

AGENDA
HENDRICKS COUNTY COUNCIL
Hendricks County Government Center
355 South Washington Street, Danville, Indiana
SEPTEMBER 4, 2018
9:00 A.M.

CALL TO ORDER

ADOPTION OF AGENDA

MINUTES:

August 7, 2018 Regular Council Meeting
Budget Workshops

UNFINISHED BUSINESS:

Hendricks County Communication Center 2019 Budget - Mark Todisco, Plainfield Clerk Treasurer
Public Hearing Avon-Washington Township Public Library 2019 Budget
Public Hearing Hendrick County Solid Waste District 2019 Budget
Public Hearing Hendricks County 2019 Budget

NEW BUSINESS:

Cummins Mental Health - Amy Mace and Shawna Gotlieb
Sheriff Brett Clark - Fourth Amendment to Sheriff's Retirement Plan
Erin Hughes - Human Resources

EMERGENCY ADDITIONAL APPROPRIATIONS

REALLOCATIONS OF FUNDS

OTHER COUNCIL BUSINESS

Status of Funds
Request for appointments to HC Extension Advisory Board
Minimum Fund Balance Ordinance

**HENDRICKS COUNTY COUNCIL
AUGUST 7, 2018**

The regular meeting of the Hendricks County Council was called to order by Vice President David Wyeth on Tuesday August 7, 2018 with the following in attendance: Caleb Brown, Larry Hesson, Jay Puckett, Mike Rogers, Brad Whicker, David Wyeth, Financial Administrator Tami Mitchell, and Auditor Nancy Marsh. Councilman Mike Rogers led the Pledge of Allegiance.

IN THE MATTER OF THE AGENDA

It was moved by Brad Whicker and seconded by Caleb Brown to adopt the agenda as presented. Motion carried 6-0.

IN THE MATTER OF THE JULY 3, 2018 MINUTES

It was moved by Jay Puckett and seconded by Mike Rogers that the minutes of the July 3, 2018 meeting be approved as presented. Motion carried 5-0-1 (LH)

IN THE MATTER OF THE AVON WASHINGTON TOWNSHIP LIBRARY BUDGET

Avon-Washington Township Library Director Laurel Setser and Municipal Financial Consultant Brock Browser presented a request to the Council for a binding review of their budget due to their financial plan requires them to go over the growth quotient. Ms. Setser stated this increase will not be passed along to the taxpayers as the plan is to use the Rainy Day or Library Improvement Reserve. Auditor Nancy Marsh stated she has been working with Ms. Setser and the entire Avon Washington Township Library budget will be heard at the Council's September 4, 2018 Public Hearing and adopted at the October 2, 2018 Council meeting. Mr. Browser stated they received a rate of 2.5% when selling the bonds and by the Council giving their permission to proceeds, have recognized an \$85,000 savings to taxpayers over the life of the bond.

IN THE MATTER OF THE HENDRICKS COLLEGE NETWORK REPORT

Brandy Wethington Perrill, Executive Director of the Hendricks College Network presented an update on the programs offered by the Hendricks College Network. Ms. Perrill stated that the trades have become incredibly important. Ms. Perrill stated that Trine University was becoming more focused on on-line education which necessitated the Hendricks College Network relocating their offices to the Hendricks County Economic Development Office. Councilman Mike Rogers asked about the agreement with the Avon Redevelopment Commission and the landlord requiring commitments made in the location of Trine University. Ms. Perrill stated that Trine University was sensitive to dates and was aware of their commitments.

IN THE MATTER OF TOUR HENDRICKS COUNTY

Jaime Bohler Smith, Executive Director of the Hendricks County Tourism Commission presented an accounting of the December 27, 2017 revenue and expenses and the 2019 budget. Ms. Smith stated we currently have 26 hotel facilities.

Ms. Smith gave an update of the renovation of the convention facility (formerly the Palms) and stated there have been 3 new hotels approved by the Town of Plainfield. Ms. Smith stated the Commission has recently approved a 3-year strategic plan. Councilman Mike Rogers asked about the impact of the Airport Authority building a hotel facility. Mr. Rogers stated that there have been some hiccups with the regional baseball facility location in Zionsville and that Hendricks County needs a regional attraction and should work towards this goal. Mr. Rogers stated that Grand Park has a pretty good lock on sports at this time.

Councilman Jay Puckett asked about the Hoosier Softball Complex on the east side of Brownsburg. Ms. Smith stated that the original developer had passed away sudden and his son had inherited the property and stated the development has been abandoned at this time.

It was moved by Brad Whicker and seconded by Caleb Brown to acknowledge receipt and approve the 2019 Tourism Commission budget as presented. Motion carried 6-0.

IN THE MATTER OF THE SOIL & WATER UPDATE

Bree Ollier, Hendricks County Soil & Water Resource Conservationist, presented an update on the three-year Mill Creek Watershed Clean Water Indiana Grant. Ms. Ollier stated the grant ended in 2017 and they were reapplying for a new grant. Ms. Ollier stated that the grant is from Clean Water Indiana for conservation and the revenue is derived from Cigarette Tax. Ms. Ollier stated Hendricks had partnered with Owen, Putnam and Morgan Counties and have kudos to all the farmers that participated. Mr. Wyeth thanked Ms. Ollier for her interesting and informative presentation.

IN THE MATTER OF HENDRICKS COUNTY COUNCIL'S REVIEW OF LEVY LIMITS AND PROPERTY TAX CAPS

The Hendricks County Council reviewed the estimated levy limits and the estimates provided by the Department of Local Government Finance of how each taxing unit's distribution of property taxes will be reduced by credits under IC 6-1.1-20.6. It was moved by Jay Puckett and seconded by Larry Hesson to accept the documents prepared and authorized by the Department of Local Government Finance. Motion carried 6-0.

IN THE MATTER OF HUMAN RESOURCES

Erin Hughes, Human Resources, presented an amended memo regarding job descriptions. Ms. Hughes stated the job descriptions had been reviewed and was making the following recommendations:

- | | | | |
|---|------------------|-------------|---------------|
| 1. Senior Planner | FSLA: Exempt | From: PAT 3 | To: PAT 2 |
| 2. Planner | FLSA: Exempt | From: PAT 4 | To: No Change |
| 3. Probation Officers | | From: PAT 3 | To: SO |
| 4. Probation
Juvenile Probation Officer/JDAI Coordinator | FLSA: Non-Exempt | | To: SO |

Auditor Marsh stated there is currently an additional appropriation requested to accommodate the change from PAT 3 to PAT 2. Councilmen Puckett and Hesson stated it almost seemed to be tailoring the job description to the person rather than the position. It was the consensus to reach out to Tim Dombrosky, Plan Director before the end of the meeting for clarification of the requested change.

Plan Director Tim Dombrosky stated that he struggled to find a candidate with the experience and education required. Mr. Dombrosky stated that the new job description is requiring a degree **and** job experience rather than a degree **or** job experience. It was moved by Brad Whicker and seconded by Larry Hesson to approve the recommended job classifications one through four as presented. Motion carried. 6-0

IN THE MATTER OF THE EMERGENCY ADDITIONAL APPROPRIATIONS

It was moved by Brad Whicker and seconded by Jay Puckett to approve emergency additional appropriation numbers 1 through 9 sans number 2 which will be acted upon later in the meeting. Motion carried 6-0.

It was moved by Larry Hesson and seconded by Jay Puckett to approve additional appropriation number 2 as presented. Motion carried 6-0.

EMERGENCY APPROPRIATION RESOLUTION

Whereas, certain extraordinary emergencies have developed since the adoption of the existing budget, so that it is necessary to appropriate more money than was appropriated in the annual budget; therefore, to meet such extraordinary emergencies;

Be it resolved by the County Council of Hendricks County, Indiana, that for the expense of said County the following additional sums of money are hereby appropriated and ordered set apart out of the several funds as herein and for the purpose herein specified, subject to the laws governing the same.

	DEPARTMENT	ACCOUNT	DESCRIPTION	AMOUNT	APPROVED
1.	Coroner	1001.33800.000.0107	Autopsies & Lab	\$50,000.00	\$50,000.00
2.	Planning & Building	1001.13101.000.0131	Senior Planner	\$3,619.00	\$3,619.00
3.	Engineering	1001.20100.000.0143	Office Supplies	\$775.00	\$775.00
4.	EDIT – Engineer	1112.32613.000.0143	Curve Correction	\$14,000.00	\$14,000.00
5.	Assessor’s Disclosure	1131.18998.000.0109	Extra Help	\$8,000.00	\$8,000.00
6.	Reassessment	1188.44600.000.0109	Computers	\$3,500.00	\$3,500.00
7.	Local Health Maint.	1168.20100.000.0214	Licensing	\$5,000.00	\$5,000.00
8.	Cornerstone	1202.39900.000.0106	Upgrade System	\$30,000.00	\$30,000.00
9.	Wheel & Excise	4608.47001.000.0143	900 E & 100 N	\$150,000.00	\$150,000.00

Adopted this 7th day of August, 2018.

/s/ Caleb M. Brown
/s/ Larry R. Hesson
/s/ Jay R. Puckett
/s/ Michael G. Rogers
/s/ Eric Wathen
/s/ Brad Whicker
/s/ David Wyeth

Attest: /s/ Nancy L. Marsh, Auditor

REALLOCATION OF FUNDS

It was moved by Jay Puckett and seconded by Caleb Brown to approve reallocation of funds number 1 through 6. Motion carried 6-0.

REALLOCATION OF FUNDS RESOLUTION

Be it resolved by the County Council of Hendricks County, Indiana, that for the expenses of the unit of Government of Hendricks County, the following sums of money previously appropriated for expenditures from a detailed account within a major classification, are hereby reallocated to another detailed account within a different classification as originally appropriated, all as herein specified.

