

AGENDA
HENDRICKS COUNTY COUNCIL
Hendricks County Government Center
355 S. Washington Street, Danville, Indiana
January 12, 2017
2:00 PM

CALL TO ORDER:

ADOPTION OF AGENDA:

UNFINISHED BUSINESS:

Organization of 2017 Council
Election of Officers
Committee Appointments
ABC Board - Eugene Trapp
Coatesville Clay Township Public Library Board - Carla Gill
Minutes of December 8, 2016
Coroner Rick Morpew
Human Resources - Erin Hughes Job Descriptions Coroner
2017 Salary Ordinance - Adopt
2016 Transfers to Ratify
Status of Work Release GOB Refunding

NEW BUSINESS:

Superior Court 2 Budget - Judge Rhett Stuard & Catherine Haines
Status of Funds Report

<u>ADDITIONAL APPROPRIATIONS</u>				
<u>DEPARTMENT</u>	<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>REQUESTED</u>	<u>APPROVED</u>
1) General - Superior 2	1001.10111.000.141	Clerk	\$32,357	
2) General - Superior 2	1001.14101.000.141	Bailiff	\$41,523	
3) General - Superior 2	1001.14102.000.141	Off Mgr/Chief Ct Reporter	\$48,271	
4) General - Superior 2	1001.14104.000.141	Court Reporter	\$43,116	
5) General - Superior 2	1001.14105.000.141	Court Reporter	\$43,116	
6) General - Superior 2	1001.16006.000.141	Pro-Tempores	\$75	
7) General - Superior 2	1001.16099.000.141	Overtime	\$1,725	
8) General - Superior 2	1001.20100.000.141	Supplies	\$2,750	
9) General - Superior 2	1001.20101.000.141	Law Books	\$6,000	
10) General - Superior 2	1001.30400.000.141	Indigent Defense Services	\$117,300	
11) General - Superior 2	1001.30701.000.141	Psychiatric Evaluation	\$5,100	
12) General - Superior 2	1001.30702.000.141	Interpreters	\$3,400	
13) General - Superior 2	1001.30703.000.141	Pauper Transcripts	\$6,800	
14) General - Superior 2	1001.30706.000.141	Lodging and Meals of Jury	\$2,125	
15) General - Superior 2	1001.30707.000.141	Guardian Ad Litem/CASA	\$12,500	
16) General - Superior 2	1001.32525.000.141	Professional Development	\$1,666	
17) General - Superior 2	1001.34500.000.141	Printing & Advertising	\$1,666	
18) Supplemental Public Defender	1200.30400.000.141	Indigent Defense Services	\$13,000	
19) Jury Fees - Superior 2	2507.30705.000.141	Per Diem of Petit Juror	\$6,800	
20) Drug Free Community	1148.16401.000.164	Director	\$16,200	
21) Drug Free Community	1148.16403.000.164	SMART Program Oversight	\$12,000	
22) Drug Free Community	1148.20100.000.164	Office Supplies	\$4,000	
23) Drug Free Community	1148.34406.000.164	Education Programs/Grants	\$138,000	
24) Adult Probation User Fees	2005.15102.000.151	Probation Officer PAT3	\$6,020	
25) Health	1159.20211.000.214	Field Supplies & Equipment	\$11,000	
26) Health	1159.31900.000.214	Contract Services	\$16,625	
27) Insurance Rainy Day Fund	4702.13595.000.102	HSA Employer Contribution	\$10,000	
28) Victims Assistance Grant	8100.10804.000.108	Victim's Assistance Coordinator	\$44,554	
29) Victims Assistance Grant	8100.10856.000.0108	Admin Assistant (part pay fr 1001)	\$24,867	

30) Victims Assistance Grant	8100.10899.000.0108	Overtime	\$5,000	
31) STOP Grant	8102.10802.076.108	Deputy Prosecutor	\$20,888	
32) Immunization Grant	8130.20100.000.214	Supplies	\$1,027	
33) Healthy Families	9121.13591.096.214	PERF	\$2,646	
34) Healthy Families	9121.13592.096.214	Group Insurance	\$10,024	
35) Cumulative Bridge	1135.18581.000.201	Road Crew Worker LTC3	\$11	
36) Cumulative Bridge	1135.18583.000.201	Bridge Worker LTC3	\$11	
37) General - Facilities Maintenance	1001.14316.000.136	Maintenance Tech LTC3	\$100	
38) General - Animal Shelter	1001.14402.000.144	Kennel Attendant POLE4	\$8	
39) General - Animal Shelter	1001.14407.000.144	Clerk/Kennel Attendant POLE4	\$8	
40) General - Animal Shelter	1001.14409.000.144	Kennel Attendant POLE4	\$8	
41) General - Sheriff	1001.10512.000.105	Merit Sergeant	\$7	
42) General - Sheriff	1001.10516.000.105	Merit Sergeant	\$8	
43) General - Sheriff	1001.10518.000.105	Merit Sergeant	\$7	
44) General - Sheriff	1001.10520.000.105	Merit Sergeant	\$7	
45) General - Sheriff	1001.10521.000.105	Merit Sergeant/Det	\$7	
46) General - Sheriff	1001.10526.000.105	Merit Sergeant	\$7	
47) General - Sheriff	1001.10533.000.105	Merit Sergeant	\$7	
48) General - Sheriff	1001.10541.000.105	Merit Sergeant	\$7	
49) General - Sheriff	1001.10583.000.105	New Merit Deputy	\$6	
50) General - Sheriff	1001.10584.000.105	New Merit Deputy	\$6	

APPROPRIATION REDUCTIONS

<u>FUND-DEPARTMENT</u>	<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>REQUESTED</u>	<u>APPROVED</u>
1) General - Court Administration	1001.10111.000.160	Clerk	-\$32,357	
2) General - Court Administration	1001.14101.000.160	Bailiff	-\$41,523	
3) General - Court Administration	1001.14102.000.160	Off Mgr/Chief Ct Reporter	-\$48,271	
4) General - Court Administration	1001.14104.000.160	Court Reporter	-\$43,829	
5) General - Court Administration	1001.14105.000.160	Court Reporter	-\$43,829	
6) General - Court Administration	1001.16006.000.160	Pro-Tempores	-\$75	
7) General - Court Administration	1001.16099.000.160	Overtime	-\$1,725	
8) General - Court Administration	1001.20100.000.160	Supplies	-\$2,750	
9) General - Court Administration	1001.20101.000.160	Law Books	-\$6,000	
10) General - Court Administration	1001.30400.000.160	Indigent Defense Services	-\$117,300	
11) General - Court Administration	1001.30701.000.160	Psychiatric Evaluation	-\$5,100	
12) General - Court Administration	1001.30702.000.160	Interpreters	-\$3,400	
13) General - Court Administration	1001.30703.000.160	Pauper Transcripts	-\$6,800	
14) General - Court Administration	1001.30706.000.160	Lodging and Meals of Jury	-\$2,125	
15) General - Court Administration	1001.30707.000.160	Guardian Ad Litem/CASA	-\$12,500	
16) General - Court Administration	1001.32525.000.160	Professional Development	-\$1,666	
17) General - Court Administration	1001.34500.000.160	Printing & Advertising	-\$1,666	
18) Supplemental Public Defender	1200.30400.000.160	Indigent Defense Services	-\$13,000	
19) Jury Fees - Court Administration	2507.30705.000.160	Per Diem of Petit Juror	-\$6,800	
20) General - Various	Corrections	See Attached List	-\$7,818	
21) Adult Probation User Fees	2005.19400.000.151	Home Detention Officer	-\$11,904	

REALLOCATION OF FUNDS

<u>DEPARTMENT</u>	<u>FROM</u>	<u>TO</u>	<u>REQUESTED</u>	<u>APPROVED</u>
1) Facilities to Computer	1001.14307.000.136	1001.14705.000.147	\$40,404	
2) Prosecutor	1001.33000.000.108	1001.20100.000.108	\$400	
3) Healthy Families	8149.18709.096.214	8149.18701.096.214	\$12,797	

OTHER COUNCIL BUSINESS:

2017 COUNCIL APPOINTMENTS

ABC Board - Eugene Trapp

Coatesville Clay Township Public Library - Carla Gill

2017 COUNCIL CALENDAR

Data Pit Stop Invoice

FYI - UPDATED ENCUMBRANCE FIGURES

Original Request \$10,200,052.00

Revised \$8,017,274.11

FYI - CIRTA

FYI - Innkeepers 1/2 of Revenue over 5%

The regular monthly business meeting of the Hendricks County Council was called to order by President Jay Puckett at 2:00 p.m. on Thursday December 8, 2016 with the following in attendance: Jay Puckett, Larry Hesson, Eric Wathen, Dick Thompson, Brad Whicker, Caleb Brown, Mike Rogers, Auditor Cinda Kattau and Financial Administrator Tami Mitchell. President Jay Puckett called the meeting to order and led the assembly in the Pledge of Allegiance.

IN THE MATTER OF THE RETIREMENT OF DICK THOMPSON

Council President Jay Puckett recognized and paid tribute to Councilman Dick Thompson who has honorably served on the Hendricks County Council for three terms. Mr. Puckett stated Mr. Thompson had served the people of Hendricks County as Republican County Chair, State Representative, and State Senator and has been a valuable resource and mentor. Mr. Thompson thanked Jay and stated that he grew up on the Parke/Putnam line and moved to Hendricks County in 1957 when the Hendricks County population was about 30,000. He stated it was a privilege to watch the county grow and was proud of the projects which were accomplished which include, using all of the Federal Revenue Sharing for roads, the Ronald Reagan Parkway, Work Release, Fair Grounds, Government Center remodel, and at one time the "new" jail. Mr. Thompson recognized the leadership of Hendricks County. President Jay Puckett presented Mr. Thompson his Council name plaque.

IN THE MATTER OF THE LAST COUNCIL MEETING OF THE HENDRICKS COUNTY AUDITOR

Council President Jay Puckett recognized outgoing Auditor, Cinda Kattau for an outstanding job. Mr. Puckett said she makes the Council look good and keeps things running smoothly. Mr. Puckett stated the importance of having a good Auditor. Ms. Kattau stated that while it is kind of a crummy job, she has always felt that the Council was on her side. Larry Hesson reiterated that Hendricks County was lucky to have an Auditor of such quality. Council President Jay Puckett presented Ms. Kattau with her Council name plaque.

IN THE MATTER OF THE AGENDA

It was moved by Mike Rogers and seconded by Larry Hesson to adopt the agenda as amended. Motion carried 7-0.

IN THE MATTER OF THE MINUTES OF THE BUDGET WORKSHOP, MINUTES OF SEPTEMBER 13, 2016; MINUTES OF NOVEMBER 10, 2016

It was moved by Eric Wathen and seconded by Dick Thompson that the minutes of the Budget Workshop, September 13, 2016 and November 10, 2016 Council meetings be approved as presented. Motion carried 7-0.

IN THE MATTER OF THE CONFERENCE CENTER PROJECT

Mr. Puckett reported that the bonds had closed at 2.8% for the renovation of the Conference Center Project.

IN THE MATTER OF THE WORK RELEASE GOB REFUNDING

Mr. Puckett stated the closing of the refunding of the General Obligation bonds for the Work Release was imminent at a rate of 2.5%.

The County's bond rating of AA+ was as high as we were eligible to receive because of the type of accounting Hendricks County uses.

IN THE MATTER OF THE SUPERIOR COURT II BUDGET

Court Administrator Catherine Haines presented a request on behalf of Judge Rhett Stuard to be removed from the Unified Court budget and have a separate budget for Superior 2 appropriated for 2017. Ms. Haines stated Judge Stuard could not be present because he was on the bench. Ms. Haines was asked what was driving this request and she stated possibly the public defender issue may be driving the issue. Councilman Brad Whicker stated that this would be a step backwards. Ms. Haines stated she tracked which court used the resources but the Auditor did not. The question came up whether or not the Judge would be able to mandate this change. Councilman Larry Hesson stated that based on the direction the Supreme Court had been going, they would probably not look favorably on a mandate. Councilman Dick Thompson stated that he had reservations in the beginning but thought the County should stick with the unified court system. Councilman Rogers stated that unified or not unified, it should be all or none. It was moved by Eric Wathen and seconded by Brad Whicker to deny the request. Motion carried 7-0.

IN THE MATTER OF THE ENCUMBRANCE REQUESTS

Auditor Cinda Kattau presented a list revised of 2016 Encumbrance requests which total \$10,200,052.00. Discussion was held on whether or not it was appropriate to encumber without a contract. It was noted that several departments had submitted encumbrances based on bids or other documentation than a contract. It was moved by Larry Hesson and seconded by Brad Whicker to approve the Encumbrances based on clarification from the State Board of Accounts. Motion carried 7-0.

IN THE MATTER OF THE 2017 SALARY ORDINANCE AND WAGE SCALE

County Auditor Cinda Kattau presented the Salary Ordinance and 2017 Wage Scale. It was noted that the FLSA Overtime rule had been stayed by the Court and is it appropriate to adopt the Salary Ordinance until the hourly employees affected were switched back to hourly employees. Human Resources Administrator Erin Hughes stated she hoped to have a list of employees going back to salary by the next Council meeting. It was moved by Caleb Brown and seconded by Brad to table the Salary Ordinance until the changes were made. Motion carried 7-0.

County Auditor Cinda Kattau presented the 2017 Wage Scale for approval. It was moved by Brad Whicker and seconded by Mike Rogers to approve the Wage Scale as presented. Motion carried 7-0.

IN THE MATTER OF HUMAN RESOURCES

Human Resources Administrator Erin Hughes presented Job Descriptions for Facilities Maintenance, Planning, Probation, Auditor, Coroner and Computer Department. Ms. Hughes stated that the name for the Facilities Manager should be corrected to reflect Assistant Facilities Manager.

Ms. Hughes stated that the Planning job description approved in January was misidentified as a PAT 3 rather than the correct job classification of PAT 3 and noted the Planner has been compensated as a PAT 4.

Ms. Hughes stated the Probation Department have updated their job descriptions and recommended the following:

Support Staff/Clerical	OSS4	No Change
Juvenile Probation Officer	PAT 3	No Change
Probation Officer	PAT 3	No Change
Chief Probation Officer	SAM 4	First Time Rank
Assistant Chief Probation Officer	SAM 5	Previous Rank SAM 2
Pre-Sentence Investigations Writer	PAT 4	First Time Ranked
Support Staff, Home Detention	OSS 4	No Change
Drug Court Coordinator	PAT 3	First Time Rank
Home Detention Officer	PAT 3	First Time Rank
Release Coordinator	PAT 3	First Time Rank
Home Detention Coordinator	PAT 3	First Time Rank

Ms. Hughes stated the Coroner's and Computer Offices job descriptions had been updated as follows:

Coroner	POLE 3
Administrative Assistant	OSS 4
IT Application Support Specialist	PAT 3

It was moved by Dick Thompson and seconded by Brad Whicker that the job descriptions be approved as presented.

Ms. Hughes presented the job description for a new position in the Auditor's Office of Administrative Specialist/Grant Coordinator and recommended the ranking of OSS3. Incoming Auditor Nancy Marsh presented a request for the new position to be ranked as an OSS 2 rather than OSS 3 because of the responsibility of the job duties and requested that the pay be at the OSS 2 Maximum of \$42,497.00. Ms. Marsh gave examples of other jobs within the county that have the OSS 2 ranking with far less responsibility and degree of difficulty than this position. Councilman Caleb Brown stated that he was not willing to approve the OSS2 classification but was willing to give a special exception to increase the pay to \$42,497. Incoming Auditor Nancy Marsh stated, for the record, that the outgoing Auditor was satisfied with the OSS 3 classification but knowing the difficulty and responsibility of the new job, Ms. Marsh felt she must advocate for the correct classification and corresponding pay.

It was moved by Larry Hesson and seconded by Eric Wathen to approve the Auditor's Administrative Specialist/Grant Coordinator as presented at OSS 3 and an exception be made to approve the pay at \$42,497.00. Motion carried 7-0.

IN THE MATTER OF THE PROBATION DEPARTMENT

Susan Bently, Probation Director advised the Council that a new employee has been hired that the State requires to be paid according to years of service. Ms. Bently stated the person leaving has a 2017 appropriation of \$44,315 and the state scale requires \$50,335 for years of service. It was the consensus that the difference be advertised as an additional appropriation for the January meeting.

IN THE MATTER OF THE STATUS OF FUNDS

Receipt of the Status of Funds Report was acknowledged and reviewed.

IN THE MATTER OF THE ADDITIONAL APPROPRIATIONS

Clerk D. J. Hoskins reduced additional appropriation request number 2 to \$8460.30. It was moved by Eric Wathen and seconded by Caleb Brown and approved 7-0 the following:

1. General - Prosecutor	1001-10814-000-108	\$ 3,000.00
2. General - Election	1001-14601-000-146	\$ 8,460.30
3. General - Election	1001-14602-000-146	\$ 1,500.00
4. General - Election	1001-14603-000-146	\$ 525.00

Catherine Haines, Court Administrator, stated she had miscalculated a service contract and needed an additional \$5,000 and needed additional overtime. It was moved by Eric Wathen and seconded by Brad Whicker and approved 7-0 the following:

5 General - Courts	1001-16099-000-160	\$ 2,500.00
8. Alternative Dispute Res.	2202-31700-000-160	\$ 5,000.00

Kevin Cavanaugh, Facilities Manager stated the additional was for the time clocks and wiring for The Right Stuff time clocks. It was moved by Eric Wathen and seconded by Dick Thompson and approved 7-0 the following:

9. CCD - Facilities	1138-41017-000-136	\$31,900.00
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Cinda Kattau stated that the HSA Employer Contribution has been reduced to \$433,000. Dr. Stopperich stated the grant funded entirely the requested appropriations for the Immunization Grant. It was moved by Eric Wathen and seconded by Larry Hesson and approved 7-0 the following appropriations.

10. Health	1159-30200-000-214	\$ 373.00
11. Pre-Trial Diversion	2501-30500-000-108	\$ 121.00

13. Insurance Rainy Day	4702-13595-000-102	\$433,000.00
14. Immunization Grant	8130-18623-000-214	\$ 44,638.00
15. Immunization Grant	8130-13590-000-214	\$ 3,460.00
16. Immunization Grant	8130-13591-000-214	\$ 6,420.00
17. Immunization Grant	8130-13592-000-214	\$ 15,330.00
18. Immunization Grant	8130-13593-000-214	\$ 86.00
19. Immunization Grant	8130-13594-000-214	\$ 132.00
20. Immunization Grant	8130-20211-000-214	\$ 3,467.00
21. Immunization Grant	8130-20212-000-214	\$ 3,760.00
22. Immunization Grant	8130-30500-000-214	\$ 1,000.00
23. Immunization Grant	8130-33000-000-214	\$ 760.00
24. Immunization Grant	8130-34500-000-214	\$ 1,000.00
25. Immunization Grant	8130-36600-000-214	\$ 1,462.00
26. Immunization Grant	8130-31900-000-214	\$ 35,488.00
27. Immunization Grant	8130-44100-000-214	\$ 12,150.00

IN THE MATTER OF THE SICK TIME PAYOUT

Auditor Cinda Kattau stated the lowest payment will be \$39.63 and the highest payment will be \$13,600.68 which represents payment of one-half (1/2) of the accrued sick time. It was moved by Eric Wathen and seconded by Larry that additional appropriation number 12 be paid from Food and Beverage in the amount of \$580,601.00. Councilman Mike Rogers again expressed his concern for paying it in one lump sum due to the large deduction for taxes. He recommended one payment be made at the end of the year and one at the beginning of the year. Auditor Cinda Kattau stated that option had never been presented to the employees. Councilman Brad Whicker stated that option would be cumbersome for the Auditor's Office and recommended we go forward as presented.

Hendricks County Treasurer Nancy Marsh, stated she wanted the record to reflect that she was completely opposed to the employees losing one half of their accrued sick days based on other employees being treated differently and the late notification of the roll out of the new Policy Manual of September 20, 2016.

Councilman Larry Hesson stated he was going to vote for the motion but thought that it treated employees unfairly. After discussion, Larry Hesson withdrew his second stating that the Council did not have to fund the payout. It was moved by Eric Wathen and seconded by Caleb Brown that additional appropriation number 9 be paid from Food and Beverage in the amount of \$580,601.00. Motion carried 4 (Eric Wathen, Jay Puckett, Brad Wicker, Caleb Brown to 3 (Larry Hesson, Mike Rogers, and Dick Thompson).

IN THE MATTER OF THE REALLOCATION OF FUNDS RESOLUTION

It was moved by Brad Whicker, seconded by Eric Wathen and approved 7-0 the following reallocation of funds requests:

1. Highway	1176-18598-002-201 to 1176-18529-002-201	\$ 5,220.00
2. Highway	1176-18598-002-201 to 1176-18534-002-201	\$12,367.00

3. Substance Abuse	2504-44101-000-151 to 2504-30702-000-151	\$ 2,000.00
4. General -Sheriff	1001-10564-000-105 to 1001-13760-000-137	\$ 146.00
5. Community Corrections	4909-41145-000-154 to 4909-20200-000-154	\$40,000.00
6. General – Courts	1001-20100-000-160 to 1001-30702-000-160	\$ 4,000.00
7. General – Courts	1001-16007-000-160 to 1001-16202-000-160	\$ 470.00
8. General – Sheriff	1001-10574-000-105 to 1001-10516-000-105	\$13,642.00
9. General – Planning	1001-30920-000-131 to 1001-13107-000-131	\$11,215.00
10. General – Election	1001-14606-000-146 to 1001-14699-000-146	\$ 1,081.00
11. Pretrial Diversions	2501-10829-000-108 to 2501-10828-000-108	\$15,000.00

IN THE MATTER OF OTHER COUNCIL BUSINESS

Chief Probation Officer Susan Bentley came to the Council for clarification on IT Overtime when there are server issues with Home Detention. Ms. Bentley stated that the server maintained by BI Incorporated went down but it was backed up through the County. Ms. Bentley stated the County's IT response was wonderful. Doug Morris, Systems Administrator, stated that that server is not the County's responsibility and we are not designed to be a mission critical system. Mr. Morris stated that his department is a 24/7 operation and he does have an overtime line item and is able to accommodate helping out when an emergency exists.

The Council acknowledged receipt of the Prisoner Meal Report from Brett Clark, Hendricks County Sheriff.

Auditor Cinda Kattau stated the mission team holds weekly meetings with The Right Stuff and are making progress. She stated that they had been responsive and because government is so complicated we are chipping away at the individual office problems. Ms. Kattau also stated that when we use only The Right Stuff we will more than likely be paying more overtime. Several departments stated they had frustration with the system regarding the requirement of "forms" for every transaction even though they are electronic forms, not paper forms. Sheriff Clark stated he was very happy with the system but his department has always documented all of their time off through paper forms. Mr. Clark stated that if we had stuck to the "exception" method of timekeeping, things would have gone a lot smoother.

It was announced there will be a joint Commissioner/Council workshop on Tuesday, November 13, 2016 at 11:30 a.m. on the subject of Parks and Elected Coroner Insurance.

Eric Wathen, Mike Rogers and Tami Mitchell thanked Dick Thompson and appreciated the opportunity to work with him.

There being no further business to come before the Council, by motion made by Dick Thompson, seconded by Brad Whicker and carried 7-0, the meeting was adjourned at 3:59 p.m. on Thursday, December 8, 2016.

Submitted,

Cinda Kattau
Hendricks County Auditor

HENDRICKS COUNTY, INDIANA

**Closing Report
for
General Obligation Refunding Bonds of 2016**

December 15, 2016



**Financial
Solutions
Group,
Inc.**



2680 East Main Street
Suite 223
Plainfield, IN 46168
Phone: 317.837.4933

Email Addresses:

greg@fsgcorp.com

tina@fsgcorp.com

December 15, 2016

Ms. Cinda Kattau
Hendricks Co. Auditor
Hendricks Co. Gov't. Center
355 S. Washington St., #204
Danville, IN 46122

VIA EMAIL: ckattau@co.hendricks.in.us

RE: HENDRICKS COUNTY GENERAL OBLIGATION REFUNDING BONDS OF 2016

Cinda:

In connection with the closing of the \$3,660,000.00 Hendricks County (the "County") General Obligation Refunding Bonds of 2016 (the "Bonds"), we have included information regarding the use of bond proceeds, payment of costs of issuance and the future debt payment requirements.

The purchaser of the Bonds, JP Morgan Chase Bank, will wire \$3,660,000.00 to the County. The County will wire \$3,595,000.00 to The Bank of New York Mellon Trust Company to partially redeem the County's outstanding General Obligation Bonds of 2007. The County should deposit the remaining \$65,000.00 of Bond proceeds into the 2016 Refunding Costs of Issuance Fund (created by the Bond Ordinance). We have attached a detailed listing of all costs of issuance expenses to be paid (See Page 8).

We have attached a schedule of required debt service payments for the Bonds. The first payment date is July 15, 2017 and the final payment date is January 15, 2027. The County will enter the new debt into the "Gateway" system.

A portion of the 2007 Bonds are not being refinanced (the 1/15/17 and 1/15/19 maturities). Please see Page 5 for the remaining payments due on the 2007 Bonds.

We enjoyed working with you on this transaction and we look forward to working with you again in the near future. If you have any questions regarding this matter, please do not hesitate to call.

Sincerely,

Financial Solutions Group, Inc.

A handwritten signature in dark ink, appearing to read 'Gregory T. Guerrettaz', is written over a light blue horizontal line.

Gregory T. Guerrettaz

HENDRICKS COUNTY, INDIANA

General Obligation Refunding Bonds of 2016

Sources and Uses of Funds

<u>Sources of Funds</u>	<u>Bank Qualified Partial Refunding</u>
Par Amount of Proposed Bonds	\$ 3,660,000.00
Original Issue Premium	-
Cash Contribution (1/15/17 Payment)	360,871.88
Total Sources of Funds	\$ 4,020,871.88
<u>Uses of Funds</u>	
Deposit To Escrow	\$ 3,677,550.00
Debt Service Due on 1/15/17 (Non-Refunded 2007 Bonds)	278,321.88
Bank Counsel	2,500.00
Bond Counsel	25,000.00
Local Counsel	7,500.00
Municipal Advisor	25,000.00
Escrow Agent	500.00
Escrow Verification	2,000.00
Miscellaneous and Rounding	2,500.00
Total Uses of Funds	\$ 4,020,871.88

- (1) Assumes the 2007 Bonds are called on January 15, 2017 at 100%.
For partial refunding, assumes 1/15/18 and 1/15/19 are not refunded.

HENDRICKS COUNTY, INDIANA

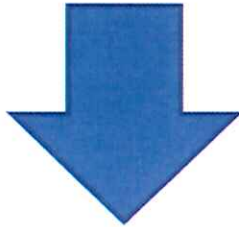
General Obligation Refunding Bonds of 2016

Sources & Uses Flow of Funds

BOND PROCEEDS	
Principal Amount - New Bonds Wired to County	<u>\$ 3,660,000.00</u>



COST OF ISSUANCE	
Deposit to County Fund	<u>\$ 65,000.00</u>



THE BANK OF NEW YORK MELLON TRUST CO.	
Wired by County to BONY:	
Partial Redemption of 2007 Bonds	<u>\$ 3,595,000.00</u>

HENDRICKS COUNTY, INDIANA

General Obligation Bonds of 2007

Actual Debt Service Schedule

Date	Principal Amount	Interest Rate	Interest Amount	Semi-Annual Debt Service	Annual Debt Service
7/15/2016					
1/15/2017	\$ 260,000.00	4.250%	\$ 100,871.88	\$ 360,871.88	\$ 360,871.88
7/15/2017			95,346.88	95,346.88	
1/15/2018	280,000.00	4.375%	95,346.88	375,346.88	470,693.75
7/15/2018			89,221.88	89,221.88	
1/15/2019	305,000.00	4.375%	89,221.88	394,221.88	483,443.75
7/15/2019			82,550.00	82,550.00	
1/15/2020	335,000.00	4.500%	82,550.00	417,550.00	500,100.00
7/15/2020			75,012.50	75,012.50	
1/15/2021	365,000.00	4.500%	75,012.50	440,012.50	515,025.00
7/15/2021			66,800.00	66,800.00	
1/15/2022	395,000.00	4.500%	66,800.00	461,800.00	528,600.00
7/15/2022			57,912.50	57,912.50	
1/15/2023	420,000.00	4.500%	57,912.50	477,912.50	535,825.00
7/15/2023			48,462.50	48,462.50	
1/15/2024	460,000.00	4.625%	48,462.50	508,462.50	556,925.00
7/15/2024			37,825.00	37,825.00	
1/15/2025	500,000.00	4.625%	37,825.00	537,825.00	575,650.00
7/15/2025			26,262.50	26,262.50	
1/15/2026	540,000.00	4.625%	26,262.50	566,262.50	592,525.00
7/15/2026			13,775.00	13,775.00	
1/15/2027	580,000.00	4.750%	13,775.00	593,775.00	607,550.00
Total	<u>\$ 4,440,000.00</u>		<u>\$ 1,287,209.38</u>	<u>\$ 5,727,209.38</u>	<u>\$ 5,727,209.38</u>

HENDRICKS COUNTY, INDIANA

General Obligation Bonds of 2007

Actual Debt Service Schedule - Bonds Refunded

Date	Principal Amount	Interest Rate	Interest Amount	Semi-Annual Debt Service	Annual Debt Service
7/15/2016					
1/15/2017	\$ 260,000.00	4.250%	\$ 88,075.00	\$ 348,075.00	\$ 348,075.00
7/15/2017			82,550.00	82,550.00	
1/15/2018			82,550.00	82,550.00	165,100.00
7/15/2018			82,550.00	82,550.00	
1/15/2019			82,550.00	82,550.00	165,100.00
7/15/2019			82,550.00	82,550.00	
1/15/2020	335,000.00	4.500%	82,550.00	417,550.00	500,100.00
7/15/2020			75,012.50	75,012.50	
1/15/2021	365,000.00	4.500%	75,012.50	440,012.50	515,025.00
7/15/2021			66,800.00	66,800.00	
1/15/2022	395,000.00	4.500%	66,800.00	461,800.00	528,600.00
7/15/2022			57,912.50	57,912.50	
1/15/2023	420,000.00	4.500%	57,912.50	477,912.50	535,825.00
7/15/2023			48,462.50	48,462.50	
1/15/2024	460,000.00	4.625%	48,462.50	508,462.50	556,925.00
7/15/2024			37,825.00	37,825.00	
1/15/2025	500,000.00	4.625%	37,825.00	537,825.00	575,650.00
7/15/2025			26,262.50	26,262.50	
1/15/2026	540,000.00	4.625%	26,262.50	566,262.50	592,525.00
7/15/2026			13,775.00	13,775.00	
1/15/2027	580,000.00	4.750%	13,775.00	593,775.00	607,550.00
Total	<u>\$ 3,855,000.00</u>		<u>\$ 1,235,475.00</u>	<u>\$ 5,090,475.00</u>	<u>\$ 5,090,475.00</u>

NOTE: The 2007 Bonds shown above were refunded by the County and will be fully redeemed on January 15, 2017.

