

Hendricks County Board of Health Meeting

July 11, 2017

7:00 p.m.

Hendricks County Government Center

Meeting Room 3

355 S Washington St.

Danville, IN 46122

The Hendricks County Board of Health met Tuesday, July 11, 2017 at 7:00 p.m. in Meeting Room 3 at the Hendricks County Government Center.

Board Members in Attendance:

Mr. Bruce Dillon
Dr. James Richardson
Mr. Brian Cobb
Dr. Larry Caskey
Mr. David Hardin
Ms. Debra Campbell

Hendricks County Staff in Attendance:

Dr. David Stopperich, Health Officer
Ms. Kandi Jamison, Asst. Director of PH Nursing
Ms. Julie Haan, Environmental Health Director
Ms. Leanna Truitt, Healthy Families Program Manager
Ms. Ginger Harrington, Team Lead, Septic

Board Members (Others) Absent:

Eric Oliver, Attorney
Ms. Tammy Brinkman, Director of PH Nursing
Dr. Andrew Cougill

Others in Attendance:

Mr. Larry Hesson, County Council

Determination of a Quorum

Dr. James Richardson called the meeting to order at 7:02 p.m. with a quorum present.

Approval of Minutes

Ms. Debra Campbell made a motion to approve the minutes from the May 2, 2017 Board of Health meeting. Mr. Brian Cobb seconded the motion. All were in favor; and the motion passed.

Wishes to Be Heard

Dr. Richardson expressed concern regarding Poison Hemlock, and the quantity found in Hendricks County. These plants grow where water is plentiful, and are potentially dangerous in our community. Dr. Richardson suggested possible coordination with other county departments for prevention and management. Suggestions from others included communication with county parks and other departments that may come in contact with it, such as Engineering, Surveyors, Highway Department and Planning & Building.

New Business

2018 Health Fund Budget

The Environmental Department has had a substantial increase in the number of regulated establishments that require inspections adding to the already heavy workload of the Environmental Health Specialists. Ms. Julie Haan stated that an additional Environmental Health Specialist position was requested in the 2018 budget. Additional amounts were requested in the overtime and seasonal employee line items.

A question was asked regarding the line item for Accreditation, and if the Board wanted staff to continue pursuing Accreditation. Ms. Haan explained that Jenna Prihoda is now the full time Public Health Educator, and the part time Public Health Educator position is still open. The job description could be re-written to include Accreditation if they chose to move forward with the Accreditation process. A lengthy discussion ensued and the final determination was made that the Health Department would continue the process of

quality improvement but would not pursue formal Accreditation at this time. This would eliminate the Accreditation line item allowing the use of the funds to help support a new Environmental Health Specialist position. This decision led to the discussion of filling the part-time educator position. The position would be designed to support work related to the Partnership, and its associated workgroups, updating the Community Health Assessment, and carrying out the Narcan training program. The Local Health Maintenance Fund supports this position. Dr. Richardson made a motion to remove the Accreditation line item from the budget, and support the Part-Time Health Educator position. Ms. Debra Campbell seconded the motion. All were in favor; and the motion passed.

Mr. David Hardin made a motion to approve the 2018 Health Fund Budget. Dr. Larry Caskey seconded the motion. All were in favor; and the motion passed.

2017-2018 Healthy Families Budget

Ms. Leanna Truitt explained that the Healthy Families budget consists of two separate funds, 8149 and 9121. All salary and fringes come from 8149. The total contract we have for our grant is \$194,000. This money is received as reimbursed funds only. If the work is not completed, the money is not received. Unfortunately, not being fully-staffed throughout 2016 hurt us. Dr. Caskey made a motion to accept Budget 8149. Mr. Bruce Dillon seconded the motion. Five voted in favor and Ms. Campbell abstained. The motion passed. Later in the meeting, Dr. Stopperich brought it to the attention of the board, that they did not pass the 9121 budget. Mr. Hardin made a motion to approve the 9121 budget. Mr. Cobb seconded the motion. Five voted in favor and Ms. Campbell abstained. The motion passed.

Body Modification Amendment

Ms. Haan notified the Board that the amended Body Modification Ordinance had been approved by the Commissioners. The Ordinance was amended to add an additional exception to the ordinance that allows a tattoo artist affixing a tattoo under the supervision of a licensed medical practitioner to be exempt from the ordinance.

Fee Ordinance Revision

Ms. Haan explained the proposed change to the fee ordinance allows the Health Department to charge for environmental lead investigation services that will be performed using the recently purchased lead paint analyzer. The charges are frequently reimbursed by Medicaid. Another change will allow residents to apply online for septic system location service for a flat fee. The ordinance will be presented to the Commissioners on August 22nd. Mr. Dillon made a motion to approve the Fee Ordinance Revision. Mr. Hardin seconded the motion. All were in favor; and the motion passed.

Health Education Part Time Position

This item was covered previously in the 2018 Health Fund Budget section of New Business.

Job Descriptions Update to reflect Personnel Immunization Policy for Nursing & Healthy Families

Ms. Kandi Jamison covered the changes made to the Nursing & Healthy Families job descriptions to include the changes made to the Immunization Policies. Mr. Cobb made a motion to approve the changes. Dr. Caskey seconded the motion. All were in favor; and the motion passed.

Unfinished Business

Personnel Immunizations-Ratify Email Decision

The Health Board previously approved the Personnel Immunizations Policy. Following their approval, the Commissioners asked that we address disability, religion and outbreaks in our policy. Dr. Richardson confirmed that all were in favor to ratify the email approval.

Environmental Health

No questions were asked of Ms. Haan regarding the Environmental Health Report.

Healthy Families

Ms. Truitt reported that Healthy Families is still fully staffed. They are currently in the middle of a Cultural Sensitivity Review, which is part of the Accreditation process.

Nursing

Ms. Jamison reported that staff evaluations are complete. Ms. Tracy Smith, Public Health Preparedness Coordinator resigned. June 28th was her last day, and interviews are being scheduled for her replacement. The new grant year for Preparedness began July 1st.

Ms. Tammy Brinkman submitted funding proposal to continue the Baby & Me – Tobacco Free program.

The Health Department is thankful that the County paid to have the wall paper removed and all the walls painted in the Nursing and Environmental Health areas.

We received fifty doses of ProQuad vaccine from ISDH which was accidently stored in the refrigerator instead of the freezer. This is considered a negligent offence requiring restitution of the vaccine according to the State policy. The cost to replace the improperly stored vaccine is \$9,546.50. The liability insurance has a \$1000.00 deductible, which will be taken out of the Child Health Fund. If the State includes this in the 5% accumulated doses wasted for 2016, we will not have to provide restitution. However, the way the policy reads, negligence is not included in this 5%.

Health Officer

Dr. Stopperich reported that the Commissioners were on board with the Health Department's decision to include social security numbers on Death Certificates. He attended the County School Nurse's conference, and held exit interviews with two employees, Tracy Smith and Robin Reyes.

County Council Liaison

Mr. Hesson reported that budget time is coming up, and explained how budget numbers are prepared. Mr. Hesson also recommended we appear before the Council to explain the need for an additional Environmental Health Inspector.

Adjourn

Mr. Cobb made a motion to adjourn the meeting. Dr. Hardin seconded the motion. All were in favor; and the motion passed. The meeting was adjourned at 8:19 pm.

Debra Campbell

David Hardin

Brian Cobb

J. Richardson

David M. Stopperich, M.D.

David M. Stopperich, M.D.
Health Officer and Board Secretary

Date Minutes Approved