

March 10, 2001

The Hendricks County Board of Commissioners and County Council met in a special called joint session at 9:00 AM on Saturday, March 10, 2001, with the following in attendance

Steven L. Ostermeier	Hendricks County Commissioner	David Coleman, Judge, Superior Court 1
Larry Hesson)	Bob Freese, Judge Superior Court 2
Kenny Givan)	Karen Love, Judge, Superior Court 3
Paul T. Hardin)	Todd McCormack, Adult Probation
Wayne Johnson) Hendricks County Council	Steve Schmalz, Juvenile Probation
Phyllis Palmer)	Pat Baldwin, Prosecutor
Jay Puckett)	Roy Waddell, Sheriff
Nancy L. Marsh	Hendricks County Auditor	Leanna Alverson, Engineering Department
Judith A. Wyeth	Secretary to the Commissioners	

DETENTION NEEDS ASSESSMENT

This special joint informational meeting was set up by staff with Project Management Services, Inc. (PMSI) to present observations, issues and recommendations for a Hendricks County Justice System to the Commissioners, County Council, Courts, Prosecutor, and local law enforcement agencies. Mr. Bill Sheppler of PMSI and Al Bennett of Bennett Consulting presented the program with informational handouts with the following recommendations:

- That the weekly jail reports are revised to more clearly identify detention status, and that theses revised reports continue to be distributed to all criminal justice system players, commissioners, and council members on a weekly basis;
- That Hendricks County consider establishing a Community Corrections program before finalizing a work release program;
- Consider the development of a Juvenile Detention Center in Hendricks County;
- Consider the use of additional sanctions related to the Juvenile Criminal Justice System;
- Consider the development of three detention facilities being a 400-bed jail, corrections facility with a 100-bed work release unit and a 24-bed juvenile detention center;
- Consideration of an alternative use for the current county jail;
- Develop an implementation plan for recommendations discussed in the report and meeting;
- Upgrade some technical items related to dispatch and E911 and streamline its procedures to include improved communication with other public safety agencies within the county; and
- Consider the establishment of a countywide central dispatch and E911 center with the jail project.

There was a lengthy discussion of these topics.

The meeting recessed at 12:00 Noon.

Steven L. Ostermeier

Linda Palmer

ATTEST: _____
Judith A. Wyeth, Deputy Auditor

John D. Clampitt

March 12, 2001

The Hendricks County Board of Commissioners met in regular session at 9:05 AM on Monday, March 12, 2001, in the Commissioners' Meeting Room on the first floor of the Hendricks County Government Center with the following in attendance:

Steven L. Ostermeier)	
Linda Palmer)	Hendricks County Board of Commissioners
John D. Clampitt)	
Gregory E. Steuerwald		Hendricks County Attorney
Nancy L. Marsh		Hendricks County Auditor
Russ Lawson		Hendricks County Highway Superintendent
Amy Roberts		Hendricks County Treasurer
John Parsons		Hendricks County Systems Analyst
Steve Stoddard		Hendricks County Sheriff Department
Todd Barker		Hendricks County Planner
Leanna Alverson		Hendricks County Engineering Department
Judith Wyeth		Secretary to the Commissioners

IN THE MATTER OF HIGHWAY BIDS

Commissioner Ostermeier closed the receipt of sealed bids/quotes for highway equipment at 9:10 AM. Russ Lawson opened the following submitted sealed bids/quotes and Sandy Kelley read the following

Tandem Truck:	General Truck (Volvo) of Muncie	\$	78,474.36
	Volvo Trucks of Indianapolis		79,208.00
	Wabash Ford of Indianapolis		75,180.00
	Speedway International		73,419.00 - \$75,680

Commissioner Clampitt moved to recognize receipt of all bids received for the tandem truck and to refer to Russ Lawson for review and to bring back a recommendation next week. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

Pickup Truck:	Smart Ford, Danville	23,792.95
	Danville Chrysler Plymouth	23,896.00
	Ray Skillman	23,134.51