	DEPARTMENT	FROM	TO	AMOUNT	Y/N
1.	Assessor	1001.10904.000.0109	1001.11301.000.0109	\$6,100.00	Y
2.	EDIT – Voters	1112.14602.000.0146	1112.42603.000.0146	\$4,000.00	Y
3.	EDIT – Voters	1112.14601.000.0146	1112.42603.000.0146	\$4,000.00	Y
4.	EDIT – Voters	1112.14603.000.0146	1112.30201.000.0146	\$2,500.00	Y
5.	Health	1159.32601.000.0214	1159.20100.000.0214	\$1,500.00	Y
6.	Reassessment	1188.18904.129.0109	1188.18909.130.0109	\$500.00	Y

Approved this 7th day of August, 2018.

AYE

/s/ Caleb M. Brown
/s/ Larry R. Hesson
/s/ Jay R. Puckett
/s/ Michael G. Rogers
/s/ Eric Wathen
/s/ Brad Whicker
/s/ David Wyeth

Attest: /s/ Nancy L. Marsh, Auditor

OTHER COUNCIL BUSINESS

Receipt of the Status of Funds was acknowledged. Councilman Mike Rogers asked for a copy of the ordinance establishing minimum fund balances. Auditor Marsh will provide the ordinance.

Receipt of the County Sheriff's Report of Receipts and Disbursements of the Commissary Fund was acknowledged.

Receipt of the accounting of the expenditures for feeding prisoners from January 2018 to July 2018 was acknowledged.

Receipt of the recent distributions of the one half of the revenue over 5% per IC 6-9-37 was acknowledged. Councilman Jay Puckett stated that with the growth of the Innkeeper's tax with new hotels, he doesn't want the distribution to be permanently embedded in the Park and 4-H budgets and wants everyone to be cognizant of the fact the 50% share will be going up in the future.

Councilman Caleb Brown stated he had received a list of the departments and the average scores from Human Resources and disputed those giving a 10 ranking officewide. With unanimous consent of the Council it was stated that the completion of the 2018 performance reviews be a mandatory prerequisite of employees receiving a stipend if one is given in 2018.

There being no further business to come before the Council, upon motion made by Larry Hesson and seconded by Brad Whicker the meeting was adjourned at 10:45 on August 7, 2018 with the budget workshop to follow in rooms 4/5. Motion carried 6-0.

HENDRICKS COUNTY COUNCIL

_____ Caleb M. Brown	_____ (absent) Eric Wathen
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_____ Larry R. Hesson	_____ Brad Whicker
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_____ Jay R. Puckett	_____ David Wyeth
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_____ Michael C. Rogers	
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ATTEST:

_____ Nancy L. Marsh, Auditor	
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HENDRICKS COUNTY COUNCIL 2019 BUDGET WORKSHOPS
JULY 24, JULY 30, JULY 31, 2018 AND AUGUST 7, 2017

The Hendricks County 2019 Budget Workshops were held July 24, 2018, July 30, 2018, July 31, 2018 and August 8, 2018, with Caleb Brown, Larry Hesson, Jay Puckett, Mike Rogers, Eric Wathen, Brad Whicker David Wyeth, attendance as noted and Financial Administrator Tami Mitchell and Auditor Nancy Marsh. For clarity and transparency, the departments are listed in location order, with attendance and the date the action was taken.

CAPITAL OUTLAY LINE ITEMS UPDATE
07/31/2018 JP OUT

Upon further discussion and evaluation, it was moved by David Wyeth and seconded by Mike Rogers to move back and approve all Capital Outlay items into each individual budget. Motion carried 6-0.

FINANCIAL SOLUTIONS GROUP
07/24/18 ALL PRESENT

Hendricks County Financial Consultant, Greg Guerrettaz, presented the Sustainability Study which contained very positive financial information. Mr. Guerrettaz gave some historical data stated the county was doing well and answered questions. Council President Eric Wathen pointed we should be aware of a potential downturn in the economy.

Discussion on the planning and implementation of building a new jail was discussed. Mr. Guerrettaz suggested we establish an in-house Cumulative Jail Fund. Mr. Guerrettaz went over the possibility of doing hybrid property tax levy and an income tax levy. It was the consensus of the Council that the county moves forward with planning as soon as possible. Council President Eric Wathen estimated that the preliminary design of a jail schematic would be in the range of \$450,000. It was the consensus of the Council to budget the preliminary design from Food and Beverage. Mr. Guerrettaz emphasized the importance of having a capital project plan and maintain the Rainy-Day Fund which is important to the bond rating agencies.

COUNTY CLERK / ELECTION / CLERK'S PERPETUATION /
ELECTED OFFICIALS TRAINING / CLERK'S IV-D INCENTIVE
07/30/2018 CB OUT

Clerk Debbie Hoskins presented her 2019 budgets. Ms. Hoskins stated she is trying to digitize records and may need to purchase a new server. Ms. Hoskins stated that the state requires documents to be microfilmed before the document can be destroyed. It was moved by Brad Whicker and seconded by Larry Hesson to approve the Supplies and Other Services and Charges line items in the Clerk's County General, Clerk's Record Perpetuation, Clerk's Elected Official Training, Clerk's IV-D Incentive, Election County General, and Clerk's Edit Project Fund. Motion carried 6-0.

**AUDITOR / COUNCIL / PLAT BOOK / ELECTED OFFICIALS
TRAINING / FOOD & BEVERAGE/ DEBT FUNDS**

07/31/2018 JP/BW OUT

It was moved by Larry Hesson and seconded by Mike Rogers to authorize minor financial changes throughout the County's budgets and approve Auditor's County General Supplies and Other Services and Charges, Food and Beverage, Auditor's Plat Book fund, Auditor's Elected Official Training fund, TIF Collections Guilford/Heartland, TIF Collections, West Point (Lauth), TIF Collections Pittsboro, TIF Collection 70 West (Kite), TIF Collections 70/39 Commerce TIF Collections Ronald Reagan, E911 GO Bond, Fairground Lease, E911 Bank Loan, Work Release GO Bond, Wheel & Excise Tax County Portion, and Insurance Rainy Day. Motion carried 5-0.

It was moved by Caleb Brown and seconded by David Wyeth to approve the Council's General Fund Budget Supplies and Other Services and Charges as presented except line 31600 Care of Juvenile Offenders in the amount of \$250,000 be moved to the Court Administration budget and line 32101 Cummins Mental Health be calculated at the minimum allowed, the Rainy-Day fund and the Statewide 911 fund. Motion carried 5-0.

TREASURER / ELECTED OFFICIALS TRAINING

07/31/2018 JP OUT

It was moved by Brad Whicker and seconded by Mike Rogers to approve the Treasurer's General Fund budget and the Elected Officials Training Fund Supplies and Other Services and Charges as presented. Motion carried 6-0.

**RECORDER / RECORDER'S PERPETUATION /
IDENTIFICATION SECURITY / ELECTED OFFICIALS TRAINING**

07/31/2018 JP OUT

It was moved by Larry Hesson and seconded by Mike Rogers to approve the Recorder's Identification Security County, Recorder's Perpetuation Fund, the Recorder's Elected Official Training Fund Supplies and Other Services and Charges as presented. Motion carried 6-0.

**SHERIFF / JAIL / CUMULATIVE CAPITAL DEVELOPMENT
EDIT / SEX & VIOLENT OFFENDER**

07/31/2018 ALL PRESENT

Sheriff Brett Clark presented his 2019 budgets. The Sheriff stated his budgets are basically the same from last year and if he added to one account, he took away from another. Discussion was held about the cost of a fully equipped car and bullet proof vests. It was moved by Brad Whicker and seconded by David Wyeth to approve the Supplies, Other Services & Charges and Capital Outlays in the Sheriff's General Fund budget; Sheriff's Edit Project budget, Sheriff's Cumulative Capital budget, and Sheriff's Sex & Violent Offender budget. Motion carried 7-0.

It was moved by Brad Whicker and seconded by Caleb Brown to approve the Supplies and Other Services and Charges in the Sheriff's Jail budget. Motion carried 7-0.

Sheriff Clark requested the Council's consideration to implement changes to the Sheriff's matrix to bring parity to the other local agencies, to reconcile the "short day" pay change, to include a three percent contribution by the members, to be competitive and not become a training agency, to correct the unintentional lack of separation between the Sergeants and Captains and to boost the pension disability plan.

Sheriff Clark stated that we can make long-term positive changes mutually beneficial to the merit deputies and the county taxpayers. It was the consensus of the Council to make sure the Sheriff's Merit Board was in favor. Sheriff Clark stated the Merit Board meets on August 14 and he will be able to notify the Auditor of the results.

Discussion was held about a new jail which is needed sooner rather than later. Sheriff Clark stated there is no historical evidence to judge the positives or negatives of a regional jail. Sheriff Clark stated he is open to the discussion but right now is not in favor and does not think it would work.

07/31/2018 JP/CB OUT

It was moved by David Wyeth and seconded by Mike Rogers to approve four full-time jail officers, and one full time evidence technician. Motion carried 5-0.

08/07/18 EW OUT

Sheriff Brett Clark asked the council if they had any additional questions to his earlier presentation on the proposed Sheriff's Matrix. Sheriff Clark stated it was not a reinvention of the wheel. It was moved by Caleb Brown and seconded by Brad Whicker to approve the 2019 Sheriff's Matrix as presented which matrix would exclude any percentage given but include any stipend given. Motion carried 6-0. Councilman Rogers stated that it is important to keep good people here and not be a training department.

