



HENDRICKS COUNTY BOARD OF COMMISSIONERS

MINUTES OF THE SEPTEMBER 8, 2020 MEETING

The Hendricks County Board of Commissioners met in regular session at 9:00 AM on Tuesday, September 8, 2020 in the Commissioners' Meeting Room located on the first floor of the Hendricks County Government Center at 355 S. Washington Street, Danville, IN 46122 with the following Hendricks County personnel in attendance:

Phyllis A. Palmer	Commissioner, President
Matthew D. Whetstone	Commissioner, Vice President
Bob Gentry	Commissioner
R. Todd McCormack	Executive Director
Mila M. Shaffer	Administration and Public Affairs
Greg Steuerwald	Attorney
Nancy Marsh	Auditor
David Cox	Councilman
Brett Clark	Sheriff (Appeared Telephonically)
John Ayers	Engineer
Erin Hughes	Human Resources Administrator
Megan Smith	Human Resources Assistant (Appeared Telephonically)
Doug Morris	I.T. Director
Kevin Cavanaugh	Facilities Manager
Dawn Mason	Emergency Management Director
Curt Higginbotham	Highway Department Superintendent (Appeared Telephonically)
Theresa Lynch	Recorder (Appeared Telephonically)
Joe Percy	Highway Department Assistant Superintendent (Appeared Telephonically)
Tim Dombrosky	Planning Director (Appeared Telephonically)
Krista Click	Environmental Health Director
Kandi Jamison	Nursing Health Director
Ryan Lemley	Parks and Recreation Superintendent

PLEDGE TO THE FLAG, PRAYER, AND DETERMINATION OF A QUORUM

Commissioner Palmer opened the Meeting at 9:00 AM with a quorum of all three (3) Commissioners present and led the Pledge to the Flag in unison. Commissioner Gentry gave a brief prayer for those who wished to participate.

IN THE MATTER OF MINUTES

Commissioner Gentry moved to approve the Minutes of the August 25, 2020 Commissioners' Meeting as presented. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF CLAIMS

Commissioner Whetstone moved to approve Direct Deposit Check Numbers 196573 through 197075 and all Budgetary Claims presented from the Auditor's Office for the period beginning August 27, 2020 and ending September 9, 2020. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF COVID-19 (CORONAVIRUS) UPDATE

Kandi Jamison thanked the Commissioners for allowing use of County facilities for testing and provided a brief update on the COVID-19 (Coronavirus) pandemic in Hendricks County.

IN THE MATTER OF HOOSIER HILLS SCENIC BYWAY

The amended Resolution extending the segmented portion of the Byway had not been received.

It was the consensus of the Commissioners to table the matter until their September 22, 2020 Meeting.

IN THE MATTER OF LEADERSHIP HENDRICKS COUNTY LEASE AGREEMENT

Greg Steuerwald presented a draft of the Leadership Hendricks County (LHC) Lease Agreement for review.

There was discussion amongst the Commissioners, Todd McCormack, Greg Steuerwald, Doug Morris, Beth Switzer (Purdue Extension Director), and John Parmley (HBG Insurance Broker) regarding the matter and items that need to be addressed and/or amended. Commissioner Palmer stated some of LHC's requests would need to be presented to the Fair Board and their Operations Committee and not to the Commissioners. The Commissioners requested Doug Morris research installing access card protection on the Extension Office copier to be able to charge LHC for any items they copy or print.

IN THE MATTER OF REVIEW OF HENDRICKS COUNTY GOVERNMENT COVID-19 POLICY

Commissioner Palmer inquired if there had been any changes from the CDC or from the Governor that should be considered before amending, continuing, or canceling the Hendricks County Government COVID-19 Policy that requires a mask face covering, or face shield be worn while inside any County building and asked Todd McCormack for his recommendation.

Todd McCormack stated the Policy should stay in place at least until the Governor modifies that portion of his Executive Order. Commissioner Palmer agreed and inquired about the complaints by the Health Department of employees not following the Policy. Todd McCormack advised the Health Department requested the Commissioners send an email to remind employees of the Policy and encourage them to follow it.

There was discussion amongst the Commissioners, Todd McCormack, and Kandi Jamison as to if the Governor's Order does or does not require a face covering be worn at all times while inside a public building. Todd McCormack and Kandi Jamison stated their interpretation of the Order is that it does require them to be worn while inside a public building and that the exceptions only apply to private entities. Todd McCormack advised he did contact the Governor's Office for clarification and was told they are to be worn at all times while inside public buildings, but that when he contacted the Indiana State Department of Health, he was told they did not and that is part of the problem.

Commissioner Gentry inquired what the penalty is for employees who do not abide by the Policy. Commissioner Whetstone stated it is a Policy and should be followed, advised the Commissioners have not put consequences in place yet, and encouraged employees to follow the Policy.

