



HENDRICKS COUNTY BOARD OF COMMISSIONERS

MINUTES OF THE JULY 26, 2022 MEETING

The Hendricks County Board of Commissioners met in regular session at 9:00 AM on Tuesday, July 26, 2022 in the Commissioners' Meeting Room located on the first floor of the Hendricks County Government Center at 355 S. Washington Street, Danville, IN 46122 with the following Hendricks County personnel in attendance:

Phyllis A. Palmer	Commissioner, President
Bob Gentry	Commissioner, Vice President
Dennis W. Dawes	Commissioner
R. Todd McCormack	Executive Director
Mila M. Shaffer	Administration and Public Affairs
Brett Clark	Sheriff
Nancy Marsh	Auditor
John Ayers	Engineer
Kevin Cavanaugh	Facilities Manager
Doug Morris	I.T. Director
Dawn Mason	Emergency Management Director
Tim Dombrosky	Planning and Building Director
Erin Hughes	Human Resources Administrator
Ariana Gurrola	Emergency Management Administrative Assistant
Linda Cuevas	Emergency Management Intern
Dwight Stevenson	Home Detention Coordinator
Krista Click	Health Department Administrator
Ryan Lemley	Parks & Recreation Superintendent
Dawn Mayhood	Treasurer (Attended Remotely)
Catherine Haines	Court Administrator (Attended Remotely)
Susan Bentley	Chief Probation Officer (Attended Remotely)
Terry Benton	Highway Department Office Manager (Attended Remotely)
Curt Higginbotham	Highway Department Superintendent (Attended Remotely)
Dan Chubb	Chief Deputy Coroner (Attended Remotely)

PLEDGE TO THE FLAG, PRAYER, AND DETERMINATION OF A QUORUM

Commissioner Palmer opened the Meeting at 9:00 AM with a quorum of all three (3) Commissioners present and led the Pledge to the Flag in unison. Commissioner Dawes gave a brief prayer for those who wished to participate.

IN THE MATTER OF MINUTES

Commissioner Gentry moved to approve the Minutes of the July 12, 2022 Commissioners' Meeting and of the July 12, 2022 Commissioners' Executive Session as presented. Commissioner Dawes seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF CLAIMS

Commissioner Gentry moved to approve Direct Deposit Check Numbers 222757-223270 and Budgetary Claims presented from the Auditor's Office for the period beginning July 14, 2022 and ending July 27, 2022 as presented, including an added \$90.00 claim for Stan Ryland and an added \$3,616.90 VISA claim for HR. Commissioner Dawes seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF CENTRAL INDIANA COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY

Rose Scovel, Indianapolis MPO representative, presented Resolution No. 2022-33, a Resolution Supporting the Central Indiana Comprehensive Economic Development Strategy (CEDS), and requested approval.

There was discussion amongst the Commissioners and Rose Scovel regarding the matter. Commissioner Palmer stated she is concerned the CEDS is another layer of government, adding to the bureaucracy. Rose Scovel stated it's not so much that the CEDS adds another layer, but more so coordinates the participating counties to communicate better with the Federal government. The Commissioners inquired if this would interfere or conflict with our local Economic Development Partnership. Rose Scovel advised it will not as the CEDS only applies to Federal projects/funds and stated they have no plans of interfering with local economic development plans.

Commissioner Dawes clarified that if the resolution is approved, the Commissioners are only approving what has been done to this point and they understand the MPO is exploring the next steps, but it does not say the County agrees with the next steps nor is it committing the County to participate. Rose Scovel concurred.

Commissioner Dawes moved to approve Resolution No. 2022-33 as presented. Commissioner Gentry seconded the motion and the motion was approved by majority 2-0-1. Commissioner Palmer abstained.

IN THE MATTER OF DUKE ENERGY GRANT AWARD PRESENTATION TO EMA

Dawn Mason reported EMA is the recipient of a \$5,000 grant from Duke Energy and advised she plans to use the money to purchase emergency radios for residents and generators for EMA. Jean Renk, Duke Energy representative, presented Dawn Mason with the check for \$5,000.00.

