

December 31, 2013

The Hendricks County Board of Commissioners met in regular session at 9:00 AM on December, June 31, 2013 with a quorum of all three (3) Commissioners in the Commissioners’ Meeting Room on the first floor of the Hendricks County Government Center with the following in attendance:

Bob Gentry)	
Phyllis A. Palmer)	Hendricks County Board of Commissioners
Matthew D. Whetstone)	
Gregory E. Steuerwald		Hendricks County Attorney
Cinda Kattau		Hendricks County Auditor
John Ayers		Hendricks County Engineer
Michael E. Graham		Administrator to Commissioners
Douglas Morris		Hendricks County Systems Manager
Kevin Cavanaugh		Hendricks County Facilities Manager
Jim Mardis		Hendricks County Clean Water Director
Judith Wyeth		Secretary to the Commissioners

Commissioner Palmer opened the meeting in Room #4-5 of the Government Center and led the Pledge to the Flag in unison.

IN THE MATTER OF EMPLOYEE SERVICE AWARDS

The Commissioners presented employee service awards and recognized seventy-six employees for continuous, full-time employment for five, ten, fifteen, twenty, twenty-five and thirty-five years with Hendricks County. The Commissioners expressed their appreciation to all employees receiving their awards today.

The Commissioner’s meeting reconvened in the Commissioner’s Meeting Room.

IN THE MATTER OF MINUTES

Commissioner Whetstone moved to approve the minutes of the December 10, 2013 meeting, as corrected.

Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF CLAIMS

Commissioner Whetstone moved to approve Claims #105797 thru 10500845 and Direct Deposit #111232 thru 111693 as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF BIDS FOR 2014 HIGHWAY SUPPLIES

Commissioner Gentry moved to accept the bids as recommended by the County Engineer for the 2014 Highway supplies. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

<u>UNLEADED GASOLINE</u>	Pinkerton	\$2.4074/gal.
<u>DIESEL FUEL</u>	Pinkerton	\$3.0747/gal.
<u>WINTERIZED DIESEL</u>	Pinkerton	\$3.0847/gal.
<u>STONE</u>	243 Quarry	Primary for Crushed Stone
	Lincoln Park	Secondary for Crushed Stone
	US Aggregates	Fill Sand and Pea Gravel
<u>PIPE – GALVANIZED</u>	Metal Culverts Inc.	Award to all due to range of items
	St. Regis Culvert, Inc.	
	CPI Supply	
<u>PIPE – ALUMINIZED</u>	Metal Culverts Inc.	Award to all due to range of items
	St. Regis Culvert, Inc.	

	CPI Supply		
<u>PIPE – PVC</u>	St. Regis Culvert, Inc.	Award to all due to range of items	
	CPI Supply		
	HD Supply Waterworks		
<u>ASPHALT</u>	HMA Intermediate, Type A, F.O.B.	Milestone	\$45.30/ton
	HMA Surface, Type A, F.O.B.	Milestone	\$59.60
	HMA Intermediate, Type A, paver laid	Milestone	\$43.30
	HMA Surface, Type A, paver laid	Milestone	\$48.50
	Cold Mix	Milestone	\$102.00
	Liquid Asphalt, AE-90, applied	Milestone	\$675.00
	Liquid Asphalt, AE-90, RS2 F.O.B.	Asphalt Materials	\$504.00

Commissioner Gentry moved to accept the bids as recommended by the County Engineer for the 2014 Highway supplies. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF INSURANCE QUOTES

John Parmley, HGB Insurance, gave a report on quotes received for the County liability, auto and casualty insurance for 2014.and explained the carriers contacted, the process and the quotes. He stated the premiums for 2014 had increased 2%. There was discussion of the quotes. Commissioner Whetstone moved to approve the quotes for 2014 liability, auto and casualty insurance, as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF TAX CERTIFICATES

Auditor Cinda Kattau introduced Joe Edwards with SRI and stated they had been pleased with the County Tax Sale that has been conducted by SRI for the past several years. Mr. Edwards, explained the proposed sale of the 80 parcels, which did not sell during the recent County Tax Sale and that the tax certificates are now with the Commissioners. He explained they SRI could sell these parcels on line and/or at auction for 10% commission and with a minimum \$50 bid required. Ms. Kattau explained there are ten properties that may need to go to a live auction. There was discussion of the sale of these parcels and of this process. Mr. Edwards offered to hold a Buyer’s Seminar, at no cost to the County, to inform prospective buyers of the process for this sale. He presented two contracts for approval and a resolution. Commissioner Whetstone moved to approve and execute the two contracts with SRI and Resolution No. 13-13 with SRI to conduct the sale of the tax certificates. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF COURT HOUSE FOUNTAINS