**SURVEYOR / DRAINAGE BOARD / GENERAL DRAIN IMPROVEMENT /
CORNERSTONE / ELECTED OFFICIALS TRAINING**

07/30/2018 CB/IP/BW OUT

Surveyor David Gaston presented his 2018 budgets. Mr. Gaston was asked if the levy on the General Drain Improvement could be cut to free up some levy. Mr. Gaston stated the levy could accommodate being cut in half. It was moved by Larry Hesson and seconded by Mike Rogers to approve the Supplies and Other Services and Charges line items in the Surveyor's General Fund, General Drain Improvement, Surveyor's Cornerstone Perpetuation and the Drainage Board and reduce the General Drain Improvement Levy to \$250,000. Motion carried 4-0.

Mr. Gaston was asked about compliance with signing in with The Right Stuff. Mr. Gaston stated they will clock in on the desk top if allowed. Mr. Gaston stated that he felt the elected officials were independent and responsible for their own offices.

CORONER
07/31/2018 ALL PRESENT

Coroner Rick Morphew and Chief Deputy Dan Chubb presented the 2019 Coroner budget. Coroner Morphew reported 2018 statistics on Hendricks County deaths stating in 2016 there were 285 death investigations and to date there have been 425. Mr. Morphew stated he was asking for a salary increase of \$4,500 to close the salary gap between the other full-time elected officials. Mr. Morphew stated that the increase in field supplies was for a one-time purchase of a power cot for the removals of the deceased. Mr. Chubb stated the current cot is in disrepair and for safety issues, requires two deputies to remove the deceased. Mr. Morphew stated his office works hard to avoid requesting autopsies, but certain circumstances require autopsies.

It was moved by Jay Puckett and seconded by Brad Whicker to approve the Supplies and Other Services and Charges lines as presented except for 20211 be reduced to \$1,300 and line 33800 be increased to \$125,000 and that the Coroner request a \$15,000.00 additional appropriation at the September Council meeting to purchase two cots from a fund other than General. Motion carried 7-0.

PROSECUTOR / CHILD SUPPORT / PRE-TRIAL DIVERSIONS / LAW ENFORCEMENT
SPECIAL FEES / IV-D INCENTIVE PROSECUTOR
07/30/2018 CB/IP OUT

Prosecutor Pat Baldwin presented the Prosecutor's 2019 budgets. Discussion was held on local versus state paid deputy prosecutors. It was determined that after the state paid raises were factored in, there was only eight cents per hour difference noting that local deputy prosecutors work week is 35 hours and state paid deputy prosecutors work week is 37.5 hours. Ms. Baldwin stated that our entry level pay for deputy prosecutors is good, but the middle level is not as good as state paid prosecutors.

Prosecutor Baldwin stated she used to have one and one-half investigators but when the investigator left, the part time was made full time. Ms. Baldwin stated the investigator serves subpoenas. Mr. Loren Delp, candidate for Prosecutor, stated there are 19 full time deputy prosecutors and is requesting two part time deputy prosecutor positions go to one full time position.

It was moved by David Wyeth and seconded by Larry Hesson to approve the Supplies, Other Services and Charges and Capital Outlays, subject to approval of new employees in the Prosecutor's General Fund, Prosecutor's Pretrial Diversions, Drug Task Force, Law Enforcement, Prosecutor's Special Fees, General Fund Child Support, and Prosecutor's IV-D Incentive. Motion Carried 5-0.

7/31/2018 IP/CB OUT

It was moved by Mike Rogers and seconded by David Wyeth to approve the Prosecutor's request for one new full-time investigator; one full-time paralegal and combining two part-time deputy prosecutors into one full-time deputy prosecutor. Motion carried 5-0.

08/07/18 EW OUT

Loren Delp, on behalf of Prosecutor Pat Baldwin requested line 10803 Investigator PAT 3, salary remain at \$57,297 for 2019 and the new Paralegal position 10831 funded at \$38,694 be increased to the current paralegal position 10820 at \$44,281. Mr. Delp stated he was not aware the current investigator position was over midpoint and would revert to midpoint upon vacancy. Discussion was held on whether an increase in the new Paralegal 10831 and Investigator 10830 was warranted in today's market. It was moved by Larry Hesson and seconded by Mike Rogers to freeze the salaries for one-year Investigator line 10803 at \$57,297 and Paralegal line 10820 in the amount of \$44,291 and authorized these two positions would be eligible for a stipend if granted. Motion lost 2 (LH/MR)-4. It was moved by Jay Puckett and seconded by Caleb Brown to freeze Investigator line 10803 in the amount of \$57,297 with the position being eligible for any stipend given. Motion carried 6-0. It was moved by Mike Rogers and seconded by Caleb Brown that the amount appropriated remain at \$38,694 for Paralegal line 10831 and Investigator line 10830 remain at \$45,883 plus any 2019 raise and stipend if given. Motion carried 6-0. The Council stated if the Prosecutor had a hard time finding candidates to fill the positions, he could come back for further review.

**ASSESSOR / ASSESSOR'S DISCLOSURE FEES / REASSESSMENT /
ELECTED OFFICIALS TRAINING FUND**

07/30/2018 CB /EW OUT

Chief Deputy Assessor, Nikki Lawson presented the 2019 Assessor's budgets requesting that two additional part time job sharing positions be approved from County General.

The "dark theory" big box store appeals were discussed. Councilman Rogers asked what the county is doing to prepare for the potential legal ramifications. Ms. Lawson stated that she just attended a class where it was stated that the IBTR requests representation by an attorney, not a tax representative or an assessor. It was moved by Jay Puckett and seconded by Larry Hesson to approve the Supplies, Other Services and Charges and look favorably on line 18998 for two part time job sharing positions requesting the Assessor be cognizant of the need for the part-time positions. Motion carried 5-0.

08/07/2018 EW OUT

Assessor Larry Scott was present to discuss the funding of line 11400 which had been a Township Assessor line item. Mr. Scott explained that the position had been held by a Township Assessor and he assumed it was a full-time position. Mr. Scott asked that the position be funded at an OSS3 midpoint of \$33,907. It was moved by Larry Hesson and seconded by Brad Whicker to approve the full-time position as requested. Motion carried 6-0.

The “dark theory” was discussed. Assessor Larry Scott recommended Hendricks County contribute to the Boone County lawsuit. Councilman Larry Hesson stated that Boone County has hired nationally known and respected experts. Mr. Hesson stated that the county could contribute through a Commissioner’s interlocal agreement. Councilman Caleb Brown stated he disagrees with contributing to the Boone County case and wanted to see a legislative fix.

EXTENSION
07/31/2018 IP OUT

It was moved by Brad Whicker and seconded by David Wyeth to approve the Extension’s General Fund Budget Supplies and Other Services and Charges as presented. Motion carried 6-0.

PLANNING & BUILDING
07/31/2018 IP OUT

It was moved by Caleb Brown and seconded by Larry Hesson to approve the Planning and Building Supplies and Other Services and Charges as presented. Motion carried 6-0.

VETERANS SERVICE
07/31/2018 IP OUT

It was moved by Larry Hesson and seconded by Brad Whicker to approve the Veterans Services General Fund Budget Other Services and Charges as presented. Motion carried 6-0.

COMMISSIONER’S / EDIT / FOOD & BEVERAGE
7/24/2018 CB Absent

Commissioners Matt Whetstone, Phyllis Palmer and Bob Gentry presented their 2019 budgets. Mr. Whetstone stated the Commissioners had requested to continue their 10% reduction plan for the non-governmental entities supported by Hendricks County but upon additional reflection by the Commissioners, the decision had been made to request that those non-governmental entities contributions remain at the 2018 level. Mr. Whetstone stated the Commissioners are requesting a one-year suspension of the 10% reductions and give the entities the opportunity to come before the Commissioners with their requests. While not required by statute, Mr. Whetstone presented the Commissioners’ recommendations for new employees and vehicles as follows:

EMPLOYEE RECOMMENDATIONS

- | | |
|--------------------------------|-------------------------------------|
| • Animal Control (2 FT) | 1 Full Time Control Officer |
| • Animal Control (2 PT) | 2 Part Time Kennel Attendants |
| • Circuit Court (1 PT to FT) | No Recommendation |
| • Human Resources (1 PT) | 1 Part Time OSS 3 |
| • Prosecutor (2FT &1 PT to FT) | No Recommendation |
| • Jail (4 FT) | Recommend 4 Full Time Jail Officers |

- Sheriff (1 FT)

One Full Time Evidence Technician

VEHICLE RECOMMENDATIONS

- Parks & Recreation (1) Do Not Recommend
- Sheriff (11) Minimum Needed

The Commissioners submitted a letter of recommendation on salaries for three staff members to be competitive with surrounding counties and the market.

IP out at 1:45.

It was moved by Brad Whicker and seconded by Mike Rogers to approve the Supplies, Other Services and Charges and Capital Outlays in the Commissioners County General budget as presented except for line 32100 College Network, 32104 Sycamore, 32105 Senior Services and 32108 Link Hendricks County which will be funded at the 2018 levels. Motion carried 5-0.

FACILITIES MAINTENANCE /CUMULATIVE CAPITAL DEVELOPMENT

07/24/18 CB/IP/OUT

Facilities Manager Kevin Cavanaugh presented his 2019 budgets. Mr. Cavanaugh stated that his budgets had decreased throughout due to projects being completed and moving some of his responsibilities to other offices.

BW out at 2:45.

It was moved by Eric Wathen and seconded by Mike Rogers to approve the Supplies, Other Services & Charges and Capital Outlays in the Facilities General Fund budget and Facilities Cumulative Capital Development budget as presented. Motion carried 4-0.

