDOT for the time change to apply for Federal funds for Designation Number 1400709 for intersection improvement with added turn lanes for the Roundabout on CR 100N and CR 900E. Commissioner Gentry moved to approve the supplement to the INDOT/LP agreement. INDOT time change, as presented.

Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF PERSONNEL ISSUES

John Ayers relayed some concerns regarding PTO accrual for Highway Department employees as stated in an earlier memo, and also regarding time keeping methods for the Engineering Department, he stated in an earlier memo. There was discussion of these issues. It was the consensus of the Commissioners for Commissioner Whetstone, Todd McCormack and Erin Hughes to work with Mr. Ayers on these issues

IN THE MATTER OF ENERGY EFFICIENCY / MAINTENANCE UPGRADE PROJECT

Kevin Cavanaugh referenced a previous email relative to the energy efficiency / maintenance upgrade project and asked for approval of the Phase 2 Addendum to the current contract as well as approval of the Notice to

Proceed for that work. He noted Brad Driver from Ameresco will be available to help address any technical questions, etc. Mr. Cavanaugh advised Phase 1 is on schedule for full completion this month. Commissioner Whetstone moved to approve the addendum for Phase 2 of the energy efficiency / maintenance upgrade. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF ENCUMBRANCES

Kevin Cavanaugh requested approval of several projects to help complete our encumbrance process for that work. He stated the funds are available as part of remaining budgets, however, if the encumbrances are not approved, we will ask for corresponding additional funding to be added to the Facilities 2017 budgets. Below is a breakdown of what they would like to be:

Jail Upgrades

- HVAC upgrades to control cell block and administrative area humidity and coordinate controls
Johnson-Melloh
Total: \$50,935.00
- Refurbish jail building signage and clean limestone façade
Edwards-Rigdon
Total: \$3,260.00
- Painting of designated cell block floor areas
Rose Painting
Total: \$45,000.00
- Replacement of vinyl floor tile in multiple areas with new epoxy floor coating
Innovative Garages, Inc.
Total: \$13,277.10
- Repair and/or restoration of exterior aggregate fascia panels
Bucy Construction
Total: \$20,634.00
- **Jail Upgrades Total: \$133,106.10**

Commissioner Palmer moved to approve the encumbrance for the Jail upgrades, as presented. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

Kevin Cavanaugh presented the following encumbrance for replacement of the Highway Garage roof:

Highway Garage Roof

- Replace shingle roof of Highway Garage
Blackmore & Buckner
Total: \$44,900.00

Commissioner Whetstone moved to approve the encumbrance for the Highway Garage roof, as presented.

Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF GOVERNMENT CENTER

Kevin Cavanaugh announced the carpet installation in the Meeting Room expansion will start December 19, 2016 and the seating proposal is under evaluation.

IN THE MATTER OF SOLID WASTE BUILDING

Kevin Cavanaugh reported they began the next steps for building design and selection of a design firm for interactive educational elements of the proposed new Solid Waste building, based on input from the Hendricks County Solid Waste Management Board meeting earlier this morning.

IN THE MATTER OF AED'S FOR COUNTY FACILITIES

Kevin Cavanaugh advised the training schedule for the AED's is under development.

IN THE MATTER OF TIME CLOCK FINGER PRINT READERS

Kevin Cavanaugh stated the installation schedule for the time clock finger print readers is under development.

IN THE MATTER OF DANVILLE PUBLIC LIBRARY - TIME CAPSULE

Kevin Cavanaugh reported the time capsule dedication ceremony was held on Saturday, December 10, 2016. It was well attended and he presented programs of the event "Sending Message to the Future". He noted the bench that will house the time capsule is still under construction and the final installation date has yet to be determined.