IN THE MATTER OF COMMUNITY CORRECTIONS ADVISORY BOARD APPOINTMENT

Commissioner Palmer reported Bridgette Collins-George recommended Megen Morgan be appointed to serve as a lay person on the Community Corrections Advisory Board (CCAB) since she has retired from the County.

Commissioner Dawes moved to appoint Megen Morgan to the CCAB as recommended. Commissioner Gentry seconded the motion and the motion was approved 3-0-0.

IN THE MATTER OF PROPERTY TAX ASSESSMENT BOARD OF APPEALS APPOINTMENT

Commissioner Palmer reported Nicki Lawson recommended Mark Ratterman be appointed to serve another term on the Property Tax Assessment Board of Appeals (PTABOA) because he meets the statutory requirements.

Commissioner Gentry moved to appoint Mark Ratterman to the PTABOA as recommended. Commissioner Dawes seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF BI INCORPORATED AGREEMENT TO PURCHASE SOBERLINK UNITS

Dwight Stevenson presented the BI Incorporated Equipment Schedule No. 12 to the Purchase Agreement No. 02221T1 for \$26,000.00 to replace forty (40) Soberlink units becoming obsolete and requested approval. Dwight Stevenson advised there are enough funds in user fees to cover the costs of the units.

Commissioner Gentry moved to approve the Agreement as presented. Commissioner Dawes seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF TZA 03/22: ORDINANCE AMENDING ZONING ORDINANCE, CHAPTER 4

Tim Dombrosky presented Ordinance No. 2022-34, an Amendment to the Hendricks County Zoning Ordinance Chapter 4 Lot Standards, to increase the maximum accessory building height from twenty-four (24) feet to forty (40) feet and requested approval. Tim Dombrosky reported the Plan Commission voted favorably on the matter, 5-0, at their July 12, 2022 Public Hearing.

Commissioner Gentry moved to approve the Ordinance as presented. Commissioner Dawes seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF PERMANENT PERFORMANCE STAGE ON COURTHOUSE GROUNDS

Kevin Cavanaugh presented a preliminary sketch of the proposed permanent performance stage on the east side of the Courthouse and requested permission to proceed partnering with the Town of Danville (TOD) for the design fees. Kevin Cavanaugh advised the stage will emulate the style of the Courthouse, will look like it was an original part of the Courthouse, and will incorporate electrical and lighting. Mark Morgan, TOD Town Manager, reported the TOD Council has agreed to partner with the County 50/50 on the design fees to enhance their relationship with the County. Kevin Cavanaugh reported the TOD and the Downtown Danville Partnership are working to secure a grant to cover the construction costs.

Commissioner Gentry moved to approve partnering 50/50 with the TOD on the design fees as requested. Commissioner Dawes seconded the motion and Commissioner Palmer called for comments and questions. Commissioner Palmer stated it is important for local governments to work in partnership. Sheriff Clark inquired if the stage would interfere with the transport of inmates to and from the Courthouse through the east entrance. Kevin Cavanaugh advised it will not interfere and stated there will be ramps on each side of the stage. The motion was approved unanimously 3-0-0. Kevin Cavanaugh advised he would draft a MOU with the TOD.

IN THE MATTER OF SUMMER SOUNDS CONCERT SERIES

Kevin Cavanaugh reported the Downtown Danville Partnership has requested permission to use the Courthouse grounds to host their Summer Sounds on the Square concert series and recommended approval. Kevin Cavanaugh advised that if approved, the Partnership would need a letter of consent from the County.

It was the consensus of the Commissioners to approve the use as recommended and for Kevin Cavanaugh to draft and execute a letter of consent to send to the Partnership.

IN THE MATTER OF HIGHWAY DEPARTMENT SURPLUS EQUIPMENT

John Ayers requested Highway Department Truck 28 (VIN 1HTWDAAR98J635504) be declared as surplus and sold at auction.

Commissioner Gentry moved to declare Truck 28 as surplus and sold at auction as requested. Commissioner Dawes seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF USDA CRP-1 AGREEMENT

John Ayers presented an USDA CRP-1 Agreement for Starkey Farms for farmland they lease from the County along the Ronald Reagan Parkway and recommended approval and to authorize the President to sign.

