



HENDRICKS COUNTY BOARD OF COMMISSIONERS

MINUTES OF THE DECEMBER 27, 2022 MEETING

The Hendricks County Board of Commissioners met in regular session at 9:00 AM on Tuesday, December 27, 2022 in the Commissioners' Meeting Room located on the first floor of the Hendricks County Government Center at 355 S. Washington Street, Danville, IN 46122 with the following Hendricks County personnel in attendance:

Phyllis A. Palmer	Commissioner, President
Bob Gentry	Commissioner, Vice President
Dennis W. Dawes	Commissioner
R. Todd McCormack	Executive Director
Greg Steuerwald	County Attorney
Nancy Marsh	Auditor
David Wyeth	Councilman
Brett Clark	Sheriff
Dawn Mayhood	Treasurer
Nicole Lawson	Assessor
Jack Sadler	Merit Captain
John Ayers	Engineer
Doug Morris	I.T. Director
Kevin Cavanaugh	Facilities Manager
Erin Hughes	Human Resources Administrator
Susan Bentley	Chief Probation Officer
Billy Staley	Veterans Service Officer
Brian Hurskainen	Senior Planner
Ryan Lemley	Parks & Recreation Superintendent
Loren Delp	Prosecutor (Attended Remotely)
Curt Higginbotham	Highway Department Superintendent (Attended Remotely)
Krista Click	Health Department Administrator (Attended Remotely)
Kim Galloway	Assistant Engineer (Attended Remotely)

PLEDGE TO THE FLAG, PRAYER, AND DETERMINATION OF A QUORUM

Commissioner Palmer opened the Meeting at 9:00 AM with a quorum of all three (3) Commissioners present and led the Pledge to the Flag in unison. Commissioner Gentry gave a brief prayer for those who wished to participate.

IN THE MATTER OF MINUTES

Commissioner Gentry moved to approve the Minutes of the December 13, 2022 Commissioners' Meeting as presented. Commissioner Dawes seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF CLAIMS

Commissioner Gentry moved to approve Direct Deposit Numbers 228744-229254 and Budgetary Claims presented from the Auditor's Office for the period beginning December 15, 2022 and ending December 28, 2022 as presented. Commissioner Dawes seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF UNFINISHED BUSINESS

No matters presented.

IN THE MATTER OF HENDRICKS COUNTY COMMUNICATIONS CENTER ENCRYPTION

Jared McKee, Public Safety Director for the Town of Plainfield, requested approval to continue with encryption of the Hendricks County Communications Center police radio frequencies and move to a fifteen minute time delay to the public on or after January 2, 2023.

Commissioner Gentry moved to approve the request for the encryption and time delay. Commissioner Dawes seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF CONGRESSIONAL OFFICE LEASE

Matt Row, Congressman Baird's representative, presented the Congressional Office Lease Amendment for their space in the Government Center and requested it be renewed through January 2, 2025.

Commissioner Gentry moved to approve the Lease Amendment as presented. Commissioner Dawes seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF 2022 EMPLOYEE HEALTH BENEFITS PLAN

Amber Chittenden (Apex Benefits) and Liz Drury (UMR) presented the modified 2022 Hendricks County Government Health Summary Plan Description (Plan Document) and requested approval. Amber Chittenden advised they will be correcting the table of contents and the page numbers in the Plan. Amber Chittenden reported they are about 95% complete with the 2023 Plan and will present it at a later date in January.

Commissioner Palmer stated this is the last week of 2022 and to her, the Plan just now being presented for signing, is poor business practice. Commissioner Palmer advised she hopes the 2023 Plan Document can get cleaned up so it can be in place at the beginning of the year and not at the end of it.

Commissioner Gentry inquired if they would have to approve the 2022 Plan retroactive to January 1, 2022. Amber Chittenden advised the 2022 Plan needs to be approved for them to get the 2022 stop loss reimbursements.

Commissioner Dawes inquired if an employee had a claim in July before the Plan was in place, would UMR go back and adjust the claim if something had changed within the Plan, possibly changing the out-of-pocket expense for the employee. Amber Chittenden advised the only time they made a change like this was in July when adjustments to tier 1 were made for services not offered by HRH. Amber Chittenden stated they believe all claims of this nature have been caught and reprocessed but employees with any remaining ones should contact Jasmine Chong. Commissioner Dawes stated he feels any employee negatively affected by these changes that ended up having to pay more out-of-pocket should be made whole by the County and not have to carry the financial burden since the Plan was not in place. Todd McCormack stated he completely agrees with Commissioner Dawes. Greg Steuerwald advised that is not how Apex and UMR have represented it to the County and that will be part of the record. Amber Chittenden stated that is correct.

