

**HENDRICKS COUNTY COUNCIL BUDGET WORKSHOPS FOR 2023 BUDGETS**  
**SEPTEMBER 6, 7, 8, & 13, 2022**

The Hendricks County 2023 Budget Workshops were held September 6, 7, 8, & 13, 2022. Those present were Caleb Brown, David Cox, Larry Hesson, Larry Scott, Eric Wathen, Brad Whicker, David Wyeth, with attendance as noted each day, Financial Administrator Tami Mitchell and Auditor Nancy Marsh. For clarity and transparency, the departments are listed in location order, with attendance and the date the action was taken. It is the standard practice of the County Council to hear and approve Supplies, Other Services and Charges and Capital Outlays for the 2023 budgets before addressing personal services. Personal Services requests are found under the requested departments and other personal service items were addressed on September 13, 2022 and follow.

**ELECTED OFFICIAL SALARIES**  
**09/13/2022**

Discussion was held on the elected officials' salaries. Auditor Marsh stated it is very difficult to compare any wage between counties because of the multiple funding sources.

Councilman, Caleb Brown, reported he had researched elected official and selected salaries in 6 counties with similar size to Hendricks County and stated if you drop the highest and the lowest, the elected official salaries are right in line with the 6 counties. Councilman Wathen stated he too had crunched numbers was satisfied the salaries are objectively studied and reasonable. It was the consensus to leave the Elected Officials' rate of pay at the 2022 rate plus any 2023 COLA that the Council may award.

**CHIEF DEPUTIES**  
**09/13/2022**

Discussion was held on Surveyor Gaston's request to increase the grade of the Surveyor's Chief Deputy. It was the Council's consensus that changing grades on individual Chief Deputies was not appropriate. Auditor Nancy Marsh stated some counties pay the Chief Deputies 85% of the elected officials pay. Councilman Caleb Brown stated he liked that idea and Councilman Wathen agreed. It was moved by Larry Hesson and seconded by Larry Scott that the wage of each Chief Deputy be 85% of the corresponding elected official base pay with no Chief Deputy's pay being reduced and that Chief Deputy grades be removed and eliminated as they are political appointments. Motion carried 7-0.

**EMPLOYEE 2023 COLA**  
**09/13/2022**

It was the consensus of the Council that the 2023 COLA be at the previously agreed to the December 31 of the previous year Midwest Consumer Price Index which was 7.5% on December 31, 2021. It was moved by Caleb Brown and seconded by Eric Wathen to apply the 7.5% COLA to all employees paid by the County with the exception of State Prosecutors, the Hendricks County Sheriff and Hendricks County Public Defender who are paid by the County at the required State Scale, and the Probation Officers who are paid by the County according to the State Scale.

**COUNTY HSA CONTRIBUTION**  
**09/13/2022**

It was moved by Eric Wathen and seconded by David Wyeth to approve the County's Health Savings Account (HSA) contribution raising the Single contribution from \$1,000 to \$1,200 and Family Contribution from \$2,000 to \$2,400 to accommodate the IRS deductible change that governs the HSA. Motion carried 7-0.

### **BOARD MEMBER PER DIEM**

**09/13/2022**

It was moved by Caleb Brown and seconded by Larry Scott to increase the Drainage Board appropriations to \$6,000 per person. Motion carried 7-0. Discussion was held on setting a \$250.00 per meeting for the Plan Commission and the Board of Zoning Appeals, as well as the Drainage Board. Recognizing the Council does not have authority over the Health Board, they offered to raise the appropriation to cover \$250.00 per meeting unless the Health Board is currently above \$250.00 per meeting. It was moved by Eric Wathen and seconded by Brad Whicker to approve the per diem rate of \$250.00 for all paid board members unless the per diem is higher in the Health Board. Motion carried 7-0.

### **COUNTY COUNCIL PROPOSED COUNCIL ADMINISTRATOR**

**9/13/22**

Council President David Wyeth, after speaking with Legal Counsel Rhonda Cook, other Council members, and Human Resources Administrator, presented a job description for a proposed new Council Administrator for the Council's review and input. Councilman Wyeth stated he spends an inordinate amount of time on Council work and runs a multi-million dollar business and may need to step back in how much time he spends. Councilman Scott stated that the Financial Administrator is under the Council budget, but the position works for the Auditor. Mr. Scott stated he felt they needed their own employee to assist the Council, similar to the Commissioners Executive. Auditor Nancy Marsh stated that many of the functions described are statutorily Auditor duties. Ms. Marsh stated that she has always provided these functions as part of her statutory duties and will continue to do so. Bottom line, statute and the State Board of Accounts hold the Auditor responsible for all financial transaction.

Councilman Eric Wathen stated he was not in favor of this position being established until the actual work duties could be identified to justify this position.

### **STIPEND FOR EXTRA DUTIES AS PRESIDENT**

**9/13/22**

Discussion was held on reinstating the President's stipend for handling extra Presidential duties. Councilman Larry Hesson stated legislation has been changed to allow the stipend. It was moved by Brad Whicker and seconded by Larry Hesson to add a \$5,000 stipend to the President of the Council and the President of the Board of Commissioners for the year 2023. Motion carried 6-0-1 (DW).

### **2023 BUDGET PREPARATION FOR SUBMITTAL TO GATEWAY**

**09/13/22**

It was moved by Eric Wathen and seconded by Caleb Brown to authorize the Auditor to make the necessary calculations and adjustments as necessary to the budgets presented and approved during the budget workshops critical to the Gateway Public Hearing and Adoption submissions. Motion carried 7-0.