Kevin Cavanaugh requested directions to replace the three original drinking fountains in the Court House to match the historic appearance of the original fountain, which would be for one fountain per floor for a cost of \$18,730 plus installation. He stated we could replace the fountains if the backsplash can be removed without cracking it. If the marble cracks, the fountains would not be replaced and would only replace the marble to match the adjacent existing marble. There was discussion of this replacement. Mr. Cavanaugh stated he can fund this replacement from the maintenance line in the 2014 budget. Commissioner Whetstone moved to allow Kevin

Cavanaugh to proceed with replacement of the three fountains at the Court House and in the event of a catastrophic occurrence that the marble cracks and needs to be replaced, that Mr. Cavanaugh will return for directions from the Commissioners. Commissioner Palmer seconded the motion and the motion was approved 2-1-0 with Commissioners Whetstone and Palmer voting aye and Commissioner Gentry voting nay.

IN THE MATTER OF EXCESS MATERIALS

Kevin Cavanaugh reported they currently have some excess equipment, furniture, doors and metal frames that have no use or no value and are taking up much needed space at the Old Community Building at the East Campus. He requested to remove and scrap or send to Ray's Trash. Greg Steuerwald clarified "trash" is objects that would be placed in Ray's dumpster and that nobody can remove anything and the objects/materials will go directly to Ray's Trash. Doug Morris questioned the excess computer equipment. Greg Steuerwald explained he needs to contact a computer recycle. Commissioner Whetstone moved to place all excess equipment, etc. that is of no value and or no use, directly in the Ray's Trash dumpster and that nothing be removed. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

Kevin Cavanaugh reported that as a result of the extensive remodel in the Court House and of moving and adding offices there is some excess marble known as "Tennessee Red" and requested to come back at a later date to discuss the sale or disposal of this marble. It was the consensus of the Commissioners for Mr. Cavanaugh to come back later to discuss the sale/disposal of the excess marble.

IN THE MATTER OF COURT HOUSE AND GOVERNMENT CENTER FLOORS

Kevin Cavanaugh requested to continue with the same vendor, the Jack Laurie Group, for the maintenance of the Government Center and Courthouse floors with the same terms, coverage and costs. He stated they have been very pleased with the service provided by this vendor. Mr. Cavanaugh presented Proposal Number C-10210 for the Government Center in the amount of \$9,200 including two cleanings per floor, and Proposal Number C-10211 for Cypress Manor in the amount of \$4,500 including acid wash and seal all ceramic, mosaic tile and slate steps on all floors. Commissioner Whetstone moved to move forward in 2014 with the maintenance of floors and to accept the two proposals presented by Jack Laurie Group in the amount of \$9,200 for the Government Center and \$4,500 for Cypress Manor and to allow the President to sign on behalf of the Commissioners. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF PHONE SYSTEM MAINTENANCE

Kevin Cavanaugh explained the County phone system maintenance has been handled by Communications Products, Inc. (CPI). The County can now purchase maintenance hours in a bulk purchase of forty block hours @\$125.00/hr for a cost of \$5,000. CPI is also offering 24 hour monitoring of the Court House and Government Center PBX systems for a first year total of \$10,603.60, which includes initial installation of monitoring hardware and that each subsequent year will be \$3,660 including both the Court House and Government Center. He stated this would be less expensive than the current hourly on call service we have and can be funded from the 2014 phone maintenance budget. Commissioner Whetstone moved to approve and sign the one-year contract with CPI for CS

1000 PBX Systems Monitoring in the amount of \$10,603.60, and the Quote for Forty Block Hours in the amount of \$5,000 and allow the President to sign both contracts with CPI on behalf of the Commissioners. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF ANIMAL SHELTER

Kevin Cavanaugh explained the need to treat the sewer trap at the Animal Shelter and requested to enter into an annual contract with State Industrial Products in the amount of \$165.67 per month for a total annual amount of \$1,988.04 to treat this sewer trap. He stated this could be funded from the maintenance line in the 2014 Engineering budget, however, he recommended the funding for this treatment be moved to the Animal Control budget after the first year. There was discussion of this treatment. Commissioner Whetstone moved to approve the one-year contract in the amount of \$1,988 with State Industrial Products for treatment of the sewer trap at the Animal Control and to allow the President to sign on behalf of the Commissioners. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF COURT HOUSE REMODEL