HENDRICKS COUNTY, INDIANA

General Obligation Bonds of 2007

Actual Debt Service Schedule
Non Refunded Bonds

Date	Principal Amount	Interest Rate	Interest Amount	Semi-Annual Debt Service	Annual Debt Service
1/15/2017					
7/15/2017			\$ 12,796.88	\$ 12,796.88	
1/15/2018	\$ 280,000.00	4.375%	12,796.88	292,796.88	\$ 305,593.75
7/15/2018			6,671.88	6,671.88	
1/15/2019	305,000.00	4.375%	6,671.88	311,671.88	318,343.75
Total	<u>\$ 585,000.00</u>		<u>\$ 38,937.50</u>	<u>\$ 623,937.50</u>	<u>\$ 623,937.50</u>

NOTE: The 2007 Bonds shown above were not refunded by the County. The County will continue to make the payments shown to the Bank of New York Mellon Trust Co. until the final payment date of January 15, 2019.

HENDRICKS COUNTY, INDIANA

General Obligation Refunding Bonds of 2016

Final Debt Service Schedule - Bank Qualified - Chase Bid

Date	Principal Amount	Interest Rate	Interest Amount	Semi-Annual Debt Service	Annual Debt Service
12/15/2016					
7/15/2017	\$ 20,000	2.50%	\$ 53,375	\$ 73,375	
1/15/2018	30,000	2.50%	45,500	75,500	\$ 148,875
7/15/2018	30,000	2.50%	45,125	75,125	
1/15/2019	30,000	2.50%	44,750	74,750	149,875
7/15/2019	180,000	2.50%	44,375	224,375	
1/15/2020	180,000	2.50%	42,125	222,125	446,500
7/15/2020	190,000	2.50%	39,875	229,875	
1/15/2021	190,000	2.50%	37,500	227,500	457,375
7/15/2021	200,000	2.50%	35,125	235,125	
1/15/2022	200,000	2.50%	32,625	232,625	467,750
7/15/2022	210,000	2.50%	30,125	240,125	
1/15/2023	215,000	2.50%	27,500	242,500	482,625
7/15/2023	220,000	2.50%	24,813	244,813	
1/15/2024	230,000	2.50%	22,063	252,063	496,875
7/15/2024	240,000	2.50%	19,188	259,188	
1/15/2025	240,000	2.50%	16,188	256,188	515,375
7/15/2025	255,000	2.50%	13,188	268,188	
1/15/2026	260,000	2.50%	10,000	270,000	538,188
7/15/2026	270,000	2.50%	6,750	276,750	
1/15/2027	270,000	2.50%	3,375	273,375	550,125
Total	<u>\$ 3,660,000</u>		<u>\$ 593,563</u>	<u>\$ 4,253,563</u>	<u>\$ 4,253,563</u>

HENDRICKS COUNTY, INDIANA

General Obligation Refunding Bonds of 2016

Debt Service Savings - Bank Qualified - Chase Bid

Date	2007 Bonds Debt Service	2016 Bonds Debt Service	Semi-Annual Savings	Annual Savings
11/1/2016	\$ -	\$ -	\$ -	
1/15/2017	348,075	-	348,075	\$ 348,075
7/15/2017	82,550	73,375	9,175	
1/15/2018	82,550	75,500	7,050	16,225
7/15/2018	82,550	75,125	7,425	
1/15/2019	82,550	74,750	7,800	15,225
7/15/2019	82,550	224,375	(141,825)	
1/15/2020	417,550	222,125	195,425	53,600
7/15/2020	75,013	229,875	(154,863)	
1/15/2021	440,013	227,500	212,513	57,650
7/15/2021	66,800	235,125	(168,325)	
1/15/2022	461,800	232,625	229,175	60,850
7/15/2022	57,913	240,125	(182,213)	
1/15/2023	477,913	242,500	235,413	53,200
7/15/2023	48,463	244,813	(196,350)	
1/15/2024	508,463	252,063	256,400	60,050
7/15/2024	37,825	259,188	(221,363)	
1/15/2025	537,825	256,188	281,638	60,275
7/15/2025	26,263	268,188	(241,925)	
1/15/2026	566,263	270,000	296,263	54,338
7/15/2026	13,775	276,750	(262,975)	
1/15/2027	593,775	273,375	320,400	57,425
Total	<u>\$ 5,090,475</u>	<u>\$ 4,253,563</u>	<u>\$ 836,913</u>	<u>\$ 836,913</u>
Total Net Cash Contribution:				<u>\$ 348,075</u>
Net Savings after Cash Contribution:				<u>\$ 488,838</u>

HENDRICKS COUNTY, INDIANA

General Obligation Refunding Bonds of 2016

Detailed Cost of Issuance

Bank Counsel	\$ 2,500.00
Bond Counsel	25,000.00
Local Counsel	7,500.00
Municipal Advisor	25,000.00
Escrow Agent (BONY)	500.00
Escrow Verification	2,000.00
Misc. Costs & Rounding	2,500.00
	<hr/>
	\$ 65,000.00
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NOTE: All amounts are estimated as of November 23, 2016.

All costs of issuance will be paid by the County as invoices are presented to the County thru the normal County claim process.

HENDRICKS COUNTY, INDIANA

General Obligation Refunding Bonds of 2016

Payment Instructions

Payments on the 2016 Bonds are due on or before January 15 and July 15 each year, beginning July 15, 2017. Payments should be made to JPMorgan Chase Bank, N.A. The County will continue to make payments on the non-refunded 2007 Bonds until January 15, 2019.

2017 HENDRICKS COUNTY SALARY ORDINANCE 2017-_____

Whereas, the Hendricks County Council is the fiscal body that approves the salaries paid for positions held in Hendricks County; and

Whereas, enumerated below is the listed County appropriations and the approved salaries for 2017; and

Now therefore, be it ordained by the Hendricks County Council, Hendricks County, Indiana;

Section #1: That the Hendricks County Council hereby approves the listed appropriations based upon 26 pays per year for the positions in Hendricks County, Indiana as shown on the attachments. The Hendricks County Council further approves the salaries acted on and approved through the additional appropriation process during the year 2017. Paid Time Off ("PTO") is authorized by the County as set forth in the Hendricks County Employee Handbook. Furthermore, the County authorizes flextime as set forth in the Hendricks County Employee Handbook to allow flexibility within County operations . Additional information regarding all compensation and benefits is available in the Hendricks County Employee Handbook.

Section #2: In the event of a vacated position, the department administrator must follow policies established by the County Commissioners before refilling the position. An adequate appropriation does not give department administrators permission to determine a new employees' starting rate of pay.

Section #3: In the event of overtime (hours worked in excess of 40 hours in a week) for non-exempt employees, the rate is calculated at time and one half of the employees' hourly wage unless the County or offices of elected officials adopt compensatory overtime in lieu of paid overtime. Overtime compensation, including payouts of compensatory time, is in addition to the base wage and is paid from overtime appropriations. Authorized Paid Time Off shall not be considered hours worked for the purpose of eligibility for overtime. All overtime must be approved by the Department Head or Elected Official prior to commencement of overtime work. Compensatory time for exempt employees is not authorized unless expressly approved in writing by the applicable Department Head or Elected Official.

Section #4: Hendricks County employees, with a part time or temporary employment status will have a base wage of no less than the Federal minimum wage per hour and no more than the maximum full time wage for their grade and position.

As approved on this 12th day of January, 2017 by:

Caleb M. Brown

Larry R. Hesson

Jay R. Puckett

Michael C. Rogers

Richard A. Thompson

Brad Whicker

Eric Wathen

Attest:

Nancy L. Marsh, County Auditor

2017 HENDRICKS COUNTY SALARY ORDINANCE

Highlighted names are paid from more than one appropriation

Main Distribution	Employee	Account Description	2017 Appropriation	2017 Maximum Pay Rate	Pay Type
Time Location : 0101 Clerk					
1001.10100.000.0101	Hoskins, Debbie M	Elected Clerk UC	62,662	2,410.10	Salary
1001.10102.000.0101	Ott, Brigitte M	Appeals/Probate/Bookkpr OSS4	29,721	16.33	Hourly
1001.10103.000.0101	Stinson, Sherry A	Notifying/Criminal Clk OSS3	32,924	18.09	Hourly
1001.10104.000.0101	Leadmon, Virginia L	Judgment Clerk OSS4	29,721	16.33	Hourly
1001.10105.000.0101	Smith, Janet S	Marriage Lic/Return Clk OSS4	29,721	16.33	Hourly
1001.10107.000.0101	Mullen, Kaylee	Child Sup/Tax Warrant OSS4	29,721	16.33	Hourly
1001.10108.000.0101	Haltom, Jessica J	First Deputy Clerk OSS3	32,924	18.09	Hourly
1001.10109.000.0101	Holtscaw, Lesli D	Processing Clerk OSS4	29,721	16.33	Hourly
1001.10112.000.0101	Burge, Pamela A	Traffic/Foreign Jgmt OSS4	29,721	16.33	Hourly
1001.10116.000.0101	Wodtke, Jamie L	Court Records Clerk OSS4	29,721	16.33	Hourly
1001.10118.000.0101	Raleigh, Melanie A	Appeal/Probate Clk OSS4	29,721	16.33	Hourly
1001.10119.000.0101	Sharp, Krista M	Court Records Clerk OSS4	29,721	16.33	Hourly
1001.10121.000.0101	Stephenson, Jane E	Processing Clerk OSS4	29,721	16.33	Hourly
1001.10122.000.0101	Kaufman, Natasha K	Processing Clerk OSS4	29,721	16.33	Hourly
1001.10123.000.0101	Truman, Jourdan A	Notifying/Criminal Clk OSS4	29,721	16.33	Hourly
1001.10124.000.0101	Roahrig-Malloy, Kristin L	Microfilm Clk OSS4	29,721	16.33	Hourly
1001.15200.000.0101	Drennan, Julie A	Microfilm Clerk OSS4	29,721	16.33	Hourly
1001.15201.000.0101	Woodrum, Tina L	First Deputy Microfilm OSS3	32,924	18.09	Hourly
1001.15202.000.0101	Wilson, Debra L	Microfilm Clerk OSS4	29,721	16.33	Hourly
8899.10106.000.0101	Kulka, Janice E	Child Support Clerk OSS4	29,721	16.33	Hourly
1001.10101.000.0101	Pike, Marjorie A	Chief Deputy UC	48,271	1,856.60	Salary
Time Location : 0146 Election					
1001.14606.000.0146	Grider, Jennifer A	Election Deputy OSS4	29,721	16.33	Hourly
1001.14608.000.0146	Dooley, Tammy A	Election Deputy OSS4	29,721	16.33	Hourly
1001.14600.000.0146	Hoskins, Debbie M	Election Board Member		1,500.00	
1001.14600.000.0146	Starkey, Tyler O	Election Board Member	9,000	1,500.00	Per Election
1001.14600.000.0146	Sutherland, David A	Election Board Member		1,500.00	
1001.14610.000.0146	Hoskins, Debbie M	Clerks Per Diem	4,000	2,000.00	Per Election
1001.14605.000.0146	Herzog, Laura L	Voter's Registration Supervisor UC	48,271	1,856.60	Salary
Time Location : 0102 Auditor					
1001.10200.000.0102	Marsh, Nancy	Elected Auditor UC	71,070	2,733.50	Salary
1001.10202.000.0102	Kirts, Lewis D	Cartographer OSS2	37,211	20.44	Hourly
1001.10203.000.0102	Lofton, Carrie E	Payroll Deputy OSS2	36,473	20.04	Hourly

1001.10204.000.0102	Van Damme, Susan	Settlement Clerk OSS2	36,630	20.12	Hourly
1001.10205.000.0102	McCarthy, Mary J	Real Estate Clerk OSS3	32,924	18.09	Hourly
1001.10206.000.0102	Cox, Wanda L	Payables Clerk OSS3	32,924	18.09	Hourly
1001.10207.000.0102	Sandlin, Linda A	Deeds Clerk OSS4	29,721	16.33	Hourly
1001.10208.000.0102	Collins, Chelsi D	Exemption Clerk OSS4	29,721	16.33	Hourly
1001.10209.000.0102	Lofton, Britni L	Excise Clerk OSS4	29,721	16.33	Hourly
1001.10211.000.0102	Hussong, Janet S	Exemption Clerk OSS4	29,721	16.33	Hourly
1001.10214.000.0102	Jones, Melanie J	Financial/Payroll Deputy OSS3	32,924	18.09	Hourly
1001.10218.000.0102	Kattau, Cinda L	Admin Specialist/Grant Coord OSS3	42,497	23.35	Hourly
1181.10213.000.0102	Vacant	Part Time Clerk OSS4	15,146	16.33	Hourly
1001.10201.000.0102	Puckett, Jayson R	Chief Deputy UC	48,271	1,856.60	Salary

- Time Location : 0103 Treasurer

1001.10300.000.0103	Shelley, Shawn M	Elected Treasurer UC	62,662	2,410.10	Salary
1001.10302.000.0103	Cunningham, Shawn A	Lead Tax Processing OSS3	33,052	18.16	Hourly
1001.10303.000.0103	Vacant	Office Manager OSS2	36,473	20.04	Hourly
1001.10304.000.0103	Clark, Ranita A	Mortgage Clerk OSS4	29,721	16.33	Hourly
1001.10306.000.0103	Tewes, Susan R	Clerk OSS4	29,721	16.33	Hourly
1001.10307.000.0103	Summerlot-Hanner, Tammara L	Part Time Clerk OSS4	5,150	16.33	Hourly
1001.10301.000.0103	Mason, Dawn R	Chief Deputy UC	48,271	1,856.60	Salary

- Time Location : 0104 Recorder

1001.10400.000.0104	Lynch, Theresa D	Elected Recorder UC	62,662	2,410.10	Salary
1189.10402.000.0104	Nicholl, Theresa A	Clerk OSS4	29,721	16.33	Hourly
1189.10403.000.0104	May, Cheryl S	1st Deputy Clerk OSS3	32,924	18.09	Hourly
1189.10404.000.0104	Cloud, Christine A	Clerk OSS4	29,721	16.33	Hourly
1189.10405.000.0104	Turpen, Jane A	Clerk OSS4	29,721	16.33	Hourly
1189.10406.000.0104	Mitchell, Amy L	Clerk OSS4	29,721	16.33	Hourly
1001.10401.000.0104	Alexander, Shirley A	Chief Deputy UC	48,271	1,856.60	Salary

- Time Location : 0105 Sheriff

1001.10500.000.0105	Clark, Brett A	Elected Sheriff	129,725	4,989.43	Salary
1001.10503.000.0105	Stevens, Audra N	Accts Pay/Keeper 1820 Hr OSS3	32,924	18.09	Hourly
1001.10504.000.0105	Petree, Juli A	Records Clerk 1820 Hours OSS4	29,721	16.33	Hourly
1001.10505.000.0105	Green, Rosemary	Tax Clerk 1820 Hours OSS4	33,052	18.16	Hourly
1001.10506.000.0105	Watson, Nancy J	Warrant Clerk 1820 Hours OSS4	33,052	18.16	Hourly
1001.10507.000.0105	Bopp, L Michelle'	Transcriber 1820 Hours OSS3	33,052	18.16	Hourly
1001.10508.000.0105	Thompson, Caleb N	Process Server 1820 Hrs POLE3	35,672	19.60	Hourly
1001.10509.000.0105	Masterson, Mark E	Gov't Ctr Sec 2080 Hrs POLE3	40,768	19.60	Hourly
1001.10510.000.0105	Adams, James R	Process Server 1820 Hrs POLE3	35,672	19.60	Hourly
1001.10553.000.0105	VanVlymen-Smith, Janet L	Crt House Sec 2080 Hrs POLE3	40,768	19.60	Hourly
1001.10554.000.0105	Stinson, Jeffrey S	Crt House Sec Sgt 2080 POLE2	51,688	24.85	Hourly
1001.10555.000.0105	Meloy, Christopher E	Crt House Sec 2080 Hrs POLE3	40,768	19.60	Hourly

1001.10563.000.0105	Parrott, Daniel J	Process Server 1820 Hrs POLE3	35,672	19.60	Hourly
1001.10564.000.0105	Hale, Starla A	Civil Admin 1820 Hrs OSS3	33,052	18.16	Hourly
1001.10565.000.0105	Deckard, Larry R	Evidence Tech Lt 2080 Hrs SAM6	52,479	25.23	Hourly
1001.10566.000.0105	Wagner, Dawn R	Crt House Sec 2080 Hrs POLE3	40,768	19.60	Hourly
1001.10567.000.0105	Hancock, John H	Crt House Sec 2080 Hrs POLE3	40,768	19.60	Hourly
1001.10568.000.0105	Wodtke, Derek A	Crt House Sec 2080 Hrs POLE3	40,768	19.60	Hourly
1001.10569.000.0105	Collisi, Sarah M	Civil Process Clerk 1820 OSS3	32,924	18.09	Hourly
1001.10581.000.0105	Richardson, David M	Investigator 1924 hrs SAM6	48,543	25.23	Hourly
1001.10582.000.0105	Cummings, Ray A	Mechanic 1820 hrs LTC1	40,404	22.20	Hourly
1001.13725.000.0137	Miller, James J	Jail Dep/Tran 2080 Hrs POLE3	40,768	19.60	Hourly
1001.10512.000.0105	Hughes, Craig E	Merit Sergeant 2080 hrs	60,890	2,341.92	Salary
1001.10513.000.0105	Judy, Terry A	Merit Captain 1820 HRS	68,046	2,617.15	Salary
1001.10514.000.0105	Petree, Brian R	Merit Deputy 1820 hrs	52,533	2,020.48	Salary
1001.10515.000.0105	Brown, Johnathon W	Merit Deputy 2080 hrs	52,533	2,020.48	Salary
1001.10516.000.0105	Vacant	Merit Sergeant 1820 hrs	60,890	2,341.92	Salary
1001.10517.000.0105	Warner, Kevin M	Merit Deputy 2080 hrs	52,533	2,020.48	Salary
1001.10518.000.0105	Wright, Jason A	Merit Sergeant 2080 hrs	60,890	2,341.92	Salary
1001.10519.000.0105	Larsen, Scott A	Merit Lieutenant 1820 hrs	64,464	2,479.38	Salary
1001.10520.000.0105	Stoneking, James B	Merit Sergeant 2080 hrs	60,890	2,341.92	Salary
1001.10521.000.0105	Fulwider, Jesse E	Merit Sergeant/Det 1820 h	60,890	2,341.92	Salary
1001.10522.000.0105	Tyree, Charles B	Merit Corporal 2080 hrs	57,309	2,204.16	Salary
1001.10523.000.0105	Parsons, Charles R	Merit Lieutenant 1820 hrs	64,464	2,479.38	Salary
1001.10524.000.0105	Faith, Joshua D	Merit Deputy 2080 hrs	52,533	2,020.48	Salary
1001.10525.000.0105	Neville, Scott W	Merit Corporal 2080 hrs	57,309	2,204.16	Salary
1001.10526.000.0105	Morefield, Charles A	Merit Sergeant 1820 hrs	60,890	2,341.92	Salary
1001.10527.000.0105	Hughes, Jeffrey A	Merit Deputy 2080 hrs	52,533	2,020.48	Salary
1001.10528.000.0105	Chandler, Samuel A	Merit Deputy 2080 hrs	52,533	2,020.48	Salary
1001.10529.000.0105	Shaw II, Lindsay Alan	Merit Corporal 2080 hrs	57,309	2,204.16	Salary
1001.10530.000.0105	Sadler III, Henry L	Merit Captain 1820 hrs	68,046	2,617.15	Salary
1001.10531.000.0105	Sanchez, Dennis M	Merit Deputy 2080 hrs	50,145	1,928.64	Salary
1001.10532.000.0105	Noel, Kyle D	Merit Deputy 2080 hrs	52,533	2,020.48	Salary
1001.10533.000.0105	Miles, Robert K	Merit Sergeant 2080 hrs	60,890	2,341.92	Salary
1001.10534.000.0105	Yetter, James C	Merit Lieutenant 1820 hrs	64,464	2,479.38	Salary
1001.10535.000.0105	Schaefer, Kyle C	Merit Deputy 2080 hrs	52,533	2,020.48	Salary
1001.10536.000.0105	Caffee, Shaun A	Merit Deputy 2080 hrs	50,145	1,928.64	Salary
1001.10537.000.0105	Smith, Matthew T	Merit Deputy 2080 hrs	47,757	1,836.80	Salary
1001.10538.000.0105	Goings, Amanda L	Merit Captain 1820 hrs	68,046	2,617.15	Salary
1001.10539.000.0105	Johnson, Brent M	Merit Deputy 2080 hrs	52,533	2,020.48	Salary
1001.10540.000.0105	Butterfield, Robert E	Merit Deputy 2080 hrs	52,533	2,020.48	Salary
1001.10541.000.0105	Payne, Aaron K	Merit Sergeant 1820 hrs	60,890	2,341.92	Salary

1001.10542.000.0105	Dorrell, Alexa L	Merit Deputy 2080 hrs	47,757	1,836.80	Salary
1001.10543.000.0105	Call, Roger N	Merit Chief Deputy 1820 h	75,208	2,892.62	Salary
1001.10544.000.0105	Pionke, John M	Merit Deputy 2080 hrs	52,533	2,020.48	Salary
1001.10545.000.0105	Lenover, Robert R	Merit Deputy 2080 hrs	52,533	2,020.48	Salary
1001.10546.000.0105	Woodard, Gerald L	Merit Deputy 2080 hrs	52,533	2,020.48	Salary
1001.10547.000.0105	Nohren, Joshua D	Merit Deputy 2080 hrs	52,533	2,020.48	Salary
1001.10548.000.0105	Pitts, Tyler C	Merit Deputy 2080 hrs	47,757	1,836.80	Salary
1001.10549.000.0105	Love, Christopher E	Merit Corporal 2080 hrs	57,308	2,204.16	Salary
1001.10550.000.0105	Hibschman, Nathan R	Merit Deputy 2080 hrs	52,533	2,020.48	Salary
1001.10557.000.0105	Goodpaster, Anthony K	Merit Deputy 2080 hrs	52,533	2,020.48	Salary
1001.10558.000.0105	Donaldson, Donald M	Merit Deputy 2080 hrs	52,533	2,020.48	Salary
1001.10559.000.0105	Adams, Brandon T	Merit Deputy 2080 hrs	52,533	2,020.48	Salary
1001.10560.000.0105	Korpai, Nicholas M	Merit Deputy 2080 hrs	52,533	2,020.48	Salary
1001.10561.000.0105	Hillman, Johnathan J	Merit Deputy 2080 hrs	52,533	2,020.48	Salary
1001.10562.000.0105	Jones, Charles E	Merit Deputy 2080 hrs	52,533	2,020.48	Salary
1001.10571.000.0105	Smith, Garrett S	Merit Deputy 2080 hrs	50,145	1,928.64	Salary
1001.10572.000.0105	Arnes, Justin L	Merit Deputy 2080 hrs	47,757	1,836.80	Salary
1001.10573.000.0105	Thomas, Andrew J	Merit Deputy 2080 hrs	47,757	1,836.80	Salary
1001.10574.000.0105	Parr, Spencer L	Merit Deputy 2080 hrs	47,757	1,836.80	Salary
1001.10583.000.0105	Vacant	Merit Deputy 2080 hrs - NEW	42,982	1,653.12	Hourly
1001.10584.000.0105	Vacant	Merit Deputy 2080 hrs - NEW	42,982	1,653.12	Hourly

- Time Location : 0106 Surveyor

1001.10600.000.0106	Gaston, David L	Elected Surveyor UC	66,264	2,548.62	Salary
1001.10600.127.0106	Gaston, David L	Elected Surveyor UC - Cornerstone	7,732	297.39	Salary
1202.10600.127.0106	Gaston, David L	Elected Surveyor UC - Cornerstone	8,800	338.46	Salary
1001.10603.000.0106	Surber, Jeffrey B	Survey Technician OSS2	36,473	20.04	Hourly
1001.10604.000.0106	Scott, Robert O	GIS/GPS Admin & Arch OSS2	37,529	20.62	Hourly
1001.10606.000.0106	Heath, Andre N	Drainage Inspector OSS2	36,473	20.04	Hourly
1001.10610.000.0106	Ayers, Maggie A	Office Mgr/Auto Cad Tech	37,529	20.62	Hourly
1001.10612.000.0106	Dalton, Tiffany M	Drainage Inspector OSS2	36,473	20.04	Hourly
1001.16106.000.0106	Sowers II, Gary W	Fin Admin/Drainage Bd OSS	36,473	20.04	Hourly
1001.10601.000.0106	Gehring, Cory M	Chief Deputy	48,271	1,856.60	Salary
1001.10609.000.0106	Vacant	Part Time Assistant OSS6	15,000	13.30	Hourly

- Time Location : 0107 Coroner

1001.10700.000.0107	Morphew, Rick J	Elected Coroner	28,258	1,086.85	Salary
1001.10701.000.0107	Matthews, Steven S	Chief Deputy	13,645	524.80	Salary
1001.10702.000.0107	Patterson, Christi L	Deputy Coroners		18.11	Hourly
1001.10702.000.0107	Drake, Thomas R	Deputy Coroners		18.11	Hourly
1001.10702.000.0107	Alexander, Michael	Deputy Coroners		18.11	Hourly
1001.10702.000.0107	Nichols, Erica M	Deputy Coroners		18.11	Hourly

1001.10702.000.0107	Matthews, Jason C	Deputy Coroners	19,479	18.11	Hourly
1001.10702.000.0107	Chubb, Daniel	Deputy Coroners		18.11	Hourly
1001.10702.000.0107	Mott, Wendell M	Deputy Coroners		18.11	Hourly
1001.10702.000.0107	Barkley, David L	Deputy Coroners		18.11	Hourly
1001.10702.000.0107	Chamberlain, Patrick R	Deputy Coroners		18.11	Hourly
1001.10703.000.0107	Matthews, Karen L	Part Time Clerical	9,110	14.24	Hourly

Time Location : 0108 Prosecutor

1001.10804.000.0108	Hasty, Tamatha	Victim's Assist Coordin PAT3	24,469	24.48	Hourly
8100.10804.000.0108	Hasty, Tamatha	Victim's Assist Coordin PAT3	20,085		Hourly
1001.10805.000.0108	Carroll, Madonna J	Office Manager SAM6	45,919	1,766.10	Salary
1001.10806.000.0108	Kennedy, Lara L	Deputy Office Manager OSS2	34,653	20.04	Hourly
1001.10807.000.0108	Truran, Deborah A	Legal Assistant OSS3	33,052	18.09	Hourly
1001.10808.000.0108	Paris, Jennifer A	Legal Assistant OSS3	33,052	18.09	Hourly
1001.10809.000.0108	Allen, Susan D	Legal Assistant OSS3	32,924	18.09	Hourly
1001.10811.000.0108	Truran, Allyson N	Legal Assistant OSS3	32,924	18.09	Hourly
1001.10813.000.0108	Renner, Deborah A	Secretary/Receptionist OSS4	29,721	16.33	Hourly
1001.10820.000.0108	Waterman, Jeanette L	Paralegal PAT4	42,989	20.64	Hourly
1001.10821.000.0108	Harness, Patricia	Legal Assistant OSS3	32,924	18.09	Hourly
1001.10822.000.0108	Creviston, Katherine J	Legal Secretary OSS3	32,924	18.09	Hourly
1001.10853.000.0108	Swalley, Carin M	UDTF Office Manager OSS2	37,820	20.78	Hourly
4923.10867.000.0108	Swalley, Carin M	Office Manager Supplemental (Per Pay)	2,500	96.15	Salary
1001.10856.000.0108	Reynolds, Yvonne J	Victims Admin Asst OSS3	7,987	18.42	Hourly
8100.10856.000.0108	Reynolds, Yvonne J	Victims Admin Asst OSS3	32,924		Hourly
1001.10810.000.0108	Steele, Chelsea C	Legal Intern PAT4		20.64	Hourly
1001.10810.000.0108	Satterfield, Ashlee K	Legal Intern PAT4	41,200	20.64	Hourly
1001.10810.000.0108	Bewley, Heidi L	Legal Intern PAT4		20.64	Hourly
1001.10810.000.0108	Arffa, Andrea N	Legal Intern PAT4		20.64	Hourly
2501.10810.000.0108	Vacant	Legal Intern PAT4	18,643	20.64	Hourly
2501.10828.000.0108	Roahrig, Robin L	File Clerks PT OSS4		16.33	Hourly
2501.10828.000.0108	Tucker, Joan M	File Clerks PT OSS4		16.33	Hourly
2501.10828.000.0108	Bryan, Nathan E	File Clerks PT OSS4	30,900	16.33	Hourly
2501.10828.000.0108	Hearon, Helen M	File Clerks PT OSS4		16.33	Hourly
2501.10828.000.0108	Hearon, Hannah R	File Clerks PT OSS4		16.33	Hourly
2501.10829.000.0108	Vacant	PT Investigator's Asst PAT3	31,518	24.48	Hourly
1001.10800.000.0108	Dowell, Ilisha D	Deputy Prosecutor PAT1	65,879	2,533.81	Salary
1001.10801.000.0108	Myers, Stephanie R	Deputy Prosecutor PAT1	65,879	2,533.81	Salary
1001.10802.000.0108	Pillar, Kellie E	Deputy Pros (Stop Grant)PAT1	44,991	2,533.81	Salary
8102.10802.000.0108	Pillar, Kellie E	Deputy Pros (Stop Grant)PAT1	20,888		Salary
1001.10803.000.0108	Carroll, Stephen M	Investigator PAT3	55,628	2,139.51	Salary
1001.10812.000.0108	Bryan, James D	Deputy Prosecutor PAT1	65,879	2,533.81	Salary