### **FINANCIAL SOLUTIONS**

**09/07/22**

Financial Consultant Greg Guerrettaz presented discussion points for the Sustainability Analysis and the 2023 Budget. Mr. Guerrettaz stated the county is in excellent financial condition and current fund balances and the 2023 LIT distributions have grown.

Mr. Guerrettaz discussed the different Hendricks County Local Option Income Taxes and presented an analysis summary of the Statewide 911 Fund 1222 and an analysis summary of the Public Safety Local

Income Tax (PSAP Only) Fund 7331. Auditor Nancy Marsh stated the Council had adopted Ordinance 2022-42 *Ordinance Modifying Local Income Tax Rates* at their regular Council meeting on September 6, 2022.

**RESOLUTION NO 2022-44**  
**A RESOLUTION OF THE COUNTY COUNCIL OF HENDRICKS COUNTY, INDIANA, AMENDING AND**  
**RESTATING THE COUNTY'S POLICY ON SALARIES AND COMPENSATION**  
**09/07/2022**

Resolution 2022-44 was presented at the August 23, 2022 special meeting of the Hendricks County Council and was discussed at the September 6, 2022 regular meeting of the Hendricks County Council. A motion was made by Eric Wathen and seconded by Caleb Brown to approve and adopt Resolution No. 2022-44 *A Resolution of the County Council of Hendricks County, Indiana Amending and Restating the County's Policy on Salaries and Compensation* effective with the payroll starting September 3, 2022 through September 16, 2022. Motion carried 7-0.

**CLERK GENERAL / ELECTION GENERAL / ELECTION EDIT /**  
**CLERK PERPETUATION / ELECTED OFFICIAL TRAINING / CLERK IV-D INCENTIVE**  
**09/07/22**

Chief Deputy Clerk Debbie Hoskins, on behalf of Clerk Marjorie Pike presented the Clerk's 2023 budgets. It was moved by Eric Wathen and seconded by Larry Scott to approve the Supplies and Other Services and Charges line items in the Clerk's County General, Clerk's Record Perpetuation, Clerk's Elected Official Training Fund, Clerk's IV-D Incentive, Election General Funeral Fund and Election EDIT Fund as presented. Motion carried 7-0.

**AUDITOR GENERAL FUND / AUDITOR'S PLAT BOOK FUND / ELECTED OFFICIALS TRAINING FUND /**  
**FOOD & BEVERAGE / STATEWIDE 911 / GUILFORD HEARTLAND TIF / WESTPOINT TIF / PITTSBORO**  
**TIF / 70 WEST COMMERCE PARK TIF / 70/39 COMMERCE PARK TIF / RONALD REAGAN TIF /**  
**FAIRGROUNDS LEASE / WHEEL & EXCISE SUR TAX COUNTY PORTION / JAIL LEASE RENTAL / 2021**  
**GOB / INSURANCE RAINY**  
**09/08/22 (CB/EW/BW OUT)**

It was moved by David Cox and seconded by Larry Hesson to approve the Supplies, Other Services and Charges and Capital Outlay line items in the Auditor General Fund, Auditor Plat Book Fund, Elected Official Training Fund, Food & Beverage, Guilford Heartland TIF, Westpoint TIF, Pittsboro TIF, 70 West Commerce Park TIF, 70/39 Commerce Park TIF, Ronald Reagan TIF, Fairgrounds Lease, Wheel & Excise Sur Tax County Portion, Jail Lease Rental, 2021 GOB, 2021 GOB Project Fund, and Insurance Rainy Day budgets as presented . Motion carried 4-0 (CW/EW/BW).

**TREASURER GENERAL / ELECTED OFFICIALS TRAINING /**  
**09/08/22 (CB/EW/BW OUT)**

It was moved by Larry Hesson and seconded by David Cox to approve the Treasurer's 2023 General Fund and the Elected Officials Training Fund Supplies and Other Services and Charges as presented. Motion carried 4-0 (CW/EW/BW).

**RECORDER'S PERPETUATION / IDENTIFICATION SECURITY / ELECTED OFFICIALS TRAINING**  
**09/08/22 (CB/EW/BW OUT)**

It was moved by Larry Hesson and seconded by David Cox to approve the Recorder's 2023 Identification Security County, Recorder's Perpetuation Fund, the Recorder's Elected Official Training Fund Supplies and Other Services and Charges as presented. Motion carried 4-0 (CW/EW/BW).

**SHERIFF GENERAL / JAIL GENERAL / CUMULATIVE CAPITAL DEVELOPMENT /**  
**CORRECTIONAL FACILITY LIT / EDIT / SEX & VIOLENT OFFENDER**  
**09/07/22**

Sheriff Brett Clark, accompanied by Sheriff candidate Jack Sadler, presented the 2023 Jail budget stating he is proposing a new jail matrix setting the rate for all of the jail officers, civil process servers, Court security officers and Government Center officers with a new hire at 26 minimum for the first year, move to the 26 median at the start of the second year, and at the start of the third year be at the median of the grade 27. Sheriff Clark also requested the three Jail Lieutenants be moved from a 30 to a 31. Sheriff Clark stated the Jail Lieutenants are not entitled to holiday or overtime pay which allows the Jail Sergeants to make more money than the Lieutenants.

