



HENDRICKS COUNTY BOARD OF COMMISSIONERS

MINUTES OF THE MAY 23, 2023 MEETING

The Hendricks County Board of Commissioners met in regular session at 9:00 AM on Tuesday, May 23, 2023 in the Commissioners' Meeting Room located on the first floor of the Hendricks County Government Center at 355 S. Washington Street, Danville, IN 46122 with the following Hendricks County personnel in attendance:

Phyllis A. Palmer	Commissioner, President
Bob Gentry	Commissioner, Vice President
Dennis W. Dawes	Commissioner
Greg Steuerwald	County Attorney
R. Todd McCormack	Executive Director
Mila M. Shaffer	Administration and Public Affairs
Nancy Marsh	Auditor
Jack Sadler	Sheriff
Tiffany Dalton	Chief Deputy Surveyor
Dan Chubb	Chief Deputy Coroner
John Ayers	Engineer
Doug Morris	I.T. Director
Dawn Mason	EMA Director
Erin Hughes	Human Resources Administrator
Paul Weddle	Facilities Assistant Manager
Mark Chmielewski	Government Center Security Deputy
Tim Dombrosky	Planning Director
Bart Harvey	Highway and Bridge Project Manager
Joe Percy	Highway Department Assistant Superintendent
Ryan Lemley	Parks & Recreation Superintendent
Loren Delp	Prosecutor (Attended Remotely)
Rick Morphew	Coroner (Attended Remotely)
Billy Staley	Veterans Service Officer (Attended Remotely)
Kim Galloway	Assistant Engineer (Attended Remotely)
Terry Benton	Highway Department Office Manager (Attended Remotely)
Jarod Springman	Highway Department Asset Coordinator (Attended Remotely)
John Gramling	Application Support Specialist (Attended Remotely)

PLEDGE TO THE FLAG, PRAYER, AND DETERMINATION OF A QUORUM

Commissioner Palmer opened the Meeting at 9:07 AM with a quorum of all three (3) Commissioners present and led the Pledge to the Flag in unison. Greg Steuerwald gave a brief prayer for those who wished to participate.

IN THE MATTER OF MINUTES

Commissioner Gentry moved to approve the Minutes of the May 9, 2023 Commissioners' Meeting as presented. Commissioner Dawes seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF CLAIMS

Commissioner Gentry moved to approve Check Number 110573, Direct Deposit Check Numbers 234473-235006, and Budgetary Claims presented from the Auditor's Office for the period beginning May 11, 2023 and ending May 24, 2023 as presented. Commissioner Dawes seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF UNFINISHED BUSINESS

No matters presented.

IN THE MATTER OF BID OPENING FOR 2023-1 COMMUNITY CROSSINGS GRANT FUNDED RESURFACING PROJECT

Commissioner Palmer closed the bids for 2023-1 Community Crossings Grant Funded Resurfacing Project at 9:08 AM. John Ayers opened the only bid from Milestone Contractors for \$1,997,000.00 and advised it would be reviewed.

IN THE MATTER OF CENTER VALLEY CEMETERY ASSOC. PARCEL OWNERSHIP REQUEST

Isaac (I.E.) Lewis, representing the Center Valley Cemetery Association, requested the ownership of parcel ID 32-14-26-200-014.000-013 in Liberty Township be transferred or sold for a reasonable price by the Hendricks County Redevelopment Commission to the Cemetery. I.E. Lewis thanked the Commissioners for allowing him to present the request to them and advised the parcel is contiguous to the Cemetery and would be used by the Cemetery for their future needs.

Greg Steuerwald advised the deed to the parcel is in the Commissioners' name, not the Redevelopment Commission, and stated there were restrictive covenants placed on the parcel when the parcel was deeded/granted to the County and he would need to research those to see what they are and will get back to I.E. Lewis.

IN THE MATTER OF ORDINANCE DECLARING PUBLIC RECORDS REQUESTS POLICIES & ESTABLISHING A REQUIRED FORM

Greg Steuerwald presented An Ordinance Declaring Public Records Requests Policies and Establishing a Required Form for requests for the inspection or copying of public records and recommended approval. Greg Steuerwald advised this will set guidelines and stated there is an ordinance already in place for the fees.

