



# HENDRICKS COUNTY SHERIFF'S OFFICE

925 E MAIN STREET · PO BOX 87  
DANVILLE, IN 46122

BRETT CLARK · SHERIFF

## WARRANT COLLECTION DIVISION

Hendricks County Sheriff's Department  
925 E Main St, P.O. Box 87  
Danville, IN 46122  
Attn: Rosemary Green 317-745-4061

## Payment Plan Request Form

Warrant #: \_\_\_\_\_

First & Last Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Employer Name: \_\_\_\_\_

Employer Address: \_\_\_\_\_

Name of Bank: \_\_\_\_\_

Bank Account Number: \_\_\_\_\_

Total Amount of Tax Liability: \_\_\_\_\_

Your Monthly Payment Amount: \_\_\_\_\_

### **\*\*PLEASE READ THE FOLLOWING:\*\***

1. \*You must complete and sign this form and return it to our office within 10 days WITH PAYMENT. (Either by mail with money order or bring in it in personally to our office.)
2. \*Your FIRST payment should be 20% of the total amount owed. The remainder shall be divided into 12 monthly payments. The last payment will be adjusted to cover any added interest
3. \*Your payment due date is the day you choose to make your first payment. (within 10 days of receiving this paper)
4. \*Payment must be in EXACT CASH OR MONEY ORDER ONLY (exact amount accepted, no change provided) Money orders must be payable to the Hendricks County Sheriff's Department. NO personal or business checks will be accepted. Tax warrant number(s) must be written on the money order if you choose to mail in your payment.
5. Payments are granted as a courtesy and the sheriff is not obligated to accept said payments.
6. It is YOUR responsibility for YOUR payment to be received on or before the due date specified.
7. You must keep our agency informed as to any and all changes of address, employment, and/or telephone numbers.

BY MY SIGNATURE BELOW, I AGREE TO THE TERMS AND CONDITIONS AS STATED:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

DISPATCH  
317 -839-8700

ADMINISTRATION  
317 -745-6269

FAX  
317 -745-9276

JAIL  
317 -745-9332