



HENDRICKS COUNTY BOARD OF COMMISSIONERS

MINUTES OF THE JULY 11, 2017 MEETING

The Hendricks County Board of Commissioners met in regular session at 9:00 AM on Tuesday, July 11, 2017 in the Commissioners' Meeting Room located on the first floor of the Hendricks County Government Center at 355 S. Washington Street, Danville, IN 46122 with the following Hendricks County personnel in attendance:

Matthew D. Whetstone	Commissioner, President
Phyllis A. Palmer	Commissioner, Vice-President
Bob Gentry	Commissioner
R. Todd McCormack	Executive Director
Gregory E. Steuerwald	Attorney
Nancy Marsh	Auditor
John E. Ayers	Engineer
Mila M. Larose	Administration and Public Affairs
Brett Clark	Sheriff
Erin Hughes	Human Resources Administrator
Kevin Cavanaugh	Facilities Manager
Dr. David Stopperich	Health Officer
Julie Haan	Environmental Health Director
Tim Dombrosky	Planning Director
Nicholas Hufford	Planner
Jeremy Gooch	Chief Public Defender
Doug Morris	I.T. Director
Nicole Lawson	Assessor's Office Chief Deputy
Jeremy Weber	Parks & Recreation Superintendent

PLEDGE TO THE FLAG, PRAYER, AND DETERMINATION OF A QUORUM

Commissioner Whetstone opened the meeting at 9:08 AM with a quorum of all three (3) Commissioners present and led the Pledge to the Flag in unison. Commissioner Palmer gave a brief prayer for those who wished to participate.

IN THE MATTER OF MINUTES

Commissioner Gentry moved to approve the minutes of the June 27, 2017 Commissioners' Meeting as amended. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF CLAIMS

Commissioner Gentry moved to approve Direct Deposit Check Numbers 153944 thru 154438 and all Budgetary Claims presented from the Auditor's Office for the period beginning June 29, 2017 and ending July 12, 2017, dated July 12, 2017. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF PROPOSED 2018 HOLIDAY CALENDAR

Todd McCormack presented the proposed 2018 Holiday Calendar with sixteen (16) days for approval, two of the days being for elections. It was the consensus of the Commissioners to allow fourteen (14) days for the 2018 Hendricks County Holiday Calendar; two of the days are for elections, Columbus Day will be observed on December 24, 2018, which is Christmas Eve, and New Year's Eve will not be observed.

Commissioner Gentry moved to approve the 2018 Hendricks County Holiday Calendar as amended. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF REQUEST TO USE COURTHOUSE FOR MUSIC VIDEO

Mila Larose stated Jordan Hardy of Fly Guy Films showed up two hours after the June 27, 2017 Commissioners' Meeting had ended. Jordan Hardy requested to be on the Agenda for the July 11, 2017 Commissioners' Meeting and Mila Larose advised Jordan Hardy the meeting would begin at 9:00 AM Eastern Time.

Kevin Cavanaugh stated the general use of the County buildings are not-for-profit events and not private-for-profit events. It was the consensus of the Commissioners to continue the same not-for-profit use of the buildings and not private-for-profit events.

The matter was dismissed due to Jordan Hardy's failure to appear to present the item to the Commissioners.

IN THE MATTER OF PUBLIC HEARING – PETITION TO VACATE SOUTH STREET

Commissioner Whetstone called Sara Svendsen and Tim Dombrosky up and opened the Public Hearing for the Vacation of Roadway at 9:15 AM. Tim Dombrosky stated Sara Svendsen, a resident of 5738 S. County Road 600 E. in Plainfield, filed a Petition to Vacate a Portion of a Platted Roadway in Hendricks County, Section 4, Township 14 North, Range 1 East; further described as South Street consisting of sixty (60) feet by two hundred (200) feet between Lots 1 and 2 of Blue Valley Estates Subdivision. Tim Dombrosky advised the platted roadway, South Street, no longer serves the purpose for which it was created, nor will it in the future, and recommended the Commissioners approve the Petition to Vacate. Tim Dombrosky stated he spoke directly with the one adjoining property owner(s), Richard M. and Mary Ann Rosner, and they had no concerns or objections to the Petition to Vacate. There were no other concerns or objections presented and Commissioner Whetstone closed the Public Hearing at 9:18 AM.

Commissioner Palmer moved to approve Sara Svendsen's Petition to Vacate a Portion of a Platted Roadway in Hendricks County, Section 4, Township 14 North, Range 1 East; further described as South Street consisting of sixty (60) feet by two hundred (200) feet between Lots 1 and 2 of Blue Valley Estates Subdivision with an Ordinance to Vacate Right of Way in Guilford Township, Hendricks County, Indiana as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0. Nancy Marsh assigned Ordinance No. 2017-30; An Ordinance to Vacate Right of Way in Guilford Township, Hendricks County, Indiana.