1001.10814.000.0108	Kritzer, Kristopher M	Deputy Prosecutor PAT1	65,879	2,533.81	Salary
1001.10816.000.0108	Casselman, Bradford S	Deputy Prosecutor PAT1	65,879	2,533.81	Salary
1001.10817.000.0108	Havens, Rebecca S	Deputy Prosecutor PAT1	65,879	2,533.81	Salary
1001.10818.000.0108	Woodard, Brian N	Deputy Prosecutor PAT1	65,879	2,533.81	Salary
4923.10866.000.0108	Woodard, Brian N	UDTF Dep Pros Supplemental	5,000	192.31	Salary
1001.10819.000.0108	Alosinac, Kristin E	Deputy Prosecutor PAT1	65,879	2,533.81	Salary
1001.10824.000.0108	Walker, Lindsey R	Supervisory Differential	5,000	192.31	Per Pay
1001.10825.000.0108	Trulock, James R	Supervisory Differential	5,000	192.31	Per Pay
1001.10849.000.0108	Champine, Adrienne R	Supervisory Differential	5,000	192.30	Per Pay
1001.10861.000.0108	Adair, Joshua D	Deputy Prosecutor PAT1	65,879	2,533.81	Salary
1001.10862.000.0108	TBD	Supervisory Differential	3,000	115.39	Per Pay
2501.10800.000.0108	Delp, Loren P	Deputy Prosecutor PAT1	5,000	192.31	Salary
2501.10851.000.0108	Bryan, James E	Supervisory Differential	10,000	384.62	Per Pay
1001.10854.000.0108	Bryan, James E	UDTF Coordinator	5,000	192.31	Per Pay
4923.10854.000.0108	Bryan, James E	UDTF Coordinator	20,500	788.46	Per Pay

Time Location : 0109 Assessor

1001.10900.000.0109	Scott, Larry R	Elected Assessor UC	62,662	2,410.10	Salary
1001.10900.129.0109	Scott, Larry R	Level 2 (Supplemental)	1,000	38.46	Per Pay
1001.10900.130.0109	Scott, Larry R	Level 3 (Supplemental)	1,500	57.69	Per Pay
1001.10903.000.0109	Butler, Tina M	Commercial Assessor OSS2	36,473	20.04	Hourly
1001.10903.129.0109	Butler, Tina M	Level 2 (Supplemental)	500	19.23	Per Pay
1001.10904.000.0109	Lynch, Lindsey M	Assmt Deputy OSS3	32,924	18.09	Hourly
1001.10904.129.0109	Lynch, Lindsey M	Level 2 (Supplemental)	500	19.23	Per Pay
1001.10905.000.0109	Leach, Theresa A	Assmt Deputy OSS3	32,924	18.09	Hourly
1001.10905.129.0109	Leach, Theresa A	Level 2 (Supplemental)	500	19.23	Per Pay
1001.10906.000.0109	Smeaton, Jean M	Assmt Clerk/Inheritance OSS3	32,954	18.09	Hourly
1001.10906.129.0109	Smeaton, Jean M	Level 2 (Supplemental)	500	19.23	Per Pay
1001.11100.000.0109	Gonzalez, Anamaria	Personal Property Sup OSS2	36,473	20.04	Hourly
1001.11100.129.0109	Gonzalez, Anamaria	Level 2 (Supplemental)	500	19.23	Per Pay
1001.11101.000.0109	Vacant	Clerical Assistant OSS4	10,716	16.33	Hourly
1001.11101.129.0109	Vacant	Level 2 (Supplemental)	500	19.23	Per Pay
1001.11300.000.0109	Ford, Nathan J	Res Field Assr/Supervisor OSS2	36,473	20.04	Hourly
1001.11300.129.0109	Ford, Nathan J	Level 2 (Supplemental)	500	19.23	Per Pay
1001.11400.000.0109	Vacant	Res Field Assessor OSS3	23,022	18.09	Hourly
1001.11400.129.0109	Vacant	Level 2 (Supplemental)	500	19.23	Per Pay
1188.18901.000.0109	Nesbitt, Barbara J	Deputy OSS4	29,721	16.33	Hourly
1188.18902.000.0109	Robinson Whiteley, Deborah K	Deputy OSS3	32,924	18.09	Hourly
1188.18902.129.0109	Robinson Whiteley, Deborah K	Level 2 (Supplemental)	500	19.23	Per Pay
1188.18903.000.0109	Grider, Lisa L	Deputy OSS2	36,473	20.04	Hourly
1188.18903.129.0109	Grider, Lisa L	Level 2 (Supplemental)	500	19.23	Per Pay

1188.18904.000.0109	Vacant	Deputy OSS3	32,924	18.09	Hourly
1188.18904.129.0109	Vacant	Level 2 (Supplemental)	500	19.23	Per Pay
1188.18905.000.0109	Aubrey, Jennifer S	Deputy OSS3	32,924	18.09	Hourly
1188.18905.129.0109	Aubrey, Jennifer S	Level 2 (Supplemental)	500	19.23	Per Pay
1188.18906.000.0109	Harger, Julie M	Deputy OSS2	36,473	20.04	Hourly
1188.18906.129.0109	Harger, Julie M	Level 2 (Supplemental)	500	19.23	Per Pay
1188.18909.000.0109	Vacant	Deputy OSS3	32,924	18.09	Hourly
1188.18909.129.0109	Vacant	Level 2 (Supplemental)	500	19.23	Per Pay
1001.11301.000.0109	House, Heidi L	Part Time Clerk OSS4	10,716	16.33	Hourly
1131.18998.000.0109	Allen, Beverly A	Extra Help	24,100	14.59	Hourly
1131.18998.000.0109	Graves, Myra F	Extra Help		14.59	Hourly
1188.18998.000.0109	Kenyon, Connie S	Extra Help	35,020	14.69	Hourly
1188.18998.000.0109	Scott, Ronald K	Extra Help		14.69	Hourly
1001.10901.000.0109	Lawson, Nicole D	Chief Deputy UC	48,271	1,856.60	Salary
1001.10901.129.0109	Lawson, Nicole D	Level 2 (Supplemental)	500	19.23	Salary

Time Location : 0130 Extension Agent

1001.13000.000.0130	Pearson, Carol L	Extension Office Manager OSS2	37,174	20.42	Hourly
1001.13001.000.0130	Cunningham, Janet R	Administrative Assistant OSS3	33,050	18.15	Hourly
1001.13002.000.0130	Knoy, Cara L	Technology Coordinator PAT4	37,565	20.64	Hourly
1001.13003.000.0130	Smith, Karla J	Program Assistant PAT3	44,554	24.48	Hourly
1001.13004.000.0130	Parkins, Patricia A	Admin Asst PT OSS5	2,689	14.74	Hourly

Time Location : 0131 Planning & Building

1001.13101.000.0131	Dombrosky, Timothy L	Senior Planner PAT3	44,554	1,713.60	Salary
1001.13103.000.0131	Smith, Timothy	Zoning Inspector PAT3	44,554	24.48	Hourly
1001.13104.000.0131	Alverson, Michael J	Chief Building Inspector OSS1	43,140	1,609.23	Salary
1001.13109.000.0131	Hufford, Nicholas J	Planner PAT4	44,554	1,444.80	Salary
1001.13105.000.0131	Cottrell, Tonya A	Permit/Flood/CRS Coord OSS1	44,554	24.48	Hourly
1001.13106.000.0131	Verwold, Suzanne K	Office Manager OSS2	36,473	20.04	Hourly
1001.13107.000.0131	Riffey, Michael A	Building Inspector OSS2	38,224	21.00	Hourly
1001.13108.000.0131	Butrum, Scott L	Building & Zoning Insp OSS2	36,637	1,409.11	Salary
1001.13111.000.0131	Bowman, Kim	Addressing Coordinator OSS2	36,637	20.13	Hourly
1001.13113.000.0131	Salsman, Roger E	Engineering Inspector OSS2	36,637	20.13	Hourly
1001.13114.000.0131	Garcia, Joanne I	Planning Secretary OSS4	29,939	16.45	Hourly
1001.13115.000.0131	Ford, Deborah S	Building Secretary OSS4	29,939	16.45	Hourly
1001.13116.000.0131	Cearnal, Kimberly P	Zoning Secretary OSS4	29,721	16.33	Hourly
1001.13100.000.0131	Reitz, Don F	Planning & Bldg Director SAM2	80,534	3,097.45	Salary

Time Location : 0134 Veterans Services

1001.13400.000.0134	Turpin, Lori A	Vet Service Officer PT PAT4	34,697	1,334.50	Salary
1001.13401.000.0134	Navara, Jennifer S	Assistant (Part Time) OSS4	17,309	16.33	Hourly

Time Location : 0135 Commissioners

1001.13502.000.0135	Gentry, Robert L	Elected Commissioner UC	41,000	1,576.92	Salary
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1001.13300.000.0133	Gentry, Robert L	Drainage Board	5,000	90.00	Per Meeting
1001.13117.128.0131	Gentry, Robert L	Planning Board		90.00	Per Meeting
1001.13503.000.0135	Whetstone, Matthew D	Elected Commissioner UC	41,000	1,576.92	Salary
1001.13301.000.0133	Whetstone, Matthew D	Drainage Board	5,000	90.00	Per Meeting
1001.13504.000.0135	Palmer, Phyllis A	Elected Commissioner UC	41,000	1,576.92	Salary
1001.13302.000.0133	Palmer, Phyllis A	Drainage Board	5,000	90.00	Per Meeting
1001.13506.000.0135	President (elected in January)	President Supplemental	1,500	1,500.00	1X Per Year
1001.13500.000.0135	Wyeth, Judith A	Commissioners Secretary OSS2	39,499	21.70	Hourly
1001.13508.000.0135	McCormack, Robert T	Executive Director SAM2	77,634	2,985.93	Salary
1001.14803.000.0148	Hughes, Melinda E	HR Administrator PAT2	52,853	2,032.81	Salary

Time Location : 0136 Facilities Maintenance

1001.13601.000.0136	Brown, Frederick C	Custodian LTC5	26,827	14.74	Hourly
1001.13602.000.0136	Holmes, Mary H	Custodian LTC5	26,827	14.74	Hourly
1001.13603.000.0136	Brown, John C	Groundskeeper LTC5	26,827	14.74	Hourly
1001.13604.000.0136	Epperson, Christy D	Custodian LTC5	26,827	14.74	Hourly
1001.13605.000.0136	Covalt, David C	Custodian LTC5	26,827	14.74	Hourly
1001.14306.000.0136	Alverson, Leanna J	Asst Facilities Manager PAT3	45,865	25.20	Hourly
1001.14307.000.0136	Belcher, Duane H	Asst Bldg Proj Manager OSS1	40,404	22.20	Hourly
1001.14312.000.0136	Weddle, Paul B	Bldg Maintenance Super LTC2	36,473	20.04	Hourly
1001.14316.000.0136	Clark, Christopher B	Maintenance Tech LTC3	32,924	18.09	Hourly
1001.13606.000.0136	Holmes, Cassandra L	Part Time Custodian LTC5	30,806	14.74	Hourly
1001.13606.000.0136	Holmes, Durwin G	Part Time Custodian LTC5		14.74	Hourly
1001.13600.000.0136	Cavanaugh, Kevin J	Facilities Manager SAM2	74,051	2,848.12	Salary

Time Location : 0137 Jail

1001.13701.000.0137	Watts, Joshua	Jail Sergeant 1924 Hrs SAM7	43,936	22.84	Hourly
1001.13703.000.0137	Caldwell, Kelly	Jail Lt 2080 Hrs SAM6	52,478	25.23	Hourly
1001.13704.000.0137	Pennington, Todd M	Jail Lt 2080 Hrs SAM6	52,478	25.23	Hourly
1001.13718.000.0137	Stroup, Amy J	Inmate Acct Clk 1820 Hrs OSS4	29,721	16.33	Hourly
1001.13719.000.0137	Deckard, Kellene F	Inmate Acct Clk 1820 Hrs OSS4	29,721	16.33	Hourly
1001.13720.000.0137	Davis, Joseph M	Jail Sgt 1924 Hrs SAM7	43,944	22.84	Hourly
1001.13721.000.0137	Hooker, James	Jail Lt 2080 Hours SAM6	52,478	25.23	Hourly
1001.13722.000.0137	Burton, Jason G	Jail Sgt 1924 Hrs SAM7	43,944	22.84	Hourly
1001.13723.000.0137	Haak, James A	Jail Deputy 1924 Hrs POLE 3	37,711	19.60	Hourly
1001.13724.000.0137	VACANT	Jail Deputy 1924 Hrs POLE 3	37,711	19.60	Hourly
1001.13726.000.0137	Chmielewski, Mark R	Jail Deputy 1924 Hrs POLE 3	37,711	19.60	Hourly
1001.13727.000.0137	Fogle, Brian W	Jail Corporal 1924 Hrs SAM8	39,808	20.69	Hourly
1001.13728.000.0137	VACANT	Jail Deputy 1924 Hrs POLE 3	37,711	19.60	Hourly
1001.13729.000.0137	Pilkin, Quentin D	Jail Corporal 1924 Hrs SAM8	39,808	20.69	Hourly
1001.13730.000.0137	Reagin, Katherine M	Jail Deputy 1924 Hours POLE3	37,711	19.60	Hourly
1001.13731.000.0137	Little, Austin M	Jail Deputy 1924 Hours POLE3	37,711	19.60	Hourly

1001.13732.000.0137	Scherrer, Jenny L	Jail Deputy 1924 Hours POLE3	37,711	19.60	Hourly
1001.13733.000.0137	Hayn, Jacob A	Jail Sgt 1924 Hrs SAM7	43,944	22.84	Hourly
1001.13734.000.0137	DeMougin, Laura K	Jail Deputy 1924 Hours POLE3	37,711	19.60	Hourly
1001.13735.000.0137	Marsh, William B	Jail Deputy 1924 Hours POLE3	37,711	19.60	Hourly
1001.13736.000.0137	Epling, William S	Jail Dep/Trans 2080 Hrs POLE3	40,768	19.60	Hourly
1001.13737.000.0137	Delay, Ryan J	Jail Deputy 1924 Hours POLE3	37,711	19.60	Hourly
1001.13738.000.0137	Groth, Jonathon H	Jail Deputy 1924 Hours POLE3	37,711	19.60	Hourly
1001.13739.000.0137	Receveur, Kellen R	Jail Deputy 1924 Hours POLE3	37,711	19.60	Hourly
1001.13740.000.0137	Bennett, Toni L	Jail Deputy 1924 Hours POLE3	37,711	19.60	Hourly
1001.13741.000.0137	Popcheff, Stephen V	Jail Corporal 1924 Hours SAM8	39,808	20.69	Hourly
1001.13742.000.0137	Schuh, Donald C	Jail Deputy 1924 Hours POLE3	37,711	19.60	Hourly
1001.13743.000.0137	Purdy, Daniel T	Jail Deputy 1924 Hours POLE3	37,711	19.60	Hourly
1001.13744.000.0137	Grace, Mark	Jail Deputy 1924 Hours POLE3	37,711	19.60	Hourly
1001.13745.000.0137	Jackson, Clinton M	Jail Deputy 1924 Hours POLE3	37,711	19.60	Hourly
1001.13747.000.0137	Clevenger, Delbert K	Custodian 1820 Hours LTC2	39,185	21.53	Hourly
1001.13748.000.0137	Suddarth, Thomas N	Jail Deputy 1924 Hours POLE3	37,711	19.60	Hourly
1001.13749.000.0137	Snider, Cameron T	Jail Deputy 1924 Hours POLE3	37,711	19.60	Hourly
1001.13750.000.0137	Laforet, Jordan D	Jail Deputy 1924 Hours POLE3	37,711	19.60	Hourly
1001.13752.000.0137	Book, Angela S	Jail Deputy 1924 Hours POLE3	37,711	19.60	Hourly
1001.13753.000.0137	Phillips, Nathan D	Jail Deputy 1924 Hours POLE3	37,711	19.60	Hourly
1001.13754.000.0137	Vermillion, William E	Jail Deputy 1924 Hours POLE3	37,711	19.60	Hourly
1001.13755.000.0137	Vacant	Jail Deputy 1924 Hours POLE3 - NEW	37,711	19.60	Hourly
1001.13756.000.0137	Vacant	Jail Deputy 1924 Hours POLE3 - NEW	37,711	19.60	Hourly
1001.13757.000.0137	Vacant	Jail Deputy 1924 Hours POLE3 - NEW	37,711	19.60	Hourly
1001.13758.000.0137	Miller, Jo D	Jail Dep/Trans 2080 Hrs POLE3	40,768	19.60	Hourly
1001.13760.000.0137	Broyles, Tonya M	IDACS Coordinator 1820 Hr OSS1	40,404	22.20	Hourly
1001.13761.000.0137	Lairmore, Douglas B	Jail Transport 2080 Hrs POLE3	40,768	19.60	Hourly
1001.13762.000.0137	Frazer, Ronald J	Jail Transport 2080 Hrs POLE3	40,768	19.60	Hourly
1001.13764.000.0137	Maxwell, Daniel W	Jail Dep 1st Shf 1924 hr POLE3	37,711	19.60	Hourly
1001.13765.000.0137	Greeson, Nicholas A	Jail Dep 2nd Shf 1924 hr POLE3	37,711	19.60	Hourly
1001.13766.000.0137	Vacant	Jail Deputy 1924 Hours POLE3 - NEW	37,711	19.60	Hourly
1001.13759.000.0137	Leonard, Janice M	Part Time Jail (4) No Ben	54,174	19.60	Hourly
1001.13771.000.0137	Coffey, Amber N	Jail Custodian 1456 hrs LTC5	21,462	14.74	Hourly
1001.13700.000.0137	Elliott, Ronda F	Jail Matron 1820 Hours SA	50,687	1,949.50	Salary
1001.13702.000.0137	Morgan, Megen A	Jail Commander 1820 Hours	61,789	2,376.50	Salary

- Time Location : 0138 Cypress Manor

1001.13801.000.0138	Cotton, Patricia A	Resident Assistant OSS4	29,721	16.33	Hourly
1001.13802.000.0138	McKinney, Jessica E	Resident Assistant OSS4	29,721	16.33	Hourly
1001.13803.000.0138	Hawkins, Regina M	Resident Assistant OSS4	29,721	16.33	Hourly
1001.13804.000.0138	Holtsclaw, Dawn A	Resident Assistant OSS4	29,721	16.33	Hourly

1001.13805.000.0138	Mottau, Tamara L	Resident Assistant OSS4	29,721	16.33	Hourly
1001.13807.000.0138	Cline, Amanda S	Resident Assistant OSS4	29,721	16.33	Hourly
1001.13814.000.0138	McKinney, Jennifer	Care Team Coordinator SAM8	37,656	20.69	Hourly
1001.13810.000.0138	Gibson, Linda S	Resident Assistant - Part	12,875	16.33	Hourly
1001.13800.000.0138	McBryant II, James W	County Home Administrator SAM4	64,352	2,475.07	Salary

Time Location : 0139 Circuit Court

1001.10113.000.0160	Kroll, Lisa G	Clerk	32,357	17.77	Hourly
1001.13900.000.0160	Shrewsbury, William R	Bailiff	41,523	22.81	Hourly
1001.13901.000.0160	Clark, Mari L	Court Reporter	41,523	22.81	Hourly
1001.13903.000.0160	Myers, Beverly K	Office Mgr/Chief Ct Repor	48,271	26.52	Hourly
1001.13902.000.0160	Daniels, Chassity A	Part Time Reporter	40,304	22.81	Hourly
1001.13902.000.0160	Mosley, Marchelle R	Part Time Reporter		22.81	Hourly

Time Location : 0140 Superior Court 1

1001.14000.000.0160	Daugherty, Maribeth	Office Mgr/Chief Ct Repor	48,271	26.52	Hourly
1001.14001.000.0160	Angi, Nicole E	Court Reporter	41,523	22.81	Hourly
1001.14002.000.0160	Tailon, Scott	Bailiff	41,523	22.81	Hourly
1001.14003.000.0160	Clark, Julie L	Bailiff	41,523	22.81	Hourly

Time Location : 0141 Superior Court 2

1001.10111.000.0160	Allen, Deborah K	Clerk	32,357	17.77	Hourly
1001.14101.000.0160	Cope, Margaret T	Bailiff	41,523	22.81	Hourly
1001.14102.000.0160	Hardin, Janie L	Office Mgr/Chief Ct Repor	48,271	26.52	Hourly
1001.14104.000.0160	Richardson, Sharon S	Court Reporter	43,116	23.69	Hourly
1001.14105.000.0160	Worden, R. Shirley	Court Reporter	43,116	23.69	Hourly

Time Location : 0142 Emergency Management

1001.14201.000.0142	Crouch, Lise' K	Clerk OSS4	29,721	16.33	Hourly
1001.14200.000.0142	Warren, David W	EM Director PAT3	28,645	1,101.73	Salary
1001.14203.000.0142	Vacant	EM Deputy Director PAT5	3,232	TBD	Hourly

Time Location : 0143 Engineer

1001.14309.000.0136	Larose, Mila M	Engineer Office Manager OSS2	18,236	20.04	Hourly
1001.14309.000.0143	Larose, Mila M	Engineer Office Manager OSS2	18,237		
1135.14308.000.0201	Robinson, Vickey R	GIS Technician OSS3	20,199	22.20	Hourly
1001.14308.000.0143	Robinson, Vickey R	GIS Technician OSS3	20,199		
1135.14310.000.0201	Haltom, Steven R	Hwy & Traffic Safety Tech OSS2	38,300	1,473.08	Salary
1001.14304.000.0143	Stoutenour, Clinton W	GIS Administrator PAT2	26,423	2,032.51	Salary
1135.14304.001.0201	Stoutenour, Clinton W	GIS Administrator PAT2	26,427		
1135.14300.000.0201	Ayers, John E	County Engineer SAM2	65,776	3,162.31	Salary
1001.14300.000.0143	Ayers, John E	County Engineer SAM2	16,444		
1135.14301.000.0201	Andrews Jr, James H	Asst County Engineer SAM3	62,051	2,386.56	Salary
1135.14303.000.0201	Harvey, Bart A	Hwy & Bridge Proj Manager PAT2	52,853	2,032.80	Salary

Time Location : 0144 Animal Shelter

1001.14402.000.0144	Tate, Angela M	Kennel Attendant POLE 4	30,303	16.65	Hourly
1001.14403.000.0144	Keisker, Brandon M	AC Officer Supervisor POLE2	45,277	24.85	Hourly

1001.14404.000.0144	Manns, Kelly N	Animal Control Officer POLE3	35,672	19.60	Hourly
1001.14405.000.0144	Payne, Shawn K	Animal Control Officer POLE3	35,672	19.60	Hourly
1001.14407.000.0144	Bolen, Ann M	Clerk/Kennel Attendant POLE4	30,303	16.65	Hourly
1001.14409.000.0144	Flaherty, Teri D	Kennel Attendant POLE4	30,303	16.65	Hourly
1001.14411.000.0144	Denny, Mary E	Kennel Attendant POLE4	30,295	16.23	Hourly
1001.14413.000.0144	Burger, Amber N	Kennel Attendant POLE4	28,138	15.46	Hourly
1001.14401.000.0144	Hughes, LaDonna L	Animal Shelter Supervisor SAM4	55,965	2,152.50	Salary

Time Location : 0145 Weights & Measures

1001.14500.000.0145	Davis, Joie K	Inspector OSS3	17,378	18.09	Hourly
1001.14501.000.0145	Bullard, Justice W	Inspector OSS3	13,972	18.09	Hourly

Time Location : 0147 Computer Center

1001.14703.000.0147	Duty, Patrick L	Support Specialist OSS2	45,479	24.99	Hourly
1001.14706.000.0147	Gramling, John M	Support Specialist OSS2	36,473	20.04	Hourly
1001.14798.000.0147	Janik, Carolyn L	Part Time Bookeye	25,750	14.59	Hourly
1001.14700.000.0147	Morris, Douglas R	IT Director SAM3	73,521	2,827.71	Salary
1001.14701.000.0147	Adams, John M	Network Administrator PAT2	63,437	2,439.88	Salary
1001.16002.000.0147	Higbie, Daniel B	Support Specialist OSS2	58,104	2,234.74	Salary

Time Location : 0149 Council

1001.14900.000.0149	Brown, Caleb M	Councilman	19,000	730.77	Salary
1001.14901.000.0149	Wathen, Eric L	Councilman	19,000	730.77	Salary
1001.14902.000.0149	Hesson, Larry R	Councilman	19,000	730.77	Salary
1001.14903.000.0149	Whicker , Bradley S	Councilman	19,000	730.77	Salary
1001.14904.000.0149	Wyeth, David	Councilman	19,000	730.77	Salary
1001.14905.000.0149	Puckett, Jay R	Councilman	19,000	730.77	Salary
1001.14906.000.0149	Rogers, Michael C	Councilman	19,000	730.77	Salary
1001.14907.000.0149	President (Elected in January)	President Supplemental	1,000	1,000.00	1X Per Year
1001.14908.000.0149	Mitchell, Tamela D	Financial Administrator PAT2	55,842	2,147.75	Salary

Time Location : 0151 Probation

1001.15101.000.0151	Lenahan, Bridget P	Probation Officer	60,904	33.46	Hourly
4922.15102.000.0151	Vacant	Probation Officer	36,024	TBD	Hourly
2005.15102.000.0151	Vacant	Probation Officer	8,291		
1001.15103.000.0151	Miller, Timothy A	Probation Officer	63,200	34.72	Hourly
1001.15104.000.0151	McCleese, Kevin E	Probation Officer	55,369	30.42	Hourly
1001.15105.000.0151	McCormack, Carrie L	Probation Officer	60,904	33.46	Hourly
1001.15106.000.0151	Culp, Justin E	Probation Officer	35,387	27.65	Hourly
2005.15106.000.0151	Culp, Justin E	Probation Officer	14,948		
1001.15107.000.0151	Clampitt, Sandra	Secretary OSS4	29,721	16.33	Hourly
1001.15108.000.0151	Schuler, Elizabeth A	Probation Officer	63,949	35.13	Hourly
1001.15109.000.0151	Stodghill, Brittany N	Probation Officer	32,148	17.66	Hourly
2005.15110.000.0151	Tucker, Jesse	Probation Officer	50,335	27.65	Hourly
1001.15111.000.0151	Koch, Cheryl L	Probation Officer	43,671	30.42	Hourly

2005.15111.000.0151	Koch, Cheryl L	Probation Officer	11,698	30.42	Hourly
1001.15112.000.0151	Lillpop, Andrew C	Probation Officer	42,843	27.65	Hourly
2005.15112.000.0151	Lillpop, Andrew C	Probation Officer	7,492		
1001.15114.000.0151	McDaniel, Cassie L	Probation Officer	42,455	27.65	Hourly
2051.15114.000.0151	McDaniel, Cassie L	Probation Officer	7,880		
1001.15115.000.0151	Sears, Melody A	Probation Officer	40,589	33.46	Hourly
2005.15115.000.0151	Sears, Melody A	Probation Officer	20,315		
2005.15116.000.0151	Neureiter, Benjamin P	Probation Officer	25,992	29.03	Hourly
2504.15116.000.0151	Neureiter, Benjamin P	Probation Officer	26,860		
1001.15118.000.0151	Lawson, Savannah R	Support Staff OSS4	29,721	16.33	Hourly
2504.15119.000.0151	Wilburn, Kimberly A	Probation Officer	16,469	27.65	Hourly
2051.15119.000.0151	Wilburn, Kimberly A	Probation Officer	33,866		
1001.15120.000.0151	Tracey, Lori A	Support Staff OSS4	29,721	16.33	Hourly
2005.15121.000.0151	Stevenson, Dwight P	Probation Officer	37,522	33.46	Hourly
4922.15121.000.0151	Stevenson, Dwight P	Probation Officer	23,382		
2005.15122.000.0151	TBD	Theft Class Supplemental	9,000	750.00	Per Class
2504.19401.000.0151	Vacant	Secretary OSS4	29,721	16.33	Hourly
4922.19400.000.0151	Summers, Courtney E	Home Detention Officer	56,256	30.90	Hourly
4922.19402.000.0151	Vacant	Part Time Officer	13,000	TBD	Hourly
4922.19404.000.0151	Green, Gwyn L	Probation Officer	60,904	33.46	Hourly
9123.15113.000.0151	Roberts, Stephen G	Assistant Director	55,947	37.98	Hourly
1001.15113.000.0151	Roberts, Stephen G	Assistant Director	13,183		
9123.15117.000.0151	Koebcke, Chad E	Probation Officer	38,720	27.65	Hourly
2005.15117.000.0151	Koebcke, Chad E	Probation Officer	11,615		
2005.15100.000.0151	Bentley, Susan M	Probation Director	75,000	2,884.62	Salary

Time Location : 0153 Superior Court 3

1001.10115.000.0160	Bullard, Donna E	Clerk	32,357	17.77	Hourly
1001.15300.000.0160	Stout, Jennifer J	Office Mgr/Chief Ct Repor	48,271	26.52	Hourly
9119.15308.000.0160	Stout, Jennifer J	JDAI Coordinator	25,000	OT Rate	Hourly
1001.15301.000.0160	Donovan, Judy E	Court Reporter	41,523	22.81	Hourly
1001.15302.000.0160	Cooley, Shelly K	Court Reporter	41,523	22.81	Hourly
1001.15304.000.0160	Hicks, Stephanie L	Court Reporter	41,523	22.81	Hourly
1001.16004.000.0160	Haines, Catherine A	Court Administrator	75,324	2,897.08	Salary

Time Location : 0154 Work Release

1122.15403.000.0154	Tibbs, David M	Work Release Sergeant SAM7	39,077	22.84	Hourly
4909.15403.000.0154	Tibbs, David M	Work Release Sergeant SAM7	7,037		
1122.15404.000.0154	Butler, Adam M	Work Release Sergeant SAM7	39,077	22.84	Hourly
4909.15404.000.0154	Butler, Adam M	Work Release Sergeant SAM7	7,037		
1122.15405.000.0154	Baran, Donna K	Work Release Sergeant SAM7	39,077	22.84	Hourly
4909.15405.000.0154	Baran, Donna K	Work Release Sergeant SAM7	7,037		