Commissioner Whetstone moved to leave the Policy as is and to review it again at the September 22, 2020 Commissioners' Meeting. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0. Commissioner Gentry advised he voted for keeping the Policy but stated he respectfully disagrees with it.

IN THE MATTER OF CONSTITUTION WEEK PROCLAMATION

It was the consensus of the Commissioners to present Linda Teany, representative of the D.A.R. Wa-Pe-Ke-Way Chapter, with a Constitution Week Proclamation.

IN THE MATTER OF HENDRICKS COUNTY ANTIQUE TRACTOR & MACHINERY ASSOCIATION BUILDING EXPANSION

Brad Beeson, President of the Hendricks County Antique Tractor & Machinery Association (HCAT&MA), requested permission to construct a twenty-four (24) foot by eighty (80) foot expansion to the HCAT&MA Barn located at the Hendricks County 4-H Fairgrounds at the expense of the HCAT&MA. Brad Beeson reported the Operations Committee of the Fair Board unanimously approved the request for the expansion.

Commissioner Gentry moved to approve the expansion as requested and to authorize Kevin Cavanaugh to execute any permits for the project on the County's behalf. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF INDOT 5339 VEHICLE REIMBURSEMENT FORM

Pat Cockrum, representative from LINK, and Marina Keers, representative from Senior Services, presented the INDOT 5339 Vehicle Reimbursement Form in the amount of \$57,890.00 and requested approval. Nancy Marsh reported the Auditor's Office reviewed the Link documentation and advised all is in order.

Commissioner Whetstone moved to approve the Form as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF UPCOMING CHANGES TO LINK FUNDING

Pat Cockrum, representative from LINK, and Marina Keers, representative from Senior Services, reported there are upcoming changes from INDOT and the Indianapolis Metropolitan Planning Organization (MPO) that will impact the way LINK receives Federal funding from 5311 and 5307 grants and requested the Commissioners choose an option to recommend to INDOT and the MPO. A plan is being developed to transition the Central Indiana rural transit providers from FTA rural transit funding to FTA urban transit funding due to the amount of transit service these providers operate within the boundaries of the Indianapolis Urbanized Area. Marina Keers advised Hamilton, Hancock, and Johnson counties are having to make the decision of how to transition as well.

There was discussion amongst the Commissioners, Todd McCormack, Greg Steuerwald, Tim Dombrosky, Pat Cockrum, Marina Keers, and Christy Campoll (INDOT Consultant from RLS Associates) regarding the funding options available and the new requirements for competitive procurement.

It was the consensus of the Commissioners to table the matter until the September 22, 2020 Meeting to allow time to research the options as this was the first time the information had been presented to the Commissioners. Marina Keers advised INDOT and the MPO began working on the changes with LINK and Senior Services back in 2018.

IN THE MATTER OF HENDRICKS COUNTY GOVERNMENT 2021 HOLIDAY SCHEDULE

Mila Shaffer presented two (2) proposals for the Hendricks County Government 2021 Holiday Schedule; one for fourteen (14) days to allow a day for Christmas Eve and a day for Christmas since Christmas will fall on Saturday and one for thirteen and a half (13.5) days allowing half a day for Christmas Eve.

Commissioner Whetstone moved to approve the 2021 Holiday Schedule with thirteen and a half (13.5) days as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF AWARDING OF DESIGN CONTRACTS FOR VARIOUS STRUCTURES

John Ayers presented the following design contracts for various structures as awarded on June 9, 2020:

VENDOR	PROJECT	CONTRACT AMOUNT
CrossRoad Engineers, PC	Culvert No. CL-019	\$90,800.00
CrossRoad Engineers, PC	Culvert No. GU-064	\$96,050.00
SJCA, Inc.	Bridge No. 260	\$125,245.00
USI Consultants, Inc.	Bridge No. 191	\$126,705.00

Commissioner Whetstone moved to approve the contracts as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF ELECTED OFFICIALS

Nancy Marsh reported employees have begun reaching out to the Auditor's Office in regards to the deferral of employment taxes and recommended the Commissioners not participate in allowing the deferment as the County remains liable for the deferred taxes even if the employee separates employment before they are repaid.

Commissioner Gentry moved to follow Nancy Marsh's recommendation and not participate. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

Councilman David Cox apologized for the actions of another Councilman during their September 1, 2020 Council Meeting where they removed their face mask and made a public comment about removing it. Councilman Cox advised he plans on addressing the matter with the Councilman.

IN THE MATTER OF COUNTY ROAD 650 EAST

John Ayers reported another request has come in to vacate or close a portion of County Road 650 East, near where it loops to County Road 575 East, to assist in stopping the vandalism and calls for suspicious activity. John Ayers advised the cleanest way for the County would be to vacate it to the two (2) adjacent property owners and remove the roadway rather than modifying it to discourage the activity. John Ayers stated Vectren needs to be able to access their station in the area.