Sheriff Clark discussed how well the medical and dental services works within the jail and recommended the appropriation be raised by \$75,000 to \$810,000 to provide more mental health services. Sheriff Clark stated that a full-time nurse may be appropriate but expensive. Sheriff Clark stated he was not asking for a full-time nurse at this time.

It was moved by Brad Whicker and seconded by Larry Scott to increase line 31500 Medical and Dental to \$810,000 and approve the Supplies and other Services and Charges in the 2023 Jail and Correctional Facility LIT as presented. Motion carried 7-0.

Sheriff Clark presented a request for one new employee under 10592 Evidence Technician in the Sheriff's 2023 budget. Sheriff Clark stated that today's society expects these technical services, and his current staff is overloaded with work.

Sheriff Clark presented an amended Merit Pay Matrix adding a new step at the start of year eleven. Sheriff Clark stated that the current Merit Pay Matrix for a Merit Deputy, tops out at the start of the sixth year. This new step would recognize the longest serving officers. Sheriff Clark estimated that 10 merit deputies would fall under the new step starting at year 11 and forward.

It was moved by Brad Whicker and seconded by Larry Scott to approve the Sheriff's General Fund, Cumulative Capital Development Fund, Edit Fund, and Sex and Violent Offender Fund Supplies, Other Services & Charges and Capital Outlays as presented. Motion carried 7-0.

**SHERIFF / JAIL**  
**09/13/2022**

It was moved by Eric Wathen and seconded by Caleb Brown to approve the Sheriff's request for a Jail Matrix as follows: New Hire 26 – Previously Agreed Minimum Amount - \$45, 198; One Year Anniversary – 26 Midpoint; Two Year Anniversary Year 3 – 27 Midpoint and approve the three 2080 hour Jail Lieutenants grade change from 30 to 31. Motion carried 7-0. Financial Administrator Tami Mitchell will memorialize the new Jail Matrix with the COLA.

It was moved by Eric Wathen and seconded by Brad Whicker to approve the Sheriff Merit Matrix adding 11 years plus at 120 % percent of the base and Corporal at 125% and the remaining Matrix staying the same. Motion carried 7-0. Financial Administrator Tami Mitchell with update the 2023 Matrix with the COLA.

It was moved by Eric Wathen and seconded by Brad Whicker to approve the new position of Evidence Technician (1820 hours) at grade 29. Motion carried 7-0.

**SURVEYOR GENERAL / GENERAL DRAIN IMPROVEMENT / CORNERSTONE /  
ELECTED OFFICIALS TRAINING/PLOT PLAN & ADDRESS VERIFICATIONS  
09/07/22**

Surveyor David Gaston presented Surveyor General 2023 Surveyor's budgets. Surveyor Gaston offered clarification for his request for the position name change and grade change. Mr. Gaston stated he had gone to the Wage Study Sub-Committee asking for the position of Chief Deputy be changed to Assistant Surveyor with a grade change from 32 to 34. The Sub-Committee referred the requested job description to First Person for grade review. First Person recommended the grade stay at 32 for the newly described Assistant Surveyor. The First Person review of the Assistant Surveyor was never taken to the County Council for approval and the position stayed at Chief Deputy, grade 32. It was brought to the attention of Surveyor Gaston that the Elected Official Chief Deputy positions are political appointments. Surveyor Gaston stated he was aware of that, and he wants the position to stay as Chief Deputy and the grade increase to 34 commensurate with the duties of the Chief Deputy Surveyor similar to the Assistant Engineer position.

Mr. Gaston stated that he is requesting his part-time Assistant Deputy to be changed to a full-time Office Manager and is requesting the grade of 30. Surveyor Gaston stated that several years ago, his Office Manager left and at that time, he decided they could try to run the office with a part-time Assistant Deputy. Mr. Gaston stated he is requesting a 30 because the other positions in the office are 28 and 29 and he felt the position should be graded above those staff members.

Surveyor Gaston reminded the Council, for the future, that under IC 32-2-12-15 a professional surveyor is to be paid 1.5 times the amount of a non-licensed surveyor.

It was moved by David Cox and seconded by Larry Hesson to affirm line 10601 as the Surveyor Chief Deputy approve the General Fund, General Drain Improvement, Cornerstone, and Elected Officials Training, and the Surveyor Plot Plan and Address Verification funds Supplies, Other Services and Charges and Capital Outlays as presented. Motion carried 6-0-1 (EW)

**SURVEYOR  
09/13/2022**

It was moved by David Cox and seconded by Caleb Brown to approve the change from part-time to full time Office Manager at a grade of 28. Motion carried 7-0.

Discussion was held on the Surveyor's request to increase the Chief Deputy Surveyor to grade 34 to be commensurate to the duties of the office. It was the consensus of the Council to deny this request; possibly to be revisited after discussion on Elected Officials salaries. Motion carried 7-0.

**DRAINAGE BOARD GENERAL/APPLICATION FEES  
09/07/22**

Discussion was held on the per diem for the Drainage Board. Councilman Whicker stated it was time to look at the per diems of all county boards.

It was moved by Larry Hesson and seconded by Larry Scott to approve the 2023 General Fund Drainage Board and Application Fee Fund Supplies and Other Services & Charges as presented. Motion carried 7-0.

**CORONER GENERAL FUND**  
**09/08/22 (EW OUT)**

Coroner Rick Morphew presented the Coroner's 2023 budget. Coroner Morphew had previously provided the Council with a case load graph of the growth in Coroner cases. Coroner Morphew stated, to date, there have been 609 Coroner cases and for the year 2021 there were 777 coroner cases. Coroner Morphew stated they have added 3 more investigators to better serve the growth in the county.