Commissioner Dawes moved to approve the Plan Document for the year 2022 pending correction of the table of contents and page numbers as requested. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF ZA 501/22: GCMF HOLDINGS, LLC.

Brian Hurskainen presented an ordinance to amend the zoning map of Hendricks County from AGR/Agricultural Residential District to GB/General Business District, commonly known as ZA 501/22: GCMF Holdings, LLC, S05-T15N-R2W, Marion Township, 1 parcel totaling 4.2 acres, located one quarter mile west of State Road 75 along the north side of US 36. The Plan Commission voted unanimously 7-0 during the December 13, 2022 Public Hearing for the matter to send a favorable recommendation for rezoning to the Commissioners and there were no remonstrators present.

Commissioner Gentry moved to approve the ordinance as recommended. Commissioner Dawes seconded the motion and the motion was unanimously 3-0-0. Nancy Marsh assigned Ordinance No. 2022-54.

IN THE MATTER OF ZA 502/22: TERRY & SHIRLEY LEE

Brian Hurskainen presented an ordinance to amend the zoning map of Hendricks County from LI/Light Industrial District to AGR/Agricultural Residential District, commonly known as ZA 502/22: Terry & Shirley Lee, S20-T17N-R1W, Union Township, 1 parcel totaling 10.5 acres, located one third mile north of US HWY 136 along the east side of CR 200 West. The Plan Commission voted unanimously 7-0 during the December 13, 2022 Public Hearing for the matter to send a favorable recommendation for rezoning to the Commissioners and there were no remonstrators present.

Commissioner Dawes moved to approve the ordinance as recommended. Commissioner Gentry seconded the motion and the motion was unanimously 3-0-0. Nancy Marsh assigned Ordinance No. 2022-55.

IN THE MATTER OF 2023 APPOINTMENTS

Commissioner Dawes moved to appoint the following Commissioner to serve as representative:

BOARD/COMMISSION/COMMITTEE/COUNCIL	APPOINTEE	TERM EXPIRES
Area Plan Commission	Bob Gentry	December 31, 2023
Communications Advisory Board	Dennis W. Dawes	December 31, 2023
Cypress Manor Facility Resident Committee	Phyllis A. Palmer	December 31, 2023
Economic Development Partnership	Dennis W. Dawes	December 31, 2023
Emergency Management Advisory Council	Phyllis A. Palmer	December 31, 2023
Fair Board	Phyllis A. Palmer	December 31, 2023
Food, Shelter, & Utility Assistance Board	Phyllis A. Palmer	December 31, 2023
Gordon Graham Advisory Council	Phyllis A. Palmer	December 31, 2023
Recognition Committee	Phyllis A. Palmer	December 31, 2023
Senior Services	Bob Gentry	December 31, 2023
Vehicle Accident Review Board	Phyllis A. Palmer	December 31, 2023
Weather Closings for County Buildings	Phyllis A. Palmer	December 31, 2023
Workforce Development Board	Bob Gentry	December 31, 2023

Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

Commissioner Gentry moved to appoint the following to serve as Commissioners' Appointments:

BOARD/COMMISSION/COMMITTEE/COUNCIL	APPOINTEE	TERM EXPIRES
Alcoholic Beverage Board	Dana Carter	December 31, 2023
Area Plan Commission	Margaret Gladden	December 31, 2023
Danville Economic Development Commission	Ben Comer	December 31, 2023
District 5 Homeland Security District Planning Council	Doug Burris	December 31, 2023
Downtown Danville Partnership	Kevin Cavanaugh	December 31, 2023
Hoosier Heartland Resource & Development Council	David Wyeth	December 31, 2023
IRTC – Policy	Eric Wathen	December 31, 2023
IRTC – Policy (Proxy)	Tim Dombrosky	December 31, 2023
Purdue Extension Advisory Council	Kris Brock	December 31, 2023
Purdue Extension Advisory Council	Pat Wynne	December 31, 2023
Recognition Committee	R. Todd McCormack	December 31, 2023
Recognition Committee	Nancy Marsh	December 31, 2023
Recognition Committee	John Ayers	December 31, 2023
Recognition Committee	Erin Hughes	December 31, 2023
Redevelopment Commission	Max C. Hank	December 31, 2023
Redevelopment Commission	John Leitzman	December 31, 2023
Redevelopment Commission	Isaac E. Lewis	December 31, 2023

Weather Closing for County Buildings	Sheriff Jack Sadler	December 31, 2023
Weather Closing for County Buildings	Dawn Mason	December 31, 2023
Weather Closing for County Buildings	John Ayers	December 31, 2023
Weather Closing for County Buildings	Curt Higginbotham	December 31, 2023

Commissioner Dawes seconded the motions and the motions were approved unanimously 3-0-0.