IN THE MATTER OF RELEASE OF ISSUED HANDGUNS TO RETIRING OFFICERS

Sheriff Brett Clark reported three (3) officers are retiring after twenty plus years of service and requested the release of their County issued handguns, as has been the practice in the past. Sheriff Brett Clark stated there is sufficient firearms stock to declare the three (3) handguns as surplus. Sheriff Brett Clark presented the following information for the handguns to be released:

RETIRING OFFICER	TYPE OF HANDGUN	SERIAL NUMBER
Aaron Payne	Glock 21	TAP923
Jim Stoneking	Glock 21	TAP999
Jerry Woodard	Glock 43	ZXU995

Commissioner Gentry moved to approve releasing the described handguns to the retiring officers; Aaron Payne, Jim Stoneking, and Jerry Woodard. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF SHERIFF'S DEPARTMENT POSITION CHANGE

Sheriff Brett Clark requested approval of his recommendation to reclassify the Civilian Investigator DEA position to a Merit Deputy DEA position and to proceed with presenting the reclassification to the Hendricks County Council. Sheriff Brett Clark stated that by statute, \$2.00 of every civil process fee goes into the pension fund, which will help offset the increased costs for the merit deputy pension.

Commissioner Whetstone moved to approve Sheriff Brett Clark's requests to reclassify the Civilian Investigator DEA position to a Merit Deputy DEA position and proceed with presenting the reclassification to the Hendricks County Council. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF NARCAN COSTS AND POLICIES

Commissioner Palmer asked Sheriff Brett Clark to elaborate on the costs and policies of Narcan for Hendricks County; number of times administered and procedures. Sheriff Brett Clark stated Narcan costs approximately \$42.00 per dose and he currently utilizes grants and funds donated by a family to cover the costs of Narcan for the County. Sheriff Brett Clark advised his department has administered Narcan to approximately 12-13 individuals and stated if his department administers Narcan to an individual, the individual is either transported to the hospital by the responding rescue, or is transported to the hospital by the Sheriff's Department to force treatment under statutory authority.

The Commissioners' commended Sheriff Brett Clark for his inspiration and motivation to all and for his focus and attention to detail.

IN THE MATTER OF UPDATED NYHART SERVICE AGREEMENT; MEDICARE PART D

Erin Hughes presented an updated Nyhart Service Agreement for renewal of the Medicare Part D Retiree Drug Subsidy program from October 1, 2017 through December 31, 2017 and from January 1, 2018 through December 31, 2018. Erin Hughes noted the agreement was updated to run through the full calendar year(s), instead of ending in September, which resulted in a total overall increase of \$1,000.00.

Commissioner Palmer moved to approve the updated Nyhart Service Agreement for renewal of the Medicare Part D Drug Subsidy program from October 1, 2017 through December 31, 2017 and from January 1, 2018 through December 31, 2018 as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF BRIDGE INSPECTIONS

John Ayers recommended USI Consultants as the 2018/2020 Bridge Inspection Consultant to be submitted to INDOT for their review and approval.

It was the consensus of the Commissioners to approve recommending USI Consultants as the 2018/2020 Bridge Inspection Consultant to be submitted to INDOT for their review and approval.

IN THE MATTER OF ENTERPRISE GIS AGREEMENT

John Ayers presented the Enterprise GIS Agreement with Environmental Systems Research Institute, Inc. for approval and reported the Council approved the additional appropriation from EDIT for the Agreement during their July 5, 2017 Council Meeting, in the amount of \$150,000.00. John Ayers stated the appropriation is currently under a line item of the Commissioners for 2017, but requested it be under a line item of Engineering for 2018.

Greg Steuerwald stated the Agreement contains the English rule regarding attorney fees, but doesn't feel the need to revise the Agreement.

It was the consensus of the Commissioners for the line item for the Enterprise GIS Agreement to fall under Engineering instead of the Commissioners in EDIT. Commissioner Gentry moved to approve the Enterprise GIS Agreement with Environmental Systems Research Institute, Inc. in the amount of \$150,000.00 as presented. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF PANHANDLE EASTERN PIPELINE AGREEMENT

John Ayers presented the Panhandle Eastern Pipeline Agreement in the amount of \$23,738.00 for design costs to relocate three pipelines located north of County Road 600 North on the proposed Ronald Reagan Parkway.