Coroner Morphew, requested on behalf of the next newly elected Coroner in 2024, that there be separation in the pay of the elected Coroner and the Chief Deputy Coroner.

It was moved by Caleb Brown and seconded by Brad Whicker to approve the Supplies and Other Services and Charges in the Coroner's 2023 budget. Motion carried 6-0 (EW).

**CORONER**  
**09/13/2022**

It was moved by Eric Wathen and seconded by Caleb Brown to deny the Coroner's wage request. Motion carried 7-0.

**PROSECUTOR GENERAL / PROSECUTOR'S FORFEITURE / PROSECUTOR**  
**PRE-TRIAL DIVERSIONS / CHILD SUPPORT GENERAL/ PROSECUTOR'S IV-D INCENTIVE**  
**09/08/22 (CB/EW/BW OUT)**

It was moved by Larry Scott and seconded by Larry Hesson to approve the Prosecutor's Supplies, Other Services & Charges and Capital Outlays as requested in the Prosecutor's General Fund, Prosecutor's Forfeiture, and Prosecutor's Pre-Trial Diversions as presented. Motion carried 4-0 (CB/EW/BW Out).

It was moved by Larry Hesson and seconded by Larry Scott to approve the Supplies, Other Services & Charges and Capital Outlays in the Prosecutor's Child Support and Prosecutor's Title IV-D Incentive as presented. Motion carried 4-0 (CB/EW/BW).

**ASSESSOR GENERAL / ASSESSOR'S DISCLOSURE FEES / REASSESSMENT**  
**09/08/22 (EW OUT)**

Assessor Nikki Lawson presented the Assessor's 2023 budgets. Ms. Lawson presented documents to the Council with statistics on the workload in the Assessor's Office representing the dramatic growth that the County has experienced over the last two years. Ms. Lawson stated she is requesting grade changes for the Residential Analysts from grade 26 to grade 28; the Residential Analyst Supervisor from grade 28 to grade 30; a merit increase for line 10906 Residential Analyst; and to change line 18998 from part-time to full-time.

Assessor Lawson requested that General Fund line 30208 Appraisers, in the amount of \$200,000 be deleted and moved to the Reassessment budget. Ms. Lawson stated her software vendor had audited the Assessor's Office users and will have a one-time payment to be made in 2022, funded by an additional or a transfer and requested line 37300 Computer Contract/Licensing be reduced from \$48,000 to \$13,000.

It was moved by Caleb Brown and seconded by Larry Hesson to delete General Fund line 30208 Appraisers in the amount of \$200,000 and move 30208 Appraisers to the Reassessment budget. Motion carried 6-0.

It was moved by David Cox and seconded by Larry Scott to approve the Supplies and Other Services and Charges in the General Fund, Assessor's Sales Disclosure Fees Fund, and reducing 37300 in the Reassessment Fund from \$48,000 to \$13,000 as amended. Motion carried 6-0 (EW).

**ASSESSOR / REASSESSMENT**  
**09/13/2022**

Discussion was held on the number of Residential Analyst grade requests. Councilman Caleb Brown stated that even though he came in at the end of the wage study increases, he was uncomfortable raising grades so soon after the process was completed. Discussion was held on recognizing Level I, Level II, and Level III achievements for the position rather than raising the grades. Auditor Nancy Marsh stated currently there is no monetary incentive for staff achieving Level I, a \$500 incentive for achieving Level II and a \$500 incentive for achieving Level III. Auditor Marsh stated these incentives are stacked as each level is attained. It was moved by Larry Scott and seconded by Larry Hesson to adopt a \$1,000 incentive for achieving Level I; a \$2,500 incentive for achieving Level II, and a \$5,000 incentive for achieving Level III; not to be stacked. For clarification, Auditor Marsh stated that each employee will have one additional line for the Level they have attained and that line 18997 be moved from part-time to full time Field Assessor at grade 26. Motion carried 7-0.

**PTABOA GENERAL**  
**09/08/22 (CB/EW/BW OUT)**

It was moved by Larry Hesson and seconded by David Cox to approve PTABOA's General Fund Supplies and Other Services and Charges as presented. Motion carried 4-0 (CW/EW/BW).

**EXTENSION GENERAL**  
**09/08/22 (CB/EW/BW OUT)**

The Council discussed Extension's letter of explanation for Extension's request for Education Support in the amount of \$12,000. Council President, David Wyeth, offered clarification that Purdue has asked the local extension offices to fund shortfalls in funding.

It was the consensus of the Council that Purdue Extension should fund this request. It was moved by Larry Hesson and seconded by David Cox to deny line 31908 Education Support and to approve the Extension's 2023 General Fund Supplies and Other Services Charges as presented. Motion carried 4-0 (CW/EW/BW).

**PLANNING & BUILDING GENERAL**  
**09/08/22 (CB/EW/BW OUT)**

It was moved by David Cox and seconded by Hesson to approve Planning & Building's 2023 budget's Supplies and Other Services and Charges as presented. Motion carried 4-0 (CB/EW/BW).

**VETERANS SERVICE GENERAL**  
**09/07/22**

Veterans Service Officer Billie Staley presented the Veterans Service 2023 budget. Mr. Staley stated he is obtaining a medical research data base which will assist with his service to Hendricks County Veterans. It was moved by Caleb Brown and seconded by Larry Hesson to approve the Veterans Service's Supplies and Other Services and Charges as presented. Motion carried 7-0.