Commissioner Clampitt moved to recognize receipt of all quotes received for the pick-up truck and to refer to Russ Lawson for review and to bring back a recommendation next week. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

Tractor w/mower	Reynolds, Fishers	64,524.00
	Roberts, Lebanon	60,768.00
Tractor without mower	Speedway New Holland	39,875.00

Commissioner Clampitt moved to recognize receipt of all quotes received for the tractor tractor/mower and to refer to Russ Lawson for review to bring back a recommendation next week. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

Mower Deck	Deeds Equipment	\$21,498.00
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Commissioner Clampitt moved to recognize the quote from Deeds Equipment for mower deck and to refer to Russ Lawson for review and to bring back a recommendation next week. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

Sport Utility Vehicle:	Ray Skillman	30,892.88		
	Smart Ford	28,483.80		
	Pence Olds #1	30,181.51	#2	29,472.01
	Danville Chrysler	33,905.00		

Commissioner Clampitt moved to recognize the receipt of all quotes received for the sport utility vehicle and to refer to Russ Lawson for review and to bring back a recommendation next week. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF RECOGNITION OF KATHLEEN HALL

Commissioner Ostermeier read the Certificate of Election of Township Trustee for Kathleen Hall dated November 31, 1966, and expressed appreciation to Ms. Hall for over thirty years of service as Liberty Township Trustee. The Commissioners presented a clock with inscription,” To Kathleen Hall, For a Lifetime of Dedicated Service to Hendricks County”.

IN THE MATTER OF AECON

Jami Berry of AECON made a brief presentation of the AECON Engineering firm and presented business cards and date books.

IN THE MATTER OF TREASURER – INVEST INDIANA

Amy Roberts presented figures on interest the County has earned for the first two months on CD’s stating that the interest is up by 51%, that she is continuing to research investment options and banking services that will maximize our interest revenue for the County as well as providing complete safety. Ms. Roberts introduced Randy Warner to explain the MIBA Revenue Enhancement Program. Ms. Roberts also presented a draft resolution for consideration. Commissioner Clampitt moved to recommend that the Treasurer have the County Attorney review the proposed resolution and bring back a recommendation. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF COMMUNITY COLLEGE

Receipt was acknowledged of a letter of March 1, 2001, from Jerry R. Holifield, Co-Chairperson of the Community College Committee, requesting a recommendation from the Commissioners to the County Council for a level of financial support of \$50,000 to show the County’s commitment to the Lilly Endowment for them to look more favorably to approve the CAPE Grant. There was discussion of this request. Commissioner Clampitt moved to send a letter of recommendation to the County Council to look favorably on the Community College request of \$50,000. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF COUNTY KEYS

There was discussion of numerous problems with the many keys and master keys to Government Center offices. Leanna Alverson advised that they are in the process of re-keying the Surveyor’s Office. It was the consensus of the Commissioners to move all Government Center keys and key monitoring to the Commissioners’ Office and to re-key the exterior doors. There was discussion of re-keying the interior doors.

IN THE MATTER OF COUNTY VEHICLES

There was discussion of a fleet management program that other counties have that could save the taxpayers money.

Commissioner Ostermeier will discuss this matter with the Sheriff and Highway Departments.

Commissioner Ostermeier requested the County Coroner to make a report of the number of runs they make a year in order to justify their vehicle needs and costs, There was discussion that County vehicles are funded from housing state inmates. It was the consensus of the Commissioners to send a letter to the Coroner to come in with figures next week, March 19.

There was discussion of the request of Emergency Management for a 4-wheet-drive vehicle to better serve the County in times of emergencies.

There was discussion that several County vehicles, including some in Engineering, are not marked with the County seal or department name. It was the consensus of the Commissioners to send a memo to all elected officials/department heads to remind them that all County vehicles need to be marked and that they need to contact the Commissioners’ Office. Colonel Stoddard advised he would check to be sure vehicle signs are available.

IN THE MATTER OF HIGHWAY DEPARTMENT

Russ Lawson reported that County Road 1050E near the Boone County line is in need of repair due to Boon County farmers carrying heavy loads of grain. Mr. Lawson further advised that the Highway Department is working on a culvert on CR 700S.