07/31/2018 IP OUT

The Commissioners requested the Facilities Director's salary be increased to \$80,000 under the SAM 2. It was moved by Larry Hesson and Mike Rogers to accept the recommendation. Discussion was held on how the salary has increased since 2010 noting it started in the range of \$39,000 and has grown to \$76,273. Larry Hesson withdrew his motion and Mike Rogers withdrew his second. No action was taken on the recommendation.

CYPRESS MANOR REIMBURSED BY HENDRICKS REGIONAL

Cypress Manor Personal Services will be handled through the motion for increases to Personal Services and stipend.

EMERGENCY MANAGEMENT / CUMULATIVE CAPITAL DEVELOPMENT

07/31/2018 JP OUT

It was moved by Caleb Brown and seconded by Larry Hesson to approve the Emergency Management General Fund budget for Supplies, Other Services and Charges and Capital Outlays as presented. Motion carried 6-0.

ENGINEERING / EDIT / CUMULATIVE CAPITAL DEVELOPMENT / LOIT SPECIAL

07/24/2018 CB & JP OUT

County Engineer John Ayers presented the Engineer's budgets. Mr. Ayers noted that he had added a printing and advertising budget because the Commissioners were no longer paying from their line item. Discussion was held on who should be paying for advertising. Auditor Marsh recommended that the Commissioners continue to have a line item for these payments because the billing was extremely convoluted with different departments making payments which are not credited correctly. Mr. Ayers answered questions about his budgets and various road projects.

It was moved by Brad Whicker and seconded by David Wyeth to approve the Supplies, Other Services & Charges and Capital Outlays as presented in the Engineering General Fund budget, the Edit Project Fund budget, the Cumulative Capital Development budget, and the LOIT Special Distribution budget. Motion carried 5-0.

ANIMAL SHELTER

07/31/2018 JP/BW OUT

It was moved by Caleb Brown and seconded by Larry Hesson to approve the Supplies and Other Services and Charges for the Animal Shelter General Fund budget. Motion carried 5-0.

07/31/2018 JP OUT

It was moved by Brad Whicker and seconded by Mike Rogers to approve the addition of one full-time Animal Control Officer and two part time kennel attendants. Motion carried 6-0.

WEIGHTS AND MEASURES

7/31/2018 JP OUT

It was moved by Brad Whicker and seconded by David Wyeth to approve the Supplies and Other Services and Charges as presented. Motion carried 6-0.

COMPUTER CENTER / CUMULATIVE CAPITAL DEVELOPMENT

07/31/2018 JP OUT

Discussion was held at the July 24, 2018 Benefit Committee, with Doug Morris, IT Director, bringing attention of the Council and Commissioners that any time a new employee was

approved, a corresponding amount should be budgeted in the Computer Department for technology infrastructure for each new employee.

It was moved by Larry Hesson and seconded by Caleb Brown to approve the Supplies, Other Services & Charges and Capital Outlays in the IT's County General budget and IT's Cumulative Capital Development budget. Motion carried 6-0.

07/31/2018 IP OUT

The Commissioners requested the IT Director's be classified as a Special Occupation with an annual salary of \$80,000. It was moved by Mike Rogers and seconded by David Wyeth to approve the 2019 annual salary at \$80,000 with no percentage increase. Motion carried 5-0-1 (CB).

HUMAN RESOURCES

7/24/18 CB/IP/BW OUT

Erin Hughes, Human Resources Administrator presented a request for a new part time assistant. Ms. Hughes also requested an appropriation for the purchase of a new software program called NeoGov. This software will aid in the life cycle of each employee starting at the point of when an application is received. It was moved by Larry Hesson and seconded by David Wyeth to approve the Supplies and Other Services & Charges as presented except for line 30212 for the NeoGov-HR Software requesting further review and authorization from the Commissioners. Motion carried 4-0.

7/31/2018 IP OUT

It was moved by Mike Rogers and seconded by Brad Whicker to approve one part-time administrative assistant at the classification of OSS 3. Motion carried 6-0.

PROBATION / ADULT USER FEES / JUVENILE USER FEES
SUBSTANCE ABUSE USER FEES / HOME DETENTION FEES

07/30/2018 ALL PRESENT

Judge Karen Love and Probation Director Susan Bentley presented the 2019 budget. Ms. Bentley explained that in the past positions had been funded from different sources and they were now requesting the full salary come from one fund and adjustments had been made to accommodate these changes. Judge Love thanked and complimented Financial Administrator Tamela Mitchell for all the assistance she has given to help simplify the probation personnel positions.

Discussion was held on why the Juvenile Probation Fees had declined and Judge Love explained their "formal" and "informal" processes and they were using the informal process to help keep young people from going deeper into the system. With the informal system attorneys are not required. Judge Love stated she may ask Representative Jeff Thompson to carry legislation to allow more diversion of children.

It was moved by Larry Hesson and seconded by David Wyeth to approve the Supplies, Other Services and Charges and Capital Outlay in the Probation General Fund, Adult User Fee fund, Juvenile Probation User Fee fund, Substance Abuse Program, and Home Detention Fees fund. Motion carried 7-0.

Judge Love asked for verification that Illinois probation service can be used to establish a salary under the Judicial Conference of Indiana's Minimum Salary Schedule for Probation Officers. It was the consensus of the Council that the Illinois probation service can be counted.

Judge Love also asked that it be clarified that if a grant position loses its funding, it is the position, not the person, that may be lost. Judge Love stated that the person in the grant position may be an outstanding employee and if we would have a RIF another person's employment may be lost through a RIF. It was the consensus of the Council that if the grant funding is lost, it is the position, not the person, that may be lost.

SOIL & WATER / SOIL & WATER GRANT
07/31/2018 JP OUT

It was moved by Larry Hesson and seconded by Brad Whicker to approve the Soil and Water Supplies and Other Services and Charges as presented. Motion carried 6-0.

PARKS & RECREATION / PARK BOARD INNKEEPERS SHARE
07/30/2018 CB/IP OUT

Eric Ivie, Interim Park Superintendent, presented the Parks budgets with a few minor changes. Mr. Ivie recommended that line 15601 continue to be split, line 30500 be reduced to \$5,000; line 34401 be reduced to \$6,000 and line 44550 be deleted.

It was moved by Larry Hesson and seconded by Brad Whicker to approve the Supplies, Other Services & Charges and Capital Outlays in the Park's General Fund with the exception of line 15601 which split will be continued, line 30500 reduced to \$5,000; line 34401 to be reduced to \$6,000 and line 44550 to be deleted and approve the Supplies; to approve the Park's Edit Project Fund as presented; the Park's Food & Beverage Capital Outlays with the reduction from \$150,000 to \$100,000 for land acquisitions in line 41050; and the Park Board Innkeeper's Share Other Services & Charges. Motion carried 5-0.

Council President Eric Wathen stated he was meeting with Commissioner President Matt Whetstone and Bill Harrington regarding the Parks on Tuesday, July 31, 2018. Mr. Wathen stated Mr. Hesson and Mr. Rogers were welcome to attend.

Mr. Mike Rogers asked that the Parks keep in mind the future development and investors are players in what happens with the parks. Mr. Rogers stated he wants to see more use of the parks. Mr. Ivie stated the Gibbs property is being planned with the same tone as the McCloud Nature Park with different amenities.

It was the consensus of the Council that the interim Park Director, Eric Ivie, be compensated at the same rate of the Park Director while performing the duties of the Park Director.

WORK RELEASE

07/31/2018 JP OUT

The Work Release budget is grant and project income funded except for the new position of Intake Officer 15428 which is budgeted in the General Fund. The Work Release General Fund budget will be handled through the motion for increases to Personal Services and stipend.

**COURT ADMINISTRATION / SUPPLEMENTAL PUBLIC DEFENDER /
ADULT DISPUTE RESOLUTION / JURY FEES /
PROBLEM SOLVING COURT FEES / TITLE IV-D INCENTIVE**

07/31/2018 ALL PRESENT

Catherine Haines, Court Administrator, presented the Court Administration budgets. Discussion was held on the request for a Circuit Court part time employee becoming a full-time employee. It was the consensus of the Council that the request be denied due to not having employee evaluations to know whether the change is warranted.

07/31/2018 JP OUT

It was moved by Brad Whicker and seconded by Caleb Brown to deny Circuit Court's request to change one part-time clerk to a full-time clerk. Motion to deny carried 6-0.

It was moved by Larry Hesson and seconded by Jay Puckett to approve the Supplies and Other Services and Charges in the Court Administration General Fund budget, Court Administration Supplemental Public Defender fund, the Superior Alternative Dispute Resolution fund, Jury Fee fund, Problem Solving Court Fees fund, and the Title IV-D Incentive fund. Motion carried 6-0.

CLEAN WATER

07/31/2018 JP OUT

It was moved by Larry Hesson and seconded by Mike Rogers to approve the Clean Water Supplies and Other Service and Charges as presented. Motion carried 6-0.

PUBLIC DEFENDER OFFICE

07/30/2018 CB/JP OUT

Jeremy Gooch, Chief Public Defender presented his 2019 budget. Mr. Gooch stated he has 35 attorneys under contract and the department has had a fair amount of success with "Not Guilty" verdicts. Mr. Gooch stated that attorneys received an additional \$1,000 for each day in trial.

It was moved by Larry Hesson and seconded by Mike Rogers to approve the Supplies and Other Services and Charges line items and move capital outlay lines 42701 in the amount of

\$1,500 and line 44000 in the amount of \$1,500 to the Commissioners budget. Motion carried 5-0.

07/31/2018 IP OUT

Upon further discussion and evaluation, it was moved by David Wyeth and seconded by Mike Rogers to move back and approve all Capital Outlay items into each individual budget. Motion carried 6-0.