1122.15406.000.0154	Vacant	Work Release Officer POLE3	31,600	19.60	Hourly
4909.15406.000.0154	Vacant	Work Release Officer POLE3	7,962		
1122.15407.000.0154	McHaney, Kimberly E	Work Release Officer POLE3	31,600	19.60	Hourly
4909.15407.000.0154	McHaney, Kimberly E	Work Release Officer POLE3	7,962		
1122.15408.000.0154	Hutchens, Tracy G	Work Release Officer POLE3	31,600	19.60	Hourly
4909.15408.000.0154	Hutchens, Tracy G	Work Release Officer POLE3	7,962		
1122.15409.000.0154	Zwiefelhofer, Timothy J	Work Release Officer POLE3	31,600	19.60	Hourly
4909.15409.000.0154	Zwiefelhofer, Timothy J	Work Release Officer POLE3	7,962		
1122.15410.000.0154	Lopez, Mario M	Work Release Officer POLE3	31,600	19.60	Hourly
4909.15410.000.0154	Lopez, Mario M	Work Release Officer POLE3	7,962		
1122.15411.000.0154	Carrethers, Ryan O	Work Release Officer POLE3	31,600	19.60	Hourly
4909.15411.000.0154	Carrethers, Ryan O	Work Release Officer POLE3	7,962		
1122.15415.000.0154	Woods, WaQuanza L	Work Release Officer POLE3	31,600	19.60	Hourly
4909.15415.000.0154	Woods, WaQuanza L	Work Release Officer POLE3	7,962		
1122.15416.000.0154	Watson, Dwight O	Work Release Officer POLE3	31,600	19.60	Hourly
4909.15416.000.0154	Watson, Dwight O	Work Release Officer POLE3	7,962		
1122.15417.000.0154	Phillips, David W	Work Release Officer POLE3	31,600	19.60	Hourly
4909.15417.000.0154	Phillips, David W	Work Release Officer POLE3	7,962		
1122.15419.000.0154	Woodruff, Craig A	Work Release Officer POLE3	31,600	19.60	Hourly
4909.15419.000.0154	Woodruff, Craig A	Work Release Officer POLE3	7,962		
1122.15420.000.0154	Gilliam, James M	Work Release Officer POLE3	31,600	19.60	Hourly
4909.15420.000.0154	Gilliam, James M	Work Release Officer POLE3	7,962		
1122.15424.000.0154	Vacant	Work Release Officer POLE3	35,000	19.60	Hourly
4909.15424.000.0154	Vacant	Work Release Officer POLE3	4,562		
1122.15425.000.0154	Vacant	Work Release Officer POLE3	35,000	19.60	Hourly
4909.15425.000.0154	Vacant	Work Release Officer POLE3	4,562		
4909.15401.000.0154	Phillips, Christina M	Administrative Assistant OSS4	31,959	18.09	Hourly
4909.15402.000.0154	Bennett, Justin L	Case Manager PAT3	39,221	24.48	Hourly
1122.15406.000.0154	Collins, Bridgette M	Work Release Director SAM2	66,234	2,624.30	Salary

Time Location : 0155 Soil & Water

1001.15501.000.0155	Ollier, Brianna K	Conservationist-Cty Match PAT4	32,565	20.64	Hourly
9104.15501.000.0155	Ollier, Brianna K	Conservationist-Cty Match	5,000		
1001.15502.000.0155	Raisor, Marlene R	Administrative Assistant OSS2	37,568	20.64	Hourly

Time Location : 0156 Park & Recreation

1001.15606.000.0156	Wolf, Sarah C	Naturalist PAT4	37,565	20.64	Hourly
1001.15600.000.0156	Brunner, Linda L	Part Time LTC5 or OSS4			
1001.15600.000.0156	Tremper, Jordan A	Part Time LTC5 or OSS4			
1001.15600.000.0156	McGinnis, Chelsea A	Part Time LTC5 or OSS4			
1001.15600.000.0156	Lembo, Joseph A	Part Time LTC5 or OSS4			
1001.15600.000.0156	Fox Sr, Ronald E	Part Time LTC5 or OSS4	133,900	Max for LTC5 = \$14.74 hr Max for OSS4 =	Hourly

1001.15600.000.0156	McNabb, Lucas A	Part Time LTC5 or OSS4		\$16.33	
1001.15600.000.0156	Rosemary, Jeffrey A	Part Time LTC5 or OSS4			
1001.15600.000.0156	Ivie, Eric R	Part Time LTC5 or OSS4			
1001.15605.000.0156	Arney, Hannah B	Seasonal LTC5 or OSS4	15,450		
1001.15603.000.0156	Weber, Jeremy S	Superintendent SAM2	73,898	2,841.98	Salary
1001.15604.000.0156	Holtsclaw, James C	Park Manager SAM6	51,161	1,967.73	Salary
Time Location : 0160 Court Admin					
1001.14100.000.0160	Adair, Debbie	Court Reporter	41,523	22.81	Hourly
1001.15305.000.0160	Skidmore, Michelle C	Court Reporter	41,523	22.81	Hourly
1001.16007.000.0160	Payne, Stephani L	Admin Assistant PT OSS4	33,475	16.33	Hourly
Time Location : 0161 Clean Water					
1001.16102.000.0161	Fuehrer, Karla J	Admin Asst/Office Coord OSS3	33,482	18.39	Hourly
1001.16110.000.0161	Donaldson, Candi	Public Ed/MS4 Admin Asst PAT4	43,166	23.71	Hourly
1001.16105.000.0161	Mardis Jr, James O	Reg Sewer Dir/MS4 Coord PAT3	37,875	2,913.40	Salary
4938.99999.000.0161	Mardis Jr, James O	Unappropriated	37,875		
Time Location : 0162 Superior Court 4					
1001.10117.000.0160	Lawson, Tracy L	Court Reporter	41,523	22.81	Hourly
1001.16200.000.0160	Holsclaw, Sharla S	Office Mgr/Chief Ct Repor	48,271	26.52	Hourly
1001.16201.000.0160	Thomas, Leanna	Court Reporter	41,523	22.81	Hourly
1001.16202.000.0160	Mosson, Tami L	Bailiff	41,523	22.81	Hourly
1001.16203.000.0160	Smith, Lawana L	Clerk	32,357	17.77	Hourly
Time Location : 0163 Superior Court 5					
1001.10110.000.0160	Clifford , Tabitha J	Bailiff	41,523	22.81	Hourly
1001.16300.000.0160	Albrechtsen, Haley	Office Mgr/Chief Ct Repor	48,271	26.52	Hourly
1001.16301.000.0160	Masterson, Nicole A	Court Reporter	41,523	22.81	Hourly
1001.16302.000.0160	Bowman, Cheryl A	Clerk	32,357	17.77	Hourly
1001.16303.000.0160	Calloway, Lindsey R	Court Reporter	41,523	22.81	Hourly
Time Location : 0184 Child Support					
1001.18402.000.0184	Archer, Melinda M	Office Administrator OSS2	38,374	21.08	Hourly
1001.18403.000.0184	Shoffner, Teresa E	Legal Asst/Caseworker OSS3	32,924	18.09	Hourly
1001.18404.000.0184	Schuhler, Carol M	Legal Asst/Caseworker OSS3	32,924	18.09	Hourly
1001.18405.000.0184	Brookshire, Diana L	Child Support Clerk OSS4	29,721	16.33	Hourly
8895.18407.000.0184	Nichols, Cheryl A	Legal Asst/Caseworker OSS3	32,924	18.09	Hourly
8897.18406.000.0184	Marnee, Kaytlin E	Legal Asst/Caseworker OSS3	32,924	18.09	Hourly
8897.18413.000.0184	Marckel, Sherry L	Legal Asst/Caseworker OSS3	32,924	18.09	Hourly
8897.18412.000.0184	Wolfe, Sheri R	PT Deputy Prosecutor PAT1	28,233	36.20	Hourly
1001.18401.000.0184	Shoemaker, Melissa B	Deputy Prosecutor PAT1	65,879	2,533.81	Salary
1001.18409.000.0184	Shoemaker, Melissa B	Supervisor Differential	5,000	192.31	Per Pay
Time Location : 0201 Highway					
1135.18580.000.0201	Pearcy III, William J	Road Crew Leader LTC1	46,176	22.20	Hourly
1135.18581.000.0201	Johnson, William S	Road Crew Worker LTC3	38,917	18.71	Hourly
1135.18582.000.0201	Vacant	Equipment Operator LTC2	41,684	20.04	Hourly

1135.18583.000.0201	Appleby, David	Bridge Worker LTC3	38,917	18.71	Hourly
1176.18502.001.0201	Burkert, Cathy A	Office Manager OSS2	36,582	20.10	Hourly
1176.18510.002.0201	Guernsey, Ethan L	Heavy Equipment Operator LTC2	41,683	20.04	Hourly
1176.18511.002.0201	Johnson, Kasey R	Road Crew Worker LTC3	38,917	18.71	Hourly
1176.18512.002.0201	Bullock, James V	Heavy Equipment Operator LTC2	41,683	20.04	Hourly
1176.18513.002.0201	Garland, Lev A	Heavy Equipment Operator LTC2	41,683	20.04	Hourly
1176.18514.002.0201	Endres, Edward D	Road Crew Leader LTC1	46,176	22.20	Hourly
1176.18515.002.0201	Riddle, Loren Bradley	Road Crew Leader LTC1	46,176	22.20	Hourly
1176.18516.002.0201	Money, Paul M	Road Crew Leader LTC1	46,176	22.20	Hourly
1176.18517.002.0201	Vacant	Road Crew Worker LTC3	38,917	18.71	Hourly
1176.18518.002.0201	Snow, Jacob A	Road Crew Worker LTC3	38,917	18.71	Hourly
1176.18519.002.0201	Butler, Jacob A	Road Crew Worker LTC3	38,917	18.71	Hourly
1176.18520.002.0201	Smith, Timothy J	Road Crew Worker LTC3	38,917	18.71	Hourly
1176.18521.002.0201	Guernsey, Ricky L	Road Crew Worker LTC3	38,917	18.71	Hourly
1176.18522.002.0201	Springman, Jarod D	Road Crew Worker LTC3	38,917	18.71	Hourly
1176.18523.002.0201	Lewis, Roland	Road Crew Worker LTC3	38,917	18.71	Hourly
1176.18524.002.0201	Baumunk, John L	Road Crew Worker LTC3	38,917	18.71	Hourly
1176.18525.002.0201	Cassity, Lonnie R	Road Crew Worker LTC3	38,917	18.71	Hourly
1176.18526.002.0201	Thrasher, David A	Road Crew Worker LTC3	38,917	18.71	Hourly
1176.18527.002.0201	Dugan, James E	Road Crew Worker LTC3	38,917	18.71	Hourly
1176.18528.002.0201	Pearcy Jr, William J	Road Crew Worker LTC3	38,917	18.71	Hourly
1176.18529.002.0201	Rhoden, Paul E	Road Crew Worker LTC3	38,917	18.71	Hourly
1176.18530.002.0201	Shannon, Christopher C	Road Crew Worker LTC3	38,917	18.71	Hourly
1176.18532.002.0201	Wright, Stephen J	Heavy Equipment Operator LTC2	41,683	20.04	Hourly
1176.18533.002.0201	Grider II, Paul W	Road Crew Worker LTC3	38,917	18.71	Hourly
1176.18534.002.0201	Pearcy, Glenn E	Road Crew Worker LTC3	38,917	18.71	Hourly
1176.18535.002.0201	English, Albert L	Road Crew Worker LTC3	38,917	18.71	Hourly
1176.18536.002.0201	Giles, Joseph L	Road Crew Worker LTC3	38,917	18.71	Hourly
1176.18550.003.0201	Vacant	Head Mechanic LTC1	46,176	22.20	Hourly
1176.18551.003.0201	Miller, Michael D	Garage Mechanic LTC2	41,683	20.04	Hourly
1176.18503.001.0201	Broughton, Veronica M	Part Time Clerk OSS4	14,050	16.33	Hourly
1176.18500.001.0201	Higginbotham, Curt A	Highway Superintendent SA	70,611	2,715.81	Salary
1176.18501.001.0201	Sparks, Jerry J	Asst Superintendent SAM4	63,950	2,459.62	Salary
1135.14315.002.0201	Vacant	Seasonal	8,272	16.33	Hourly
1176.18537.002.0201	Wills, Gary W	Seasonal LTC4		16.33	Hourly
1176.18537.002.0201	Sale, William A	Seasonal LTC4	56,650	16.33	Hourly
1176.18537.002.0201	Drennan III, Richard D	Seasonal LTC4		16.33	Hourly

Time Location : 0214 Health

1159.18607.000.0214	Krupka, Teresa M	PH Nurse PAT3	44,554	1,713.60	Salary
1159.18608.000.0214	Portwood, Brian S	Environmental Hlth Spec PAT3	44,554	1,713.60	Salary

1159.18609.000.0214	Dallas, Sarah B	Environmental Hlth Spec PAT3	44,554	1,713.60	Salary
1159.18610.000.0214	Oppy, Sarah N	PH Nurse PAT3	45,992	1,768.92	Salary
1159.18611.000.0214	Mayer, Sharon L	Environmental Hlth Spec PAT3	44,554	1,713.60	Salary
1159.18613.000.0214	Campbell, Ricki J	Vital Records Registrar OSS3	32,924	18.09	Hourly
1159.18614.000.0214	Green, Darcie A	Secretary Environ Food OSS4	29,721	16.33	Hourly
1159.18615.000.0214	Moore, Roxanne M	Admin Asst/Billing Spec OSS3	32,924	18.09	Hourly
1159.18616.000.0214	Doub, Dixie K	Secretary Environ Onsite OSS4	29,721	16.33	Hourly
1159.18620.000.0214	Skinner, Sherene	PH Nurse PAT3	45,992	1,768.92	Salary
1159.18624.000.0214	Brennan, John D	Environmental Hlth Spec PAT3	44,554	1,713.60	Salary
1159.18621.000.0214	Reyes, Robin E	Environmental Hlth Spec PAT3	22,520	1,713.60	Salary
1168.18621.000.0214	Reyes, Robin E	Environmental Hlth Spec PAT3	24,684		
8115.18619.000.0214	Smith, Tracy M	Public Hlth Prep Coord'r PAT3	19,132	24.48	Hourly
8116.18619.000.0214	Smith, Tracy M	Public Hlth Prep Coord'r PAT3	13,402		
8148.18619.000.0214	Smith, Tracy M	Public Hlth Prep Coord'r PAT3	10,710		
1206.18625.000.0214	Fogleman, Rachel B	PH Education Specialist PAT3	43,244	24.48	Hourly
9102.18690.105.0214	Lothe, Anna K	PH Ed Spec-Spec Proj Coord PAT4	21,591	20.64	Hourly
1159.18600.000.0214	Stopperich, David M	Health Officer SO	37,514	1,442.85	Salary
1168.18629.000.0214	Meadows, Jenna C	PT PH Education Spec PAT4	26,989	20.64	Hourly
8130.18623.000.0214	Evans, Marilee A	PH Nurse Part-Time PAT3	43,380	25.27	Hourly
1159.18617.000.0214	Vacant	Seasonal Technician OSS4	10,325	16.33	Hourly
1159.18603.000.0214	Brinkman, Tamera L	Director PH Nursing SAM3	61,789	2,376.50	Salary
1159.18604.000.0214	Haan, Julie A	Environ Health Director SAM3	61,789	2,376.50	Salary
1159.18605.000.0214	Harrington, Ginger L	Env Hlth Team Lead Septic PAT2	52,853	2,032.80	Salary
1159.18606.000.0214	Chandler, Lisa R	Env Hlth Team Lead Food PAT2	52,853	2,032.80	Salary
1159.18612.000.0214	Jamison, Kandi	Asst Director PH Nursing PAT2	52,853	2,032.80	Salary

- Time Location : 0257 Local Law Enforcement

4923.10857.000.0108	Confidential	Officer	18,000	OT Rate	Hourly
4923.10858.000.0108	Confidential	Officer	18,000	OT Rate	Hourly
4923.10859.000.0108	Confidential	Officer	18,000	OT Rate	Hourly
4923.10860.000.0108	Confidential	Officer	18,000	OT Rate	Hourly
4923.10898.000.0108	Vacant	Extra Help (Part-Time)	18,000	OT Rate	Hourly

- Time Location : 0516 Healthy Families

8149.18701.096.0214	Walker, Nicole D	Part Time FSS PAT5	16,328	17.40	Hourly
8149.18702.096.0214	Robinson, Rebecca M	PT Program Supervisor SAM7	20,280	22.84	Hourly
8149.18704.096.0214	Campbell, Timothy R	Part Time FSS PAT5	16,328	17.40	Hourly
8149.18705.096.0214	Lowe, Jennie L	Part Time FSS PAT5	16,328	17.40	Hourly
8149.18708.096.0214	Parker, Amy L	Part Time FRS PAT5	16,328	17.40	Hourly
8149.18709.096.0214	Rewerts, Jennifer R	Part Time FSS PAT5	16,328	17.40	Hourly
9103.18703.095.0214	Truitt, Leanna	Program Manager SAM5	47,476	1,949.50	Salary

Remind Dave to abstain

Account Balances as of 12-17-2016

Hendricks County

Note: Includes transactions after the last posted date of 07-31-2016.

Fund 1001 County General

note to Council of transfer

Account		Estimated Revenue	Receipts		Appropriation	Expenditures		Encumbrance	
Obj/Loc	Description		Unreceived Rev Bal			Unexpended Bal		Unencumbered Bal	
13500	Commissioners Secretary OSS2	0.00	0.00		38,348.00	36,872.50		0.00	
000	.		0.00			1,475.50		1,475.50	
0135	Commissioners								
13501	Board of Review	0.00	0.00		65,000.00	19,430.92		0.00	
000	.		0.00			45,569.08		45,569.08	
0135	Commissioners								
13502	Elected Commissioner UC	0.00	0.00		41,000.00	39,423.00		0.00	
000	.		0.00			1,577.00		1,577.00	
0135	Commissioners								
13503	Elected Commissioner UC	0.00	0.00		41,000.00	39,423.00		0.00	
000	.		0.00			1,577.00		1,577.00	
0135	Commissioners								
13504	Elected Commissioner UC	0.00	0.00		41,000.00	39,423.00		0.00	
000	.		0.00			1,577.00		1,577.00	
0135	Commissioners								
13505	County Administrator SAM2	0.00	0.00		52,731.00	52,730.60		0.00	
000	.		0.00			0.40		0.40	
0135	Commissioners								
13506	President Supplemental	0.00	0.00		1,500.00	1,500.00		0.00	
000	.		0.00			0.00		0.00	
0135	Commissioners								
13507	Executive Advisor PT SAM2	0.00	0.00		14,737.00	5,021.96		0.00	
000	.		0.00			9,715.04		9,715.04	
0135	Commissioners								
13508	Executive Director SAM2	0.00	0.00		46,377.00	42,034.34		0.00	
000	.		0.00			4,342.66		4,342.66	
0135	Commissioners								

(\$8111.95)

from

Financial System

* Includes Carry Forwards

** Information obtained from the Investment Register System.

12/12/2016 01:50 PM by ckattau

Ratify 12/31/16
Transfers

Page 1

Account Balances as of 12-17-2016

Hendricks County

Note: Includes transactions after the last posted date of 07-31-2016.

Fund 1001 County General

Account			Receipts		Expenditures	Encumbrance
Obj/Loc	Description	Estimated Revenue	Unreceived Rev Bal	Appropriation	Unexpended Bal	Unencumbered Bal
13594	Workmen's Comp	0.00	0.00	0.00	0.00	0.00
000	.		0.00		0.00	0.00
0135	Commissioners					
13599	Commissioner's Overtime	0.00	0.00	4,568.00	4,108.67	0.00
000	.		0.00		459.33	459.33
0135	Commissioners					
20100	Office Supplies	0.00	0.00	1,350.00	773.64	0.00
000	.		0.00		576.36	576.36
0135	Commissioners					
21001	Copy Machine Paper	0.00	0.00	26,450.00	26,403.12	0.00
000	.		0.00		46.88	46.88
0135	Commissioners					
30200	Attorney	0.00	0.00	135,000.00	140,924.14	0.00
000	.		0.00		(5,924.14)	(5,924.14) ✓
0135	Commissioners					
30500	Education/Conferences	0.00	0.00	500.00	33.00	0.00
000	.		0.00		467.00	467.00
0135	Commissioners					
31700	Service Contracts	0.00	0.00	25,000.00	10,135.00	0.00
000	.		0.00		14,865.00	14,865.00
0135	Commissioners					
31800	OSHA Mandates	0.00	0.00	9,500.00	6,674.16	0.00
000	.		0.00		2,825.84	2,825.84
0135	Commissioners					
32000	CDL Drug & Alcohol Testing	0.00	0.00	500.00	0.00	0.00
000	.		0.00		500.00	500.00
0135	Commissioners					

Financial System

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* Includes Carry Forwards

** Information obtained from the Investment Register System.

Account Balances as of 12-17-2016

Hendricks County

Note: Includes transactions after the last posted date of 07-31-2016.

Fund 1001 County General

Account		Receipts		Appropriation	Expenditures	Encumbrance
Obj/Loc	Description	Estimated Revenue	Unreceived Rev Bal		Unexpended Bal	Unencumbered Bal
32100	College Network	0.00	0.00	114,188.00	114,188.00	0.00
000	.		0.00		0.00	0.00
0135	Commissioners					
32102	Animal Health Testing	0.00	0.00	50.00	0.00	0.00
000	.		0.00		50.00	50.00
0135	Commissioners					
32103	Military Burial	0.00	0.00	34,000.00	38,600.00	0.00
000	.		0.00		(4,600.00)	(4,600.00) ✓
0135	Commissioners					
32104	Sycamore	0.00	0.00	56,700.00	56,700.00	0.00
000	.		0.00		0.00	0.00
0135	Commissioners					
32105	Senior Services	0.00	0.00	16,200.00	16,200.00	0.00
000	.		0.00		0.00	0.00
0135	Commissioners					
32106	Indirect Cost Recovery	0.00	0.00	15,750.00	10,200.00	0.00
000	.		0.00		5,550.00	5,550.00 ✓
0135	Commissioners					
32107	Change of Venue	0.00	0.00	500.00	18.00	0.00
000	.		0.00		482.00	482.00
0135	Commissioners					
32108	Link Hendricks County	0.00	0.00	8,100.00	8,100.00	0.00
000	.		0.00		0.00	0.00
0135	Commissioners					
32600	Telephone	0.00	0.00	82,500.00	110,849.02	0.00
000	.		0.00		(28,349.02)	(28,349.02) 36602
0135	Commissioners					need \$30,000

Financial System

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* Includes Carry Forwards

** Information obtained from the Investment Register System.

Account Balances as of 12-17-2016

Hendricks County

Note: Includes transactions after the last posted date of 07-31-2016.

Fund 1001 County General

Account		Receipts		Appropriation	Expenditures	Encumbrance
Obj/Loc	Description	Estimated Revenue	Unreceived Rev Bal		Unexpended Bal	Unencumbered Bal
32800	Cell Phones	0.00	0.00	250.00	87.61	0.00
000	.		0.00		162.39	162.39
0135	Commissioners					
32900	Att of State & National Mtgs	0.00	0.00	7,000.00	4,925.27	0.00
000	.		0.00		2,074.73	2,074.73
0135	Commissioners					
33000	Mileage/Travel	0.00	0.00	500.00	17.28	0.00
000	.		0.00		482.72	482.72
0135	Commissioners					
33400	Postage	0.00	0.00	269,500.00	254,858.48	0.00
000	.		0.00		14,641.52	14,641.52
0135	Commissioners					
34400	Promotional County	0.00	0.00	6,000.00	2,713.47	0.00
000	.		0.00		3,286.53	3,286.53
0135	Commissioners					
34500	Printing & Advertising	0.00	0.00	7,000.00	6,879.30	0.00
000	.		0.00		120.70	120.70
0135	Commissioners					
35500	Official Bonds	0.00	0.00	10,500.00	9,068.44	0.00
000	.		0.00		1,431.56	1,431.56
0135	Commissioners					
35600	Liability	0.00	0.00	426,500.00	432,869.80	0.00
000	.		0.00		(6,369.80)	(6,369.80)
0135	Commissioners					
36100	Waste Disposal	0.00	0.00	26,100.00	19,315.35	0.00
000	.		0.00		6,784.65	6,784.65
0135	Commissioners					

[Handwritten signature]

~~0.00~~
~~1,431.56~~

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* Includes Carry Forwards

** Information obtained from the Investment Register System.

Account Balances as of 12-17-2016

Hendricks County

Note: Includes transactions after the last posted date of 07-31-2016.

Fund 1001 County General

Account			Receipts		Expenditures	Encumbrance
Obj/Loc	Description	Estimated Revenue	Unreceived Rev Bal	Appropriation	Unexpended Bal	Unencumbered Bal
36600	Repairs and Maintenance	0.00	0.00	25,951.13	25,890.77	0.00
000	.		0.00		60.36	60.36
0135	Commissioners					
36602	Vehicle Repairs & Maintenance	0.00	0.00	109,528.18	76,623.69	0.00
000	.		0.00		32,904.49	32,904.49
0135	Commissioners					
37850	Rent of Building	0.00	0.00	7,500.00	5,953.00	0.00
000	.		0.00		1,547.00	1,547.00
0135	Commissioners					
39300	Membership State & Nat Organiz	0.00	0.00	6,300.00	5,886.00	0.00
000	.		0.00		414.00	414.00
0135	Commissioners					
44000	Machinery & Equipment	0.00	0.00	157,738.00	155,055.87	0.00
000	.		0.00		2,682.13	2,682.13
0135	Commissioners					
44550	Vehicle	0.00	0.00	0.00	0.00	0.00
000	.		0.00		0.00	0.00
0135	Commissioners					
46000	Special Contracts	0.00	0.00	100,000.00	65,680.80	0.00
000	.		0.00		34,319.20	34,319.20
0135	Commissioners					

30,000

Account Balances as of 12-17-2016

Hendricks County

Note: Includes transactions after the last posted date of 07-31-2016.

Fund 1001 County General

Account		Receipts		Expenditures		Encumbrance	
Obj/Loc	Description	Estimated Revenue	Unreceived Rev Bal	Appropriation	Unexpended Bal	Unencumbered Bal	
		Estimated Revenue	Receipts	Appropriation	Expenditures	Encumbrance	
	Normal	0.00	0.00	2,032,916.31	1,885,591.20	0.00	Unreceived Rev Bal 0.00
	Normal Carry Forward		0.00	0.00	0.00	0.00	Unexpended Bal 147,325.11
	Normal Total	0.00	0.00	2,032,916.31	1,885,591.20	0.00	Unencumbered Bal 147,325.11
** Outstanding Investment			0.00				
	Transfer		0.00		0.00		
	Transfer Carry Forward		0.00		0.00		
	Transfer Total		0.00		0.00		
	Fund Total	0.00	0.00	2,032,916.31	1,885,591.20	0.00	Cash Balance (1,885,591.20)

REQUEST FOR TRANSFER OF FUNDS

(Transfer must be within the same fund and department)

DATE: 12/19/2016

FROM:	<u>1157 . 39900 . 000 . 102</u>	<u>Miscellaneous</u>
	Full Account Number	Account Description
TO:	<u>1157 . 10001 . 000 . 102</u>	<u>Sick Payout</u>
	Full Account Number	Account Description
AMOUNT:	<u>\$6,529</u>	

Example -	<u>100.20100.000.102</u>	<u>Office Supplies</u>
	Fund # Account # Object # Location #	Account Description

All transfers within Personal services accounts must be presented to the County Council as well as transfers from one budget classification to another.

Budget Classifications:
10000 Personal Services
20000 Supplies
30000 Other Services & Charges
40000 Capital Outlays

Explanation of Request:

Two employees, Steve Carroll and Larry Deckard did not receive sick pay-out but should have.

☐ I will be attending the Council meeting.
☐ I will not be attending the Council meeting.

Cinda Katten
Authorized Signature

Auditor's Notes:

Didn't allow for error when requesting December
add appropriation

Office of Coroner

HENDRICKS COUNTY, INDIANA

998 East Main Street
Suite 202
Danville, IN 46122
Phone 317-718-2910
Fax 317-852-8503



Joseph K. Neuman, MDI
Coroner

Steven S. Matthews, MDI
Chief Deputy

December 21, 2016

Mr. Jay Puckett, President
Hendricks County Council
Danville, Indiana

Dear Jay and council members,

By copy of this letter, I am requesting placement on the upcoming January 12, 2017 meeting of the Hendricks County Council. In attendance with me will be the present Hendricks County Coroner, Joe Neuman and past Hendricks County Coroners, Steve Matthews and Jason Matthews.

I wish to take this opportunity to thank you in advance and look forward to speaking with the council to discuss the present matters concerning the Hendricks County Coroner's office.

Respectfully,

Rick Morphey
Hendricks County Coroner, Elect

cc: Joe Neuman, Hendricks County Coroner
Steve Matthews, Chief Deputy Coroner
Jason Matthews, Deputy Coroner

RM:cm

Memo

To: Hendricks County Council

From: Erin Hughes, Human Resources

Date: January 6, 2017

Re: Job Descriptions

Items for discussion at your meeting Thursday:

1. The Coroners Department has updated two job descriptions. They are requesting that the Coroner become a full-time position. Both positions considered special occupations.
 - Coroner **Rank:** SO **FLSA:** Exempt
 - Chief Deputy Coroner **Rank:** SO **FLSA:** Exempt

Hendricks County
Job Description

Title: Coroner

FLSA Status: Exempt

Department: Coroner

Pay Band: SO

Date Prepared: 12/29/2016

Date Approved:

HOURS OF WORK:

Monday through Friday, 8:00 am to 4:00 pm and on call 24 hours per day/7 days per week/365 days per year (including weekends and holidays)

PURPOSE OF POSITION:

The Coroner is an elected official commissioned by the governor of the State of Indiana and an extension of law enforcement. The Coroner attends, documents, and investigates death scenes and autopsies completing required Medical Death Investigation paperwork in accordance with Indiana State Statutes beginning with IC 36-2-14 through IC 36-2-14-24 (attached).

