



HENDRICKS COUNTY BOARD OF COMMISSIONERS

MINUTES OF THE JUNE 27, 2023 MEETING

The Hendricks County Board of Commissioners met in regular session at 9:00 AM on Tuesday, June 27, 2023 in the Commissioners' Meeting Room located on the first floor of the Hendricks County Government Center at 355 S. Washington Street, Danville, IN 46122 with the following Hendricks County personnel in attendance:

Phyllis A. Palmer	Commissioner, President
Bob Gentry	Commissioner, Vice President
Dennis W. Dawes	Commissioner
Greg Steuerwald	County Attorney
R. Todd McCormack	Executive Director
Mila M. Shaffer	Administration and Public Affairs
Nancy Marsh	Auditor
Dave Gaston	Surveyor
Loren Delp	Prosecutor
John Ayers	Engineer
Kevin Cavanaugh	Facilities Manager
Doug Morris	I.T. Director
Dawn Mason	EMA Director
Erin Hughes	Human Resources Administrator
Mark Chmielewski	Government Center Security Deputy
Billy Staley	Veterans Service Officer
Bridgette Collins-George	Work Release Director
Tim Dombrosky	Planning & Building Director
Ryan Lemley	Parks & Recreation Superintendent
Dan Chubb	Chief Deputy Coroner
Jeff Hughes	Merit Deputy
Jeremy Gooch	Chief Public Defender
Rick Morphew	Coroner (Attended Remotely)
Dawn Mayhood	Treasurer (Attended Remotely)
Karen Boals	Chief Deputy Recorder (Attended Remotely)
Catherine Haines	Court Administrator (Attended Remotely)
Kim Galloway	Assistant Engineer (Attended Remotely)
Curt Higginbotham	Highway Department Superintendent (Attended Remotely)
Terry Benton	Highway Department Office Manager (Attended Remotely)
Krista Click	Health Department Administrator (Attended Remotely)
John Gramling	Application Support Specialist (Attended Remotely)

PLEDGE TO THE FLAG, PRAYER, AND DETERMINATION OF A QUORUM

Commissioner Palmer opened the Meeting at 9:04 AM with a quorum of all three (3) Commissioners present and led the Pledge to the Flag in unison. Greg Steuerwald gave a brief prayer for those who wished to participate.

IN THE MATTER OF MINUTES

Commissioner Dawes moved to approve the Minutes of the June 6, 2023 Joint Commissioners' and Council Meeting and of the June 13, 2023 Commissioners' Meeting as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF CLAIMS

Commissioner Dawes moved to approve Direct Deposit Check Numbers 235528-236053 and Budgetary Claims presented from the Auditor's Office for the period beginning June 15, 2023 and ending June 28, 2023 as presented, including an added VISA claim for \$3,221.19. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF UNFINISHED BUSINESS

No matters presented.

IN THE MATTER OF LINK REIMBURSEMENTS

Pat Cockrum, LINK/Sycamore Services, presented 5307 and 5311 reimbursement vouchers for first quarter 2023 and requested approval. Nancy Marsh advised the reimbursement documentation had been reviewed and approved by the Auditor's Office.

Commissioner Dawes moved to approve the reimbursements as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF OPIOID TASK FORCE RECOMMENDATIONS

Loren Delp presented the recommendations from the Opioid Task Force for eight applicants to receive funding totaling \$2,219,309.00 from the opioid settlement the County will be receiving and requested approval to proceed presenting the request to the Council for their consideration.

There was discussion amongst the Commissioners, Loren Delp, Todd McCormack, Nancy Marsh, and Chase Cotten (The Willow Center) regarding the matter and the County advancing the proceeds or bonding against them to fund the recommendations in full instead of over an extended period of time. Nancy Marsh advised her recommendation is for the County to loan to themselves to avoid the costs associated with bonding. Any Elected Official/Department Head or Program Director shall go through the proper County procedures to request additional staff and understands approval of the funding is not approval of the additional staff.

Commissioner Gentry moved to accept the recommendations as presented and send them and the recommendation the County advance the funds in full to the Council, using whichever method the Council and Nancy Marsh think is best. Commissioner Dawes seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF COMMUNITY CORRECTIONS ADVISORY BOARD APPOINTMENT

Bridgette Collins-George reported Michelle Freeman resigned and recommended appointing Richard David Bonney to replace her on the Community Corrections Advisory Board.

Commissioner Gentry moved to appoint Richard David Bonney as recommended. Commissioner Dawes seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF VETERANS SERVICE OFFICER MEMORANDUM OF UNDERSTANDING

Billy Staley presented the Memorandum of Understanding (MOU) between the County, Veteran Health Indiana, and Richard L. Roudebush VA Medical Center to have a Veterans Service Officer at the VA Hospital in Brownsburg one day a month and requested approval. Billy Staley advised he would reevaluate after a few months to see if having someone there is beneficial or not.