PTABOA BUDGET

07/30/2018 CB/EW OUT

It was moved by Jay Puckett and seconded by Larry Hesson to approve the PTABOA budget Supplies and Other Services and Charges as presented. Motion carried 5-0. Auditor Nancy Marsh stated that statute requires the per diem to be in the Commissioner's Budget with the days approved by the Assessor.

**HIGHWAY / EDIT / BRIDGE / LOCAL ROAD & STREET /
MAJOR BRIDGE / MOTOR VEHICLE HIGHWAY / LOIT SPECIAL DISTRIBUTION /
HIGHWAY WHEEL & SUR TAX / 267 RELINQUISH**

07/24/18 CB/IP OUT

Highway Superintendent Curt Higginbotham and County Engineer John Ayers presented the Highway budgets. Mr. Higginbotham answered questions about the road paving plan and other related highway projects.

It was moved by David Wyeth and seconded by Larry Hesson to approve the Supplies, Other Services and Charges and Capital Outlays as presented in the Cumulative Bridge Fund, Highway Edit Project Fund, Local Road and Street, Major Bridge, Motor Vehicle Highway, Wheel & Excise Tax Highway portion and the State Road 267 Relinquish Fund. Motion carried 5-0.

07/31/2018 IP OUT

The Commissioners recommended that John Ayers position be classified as a Special Occupation with an annual salary of \$95,000 for 2019. It was moved by Larry Hesson and seconded by Caleb Brown to approve the Commissioners request for \$95,000 for 2019 with no percentage increase. Motion carried 6-0.

HEALTH

07/31/2018 ALL PRESENT

Julie Hahn, Environmental Director, Kandi Jamison, Nursing Director, and Health Officer, Dr. Stopperich presented their 2019 budgets. It was moved by Larry Hesson and seconded by Brad Whicker to approve the Supplies and Other Service and Charges line items. Motion carried 7-0.

IN THE MATTER OF HSA CONTRIBUTIONS

07/31/2018 JP OUT

Discussion was held on the HSA contribution. Benefit Advisor Jeff Fox had previously recommended no changes to the health plans. Based on maintaining the coverage, premiums and deductibles, it was moved by Larry Hesson and seconded by Brad Whicker to approve a \$1,000 HSA county contribution for Single coverage and a \$2,000 HSA county contribution for Family coverage. Motion carried 6-0.

IN THE MATTER OF THE HRA CONTRIBUTIONS

07/31/2018 JP OUT

Clarification was requested by the Auditor's Office about current retirees who are under 65 but turn 65 in 2019. It was moved by Brad Whicker and seconded by Caleb Brown that you must be retired and age 65 by December 31, 2018 to be eligible for the contribution. Motion carried 6-0.

It was moved by Larry Hesson and seconded by David Wyeth that the HRA Contribution continue for current retirees and retiree spouses remain at \$100 for those who have reached 65 prior to December 31, 2018. Motion carried 5-1 (EW).

IN THE MATTER THE NEW JAIL

7/31/2018 JP OUT

It was moved by Brad Whicker and seconded by Caleb Brown to appropriate \$500,000 from Food & Beverage and General Fund for the preliminary plans for a new jail. Motion carried 6-0.

It was moved by Brad Whicker and seconded by David Wyeth to start a local Cumulative Jail Fund and appropriate \$500,000 in Food & Beverage and General Fund. Motion carried 6-0.

IN THE MATTER OF THE JOB CLASSIFICATION SYSTEM

7/31/2018 JP OUT

Council President Eric Wathen expressed dissatisfaction with the current Oliver System. He requested that an RFQ be sent out to replace the Oliver System. Councilman Mike Rogers asked that the system not be an out of state company. It was the consensus that we use a local firm if one is available.

It was moved by Larry Hesson and seconded by Caleb Brown that until a new system is completely in place, the minimum and maximums be eliminated and the adjusted midpoint for 2019 or less be the current wage scale and require a new employee's beginning wage be at least 10% below the wage scale for the first 90 days and no midpoint adjustments be heard until the new system and wage is completely in place. Motion carried 6-0.

2018 STIPEND

08/07/18 EW OUT

It was moved by Larry Hesson and seconded by Mike Rogers to ***grant stipends to those departments who participated and completed the annual Performance Reviews by October 1, 2018***, actively employed on the date of distribution of December 14, 2018 and authorized by the department head or elected official. Motion carried 6-0.

- \$500.00 stipend for 2018 full time employees
- \$500.00 stipend for 2018 full time elected officials including Commissioners
- \$250.00 stipend for 2018 part time employees
- \$250.00 stipend for 2018 part time elected County Council

The stipend will be granted to include the employees of Probation, Cypress Manor, and state paid Deputy Prosecutors. Motion carried 6-0. The Auditor's office stated the stipend will be paid on December 14, 2018 for employees and January 11, 2019 for elected officials.

2019 WAGES

08/07/2018 EW OUT

Councilman Caleb Brown requested that the President's supplement for the Council and Commissioners be reconsidered. It was moved by Caleb Brown and seconded by Larry Hesson to appropriate \$1,000.00 for the Council President and \$2,500.00 for the Commissioner President for their additional work as President. Motion carried 6-0. Auditor Nancy Marsh will reach out to the State Board of Accounts verifying the State Board of Accounts has reconsidered their previous opinion to not allow the presidents' supplement.

It was moved by Brad Whicker and seconded by Caleb Brown to approve a 3% increase for all employees with the exception of the Sheriff's Merit Deputies who were granted a new 2019 Sheriff's Matrix, the Prosecutor's full time investigator 10803 being vacated, the probation officers who are under a state mandated scale, the state paid prosecutors, the IT Director and County Engineer who were granted salary adjustments requested by the Commissioners. Motion carried 6-0.

Auditor Nancy Marsh stated the Public Hearing will be held at the regular Council meeting on September 4, 2018 and the Adoption will be held at the regular Council meeting on October 2, 2018.

Upon motion made by Caleb Brown and seconded by Larry Hesson the Budget Workshop for 2019 were closed at 12:31 p.m. Motion carried 6-0.

Nancy Marsh

From: Nancy Marsh
Sent: Monday, August 20, 2018 8:27 AM
To: 'Laurel Setser'
Subject: Submitted Avon-Washington Township Advertised 2019 Budget

Prescribed by the Department of Local Government Finance
Approved by the State Board of Accounts

Budget Form No. 3 (Rev. 2018)
Print
8/20/2018 7:58:55 AM

NOTICE TO TAXPAYERS

The Notice to Taxpayers is available online at www.budgetnotices.in.gov or by calling (888) 739-9826.

Complete details of budget estimates by fund and/or department may be seen by visiting the office of this unit of government at 498 N. State Road 267, Avon, IN 46123.

Notice is hereby given to taxpayers of **AVON-WASHINGTON TOWNSHIP PUBLIC LIBRARY**, Hendricks County, Indiana that the proper officers of **Avon-Washington Township Public Library** will conduct a public hearing on the year **2019** budget. Following this meeting, any ten or more taxpayers may object to a budget, tax rate, or tax levy by filing an objection petition with the proper officers of **Avon-Washington Township Public Library** not more than seven days after the hearing. The objection petition must identify the provisions of the budget, tax rate, or tax levy to which taxpayers object. If a petition is filed, **Avon-Washington Township Public Library** shall adopt with the budget a finding concerning the objections in the petition and testimony presented. Following the aforementioned hearing, the proper officers of **Avon-Washington Township Public Library** will meet to adopt the following budget:

Public Hearing Date	Tuesday, September 04, 2018
Public Hearing Time	9:00 AM
Public Hearing Location	355 S. Washington Street Danville IN, 46122

Adoption Meeting Date	Tuesday, October 02, 2018
Adoption Meeting Time	9:00 AM
Adoption Meeting Location	355 S. Washington Street Danville, IN 46122

Estimated Civil Max Levy	\$1,025,354
Property Tax Cap Credit Estimate	\$235,929

1 Fund Name	2 Budget Estimate	3 Maximum Estimated Funds to be Raised (including appeals and levies exempt from maximum levy limitations)	4 Excessive Levy Appeals	5 Current Tax Levy
0061-RAINY DAY	\$0	\$0	\$0	\$0
0101-GENERAL	\$1,437,961	\$1,032,413	\$0	\$989,207
0180-DEBT SERVICE	\$646,225	\$500,000	\$0	\$483,612
2011-LIBRARY IMPROVEMENT RESERVE	\$0	\$0	\$0	\$0
Totals	\$2,084,186	\$1,532,413	\$0	\$1,472,819

Nancy Marsh

From: Nancy Marsh
Sent: Monday, August 20, 2018 8:26 AM
To: HENDRICKS COUNTY SOLID WASTE DISTRICT (ldetwiler@hendrickssolidwaste.com)
Subject: Submitted Advertisement for 2019 Budget

Prescribed by the Department of Local Government Finance
Approved by the State Board of Accounts

Budget Form No. 3 (Rev. 2018)
Print
8/20/2018 8:15:27 AM

NOTICE TO TAXPAYERS

The Notice to Taxpayers is available online at www.budgetnotices.in.gov or by calling (888) 739-9826.

Complete details of budget estimates by fund and/or department may be seen by visiting the office of this unit of government at 104 East Main Street, Brownsburg, IN.