ESSENTIAL FUNCTIONS:

- Maintains frequent contact with other County employees, law enforcement, attorneys, medical personnel, forensic pathologists, deceased families and the general public regarding death investigations and questions and issues pertaining to the coroner's office.
- Will perform a physical examination of the death scene and supervise the removal and transport of bodies from the scene to the morgue
- Attends autopsies, obtain samples of body fluids and tissues for analysis and perform toxicology testing
- Respond when an attending physician is concerned about the potential of infectious disease or community health
- In cases of possible public health issues, such as infectious disease that may result in an epidemic, the coroner will report the findings to the local public health department
- Will take photographs of the deceased for record-keeping and legal purposes and make a written report of the findings and maintains all records in accordance with Indiana State Statutes
- Researches medications, diseases and medical history of deceased. Completes cases within established guidelines and protocols in accordance with Indiana State Statute.
- Will determine the time of death, notify the next of kin and complete a death certificate and will issue a verdict of death.
- May be called upon to testify in court on any coroner involved legal case
- Will complete department accounting and annual budget preparation

- Hiring and maintaining of coroner's staff and training.
- Participate in the Hendricks County Mass Fatality planning coordinated with the Hendricks County Emergency Management

EDUCATION AND QUALIFICATION REQUIREMENTS:

- High School Diploma
- Law enforcement, medical, investigative or military experience
- Able complete a 40 hour Medical Legal Death Investigation course provided by the Indiana Coroners Association
- Knowledge of proper blood, tissue, vitreous and urine collection procedures
- Attention to detail, monitoring of equipment and detailed inspection
- Thorough knowledge of all laws and statutes for the State of Indiana as it pertains to the office of Coroner
- State of Indiana Medical Legal Death Investigation Certificate
- Valid Indiana Driver's License

RESPONSIBILITY:

Incumbent performs a broad scope of duties involving non-routine decisions in determining unexplained human deaths. Work is performed according to legally defined procedures, and standard practices of the profession, and compliance with legal requirements.

PERSONAL WORK RELATIONSHIPS:

Incumbent communicates frequently with state and local law enforcement personnel, other emergency personnel, mortuaries, news media, witnesses, decedents' next of kin, and the public, for purposes of exchanging information, coordinating investigations, and resolving problems.

WORKING CONDITIONS AND PHYSICAL DEMANDS:

The Coroner performs work that is broad in scope and of many complex and significant variables when collecting medical records, police reports, EMS reports and maintaining case files. The Coroner works in a standard office environment, autopsy environment and out in the field conducting death investigations requiring the ability to stand, walk, and sit and frequently lift over one hundred (100) pounds with frequent bending, pushing and/or pulling loads and kneeling with some reaching over head and crawling. Frequent exposure to bodily fluid and potential for injury at the scene with exposure to extreme temperatures, treacherous locations, dangerous chemicals, noise and noxious odors and fumes.

IC 36-2-14

Chapter 14. County Coroner

IC 36-2-14-1

Application of chapter

Sec. 1. This chapter applies to all counties.

As added by Acts 1980, P.L.212, SEC.1.

IC 36-2-14-1.5

Child death pathologist

Sec. 1.5. As used in this chapter, "child death pathologist" means a physician described in IC 16-35-7-3(b).

As added by P.L.225-2007, SEC.10.

IC 36-2-14-2

Residence; term of office

Sec. 2. (a) A county coroner must reside within the county as provided in Article 6, Section 6 of the Constitution of the State of Indiana. The coroner forfeits office if the coroner ceases to be a resident of the county.

(b) The term of office of the county coroner under Article 6, Section 2 of the Constitution of the State of Indiana is four (4) years and continues until a successor is elected and qualified.

As added by Acts 1980, P.L.212, SEC.1. Amended by P.L.3-1987, SEC.549.

IC 36-2-14-3

Commission of coroner

Sec. 3. The governor shall commission each county coroner.

As added by Acts 1980, P.L.212, SEC.1.

IC 36-2-14-4

Duties as county sheriff

Sec. 4. The coroner shall perform the duties of the county sheriff only in cases in which the sheriff:

(1) is interested or incapacitated from serving; and

(2) has no chief deputy who may perform his duties.

As added by Acts 1980, P.L.212, SEC.1. Amended by Acts 1980, P.L.125, SEC.24.

IC 36-2-14-5

Service of warrant for arrest of county sheriff; custody of jail and prisoners

Sec. 5. A warrant for the arrest of the county sheriff shall be served by the coroner or any other person to whom it may be legally directed. The coroner, who shall commit the sheriff to the county jail, has custody of the jail and its prisoners during the imprisonment of the sheriff.

As added by Acts 1980, P.L.212, SEC.1.

IC 36-2-14-5.5

Duties of child death pathologist

Sec. 5.5. A child death pathologist shall:

- (1) consult with a coroner concerning a death described in section 6.3(b) of this chapter;
- (2) conduct an autopsy of a child as described in sections 6.3(c) and 6.7(b) of this chapter; and
- (3) perform duties described in section 6.7(e) of this chapter.

As added by P.L.225-2007, SEC.11.

IC 36-2-14-6

Investigation of death of person; certificate of death; autopsy

Sec. 6. (a) Whenever the coroner is notified that a person in the county:

- (1) has died from violence;
- (2) has died by casualty;
- (3) has died when apparently in good health;
- (4) has died in an apparently suspicious, unusual, or unnatural manner; or
- (5) has been found dead;

the coroner shall, before the scene of the death is disturbed, notify a law enforcement agency having jurisdiction in that area. The agency shall assist the coroner in conducting an investigation of how the person died and a medical investigation of the cause of death. The coroner may hold the remains of the decedent until the investigation of how the person died and the medical investigation of the cause of death are concluded.

(b) The coroner:

- (1) shall file a certificate of death with the county health department, or, if applicable, a multiple county health department, of the county in which the individual died, within seventy-two (72) hours after the completion of the death investigation;
- (2) shall complete the certificate of death utilizing all verifiable information establishing the time and date of death; and
- (3) may file a pending investigation certificate of death before completing the certificate of death, if necessary.

(c) If this section applies, the body and the scene of death may not be disturbed until:

- (1) the coroner has photographed them in the manner that most fully discloses how the person died; and
- (2) law enforcement and the coroner have finished their initial assessment of the scene of death.

However, a coroner or law enforcement officer may order a body to be moved before photographs are taken if the position or location of the body unduly interferes with activities carried on where the body is found, but the body may not be moved from the immediate area and must be moved without substantially destroying or altering the evidence present.

(d) When acting under this section, if the coroner considers it

necessary to have an autopsy performed, is required to perform an autopsy under subsection (f), or is requested by the prosecuting attorney of the county to perform an autopsy, the coroner shall employ a:

- (1) physician certified by the American Board of Pathology; or
- (2) pathology resident acting under the direct supervision of a physician certified in anatomic pathology by the American Board of Pathology;

to perform the autopsy. The physician performing the autopsy shall be paid a fee of at least fifty dollars (\$50) from the county treasury.

(e) If:

(1) at the request of:

- (A) the decedent's spouse;
- (B) a child of the decedent, if the decedent does not have a spouse;
- (C) a parent of the decedent, if the decedent does not have a spouse or children;
- (D) a brother or sister of the decedent, if the decedent does not have a spouse, children, or parents; or
- (E) a grandparent of the decedent, if the decedent does not have a spouse, children, parents, brothers, or sisters;

(2) in any death, two (2) or more witnesses who corroborate the circumstances surrounding death are present; and

(3) two (2) physicians who are licensed to practice medicine in the state and who have made separate examinations of the decedent certify the same cause of death in an affidavit within twenty-four (24) hours after death;

an autopsy need not be performed. The affidavits shall be filed with the circuit court clerk.

(f) A county coroner may not certify the cause of death in the case of the sudden and unexpected death of a child who is less than three (3) years old unless an autopsy is performed at county expense. However, a coroner may certify the cause of death of a child described in this subsection without the performance of an autopsy if subsection (e) applies to the death of the child.

(g) After consultation with the law enforcement agency investigating the death of a decedent, the coroner shall do the following:

(1) Inform a crematory authority if a person is barred under IC 23-14-31-26(c) from serving as the authorizing agent with respect to the cremation of the decedent's body because the coroner made the determination under IC 23-14-31-26(c)(2) in connection with the death of the decedent.

(2) Inform a cemetery owner if a person is barred under IC 23-14-55-2(c) from authorizing the disposition of the body or cremated remains of the decedent because the coroner made the determination under IC 23-14-55-2(c)(2) in connection with the death of the decedent.

(3) Inform a seller of prepaid services or merchandise if a person's contract is unenforceable under IC 30-2-13-23(b)

because the coroner made the determination under IC 30-2-13-23(b)(4) in connection with the death of the decedent.

As added by Acts 1980, P.L.212, SEC.1. Amended by Acts 1981, P.L.39, SEC.2; P.L.106-1986, SEC.2; P.L.339-1987, SEC.1; P.L.179-2003, SEC.5; P.L.102-2007, SEC.5; P.L.157-2007, SEC.3; P.L.225-2007, SEC.12; P.L.34-2011, SEC.12.

IC 36-2-14-6.3

Coroner notification of child deaths; coroner consultation with child death pathologist; suspicious, unexpected, or unexplained child deaths; autopsy

Sec. 6.3. (a) A coroner shall immediately notify:

(1) the local office of the department of child services by using the statewide hotline for the department; and

(2) either:

(A) the local child fatality review team; or

(B) if the county does not have a local child fatality review team, the statewide child fatality review committee;

of each death of a person who is less than eighteen (18) years of age, or appears to be less than eighteen (18) years of age and who has died in an apparently suspicious, unexpected, or unexplained manner.

(b) If a child less than eighteen (18) years of age dies in an apparently suspicious, unexpected, or unexplained manner, the coroner shall consult with a child death pathologist to determine whether an autopsy is necessary. If the coroner and the child death pathologist disagree over the need for an autopsy, the county prosecutor shall determine whether an autopsy is necessary. If the autopsy is considered necessary, a child death pathologist or a pathology resident acting under the direct supervision of a child death pathologist shall conduct the autopsy within twenty-four (24) hours. If the autopsy is not considered necessary, the autopsy shall not be conducted.

(c) If a child death pathologist and coroner agree under subsection (b) that an autopsy is necessary, the child death pathologist or a pathology resident acting under the direct supervision of a child death pathologist shall conduct the autopsy of the child.

As added by P.L.225-2007, SEC.13. Amended by P.L.131-2009, SEC.75; P.L.128-2012, SEC.183.

IC 36-2-14-6.5

Duty to make positive identification; manner of positive identification; exception

Sec. 6.5. (a) As used in this section, "DNA analysis" means an identification process in which the unique genetic code of an individual that is carried by the individual's deoxyribonucleic acid (DNA) is compared to genetic codes carried in DNA found in bodily substance samples obtained by a law enforcement agency in the exercise of the law enforcement agency's investigative function.

(b) As used in this section, "immediate family member" means,

with respect to a particular dead person, an individual who is at least eighteen (18) years of age and who is one (1) of the following:

- (1) The dead person's spouse.
- (2) The dead person's child.
- (3) The dead person's parent.
- (4) The dead person's grandparent.
- (5) The dead person's sibling.

(c) The coroner shall make a positive identification of a dead person unless extraordinary circumstances described in subsection (d) exist. In making a positive identification, the coroner shall determine the identity of a dead person by one (1) of the following methods:

- (1) Fingerprint identification.
- (2) DNA analysis.
- (3) Dental record analysis.
- (4) Positive identification by at least one (1) of the dead person's immediate family members if the dead person's body is in a physical condition that would allow for the dead person to be reasonably recognized.

(d) For the purposes of subsection (c), extraordinary circumstances exist if, after a thorough investigation, the coroner determines that identification of the dead person is not possible under any of the four (4) methods described in subsection (c).

As added by P.L.157-2007, SEC.4.

IC 36-2-14-6.7

Autopsies of children who may have died of sudden infant death syndrome; autopsy reports

Sec. 6.7. (a) This section applies to a child who:

- (1) died suddenly and unexpectedly;
- (2) was less than three (3) years of age at the time of death; and
- (3) was in apparent good health before dying.

(b) A child death pathologist or a pathology resident acting under the direct supervision of a child death pathologist shall conduct an autopsy of a child described in subsection (a).

(c) A county coroner may not certify the cause of death of a child described in subsection (a) until an autopsy is performed at county expense.

(d) The county coroner shall contact the parent or guardian of a child described in subsection (a) and notify the parent or guardian that an autopsy will be conducted at county expense.

(e) The child death pathologist shall:

- (1) ensure that a tangible summary of the autopsy results is provided;
- (2) provide informational material concerning sudden infant death syndrome; and
- (3) unless the release of autopsy results would jeopardize a law enforcement investigation, provide notice that a parent or guardian has the right to receive the preliminary autopsy results; to the parents or guardian of the child within one (1) week after the

autopsy.

(f) If a parent or guardian of a child described in subsection (a) requests the autopsy report of the child, the coroner shall provide the autopsy report to the parent or guardian within thirty (30) days after the:

- (1) request; or
 - (2) completion of the autopsy report;
- whichever is later, at no cost.

(g) A coroner shall notify:

- (1) a local child fatality review team; or
 - (2) if the county does not have a local child fatality review team, the statewide child fatality review committee;
- of the death of a child described in subsection (a).

As added by P.L.225-2007, SEC.14.

IC 36-2-14-7

Examination of witnesses; service of physician; payment

Sec. 7. (a) At an investigation under this chapter, the coroner shall examine persons wanting to testify and may examine persons he has summoned by his subpoena. Witnesses shall answer under oath all questions concerning the death under investigation.

(b) If a physician is required to attend an investigation and make a post mortem examination, the coroner shall certify this service to the county executive, which shall order payment for the physician from the county treasury.

As added by Acts 1980, P.L.212, SEC.1.

IC 36-2-14-8

Witness fees

Sec. 8. A witness testifying before a county coroner is entitled to the same fees as a witness testifying in the circuit court for the county.

As added by Acts 1980, P.L.212, SEC.1. Amended by Acts 1980, P.L.125, SEC.25.

IC 36-2-14-9

Witness testimony

Sec. 9. The testimony of each witness at a coroner's investigation shall be reduced to writing and signed by him. The coroner shall, by recognizance in a reasonable sum, bind any witness whose testimony relates to the trial of a person concerned in the death to give evidence in court and shall send the written evidence and recognizance of the witness to the court. The coroner shall commit to the county jail a witness who refuses to enter into the recognizance required by this section.

As added by Acts 1980, P.L.212, SEC.1.

IC 36-2-14-10

Coroner's verdict and report; autopsy records; confidentiality

Sec. 10. (a) After viewing the body, hearing the evidence, and

making all necessary inquiries, the coroner shall draw up and sign his verdict on the death under consideration. The coroner shall also make a written report giving an accurate description of the deceased person, his name if it can be determined, and the amount of money and other property found with the body. The verdict and the written report are subject to inspection and copying under IC 5-14-3-3.

(b) Except as provided in subsections (c), (d), and (e), a photograph, video recording, or audio recording of an autopsy in the custody of a medical examiner is declared confidential for purposes of IC 5-14-3-4(a)(1).

(c) A surviving spouse may:

- (1) view and copy a photograph or video recording; and
- (2) listen to and copy an audio recording;

of the deceased spouse's autopsy. If there is no surviving spouse, the surviving parents shall have access to the records under this section. If there is no surviving spouse or parent, an adult child shall have access to the records.

(d) Upon making a written request, a unit (as defined in IC 36-1-2-23), the state, an agency of the state, the federal government, or an agency of the federal government, while in performance of their official duty, may:

- (1) view and copy a photograph or video recording; and
- (2) listen to and copy an audio recording;

of an autopsy. Unless otherwise required in the performance of official duties, the identity of the deceased must remain confidential.

(e) The coroner or the coroner's designee having custody of a photograph, a video recording, or an audio recording of an autopsy may use or allow the use of the photograph, video recording, or audio recording of the autopsy for case consultation with a pathologist or forensic scientist. The coroner or the coroner's designee having custody of a photograph, a video recording, or an audio recording of an autopsy may also use or allow the use of the photograph, video recording, or audio recording for training or educational purposes (as defined in IC 16-39-7.1-1.5) if all information that identifies the individual on whom the autopsy was performed is masked or removed from the photograph, video recording, or audio recording. For purposes of this subsection, information that identifies an individual consists of:

- (1) the name;
- (2) the address;
- (3) the Social Security number;
- (4) a full view of the face; or
- (5) identifying marks on the body that are unrelated to the medical condition or medical status;

of the deceased individual. A coroner or coroner's designee who allows the use of autopsy information under this subsection has a duty to disclose to each person to whom the coroner or coroner's designee releases it that the information is confidential and may not be used for a purpose other than the purpose for which it was originally released. Information disclosed under this subsection is

confidential. A coroner or coroner's designee who fails to disclose the confidentiality restrictions of this information commits a Class A misdemeanor.

(f) Except as provided in subsection (e), the coroner or the coroner's designee having custody of a photograph, a video, or an audio recording of an autopsy may not permit a person to:

- (1) view or copy the photograph or video recording; and
- (2) listen to or copy the audio recording;

of an autopsy without a court order.

(g) A court, upon a showing of good cause, may issue an order authorizing a person to:

- (1) view or copy a photograph or video recording; and
- (2) listen to or copy an audio recording;

of an autopsy, and may prescribe any restrictions or stipulations that the court considers appropriate.

(h) In determining good cause under subsection (g), the court shall consider:

- (1) whether the disclosure is necessary for the public evaluation of governmental performance;
- (2) the seriousness of the intrusion into the family's right to privacy;
- (3) whether the disclosure of the photograph, video recording, or audio recording is by the least intrusive means available; and
- (4) the availability of similar information in other public records, regardless of form.

(i) In all cases, the viewing, copying, listening to, or other handling of a photograph, video recording, or audio recording of an autopsy must be under the direct supervision of the coroner, or the coroner's designee, who is the custodian of the record.

(j) A surviving spouse shall be given:

- (1) reasonable notice of the petition filed with the court to view or copy a photograph or video recording of an autopsy or a petition to listen to or copy an audio recording;
- (2) a copy of the petition filed with the court to view or copy a photograph or video recording of an autopsy or a petition to listen to or copy an audio recording; and
- (3) reasonable notice of the opportunity to be present and heard at any hearing on the matter.

(k) If there is no surviving spouse, the notice under subsection (j) must be given to the deceased's parents, and if the deceased has no living parent, the notice must be given to the adult children of the deceased.

(l) A coroner or coroner's designee who:

- (1) is the custodian of a photograph, a video recording, or an audio recording of an autopsy; and
- (2) knowingly or intentionally violates this section;

commits a Class A misdemeanor.

(m) A person who knowingly or intentionally violates a court order issued under this section commits a Class A misdemeanor.

(n) A person who:

(1) receives autopsy information under subsection (e); and
(2) knowingly or intentionally uses the information in a manner other than the specified purpose for which it was released; commits a Class A misdemeanor.

As added by Acts 1980, P.L.212, SEC.1. Amended by P.L.4-1994, SEC.22; P.L.271-2001, SEC.4; P.L.179-2003, SEC.6.

IC 36-2-14-11

Property or money of deceased person subject to coroner's investigation; found with body or at scene of death; taking possession; publication; search for person entitled; delivery to county treasurer or sheriff

Sec. 11. (a) This section applies to money or other personal property:

- (1) owned by a deceased person whose death is subject to a coroner's investigation; or
- (2) found:
 - (A) on a body; or
 - (B) at the scene of death.
- (b) If money or personal property is not claimed by a person entitled to them, the coroner shall do the following:
 - (1) Take possession of the property.
 - (2) Publish, in accordance with IC 5-3-1, a description of the deceased and the name of the deceased if known.
 - (3) Make a reasonable search to find a person who is entitled to the money or other personal property.
- (c) If, after complying with subsection (b), the coroner does not know of a person entitled to the money, the coroner shall deliver the money to the county treasurer for deposit in the county general fund.
- (d) If, after complying with subsection (b), the coroner does not know of a person entitled to the personal property other than money that has an intrinsic value, the coroner shall deliver the personal property to the sheriff for sale at any auction that the sheriff conducts under law. The sheriff shall deposit the receipts from the auction of the personal property in the county general fund.

As added by Acts 1980, P.L.212, SEC.1. Amended by Acts 1981, P.L.45, SEC.11; P.L.141-1992, SEC.1.

IC 36-2-14-12

Repealed

(Repealed by P.L.225-2007, SEC.21.)

IC 36-2-14-12.5

Coroner requests to hospitals for blood or tissue samples

Sec. 12.5. (a) A coroner shall make all reasonable attempts to promptly identify human remains, including taking the following steps:

- (1) Photograph the human remains before an autopsy is conducted.
- (2) X-ray the human remains.

- (3) Photograph items found with the human remains.
- (4) Fingerprint the remains, if possible.
- (5) Obtain tissue, bone, or hair samples suitable for DNA typing, if possible.
- (6) Collect any other information relevant to identification efforts.
- (b) A coroner may not dispose of unidentified human remains or take any other action that will materially affect the condition of the remains until the coroner has taken the steps described in subsection (a).
- (c) If human remains have not been identified after thirty (30) days, the coroner or other person having custody of the remains shall request the state police to do the following:
 - (1) Enter information that may assist in the identification of the remains into:
 - (A) the National Crime Information Center (NCIC) data base; and
 - (B) any other appropriate data base.
 - (2) Upload relevant DNA profiles from the remains to the missing persons data base of the State DNA Index System (SDIS) and the National DNA Index System (NDIS) after completion of the DNA analysis and other procedures required for data base entry.
- (d) If unidentified human remains are identified as belonging to a missing person, the coroner shall:
 - (1) notify the law enforcement agency handling the missing persons case that the missing person is deceased; and
 - (2) instruct the law enforcement agency to make documented efforts to contact family members of the missing person.
- (e) No person may order the cremation of unidentified human remains.

As added by P.L.92-2007, SEC.6. Amended by P.L.225-2007, SEC.15.

IC 36-2-14-13

Immunity from civil liability; autopsy

Sec. 13. A person who in good faith orders or performs a medical examination or autopsy under statutory authority is immune from civil liability for damages for ordering or performing the examination or autopsy.

As added by Acts 1980, P.L.212, SEC.1.

IC 36-2-14-14

Repealed

(Repealed by P.L.225-2007, SEC.21.)

IC 36-2-14-15

Compensation

Sec. 15. When fixing the compensation of county officers under this title, the county fiscal body shall fix:

(1) compensation for the coroner as if he is licensed to practice as a physician in Indiana; and

(2) compensation for the coroner as if he is not licensed to practice as a physician in Indiana.

The compensation fixed under subdivision (1) must be one and one-half (1 1/2) times that fixed under subdivision (2). The county fiscal body shall then determine whether or not the coroner is a licensed physician and shall fix his compensation in the proper amount.

As added by Acts 1980, P.L.212, SEC.1.

IC 36-2-14-16

Counties over 400,000 population; disposition of unclaimed bodies

Sec. 16. (a) This section applies to each county having a population of more than four hundred thousand (400,000).

(b) For purposes of this section, a body is unclaimed if:

(1) a person cannot be located to take custody of the body; or

(2) there is a person to take custody of the body, but that person cannot or will not assume financial responsibility for disposition of the body.

(c) Except as provided in IC 21-44-2, the coroner may order the burial or cremation of any unclaimed body left in the coroner's custody.

(d) If the deceased died without leaving money or other means necessary to defray the funeral expenses, the coroner may contract with a funeral director licensed under IC 25-15 to dispose of the body. The necessary and reasonable expenses for disposing of the body shall be paid by the county auditor upon the order of the coroner.

As added by P.L.106-1986, SEC.3. Amended by P.L.3-1990, SEC.123; P.L.2-2007, SEC.385.

IC 36-2-14-17 Version a

Violent or suspicious death of person; failure to notify authorities of discovery of body or moving body from scene; offenses

Note: This version of section effective until 7-1-2014. See also following version of this section, effective 7-1-2014.

Sec. 17. (a) A person who knowingly or intentionally fails to immediately notify the coroner or a law enforcement agency of the discovery of the body of a person who:

(1) has died from violence;

(2) has died in an apparently suspicious, unusual, or unnatural manner; or

(3) has died at less than three (3) years of age;

commits a Class B infraction. However, the failure to immediately notify under this subsection is a Class A misdemeanor if the person fails to immediately notify with the intent to hinder a criminal investigation.

(b) A person who, with the intent to hinder a criminal investigation and without the permission of the coroner or a law

enforcement officer, knowingly or intentionally alters the scene of death of a person who has died:

- (1) from violence; or
- (2) in an apparently suspicious, unusual, or unnatural manner; commits a Class D felony.

As added by P.L.339-1987, SEC.2. Amended by P.L.225-2007, SEC.16.

IC 36-2-14-17 Version b

Violent or suspicious death of person; failure to notify authorities of discovery of body or moving body from scene; offenses

Note: This version of section effective 7-1-2014. See also preceding version of this section, effective until 7-1-2014.

Sec. 17. (a) A person who knowingly or intentionally fails to immediately notify the coroner or a law enforcement agency of the discovery of the body of a person who:

- (1) has died from violence;
- (2) has died in an apparently suspicious, unusual, or unnatural manner; or
- (3) has died at less than three (3) years of age;

commits a Class B infraction. However, the failure to immediately notify under this subsection is a Class A misdemeanor if the person fails to immediately notify with the intent to hinder a criminal investigation.

(b) A person who, with the intent to hinder a criminal investigation and without the permission of the coroner or a law enforcement officer, knowingly or intentionally alters the scene of death of a person who has died:

- (1) from violence; or
- (2) in an apparently suspicious, unusual, or unnatural manner; commits a Level 6 felony.

As added by P.L.339-1987, SEC.2. Amended by P.L.225-2007, SEC.16; P.L.158-2013, SEC.674.

IC 36-2-14-18

Public inspection and copying of information; investigatory records; copies of autopsy; availability of report

Sec. 18. (a) Notwithstanding IC 5-14-3-4(b)(1), when a coroner investigates a death, the office of the coroner is required to make available for public inspection and copying the following:

- (1) The name, age, address, sex, and race of the deceased.
- (2) The address where the dead body was found, or if there is no address the location where the dead body was found and, if different, the address where the death occurred, or if there is no address the location where the death occurred.
- (3) The name of the agency to which the death was reported and the name of the person reporting the death.
- (4) The name of any public official or governmental employee present at the scene of the death and the name of the person certifying or pronouncing the death.

(5) Information regarding an autopsy (requested or performed) limited to the date, the person who performed the autopsy, where the autopsy was performed, and a conclusion as to:

- (A) the probable cause of death;
- (B) the probable manner of death; and
- (C) the probable mechanism of death.

(6) The location to which the body was removed, the person determining the location to which the body was removed, and the authority under which the decision to remove the body was made.

(7) The records required to be filed by a coroner under section 6 of this chapter and the verdict and the written report required under section 10 of this chapter.

(b) A county coroner or a coroner's deputy who receives an investigatory record from a law enforcement agency shall treat the investigatory record with the same confidentiality as the law enforcement agency would treat the investigatory record.

(c) Notwithstanding any other provision of this section, a coroner shall make available a full copy of an autopsy report, other than a photograph, a video recording, or an audio recording of the autopsy, upon the written request of a parent of the decedent, an adult child of the decedent, a next of kin of the decedent, or an insurance company investigating a claim arising from the death of the individual upon whom the autopsy was performed. A parent of the decedent, an adult child of the decedent, a next of kin of the decedent, and an insurance company are prohibited from publicly disclosing any information contained in the report beyond that information that may otherwise be disclosed by a coroner under this section. This prohibition does not apply to information disclosed in communications in conjunction with the investigation, settlement, or payment of the claim.

(d) Notwithstanding any other provision of this section, a coroner shall make available a full copy of an autopsy report, other than a photograph, a video recording, or an audio recording of the autopsy, upon the written request of:

- (1) the director of the division of disability and rehabilitative services established by IC 12-9-1-1;
- (2) the director of the division of mental health and addiction established by IC 12-21-1-1; or
- (3) the director of the division of aging established by IC 12-9.1-1-1;

in connection with a division's review of the circumstances surrounding the death of an individual who received services from a division or through a division at the time of the individual's death.

(e) Notwithstanding any other provision of this section, a coroner shall make available, upon written request, a full copy of an autopsy report, including a photograph, a video recording, or an audio recording of the autopsy, to:

- (1) the department of child services established by IC 31-25-1-1, including an office of the department located in the county where the death occurred;

(2) the statewide child fatality review committee established by IC 16-49-4; or

(3) a county child fatality review team or regional child fatality review team established under IC 16-49-2 for the area where the death occurred;

for purposes of an entity described in subdivisions (1) through (3) conducting a review or an investigation of the circumstances surrounding the death of a child (as defined in IC 16-49-1-2) and making a determination as to whether the death of the child was a result of abuse, abandonment, or neglect. An autopsy report made available under this subsection is confidential and shall not be disclosed to another individual or agency, unless otherwise authorized or required by law.

(f) Except as provided in subsection (g), the information required to be available under subsection (a) must be completed not later than fourteen (14) days after the completion of:

(1) the autopsy report; or

(2) if applicable, any other report, including a toxicology report, requested by the coroner as part of the coroner's investigation; whichever is completed last.

(g) The prosecuting attorney may petition a circuit or superior court for an order prohibiting the coroner from publicly disclosing the information required in subsection (a). The prosecuting attorney shall serve a copy of the petition on the coroner.

(h) Upon receipt of a copy of the petition described in subsection (g), the coroner shall keep the information confidential until the court rules on the petition.

(i) The court shall grant a petition filed under subsection (g) if the prosecuting attorney proves by a preponderance of the evidence that public access or dissemination of the information specified in subsection (a) would create a significant risk of harm to the criminal investigation of the death. The court shall state in the order the reasons for granting or denying the petition. An order issued under this subsection must use the least restrictive means and duration possible when restricting access to the information. Information to which access is restricted under this subsection is confidential.

(j) Any person may petition the court to modify or terminate an order issued under subsection (i). The petition for modification or termination must allege facts demonstrating that:

(1) the public interest will be served by allowing access; and

(2) access to the information specified in subsection (a) would not create a significant risk to the criminal investigation of the death.

The person petitioning the court for modification or termination shall serve a copy of the petition on the prosecuting attorney and the coroner.

(k) Upon receipt of a petition for modification or termination filed under subsection (j), the court may:

(1) summarily grant, modify, or dismiss the petition; or

(2) set the matter for hearing.

If the court sets the matter for hearing, upon the motion of any party or upon the court's own motion, the court may close the hearing to the public.

(1) If the person filing the petition for modification or termination proves by a preponderance of the evidence that:

- (1) the public interest will be served by allowing access; and
- (2) access to the information specified in subsection (a) would not create a significant risk to the criminal investigation of the death;

the court shall modify or terminate its order restricting access to the information. In ruling on a request under this subsection, the court shall state the court's reasons for granting or denying the request.