Commissioner Gentry moved to approve the Ordinance as recommended. Commissioner Dawes seconded the motion and the motion was approved unanimously 3-0-0. Nancy Marsh assigned Ordinance No. 2023-17.

IN THE MATTER OF DECLARING OUTDATED AND/OR DAMAGED PROPERTY OF NO VALUE

Dawn Mason requested the following outdated and/or damaged property be declared of no value and properly disposed of:

SERIAL NO.	MODEL NO.	DESCRIPTION	QUANTITY
	PR-35	Lenoxx Sound Radio	1
	EAR-10	Weather Radio	1
ATE9PLRMV600B	RMV60B/CM21A	RELM Plus Radio w/Microphone	2
ARURH2560NB; 600-699-18	RH256NB	RELM 2-Way Radio w/Microphone	1
751ATA0418	H436CU7180AN	Motorola MT1000 Radio	1
672HCQ1197	R02.02.007.5V	Motorola HT750 Radio	1
656CNB1327	M30TSS9PW1AN	Motorola 7/800MP Radio	1
514CLBOO55	M21URM9PW1AN	Motorola 800 MHZ Radio	1
1200610		Kenwood TK-765 Radio	1
90600121		Kenwood TK-730HG Transceiver	1
8576	AFJIC-T22A	Icom IC-T22A Transceiver	1
		Kenwood Front Display Plate	2
		President External Speaker	1
		RELM Remote Speaker	2
	HSN4031B	Motorola Speaker	1
KT000083A01		Motorola Speaker	1
		Impress Motorola Adaptive Charger	7

BC06760	BC500	Specialty Sensor	1
10197299		CPI Interface Box	1
		MAXRAD Vehicle Antenna	1
	HMB1090B	Motorola Microphone	1
		Nova10 Headphones	1
		EPS 3000 U-Talk & Monitor	1
6622117825	A60	Canon PowerShot Camera	1
9131275	DSC-P73	Sony DSC-P73 Camera	1
FZ-VEBG11		Panasonic Docking Station	1
	VW-VBC130PP1	Panasonic Battery	1
	00914-P700-7909	HAVIS Docking Station	1
		HAVIS Docking Station Parts	3
GFP1Z10-1210B	6053-303-110	Pelican 7060 LED Charger	1
106580		Fan	1
		401A MT Toner	7
		Binders	56
A3LSMGD300S		Cellphone	1
		Headphones	1
11100M9A	M0C5U0	Dell Mouse	1
	M-BAC-DEL5	Dell Mouse	1
CN-0GM952-44751-878-00SB	GM952	Dell Keyboard	1
1314SY00YCJ8	Y-R0009	Logitech Keyboard	1
1F3KVZ1		Dell Latitude Laptop	1
CN-0HP728-48643-7AU-2975	REV A00	MDT Laptop	1
CN-0HP728-48643-7AV-0894	REV A00	MDT Laptop	1
ACJ5Z6KXP2023	KX-P2023	Panasonic Printer	1
FCXM19781		Canon Pixma Printer	1
	KX-T2335	Panasonic Phone System Manual	1
3019166A5		DUOFONE Cassette Voicemail Box	1
11G02042	1190	VICTOR Technology Calculator	1
	EMA-V01	Mini Vacuum	1
349N0010INA1		TruRed Shredder	1
	SS2000TM	1999 Federal Signal	1

Dawn Mason advised the computer equipment would be given to I.T. for recycling and the radios would be given to the Communications Center for disposal/recycling.

Commissioner Dawes moved to declare the property of no value to be disposed of and for the computer equipment and radios to be distributed to the two entities Dawn Mason mentioned. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF ARCDESIGN PROPOSAL FOR PROFESSIONAL SERVICES FOR PROPOSED NEW BUILDINGS

Paul Weddle presented the arcDESIGN Proposal for Professional Services for \$191,300.00 for architectural and engineering services to develop plans for a new multipurpose building and storage building for Animal Control and requested approval.