**VETERANS SERVICE**  
**09/13/2022**

Auditor Nancy Marsh stated there was some confusion with the grade because the new Veterans Service Officer was offered a salary before the First Person Wage study was implemented. Financial Administrator Tami Mitchell stated that the First Person grade assigned was lower than the employee was offered. She

believed the 2022 wage is correct. David Cox stated that the employee is a department head, and the current grade was too low. It was moved by David Cox and seconded by Larry Hesson to increase the grade of the Veterans Service Officer to 30. Motion carried 5-2 (CB/DW).

**FACILITIES GENERAL FUND / CUMULATIVE CAPITAL DEVELOPMENT**  
**09/07/22**

Facilities Director Kevin Cavanaugh presented his General Fund and Cumulative Capital Development Fund budgets. Mr. Cavanaugh stated that many of the increases for the additional services provided to the new jail. Mr. Cavanaugh stated the utility line has increased significantly due to the utilities raising their prices and adding the new jail.

Mr. Cavanaugh discussed the potential of eligibility for the American Rescue Plan funds which would free up dollars in the budget for future needs. It was moved by Eric Wathen and seconded by Brad Whicker to approve Facilities General Fund and Cumulative Capital Development Supplies, Other Services and Charges and Capital Outlays as presented. Motion carried 7-0.

**COMMISSIONER'S GENERAL/ EDIT / FOOD & BEVERAGE**  
**09/07/22**

Commissioners Phyllis Palmer and Dennis Dawes presented the Commissioner's 2023 budgets. Commissioner Phyllis Palmer stated the Fair Board request has remained at \$402,00 for 2023. Discussion was held on whether the Economic Development Commitment was missed when the other not-for-profits commitments were reinstated for 2022. It was agreed that it was not reinstated for 2022 but it was the consensus that it be reinstated to \$135,000 for 2023.

It was moved by Brad Whicker and seconded by Larry Hesson to reinstate line 33205 in the amount of \$135,000 in the Edit budget and to approve the Commissioner's Supplies, Other Services & Charges and Capital Outlays in General Fund, Edit and Food & Beverage budgets as presented. Motion carried 7-0.

The Commissioners asked for the Council's consideration in raising the grades of the Park Superintendent and Veterans Service Officer. The Commissioners supported the Sheriff's request for the new position of Evidence Technician. The Commissioners stated they did not believe the Animal Control Supervisor's grade reflected the responsibilities of the Supervisor which includes management of employees, vehicles, animals and a building and studying the request for new employees at the Animal Shelter and left the request at the County Council's discretion.

**EMERGENCY MANAGEMENT GENERAL**  
**09/06/22 (EW OUT)**

Emergency Management Director Dawn M. Mason presented her 2023 budget requests. Ms. Mason stated she is asking for a grade change from 32 to 34. Ms. Mason stated she is requesting a new position of Deputy Director which is authorized by the ordinance of July 19, 2005 establishing the Department of Emergency Management. Ms. Mason said the request for Deputy Director was supported by the EMA Advisory Council. Councilman Larry Hesson stated the County Council holds the statutory powers to determine the numbers of officers, deputies, and employees of county departments.

Director Mason stated line account name for 30500 Education and Travel causes problems when applying for grants and asked if there could be a separate lines for education and travel. Auditor Nancy Marsh stated 30500 Education/Travel account is used county wide, so it is not possible to change 30500. It was moved by Larry Scott and seconded by Larry Hesson, to approve Emergency Management's Supplies and Other Services



& Charges and the Auditor split the education/travel line to better fit Emergency Management needs. Motion carried 6-0 (EW).

**EMERGENCY MANAGEMENT**

**09/13/2022**

It was moved by Eric Wathen and seconded by Larry Scott to deny the Emergency Management request for grade 34 and deny the new position request for a Deputy Director. Motion carried 7-0.

**ENGINEERING GENERAL/ EDIT /  
CUMULATIVE CAPITAL DEVELOPMENT/LOIT SPECIAL DISTRIBUTION/  
HEARTLAND CROSSING TIF/PITTSBORO TIF / WHEEL TAX COUNTY PORTION**

**09/06/22 (EW OUT)**

Engineer John Ayers stated he was not asking for a grade change for the Office Manager but an increase within the range between the median appropriated amount and maximum.

Engineer John Ayers presented the Engineer's 2023 budgets. It was moved by Dave Cox and seconded by Caleb Brown to approve the Engineer's Supplies, Other Services and Charges and Capital Assets in the Engineer's General Fund, EDIT Fund, Cumulative Capital Development Fund, LOIT Special Fund, Heartland Crossing TIF, Pittsboro TIF and the Wheel Tax County Portion Fund. Motion carried 6-0 (EW).

**ENGINEER**

**09/13/2022**

It was moved by Eric Wathen and seconded by Brad Whicker to deny the Engineer's request for a wage increase for line 14309 Office Manager. Motion carried 7-0.

Auditor Nancy Marsh stated it is vital to our wage system that the merit increases be put in place as soon as possible to recognize the higher performing employees.

**ANIMAL SHELTER GENERAL**

**09/08/22 (EW OUT)**

Animal Shelter Supervisor, LaDonna Hughes presented her 2023 Animal Shelter budget. Ms. Hughes requested four new employees as she has staffing shortages due to two employees being on intermittent FMLA. Ms. Hughes stated the priority for the requests is #1 full-time Kennel Attendant Supervisor; #2 full-time Animal Control Officer; #3 full-time Kennel Attendant; and #4 full-time Animal Control Officer.