As added by P.L.299-1989, SEC.1. Amended by P.L.4-1994, SEC.23; P.L.2-1995, SEC.129; P.L.2-1996, SEC.290; P.L.271-2001, SEC.5; P.L.243-2003, SEC.13; P.L.141-2006, SEC.113; P.L.102-2007, SEC.6; P.L.157-2007, SEC.5; P.L.225-2007, SEC.17; P.L.3-2008, SEC.257; P.L.119-2013, SEC.23.

IC 36-2-14-19

Cornea donations

Sec. 19. (a) As used in this section, "cornea" includes corneal tissue.

(b) As used in this section, "decedent" means a person described in section 6(a)(1) through 6(a)(5) of this chapter.

(c) As used in this section, "eye bank" means a nonprofit corporation:

- (1) organized under Indiana law;
- (2) exempt from federal income taxation under Section 501 of the Internal Revenue Code; and
- (3) whose purposes include obtaining, storing, and distributing corneas that are to be used for corneal transplants or for other medical or medical research purposes.

(d) If under section 6(d) of this chapter the coroner requires an autopsy to be performed upon a decedent, the coroner may authorize the removal of one (1) or both of the decedent's corneas for donation to an eye bank for transplantation, if the following conditions exist:

- (1) The decedent's corneas are not necessary for successful completion of the autopsy.
- (2) The decedent's corneas are not necessary for use as evidence.
- (3) Removal of the decedent's corneas will not alter the postmortem facial appearance of the decedent.
- (4) A representative of the eye bank, authorized by the trustees of the eye bank to make requests for corneas, has done the following:

(A) Within six (6) hours after the time of death, made a reasonable attempt to:

- (i) contact any of the persons listed in the order of priority specified in IC 29-2-16.1-8; and
- (ii) inform the person of the effect of the removal of the

decedent's corneas on the physical appearance of the decedent.

(B) Submitted to the coroner:

(i) a written request for the donation by the coroner of corneas of the decedent subject to autopsy under section 6(d) of this chapter; and

(ii) a written certification that corneas donated under this section are intended to be used only for cornea transplant.

(5) The removal of the corneas and their donation to the eye bank will not alter a gift made by:

(A) the decedent when alive; or

(B) any of the persons listed in the order of priority specified in IC 29-2-16.1-8;

to an agency or organization other than the eye bank making the request for the donation.

(6) The coroner, at the time the removal and donation of a decedent's corneas is authorized, does not know of any objection to the removal and donation of the decedent's corneas made by:

(A) the decedent, as evidenced in a written document executed by the decedent when alive; or

(B) any of the persons listed in the order of priority specified in IC 29-2-16.1-8.

(e) A person, including a coroner and an eye bank and the eye bank's representatives, who exercises reasonable care in complying with subsection (d)(6) is immune from civil liability arising from cornea removal and donation allowed under this section.

(f) A person who authorizes the donation of a decedent's corneas may not be charged for the costs related to the donation. The recipient of the donation is responsible for the costs related to the donation.

As added by P.L.36-1993, SEC.6. Amended by P.L.147-2007, SEC.19.

IC 36-2-14-20

Billing counties for costs of autopsies

Sec. 20. (a) As used in this section, "autopsy" means the external and surgical internal examination of all body systems of a decedent, including toxicology and histology.

(b) Except as provided in subsection (b) and IC 4-24-4-1, if an Indiana resident:

(1) dies in an Indiana county as a result of an incident that occurred in another Indiana county; and

(2) is the subject of an autopsy performed under the authority and duties of the county coroner of the county where the death occurred;

the county coroner shall bill the county in which the incident occurred for the cost of the autopsy, including the physician fee under section 6(d) of this chapter.

(c) Except as provided in subsection (b) and IC 4-24-4-1, payment

for the costs of an autopsy requested by a party other than the:

(1) county prosecutor; or

(2) county coroner;

of the county in which the individual died must be made by the party requesting the autopsy.

(d) This section does not preclude the coroner of a county in which a death occurs from attempting to recover autopsy costs from the jurisdiction outside Indiana where the incident that caused the death occurred.

As added by P.L.271-2001, SEC.6. Amended by P.L.67-2003, SEC.1; P.L.225-2007, SEC.18.

IC 36-2-14-21

Coroners obtaining decedent's health records; coroners provide health records to investigative units

Sec. 21. (a) As used in this section, "health records" means written, electronic, or printed information possessed by a provider concerning any diagnosis, treatment, or prognosis of the patient. The term includes mental health records, alcohol and drug abuse records, and emergency ambulance service records.

(b) As used in this section, "provider" has the meaning set forth in IC 16-18-2-295(b).

(c) As part of a medical examination or autopsy conducted under this chapter, a coroner may obtain a copy of the decedent's health records.

(d) Except as provided in subsection (e), health records obtained under this section are confidential.

(e) The coroner may provide the health records of a decedent that were obtained under this section to a prosecuting attorney or law enforcement agency that is investigating the individual's death. Health records received from a coroner under this subsection are confidential.

(f) A person who receives confidential records or information under this section and knowingly or intentionally discloses the records or information to an unauthorized person commits a Class A misdemeanor.

As added by P.L.28-2002, SEC.3. Amended by P.L.1-2007, SEC.240.

IC 36-2-14-22

Providing climate controlled environment

Sec. 22. A coroner shall exercise reasonable care in providing a climate controlled environment for the purpose of retarding decomposition of a human body in the coroner's custody.

As added by P.L.58-2007, SEC.1.

IC 36-2-14-22.1

Coroner requests to hospitals for blood or tissue samples

Sec. 22.1. (a) Upon the request of a coroner who is conducting or will conduct a death investigation on an individual who is admitted or was admitted to a hospital, the hospital shall provide a sample of

the individual's blood or tissue to the coroner.

(b) A coroner does not need to obtain a warrant to request a blood or tissue sample under this section.

As added by P.L.225-2007, SEC.19.

IC 36-2-14-22.2

Repealed

(Repealed by P.L.3-2008, SEC.269.)

IC 36-2-14-22.3

Training courses for coroners and deputy coroners

Sec. 22.3. (a) The coroners training board established by IC 4-23-6.5-3, in consultation with the Indiana law enforcement academy, shall create and offer a training course for coroners and deputy coroners. The training course must include:

- (1) at least forty (40) hours of instruction; and
- (2) instruction regarding:
 - (A) death investigation;
 - (B) crime scenes; and
 - (C) preservation of evidence at a crime scene for police and crime lab technicians.

(b) The coroners training board, in consultation with the Indiana law enforcement academy, shall create and offer an annual training course for coroners and deputy coroners. The annual training course must:

- (1) include at least eight (8) hours of instruction; and
- (2) cover recent developments in:
 - (A) death investigation;
 - (B) crime scenes; and
 - (C) preservation of evidence at a crime scene for police and crime lab technicians.

(c) In creating the courses under subsections (a) and (b), the coroners training board shall consult with a pathologist certified by the American Board of Pathology regarding medical issues that are a part of the training courses.

(d) All training in the courses offered under subsections (a) and (b) that involves medical issues must be approved by a pathologist certified by the American Board of Pathology.

(e) All training in the courses offered under subsections (a) and (b) that involves crime scenes and evidence preservation must be approved by a law enforcement officer.

(f) The coroners training board shall issue a coroner or deputy coroner a certificate upon successful completion of the courses described in subsections (a) and (b).

As added by P.L.3-2008, SEC.258.

IC 36-2-14-22.4

Organ and tissue procurement

Sec. 22.4. A coroner shall follow the procedures set forth in IC 29-2-16.1 concerning organ and tissue procurement.

As added by P.L.3-2008, SEC.259.

IC 36-2-14-22.6

Information requests; medicolegal examinations; interference with postmortem examinations; denial of recovery

Sec. 22.6. (a) Upon request of a procurement organization, a coroner shall release to the procurement organization the name, contact information, and available medical and social history of a decedent whose body is under the jurisdiction of the coroner. If the decedent's body or part is medically suitable for transplantation, therapy, research, or education, the coroner shall release postmortem examination results to the procurement organization. The procurement organization may make a subsequent disclosure of the postmortem examination results or other information received from the coroner only if relevant to transplantation or therapy.

(b) The coroner may conduct a medicolegal examination by reviewing all medical records, laboratory test results, x-rays, other diagnostic results, and other information that any person possesses about a donor or prospective donor whose body is under the jurisdiction of the coroner which the coroner determines may be relevant to the investigation.

(c) A person that has any information requested by a coroner under subsection (b) shall provide that information as expeditiously as possible to allow the coroner to conduct the medicolegal investigation within a period compatible with the preservation of parts for the purpose of transplantation, therapy, research, or education.

(d) If an anatomical gift has been or might be made of a part of a decedent whose body is under the jurisdiction of the coroner and a postmortem examination is not required, or the coroner determines that a postmortem examination is required but that the recovery of the part that is the subject of an anatomical gift will not interfere with the examination, the coroner and procurement organization shall cooperate in the timely removal of the part from the decedent for the purpose of transplantation, therapy, research, or education.

(e) If an anatomical gift of a part from the decedent under the jurisdiction of the coroner has been or might be made, but the coroner, in consultation with a pathologist, initially believes that the recovery of the part could interfere with the postmortem investigation into the decedent's cause or manner of death or interfere with the preservation or collection of evidence, the coroner and pathologist shall consult with the procurement organization or physician or technician designated by the procurement organization about the proposed recovery. After consultation, the coroner may allow the recovery, delay the recovery, or deny the recovery.

(f) Before the removal procedure, the coroner or designee may allow recovery by the procurement organization to proceed, or, if the coroner or designee reasonably believes that the part may be involved in determining the decedent's cause or manner of death or, in tissue procurement cases, if the coroner or designee determines

that, for evidentiary purposes, the body must remain undisturbed prior to autopsy, deny recovery by the procurement organization. The coroner or designee must be present at the scene before denying the recovery of a part. When practicable, the coroner and pathologist shall work with the procurement organization to facilitate removal of a part following any postmortem examination of the decedent.

(g) If the coroner or designee denies recovery under subsection (e) or (f), the coroner or designee shall:

- (1) explain in a record the specific reasons for not allowing recovery of the part;
- (2) include the specific reasons in the records of the coroner and forensic pathologist; and
- (3) provide a record with the specific reasons to the procurement organization and the state department of health.

(h) If the coroner or designee allows recovery of a part under subsection (d), (e), or (f), the procurement organization shall do the following:

- (1) At the request of the coroner or designee and when practicable, perform diagnostic studies that would aid in documenting the presence or absence of injuries.
- (2) Cause the physician or technician who removes the part to explain in a signed record the condition of the part, including the presence or absence of any injuries to the part or any surrounding tissue or organs.
- (3) Provide a copy of the record described in subdivision (2) to the coroner and the investigating law enforcement agency.
- (4) Cause the physician or technician who removes the part to photograph, collect, preserve, and maintain the appropriate chain of custody of any evidence that is found during procurement.
- (5) Cause the physician or technician who removes the part to collect blood and other bodily fluid samples as directed by the coroner or designee.
- (6) Cause the physician or technician who removes the part to, upon the request of the coroner or designee, photograph, biopsy, or provide any other information and observations concerning the part or body that would assist in the postmortem examination.

(i) If a coroner or designee must:

- (1) be present at a removal procedure under subsection (f); or
- (2) perform duties at times other than those that are usual and customary for the coroner or designee to maximize tissue or eye recovery under IC 29-2-16.1-21(b);

at the request of the coroner or designee, the procurement organization that requested the recovery of the part shall reimburse the coroner or designee for the additional costs incurred by the coroner or designee to comply with subsection (f) or IC 29-2-16.1-21(b).

As added by P.L.147-2007, SEC.20.

IC 36-2-14-23

Requirement that coroner and deputy coroner complete course; auditor to withhold pay if course not timely completed; withheld pay released upon successful completion of course; exception

Sec. 23. (a) Each coroner shall successfully complete the training course offered under section 22.3(a) of this chapter within six (6) months after taking office.

(b) Each deputy coroner shall successfully complete the training course offered under section 22.3(a) of this chapter within one (1) year after beginning employment with a coroner's office.

(c) Each coroner and each deputy coroner shall successfully complete the annual training course offered under section 22.3(b) of this chapter each year after the year in which the coroner or deputy coroner received the training required by section 22.3(a) of this chapter.

(d) After a coroner or deputy coroner has:

(1) successfully completed the training course as required under subsection (a) or (b); and

(2) successfully completed the annual training course as required under subsection (c);

the coroner or deputy coroner shall present a certificate or other evidence to the county executive, or in the case of a county that contains a consolidated city, the city-county council, that the coroner or deputy coroner has successfully completed the training required under subsection (a), (b), or (c).

(e) If a coroner or deputy coroner does not present a certificate or other evidence to the county executive, or in the case of a county that contains a consolidated city, the city-county council, that the coroner or deputy coroner has successfully completed the training required under subsection (a), (b), or (c), the county executive or city-county council shall order the auditor to withhold the paycheck of the coroner or deputy coroner until the coroner or deputy coroner satisfies the respective training requirements under subsections (a), (b), and (c), unless the county executive or city-county council adopts a resolution finding that:

(1) the failure of the coroner or deputy coroner to complete the respective training requirements under subsections (a), (b), and (c) is the result of unusual circumstances;

(2) the coroner or deputy coroner is making reasonable progress, under the circumstances, toward completing the respective training requirements under subsections (a), (b), and (c); and

(3) in light of the unusual circumstances described in subdivision (1), withholding the paycheck of the coroner or deputy coroner would be unjust.

(f) If the county executive or city-county council orders an auditor to withhold a paycheck under subsection (e) and a coroner or deputy coroner later presents a certificate or other evidence to the county executive or city-county council that the coroner or deputy coroner has successfully completed training required under subsection (a),

(b), or (c), the county executive or city-county council shall order the auditor to release all of the coroner's or deputy coroner's paychecks, that were withheld from the coroner or deputy coroner.

As added by P.L.157-2007, SEC.7. Amended by P.L.3-2008, SEC.260.

IC 36-2-14-24

Requirement for the release of autopsy and other reports; auditor to withhold pay if autopsy or other reports not timely released; withheld pay released upon release of autopsy or other reports; exception

Sec. 24. (a) Except as provided in subsection (b), if a coroner does not release a written report required under section 10 of this chapter or a full copy of an autopsy report required under section 18 of this chapter as required by law, the county executive, or in the case of a county containing a consolidated city, the city-county council, shall order the auditor to withhold the paycheck of the coroner until the coroner properly releases the written report or full autopsy report, unless the county executive or city-county council adopts a resolution finding that:

- (1) the failure of the coroner or deputy coroner to release the written report or full autopsy report is the result of unusual circumstances;
- (2) the coroner or deputy coroner is making reasonable progress, under the circumstances, toward completing and releasing the written report or full autopsy report; and
- (3) in light of the unusual circumstances described in subdivision (1), withholding the paycheck of the coroner or deputy coroner would be unjust.

(b) A county auditor may not withhold the paycheck of a coroner if a coroner is legally prohibited from releasing a written report or from releasing a full autopsy report. However, a coroner is required to release a written report or full autopsy report as soon as possible after the legal prohibition on releasing the written report or full autopsy report ceases to exist.

(c) If the county executive or city-county council orders an auditor to withhold a paycheck under subsection (a) and a coroner properly releases the written report or full autopsy report, the county executive or city-county council shall order the auditor to release all of the coroner's paychecks that were withheld from the coroner.

As added by P.L.157-2007, SEC.8.

Hendricks County
Job Description

Title: Chief Deputy Coroner

FLSA: Exempt

Department: Coroner

Pay Band: SO

Supervisor: Coroner

Date Prepared: 12/29/2016

Date Approved:

PURPOSE OF POSITION:

To perform this position successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed in this document are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Incumbent serves as Chief Deputy Coroner for the Coroner, responsible for assisting in investigating and assisting in certifying cause and manner of death in any suspicious, unusual or unnatural human death.

ESSENTIAL FUNCTIONS:

- Performs all duties of Coroner in his/her absence.
- Supervisor of the Administrative Assistant.
- Investigates deaths reported to office per applicable state and local rules, regulations and guidelines, including observing, photographing, and documenting scene of death, and examining, photographing, and documenting body.
- Interviews witnesses and/or relatives of decedent, and verifies medical history of decedent. Consults with various agencies as appropriate, including Sheriff, municipal police departments, fire departments, Indiana State Police, and emergency medical services.
- Determines need for specimen draws or autopsies, and witnesses autopsies as needed.
- Completes investigatory documents and reports as required, such as lab requests, Coroner's verdict, investigation reports, fatal accident and SIDS reports. Maintains related case files.
- Renders/certifies cause and manner of death, and provides documentation to agencies and individuals as requested. Determines next of kin and provides personal notification of casualty as needed. Secures personal possessions of decedent and releases to appropriate individual.
- Periodically provides information regarding investigations to news media, and makes depositions as required.
- Attends and successfully completes State Commission certified death investigation class as required and maintains certification for duration of employment.

- Serves on 24-hour call rotation.
- Performs related duties as assigned.

EDUCATION AND QUALIFICATION REQUIREMENTS:

- High school diploma or GED and ability to successfully complete required training.
- Thorough knowledge of and ability to make practical application of state and local rules and regulations regarding duties and authority of coroners.
- Working knowledge of and ability to make practical application of various related fields of science, such as pathology, forensics, anatomy, and criminal investigation.
- Working knowledge of blood borne pathogens control, and ability to follow universal health precautions at all times to prevent infection of self and others.
- Ability to properly secure death scenes, bodies, collected evidence, and personal property of decedent, in conjunction with police agencies.
- Ability to properly operate a computer and camera, and accurately complete required documents and reports.
- Ability to effectively communicate orally and in writing with state and local law enforcement, other emergency personnel, mortuaries, news media, physicians, witnesses, decedents' next of kin, and the public, including being sensitive to professional ethics, gender, cultural diversities and disabilities.
- Ability to periodically provide testimony in legal proceedings.
- Ability to lift and carry a minimum of 60 pounds
- Ability to competently serve the public with diplomacy and respect, including occasional encounters with irate/hostile persons.
- Ability to comply with all employer/department personnel policies and work rules, including, but not limited to, attendance, safety, drug-free workplace, and personal conduct.
- Ability to provide public access to or maintain confidentiality of department information/records according to state requirements.
- Ability to work alone and with others in a team environment, and maintain appropriate, respectful interrelationships with co-workers.
- Ability to adapt to changing work environments and irregular hours. Ability to regularly work extended, weekend and/or evening hours, and occasionally travel out of town, but not overnight.
- Ability to serve on 24-hour call rotation, and appropriately respond from off-duty status, despite the stress of exposure to distraught persons and disturbing evidence, such as deaths involving violence.
- Possession of a valid Indiana driver's license and clean and safe driving record.
- As a result of the duties associated with this job, there is the potential of becoming exposed to blood borne pathogens and other potentially infectious diseases. To safeguard employees and eliminate the liability placed on Hendricks County, employees working in this position shall be offered the three shot Hepatitis B vaccination and subsequent training within 10 days of their initial job assignment per OSHA 29 CFR 1910.1030(f)(2)(i). The initial and two subsequent vaccinations shall be administered by

the Hendricks County Health Department and free of charge to the employee. If the employee has previously received the three shot Hepatitis B vaccination, official documentation must be provided to the supervisor identifying the dates in which each shot was appropriately administered. A Declination form must be completed, outlining the medical reasons for the temporary declination and forwarded to the Chief Deputy

RESPONSIBILITY:

Incumbent performs a broad scope of duties involving non-routine decisions in determining unexplained human deaths. Incumbent's decisions regarding cause and manner of death are final and cannot be overruled. Work is performed per legally defined procedures, and standard practices of the profession, and is reviewed for soundness of judgement, technical accuracy, and compliance with legal requirements and department policy.

WORKING RELATIONSHIPS:

Incumbent communicates frequently with state and local law enforcement personnel, other emergency personnel, mortuaries, news media, witnesses, decedents' next of kin, and the public, for purposes of exchanging information, coordinating investigations, and resolving problems. Incumbent reports directly to Coroner.

WORKING CONDITIONS AND PHYSICAL DEMANDS:

Incumbent performs duties in a standard office environment, in a vehicle, and at scenes of death, involving sitting and walking at will, bending, crouching/kneeling, working in confined areas, handling/grasping objects, and occasionally lifting/carrying objects weighing more than 60 pounds. Incumbent may be exposed to distraught individuals, disturbing evidence, inclement weather, and blood borne pathogens, for which universal health precautions must be followed at all times to prevent infection of self and others. Incumbent serves on 24-hour call rotation. Incumbent regularly works extended, weekend and/or evening hours, and occasionally travels out of town, but not overnight.

APPLICANT/EMPLOYEE ACKNOWLEDGMENT

The job description for the position of Chief Deputy Coroner for the Coroners Department describes the duties and responsibilities for employment in this position. I acknowledge that I have received this job description, and understand that it is not a contract of employment. I am responsible for reading this job description and complying with all job duties, requirements and responsibilities contained herein, and any subsequent revisions.

Is there anything that would keep you from meeting the job duties and requirements as outlined?

Yes _____ No _____

Applicant/Employee signature

Date

Print or Type Name

STATUS OF FUNDS REPORT

Hendricks County

Date of Publication: Dec 29, 2016 Republican
Dec 31, 2016 Hendricks County Flyer

Date of Public Hearing Jan 12, 2017
Date of Resolution Jan 12, 2017

2017 Property Tax Rate if applicable

COUNTY FUND NUMBER DLGF FUND NUMBER	1001 0101	1112 2411	1135 0790	1138 2391	1157 9501	1158 0905	1159 0801	1169 0706	1176 0702	1186 0061	1188 0124	4701	4702
FUND NAME:	General (with CAGIT)	EDIT Project	Cume Bridge	CCD	Food & Beverage	Drain Improvement	Health	Local Road & Street	Highway	Rainy Day	Reassessment	Insurance Claims	Insurance Rainy Day
APPROPRIATION REQUEST:	369,683		22				27,625						10,000
AMOUNT BY REDUCTION:	377,308												
AMOUNT BY SURPLUS:													
1. Property Tax Levy (Line 16)		-			-			-	-	-		-	-
2. Circuit Breaker Impact													
3. PTRC from CAGIT (Line 13)			-	-		-	-	-	-		-		
4. Misc. Revenue Estimate (line 8B)													
5. January 1 Cash Balance including investments	10,225,487	16,814,480	17,631,478	4,317,711	4,381,882	1,205,848	605,085	1,449,317	3,923,314	10,478,141	314,961	-	2,852,946
6. Total Funds Available (1-2+3+4+5)	10,225,487	16,814,480	17,631,478	4,317,711	4,381,882	1,205,848	605,085	1,449,317	3,923,314	10,478,141	314,961	-	2,852,946
7. Original Budget													
8. Encumbered Appropriations	97,543	3,556,148	2,230,859	805,008	210,433			215,088	9,180		4,660		
9. Total Beginning Appropriations (7+8)	97,543	3,556,148	2,230,859	805,008	210,433	-	-	215,088	9,180	-	4,660	-	-
10. Surplus Funds (6-9)	10,127,944	13,258,332	15,400,619	3,512,703	4,171,449	1,205,848	605,085	1,234,229	3,914,134	10,478,141	310,301	-	2,852,946 Usually Not Appropriated
11. Amount Appropriated Since January 1st less any reductions in appropriations												Not Appropriated	
12. Amount Transferred to Rainy Day	-	-	-	-	-	-	-	-	-	-	-	-	-
13. Surplus Funds Remaining (10-11)	10,127,944	13,258,332	15,400,619	3,512,703	4,171,449	1,205,848	605,085	1,234,229	3,914,134	10,478,141	310,301		2,852,946
CASH BALANCE AS OF JAN 1, 2017	10,225,487	16,814,480	17,631,478	4,317,711	4,381,882	1,205,848	605,085	1,449,317	3,923,314	10,478,141	314,961	-	2,852,946
Established minimum balance	5,000,000	5,000,000		750,000	2,000,000				700,000	10,000,000	50,000		3,500,000
SUMMARY OF NINE MAJOR FUNDS	1/1/2017	2/1/2016	3/1/2016	4/1/2016	5/1/2016	6/1/2016	7/1/2016	8/1/2016	9/1/2016	10/1/2016	11/1/2016	12/1/2015	AVG
Surplus (equals unappropriated)	54,308,497	54,304,988	54,217,221	53,726,471	49,521,092	49,312,897	48,965,073	48,857,205	50,118,987	50,056,987	50,041,588	64,950,497	
Actual Cash Balance	72,074,756	63,292,273	60,610,315	58,183,830	57,251,899	62,416,919	66,822,516	65,833,466	65,072,976	67,755,882	65,905,191	60,681,821	63,825,154
Prior Year Cash Balance	65,479,556	61,570,791	59,279,743	61,890,750	60,187,590	58,468,880	65,624,411	62,643,596	64,017,693	63,670,653	59,515,928	58,532,026	61,740,135

Food & Beverage Revenue:

2016: Jan \$93,095 Feb \$135,667 Mar \$261,654 Apr \$381,776 May \$300,047 Jun \$326,983 Jul \$195,711 Aug \$92,358 Sep \$175,319 Oct \$110,179 Nov \$139,374 Dec \$134,577
2015: Jan \$155,033 Feb \$120,101 Mar \$206,350 Apr \$206,882 May \$214,299 Jun \$248,657 Jul \$196,629 Aug \$147,030 Sept \$135,037 Oct \$200,637 Nov \$124,321 Dec \$123,010
2014: Jan \$100,440 Feb \$116,289 Mar \$84,135 Apr \$205,154 May \$175,802 Jun \$274,065 Jul \$121,047 Aug \$189,365 Sep \$114,861 Oct \$127,952 Nov \$145,104 Dec \$120,101

EMERGENCY APPROPRIATION RESOLUTION

Whereas, certain extraordinary emergencies have developed since the adoption of the existing budget, so that it is necessary to appropriate more money than was appropriated in the annual budget; therefore, to meet such extraordinary emergencies;

Be it resolved by the County Council of Hendricks County, Indiana, that for the expense of said County the following additional sums of money are hereby appropriated and ordered set apart out of the several funds as herein and for the purpose herein specified, subject to the laws governing the same.