Dawn Mason reported she has been contacted by IDEM and the area is becoming an environmental issue due to chemicals/paint being dumped and ignited.

It was the consensus of the Commissioners for John Ayers to contact Vectren regarding their station and any utility easement they may have and the best way for Vectren to maintain access.

IN THE MATTER OF NEW HIGHWAY DEPARTMENT FACILITY

John Ayers requested guidance on how to proceed with selecting possible sites for the new Highway Department Facility and stated once DLZ has Phase 1 design completed, they will not be able to progress any further until the site location is selected.

It was the consensus of the Commissioners for John Ayers to begin actively searching for possible sites and advised that Hendricks Regional Health is still interested in a partnership with the County for the existing parcel.

IN THE MATTER OF BRIDGE NO. 49

John Ayers reported the County has incurred lots of costs from a vehicle accident on Bridge No. 49 on County Road 350 North, approximately \$85,000.00, to replace the guardrails and advised the at fault driver's insurance carrier is currently only offering the County \$7,000.00 for the damage and requested guidance on how to proceed.

It was the consensus of the Commissioners for John Parmley, HBG Insurance Broker, to make a counteroffer.

IN THE MATTER OF NEW JAIL AND SHERIFF'S OFFICE

Kevin Cavanaugh reminded everyone of the groundbreaking ceremony for the new Jail and Sheriff's Office on September 11, 2020 at 1:30 PM.

IN THE MATTER OF ENTERPRISE FLEET VEHICLE ORDER

Todd McCormack reported the proposed Enterprise Fleet vehicle order for 2021 and annual reports were emailed to the Commissioners and requested guidance on how to proceed. If approved, the 2021 order will complete the transition of all civilian fleet vehicles to the Enterprise program.

It was the consensus of the Commissioners to proceed with the 2021 order and to eliminate or repurpose the underutilized vehicles indicated by Enterprise in the reports.

IN THE MATTER OF COMMENTS FROM THE FLOOR

No matters presented.

IN THE MATTER OF COMMISSIONERS

No matters presented.

IN THE MATTER OF ACKNOWLEDGMENT OF CORRESPONDENCE

CHECKS RECEIVED

1. \$720.00 M/I Homes of Indiana, LP Lot No. 19

STAFF REPORTS RECEIVED

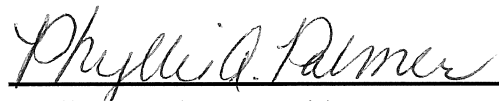
1. Receipt was acknowledged for the Engineering Department Report of September 8, 2020 from John Ayers.
2. Receipt was acknowledged for the Facilities Dept. Report of September 8, 2020 from Kevin Cavanaugh.
3. Receipt was acknowledged for the Executive Director's Report of Sept. 8, 2020 from Todd McCormack.
4. Receipt was acknowledged for the I.T. Department Report of September 8, 2020 from Doug Morris.
5. Receipt was acknowledged for the HR Report of August 22, 2020 - September 4, 2020 from Erin Hughes.
6. Receipt was acknowledged for the Highway Department Report of August 17, 2020 – August 21, 2020 and August 24, 2020 – August 28, 2020 from Curt Higginbotham.
7. Receipt was acknowledged for the Emergency Management Report of August 22, 2020 – September 3, 2020 from Dawn Mason.
8. Receipt was acknowledged for the Animal Control/Shelter Report of August 2020 from LaDonna Hughes.
9. Receipt was acknowledged for the Parks & Recreation Dept. Report of Sept. 3, 2020 from Ryan Lemley.

CORRESPONDENCES RECEIVED

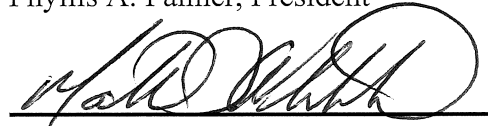
1. Anonymous letter from an employee regarding the interior condition of the Government Center.
2. Early Coordination Letter from INDOT for DES No. 1500106 on SR 75.
3. Notice for CCO Meeting from FEMA.
4. Notice of Tort Claim from Ken Nunn Law Office, representing Jerald D. Hinds.

IN THE MATTER OF ADJOURNMENT

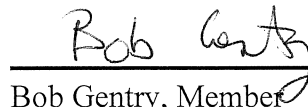
Commissioner Gentry moved to adjourn the Hendricks County Commissioners' Meeting at 10:26 AM on Tuesday, September 8, 2020. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.



Phyllis A. Palmer, President



Matthew D. Whetstone, Vice President



Bob Gentry, Member