IN THE MATTER OF PUBLIC DEFENDER BOARD

Todd McCormack announced the next meeting of the Public Defender Board is scheduled for December 21, 2016 and Derrick Mason, Senior Staff Attorney for the Indiana Public Defender Commission, will be attending the meeting to provide a presentation to the other Board Members who have not previously seen the presentation. This will be followed by questions and answers. He stated he is hopeful the time with Derrick Mason will be very informational, useful, and may lead to a reduction in the time line for creating the comprehensive plan and the County receiving partial reimbursement;

IN THE MATTER OF ENTERPRISE FLEET MANAGEMENT

Todd McCormack reported they are still making progress on the Enterprise Fleet Management program. Lt. Chuck Parsons and he met again with Aaron Stoner of Enterprise Fleet Management, to discuss a possible replacement schedule for vehicles. He noted Lt. Parsons did a great job of running down mileage on the vehicles in question and this allowed the schedule to be created. Mr. McCormack stated he hopes that by gathering these facts, the path for future decision making becomes easier and that updates will follow in future meetings.

IN THE MATTER OF MUSEUM

Todd McCormack explained he met with Deanna Hindsley, representing the Hendricks County Historical Museum, and received an updated agreement from Pat Baldwin stating the insurance issue has been clarified. He advised a decision needs to be made regarding the signing of the agreement and noted he forwarded the agreement to Greg Steuerwald yesterday. It was the consensus of the Commissioners to review this agreement for the museum.

IN THE MATTER OF TAX CERTIFICATE - AVON

Todd McCormack stated he had previously forwarded a request from Tom Klein, Avon Town Manager, relative to Avon obtaining a parcel that did not sell in the recent Tax Sale. He noted Auditor Cinda Kattau has had correspondence with Tom Klein and has explained the finer details of the process to him.

IN THE MATTER OF 2017 APPOINTMENTS

There was discussion of the Commissioners' appointments for 2017. It was the consensus of the Commissioners for the dates and appointments on the appointment sheet to be checked and updated and then they will make these appointments at the last meeting in December or early into 2017.

IN THE MATTER OF SEVERANCE PAY IN PROBATION DEPARTMENT

Todd McCormack stated he previously forwarded an e-mail from Susan Bentley, Director of the Probation Department, requesting “severance pay” be granted to a former Probation Officer who resigned. Ms. Bentley came forward to explain this request for an employee that left for medical reasons. There was discussion of the Probation Employee Handbook. The Commissioners requested a copy of this manual. Commissioner Palmer moved to table this request for severance pay. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF FREEDOM OF INFORMATION REQUEST

Todd McCormack acknowledged receipt of a freedom of information request from Stefanie Carel, representing Toshiba Business Solutions, wanting equipment information regarding multifunction copiers and printers. The request has been forwarded to both Greg Steuerwald and Doug Morris and they are working on the response.

IN THE MATTER OF VEHICLES - ENCUMBRANCE

Todd McCormack referenced the need to encumber the additional funds for vehicles. He stated a decision will need to be made going forward to authorize or confirm the use of these funds to purchase additional vehicles for the Sheriff’s Department. Sheriff Brett Clark explained the need to purchase five new vehicles for the Sheriff’s Department and these funds could be used for these five vehicles. There was discussion of including the Coroner’s van. Cinda Kattau explained the vehicle encumbrance will require documentation. Commissioner Whetstone moved to approve the Sheriff’s request for five Chargers. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

Commissioner Whetstone left the meeting at 11:00 AM.

IN THE MATTER OF WIRELESS POLICY

Doug Morris talked about the proposed wireless policy, changing access and adding attorneys at the Courthouse. Commissioner Palmer moved to approve the Wireless policy, contingent on attorney approval. Commissioner Gentry seconded the motion and the motion was approved unanimously 2-0-0.