IN THE MATTER OF CONTRACTOR’S – CUT PERMITS

Leanna Alverson reported that there is an excavating firm that has again started work without obtaining a cut permit. The first time this firm was in violation they started work and then came in for a permit the County reprimanded them and now the Engineering Department is requesting direction on this second violation. Greg Steuerwald advised either a maximum fine or a warning advising that if this happens again they will be denied the right to get a permit in Hendricks County. Commissioner Clampitt moved to send a letter to this firm and state that if they violate the Cut Permit Ordinance again they will be pulled from the list in the Engineer’s Office. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF SUBDIVISIN BOND REVISIONS – MIP-604

Todd Barker presented a request for MIP-604: Beam, to release the performance bond and to waive the maintenance bond as it would be under \$1,000. Commissioner Clampitt moved, per staff recommendation, to release the performance bond and waive the maintenance bond for MIP-604 as presented. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF PLANNING DEPARTMENT

Todd Barker requested direction on handling matters in the Planning and Building Department in the interim of Planning Directors for signature on development plans, of payroll, claims and County plats. There was discussion that some of these duties were administrative that Todd Barker could handle if he felt comfortable with them, of staff duties and of the planning process. Commissioner Clampitt moved to request the Plan Commission to approve the Commissioners recommendation to appoint Todd Barker as Interim Administrator and that he sign any administrative

duties in the Planning Department. Commissioner Ostermeier seconded the motion and the motion was approved unanimously 3-0-0.

Todd Barker explained some engineering problems on minor plats. There was discussion of this process and requirements. It was the consensus of the Commissioners that Todd Barker submit letters to the Commissioners for consideration if he felt there were outside his scope.

There was discussion of signing the staff letters for Plan Commission as there are currently only two of the four staff members to sign these letters. It was the consensus of the Commissions that Todd Barker be the third signature on all staff issues.

Todd Barker presented zoning violations from Zoning Inspector Paul Wilson and stated that these require the director’s signature. It was the consensus of the Commissioners to follow the same procedure as previously approved relative to administrative planning matters and to have the County Attorney review the zoning violations and that Todd Barker then sign these violation notices.

IN THE MATTER OF YARD WASTE

A claim for yard waste site expenses was submitted for Plainfield Electric \$34.62, Danville Electric \$80.71, Brownsburg Electric \$28.96, Tri West Adopting Group \$100.00, CODA Adopting Group \$100.00, and Wages – YW Tree Program \$57.75 for a total of \$402.04. Commissioner Clampitt moved to send the claim to the West Central Solid Waste District to be paid from Special Projects. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

Receipt was acknowledged of letter of March 6, 2001, from Jane Collisi of West Central Solid Waste District requesting a recommendation to fund 50% of replacing the woodbins with concrete bins at the Brownsburg yard site. The letter further stated that in 1999 the Special Projects Fund reimbursed the Town of Danville for construction of the Danville yard waste site. It was the consensus of the Commissioners to refer to the Engineering Department to review and that a letter be sent stating that when an invoice is received a claim will be submitted in the amount of \$9,000, to be funded from the Special Projects Fund.

IN THE MATTER OF ENGINEERING - DPW ASSISTANT

Leanna Alverson requested to start the new Assistant DPW employee, John Tidd, at a grade 8, which starts at \$13.34, however, would like to start him at \$12.50 and to increase in six months to \$12.80 at that time, also that he does not have a CDL license at this time, but has had one in the past and will proceed to obtain one. Commissioner Clampitt moved to allow this employee to be hired at the amount stated, that he obtain a CDL license within sixty days and to bring in for review in six months for a possible salary increase. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF ANIMAL SHELTER

Leanna Alverson presented a drawing of the easement where the animal shelter is currently located and explained where the requested 10 X 16 storage building would be placed, stating that the storage building would be assembled by the Engineering Department, that it is a portable building which can be moved to another location if needed and could be funded from the 405 building line. Commissioner Clampitt moved to transfer funding from 405 to animal shelter and have the DPW employee of the Engineering Department construct as requested and that this storage building can be used in other areas. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF BOND TRUSTEES - FURNITURE

Leanna Alverson requested to transfer funds from the GIS computer line in the building corporation bond to Government Center furniture to meet requests from elected officials/department heads for additional furniture. It was the consensus of the Commissioners to approve the request for transfer of funds from the bond for furniture and to forward to the Bond Trustees for review.