Commissioner Gentry moved to approve the Panhandle Eastern Pipeline Agreement in the amount of \$23,738.00 for design costs to relocate three pipelines located north of County Road 600 North on the proposed Ronald Reagan Parkway as presented. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF MEETING WITH INDOT AND BOONE COUNTY

John Ayers reported the meeting scheduled for July 11, 2017 with INDOT and Boone County to discuss the possible relinquishment of State Road 267 from County Road 700 North to I-65 in Boone County has been postponed.

IN THE MATTER OF RONALD REAGAN PARKWAY FUNDING

John Ayers reported a meeting is scheduled for July 18, 2017 with INDOT Administration to discuss funding options for Phase 1 of the Ronald Reagan Parkway extension.

IN THE MATTER OF COUNTY ROAD 100 NORTH/COUNTY ROAD 900 EAST ROUNDABOUT

John Ayers reported the County Road 100 North/County Road 900 East Roundabout Project will be let by INDOT on July 12, 2017.

IN THE MATTER OF RONALD REAGAN PARKWAY GUARDRAIL PLACEMENT

John Ayers reported inquiries have been received from a couple of Legislators' Offices regarding the guardrail placement on Ronald Reagan Parkway just north of the CSX bridge south of US 36. John Ayers stated the inquiries are a result of the fatal accident that occurred there two years ago involving two Ben Davis High School students and stated there is a Wayne Township (Marion County) Official meeting with them on July 11, 2017. John Ayers stated the County's position is that the project was designed correctly and the accident was not the fault of our project or design and is strongly opposed to any kind of legislation forcing site specific construction changes in contradiction to engineering practices and standards.

IN THE MATTER OF WEST CHASE CULVERT GUARDRAILS

Commissioner Whetstone asked John Ayers for a status update for the guardrail installation near the West Chase Culvert project off of County Road 550. John Ayers advised the guardrails have not been installed at this time.

IN THE MATTER OF BRIDGE 135 AND BRIDGE 192 SUPPLEMENTAL AGREEMENTS

John Ayers presented two supplemental agreements with SJCA, P.C. for increased costs of Right of Way Engineering due to an increased number of right of way parcels; one agreement is for Bridge 135 on Tudor Road over Mud Creek and one agreement is for Bridge 192 on County Road 1100 South over McCracken Creek.

Commissioner Gentry moved to approve the two supplemental agreements with SJCA, P.C. for increased costs of Right of Way Engineering due to an increased number of right of way parcels; one agreement is for Bridge 135 on Tudor Road over Mud Creek and one agreement is for Bridge 192 on County Road 1100 South over McCracken Creek as presented. Commissioner Palmer seconded the motion and the motion was approved

unanimously 3-0-0.

IN THE MATTER OF COMMUNITY CROSSINGS GRANT

John Ayers stated he is in the process of applying for another Community Crossings Grant.

IN THE MATTER OF HIGHWAY DEPARTMENT DUMP TRUCK ACCIDENT

John Ayers reported a Highway Department dump truck was involved in a single-vehicle rollover accident on July 10, 2017 south of the intersection of County Road 300 East and County Road 150 South. John Ayers stated the driver did not suffer any major injuries, just a few minor scratches.

Commissioner Whetstone advised John Ayers to provide an accident report from the Sheriff's Department to the Commissioners for review, once the report is available.

IN THE MATTER OF VANDALIA TRAIL PROJECT

John Ayers reported he met with the Parks Department, Dave Gaston, the project inspector, and the project designer regarding the water issues at the Coatesville Sewage Treatment Plant and the Vandalia Trail. John Ayers stated they're working towards a solution to minimize costs and resolve the issue and will report further details once they are available.

Jeremy Weber stated he is working with INDOT to find options for a resolution and it is complex due to it being an ongoing Federal Aid project.

**IN THE MATTER OF HENDRICKS COUNTY SOLID WASTE MANAGEMENT
DISTRICT BUILDING**

Kevin Cavanaugh reported Lenn Detwiler is preparing cash flow projections based on different scenarios for consideration by the Solid Waste Management District Board to present to the Council to request additional funding and changes in the terms of the loan from the Council during their next meeting.

**IN THE MATTER OF COURTHOUSE AND MARION STREET PROBATION
EXTERIOR MAINTENANCE PROJECTS**

Kevin Cavanaugh reported the exterior maintenance project at the Courthouse is scheduled to begin this week and advised the west side of the Marion Street Probation Building will be used as an equipment staging area for the duration of the projects.

IN THE MATTER OF ENERGY EFFICIENCY

Kevin Cavanaugh reported the energy efficiency project is moving along well with the continued installations of the fan coil units on the ground floor this week, along with flue installations on the boilers in preparation for startup. Final lighting changes and corrections are scheduled for this week.