Commissioner Gentry moved to appoint the following to serve as Commissioners' appointments, pending their acceptance:

Community Corrections Advisory Board	Patrick Cockrum	December 31, 2026
Community Corrections Advisory Board	Larry Hesson	December 31, 2026
Community Corrections Advisory Board	Terry Kessinger	December 31, 2026
Community Corrections Advisory Board	Jayson Puckett	December 31, 2026

Commissioner Dawes seconded the motion and the motion was approved unanimously 3-0-0.

Commissioner Dawes moved to appoint the following to serve as Commissioners' appointments on:

BOARD/COMMISSION/COMMITTEE/COUNCIL	APPOINTEE	TERM EXPIRES
Central Indiana Regional Transportation Authority	Larry Hesson	December 31, 2026
Citizens Water Service Advisory Board	Jim Mardis	December 31, 2023
Cypress Manor Facility Resident Committee	Dr. David Stopperich	December 31, 2023
Hendricks Regional Health Board of Trustees	John Waite	December 31, 2026
Indianapolis Airport Authority Board	Duane Gibbs	December 31, 2026
IRTC – Technical	John Ayers	December 31, 2023
IRTC – Technical (Proxy)	Kim Galloway	December 31, 2023
Property Tax Assessment Board of Appeals	Robert Cheek	December 31, 2023
Tourism Commission	Caleb Brown	December 31, 2024
Tourism Commission	Mike Grabowski	December 31, 2024
Tourism Commission	Carissa Newton	December 31, 2024
Vehicle Accident Review Board	Sheriff or Jim Yetter	December 31, 2023
Vehicle Accident Review Board	R. Todd McCormack	December 31, 2023
Vehicle Accident Review Board	John Parnley	December 31, 2023

Commissioner Gentry seconded the motions and the motions were approved unanimously 3-0-0.

IN THE MATTER OF CENTERPOINT ENERGY REIMBURSEMENT AGREEMENT

John Ayers presented the Indiana Gas Company, Inc. dba CenterPoint Energy North Reimbursement Agreement for \$45,929.00 to modify one of their lines along the Ronald Reagan Parkway and recommended approval.

Commissioner Gentry moved to approve the Agreement as recommended. Commissioner Dawes seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF RED ENVELOPE CONSULTING PROPOSAL AGREEMENT

Commissioner Palmer reported Erin Hughes requested this matter be tabled.

Commissioner Gentry moved to table the Agreement as requested. Commissioner Dawes seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF COMMENTS FROM THE FLOOR

No matters presented.

IN THE MATTER OF ELECTED OFFICIALS

Nicole Lawson presented the XSoft, Inc. Addendum to Software License Agreement for \$83,730.00 annually and a one-time fee of \$34,614.00 for the parcel count and unlimited users and requested approval.

Commissioner Gentry moved to approve the Agreement as presented. Commissioner Dawes seconded the motion and the motion was approved unanimously 3-0-0.

Nicole Lawson thanked the Commissioners for making the decision to close on December 23, 2022 as early as they did and advised it was very much appreciated by her and her staff to know ahead of time.

Sheriff Brett Clark expressed his thanks and appreciation to everyone for working with him as his term of Sheriff comes to an end on December 31, 2022. Sheriff Brett Clark reported the Governor presented him with a Sagamore of the Wabash Award last week.

Commissioner Palmer congratulated Sheriff Clark and thanked him for his 34 years of service to the County.

Nancy Marsh also thanked the Commissioners for the decision to close for the inclement weather and advised she had one employee who planned to sleep on the floor of the office because they are terrified to drive in bad weather.

Councilman Wyeth reported he had a conversation with the Council's Attorney regarding some planned projects and the Attorney inquired if the County should consult with Homeland Security about the fiber connection at the old Jail and moving to a cloud-based system to make sure that isn't a problem.

IN THE MATTER OF SUBDIVISION SNOW PLOWING QUOTES

John Ayers reported they received a quote from Jet Trucking and from Johnson Tree Service for subdivision snow plowing and recommended approval.

Commissioner Gentry moved to approve the quotes as recommended. Commissioner Dawes seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF DEDICATED PARKING SPACE FOR SURVEYOR'S FIELD VAN

Kevin Cavanaugh reported during several events this year the Government Center's parking lots were overrun between public and staff parking needs. Kevin Cavanaugh advised this presented a significant difficulty for the Surveyor's field van to find a safe parking space due to its size and limited visibility. Kevin Cavanaugh requested the southwest corner parking space of the south parking lot become a designated space for this van and appropriate signage posted to reserve the parking space.