Notice is hereby given to taxpayers of HENDRICKS COUNTY SOLID WASTE DISTRICT, Hendricks County, Indiana that the proper officers of Hendricks County Council will conduct a public hearing on the year 2019 budget. Following this meeting, any ten or more taxpayers may object to a budget, tax rate, or tax levy by filing an objection petition with the proper officers of Hendricks County Council not more than seven days after the hearing. The objection petition must identify the provisions of the budget, tax rate, or tax levy to which taxpayers object. If a petition is filed, Hendricks County Council shall adopt with the budget a finding concerning the objections in the petition and testimony presented. Following the aforementioned hearing, the proper officers of Hendricks County Council will meet to adopt the following budget:

Public Hearing Date	Tuesday, September 04, 2018
Public Hearing Time	9:00 AM
Public Hearing Location	355 S. Washington Street, Danville, IN

Adoption Meeting Date	Tuesday, October 02, 2018
Adoption Meeting Time	9:00 AM
Adoption Meeting Location	355 S. Washington Street, Danville, IN

Estimated Civil Max Levy	\$0
Property Tax Cap Credit Estimate	\$0

1 Fund Name	2 Budget Estimate	3 Maximum Estimated Funds to be Raised (including appeals and levies exempt from maximum levy limitations)	4 Excessive Levy Appeals	5 Current Tax Levy
6421-DISTRICT SOLID WASTE MANAGEMENT	\$822,300	\$0	\$0	\$0
9500-Special Projects Fund	\$75,000	\$0	\$0	\$0
Totals	\$897,300	\$0	\$0	\$0



NOTICE TO TAXPAYERS

The Notice to Taxpayers is available online at www.budgetnotices.in.gov or by calling (888) 739-9826.

Complete details of budget estimates by fund and/or department may be seen by visiting the office of this unit of government at **Auditor's Office 355 South Washington Street, Danville, IN 46122.**

Notice is hereby given to taxpayers of **HENDRICKS COUNTY**, Indiana that the proper officers of **Hendricks County** will conduct a public hearing on the year **2019** budget. Following this meeting, any ten or more taxpayers may object to a budget, tax rate, or tax levy by filing an objection petition with the proper officers of **Hendricks County** not more than seven days after the hearing. The objection petition must identify the provisions of the budget, tax rate, or tax levy to which taxpayers object. If a petition is filed, **Hendricks County** shall adopt with the budget a finding concerning the objections in the petition and testimony presented. Following the aforementioned hearing, the proper officers of **Hendricks County** will meet to adopt the following budget:

Public Hearing Date	Tuesday, September 04, 2018
Public Hearing Time	9:00 AM
Public Hearing Location	355 South Washington Street, Danville, IN 46122

Adoption Meeting Date	Tuesday, October 02, 2018
Adoption Meeting Time	9:00 AM
Adoption Meeting Location	355 South Washington Street, Danville, IN 46122

Estimated Civil Max Levy	\$24,873,436
Property Tax Cap Credit Estimate	\$3,046,503

1 Fund Name	2 Budget Estimate	3 Maximum Estimated Funds to be Raised (including appeals and levies exempt from maximum levy limitations)	4 Excessive Levy Appeals	5 Current Tax Levy
0061-RAINY DAY	\$500,000	\$0	\$0	\$0
0075-COIT SPECIAL DISTRIBUTION	\$5,000,000	\$0	\$0	\$0
0101-GENERAL	\$37,053,752	\$17,000,000	\$0	\$15,943,540
0124-2015 REASSESSMENT	\$639,407	\$750,000	\$0	\$661,451
0181-DEBT PAYMENT	\$357,202	\$453,469	\$0	\$343,611
0182-BOND #2	\$446,500	\$502,663	\$0	\$489,645
0183-BOND #3	\$366,500	\$472,653	\$0	\$266,298
0203-SELF INSURANCE	\$590,000	\$0	\$0	\$0
0205-COUNTY WHEEL TAX	\$1,500,000	\$0	\$0	\$0
0281-LOAN & INTEREST PAYMENT	\$1,444,000	\$1,324,889	\$0	\$1,400,214
0702-HIGHWAY	\$7,421,294	\$0	\$0	\$0
0706-LOCAL ROAD & STREET	\$1,622,800	\$0	\$0	\$0
0790-CUMULATIVE BRIDGE	\$9,323,522	\$3,000,000	\$0	\$2,766,067
0792-COUNTY MAJOR BRIDGE	\$0	\$1,000,000	\$0	\$1,056,603
0801-HEALTH	\$1,451,089	\$750,000	\$0	\$1,202,638

0905-DRAIN IMPROVEMENT	\$500,000	\$300,000	\$0	\$592,729
1151-CONTINUING EDUCATION	\$7,500	\$0	\$0	\$0
1156-EMERGENCY TELEPHONE SYSTEM	\$219,893	\$0	\$0	\$0
2391-CUMULATIVE CAPITAL DEVELOPMENT	\$3,191,600	\$3,064,000	\$0	\$2,860,560
2411-ECONOMIC DEV INCOME TAX CEDIT	\$8,478,445	\$0	\$0	\$0
9500-Park Board Innkeepers Share	\$348,035	\$0	\$0	\$0
9501-Food & Beverage	\$2,045,000	\$0	\$0	\$0
9502-Auditor's Plat Book	\$44,909	\$0	\$0	\$0
9503-Clerk's Perpetuation	\$63,000	\$0	\$0	\$0
9504-Recorder's Perpetuation	\$511,908	\$0	\$0	\$0
9505-Tax Increment Replacement	\$0	\$0	\$0	\$0
9506-Surveyor's Perpetuation	\$82,224	\$0	\$0	\$0
9507-Clerks IV-D Incentive	\$18,462	\$0	\$0	\$0
9508-Pre-Trial Diversions	\$158,720	\$0	\$0	\$0
9509-Law Enforcement	\$269,000	\$0	\$0	\$0
9510-Prosecutor's Special Fees	\$6,000	\$0	\$0	\$0
9511-Sup Alternative Dispute Res	\$73,000	\$0	\$0	\$0
9513-Assessor's Disclosure	\$27,355	\$0	\$0	\$0
9514-Supplemental Public Defender's	\$25,000	\$0	\$0	\$0
9515-Probation User Fees	\$223,660	\$0	\$0	\$0
9516-Juvenile Probation Fees	\$20,500	\$0	\$0	\$0
9517-Substance Abuse Task Force	\$59,500	\$0	\$0	\$0
9518-Home Detention	\$239,546	\$0	\$0	\$0
9521-Soil & Water Grant	\$5,000	\$0	\$0	\$0
9523-Identification Security	\$70,000	\$0	\$0	\$0
9524-Problem Solving Court	\$36,500	\$0	\$0	\$0
9530-Jury Pay	\$40,000	\$0	\$0	\$0
9531-Prosecutor IV-D Incentive	\$47,935	\$0	\$0	\$0
9534-Sex & Violent Offender Admin	\$5,700	\$0	\$0	\$0
9537-TIF Guilford/Heartland	\$392,992	\$0	\$0	\$0
9539-TIF Pittsboro/Steel Dynamics	\$1,098,600	\$0	\$0	\$0
9540-TIF 70 West Commerce Park	\$143,650	\$0	\$0	\$0
9541-Wheel Sur/Tax County Portion	\$691,110	\$0	\$0	\$0
9542-Title IV-D Incentive	\$0	\$0	\$0	\$0
9546-SR267 Relinquish	\$50,000	\$0	\$0	\$0
9547-TIF Westpoint/Lauth	\$3,000	\$0	\$0	\$0
9548-TIF 70/39 Commerce	\$3,000	\$0	\$0	\$0

9549-TIF Ronald Reagan North	\$3,000	\$0	\$0	\$0
Totals	\$86,919,810	\$28,617,674	\$0	\$27,583,356

Memo

To: Hendricks County Council

From: Erin Hughes, Human Resources

Date: August 30, 2018

Re: Job Description

Item for discussion at your meeting Tuesday:

1. The Parks & Recreation Department has updated one job description. Todd and I have reviewed the following job description, there will be no change in classification:
 - Part-time Administrative Assistant FLSA: Non-Exempt Pay Band: OSS 4
Budget Number: 1001.15600.000.0156

Hendricks County
Job Description

Title: Part-Time Administrative Assistant
Department: Parks and Recreation
Supervisor: Parks Superintendent

FLSA Status: Non-Exempt
Pay Band: OSS 4
Date Prepared: 7/31/2018
Date Approved:

PURPOSE OF POSITION:

The Administrative Assistant is responsible for a variety of administrative and clerical duties necessary to run an organization efficiently and effectively.

ESSENTIAL FUNCTIONS:

- Answer the main office telephone and email account, responding to questions and concerns from the public, department employees, other government offices, and other institutions that do business with the department. Provide accurate and timely information, explain policies and rules, resolve problems, etc.
- Register members of the public – and cancel registrations and issue refunds – for department programs and facility rentals through online registration system.
- Greet and assist visitors to the main office.
- Maintain an office calendar with meeting dates, times, and locations for office staff and department programs and events.
- Assist with representing the department at select programs and events on department properties and throughout the community.
- Assist the Hendricks County Park Board with preparing and legally posting meeting agendas and distributing pertinent documents to Park Board members before monthly meetings.
- Attend Park Board meetings and document minutes of Park Board meetings.
- Maintain and organize official records, projects, historic documents, construction files, equipment files, park plans, regulatory files, and program files.
- Assist with planning, development, and distribution of *The Explorer* magazine, published three times per year including, but not limited to:
 - Developing a timeline for the current issue
 - Soliciting price quotes from printers
 - Brainstorming and helping develop ideas for features in the magazine
 - Writing, editing, and proofreading copy
 - Communicating with local school superintendents about distribution of the magazine to schools.
 - Maintaining and updating the master mailing list and master distribution list
- Maintain and update park visitation and program attendance statistics.
- Obtain background checks for prospective employees and volunteers.
- Pick up mail from the Post Office.
- Transport documents to and from other Hendricks County Government offices.