It was moved by David Cox and seconded by Larry Scott to approve the Animal Control's 2023 General Fund Supplies and Other Services and Charges as presented. Motion carried 6-0 (EW).

**ANIMAL SHELTER**

**09/13/2022**

It was moved by Caleb Brown and seconded by David Cox to leave the Animal Shelter Supervisor as a grade 30 and approve the Animal Shelter's number one priority new position of Kennel Attendant Supervisor at the grade of 26. Motion carried 6-0-1 (DW)

**WEIGHTS AND MEASURES GENERAL**

**09/08/22 (CB/EW/BW OUT)**

It was moved by David Cox and seconded by Larry Hesson to approve the Weights and Measure General Fund Supplies and Other Services and Charges as presented. Motion carried 4-0 (CW/EW/BW).

**COMPUTER CENTER GENERAL / CUMULATIVE CAPITAL DEVELOPMENT**  
**09/06/22 (EW OUT)**

IT Director Doug Morris presented the 2023 Computer Center budget. Mr. Morris discussed how the American Rescue Plan could potentially cover some IT improvements which would free up dollars in the budget for needed hardware and software.

It was moved by David Cox and seconded by Larry Scott to approve the Computer Center's General and Cumulative Capital Development Supplies, Other Services & Charges and Capital Outlays as presented. Motion carried 6-0. (EW)

**HUMAN RESOURCES GENERAL**  
**09/08/22 (CB/EW/BW OUT)**

It was moved by David Cox and seconded by Larry Scott to approve Human Resource's Supplies and Other Services & Charges as presented. Motion carried 4-0 (CB/EW/BW).

**COUNTY COUNCIL GENERAL / FOOD & BEVERAGE /**  
**09/08/22 (CB/EW/BW OUT)**

Auditor Nancy Marsh stated she will calculate the benefit line items once the actual 2023 salaries are in place. Auditor Marsh stated the Cumulative Bridge and MVH benefits have been moved to the Council's General Fund budget to free up dollars for road and bridge projects. Discussion was held on the amount necessary to budget for line 30200 Attorney since a Council attorney is now in place. It was the consensus of the Council to raise 30200 from \$26,400 to \$40,000 for 2023. It was moved by Larry Hesson and seconded by Larry Scott to increase line item 30200 Attorney to \$40,000 and approve the Supplies and Services & Other Charges in the General Fund and Food & Beverage Fund as amended. Motion carried 4-0 (CW/EW/BW).

**PROBATION GENERAL / ADULT PROBATION USER FEES /**  
**JUVENILE PROBATION USER FEES / SUBSTANCE ABUSE USER FEES /**  
**HOME DETENTION FEES/ PROBATION COMMUNITY CORRECTIONS**  
**09/06/22 (EW OUT)**

Susan Bentley, Probation Director, presented Probation's 2023 budgets stating that the personal services lines for the Probation Officers had been adjusted to the required 2023 Minimum Salary Schedule for Probation Officers from the Judicial Conference of Indiana which increase is 3.3%.

Ms. Bentley stated that she had made Probation Community Corrections Grant requests to fund a new Coaching and Training Supervisor and Urine Collection Services. Ms. Bentley stated funding for these two items were not approved in the grant, so she is requesting these two lines be funded in General Fund. Ms. Bentley stated the Coaching and Training Supervisor will train employees and be an ongoing floater supervising the officers. Ms. Bentley stated her staff spends an inordinate amount of time on urine collections and the approval of the Urine Collection Services will allow the probation officers to better serve their clientele.

It was moved by Larry Hesson and seconded by Brad Whicker to delete lines 15127 Coaching and Training Supervisor and line 31094 Urine Collection Services in the Probation Community Corrections Fund and to approve the Supplies, Other Services and Charges and Capital Outlay in the Probation General Fund, Adult

User Fee Fund, Juvenile Probation User Fee Fund, Substance Abuse User Fees, Home Detention Fees and Probation Community Corrections as presented. Motion carried 6-0 (EW).

**PROBATION**  
**09/13/2022**

Auditor Marsh stated that the request for a Probation Coaching & Training Supervisor had been denied in the Probation Community Corrections budget and the wage plugged in is from the state scale. It was moved by David Cox and seconded by Larry Hesson to approve the new position of Probation Coaching & Training Supervisor as requested. Motion carried 4-2 -1(CB/DW) (EW).

**COMMUNITY CORRECTION GRANT/PROJECT INCOME/GENERAL FUND**  
**09/07/22**

Bridgette Collins-George presented the Community Correction 2023 budgets. Ms. Collins-George explained the grant funding and Auditor Marsh stated her staff works with Ms. Collins-George to ensure all of their funding is appropriately represented. Auditor Marsh stated that due to Covid-19, the Community Correction Project Income has shortfalls and a request had been approved by the Commissioners and appropriated by the Council to fund the shortfall from the American Rescue Plan Act. It was moved by David Cox and seconded by Larry Hesson to approve Community Corrections Grant, Project Income and General Fund Supplies and Other Services & Charges as presented. Motion carried 7-0.