There was discussion of the missing burgundy cushion chairs from rooms 4-5. It was the consensus of the Commissioners that all offices be checked in an attempt to locate the four missing chairs from rooms 4-5 before replacement chairs were ordered.

Leanna Alverson, in response to a previous inquiry of purchasing slightly damaged furniture, presented a list of responses from seven office furniture vendors stating they do not have a scratch and dent furniture section, however, Office Works does have a furniture surplus stock that we could obtain needed items at a discount if they have the needed item in surplus.

IN THE MATTER OF COMPUTERS

There was discussion that computers had been purchased on the basis of a submitted quote, however, when the invoice was received it was more than the quote. It was the consensus of the Commissioners to stand by the original quote submitted.

IN THE MATTER OF TELEPHONES

Jeff Johnson of Johnson Associates explained additional telephone change orders and various problems they had encountered. A list of twelve-requested change orders, for an additional \$15,766.62 was presented stating that the total change order amount to date was \$24,166.62. There was discussion of these requests and of checking to determine if the fiber optic line had been cut at Stratford Ridge Development in Danville, changes at the Courthouse, departmental requests to upgrade phones should be from their budget and to keep that same policy for the other building that were being adopted for the Government Center, also that the Recorder's Office was overlooked, however, the Center Township Assessor telephone changes should be from their budget. Commissioner Clampitt

moved to approve all items presented with the exception of #10, wiring of cordless phone at the museum, after the County Council approved funds. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

Commissioner Clampitt moved to allow the draft letter be sent to the Council for additional funds in the amount of \$36,180 for these telephone change orders, contract supplements, fiber optic line testing and repair as these funds were turned back to the County at the end of 2000. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF ENGINEERING

Leanna Alverson requested direction in signing engineering plans in the absence of a department head in the Engineering Department, adding that she and Elnora Servies do vacation and payroll. Commissioner Clampitt moved to appoint Leanna Alverson as the intermittent manager in the Engineering Department. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

There was discussion of contracting engineering services to review plans in the interim of a County Engineer and the firms of both American Consulting Engineers and Beam Longest and Neff were suggested. Commissioner Clampitt moved that at the Commissioners request the Engineering Department send Requests for Proposals to Beam Longest and Neff and to ACE for them to provide cost for services for “on call reviews” at an hourly rate. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

Commissioner Ostermeier stated the County has received several resumes for both County Engineer and County Plan Director and inquired if they should review now or wait and set a date to start the review process. It was the consensus of the Commissioners to stop advertising for both the Engineer and Planning Director positions on March 31, 2001. Commissioner Ostermeier stated that the Plan Commission wants to work on the appointment of a new Plan Commission Direction with the Commissioners. It was consensus of the Commissioner that they will check and review applications for both positions.

IN THE MATTER OF REGIONAL SEWER BOARD

Receipt was acknowledged of a request from Cathy Grindstaff for an executive session of the Regional Sewer Board at 8:00 AM on Friday, March 16, 2001, relative to AquaSource. It was the consensus of the Commissions to hold an executive session, as requested by staff, and that the County Attorney would provide the numbers from the Indiana Code for the posted agenda.

IN THE MATTER OF CLAIMS

Commissioner Clampitt moved to approve claims #102097 thru 102499, #206056 thru 207290 and #207033 thru 207049 as submitted. Commissioner Ostermeier seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF SALARY ORDINANCE

Auditor Nancy Marsh presented for execution the Salary Ordinance and advised that this has been advertised as required. Commissioner Clampitt moved, per recommendation of the Auditor, to approve and execute the Salary Ordinance. Commissioner Ostermeier seconded the motion and the motion was approved unanimously. 3-0-0

IN THE MATTER OF TORT CLAIM

Receipt was acknowledged of a tort claim from Boren & Oliver relative to injuries sustained on October 30, 2000, by Gregory L. Ringer.