Commissioner Gentry moved to dedicate the southwest corner parking space of the south parking lot for the Surveyor's field van as requested. Commissioner Dawes seconded the motion and the motion was approved unanimously 3-0-0.

Commissioner Palmer reported that many years ago the first row of each parking lot was dedicated as reserved parking spaces for the County's customers only. Commissioner Palmer stated she sees a lot of people parking in these spaces that are not customers and are employees and inquired if additional signage was needed for these spaces.

Kevin Cavanaugh advised there is signage out there for that and has plans to replace signage that is damaged or faded. Kevin Cavanaugh stated he does not pay much attention to that compliance and is not sure who that unfortunate agent is.

John Ayers stated maybe a reminder to employees would help and advised he sees it too, but notices there are other spots open as well.

IN THE MATTER OF COMMISSIONERS

Commissioner Dawes thanked Sheriff Brett Clark for all his years of service with the County and congratulated soon to be Sheriff Jack Sadler.

Commissioner Dawes thanked John Ayers, Curt Higginbotham, and the Highway Department employees for their work during the inclement weather over the holidays.

Commissioner Palmer stated she feels it would be prudent for the Commissioners to go ahead and elect their 2023 Officers so when they get to Drainage Board on January 10, 2023 they can be prepared for that. Commissioner Palmer advised she spoke with Greg Steuerwald to see if it was okay to do so and he stated it was okay.

Commissioner Gentry moved to elect Commissioner Palmer as President for 2023. Commissioner Dawes seconded the motion. Commissioner Palmer inquired if Commissioner Dawes would like the opportunity to be President. Commissioner Dawes stated that like he has said to others he did not run as Commissioner to be President and is pleased to be serving and is happy to be in the position he is in. Commissioner Palmer stated she has appreciated Commissioner Dawes willingness to serve and help with matters. The motion was approved unanimously 3-0-0.

Commissioner Dawes moved to elect Commissioner Dawes as Vice President for 2023. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

Commissioner Palmer wished everyone a safe and happy New Year and encouraged those that are sick or that become sick to stay home because urgent cares and ERs are busy.

IN THE MATTER OF ACKNOWLEDGMENT OF CORRESPONDENCE

CHECKS RECEIVED

- | | | |
|---------------|-----------|-------------------------|
| 1. \$2,570.76 | M&J Farms | Lease of Land |
| 2. \$1,873.10 | Travelers | Claim No. 028ADFWT3022T |

STAFF REPORTS RECEIVED

1. Receipt was acknowledged for the Engineering Department Report of December 27, 2022 from John Ayers.
2. Receipt was acknowledged for the Facilities Department Report of Dec. 27, 2022 from Kevin Cavanaugh.
3. Receipt was acknowledged for the Executive Director's Report of Dec. 27, 2022 from Todd McCormack.
4. Receipt was acknowledged for the I.T. Department Report of December 27, 2022 from Doug Morris.
5. Receipt was acknowledged for the HR Report of December 10, 2022-December 23, 2022 from Erin Hughes.
6. Receipt was acknowledged for the Highway Department Report of November 28, 2022-December 2, 2022 and December 5, 2022-December 9, 2022 from Curt Higginbotham.
7. Receipt was acknowledged for the EMA Report of Dec. 10, 2022-Dec. 22, 2022 from Dawn Mason.
8. Receipt was acknowledged for the Treasurer's Monthly Report for the month ending November 30, 2022 from Dawn Mayhood.
9. Receipt was acknowledged for the Parks & Recreation Report of December 20, 2022 from Ryan Lemley.

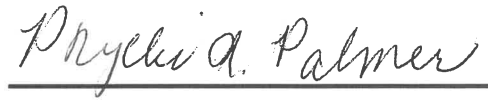
CORRESPONDENCES RECEIVED

1. Notice of Public Hearing by the Brownsburg Advisory Plan Commission for Case No. PCMA-22-9, northeast corner of Ronald Reagan Parkway and Raceway Boulevard, from Garmon Construction.

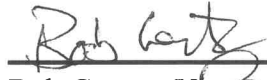
IN THE MATTER OF ADJOURNMENT

Commissioner Dawes moved to adjourn the Hendricks County Commissioners' Meeting at 10:20 AM on Tuesday, December 27, 2022. Commissioner Gentry seconded the motion and the motion was approved

unanimously 3-0-0.



Phyllis A. Palmer, President



Bob Gentry, Vice President



Dennis W. Dawes, Member