Commissioner Gentry moved to approve the Agreement and authorize the President to sign as recommended. Commissioner Dawes seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF COMMENTS FROM THE FLOOR

Erin Hughes reported there have been a few instances of where she has run into issues having enough credit on the Human Resources credit card to cover the BambooHR EFT and requested the limit be increased from \$4,500.00 to \$8,000.00. Nancy Marsh reported this issue has occurred with several departments, especially after the credit card provider changed hands.

Commissioner Gentry moved to increase the limit to \$8,000.00 as requested. Commissioner Dawes seconded the motion and Commissioner Palmer called for comments and questions. Commissioner Dawes inquired if \$8,000.00 was high enough. Erin Hughes stated Tami Mitchell recommended it be increased to \$8,000.00 and believes that amount is sufficient. Nancy Marsh advised she plans to reach out to all departments to see if there is a need for their limit to be increased. The motion was approved unanimously 3-0-0.

IN THE MATTER OF ELECTED OFFICIALS

Nancy Marsh reported the independent audit company closed the 2020 audit on July 15, 2022 and opened the 2021 audit on July 18, 2022 and stated the County is in year-round audit. Nancy Marsh advised all in all the audit went well.

IN THE MATTER OF LOCAL BRIDGE DESIGN RECOMMENDATIONS

John Ayers reported the qualifications for the design of the four local bridges have been reviewed and recommended proceeding with the following vendors: VS Engineering for Bridge No. 28, USI Consultants for Bridge No. 39, United Consulting for Bridge No. 88, and CrossRoad Engineers for Bridge No. 244. John Ayers stated he would present the contracts for the bridges at a future meeting.

Commissioner Gentry moved to proceed with the vendors as recommended. Commissioner Dawes seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF COUNTY ROAD 575 EAST – GRAFFITI ROAD

John Ayers reported an interesting voicemail was received last week regarding the County's destruction of the graffiti on County Road 575 East, also known as "Graffiti Road", in Guilford Township. John Ayers advised the road had recently been chip and sealed and stated the caller was very upset that the County did not publish some kind of notice online letting the public know the graffiti had been covered up.

IN THE MATTER OF BRIDGE NO. 191 ON TUDOR ROAD

John Ayers requested clarification of Commissioner Gentry's request from the July 12, 2022 Commissioners' Meeting to contact some of the area farmers regarding the construction period and detour route.

Commissioner Gentry advised he requested the farmers be contacted by the Engineering Department before proceeding to let them know the timeframe of the closure and to get their opinions on modifications that may need to be made to accommodate them and their equipment on the detour route, especially at the turns. John Ayers advised modifications to the intersection at CR 100 W. and CR 1000 S. would require culverts to be replaced and truck traffic would most likely need to go to CR 0 to turn. John Ayers stated he will contact the farmers to give them the timeline for construction and detour route but does not think we should be asking them their opinions to make modifications. Commissioner Palmer agreed. Commissioner Gentry stated he doesn't need to ask opinions but that the farmers may have some recommendations to make things easier for them by placing loads of stone, moving etc. and requested the Engineering Department reach out to the farmers.

IN THE MATTER OF TRAFFIC ENGINEERING, INC. AGREEMENT

John Ayers presented a Traffic Engineering, Inc. Agreement for \$8,200.00 to design a signal for the intersection of CR 1000 E. and CR 600 N. and recommended approval.

Commissioner Dawes moved to approve the Agreement as recommended. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF CHIP AND SEAL COMPLAINT

Commissioner Gentry reported he's received complaints of too much stone being used on recent chip and seal projects. John Ayers advised a road is going to be messy for a while after it is chip and sealed because it takes a few days for the stone to embed into the oil and stated it is normal for there to be excess stone in the beginning.

IN THE MATTER OF COUNTY WEBSITE REDESIGN

Doug Morris reported he met with the current County website vendor, Egov/CORE BTS, and a redesign of the County website would cost approximately \$6,000.00 compared to the \$35,000.00 estimated by Civic Plus and recommended staying with the County's current vendor to redesign the website.