NON-ESSENTIAL FUNCTIONS:

- Assist with assigned projects.
- Perform standard office-related tasks as assigned.
- Work without direct supervision for long periods of time.
- Perform other duties as assigned.

EDUCATION & QUALIFICATION REQUIREMENTS:

- High school diploma or GED
- Valid driver's license
- Strong customer service skills: ability to communicate effectively and tactfully, verbally and in writing, with other people of various personality types, including some who may be upset
- Strong computer skills, including familiarity with and comfort using Microsoft Word, Microsoft Excel, Microsoft Office, Dropbox, and Google Calendar
- Ability to operate basic office equipment
- Basic knowledge of general office practices, such as filing, record-keeping, phone etiquette, etc.
- Strong organizational skills and attention to detail
- Strong spelling and grammar skills

RESPONSIBILITY:

The Administrative Assistant reports directly to the Superintendent of Parks and Recreation. Errors in decisions are not always immediately apparent through supervisory review. These errors usually result in lost time and/or substantial inconvenience to the public and could adversely affect the organization. This person must maintain a high degree of customer service, integrity, and confidentiality.

WORKING RELATIONSHIPS:

The Administrative Assistant reports directly to the Park Superintendent. The Administrative Assistant works primarily with the Parks Superintendent and Assistant Superintendent but also works with the entire Parks & Recreation Department staff, including maintenance and naturalists. This person will also serve as the primary point of contact for members of the public, including face-to-face, telephone, and email interactions. The Administrative Assistant will utilize tact and discretion in maintaining professional working relationships with other Hendricks County employees and officials, contractors and vendors, other government agencies and officials, and members of the public. This person will often work independently, think critically, and problem-solve as obstacles arise.

WORKING CONDITIONS AND PHYSICAL DEMANDS:

Duties will be performed primarily indoors but could occasionally include outdoor work in a variety of weather conditions. This position requires the ability to stand for long periods of time, bending, reaching both high and low, and carrying objects weighing up to 20 lbs. The primary work location will be at the Parks and Recreation main office in Danville, Ind., although some projects may require work to be completed at department properties and other locations throughout Hendricks County.

Note: A criminal background investigation is required of ALL HCP&R employees.

APPLICANT/EMPLOYEE ACKNOWLEDGEMENT:

The job description for the position of Part-Time Administrative Assistant in the Parks & Recreation Department describes the duties and responsibilities in this position. I acknowledge that I have received this job description and understand that it is not a contract of employment. I am responsible for reading this job description and complying with all job duties, requirements and responsibilities contained herein, and any subsequent revisions.

Is there anything that would keep you from meeting the job duties and requirements as outlined?

Yes_____ No_____

Applicant/Employee signature

Date

Printed Name

EMERGENCY APPROPRIATION RESOLUTION

Whereas, certain extraordinary emergencies have developed since the adoption of the existing budget, so that it is necessary to appropriate more money than was appropriated in the annual budget; therefore, to meet such extraordinary emergencies;

Be it resolved by the County Council of Hendricks County, Indiana, that for the expense of said County the following additional sums of money are hereby appropriated and ordered set apart out of the several funds as herein and for the purpose herein specified, subject to the laws governing the same.

	DEPARTMENT	ACCOUNT	DESCRIPTION	AMOUNT	APPROVED
1.	Coroner	1001.20211.000.0107	Field Supplies	\$13,000.00	
2.	Prosecutor	1001.20101.000.0108	IPAC Code Books	\$2,390.00	
3.	Prosecutor	1001.30600.000.0108	Witness Fees	\$3,500.00	

Adopted this 4th day of September, 2018.

AYE

NAY

Caleb M. Brown

Caleb M. Brown

Larry R. Hesson

Larry R. Hesson

Jay R. Puckett

Jay R. Puckett

Michael C. Rogers

Michael C. Rogers

Eric Wathen

Eric Wathen

Brad Whicker

Brad Whicker

David Wyeth

David Wyeth

ATTEST:

Nancy L. Marsh, Auditor

REQUEST FOR EMERGENCY APPROPRIATION

Date: August 1, 2018

Amount: \$13,000

Fund Name: XXXX

(Example- County General)

Account Name: Field Supplies and Equipment

(Example- Supplies)

Account Number: 1001-20211-000-0107

Example: Fund # - Account # - Object # -Location #

100 - 20100 - 000 - 102

FILED

AUG 01 2018

Nancy A. Marsh
AUDITOR HENDRICKS COUNTY

Explanation of Request: Funding to purchase two (2) power cots for the Coroner's office.

I will be attending the Council meeting.

X I will not be attending the Council meeting.

Rich Meyer 8/1/18

Authorized Signature

Auditor's Notes:

✓

REQUEST FOR EMERGENCY APPROPRIATION

Date: 08/14/18

Amount: \$ 2,390

Fund Name: County General

(Example – County General)

Account Name: Law Books

(Example – Supplies)

Account Number: 1001 20101 000 01018

Example -

Fund #	Account #	Object #	Location #
100	20100	000	102

Explanation of Request:

Money needed to pay for the IPAC Criminal 2018 Code Books that are
for the Prosecutor's staff and all Hendricks County Law Enforcement
officers.

☒ I will be attending the Council meeting.

☐ I will not be attending the Council meeting.

Patricia Ann Balhuni MS

Authorized Signature

Auditor's Notes:

REQUEST FOR EMERGENCY APPROPRIATION

Date: 08/14/18

Amount: \$ 3,500.00

Fund Name: County General

(Example – County General)

Account Name: Witness Fees

(Example – Supplies)

Account Number: 1001 . 30600 . 000 . 01018

Example –

Fund #
100

Account #
20100

Object #
000

Location #
102

Explanation of Request:

Money needed to pay for witnesses for some upcoming major jury
trials that require doctor's testifying in the jury trial.

x I will be attending the Council meeting.

 I will not be attending the Council meeting.

Patricia Ann Balchun /MSL

Authorized Signature

Auditor's Notes:

REALLOCATION OF FUNDS RESOLUTION

Be it resolved by the County Council of Hendricks County, Indiana, that for the expenses of the unit of Government of Hendricks County, the following sums of money previously appropriated for expenditures from a detailed account within a major classification, are hereby reallocated to another detailed account within a different classification as originally appropriated, all as herein specified.

	DEPARTMENT	FROM	TO	AMOUNT	Y/N
1.	Emergency Mgmt.	1001.14203.000.0142	1001.20211.000.0142	\$2,500.00	
2.	Probation	1001.15199.000.0151	1001.15125.000.0151	\$800.00	
3.	Pre-Trial Diversions	2501.18029.000.0108	2501.10828.000.0108	\$32,464.00	

Adopted this 4th day of September, 2018.

AYE

Caleb M. Brown

Larry R. Hesson

Jay R. Puckett

Michael C. Rogers

Eric Wathen

Brad Whicker

David Wyeth

ATTEST:

Nancy L. Marsh, Auditor

NAY

Caleb M. Brown

Larry R. Hesson

Jay R. Puckett

Michael C. Rogers

Eric Wathen

Brad Whicker

David Wyeth

REQUEST FOR TRANSFER OF FUNDS

(Transfer must be within the same fund and department)

DATE: 08/22/18

FROM:	<u>1001 . 14203 . 0000 . 0142</u>	<u>EM Deputy Director PAT5</u>
	Full Account Number	Account Description
TO:	<u>1001 . 20211 . 000 . 0142</u>	<u>Field Supplies & Equipment</u>
	Full Account Number	Account Description
AMOUNT:	<u>\$ 2,500</u>	

Example -	<u>100.20100.000.102</u>	<u>Office Supplies</u>
	Fund # Account # Object # Location #	Account Description

All transfers within Personal services accounts must be presented to the County Council as well as transfers from one budget classification to another.

Budget Classifications:
10000 Personal Services
20000 Supplies
30000 Other Services & Charges
40000 Capital Outlays

Explanation of Request:

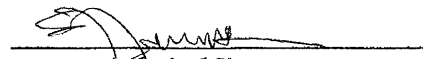
The Deputy Director position is no longer being filled and the account has a balance of \$ 3404.20.

HCEMA is recreating the county CERT program (Civilians Emergency Response Training)
which requires supplies and safety gear.

In addition, signage for the response vehicle will be purchased
for proper identification.

XXXX I will be attending the Council meeting.
 I will not be attending the Council meeting.

Auditor's Notes:



Authorized Signature
Director, HCEMA

REQUEST FOR TRANSFER OF FUNDS

(Transfer must be within the same fund and department)

DATE: 8/9/18

FROM:	<u>1001 . 15199 . 000 . 0151</u>	<u>Overtime</u>
	Full Account Number	Account Description
TO:	<u>1001 . 15125 . 000 . 0151</u>	<u>Pretrial Assessor</u>
	Full Account Number	Account Description
AMOUNT:	<u>\$800</u>	

Example -	<u>100.20100.000.102</u>	<u>Office Supplies</u>
	Fund # Account # Object # Location #	Account Description

All transfers within Personal services accounts must be presented to the County Council as well as transfers from one budget classification to another.

Budget Classifications:
10000 Personal Services
20000 Supplies
30000 Other Services & Charges
40000 Capital Outlays

Explanation of Request:

We are respectfully requesting transfer of these funds to cover a shortfall
in a probation officer's salary appropriation.

☒ I will be attending the Council meeting.
☐ I will not be attending the Council meeting.

s/Catherine Haines

Authorized Signature

Auditor's Notes:

REQUEST FOR TRANSFER OF FUNDS

(Transfer must be within the same fund and department)

DATE: 08/14/18

FROM: 2501 18029 000 01018 PT Investigator
Full Account Number Account Description

TO: 2501 10828 000 01018 PT Clerks
Full Account Number Account Description

AMOUNT: \$ 32,464

Example - 100.20100.000.102 Office Supplies
Fund # Account # Object # Location # Account Description

All transfers within Personal services accounts must be presented to the County Council as well as transfers from one budget classification to another.