<u>ADDITIONAL APPROPRIATIONS</u>				
<u>DEPARTMENT</u>	<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>REQUESTED</u>	<u>APPROVED</u>
1) General - Superior 2	1001.10111.000.141	Clerk	\$ 32,357	
2) General - Superior 2	1001.14101.000.141	Bailiff	\$ 41,523	
3) General - Superior 2	1001.14102.000.141	Off Mgr/Chief Ct Reporter	\$ 48,271	
4) General - Superior 2	1001.14104.000.141	Court Reporter	\$ 43,116	
5) General - Superior 2	1001.14105.000.141	Court Reporter	\$ 43,116	
6) General - Superior 2	1001.16006.000.141	Pro-Tempores	\$ 75	
7) General - Superior 2	1001.16099.000.141	Overtime	\$ 1,725	
8) General - Superior 2	1001.20100.000.141	Supplies	\$ 2,750	
9) General - Superior 2	1001.20101.000.141	Law Books	\$ 6,000	
10) General - Superior 2	1001.30400.000.141	Indigent Defense Services	\$ 117,300	
11) General - Superior 2	1001.30701.000.141	Psychiatric Evaluation	\$ 5,100	
12) General - Superior 2	1001.30702.000.141	Interpreters	\$ 3,400	
13) General - Superior 2	1001.30703.000.141	Pauper Transcripts	\$ 6,800	
14) General - Superior 2	1001.30706.000.141	Lodging and Meals of Jury	\$ 2,125	
15) General - Superior 2	1001.30707.000.141	Guardian Ad Litem/CASA	\$ 12,500	
16) General - Superior 2	1001.32525.000.141	Professional Development	\$ 1,666	
17) General - Superior 2	1001.34500.000.141	Printing & Advertising	\$ 1,666	
18) Supplemental Public Defender	1200.30400.000.141	Indigent Defense Services	\$ 13,000	
19) Jury Fees - Superior 2	2507.30705.000.141	Per Diem of Petit Juror	\$ 6,800	
20) Drug Free Community	1148.16401.000.164	Director	\$ 16,200	
21) Drug Free Community	1148.16403.000.164	SMART Program Oversight	\$ 12,000	
22) Drug Free Community	1148.20100.000.164	Office Supplies	\$ 4,000	
23) Drug Free Community	1148.34406.000.164	Education Programs/Grants	\$ 138,000	
24) Adult Probation User Fees	2005.15102.000.151	Probation Officer PAT3	\$ 6,020	
25) Health	1159.20211.000.214	Field Supplies & Equipment	\$ 11,000	
26) Health	1159.31900.000.214	Contract Services	\$ 16,625	
27) Insurance Rainy Day Fund	4702.13595.000.102	HSA Employer Contribution	\$ 10,000	
28) Victims Assistance Grant	8100.10804.000.108	Victim's Assistance Coordinator	\$ 44,554	
29) Victims Assistance Grant	8100.10856.000.0108	Admin Assistant (part pay fr 1001)	\$ 24,867	
30) Victims Assistance Grant	8100.10899.000.0108	Overtime	\$ 5,000	
31) STOP Grant	8102.10802.076.108	Deputy Prosecutor	\$ 20,888	
32) Immunization Grant	8130.20100.000.214	Supplies	\$ 1,027	
33) Healthy Families	9121.13591.096.214	PERF	\$ 2,646	
34) Healthy Families	9121.13592.096.214	Group Insurance	\$ 10,024	
35) Cumulative Bridge	1135.18581.000.201	Road Crew Worker LTC3	\$ 11	
36) Cumulative Bridge	1135.18583.000.201	Bridge Worker LTC3	\$ 11	
37) General - Facilities Maintenance	1001.14316.000.136	Maintenance Tech LTC3	\$ 100	
38) General - Animal Shelter	1001.14402.000.144	Kennel Attendant POLE4	\$ 8	
39) General - Animal Shelter	1001.14407.000.144	Clerk/Kennel Attendant POLE4	\$ 8	
40) General - Animal Shelter	1001.14409.000.144	Kennel Attendant POLE4	\$ 8	
41) General - Sheriff	1001.10512.000.105	Merit Sergeant	\$ 7	
42) General - Sheriff	1001.10516.000.105	Merit Sergeant	\$ 8	
43) General - Sheriff	1001.10518.000.105	Merit Sergeant	\$ 7	
44) General - Sheriff	1001.10520.000.105	Merit Sergeant	\$ 7	
45) General - Sheriff	1001.10521.000.105	Merit Sergeant/Det	\$ 7	
46) General - Sheriff	1001.10526.000.105	Merit Sergeant	\$ 7	
47) General - Sheriff	1001.10533.000.105	Merit Sergeant	\$ 7	

48) General - Sheriff	1001.10541.000.105	Merit Sergeant	\$	7	_____
49) General - Sheriff	1001.10583.000.105	New Merit Deputy	\$	6	_____
50) General - Sheriff	1001.10584.000.105	New Merit Deputy	\$	6	_____

APPROPRIATION REDUCTIONS

<u>DEPARTMENT</u>	<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>REQUESTED</u>	<u>APPROVED</u>
1) General - Court Administration	1001.10111.000.160	Clerk	\$ (32,357)	_____
2) General - Court Administration	1001.14101.000.160	Bailiff	\$ (41,523)	_____
3) General - Court Administration	1001.14102.000.160	Off Mgr/Chief Ct Reporter	\$ (48,271)	_____
4) General - Court Administration	1001.14104.000.160	Court Reporter	\$ (43,829)	_____
5) General - Court Administration	1001.14105.000.160	Court Reporter	\$ (43,829)	_____
6) General - Court Administration	1001.16006.000.160	Pro-Tempores	\$ (75)	_____
7) General - Court Administration	1001.16099.000.160	Overtime	\$ (1,725)	_____
8) General - Court Administration	1001.20100.000.160	Supplies	\$ (2,750)	_____
9) General - Court Administration	1001.20101.000.160	Law Books	\$ (6,000)	_____
10) General - Court Administration	1001.30400.000.160	Indigent Defense Services	\$ (117,300)	_____
11) General - Court Administration	1001.30701.000.160	Psychiatric Evaluation	\$ (5,100)	_____
12) General - Court Administration	1001.30702.000.160	Interpreters	\$ (3,400)	_____
13) General - Court Administration	1001.30703.000.160	Pauper Transcripts	\$ (6,800)	_____
14) General - Court Administration	1001.30706.000.160	Lodging and Meals of Jury	\$ (2,125)	_____
15) General - Court Administration	1001.30707.000.160	Guardian Ad Litem/CASA	\$ (12,500)	_____
16) General - Court Administration	1001.32525.000.160	Professional Development	\$ (1,666)	_____
17) General - Court Administration	1001.34500.000.160	Printing & Advertising	\$ (1,666)	_____
18) Supplemental Public Defender	1200.30400.000.160	Indigent Defense Services	\$ (13,000)	_____
19) Jury Fees - Court Administration	2507.30705.000.160	Per Diem of Petit Juror	\$ (6,800)	_____
20) Adult Probation User Fees	2005.19400.000.151	Home Detention Officer	\$ (11,904)	_____
21) General - Computer	1001.14706.000.147	Support Specialist	\$ (6,392)	_____

Adopted this 12th day of January, 2017 by the following vote:

AYE

NAY

Caleb M. Brown

Caleb M. Brown

Larry R. Hesson

Larry R. Hesson

Jay R. Puckett

Jay R. Puckett

Michael C. Rogers

Michael C. Rogers

Eric Wathen

Eric Wathen

Brad Whicker

Brad Whicker

David Wyeth

David Wyeth

Attest:

Nancy Marsh, Auditor

Unified Courts - Superior 2

See corresponding
reduction in 160 Courts

BUDGET FORM #1

FUND: GENERAL

LOCATION:

Acct Desc	Fund	Acct	Obj	Loc	2017 Adopted Budget	New Requested Amount for Sup Court # 2	Remaining Amount for Unified Courts	Notes:
Bailiff	1001	10110	000	0160	41,523		41,523	
Clerk	1001	10111	000	0160	32,357	32,357	0	#1
Clerk	1001	10113	000	0160	32,357		32,357	
Clerk	1001	10115	000	0160	32,357		32,357	
Court Reporter	1001	10117	000	0160	41,523		41,523	
Bailiff	1001	13900	000	0160	41,523		41,523	
Court Reporter	1001	13901	000	0160	41,523		41,523	
Part Time Reporter	1001	13902	000	0160	40,304		40,304	
Office Mgr/Chief Ct Report	1001	13903	000	0160	48,271		48,271	
Office Mgr/Chief Ct Reporter	1001	14000	000	0160	48,271		48,271	
Court Reporter	1001	14001	000	0160	41,523		41,523	
Bailiff	1001	14002	000	0160	41,523		41,523	
Bailiff	1001	14003	000	0160	41,523		41,523	
Court Reporter	1001	14100	000	0160	41,523		41,523	
Bailiff	1001	14101	000	0160	41,523	41,523	0	#2
Office Mgr/Chief Ct Reporter	1001	14102	000	0160	48,271	48,271	0	#3
Court Reporter	1001	14104	000	0160	43,829	43,116 43,829	0	(Reduce by \$713)* #4
Court Reporter	1001	14105	000	0160	43,829	43,116 43,829	0	(Reduce by \$713)* #5
Office Mgr/Chief Ct Reporter	1001	15300	000	0160	48,271		48,271	
Court Reporter	1001	15301	000	0160	41,523		41,523	
Court Reporter	1001	15302	000	0160	41,523		41,523	
Court Reporter	1001	15304	000	0160	41,523		41,523	
Court Reporter	1001	15305	000	0160	41,523		41,523	
Court Administrator	1001	16004	000	0160	75,324		75,324	
Pro-Tempores	1001	16006	000	0160	500	75	425	#6
Admin Assistant PT OSS4	1001	16007	000	0160	33,475		33,475	
Court Overtime	1001	16099	000	0160	10,300	1,725	8,575	#7
Office Mgr/Chief Ct Reporter	1001	16200	000	0160	48,271		48,271	
Court Reporter	1001	16201	000	0160	41,523		41,523	

* Auditor's correction on
original budget

Bailiff	1001	16202	000	0160	41,523		41,523	
Clerk	1001	16203	000	0160	32,357		32,357	
Office Mgr/Chief Ct Reporter	1001	16300	000	0160	48,271		48,271	
Court Reporter	1001	16301	000	0160	41,523		41,523	
Clerk	1001	16302	000	0160	32,357		32,357	
Court Reporter	1001	16303	000	0160	41,523		41,523	
Office Supplies	1001	20100	000	0160	16,500	2,750	13,750	#8
Law Books	1001	20101	000	0160	30,000	6,000	24,000	#9
Indigent Defense Services	1001	30400	000	0160	700,000	117,300	582,700	#10
Psychiatric Evaluation	1001	30701	000	0160	30,000	5,100	24,900	#11
Interpreters	1001	30702	000	0160	20,000	3,400	16,600	#12
Pauper Transcript	1001	30703	000	0160	40,000	6,800	33,200	#13
Lodging and Meals of Jury	1001	30706	000	0160	12,500	2,125	10,375	#14
Guardian Ad Litem/CASA	1001	30707	000	0160	125,000	12,500	112,500	#15
CASA Match	1001	30713	000	0160	27,000		27,000	
Professional Development	1001	32525	000	0160	10,000	1,666	8,334	#16
Printing & Advertising	1001	34500	000	0160	7,000	1,666	5,334	#17
					2,422,863	370,916	2,051,947	

ELECTED OFFICIAL/DEPT HEAD SIGNATURE: s/Catherine Haines DATE: 12/7/16

BUDGET FORM #1 FUND: SUPPLEMENTAL PUBLIC DEFENDER LOCATION:

Acct Desc	Fund	Acct	Obj	Loc	2017 Adopted Budget	New Requested Amount for Sup Court #	Remaining Amount for Unified Courts	Notes:
Indigent Defense Services	1200	30400	000	0160	120,000	13,000	65,000	#18
					120,000	13,000	65,000	

ELECTED OFFICIAL/DEPT HEAD SIGNATURE: s/Catherine Haines DATE: 12/21/16

BUDGET FORM #1 FUND: JURY FEES LOCATION:

Acct Desc	Fund	Acct	Obj	Loc	2017 Adopted Budget	New Requested Amount for Sup Court #	Remaining Amount for Unified Courts	Notes:
Per Diem of Petit Juror	2507	30705	000	0160	40,000	6,800	33,200	
					40,000	6,800	33,200	

#19

ELECTED OFFICIAL/DEPT HEAD SIGNATURE: s/Catherine Haines DATE: 12/7/16

BUDGET FORM #1**FUND: DRUG FREE COMMUNITY****LOCATION: SUBSTANCE ABUSE TASK FORCE**

Acct Desc	Fund	Acct	Obj	Loc	2016 Budget	2016 Adjustments	2016 Total Budget	2017 Requested Budget	Notes:
Director	1148	16401	000	164	0	16,200	16,200	16,200	Addl #20
SMART Program Oversight	1148	16403	000	164	0	12,000	12,000	12,000	Addl #21
Office Supplies	1148	20100	000	164	0	4,000	4,000	4,000	Addl #22
Education Programs/Grants	1148	34406	000	164	0	138,000	138,000	138,000	Addl #23
					0	170,200	170,200	170,200	

ELECTED OFFICIAL/DEPT HEAD SIGNATURE: _____ DATE: _____**Auditor's Note:**

The Substance Abuse Board will be meeting on January 11, 2017 to approve this budget. State must approve before any disbursement from Education/Grants. Council must also approve.

Appropriations revert to zero at year end. Cash balance 12/31/16 was \$115,398.

requested by Christa Detzel

2005

REQUEST FOR EMERGENCY APPROPRIATIONDate: 12/8/16Amount: 6,020.00

Addl #24

Fund Name: Adult User Fees

(Example -- County General)

Account Name: 2005.15102.000.151

(Example -- Supplies)


Account Number: 2005 15102 000 151

Example -

Fund #
100Account #
20100Object #
000Location #
102

Explanation of Request:

Probation has a new probation officer starting who's salary is determined by the Office of Court Services per years of experience. She is replacing and staff member that had less experience than she did, and therefore had a lower salary by \$6,020.00 per year.

X I will be attending the Council meeting. I will not be attending the Council meeting.

 Authorized Signature

Auditor's Notes:

REQUEST FOR EMERGENCY APPROPRIATION

Date: 12/22/2016

Amount: \$11,000.00

Add #25

Fund Name: Health Fund
(Example – County General)

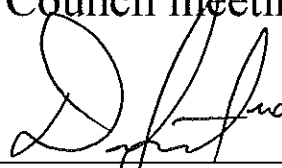
Account Name: Field Supplies and Equipment
(Example – Supplies)

Account Number: 1159.20211.000.0214
Example - Fund # Account # Object # Location #
 100 20100 000 102

Explanation of Request:

The funds will be used to purchase Microsoft Surface Pro Tablets, extended service agreements and rugged cases for Environmental Health Staff to utilize the capabilities of the Schneider Permitting Portal.

☒ I will be attending the Council meeting.
☐ I will not be attending the Council meeting.



Authorized Signature

Auditor's Notes:

REQUEST FOR EMERGENCY APPROPRIATION

Date: 12/22/2016

Amount: \$16,625.00

Order #26

Fund Name: Health Fund
(Example – County General)

Account Name: Contract Services
(Example – Supplies)

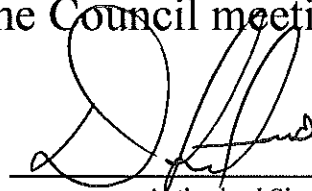
Account Number: 1159.31900.000.0214
Example - Fund # Account # Object # Location #
 100 20100 000 102

Explanation of Request:

The Environmental Health Department and the Planning and Building Department are partnering on the Schneider Permitting Portal solution. The requested funds are to pay Environmental Health's portion of Schneider Corporation contract signed by Commissioners October 26, 2016 and the integration cost with the Environmental Department's current payment processing provider PayGovNet.

☒ I will be attending the Council meeting.

☐ I will not be attending the Council meeting.



Authorized Signature

Auditor's Notes:

REQUEST FOR EMERGENCY APPROPRIATION

Date: 01/05/17

Amount: \$ 10,000

Addl 27

Fund Name: Insurance Rainy Day

(Example – County General)

Account Name: Health Savings Account

(Example – Supplies)

Account Number: 4702 13595 000 102

Example –

Fund #
100

Account #
20100

Object #
000

Location #
102

Explanation of Request:

Possible corrections to employee's HSA accounts as well as
proportionate amounts for new hires.

 I will be attending the Council meeting.

 X I will not be attending the Council meeting.

C. Kattan

Authorized Signature

Auditor's Notes:

REQUEST FOR EMERGENCY APPROPRIATION

Date: 01/05/17

Amount: \$ 44,554

Fund Name: VICTIMS ASSISTANCE GRANT
(Example - County General)

Add #28

Account Name: VICTIMS ASSISTANCE COORDINATOR
(Example - Supplies)

Account Number: 8100 . 10804 . 000 . 108
Example - Fund # Account # Object # Location #
 100 20100 000 102

Explanation of Request:

Grant period 10/1/16 to 9/30/18. Requesting salary for one year only.

 I will be attending the Council meeting.

 I will not be attending the Council meeting.

C. Valtieri

Authorized Signature

Auditor's Notes:

REQUEST FOR EMERGENCY APPROPRIATION

Date: 01/05/17

Amount: \$ 24,867

Fund Name: VICTIMS ASSISTANCE GRANT
(Example -- County General)

Add # 29

Account Name: VICTIMS ASSISTANCE ADMIN ASST
(Example -- Supplies)

Account Number: 8100 . 10856 . 000 . 108
Example - Fund # Account # Object # Location #
 100 20100 000 102

Explanation of Request:

Grant period 10/1/16 to 9/30/18. Requesting appropriation for partial
salary for calendar year of 2017. \$7,987 appropriated in General Fund.

 I will be attending the Council meeting.

 I will not be attending the Council meeting.

Challan

Authorized Signature

Auditor's Notes:

REQUEST FOR EMERGENCY APPROPRIATION

Date: 01/05/17

Amount: \$ 5,000

Add #30

Fund Name: VICTIMS ASSISTANCE GRANT

(Example -- County General)

Account Name: OVERTIME

(Example -- Supplies)

Account Number: 8100 . 10899 . 000 . 108

Example -

Fund #
100

Account #
20100

Object #
000

Location #
102

Explanation of Request:

Grant period 10/1/2016 to 9/30/18

 I will be attending the Council meeting.

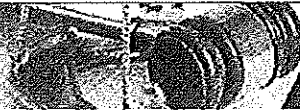
 I will not be attending the Council meeting.

CKaltan

Authorized Signature

Auditor's Notes:

8/00

Indiana
Criminal Justice Institute

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[Project Application](#) | [Monitoring](#) | [Fiscal Details](#) | [Reporting Requirements](#)

Grant ID: 5450

Project Title: Victim Assistance Program

Status: Open - Received

Fund Announcement: [2016 Victims of Crime Act \(VOCA\) Assistance Grant](#)

PERSONNEL

(Add 28-30)

Position	Name	Fund Type	Cost		Total
			Grant Funds	Matching Funds	
Victim Assistance Coordinator	Tamatha Hasty	Grant Fund	101,836.80	0.00	101,836.80
Victim Assistant	Yvonne Reynolds	Cash Match (New Approp.)	0.00	17,279.20	17,279.20
Victim Assistance Coordinator	Tamatha Hasty	Cash Match (New Approp.)	0.00	17,625.60	17,625.60
Victim Assistant	Yvonne Reynolds	Grant Fund	49,733.20	0.00	49,733.20
Total			151,570.00	34,904.80	186,474.80

Please send technical comments and problems to [ICJ eGrants Support](#).
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REQUEST FOR EMERGENCY APPROPRIATION

Date: 01/05/17

Amount: \$ 20,888

Fund Name: STOP GRANT

(Example - County General)

Addl #31

Account Name: DEPUTY PROSECUTOR

(Example - Supplies)

Account Number: 8102 10802 076 108

	Fund #	Account #	Object #	Location #
Example -	100	20100	000	102

Explanation of Request:

Grant period 7/1/16 TO 6/30/17. Just recently received the award letter.

Deputy Prosecutor also paid from General Fund.

 I will be attending the Council meeting.

 ✓ I will not be attending the Council meeting.

C Kattan

Authorized Signature

Auditor's Notes:

8102 Stop

SUBGRANT: 5074

Short Title: Special Prosecutor for Crimes Against Women Cases

12. BUDGET DETAILS**A. MASTER BUDGETS**

BY RECIPIENT AGENCY	Grant Funds	Match Funds	TOTAL
Hendricks County Auditor's Office	20,888.00	6,963.00	27,851.00
Total:	20,888.00	6,963.00	27,851.00

Applicant Agency: Hendricks County Prosecutor's Office

BY CATEGORY	Grant Funds	Match Funds	TOTAL
PERSONNEL	20,888.00	6,963.00	27,851.00
CONFIDENTIAL	0.00	0.00	0.00
EMPLOYEE BENEFITS	0.00	0.00	0.00
TRAVEL (INCLUDING TRAINING)	0.00	0.00	0.00
EQUIPMENT	0.00	0.00	0.00
SUPPLIES & OPERATING EXPENSES	0.00	0.00	0.00
CONSULTANTS	0.00	0.00	0.00
CONSTRUCTION	0.00	0.00	0.00
OTHER	0.00	0.00	0.00
Total:	20,888.00	6,963.00	27,851.00

BY CATEGORY	Funds		TOTAL
FEDERAL	20,888.00		20,888.00
STATE	0.00		0.00
PROJECT INCOME	0.00		0.00
INTEREST	0.00		0.00
STATE MATCH	0.00		0.00
CASH MATCH (NEW APPROP.)	6,963.00		6,963.00
IN-KIND MATCH	0.00		0.00
PROJECT INCOME MATCH	0.00		0.00
Total:	27,851.00		27,851.00

REQUEST FOR EMERGENCY APPROPRIATION

Date: 01/05/17

Amount: \$ 1,027

Add #32

Fund Name: IMMUNIZATION GRANT

(Example - County General)

Account Name: SUPPLIES

(Example - Supplies)

Account Number: 8130 20100 000 214

Example -

Fund #
100

Account #
20100

Object #
000

Location #
102

Explanation of Request:

Grant was appropriated at December meeting but this amount was not
included in amount advertised. It has now been advertised.

 I will be attending the Council meeting.

 I will not be attending the Council meeting.

C. Kattan

Authorized Signature

Auditor's Notes:

8149 or 9121

Cinda Kattau

From: Tamera Brinkman
Sent: Tuesday, December 20, 2016 11:52 AM
To: Cinda Kattau; Erin Hughes
Cc: Leanna Truitt; David M. Stopperich; Tamela D. Mitchell
Subject: FULL TIME Family Support Specialist

Cinda and Erin,

Regarding Healthy Families, Leanna and I have talked and we would like to combine two part time employee line items into one full time Family Support Specialist. We have such a hard time keeping the part time positions filled and we have two vacancies now. We believe this will better attract someone wanting longevity. If you look at the FSS job description, I don't believe it would need to be changed at all. It doesn't say it is for part time and under Essential Functions, it addresses the supervision component for part time and full time.

It looks like the council deadline is Thursday for the January meeting. I would like to combine the line items and ask for additional appropriations for PERF and Health Insurance. We have the funding for this.

After the council meeting, we can advertise the FT position and follow up with an employee requisition.

Let me know if I am forgetting anything. If you both are good to go with this, I will get the appropriations to Cinda by Thursday, if not sooner.

Thank you.

Tammy Brinkman, BSN, RN

Director of Public Health Nursing **Hendricks County Health Department**

Program Director **Healthy Families Hendricks County**

355 S. Washington Street, #211

Danville, IN 46122-1759

Direct Line: (317) 745-9213

Main Nursing Line: (317) 745-9222

Main Healthy Families Line: (317) 745-9426

Fax: (317) 745-9383

TBrinkman@co.hendricks.in.us



Public Health
Prevent. Promote. Protect.

Hendricks County Health Department



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Hendricks County Health Department

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Nursing

355 South Washington Street #211
Danville, IN 46122
Phone (317) 745-9222
Fax (317) 745-9383

Public Health

Prevent. Promote. Protect.

MEMORANDUM

Date: December 21, 2016

To: Hendricks County Council

From: David M. Stopperich, M.D., Health Officer

Re: Full Time Family Support Specialist (FSS), Health Families

Historically we have found it is hard to keep people employed in Healthy Families as part time Family Support Specialists and we currently have two open positions. We would like approval to combine appropriations from two part time employee line items into one line item for a full time Family Support Specialist. We believe this will better attract someone wanting employment longevity.

Since fringes have already been appropriated for the two part time positions, we need only to have appropriated the amounts needed for full time PERF and Health Insurance benefits.

Erin Hughes was notified and the FSS job description does not need to be altered for this change in status. The job description does not indicate it is for part time and under Essential Functions, it addresses the supervision component for part time and full time.

TLB/DMS

cc: Hendricks County Board of Health
Cinda Kattau, Auditor
Erin Hughes, Human Resources Administrator
Tammy Brinkman, Director of Public Health Nursing
Leanna Truitt, Healthy Families Program Manager

Enclosures: Request for Transfer of Funds
Requests for Additional Appropriations PERF, Health Insurance
Family Support Specialist Job Description

REQUEST FOR EMERGENCY APPROPRIATION

Date: 12/20/2016

Amount: \$2,646.00

Addl # 33

Fund Name: Healthy Families Local
(Example – County General)

Account Name: PERF
(Example – Supplies)

Account Number: 9121.13591.096.0214

	Fund #	Account #	Object #	Location #
Example -	100	20100	000	102

Explanation of Request:

PERF for FT Family Support Specialist through August 31, 2016

X I will be attending the Council meeting.
 I will not be attending the Council meeting.

Yvonne L. Brinkman
Authorized Signature

Auditor's Notes:

REQUEST FOR EMERGENCY APPROPRIATION

Date: 12/20/2016

Amount: \$10,024.00

Fund Name: Healthy Families Local
(Example – County General)

Add 34

Account Name: Group Health Insurance
(Example – Supplies)

Account Number: 9121.13592.096.0214

	Fund #	Account #	Object #	Location #
Example -	100	20100	000	102

Explanation of Request:

Health Insurance for FT Family Support Specialist through August 31, 2016

X I will be attending the Council meeting.
____ I will not be attending the Council meeting.

Camela R. Brinkman
Authorized Signature

Auditor's Notes:

Auditor's Corrections
Add

Paid Above Midpoint		Paid from more than one appropriation							
Benefit Group	Main Distribution	Employee	Employee ID	Main Acct Desc	2016 Pay Rate	2017 Appropriation	2017 Maximum Pay Rate	2017 AUTHORIZED PAY	Check
Time Location : 0201 Highway									
- Pay Group : Hourly									
Cum Bridge	1135.18580.000.0201	Pearcy III, William J	00594	Road Crew Leader LTC1	20.00	46,176	22.20		46,176.00
Cum Bridge	1135.18581.000.0201	Johnson, William S	00322	Road Crew Worker LTC3	18.16	38906*	#35 18.71		38,916.80
Cum Bridge	1135.18582.000.0201	Vacant		Equipment Operator LTC2		41,684	20.04		41,683.20
Cum Bridge	1135.18583.000.0201	Appleby, David	00324	Bridge Worker LTC3	18.16	38906*	#36 18.71		38,916.80
Highway	1176.18502.001.0201	Burkert, Cathy A	00311	Office Manager OSS2	19.51	36,582	20.10		36,582.00
Highway	1176.18510.002.0201	Guernsey, Ethan L	00922	Heavy Equipment Operator LTC2	18.48	41,683	20.04		41,683.20

Each \$11 short

Auditor's Correction

Paid Above Midpoint

Paid from more than one appropriation

Benefit Group	Main Distribution	Employee	Employee ID	Main Acct Desc	2016 Pay Rate	2017 Appropriation	2017 Maximum Pay Rate	2017 AUTHORIZED PAY RATE
- Time Location : 0136 Facilities Maint								
- Pay Group : Hourly								
General	1001.13601.000.0136	Brown, Frederick C	01289	Custodian LTC5	14.30	26,827	14.74	
General	1001.13602.000.0136	Holmes, Mary H	00841	Custodian LTC5	14.30	26,827	14.74	
General	1001.13603.000.0136	Brown, John C	01217	Groundskeeper LTC5	14.30	26,827	14.74	
General	1001.13604.000.0136	Epperson, Christy D	01402	Custodian LTC5	12.87	26,827	14.74	
General	1001.13605.000.0136	Covalt, David C	00528	Custodian LTC5	14.30	26,827	14.74	
General	1001.14306.000.0136	Alverson, Leanna J	00216	Asst Facilities Manager PAT3	24.46	45,865	25.20	
General	1001.14307.000.0136	Belcher, Duane H	00218	Asst Bldg Proj Manager OSS1	21.55	40,404	22.20	
General	1001.14312.000.0136	Weddle, Paul B	00227	Bldg Maintenance Super LTC2	19.45	36,473	20.04	
General	1001.14316.000.0136	Clark, Christopher B	01292	Maintenance Tech LTC3*	17.56	32,824 *	18.09	#37
- Pay Group : Part Time								
General	1001.13606.000.0136	Holmes, Cassandra L	01264	Part Time Custodian LTC5	12.68	30,806	14.74	
General	1001.13606.000.0136	Holmes, Durwin G	00930	Part Time Custodian LTC5	12.68		14.74	
- Pay Group : Salaried								
General	1001.13600.000.0136	Cavanaugh, Kevin J	01027	Facilities Manager SAM2	2,765.15	74,051	2,848.12	

Elected Official/Department Head Signature

Date

***Appropriation \$100 short - Auditor will request correction at January Council meeting.**

Auditors Correction
Addl #

Paid Above Midpoint

Paid from more than one appropriation

Benefit Group	Main Distribution	Employee	Employee ID	Main Acct Desc	2016 Pay Rate	2017 Appropriation	2017 Maximum Pay Rate	2017 AUTHORIZED PAY RATE	Check
- Time Location : 0144 Animal Shelter									
- Pay Group : Hourly									
General	1001.14402.000.0144	Tate, Angela M	00634	Kennel Attendant POLE 4	16.16	30295^	16.65	+8 #38	30,303.00
General	1001.14403.000.0144	Keisker, Brandon M	01206	AC Officer Supervisor POLE2	22.91	45,277	24.85		45,227.00
General	1001.14404.000.0144	Manns, Kelly N	01139	Animal Control Officer POLE3	19.02	35,672	19.60		35,672.00
General	1001.14405.000.0144	Payne, Shawn K	00023	Animal Control Officer POLE3	19.02	35,672	19.60		35,672.00
General	1001.14407.000.0144	Bolen, Ann M	01347	Clerk/Kennel Attendant POLE4	16.16	30295^	16.65	+8 #39	30,303.00
General	1001.14409.000.0144	Flaherty, Teri D	00239	Kennel Attendant POLE4	16.16	30295^	16.65	+8 #40	30,303.00
General	1001.14411.000.0144	Denny, Mary E	01458	Kennel Attendant POLE4	15.75	30,295	16.23		29,538.60
General	1001.14413.000.0144	Burger, Amber N	01319	Kennel Attendant POLE4	15.00	28,138	15.46		28,137.20
- Pay Group : Salaried									
General	1001.14401.000.0144	Hughes, LaDonna L	00863	Animal Shelter Supervisor SAM4	2,089.50	55,965	2,152.50		55,965.00

Elected Official/Department Head Signature

Date

^Appropriations too low. Auditor will do corrections at January Council meeting.