IN THE MATTER OF TRANSFER LETTERS

Letters were presented for the following transfers:

\$6,000.00 From 1001-31700-135: Service Contracts
To: 1001-30200-000-135: Legal Services

\$4,700.00 From 1001-32106-135: Indirect Cost Recovery
To: 1001-32103-000-135: Military Burial

\$8,112.00 From 1001-13507-135: Administrator Part Time
To: 1001-13500-000-135: Commissioners’ Secretary:

\$30,000.00 From 1001-36602-135: Vehicle Maintenance
To: 1001-32600-000-135: Telephone

\$6,500.00 From 1001-33400-135: Postage
To: 1001-35600-000-135: Liability

It was the consensus of the Commissioners to approve the transfer letters presented.

IN THE MATTER OF WORKSHOP

Commissioner Gentry acknowledged a Workshop was scheduled for today with the Council at 11:30 AM in Room 4-5 to discuss Parks and Recreation, the Coroner, Economic Development and Cypress Manor. A representative from Parks and the Coroner-Elect Rick Morpew will be in attendance at the workshop.

IN THE MATTER OF POLL WORKERS

Commissioner Palmer read a card sent to the poll workers at the General Election from a Girl Scout commending them on working at the election.
Commissioner Whetstone returned to the meeting 11:04 AM.

IN THE MATTER OF TORT CLAIM - MARINSESEU

Receipt was acknowledged of a Tort Claim from Keller & Keller for Adrian Marinseseu for incident on October 30, 2016 on I-70 that was investigated by an Indiana State Trooper. It was noted this claim has been sent to John Parmley and Greg Steuerwald.

IN THE MATTER OF CORRESPONDENCE

Commissioner Gentry acknowledged receipt of the following:

Correspondence:

- 1. Cummins Behavioral Health Systems, Inc. Board of Director Meeting Announcement for Thursday, December 8, 2016 at 5:30 PM in the Board Conference Room, Avon, Indiana. The minutes of the Thursday, October 27, 2016 Board of Directors Meeting were also enclosed.
- 2. Letter of December 5, 2016 serving as Notice that the Indiana Department of Environmental Management (IDEM) Office of Water Quality, Facility Construction and Engineering Support Section has received a sanitary sewer permit application on December 1, 2016 from Mr. Jim Van Ness, Development/Engineering Manager, Timberstone Development, as required by IC 13-15-3-1. If approved by IDEM the permit would allow the applicant to construct a sanitary sewer for Regency, Phase 2, in Avon, Indiana.
- 3. IDEM letter of December 6, 2016 advising the application, plans and specification and supporting document for the Pittsboro Auxiliary Lift Station have been reviewed and processed in accordance with rules adopted under 327-IAC.3. They enclosed a Construction Permit (Approval No. 22059) ,which applies to the construction of the Pittsboro Auxiliary Lift Station proposed sanitary sewer system to be located at the intersection of East Main Street and Brooks Way.
- 4. IDEM letter of December 12, 2016 stating the application, plans and specification and supporting document to the Galecrest Subdivision Low Pressure Sewer Extension have been reviewed and processed in accordance with rules adopted under 327 IAC 3. They enclosed the construction Permit (Approval No. 22090), which applies to the construction of this proposed sanitary sewer system to be located near the intersection of Meyerwood Drive and Gale Road in Hendricks County.

Action needed/taken on the following:

- | | |
|-----------------------------------------------------------------|------|
| 1. Checks received and signed to the county: | None |
| 2. Commissioner Gentry signed vehicle titles for the following: | None |
| 3. Documents needing action: | None |

IN THE MATTER OF CYPRESS MANOR

Receipt was acknowledged of the Cypress Manor report for November 15 to December 9, 2016 from James McBryant, Cypress Manor Director.

IN THE MATTER OF HUMAN RESOURCES

Receipt was acknowledged of the Human Resources report for November 21 thru December 9, 2016 from Erin Hughes, Human Resources Administrator.

Commissioner Whetstone moved to adjourn the Commissioners’ meeting at 11:05 AM. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

Bob Gentry, President

Phyllis A. Palmer, Vice President

Matthew D. Whetstone, Member

ATTEST: _____
Judith Wyeth, Deputy Auditor