Budget Classifications:
10000 Personal Services
20000 Supplies
30000 Other Services & Charges
40000 Capital Outlays

Explanation of Request:

This will be enough money to finish out the 2018 year for PT Clerks. All Clerks
together use around 5,000.00 a month.

☒ I will be attending the Council meeting.
☐ I will not be attending the Council meeting.

Patricia Ann Balchun / MTC
Authorized Signature

Auditor's Notes:

PURDUE EXTENSION

Hendricks County Extension Advisory Board

2018 Officers

Richard Hettenvan
President

Eric Wornhoff
Vice President

Kirsten Thomas-Garrott
Secretary

Board Members

Bridgette Collins

Pat Cooney

Lenn Detwiler

Margaret Gladden

Andrea Hilton

Lisa Imlay

Clevette Price

Branna Shores

Jeff Thompson

Purdue Extension of
Hendricks County
1900 E. Main Street
Danville, IN 46122
317-745-9260

The Purdue Extension Service of Hendricks County has a rich history in agriculture, 4-H Youth, and strengthening families through leadership, nutrition, and financial management. As you are aware, this is made possible by volunteers in the community who help guide the process. On behalf of the Hendricks County Purdue Extension Advisory Board we are asking for **2 representatives of your organization** to serve on the *Hendricks County Purdue Extension Advisory Council*.

Purpose of the Extension Advisory Council:

The purpose of the Council is to serve as the advisory body for the Hendricks County Cooperative Extension Service. The Council shall have three major fields of responsibility:

- a. To serve in an advisory capacity in over-all Extension program planning for the County
- b. Attend the Annual Purdue Extension Advisory Council Meeting
- c. To elect members of the County Extension Advisory Board

Membership to the Advisory Council is obtained in three different ways:

1. Each Extension organization or Extension special interest group may select two of its members to serve as a member of the Council. These groups include:

Master Gardeners	Hendricks County Beef Cattle Assoc.
Extension Homemakers	Hendricks County Pork Producers
4-H Youth	Hendricks County Dairy Producers
Leadership Hendricks County	Hendricks County Bluebird Society
Hendricks College Network	

2. Each county or community organization which has an interest in Extension education may be invited to select two of its members to serve on the Council. These groups include:

Hendricks County Farm Bureau, Inc.	Hendricks Regional Health YMCA
Hendricks County Soil & Water	Hendricks Power
Hendricks Regional Health	Hendricks County Food Pantry Coalition
State Bank of Lizton	Hendricks County Parks Department
North Salem State Bank	Hendricks County Bank
Hendricks County Commissioners	Sycamore Services, Inc.
Hendricks County Council	All Hendricks County Public Libraries
Hendricks County Community Foundation	
Hendricks County Economic Development Partnership	
Hendricks County Health Foundation, Inc. (WIC)	
All Hendricks County Public School Corporations	
All Accredited Hendricks County Private Schools	

3. The County Purdue Extension Advisory Board may appoint a number of individuals to the Advisory Council (these individuals are to be appointed because of special qualifications, abilities, and interest in the Extension program, and they can be expected to become valuable members of the Council.)

Roles & Responsibilities of Hendricks County Purdue Extension Advisory Council members:

1. The Council shall have at least one meeting each year. This meeting shall be known as the Annual Extension Advisory Council Meeting and shall be held in November of each year. The details of the meeting shall be arranged by the County Extension Board.
2. A quorum of the Council shall consist of the members present.
3. Officers of the Hendricks County Purdue Extension Advisory Board shall also serve as officers of the Hendricks County Purdue Extension Advisory Council.

What we need from you:

1. Identify two individuals to represent your organization to serve on the Hendricks County Purdue Extension Advisory Council.
2. Submit their names on the enclosed form and return it in the self-addressed stamped envelope by **September 30, 2018** so they may receive an invitation to the 2018 Hendricks County Purdue Extension Annual Meeting on **November 7, 2018 at 7:00AM** at the Purdue Extension Office of Hendricks County located on the Hendricks County 4-H Fairgrounds and Conference Complex.

What are the expectations of the individuals you recommend?

1. Attend Annual Extension Advisory Council Meeting on November 7, 2018
2. Provide input on potential programming and/or audiences for Purdue Extension-Hendricks County

Thank you for your time and consideration in helping us strengthen the Purdue Extension programming in Hendricks County. If you have any questions, please contact me and I will be happy to assist you.

Sincerely,



Richard Hettenvan
President
Hendricks County Extension Board

Enclosures

cc: Beth Switzer, County Extension Director, Purdue Extension of Hendricks County

RESOLUTION 2014-34

HENDRICKS COUNTY RESOLUTION COVERING CASH BALANCE

WHEREAS the County recognizes the need to maintain a minimum cash balance for each operating fund of the County to ensure an adequate operational cash flow and a margin of safety to protect against fluctuations in future revenue;

WHEREAS the County has the need to develop a cash management policy in light of recent changes by the State requiring income taxes to be separated from the General Fund and set up in a new separate fund starting in 2013;

WHEREAS the County's rating agency believes it is good management practice to have a Cash Management Policy in written form;

WHEREAS a cash balance can serve the County in the following ways: (1) the cash balance is helpful to prevent the County from needing to borrow from outside sources for cash flow purposes and (2) allow the County to have contingencies in the event of revenue shortfalls;

WHEREAS the County recognizes that, in the past, the General Fund was funded by property taxes and income taxes and effective January 1, 2013, the State of Indiana required all counties to begin receipting CAGIT to a separate fund and therefore, the County was required to allocate General Fund appropriations to this newly created fund;

WHEREAS the County Council has deemed it good financial policy to target a minimum fund balance for the funds listed;

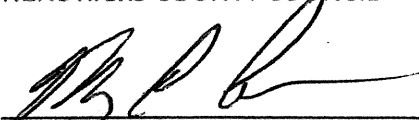
WHEREAS it is also the County Council's desire to be as transparent as possible to the constituents of Hendricks County;


THEREFORE, be it resolved that Hendricks County will set the minimum fund target balances for the funds, as stated, and that the County Council intends to annually review the amount set forth in this Resolution. For purposes of the newly created Income Tax Fund, the County will consider the combined balance of the Income Tax Fund and the General Fund for meeting the minimum fund balance requirement.

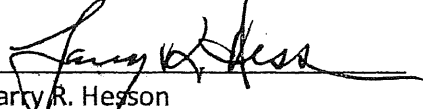
ALSO, THEREFORE, be it ordained that the Hendricks County Council has reviewed the budget for 2015 and believes the Rainy Day Fund is expected to be maintained at the current level and only be used for emergency purposes going forward.

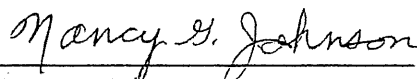
Adopted this 11th day of September, 2014.

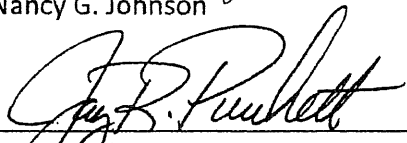
HENDRICKS COUNTY COUNCIL

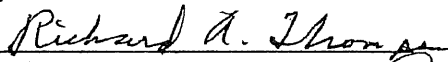

Myron C. Anderson

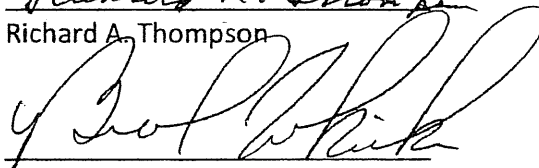

Caleb M. Brown


Larry R. Hesson

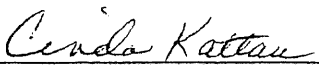

Nancy G. Johnson


Jay R. Puckett


Richard A. Thompson


Brad Whicker

ATTEST:


Cinda Kattau
Hendricks County Auditor

HENDRICKS COUNTY, INDIANA FUND BALANCE REQUIREMENT FOR 2015

<u>Fund #</u>	<u>Fund Name</u>	<u>Determination</u>	<u>Basis</u>	<u>Most Recent Annual Budget</u>	<u>Cash/Investment Requirement</u>	<u>County Council Approved Minimum</u>	<u>Combined 1001 & 1110 Target Cash Balance</u>
1001	County General	1	20% of '14 budget	\$ 22,707,451	\$ 4,541,490	\$ 5,000,000	\$ 6,000,000
1110	CAGIT (County Adjusted Gross Income Tax)	1	20% of '14 budget	9,218,896	1,843,779	\$ 1,000,000	
1112	EDIT (Economic Development Income Tax)	2	flat amount	2,600,314	5,000,000	\$ 5,000,000	
1138	Cumulative Capital Development	1	flat amount	1,897,310	750,000	\$ 750,000	
1176	County Highway	1	20% of '14 budget	4,232,275	846,455	\$ 700,000	
1186	Rainy Day	3	current balance	500,000	10,478,173	\$ 10,000,000	
1188	Reassessment	1	20% of '14 budget	383,441	76,688	\$ 50,000	
1157	Food & Beverage Tax	2	20% of '14 budget	1,607,569	321,514	\$ 2,000,000	
4702	Self-Insurance Rainy Day	2	50% of '13 annual claims	5,056,000	2,528,000	\$ 3,500,000	
		1	Cash flow - prevent borrowing from outside sources				
		2	Contingency in the event of revenue shortfalls				
		3	Emergency use only				