Commissioner Dawes moved to approve the Proposal as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF FREIJE AUCTIONEERS PROPOSAL FOR LIQUIDATION OF OLD JAIL

Paul Weddle reported two quotes were received from Freije Auctioneers and Lawson & Co. for their services to

liquidate the furniture, fixtures, and equipment from the old Jail and recommended proceeding with Freije Auctioneers.

Commissioner Gentry moved to proceed with Freije as recommended. Commissioner Dawes seconded the motion and the motion was approved unanimously 3-0-0.

**IN THE MATTER OF AWARDING 2023-1 COMMUNITY CROSSINGS GRANT FUNDED
RESURFACING PROJECT**

John Ayers recommended awarding the 2023-1 Community Crossings Grant Funded Resurfacing Project to Milestone Contractors for \$1,997,000.00 as the sole bidder.

Commissioner Gentry moved to award the Project to Milestone as recommended. Commissioner Dawes seconded the motion and the motion was approved unanimously 3-0-0.

**IN THE MATTER OF 2023-1 COMMUNITY CROSSINGS GRANT FUNDED RESURFACING
PROJECT GRANT AGREEMENT**

John Ayers presented the 2023-1 Community Crossings Grant Funded Resurfacing Project Grant Agreement from INDOT for \$1,000,000.00 that Commissioner Palmer DocuSigned and recommended retroactive approval.

Commissioner Gentry moved to retroactively approve the Agreement as recommended. Commissioner Dawes seconded the motion and the motion was approved unanimously 3-0-0.

**IN THE MATTER OF NOTICE TO BIDDERS FOR COUNTY ROAD 925 E. DRAINAGE
IMPROVEMENT PROJECT**

John Ayers presented the Notice to Bidders for the CR 925 E. Drainage Improvement Project and recommended approval. Bids shall be due by 9:00 AM on June 13, 2023.

Commissioner Gentry moved to approve the Notice as recommended. Commissioner Dawes seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF COMMENTS FROM THE FLOOR

Dr. Stopperich presented information regarding potential State funding for the Health Department in 2024 and 2025 from SEA 4, should the County choose to opt in. The minimum for 2024 would be \$1,704,183.00 and the maximum would be \$2,272,244.00. The minimum for 2025 would be \$3,408,366.00 and the maximum would be \$4,544,488.00. Dr. Stopperich advised the County would have to provide a 20% funding match to receive it and does not know if the funding from the State would continue past 2025. Dr. Stopperich reported the Health Department would be creating their proposed plan to present to the Commissioners.

There was discussion amongst the Commissioners, Nancy Marsh, and Dr. Stopperich regarding the matter and preparing the Health Department's proposed 2024 budget.

Commissioner Dawes recommended their plan be presented to the Health Board first and then a recommendation from the Health Board be presented to the Commissioners for consideration.

IN THE MATTER OF ELECTED OFFICIALS

Nancy Marsh reported it's 2024 budget time.

IN THE MATTER OF 2022 BRIDGE INVENTORY AND INSPECTION

Mitch Lankford and Jay Ridens, United Consulting, presented the results from the County's 2022 bridge inventory and inspection they completed. Mitch Lankford reported Hendricks County has 258 bridges and is in full compliance with state and federal regulations. John Ayers stated two of the five bridges on the replacement recommendation list have already been replaced and two of them are currently under design and two of the five bridges on the rehabilitation recommendation list are currently under design as well.

IN THE MATTER OF PAVEMENT MARKING QUOTES

John Ayers reported two pavement marking quotes were received, one from Accurate Striping and one from Indiana Sign & Barricade, and recommended proceeding with Accurate Striping for \$223,753.00.

Commissioner Gentry moved to approve proceeding with Accurate Striping as recommended. Commissioner Dawes seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF ADDITIONAL APPROPRIATION FOR 5307 TRANSPORTATION FUNDING

Todd McCormack reported LINK/Sycamore Services discovered the County is required to front the 5307 transportation funding to them and then the County is supposed to be reimbursed by IndyGo if the expenses from LINK/Sycamore Services are acceptable. Todd McCormack advised an additional appropriation of \$400,000.00 would be needed from the Council and inquired if the Commissioners would like him to proceed with the funding request.