Kevin Cavanaugh referenced the needed increases for Phase 3 of the Court House remodel. Andy Hine, ArcDesign, presented a diagram with pictures of the proposed changes and explained the accommodations for the second Magistrate Court; accommodations for Superior Court Administrator, relocation of the break room and reconfiguration of Clerk's office. Mr. Cavanaugh presented Change Order B-17 – Phase 3, Renovations from Brandt Construction to cover the additional scope to facilitate these changes in the amount of \$524,294. There was discussion of these changes. Mr. Cavanaugh stated he had gone to the County Council and has been approved for additional funding to cover these changes at the Court House. Commissioner Whetstone moved to approve the Phase 3 changes at the Court House, with approved funding by Council, and allow the President to sign the Brandt Change Order B-17 on behalf of the Commissioners. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF BRIDGE NO. 106

John Ayers stated he will meet with representatives of INDOT to discuss funding of Bridge No. 106 and will bring to the January 14, 2014 meeting.

IN THE MATTER OF SR 267 RELINQUISHMENT

John Ayers reported the executed agreement for the SR 267 relinquishment has not yet been received.

IN THE MATTER OF BRIDGE CONTRACT

John Ayers explained he will bring the bridge contract to the January 14, 2014 Commissioners' meeting.

IN THE MATTER OF CSX LAW SUIT

John Ayers advised the lawsuit filed by CSX against the County relative to the fatal train and car accident had been dismissed as it actually occurred in Boone County and was outside of Hendricks County.

IN THE MATTER OF BRIDGE INSPECTIONS

John Ayers requested to renew the contract for bridge inspections with CMT (Crawford, Murphy and Tilley) as the current contract expires December 31, 2013. He requested to renew for another four-years. It was the consensus of the Commissioners for John Ayers to bring an agreement with CMT for bridge inspections for another four-year

term to the next meeting and that the contract be at the current hourly rate.

IN THE MATTER OF RONALD REAGAN PARKWAY

John Ayers announced the Ronald Reagan Parkway from US 36 to CE 100S has received another award. This is the ACEC (American Council of Engineering Companies) Engineering Excellence Award for 2013. This is the Honor Award and will be presented on Thursday, March 6, 2014. It was the consensus of the Commissioners that President Palmer attends and accept this award on behalf of Hendricks County.

IN THE MATTER OF EMPLOYEE SALARY INCREASE

Mike Graham reported the Council made substantial salary adjustments to the Courts personnel for 2014. This has caused a salary imbalance with other positions in County Government. Treasurer Nancy Marsh has led the charge in asking the Council to consider making adjustments to salaries for other positions. He stated there was a committee formed consisting of Treasurer Nancy Marsh, Auditor Cinda Kattau, Financial Administrator Tami Mitchell, Human Resources Director Ron Love and Administrator to the Commissioners Mike Graham to develop some recommendations. He stated it appears the committee will be using the existing Salary Wage Scale and making adjustments to bring employees to the midpoint in the scale. He inquired if the Commissioners what to be involved in supporting a recommendation to the Council to increase these salaries. It was the consensus of the Commissioners to proceed with an evaluation of the employee salary increases.

IN THE MATTER OF ANNUAL PERFORMANCE EVALUATIONS

Mike Graham announced the annual performance evaluations would be held on Friday, January 3, 2014 and presented a revised schedule for Systems Administrator, Weights and Measurers Inspector, Cypress Manor Director, Emergency Management Director, Interim Director Animal Control, Veterans' Service Officer, Director Clean Water / Regional Sewer, County Engineer, Human Resources Director and Administrator to the Commissioners. These will be conducted in the Commissioners' office.

IN THE MATTER OF COMCAST CABLE

Doug Morris explained Comcast Cable no longer is providing free cable service to County government. He presented the new monthly rates for the Government Center \$50.90, Cypress Manor \$79.75 and the Court House \$49.90 for a total of \$2,166.60 per year and stated he can fund from his 2014 budget. It was the consensus of the Commissioners to move forward with Comcast Cable for a monthly fee for the Government Center, Court House and Cypress Manor for an annual fee of \$2,166.60.

IN THE MATTER OF 2014 OFFICERS

Commissioner Palmer announced the next meeting of the Commissioners' would be January 14, 2014 and they need to elect the 2014 officers today. Commissioner Whetstone moved to reappoint Commissioner Phyllis Palmer as President of the Commissioners for 2014. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

Commissioner Whetstone moved to reappoint Commissioner Bob Gentry as Vice-President of the Commissioners for 2014. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF 2014 APPOINTMENTS

Redevelopment Commission: Commissioner Palmer noted this is a one-year appointment and that four members had agreed to serve another year. Commissioner Whetstone moved to reappoint Harold Hiser, Linda Watson-Stansbury, I. E. Lewis and Steve Denhart to another one-year term on the Redevelopment Commission through December 31, 2014. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