Kevin Cavanaugh followed up on a pricing request for a Change Order to replace one of the primary pumps for the chilled water system that failed at the Government Center. Kevin Cavanaugh stated that due to the nature of the failure and the age of the pump, failure of bearings and bearing raceways after twenty-five (25) years of service, that it is just a matter of time before the other pumps have similar issues and fail. Kevin Cavanaugh requested approval to replace all eight (8) pumps now in order to avoid additional maintenance costs and system downtime in the future by having to replace the pumps individually as they fail. Kevin Cavanaugh stated the total cost of the Change Order replacing all eight (8) pumps is \$141,312.00; forcing the total completed project to be approximately \$21,312.00 over budget, with the Change Order, and funds will be transferred from other unused line items to cover the additional costs.

It was the consensus of the Commissioners to approve the Change Order to replace all eight (8) of the pumps for the chilled water system at the Government Center for the amount of \$141,312.00 as presented.

IN THE MATTER OF PLAN AND FILE RELOCATION FROM CYPRESS MANOR

Kevin Cavanaugh reported installation of the concrete floor in the unfinished basement of the Marion Street Probation Building was completed on July 6, 2017 and they are preparing to erect new shelving and install new lighting prior to relocating the files from Cypress Manor. Kevin Cavanaugh stated there will be additional storage space available after the plans have been relocated and suggested use of cage fencing, similar to what is in the Government Center, to separate and secure different departmental storage areas.

IN THE MATTER OF GOVERNMENT CENTER VESTIBULES

Kevin Cavanaugh reported he is working with the contractors to finalize a schedule for the work to begin. Kevin Cavanaugh verified he is not planning to paint the metal handrail posts in the stairwells, but they do need attention and will develop a scope of work to be done as a separate project.

IN THE MATTER OF GOVERNMENT CENTER SIGNAGE

Kevin Cavanaugh reported he met with ASI Signage on June 28, 2017 and expects to have preliminary suggestions later in the week. Kevin Cavanaugh stated ASI Signage will provide a specification which can be used to obtain quotes from other providers for the Government Center Signage Project.

IN THE MATTER OF DUKE ENERGY – LED LIGHTING RETROFIT PROGRAM

Kevin Cavanaugh reported the Animal Shelter and the Old Community Building were surveyed on June 28, 2017 and is waiting on a response from Duke regarding those sites and the scheduling of the next buildings to be surveyed.

IN THE MATTER OF CRITICAL MUSEUM ROOF ISSUES

Kevin Cavanaugh presented a proposal from Blackmore & Buckner Roofing, LLC. to remove and replace the foam flat roofs over the boiler garage and the Annex portion of the Museum in the amount of \$86,030.00 and requested permission to proceed with the proposal to complete the critical roof repairs. Kevin Cavanaugh stated funds are available in the maintenance line item to cover the cost of the proposal.

Commissioner Whetstone moved to declare the critical Museum roof issues an emergency and moved to approve the Blackmore & Buckner Roofing proposal in the amount of \$86,030.00 to remove and replace the flat roofs over the boiler garage and Annex portion of the Museum as presented. Commissioner Gentry seconded the motions and the motions were approved unanimously 3-0-0.

IN THE MATTER OF REQUEST PARTNER REPLACEMENT

Kevin Cavanaugh reported Request Partner, the County online work order system, is no longer in use and asked for all staff to contact the Facilities Department directly for any maintenance needs. Kevin Cavanaugh advised the new system, Maintenance Edge from Dude Solutions, will be ready to launch soon.

IN THE MATTER OF PUBLIC DEFENDER CONTRACT EXTENSIONS

Todd McCormack requested approval of the emailed Public Defender Contract extensions for coverage up to the end of the third quarter, 2017, with an out clause in case the Chief Public Defender is able to obtain contracts before this time expires.

Commissioner Gentry moved to approve the emailed Public Defender Contract extensions for coverage up to the end of the third quarter, 2017, as presented. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF MEETING DATE WITH JUDGES

Todd McCormack reported discussions continue with Catherine Haines regarding the proposed August 22, 2017 meeting, following the Commissioners' Meeting, to discuss personnel/employee manual policy issues. Todd

McCormack stated he has discussed the issue with Eric Wathen, as the Council representative, and plans are to keep the attendees to a minimum to facilitate the productivity of the meeting. The proposed attendees are the Commissioners, Catherine Haines, two judges, and Eric Wathen as representatives at this time.

Commissioner Whetstone requested confirmation of the meeting date as soon as possible as there is a Drainage Board Business Meeting schedule for 11:00 AM on August 22, 2017 and would like to work around it.