IN THE MATTER OF INDIANA HOUSING FINANCE

Receipt was acknowledged of report from the Indiana Housing Finance Administration.

IN THE MATTER OF PLAINFIELD LIBRARY

Receipt was acknowledged of agenda, minutes, and information from the Plainfield Library, which will be available for reference in the Commissioners' Office.

IN THE MATTER OF JAMESTOWN PLEASANT ACRES

Receipt was acknowledged of a colorful brochure of the Jamestown Pleasant Acres Nature Park, which is located in the northwest corner of Hendricks County.

IN THE MATTER OF LEGISLATION

Receipt was acknowledged of a fax from David Bottoff, Legislative Director of Association of Indiana Counties, of HB1894 relative to annexation by Avon, which is sponsored by Representative Matt Whetstone from Brownsburg.

IN THE MATTER OF SPRINT TOWER

Greg Steuerwald explained this separate amendment to the lease agreement from Sprint with Verizon and that the County will divide equally any rent received from this Amendment to Tower Site Lease Agreement and advised that the Engineering Department has advised that the area where this will be located near the Highway Garage is acceptable. Commissioner Clampitt moved to approve the Sprint Tower Site Lease Agreement as reviewed and approved by the County Attorney and Engineering Department. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

Commissioner Clampitt moved to approve President Ostermeier to execute this amended agreement with Sprint. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF MINUTES

Commissioner Clampitt moved to approve the minutes of February 5, February 12, and February 20, 2001, with corrections. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

Commissioner Clampitt moved to recess the Commissioners' meeting at 12:05 PM for lunch to resume with the Technology Board at 1:00 PM. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF TECHNOLOGY BOARD

The following staff members joined the Technology Board”

Theresa Lynch
Barbara Ford
Clint Stoutenour
Janelle Bollman

Hendricks County Recorder
Hendricks County Assessor
Engineering Department
Network Administrator

John Parsons presented a list of 16 computer concerns. There was discussion of this list of concerns. Mr. Parsons stated that six of the listed goals had been met at this time. There was discussion of working with the State to set up a Web page, to obtain cost for training an employee in the Computer Department to train other employees, to determine if money was available, to establish a priority list, of conflicts between operating systems, difficulties with the Prosecutor’s new equipment, and anti-virus protection. Greg Steuerwald stated he has the computer policy for review. There was further discussion of training and that Lana Pedigo is trained on judicial and gavel, but cannot train staff in the areas they need training and Clint Stoutenour stated he did not have time to train. It was stressed that Janelle is working with Clint as a team. There was also discussion to have the subdivision developers provide discs of new land splits and subdivisions. There was discussion of a work order being completed and given to the Computer Department from Department Heads/Elected Officials with a copy for the Commissioners.

Theresa Lynch advised that her department has leased computer equipment with funds from their perpetual fund and that it had been done with knowledge and approval of the Computer Department.

Amy Roberts requested that three dumb terminals in the Treasurer’s Office be replaced with three PCs and that they are through the A-7, also a laser printer to go with the new PCs. There was discussion of programming. Commissioner Clampitt moved to have John Parsons look at the cost of three new PCs for the Treasurer’s Office, of networking and to bring back next week for Windows 2000 and Excel. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

Mr. Parsons stated the County has Unisys, Gateway and H-P computers and there was discussion of considering Dell and Gateway computers for these new computers. Mr. Parsons stated Voter Registration had Gateway and they created lots of problems.

Barbara Ford stated she would need to have her equipment upgraded for the new software.

Leanna Alverson advised she has not had a chance to draft the Request for Proposals for record preservation.

There being no further business Commissioner Clampitt moved to recess the Technology Board at 2:10 PM.

Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

Steven L. Ostermeier

Linda Palmer

ATTEST: _____
Judith Wyeth, Deputy Auditor

John D. Clampitt