There was discussion amongst the Commissioners, Todd McCormack, and Nancy Marsh regarding the matter, continuing the service, and possible alternatives.

It was the consensus of the Commissioners to proceed with the funding request.

IN THE MATTER OF OPIOID TASK FORCE

Commissioner Dawes reported the Opioid Task Force issued a Request for Proposals/Applications for those seeking funding and encouraged qualified entities to apply. Commissioner Dawes advised the potential YAP for the Town of Avon could apply. The deadline to apply is 4:00 PM EST on June 7, 2023.

IN THE MATTER OF COMMISSIONERS

Commissioner Gentry reported lots of residents are upset about their property taxes and inquired what the State uses to calculate farmland and if soil productivity is factored in.

Nancy Marsh advised the soil productivity goes on after the State sets the rate and suggested he speak with the Assessor for the formula that's used. Greg Steuerwald stated Purdue has a lot to do with what the rate is set at.

Commissioner Dawes reported the first meeting regarding the Comprehensive Plan will be June 1, 2023 at 2:30 PM and advised a 16 member steering committee has been created.

Commissioner Palmer reminded everyone that Memorial Day is Monday, May 29, 2023, and stated it is a time to remember those that gave the ultimate sacrifice for our Country and encouraged taking some time to honor them.

IN THE MATTER OF ACKNOWLEDGMENT OF CORRESPONDENCE

STAFF REPORTS RECEIVED

1. Receipt acknowledged for the Engineering Department Report of May 23, 2023 from John Ayers.
2. Receipt acknowledged for the Facilities Department Report of May 23, 2023 from Kevin Cavanaugh.
3. Receipt acknowledged for the Executive Director's Report of May 23, 2023 from Todd McCormack.
4. Receipt acknowledged for the I.T. Department Report of May 23, 2023 from Doug Morris.
5. Receipt acknowledged for the HR Report of May 6, 2023-May 18, 2023 from Erin Hughes.
6. Receipt acknowledged for the Highway Department Report of May 1, 2023-May 5, 2023 and May 8, 2023-May 12, 2023 from Curt Higginbotham.
7. Receipt acknowledged for the EMA Report of April 23, 2023-May 6, 2023 from Dawn Mason.
8. Receipt acknowledged for the Treasurer's Monthly Report for the month ending April 30, 2023 from Dawn Mayhood.
9. Receipt acknowledged for the Planning and Building Department's Report of Collections for the collections period of April 1, 2023 through April 30, 2023 from Tim Dombrosky.

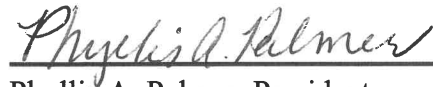
10. Receipt acknowledged for the Animal Control/Shelter Report of March 2023 and April 2023 from LaDonna Hughes.
11. Receipt acknowledged for the Parks & Recreation Report of May 19, 2023 from Ryan Lemley.

CORRESPONDENCE RECEIVED

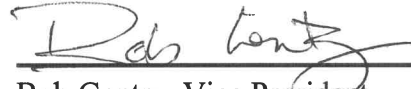
1. Notice of Tort Claim from Michael Schlafman.
2. Notice of Tort Claim from Ken Nunn Law Office representing Shaunteena J. Miller, individually and as parent and natural guardian of Gabriel Miller, a minor, and Gabriel Miller.
3. Notice of Tort Claim from Ken Nunn Law Office representing Jasmin Miller, individually and as parent and natural guardian of Hevekiah Miller, a minor, and Hevekiah Miller.

IN THE MATTER OF ADJOURNMENT


Commissioner Gentry moved to adjourn the Hendricks County Commissioners' Meeting at 10:11 AM on Tuesday, May 23, 2023. Commissioner Dawes seconded the motion and the motion was approved unanimously 3-0-0.



Phyllis A. Palmer, President



Bob Gentry, Vice President



Dennis W. Dawes, Member