**COMMUNITY CORRECTIONS**  
**09/13/2022**

Discussion was held on the difference between a Work Release and a Community Corrections Director. Councilman Cox stated that, being a Community Correction Department Director, the operational rules and reporting requirements are much more detailed under Community Corrections. Auditor Nancy Marsh stated that the Director was paid more than the First Person grade recommendation in the original study. It was moved by Brad Whicker and seconded by Eric Wathen that the Community Corrections Director grade be increased from 34 to 36. Motion carried 4-3 (CB/LS/DW).

**SOIL & WATER GENERAL/ SOIL & WATER GRANT**  
**09/08/22 (CB/EW/BW OUT)**

It was moved by David Cox and seconded by Larry Scott to approve the Soil and Water Supplies, Other Services and Charges, and Capital Outlays as presented. Motion carried 4-0 (CB/EW/BW).

**PARKS & RECREATION GENERAL / FOOD & BEVERAGE / PARK BOARD INNKEEPERS SHARE**  
**09/06/22 (EW OUT)**

Park Director Ryan Lemley presented the 2023 Park budgets. Mr. Lemley offered explanations for the changes in his budgets. Mr. Lemley asked for consideration from the Council to increase the Park Manager's grade from 30 to 32 and submitted a new flow chart to the Council. Auditor Marsh stated there were a number of positions that did not receive a higher wage from First Person and the Park Manager and the Park Superintendent, Ryan Lemley both received only the 1.1% CPI COLA in 2022.

Mr. Lemley stated that funding for a 2 mile long paved ADA accessible section of the Vandalia Trail that will traverse westward along County Road 500 South from Lambert Park in Clayton has been approved by the Commissioners and Council.

Mr. Lemley stated that plans are underway to finish the interior of the maintenance building at W. S. Gibbs Memorial Park.

After being officially told by the Gibbs Family that there will be no opportunity to purchase the home and 20 acres, Mr. Lemley reported that the Gibbs Family had reached out and they had recently met and discussed the potential of purchasing the home and 20 acres in the future.

It was moved by Larry Hesson and seconded by Larry Scott to approve the Supplies, Other Services & Charges and Capital Outlays in the Park's General Fund, Park's Food & Beverage Fund and the Park Board Innkeeper's Fund. Motion carried 6-0 (EW).

#### **PARK & RECREATION**

**09/13/2022**

Upon the Commissioners' recommendation, discussion was held on the Park Superintendent position as it compared to the position's wage in other counties. Councilman Caleb Brown stated that he believes an increase in grade is warranted, but he remains concerned about raising grades. Discussion was held on the Park Manager's grade request. It was moved by Brad Whicker and seconded by Larry Hesson to approve the Park Superintendent increase to grade 36 from 34 and the Park Manager grade to 32 from 30 as requested. Motion carried 5-2 (CB/DW).

#### **COURT ADMINISTRATION GENERAL / CASA / ADULT DISPUTE RESOLUTION / JURY FEES / SUPERIOR PROBLEM-SOLVING COURT FEES / TITLE IV-D INCENTIVE / YOUTH ASSISTANCE PROGRAM** **09/08/22 (EW OUT)**

Court Administrator Catherine Haines presented the Court's 2023 budgets. Ms. Haines stated Superior Court 3 has been disrupted since the Governor had not yet appointed the replacement for Superior 3 Judge. Ms. Haines stated, since the beginning of Covid, and upon the resignation of Judge Karen Love, Superior 3 has not been able to get back to what is considered a normal court routine.

Financial Administrator Tami Mitchell asked for guidance on how to apply the proposed COLA percentage increase to the YAP Director's wages. Court Administrator Catherine Haines stated that the proposed percentage be applied to the current salary of \$63,693. Ms. Mitchell stated the proposed wages would be \$68,470 for YAP Director, \$42,070 for the full-time EIA and \$33,663 for the part-time EIA. Discussion was held on the potential funding as the program grows and proportional shares by the entities involved.

Court Administrator Catherine Haines stated the judges had requested she submit job descriptions to First Person to get their grade recommendations. Ms. Haines stated she had sent 8 different job descriptions to First Person and would follow-up with the Council upon receipt.

It was moved by Larry Hesson and seconded by Larry Scott to approve the Supplies, Other Services and Charges and Capital Outlays in Court Administration General Fund, CASA, Adult Dispute Resolution, Jury Fees, Superior Problem-solving Court Fees, Title IV-D Incentive, and Youth Assistance Program as amended. Motion carried 6-0 (EW).

#### **CLEAN WATER GENERAL** **09/08/22 (CB/EW/BW OUT)**

It was moved by Larry Hesson and seconded by David Cox to approve the Clean Water Supplies and Other Service and Charges as presented. Motion carried 4-0 (CW/EW/BW).

#### **CLEAN WATER** **09/13/2022**

It was moved by Eric Wathen and seconded by Caleb Brown to deny the Clean Water wage requests. Motion carried 7-0.

**DRUG FREE COMMUNITY**  
**09/08/22 (CB/EW/BW OUT)**

It was moved by Larry Hesson and seconded by David Cox to approve the 2023 Other Services & Charges budget as presented. Motion carried 4-0 (CB/EW/BW).

**PUBLIC DEFENDER GENERAL**  
**09/07/22**

Chief Public Defender Jeremy Gooch presented his 2023 Public Defender budget. Mr. Gooch stated he has included personal services amount but realized they are decided at a later time. Mr. Gooch stated he is requesting a slight increase in line 20208 Investigation Material/Supply as program expenses creep higher. Mr. Gooch stated he is asking for a slight increase in the compensation paid to the majority of independent contractors which is roughly an 1.47% increase.