Weather Closing: Commissioner Whetstone moved to reappoint the same members to determine weather closings: Commissioner Bob Gentry, Sheriff Dave Galloway, County Engineer John Ayers, County Highway Superintendent Curt Higginbotham and Emergency Management Director Dave Warren. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

Drainage Board: It was noted this is a three-year appointment and that Stan Ryland is agreeable to serving another term. Commissioner Whetstone moved to reappoint Stan Ryland to the Drainage Board through December 31, 2016. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

ABC: It was noted Gordon Hitchings is agreeable to serving another year on the ABC (Alcoholic Beverage Commission). Commissioner Whetstone moved to reappoint Gordon Hitchings to another one-year term on the ABC through December 31, 2014. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

Commissioner Boards: Commissioner Palmer read the following boards and the Commissioner currently serving:

Plan Commission	Bob Gentry (Second Tuesday of each month at 6:30 PM)
Senior Services	Bob Gentry
Fair Board	Phyllis Palmer
Cypress Manor (County Home)	Phyllis Palmer, Bob Gentry, Matt Whetstone
Tourism Board	Richard A. Thompson (Council Member) thru 12-31-13
Cablevision Board	Phyllis Palmer, Bob Gentry and Matt Whetstone
Animal Control	Bob Gentry
Economic Development Partnership	Matt Whetstone
Regional Sewer Board	Phyllis Palmer, Bob Gentry & Matt Whetstone
Emergency Management	Bob Gentry
Stormwater Management	Commissioners and Surveyor
Communications Board	Matt Whetstone (Third Wednesday 7 PM – odd months)
Fleet Manager	Phyllis Palmer

Commissioner Whetstone moved for the Commissioner Boards to remain the same as read through December 31, 2014. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

It was the consensus of the Commissioners to continue other appointments to the January 14, 2014 meeting for further review.

IN THE MATTER OF REDEVELOPMENT COMMISSION

Mike Graham announced the Redevelopment Commission is scheduled to meet at 7 PM on Wednesday, January 8, 2014 for the Declaratory Resolution for I-70 / SR 39 Commerce Park, the Redevelopment Commission Resolution Approving Lease Amendment (Refunding) and the Second Amendment to Lease Agreement (2014 Refunding). The Redevelopment Commission will then follow up with a meeting on February 5, 2014.

IN THE MATTER OF CORRESPONDENCE

Commissioner Palmer acknowledged receipt of the following:

Correspondence:

- 1. IDEM notice the application, plans and specifications, and supporting documents for the Clubhouse Lift Station #5 have been reviewed and processed in accordance with rules adopted under 326 IAC 3. They enclosed the Construction Permit (Approval No. 20880) which applies to the construction of this proposed sanitary sewer system to be located approximately 1,400 feet west of the intersection of East CR 100S and South CR 525E in Hendricks County.

Action needed/taken on the following:

- 1. Checks received and signed to the county: \$12,536.76 One Beacon Vehicle Repair
\$10,500.00 One Beacon Replace Tractor
\$ 300.00 Rokita Rent
\$ 2,672.05 One Beacon Vehicle Repair
\$ 1,672.05 One Beacon Vehicle Repair
- 2. Commissioner Palmer signed vehicle titles for the following: None
- 3. Documents needing action: None

IN THE MATTER OF CYPRESS MANOR

Receipt was acknowledged of the Cypress Manor report for November 30 to December 13, 2013 from James McBryant, Cypress Manor Director.

IN THE MATTER OF HUMAN RESOURCES

Receipt was acknowledged of the Human Resources report for December 9 through December 27, 2013 from Ron Love, Human Resources Director.

IN THE MATTER OF HIGHWAY

Receipt was acknowledged of the weekly Highway reports for December 20 and December 27, 2013 from Curt Higginbotham, Highway Superintendent.

IN THE MATTER OF WORK RELEASE

Receipt was acknowledged of the Work Release Statistics for June, July, August, September and October, 2013 from Bridgette Collins, Work Release Director.

IN THE MATTER OF WEIGHTS AND MEASURES

Receipt was acknowledged of the Weights and Measures Monthly Report for November 15, 2013 from Charles Colbert, Weights and Measures Inspector.

IN THE MATTER OF VETERANS AFFAIRS

Receipt was acknowledged of the City and State VSC’s Monthly Report for October and November, 2013 from Lori Turpin, Veterans’ Service Officer.

Commissioner Whetstone moved to adjourn the Commissioners’ meeting at 11:24 AM. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

Phyllis A. Palmer, President

Bob Gentry, Vice President

Matthew D. Whetstone, Member

ATTEST: _____