Commissioner Palmer asked for clarification as to if all of the Commissioners were to attend along with Erin Hughes and Nancy Marsh. Todd McCormack advised he will seek clarification of attendees and date finalization from Catherine Haines as soon as possible.

IN THE MATTER OF ENTERPRISE FLEET MANAGEMENT

Todd McCormack reported Greg Steuerwald has revised the Enterprise Fleet Management Power of Attorney and Maintenance Agreement and is waiting on Enterprise to review the revisions and respond. Todd McCormack stated some of the vehicles have been received, earlier than expected, but delivery cannot begin until the County and Enterprise can execute the Power of Attorney and Maintenance Agreement approved by Greg Steuerwald. Todd McCormack requested approval for Commissioner Palmer to execute the finalized Enterprise Fleet Management Power of Attorney and Maintenance Agreement once they are received.

Commissioner Whetstone moved to approve Commissioner Palmer executing the finalized Enterprise Fleet Management Power of Attorney and Maintenance Agreement once they are received. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF RONALD REAGAN NORTH ECONOMIC DEVELOPMENT AREA

Todd McCormack reported the Ronald Reagan North Economic Development Area was approved by the Redevelopment Commission during their meeting on July 5, 2017.

IN THE MATTER OF LANDFILL METHANE GAS SMELL COMPLAINT

Todd McCormack reported he received a complaint from Mr. Glenn Ridgeway, a resident who lives approximately three miles north of the landfill, regarding a methane gas smell coming from the landfill. Todd McCormack stated he provided Mr. Ridgeway with the local number to Waste Management and the number to the Indiana Department of Environmental Management.

IN THE MATTER OF COMMISSIONERS AND ELECTED OFFICIALS

Commissioner Whetstone advised an Executive Session may need to be scheduled to discuss Cedar Bend drainage issues in the near future. Greg Steuerwald will notify the Commissioners if the Executive Session is needed.

IN THE MATTER OF WISHES TO BE HEARD

Don Allen of Hazelwood thanked Commissioner Gentry for his support of their Fish Fry.

Kevin Cavanaugh reported he received notification of a roof leak at the Museum.

Greg Steuerwald commended Sheriff Brett Clark for his coordinated efforts working with the Drug Enforcement Agency and stated the County participates in Recovery Works, a program designed to provide support services to those without insurance coverage who are involved with the criminal justice system by increasing the availability of specialized mental health treatment and recovery services in the community for those who may otherwise face incarceration.

Greg Steuerwald reported Hendricks County has been selected to participate in an evidence based decision making risk assessment program to reduce the jail population.

IN THE MATTER OF QUESTIONS FROM THE PRESS

No items presented.

IN THE MATTER OF ACKNOWLEDGMENT OF CORRESPONDENCE

CHECKS RECEIVED

- | | | | |
|----|------------|--------------------|--|
| 1. | \$177.50 | Hackleman Auto | Refund of Graphics Expense |
| 2. | 330.00 | OB Services | Claim No. 0AB-199356-01-01 Equipment Removal |
| 3. | 20,115.00 | OB Services | Claim No. 0AB-199356-01-01 2015 Dodge Charger Total Loss |
| 4. | \$4,399.25 | OB Services | Claim No. 0AB-200721-01-01 2014 Dodge Charger Repairs |
| 5. | \$4,000.00 | Town of Avon | Regional Sewer 2017 Partnership Agreement Dues |
| 6. | \$4,000.00 | Danville Municipal | Regional Sewer 2017 Partnership Agreement Dues |

STAFF REPORTS RECEIVED

1. Receipt was acknowledged for the Human Resources report of June 26, 2017 thru July, 2017 from Erin Hughes, Human Resources Administrator.
2. Receipt was acknowledged for the weekly Highway Department reports of June 12, 2017 thru June 16, 2017 and June 19, 2017 thru June 23, 2017 from Curt Higginbotham, Highway Department Superintendent.
3. Receipt was acknowledged for the Animal Control Shelter report of June 2017 from La Donna Hughes, Director/Chief Animal Control Officer.
4. Receipt was acknowledged for the County Treasurer's Monthly Report for the month ending June 30, 2017 from Shawn Shelley, Treasurer.

CORRESPONDENCE RECEIVED

1. Utility Operations Report received from Aqua Indiana, Inc.

IN THE MATTER OF ADJOURNMENT

Commissioner Gentry moved to adjourn the Hendricks County Commissioners' Meeting at 10:17 AM on Tuesday, July 11, 2017. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.



Matthew D. Whetstone, President



Phyllis A. Palmer, Vice President



Bob Gentry, Member