It was the consensus of the Commissioners to stay with the current vendor as recommended.

IN THE MATTER OF GOVERNMENT CENTER SECURITY CAMERAS

Doug Morris presented a proposal from Security Automation Systems for \$34,720.00 and a proposal from Electric Plus for \$19,696.00 to install twenty-five (25) cameras throughout the interior and exterior of the Government Center and requested permission to proceed. Doug Morris advised he has funds in his budget to cover the costs.

Commissioner Dawes moved to approve the proposals as presented and to proceed with the installation. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF COMMISSIONERS

Commissioner Dawes reported he will be meeting with the Liberty Township Emergency Service Action Committee to discuss the outcome of the meeting he and Todd McCormack had with Morgan County representatives regarding emergency medical services in Liberty Township. Commissioner Dawes advised Morgan County seemed receptive to entering into an agreement with the County to provide medical services to the I-70/SR 39 interchange area and stated he believes it could be good, a short-term fix to a difficult problem. Commissioner Dawes advised this has the potential to look at having the same discussions for other parts of the County facing the same problem.

Commissioner Gentry reported he has been contacted by many residents who are anxious about the growth of the County and advised he plans to share with the Council information similar to a 1031 exchange to help alleviate taxes for a landowner over a ten-year period.

Commissioner Gentry reported he should've been more involved with the Tudor Road bridge project and is concerned about the impact the closure and detour will have on farmers this time of a year. John Ayers advised the timing of the project was delayed due to a request that happened during Drainage Board to redesign the project that resulted in a significant increase to the cost and it being delayed. John Ayers stated he would be more concerned about the timing if the added time for the detour was excessive but does not feel the added travel is significant.

Commissioner Dawes reported he will get out copies of the Governor's Public Health Commission report the Commission submitted to the Governor to those that requested it.

Commissioner Palmer reported Saturday completed another highly successful Hendricks County 4-H Fair.

IN THE MATTER OF ACKNOWLEDGMENT OF CORRESPONDENCE

CHECKS RECEIVED

1. \$720.00 Per Lot	M/I Homes of Indiana	Lot 190
2. \$110.00	COPART	Tow Reimbursement
3. \$39,308.00	Travelers	Claim No. A2H4107J Loss Settlement
4. \$10,748.00	Town of Brownsburg	Wheel Tax Revenue Bond - August

STAFF REPORTS RECEIVED

1. Receipt was acknowledged for the Engineering Department Report of July 26, 2022 from John Ayers.
2. Receipt was acknowledged for the Facilities Department Report of July 26, 2022 from Kevin Cavanaugh.
3. Receipt was acknowledged for the Executive Director's Report of July 26, 2022 from Todd McCormack.
4. Receipt was acknowledged for the I.T. Department Report of July 26, 2022 from Doug Morris.
5. Receipt was acknowledged for the HR Report of July 9, 2022–July 22, 2022 from Erin Hughes.
6. Receipt was acknowledged for the Highway Department Report of July 4, 2022–July 8, 2022 and July 11, 2022–July 15, 2022 from Curt Higginbotham.
7. Receipt was acknowledged for the Animal Control/Shelter Report of June 2022 from LaDonna Hughes.
8. Receipt was acknowledged for the EMA Report of July 9, 2022–July 23 2022 from Dawn Mason.

9. Receipt was acknowledged for the Treasurer's Monthly Report for the month ending June 30, 2022 from Dawn Mayhood.
10. Receipt was acknowledged for the Parks & Recreation Report of July 22, 2022 from Ryan Lemley.

CORRESPONDENCE RECEIVED

1. Notice of Public Hearing by the Brownsburg Advisory Plan Commission for PCRP-22-1, east of the intersection of Ronald Reagan Parkway and Connector Road, from Kimley Horn.

IN THE MATTER OF ADJOURNMENT

Commissioner Gentry moved to adjourn the Hendricks County Commissioners' Meeting at 10:12 AM on Tuesday, July 26, 2022. Commissioner Dawes seconded the motion and the motion was approved unanimously 3-0-0.



Phyllis A. Palmer, President



Bob Gentry, Vice President



Dennis W. Dawes, Member