Commissioner Palmer stated this is a good program and will be convenient for veterans. Commissioner Dawes and Commissioner Gentry agreed.

Commissioner Gentry moved to approve the MOU as presented. Commissioner Dawes seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF ZA 505/23: DWN INVESTMENTS, LLC.

Tim Dombrosky presented an ordinance to amend the zoning map of Hendricks County from GB/General Business District to LI/Light Industrial District, commonly known as ZA 505/23: DWN Investments, LLC, S20-T16N-R2E, Lincoln Township, 1 parcel totaling 3.19 acres, located on the west side of Raceway Road, approximately 300 ft south of its intersection with SR 136, just north of the railroad. Tim Dombrosky advised the Plan Commission voted unanimously 5-0 during their June 13, 2023 Public Hearing to send a favorable recommendation for rezoning to the Commissioners. Tim Dombrosky reported the request was first heard at the May Plan Commission Meeting where a remonstrator expressed dust control concerns. Tim Dombrosky stated these concerns were addressed and there were no remonstrators at the second Hearing.

Commissioner Gentry moved to approve the ordinance as recommended. Commissioner Dawes seconded the motion and the motion was approved unanimously 3-0-0. Nancy Marsh assigned Ordinance No. 2023-18.

IN THE MATTER OF ZA 507/23: I-70 WEST, LLC.

Tim Dombrosky presented an ordinance to amend the zoning map of Hendricks County from AGR/Agricultural Residential Business District to PB/Planned Business District, commonly known as ZA 507/23: I-70 West, LLC. S26-T14N-R1W, Liberty Township, 2 parcels totaling 9.310 acres, located at 1454 E. County Road 1000 S. in Clayton. Tim Dombrosky advised the Plan Commission voted unanimously 5-0 during their June 13, 2023 Public Hearing to send a favorable recommendation for rezoning to the Commissioners. There were no remonstrators at the second Hearing.

There was discussion amongst the Commissioners and Tim Dombrosky regarding the matter and the issue with emergency medical services in the area.

Commissioner Dawes moved to approve the ordinance as recommended. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0. Nancy Marsh assigned Ordinance No. 2023-19.

IN THE MATTER OF SD-WAN/NETWORK PROJECT

Doug Morris presented the GTT Master Service Agreement and the GTT Master Service Order Form for the SD-WAN/Network Redesign Project and requested approval.

There was discussion amongst the Commissioners, Greg Steuerwald, and Doug Morris regarding the matter.

Commissioner Dawes moved to approve the Agreement and Form as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF AWARDING OF CR 925 E. DRAINAGE IMPROVEMENT PROJECT

John Ayers recommended awarding the County Road 925 E. Drainage Improvement Project to Conexco, Inc. for \$443,117.00 as the lowest responsive and responsible bidder.

Commissioner Gentry moved to award the project to Conexco as recommended. Commissioner Dawes seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF LB-102 DESIGN AGREEMENT

John Ayers presented the Eagle Ridge Civil Engineering Services Agreement for Engineering Services for \$44,700.00 for the design of Culvert No. LB-102 and recommended approval.

Commissioner Gentry moved to approve the Agreement as recommended. Commissioner Dawes seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF NOTICE TO BIDDERS FOR AVON AVENUE DRAINAGE IMPROVEMENT PROJECT

John Ayers presented the Notice to Bidders for the Avon Avenue Drainage Improvement Project and

recommended approval. Bids shall be due by 9:00 AM on July 25, 2023.

Commissioner Gentry moved to approve the Notice as recommended. Commissioner Dawes seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF CONSTRUCTION IN RIGHTS-OF-WAY PERMIT

John Ayers reported the new Construction in Rights-of-Way Permit began June 1, 2023, except for the ability to take credit card payments, and requested permission to join the AllPaid credit card system used by other offices.

It was the consensus of the Commissioners to approve the request to join AllPaid for the permit payments.

IN THE MATTER OF COMMENTS FROM THE FLOOR

Ryan Lemley requested a letter of support for the Parks Department to submit with their Next Level Trails Grant Application to extend the Vandalia Trail

It was the consensus of the Commissioners to approve the letter of support.

Commissioner Gentry inquired if the Parks Department will be meeting with farmers in the area prior to expanding the Trail. Ryan Lemley advised the Parks Board already acquired the land needed for this portion of the Trail but will need to have public meetings as they expand further into Amo. Commissioner Gentry stated the agricultural community has hesitation with trails and need to be informed.