Auditors Corrections
 Additional needed for January
 Addl

1001.10512.000.0105	Hughes, Craig E	00105	Merit Sergeant 2080 hrs	2,273.42	60,883	2,341.92	+7	# 41	60,889.92
1001.10513.000.0105	Judy, Terry A	00100	Merit Captain 1820 HRS	2,540.88	68,046	2,617.15			68,045.90
1001.10514.000.0105	Petree, Brian R	00781	Merit Deputy 1820 hrs	1,961.38	52,533	2,020.48			52,532.48
1001.10515.000.0105	Brown, Johnathon W	00577	Merit Deputy 2080 hrs	1,961.38	52,533	2,020.48			52,532.48
1001.10516.000.0105		00082	Merit Sergeant 1820 hrs	2,273.42	60,882	2,341.92	+8	# 42	60,889.92
1001.10517.000.0105	Warner, Kevin M	00920	Merit Deputy 2080 hrs	1,961.38	52,533	2,020.48			52,532.48
1001.10518.000.0105	Wright, Jason A	00099	Merit Sergeant 2080 hrs	2,273.42	60,883	2,341.92	+7	# 43	60,889.92
1001.10519.000.0105	Larsen, Scott A	00104	Merit Lieutenant 1820 hrs	2,407.15	64,464	2,479.38			64,463.88
1001.10520.000.0105	Stoneking, James B	00081	Merit Sergeant 2080 hrs	2,273.42	60,883	2,341.92	+7	# 44	60,889.92
1001.10521.000.0105	Fulwider, Jesse E	00370	Merit Sergeant/Det 1820 h	2,273.42	60,883	2,341.92	+7	# 45	60,889.92
1001.10522.000.0105	Tyree, Charles B	00779	Merit Corporal 2080 hrs	2,139.69	57,309	2,204.16			57,308.16
1001.10523.000.0105	Parsons, Charles R	00084	Merit Lieutenant 1820 hrs	2,407.15	64,464	2,479.38			64,463.88
1001.10524.000.0105	Faith, Joshua D	00740	Merit Deputy 2080 hrs	1,961.38	52,533	2,020.48			52,532.48
1001.10525.000.0105	Neville, Scott W	00090	Merit Corporal 2080 hrs	2,139.69	57,309	2,204.16			57,308.16
1001.10526.000.0105	Morefield, Charles A	00085	Merit Sergeant 1820 hrs	2,273.42	60,883	2,341.92	+7	# 46	60,889.92
1001.10527.000.0105	Hughes, Jeffrey A	00764	Merit Deputy 2080 hrs	1,961.38	52,533	2,020.48			52,532.48
1001.10528.000.0105	Chandler, Samuel A	00918	Merit Deputy 2080 hrs	1,961.38	52,533	2,020.48			52,532.48
1001.10529.000.0105	Shaw II, Lindsay Alan	00088	Merit Corporal 2080 hrs	2,139.69	57,309	2,204.16			57,308.16
1001.10530.000.0105	Sadler III, Henry L	00092	Merit Captain 1820 hrs	2,540.88	68,046	2,617.15			68,045.90
1001.10531.000.0105	Sanchez, Dennis M	01129	Merit Deputy 2080 hrs	1,783.08	50,145	1,928.64			50,144.64
1001.10532.000.0105	Noel, Kyle D	01002	Merit Deputy 2080 hrs	1,783.08	52,533	2,020.48			52,532.48
1001.10533.000.0105	Miles, Robert K	00083	Merit Sergeant 2080 hrs	2,273.42	60,883	2,341.92	+7	# 47	60,889.92
1001.10534.000.0105	Yetter, James C	00091	Merit Lieutenant 1820 hrs	2,407.15	64,464	2,479.38			64,463.88
1001.10535.000.0105	Schaefer, Kyle C	00443	Merit Deputy 2080 hrs	1,961.38	52,533	2,020.48			52,532.48
1001.10536.000.0105	Caffee, Shaun A	01282	Merit Deputy 2080 hrs	1,783.08	50,145	1,928.64			50,144.64
1001.10537.000.0105	Smith, Matthew T	01327	Merit Deputy 2080 hrs	1,783.08	47,757	1,836.80			47,756.80
1001.10538.000.0105	Goings, Amanda L	00096	Merit Captain 1820 hrs	2,540.88	68,046	2,617.15			68,045.90
1001.10539.000.0105	Johnson, Brent M	00780	Merit Deputy 2080 hrs	1,961.38	52,533	2,020.48			52,532.48
1001.10540.000.0105	Butterfield, Robert E	00187	Merit Deputy 2080 hrs	1,961.38	52,533	2,020.48			52,532.48
1001.10541.000.0105	Payne, Aaron K	00098	Merit Sergeant 1820 hrs	2,273.42	60,883	2,341.92	+7	# 48	60,889.92
1001.10542.000.0105	Dorrell, Alexa L	01353	Merit Deputy 2080 hrs	1,783.08	47,757	1,836.80			47,756.80
1001.10543.000.0105	Call, Roger N	00365	Merit Chief Deputy 1820 h	2,808.35	75,208	2,892.62			75,208.12
1001.10544.000.0105	Pionke, John M	00778	Merit Deputy 2080 hrs	1,961.38	52,533	2,020.48			52,532.48
1001.10545.000.0105	Lenover, Robert R	01010	Merit Deputy 2080 hrs	1,783.08	52,533	2,020.48			52,532.48
1001.10546.000.0105	Woodard, Gerald L	00095	Merit Deputy 2080 hrs	1,961.38	52,533	2,020.48			52,532.48
1001.10547.000.0105	Nohren, Joshua D	00765	Merit Deputy 2080 hrs	1,961.38	52,533	2,020.48			52,532.48

1001.10548.000.0105	Pitts, Tyler C	01354	Merit Deputy 2080 hrs	1,783.08	47,757	1,836.80		47,756.80
1001.10549.000.0105	Love, Christopher E	00639	Merit Corporal 2080 hrs	2,139.69	57,308	2,204.16		57,308.16
1001.10550.000.0105	Hibschman, Nathan R	01125	Merit Deputy 2080 hrs	1,872.23	52,533	2,020.48		52,532.48
1001.10557.000.0105	Goodpaster, Anthony K	01126	Merit Deputy 2080 hrs	1,872.23	52,533	2,020.48		52,532.48
1001.10558.000.0105	Donaldson, Donald M	00766	Merit Deputy 2080 hrs	1,961.38	52,533	2,020.48		52,532.48
1001.10559.000.0105	Adams, Brandon T	00651	Merit Deputy 2080 hrs	1,961.38	52,533	2,020.48		52,532.48
1001.10560.000.0105	Korpai, Nicholas M	00695	Merit Deputy 2080 hrs	1,961.38	52,533	2,020.48		52,532.48
1001.10561.000.0105	Hillman, Johnathan J	00580	Merit Deputy 2080 hrs	1,961.38	52,533	2,020.48		52,532.48
1001.10562.000.0105	Jones, Charles E	00699	Merit Deputy 2080 hrs	1,961.38	52,533	2,020.48		52,532.48
1001.10571.000.0105	Smith, Garrett S	00838	Merit Deputy 2080 hrs	1,783.08	50,145	1,928.64		50,144.64
1001.10572.000.0105	Arnes, Justin L	01287	Merit Deputy 2080 hrs	1,604.77	47,757	1,836.80		47,756.80
1001.10573.000.0105	Thomas, Andrew J	01444	Merit Deputy 2080 hrs	1,604.77	47,757	1,836.80		47,756.80
1001.10574.000.0105	Parr, Spencer L	01445	Merit Deputy 2080 hrs	1,604.77	47,757	1,836.80		47,756.80
1001.10583.000.0105			Merit Deputy 2080 hrs - NEW*		42,976	1,653.12	+6	# 49
1001.10584.000.0105			Merit Deputy 2080 hrs - NEW*		42,976	1,653.12	+6	# 50

Budget Projection by Location/Account/Object

Reduction #20
Auditor's Correction Hendricks County

Obj	Description	2015 Expended	2016 Adopted Budget	2017 Adopted Budget	Difference 2016 - 2017	
Fund: 2005 Ad Probation User Fee						
Location: 0151 Probation						
15100.000	Probation Director	81,744	83,542	0	(83,542)	(100.00)%
15101.000	Probation Officer	28,277	29,550	0	(29,550)	(100.00)%
15102.000	Probation Officer	3,655	8,291	8,291	0	0.00%
15103.000	Probation Officer	30,574	31,895	0	(31,895)	(100.00)%
15104.000	Probation Officer	22,782	23,939	0	(23,939)	(100.00)%
15105.000	Probation Officer	57,857	59,130	0	(59,130)	(100.00)%
15106.000	Probation Officer	28,379	14,948	14,948	0	0.00%
15108.000	Probation Officer	23,641	24,978	0	(24,978)	(100.00)%
15109.000	Probation Officer	18,985	20,142	0	(20,142)	(100.00)%
15110.000	Probation Officer	47,817	0	50,335	50,335	0.00%
15111.000	Probation Officer	10,541	11,698	11,698	0	0.00%
15112.000	Probation Officer	6,480	7,492	7,492	0	0.00%
15115.000	Probation Officer	19,158	20,315	20,315	0	0.00%
15116.000	Probation Officer	24,888	25,992	25,992	0	0.00%
15117.000	Probation Officer	0	0	11,615	11,615	0.00%
15120.000	Support Staff OSS4	13,363	13,360	0	(13,360)	(100.00)%
15121.000	Probation Officer	36,249	37,522	37,522	0	0.00%
15122.000	Theft Class Supplemental	9,000	9,000	9,000	0	0.00%
15199.000	Sup Probation Overtime	0	1,000	1,000	0	0.00%
19400.000	Home Detention Officer	0	0	11,904	11,904	0.00%
10000 Total:		463,390	422,794	210,112	(212,682)	(50.30)%
20100.000	Office Supplies	1,819	6,000	6,000	0	0.00%
20200.000	Operating Supplies	4,708	5,200	5,200	0	0.00%
20000 Total:		6,527	11,200	11,200	0	0.00%
30500.000	Education/Conferences	6,180	20,000	20,000	0	0.00%
33000.000	Mileage/Travel	1,256	9,000	9,000	0	0.00%
34500.000	Printing & Advertising	1,534	5,000	5,000	0	0.00%
36600.000	Repairs and Maintenance	344	2,000	2,000	0	0.00%
39200.000	Dues and Memberships	1,088	1,500	1,500	0	0.00%
39400.000	Urinalysis Fees	16,623	20,000	20,000	0	0.00%
30000 Total:		27,025	57,500	57,500	0	0.00%
44000.000	Machinery & Equipment	43,570	5,000	5,000	0	0.00%
44100.000	Furniture	0	3,000	3,000	0	0.00%
44101.000	SCRAM Monitoring Equip	13,617	25,000	25,000	0	0.00%
40000 Total:		57,187	33,000	33,000	0	0.00%
Location Total:		554,129	524,494	311,812	(212,682)	(40.55)%
Fund Totals:		554,129	524,494	311,812	(212,682)	0.00%

*Auditor's Correction
Reduction*

Paid Above Midpoint		Paid from more than one appropriation							
Benefit Group	Main Distribution	Employee	Employee ID	Main Acct Desc	2016 Pay Rate	2017 Appropriation	2017 Maximum Pay Rate	2017 AUTHORIZED PAY RATE	Check
- Time Location : 0147 Computer Center									
- Pay Group : Hourly									
General	1001.14703.000.0147	Duty, Patrick L	01024	Support Specialist OSS2	24.26	45,479	24.99		45,481.80
General	1001.14706.000.0147	Gramling, John M	01238	Support Specialist OSS2	19.45	42865#	20.04	#21	36,472.80
- Pay Group : Part Time									
General	1001.14798.000.0147	Janik, Carolyn L	00057	Part Time Bookeye	14.16	25,750	14.59		
- Pay Group : Salaried									
General	1001.14700.000.0147	Morris, Douglas R	00267	IT Director SAM3	2,745.35	73,521	2,827.71		73,520.46
General	1001.14701.000.0147	Adams, John M	00518	Network Administrator PAT2	2,368.81	63,437	2,439.88		63,436.88
General	1001.16002.000.0147	Higbie, Daniel B	00641	Support Specialist OSS2	2,169.65	58,104	2,234.74		58,103.24

Elected Official/Department Head Signature

Date

#Appropriation too high for position -
Auditor to correct at January Council
mtg

42865
S/P 36,473
- 6,392

REALLOCATION OF FUNDS RESOLUTION

Be it resolved by the County Council of Hendricks County, Indiana, that for the expenses of the unit of Government of Hendricks County, the following sums of money previously appropriated for expenditures from a detailed account within a major classification, are hereby reallocated to another detailed account within a different classification as originally appropriated, all as hereinafter specified.

<u>TRANSFERS</u>				
<u>DEPARTMENT</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>Y/N</u>
1) Facilities to Computer	1001.14307.000.136	1001.14705.000.147	\$ 40,404	_____
2) Prosecutor	1001.33000.000.108	1001.20100.000.108	\$ 400	_____
3) Healthy Families	8149.18709.096.214	8149.18701.096.214	\$ 12,978	_____

Adopted this 12th day of January, 2017 by the following vote:

AYE

Caleb M. Brown

Larry R. Hesson

Jay R. Puckett

Mike Rogers

Eric Wathen

Bradley Whicker

David Wyeth

Attest:

Nancy Marsh, Auditor

NAY

Caleb M. Brown

Larry R. Hesson

Jay R. Puckett

Mike Rogers

Eric Wathen

Bradley Whicker

David Wyeth

REQUEST FOR TRANSFER OF FUNDS

(Transfer must be within the same fund and department)

DATE: 12/14/16

FROM:	<u>1001 . 14307 . 000 . 136</u>	<u>Assist Bldg Proj Mgr OSS1</u>
	Full Account Number	Account Description
TO:	<u>1001 . 14705 . 000 . 147</u>	<u>Application Supp Spec PAT3</u>
	Full Account Number	Account Description
AMOUNT:	<u>\$40,404</u>	

Example -	<u>100.20100.000.102</u>	<u>Office Supplies</u>
	Fund # Account # Object # Location #	Account Description

All transfers within Personal services accounts must be presented to the County Council as well as transfers from one budget classification to another.

Budget Classifications:
10000 Personal Services
20000 Supplies
30000 Other Services & Charges
40000 Capital Outlays

Explanation of Request:

Council approved job description change at December 2016 meeting.

This will effectively move the appropriation from Facilities Maintenance
to IT Department.

prepared by C. Kattan

☒ I will be attending the Council meeting.
☐ I will not be attending the Council meeting.



Authorized Signature

Auditor's Notes:

REQUEST FOR TRANSFER OF FUNDS

(Transfer must be within the same fund and department)

DATE: 12-28-16

FROM: 1001-33000-000-108 Travel
Full Account Number Account Description

TO: 1001-20100-000-108 Office Supplies
Full Account Number Account Description

AMOUNT: \$ 400.00

All transfers within Personal services accounts must be presented to the County Council as well as transfers from one budget classification to another.

Budget Classifications:

OFFICE SUPPLIES

Explanation of Request:

BALANCE OUT THE SHORTAGE FOR 2016

(for 12-16 Visa Bill)

☒ I will be attending the Council meeting.

☐ I will not be attending the Council meeting.

Authorized Signature

Auditor's Notes:

FILED

DEC 29 2016

Cinda Kattan
AUDITOR HENDRICKS COUNTY

REQUEST FOR TRANSFER OF FUNDS

(Transfer must be within the same fund and department)

DATE: 12/20/2016

FROM: 8149.18709.096.0214
Full Account Number

Part Time FSS PAT 5
Account Description

TO: 8149.18701.096.0214
Full Account Number

Part Time FSS PAT 5
(New - Full Time FSS PAT 5)
Account Description

AMOUNT: \$12,797.24

Example - 100.20100.000.102
Fund # Account # Object # Location #

Office Supplies
Account Description

All transfers within Personal services accounts must be presented to the County Council as well as transfers from one budget classification to another.

Budget Classifications:
10000 Personal Services
20000 Supplies
30000 Other Services & Charges
40000 Capital Outlays

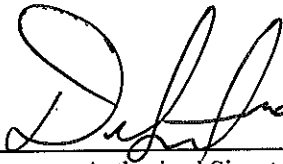
Explanation of Request:

Combining two part time Family Support Specialists into one full time position. Plan to close the account number 8149.18709.096.0214 with zero appropriations.

8149.18701.096.0214	Current	\$13,144.25
8149.18709.096.0214	Current	<u>+\$12,797.24</u>
8149.18701.096.0214	New	\$25,941.49

X I will be attending the Council meeting.

 I will not be attending the Council meeting.



Authorized Signature

Auditor's Notes:

HENDRICKS COUNTY COUNCIL APPOINTMENTS & BOARDS

(only highlighted needs Council action)

As of 5/18/16

COUNCIL MEMBERS SERVING ON BOARDS

BOARD	NAME	TERM EXPIRES	NOTES
Area Plan Commission	Brad Whicker	12/31/2016	Annual Council Appointee
Emergency Management Advisory	Jay Puckett	12/31/2016	Annual Council Appointee
Fair Board	Dick Thompson	12/31/2016	Annual Council Appointee
HCEDP	Eric Wathen	12/31/2016	Annual Council Appointee
Health Board Liason	Larry Hesson	12/31/2016	Annual Council Appointee
Senior Services	Mike Rogers	12/31/2016	Annual Council Appointee
Solid Waste	Eric Wathen	12/31/2016	Annual Council Appointee
Solid Waste	Caleb Brown	12/31/2016	Annual Council Appointee
HCCVB	Dick Thompson	12/31/2016	BCC Appointed 1 yr term (1.14.14)
Regional Transportation Authority	Larry Hesson	12/31/2016	BCC Appointed 4 yr term (1.08.13)
Community Corrections Advisory	Larry Hesson	12/31/2016	BCC Appointed 4 yr term (1.13.15)
Hendricks College Network	Larry Hesson	3/12/2015	Network Appointment 3 yr term
HC Animal Advisory Board	Caleb Brown	12/31/2016	BCC Appointed 1 yr term

Board Dissolved

ALL OTHER COUNCIL APPOINTEES & NOMINEES

BOARD	NAME	TERM EXPIRES	NOTES & Date of Council Action
Alcohol Beverage Commis	Eugene Trapp	12/31/2016	Council Appt (1 yr term)(01.14.16)
Area Plan Commission	Walt O'Riley	12/31/2016	Council's Citizen Appt (4 year term)(1.8.15)
EDC Avon	Marland V. Villanueva	2/1/2016	Nomination only IC 36-7-12-6 (1 yr term)
EDC Brownsburg	Joe Dunbar	2/1/2017	Nomination only IC 36-7-12-6 (1 yr term)
EDC Danville	Greg Van Laere	2/1/2016	Nomination only IC 36-7-12-6 (1 yr term)
EDC Plainfield	Steve Craney	2/1/2016	Nomination only IC 36-7-12-6 (1 yr term)
HC Redevelopment Commission	Jud Wolfe	12/31/2016	Council Appt (1 yr term)(1.14.16)
HC Redevelopment Commission	Linda Watson Stansbury	12/31/2016	Council Appt (1 yr term)(1.14.16)
Library Avon-Washington Twp	Julie Doss	12/31/2017	Council Appt (4 yr term)(11.14.13)
Library Avon-Washington Twp	Dr. John Anderson	12/31/2019	Council Appt (4 yr term)(08.11.11)
Library Brownsburg	Patti Hammerle	12/31/2018	Council Appt (4 yr term) (10.09.14)
Library Brownsburg	David Ratcliff	12/31/2017	Council Appt (4 yr term) (10.10.13)
Library Clayton	Clinton L Wasson	10/31/2017	Council Appt (4 yr term)(10.10.13)
Library Clayton	Dan Berger	8/31/2016	Council Appt (4 yr term) (8.16.12)
Library Coatesville	Judith Sexton	8/6/2018	Council Appt (4 yr term)(7.10.14)
Library Coatesville	Carla Gill	2/10/2017	Council Appt (4 yr term)(01.10.13)
Library Danville	Larry Nilles	5/5/2018	Council Appt (4 yr term)(5.05.14)
Library Plainfield	Tina Lamb	12/31/2019	Council Appt (4 yr term) (01.14.16)
Park Board	Douglas L. Moon - (Independen	1st Monday 2020	Council Appt (4 yr term)(05.12.16)
Park Board	Robert L. Niemeyer -(Rep)	1st Monday 2018	Council Appt (4 yr term)(11.15.13)
PTABOA	Gordon McIntyre	none	Council Appt (no term) (01.14.16)
PTABOA	Andrea Hopper	none	Council Appt (no term) (01.14.16)

Nancy Marsh:
Mr. Trapp requests
reappointment

Nancy Marsh:
Library requested Carla Gill
to be reappointed.

PERMANENT HOLD UNTIL NEEDED

Ronald Reagan Task Force	Jay Puckett	12/31/2012	Annual Council Appointee
Ronald Reagan Task Force	Brad Whicker	12/31/2012	Annual Council Appointee
Judicial Center Advisory	Larry Hesson	12/31/2012	Annual Council Appointee
Purdue Extension Advisory Council	Jay Puckett - Rep #1	with term	Council Appt (6/11/2015)
Purdue Extension Advisory Council	Eric Wathen - Rep #2	with term	Council Appt (6/11/2015?)



Coatesville-Clay Township Public Library

P.O. Box 147
Coatesville, IN 46121
Phone: 765-386-2355
Fax: 765-386-6177

December 29, 2016

To: Hendricks County Auditor
Hendricks County Council

From: Cheryl Steinborn
Library Director

Re: Library Board Reappointment

Dear Ms. Kattau:

Please submit to the Hendricks County Council our request for the reappointment of Mrs. Carla Gill to the Coatesville Clay Township Library Board of Trustees for another four year term.

Mrs. Gill's term is due to end on February 10, 2017. During her tenure, her expertise in environmental science has been invaluable in dealing with building and grounds issues. Like many volunteers, she is a very busy professional person, but she chooses to devote many hours to the library, serving as our board secretary, and we appreciate all her work. The Clay Township community will certainly benefit if she is able to continue serving as a board member.

Thank you for your consideration of this appointment.

Sincerely,

Cheryl Myers Steinborn
Library Director
Coatesville Clay Township Public Library

Attached please find a Certificate of Appointment form.

CURRENT

Pink - Holidays
Green - Council
Orange BCC

2017 Calendar

January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7				1	2	3	4				1	2	3	4							1
8	9	10	11	12	13	14	5	6	7	8	9	10	11	5	6	7	8	9	10	11	2	3	4	5	6	7	8
15	16	17	18	19	20	21	12	13	14	15	16	17	18	12	13	14	15	16	17	18	9	10	11	12	13	14	15
22	23	24	25	26	27	28	19	20	21	22	23	24	25	19	20	21	22	23	24	25	16	17	18	19	20	21	22
29	30	31	Feb 1 Leg Conf				26	27	28					26	27	28	29	30	31		23	24	25	26	27	28	29

May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3							1			1	2	3	4	5
7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
28	29	30	31	Auditors Conf			25	26	27	28	29	30	State called Council		23	24	25	26	27	28	29	27	28	29	30	31	

September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2	1	2	3	4	5	6	7				1	2	3	4						1	2
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30			24	25	26	27	28	29	30
AIC Conf										Auditors Conf					Commissioners Conf												

2017 Calendar

Spring Breaks

January

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	B'burg, Avon 20-31					25
26	Danville, NWH 24-31					

April

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	Plainfield 10-14					15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	Danville 9-13					14
15	Plainfield, NWH 16-20					21
22	B'burg, Avon 24-27					28
29	30	31				

November

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Fall Breaks



201 E. Washington St.

Room 202

Indianapolis, IN 46204

Phone: 317-327-7433

Fax: 317-638-2825

E-mail: lkaplan@cirta.us**Invoice**

Invoice #: 2017 Hendricks

Date: 12/21/16

Customer ID: Hendricks County

Bill To:

Cinda Kattau, Auditor

355 S. Washington St

Danville, IN 46122

Date	Type	Invoice #	Description	Amount	Payment	Balance
12/21/2016	Charge	2017 Hendricks	2017 Partnership Contribution	\$ 17,850.00		\$ 17,850.00
					Total	\$ 17,850.00

Reminder: Please include the invoice number on your check.

Terms: Balance due in 30 days.

CIRTA
201 E. Washington Street Room 202
Indianapolis, IN 46204

Please note our new address

*Aid from Edit in BCC
Budget. Their #
appropriation was 17,000
but bill is for \$17,850.
BCC Aware*

REMITTANCE

Customer Name: Cinda Kattau, Auditor

Customer ID: Hendricks County

Invoice #: 2017 Hendricks

Date: 12/21/16

Amount Due: \$17,850.00

Amount Enclosed:

An invoice or bill to be properly itemized must show: kind of service, where performed, dates service rendered, by whom, rates per day, number of hours, rate per hour, number of units, price per unit, etc.

CIRTA

Appropriation	1112.33217.000.135
---------------	--------------------

Vendor #: 021049

Account Description	EDIT - CIRTA
---------------------	--------------

(Example: Supplies)

I hereby certify that the attached Invoice(s), or bill(s), is (are) true and correct and that the materials or services itemized thereon for which charge is made were ordered and received except _____

12/29/16

EXECUTIVE DIRECTOR

Date _____

Signature

Title

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and I have audited same in accordance with IC 5-11-10-2.

Date _____

County Auditor

Check # _____ allowed on _____, in the sum of _____

Hendricks County Board of Commissioners



December 21, 2016

Cinda Kattau, Auditor
Hendricks County
355 S. Washington St.
Danville, IN 46122



Dear Ms. Kattau:

Thank you for your county's participation in the Central Indiana Regional Transportation Authority's (CIRTA) efforts to improve transportation options in Central Indiana. We are looking forward to 2017 as a year of many improvements to transportation options in Central Indiana.

Please find enclosed a summary of all of the services brought to your county by CIRTA, as well as a look forward to additional transit developments coming to Central Indiana.

Also enclosed you will find an invoice for your CIRTA 2017 participant contribution amount. Please note that our board has opted to request a small increase of just \$850 in your 2017 contribution compared to 2016. This 5% increase is requested because Hendricks County's contribution to CIRTA has been below what it should be, based on your county's fair share percentage of the region's overall population.

Even with this modest 5% increase, Hendricks County will remain well-below its fair-share percentage; however, the CIRTA board understands that county budgets are constrained and it did not wish to place an undue burden on any of its contributing partners, such as Hendricks County. Additionally, due to the fact that some counties contribute considerably more than their fair share percentage, this allows us to gradually work towards normalizing each county's contribution. Should your county be in a position to contribute more than the modest 5% increase, we would be more than happy to discuss this with you or any other representative of your county government.

If you would like more information about CIRTA, the 2017 contribution amount, or would like to schedule a presentation in your county, please feel free to contact me at lkaplan@cirta.us or 317-327-7433. Thank you for your continued support in our partnership to improve transportation in the region.

Sincerely,

Lori Kaplan
Lori F. Kaplan
Executive Director

Enclosures

cc: Larry Hesson, CIRTA Board member appointee of the Hendricks Co. Commissioners
Robin Brandgard, President, Plainfield Town Council

201 E. Washington St., Room 202
Indianapolis, IN 46204
Office (317) 327-RIDE
www.cirta.us



Central Indiana Regional Transportation Authority
CONNECTING PEOPLE AND PLACES

You have a seat at the transit table with CIRTA



The year of 2017 should prove to be a very exciting year for advancements in transit in Central Indiana. With a transit funding referendum having been overwhelmingly passed on the 2016 fall ballot in Marion County, 2017 will be a watershed year for advancing regional transit in Central Indiana. The momentum towards possible additional funding has triggered public transit planning throughout the region which will continue to move forward at steady clip in 2017 and beyond. Improved and expanded transit options in Central Indiana are becoming increasingly concrete.

Your participation in the Central Indiana Regional Transportation Authority (CIRTA) gives you a seat at the table for the transit conversations taking place at local, regional and state levels, and ensures that your interests will be heard.

Created by state statute in 2004 to expand and improve mass transit in Central Indiana, CIRTA is governed by a 17-member board appointed by elected officials who represent 10 counties in the region, as well as municipalities, and the labor organization for public transportation services.

Even before transit started hitting the headlines, CIRTA and its regional partners were working to advance transportation options for Central Indiana employers and residents. CIRTA played an integral part in planning for a more comprehensive, regional transportation system, and ultimately in getting legislation passed in 2014 that will allow the initiative to keep moving forward. In 2016, CIRTA took the lead in a legislative change allowing townships to seek transit funding referenda simultaneous to contiguous counties, rather than having to wait an additional two years, thus allowing for the development of a regional system in a more timely manner.

As 2017 unfolds as a pivotal year in advancing the cause, CIRTA will be a front-line player, striving to create better transit options for today and the future, and always recognizing that a fully developed and funded transit system will play a key role in making Central Indiana a robust place for businesses and residents to live, grow and prosper for decades to come.

But this isn't all about the future. CIRTA is working today to make transit options, services and assistance available through a variety of resources, including:

1. **Commuter Connect:** For over a decade, we have been providing services to help deliver a reliable workforce to Central Indiana employers, while also addressing traffic congestion issues. Half transportation expert and half matchmaking service, Commuter Connect helps commuters cut costs and commuting stress by sharing rides. A commuter can use the Commuter Connect database to find someone who lives near him or her and also works in the same general area. Then the commuters can connect and arrange to share rides in a carpool. Commuter Connect also has a robust vanpool program, which is another way to assist larger groups of employees

201 E. Washington St., Room 202
Indianapolis, IN 46204
Office (317) 327-RIDE
www.cirta.us

get to places of employment.

2. **County Connect** : Many area commuters cross county lines to get to and from work, and residents often need to cross county lines to get to the doctor or make other necessary trips. Unfortunately, most transit services don't cross county lines, so to assist, CIRTa developed a website, www.327Ride.net, that integrates information about transportation options for getting from one place to another across county lines in the region. Residents use the site to learn how to access services to get where they need to go.
3. **Workforce Connect**: In furtherance of moving the workforce to where employers are located, CIRTa has continued to provide its Workforce Connector network.
 - **South Plainfield Connector** started operation in 2012, assisting Hendricks County employers by bringing much-needed workers to workplaces, and quickly picked up steam. Ridership has steadily grown since the service started on March. 1, 2012.
 - **North Plainfield Connector** – getting workforce to new and growing Hendricks County Airtech West Business Park and nearby employment centers.
 - **Whitestown Connector** – getting workforce to the growing Allpoints at Anson Business Park in Boone County.

FUND 4919 INNKEEPER'S TAX

1/2 OF REVENUE OVER 5%

IC 6-9-37

Date	Quietus or Check #	Receipts		Disbursements		Running Balance
		Collections for:	Amount	To Fair Board	To Park Board (fund 4806)	
06/24/15	265351	Jul '14 thru Dec '14		\$96,347.71		\$119,923.64
06/24/15	265421				\$96,347.71	\$23,575.93
07/10/15	35662	Feb '15	\$25,147.51			\$48,723.44
08/06/15	35850	Mar '15	\$32,196.89			\$80,920.33
09/01/15	36037	Apr '15	\$42,857.67			\$123,778.00
10/01/15	36244	May '15	\$39,049.14			\$162,827.14
11/24/15	36597	Jun '15	\$43,014.49			\$205,841.63
12/07/15	36675	Jul '15	\$36,259.80			\$242,101.43
12/17/15	270923	Jan '15 thru Jun '15		\$102,920.81		\$139,180.62
12/17/15	270925				\$102,920.81	\$36,259.81
01/06/16	36905	Aug '15	\$39,205.99			\$75,465.80
02/02/16	37072	Sep '15	\$36,980.46			\$112,446.26
03/03/16	37290	Oct '15	\$34,298.10			\$146,744.36
03/31/16	37478	Nov '15	\$32,612.12			\$179,356.48
04/28/16	37664	Dec '15	\$29,182.68			\$208,539.16
06/10/16	37932	Jan '16	\$24,895.27			\$233,434.43
06/20/16	276553	Jul '15 thru Dec '15		\$104,269.58		\$129,164.85
06/20/16	276555				\$104,269.58	\$24,895.27
07/05/16	38107	Feb'16	\$30,335.29			\$55,230.56
08/08/16	38311	Apr, May, Jun '16	\$119,483.92			\$174,714.48
12/19/16		Jul '16 - Nov '16	\$226,847.41			\$401,561.89
12/19/16		Jan '16 - Nov '16		\$200,780.94		\$200,780.95
12/19/16					\$200,780.94	\$0.01
						\$0.01
						\$0.01
						\$0.01
Total to Date			\$3,599,727.05	\$1,799,863.52	\$1,799,863.52	

*Totals
Since 3% adopted*

Data Pit Stop Inc

3800 W Russell Ct
Muncie, IN 47304
(765) 618-7444

Invoice No. 2017-0002

INVOICE

Customer

Name Hendricks County Council
Address 355 S Washington St Rm 202
City Danville State IN ZIP 46122
Phone 317-745-9204

Date 01/05/2017

Order No. _____

Due upon Received

Qty	Description	Unit Price	TOTAL
1	Budget/Circuit Breaker Calculator Website Application for 2017 Pay 2018 Application will show all Entities and the CAP Losses	\$6,000.00	\$6,000.00
SubTotal			\$6,000.00
Shipping & Handling			\$0.00
Taxes Indiana			\$0.00
TOTAL			\$6,000.00

Do we want to Renew?

Donot have an appropriation
but last year we did a
transfer from Care of Patients
1001-31600-000-149 to
1001-30201-000-149

Vendor 26929