It was moved by Eric Wathen and seconded by Brad Whicker to approve the Public Defender's Supplies and Other Services and Charges as presented. Motion carried 7-0.

**HIGHWAY / EDIT / CUMULATIVE BRIDGE / FOOD & BEVERAGE / LOCAL ROAD & STREET /**  
**MAJOR BRIDGE / MOTOR VEHICLE HIGHWAY RESTRICTED / MOTOR VEHICLE HIGHWAY**  
**UNRESTRICTED / HIGHWAY WHEEL & SUR TAX / 267 RELINQUISH**  
**09/06/22 (EW OUT)**

Highway Engineer John Ayers presented the Highway budgets. Mr. Ayers stated the Major Bridge request is for Dan Jones Road bridge in Avon and the increased rate of .0333 approved last year is accumulating to use for that project.

It was moved by David Cox and seconded by Larry Hesson to approve the 2023 MVH Restricted and Unrestricted, EDIT, Cumulative Bridge, Food & Beverage, Local Road & Street, Major Bridge, Highway Wheel & Sur Tax, and 267 Relinquish as presented. Motion carried 6-0 (EW).

**HEALTH**  
**09/07/22**

Dr. David Stopperich, County Health Officer and Krista Click, Health Department Administrator presented the 2023 Health budget. It was moved by Brad Whicker and seconded by David Cox to approve Health's Supplies and Other Service and Charges line items as presented. Motion carried 7-0.

**4-H FAIR BOARD BUDGET**  
**09/08/22 (CB/EW/BW OUT)**

The Hendricks County 4-H Fair Board 2023 budget was reviewed and accepted as presented by consensus of the Council.

**HENDRICKS COUNTY TOURISM COMMISSION**  
**09/06/22 (EW/BW OUT)**

Jaime Bohler Smith, Executive Director of the Hendricks County Convention and Visitors Bureau, Inc., presented the 2023 Hendricks County Convention and Visitor's Bureau proposed budget. Ms. Bohler-Smith

stated the Commission has recently purchased a five-year forecast of hotel data that allowed the Commission to better project revenues

Ms. Bohler-Smith stated that the increased revenue back to the county will allow an all-time high of \$680,990 and their confidence level in this number is high.

Ms. Bohler-Smith stated the budget for the Hendricks County Tourism Commission was approved at the July 14, 2022 Tourism Commission meeting and the draft budget for the Hendricks County Convention and Visitors Bureau, Inc. was reviewed and approved by the Commission at the same meeting.

It was moved by Caleb Brown and seconded by Dave Cox to acknowledge, review and accept the Hendricks County Tourism Budget and the Hendricks County Convention and Visitors Bureau, Inc. as presented. Motion carried 5-0 (EW/BW).

**HENDRICKS COUNTY COMMUNICATION CENTER**  
**09/08/22 (EW VIRTUAL)**

Doug Burris, Director of the Hendricks County Communication Center, Steve Dyson, Financial Analyst for the Town of Plainfield, and Jared McKee, Public Safety Director for the Town of Plainfield, presented the 2023 Hendricks County Communication Center budget. Mr. Burris stated the total 2023 budget with all projects and requested personnel total of \$7,656,771 which includes a 3% raise under the Town of Plainfield if adopted.

Mr. Burris stated the large increase in the budget is for the AT&T contract in the amount of \$1,750,000. Auditor Marsh stated the current AT&T contract has two remaining quarterly payments in 2023. Mr. Burris stated while the full amount is in the budget, the contract could be amortized like the previous contract. Mr. Burris stated there would be a 3% discount if paid in full.

Mr. Burris stated that it was his understanding that the county-wide siren expense will be covered by the American Rescue Plan but there remains the funding source for the routine maintenance.

Councilman Eric Wathen asked for clarification on line 43999 Contributions to Overhead. Steve Dyson, Financial Analyst for the Town of Plainfield stated he would send a break down of the calculations later this week.

It was the consensus of the Council that the Hendricks County Communication Center attend a virtual meeting on Tuesday, September 13, 2022 at 9:00 a.m. to further discuss the remaining questions.

**HCCC VIRTUAL**  
**09/13/22 (DW OUT)**

Employees representing the Hendricks County Communication Center were virtually attending to answer any questions regarding their budget. Councilman Eric Wathen thanked the HCCC for joining the meeting and for sending the breakdown of the calculations for the contribution to the Town of Plainfield's overhead. Mr. Wathen was satisfied with the breakdown and moved that the HCCC budget be approved as presented with \$3,000,000 funded by the Statewide 911 Fund; the AT&T Switch be funded by ARPA, with approval, and the remainder to be funded by the Public Safety LIT. Motion carried 6-0 (DW out).

**OTHER BUSINESS**

Auditor Nancy Marsh stated the Public Hearing will be held at the regular Council meeting on Tuesday October 4 and the Adoption will be held at a *special* Council meeting on Tuesday October 18, 2022.

There being no further business to come before the Council Budget Workshop, upon motion made by Larry Hesson and seconded by Larry Scott, the meeting was adjourned by President David Wyeth on Tuesday, September 13, 2022.

**HENDRICKS COUNTY COUNCIL**

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Caleb Brown

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David Cox

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Larry R. Hesson

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Larry R. Scott

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Eric Wathen

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Brad Whicker

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David Wyeth

Attest:

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Nancy L. Marsh, Hendricks County Auditor