The Commissioners, Greg Steuerwald, and Ryan Lemley discussed the latest significant hurdle the Parks Department is facing with the construction of their new maintenance hub at W.S. Gibbs Memorial Park since the Washington Township Fire Marshall shut their project down completely due to no hydrant or public water source being in the area.

IN THE MATTER OF ELECTED OFFICIALS

Nancy Marsh reported State Board of Accounts is back and will be in the building conducting their audit.

IN THE MATTER OF OLD JAIL RETIREMENT PROCESS

Kevin Cavanaugh requested permission to have DLZ create a preliminary proposal to develop bid plans to retire and demolish the old Jail.

Commissioner Gentry stated he would like Kevin Cavanaugh to reach out to other engineering firms too.

It was the consensus of the Commissioners to have DLZ present a proposal and for Kevin Cavanaugh to reach out to other firms for proposals to compare and contrast.

IN THE MATTER OF CORONER'S OFFICE RELOCATION

Kevin Cavanaugh presented the Sub-Lease Agreement with Carl and Suzanne Shafer for \$5,000.00 per month for 60 months to relocate the Coroner's Office and requested approval. Kevin Cavanaugh advised the request for the variance to allow two businesses in the same building will be heard by the Town of Danville on July 19, 2023 and expects the variance to be approved.

Commissioner Gentry moved to approve the Sub-Lease as presented contingent upon the variance being approved. Commissioner Dawes seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF COURTHOUSE EXTERIOR LIGHTING

Kevin Cavanaugh reported one of the original light posts at the west entrance to the Courthouse was damaged recently and requested permission to replace the posts with modern fixtures, maintaining a similar historic look, due to the lack of craftsman that can repair the old cast iron ones.

It was the consensus of the Commissioner to get estimates to replace them with modern fixtures that maintain the

similar historic look.

IN THE MATTER OF COMMISSIONERS

Commissioner Gentry inquired what the drainage assessment fund was for on their proposed 2024 budget. Nancy Marsh and Mila Shaffer explained it's for the legal drain assessments on County owned properties.

Commissioner Dawes reported that thanks to legislators, TIF districts established by the Redevelopment Commission will now be able to use monies for operating emergency services. Nancy Marsh advised she believes this will only apply to newly formed TIF districts and not existing ones.

Commissioner Palmer reported Commissioner Gentry notified her that former Liberty Township Trustee, Ron Myers, passed away on June 23, 2023.

IN THE MATTER OF ACKNOWLEDGMENT OF CORRESPONDENCE

CHECKS RECEIVED

1. \$210.00 Travelers Insurance Claim No. 028ABA2I3994F

STAFF REPORTS RECEIVED


1. Receipt acknowledged for the Engineering Department Report of June 27, 2023 from John Ayers.
2. Receipt acknowledged for the Facilities Department Report of June 27, 2023 from Kevin Cavanaugh.
3. Receipt acknowledged for the Executive Director's Report of June 27, 2023 from Todd McCormack.
4. Receipt acknowledged for the I.T. Department Report of June 27, 2023 from Doug Morris.
5. Receipt acknowledged for the HR Report of June 10, 2023-June 23, 2023 from Erin Hughes.
6. Receipt acknowledged for the Highway Department Report of June 5, 2023-June 9, 2023 and June 12, 2023-June 16, 2023 from Curt Higginbotham.
7. Receipt acknowledged for the EMA Report of June 12, 2023-June 24, 2023 from Dawn Mason.
8. Receipt acknowledged for the Planning and Building Department's Report of Collections for the collections period of May 1, 2023 through May 31, 2023 from Tim Dombrosky.
9. Receipt acknowledged for the Parks & Recreation Report of June 23, 2023 from Ryan Lemley.

CORRESPONDENCE RECEIVED

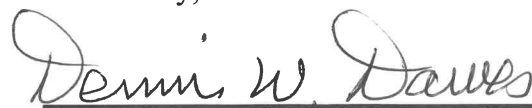
1. Notice of Tort Claim from Ken Nunn Law Office representing Nancy J. Garish.
2. Notice of Tort Claim from Stewart & Stewart representing Merl T. Brown.
3. Notice of Public Hearing by the Avon Plan Commission for DPR 23-12, Washington Township Maintenance Facility, from HWC Engineering.

IN THE MATTER OF ADJOURNMENT

Commissioner Gentry moved to adjourn the Hendricks County Commissioners' Meeting at 10:31 AM on Tuesday, June 27, 2023. Commissioner Dawes seconded the motion and the motion was approved unanimously 3-0-0.


Phyllis A. Palmer, President


Bob Gentry, Vice President


Dennis W. Dawes, Member