

AGENDA
HENDRICKS COUNTY COUNCIL
Hendricks County Government Center
355 S. Washington Street, Danville, Indiana
July 5, 2017
9:00 A.M.

CALL TO ORDER:

ADOPTION OF AGENDA:

APPROVAL OF MINUTES OF 6/6/17

UNFINISHED BUSINESS:

Public Hearing - Confirming Resolution ERA I-70 West, LLC - Jeff Pipkin
Jeff Pipkin - ERA Compliance Statements
Set HRA Retiree Subsidy Contribution from County
HCSWMD Building - Lenn Detwiler/Kevin Cavanaugh

NEW BUSINESS:

ADDITIONAL APPROPRIATIONS

See attached Resolution

REALLOCATION OF FUNDS

See attached Resolution

OTHER COUNCIL BUSINESS:

Status of Funds

Appointment to Hendricks County Extension Advisory Council

Update on 1/2 or Innkeeper's Tax Over 5%

The regular meeting of the Hendricks County Council was called to order by Vice President Caleb Brown on Tuesday June 6, 2017 with the following in attendance: Caleb Brown, Larry Hesson, Jay Puckett, Mike Rogers, David Wyeth, Brad Whicker, Financial Administrator Tami Mitchell, and Auditor Nancy Marsh. The Pledge of Allegiance was led by Vice President Caleb Brown.

IN THE MATTER OF THE AGENDA

It was moved by David Wyeth and seconded by Larry Hesson to adopt the agenda as presented. Motion carried 6-0.

IN THE MATTER OF THE MAY 2, 2017 MINUTES

It was moved by Jay Puckett and seconded by Mike Rogers that the minutes be approved as submitted. Motion carried 5-0-1 (LH).

IN THE MATTER OF THE FINANCING OF SOLID WASTE DISTRICT ADMINISTRATION BUILDING

Discussion was held on setting the rate and final terms of the loan from the Food and Beverage Fund to the Hendricks County Solid Waste District. Jay Puckett stated it was a partnership and he was in favor of 2.5% or 3%. Mike Rogers and David Wyeth stated that due to the savings of fees they were in favor of 3%. Larry Hesson recommended a compromise rate of 2.75%. It was moved by Mike Rogers and seconded by Larry Hesson to approve a \$1,500,000.00 loan to the Hendricks County Solid Waste District at the rate of 2.75 for a term of 10 years. Motion carried 6-0. Mr. Lenn Detwiler, Executive Director of the Hendricks County Solid Waste District stated the district was in agreement with the total amount of the funds being received up front. Mr. Puckett stated he would prepare a new amortization schedule based on the first draw of funds.

IN THE MATTER OF THE HENDRICKS COUNTY PARKS

Mr. Jeremy Weber gave an update on current park status. Mr. Weber stated they planned to open the Gibbs Park next year. Mr. Weber said it appears that Plainfield will be the owner of the expanded portion of Sodalis Park. Councilmen Mike Rogers and Larry Hesson stated it was important that the County Council see any agreement before it is executed. Mr. Weber stated 8 years have expired in the 20 year lease with the Airport Authority and at this time the lease would transfer to Plainfield at the end of the Park's lease. The Council asked that there be protections in place for reimbursements to protect the county's financial interests. Mr. Puckett asked if it would be prudent to back out of the Sodalis and use county resources in another direction i.e. W. S. Gibbs Memorial Park. Mr. Weber stated they have been acquiring ownership of the Gibbs property for several years. Mr. Hesson asked about a timeline and Mr. Weber stated the timeline was at the Airport Authority's discretion. Mr. Rogers stated he would like to meet with the Parks and would like to review the original and any new agreements. Mr. Rogers stated he wanted to make sure the municipalities were not cherry picking the project.

Mr. Rogers stated he was not willing to vote on anything without all of the details. Mr. Hesson asked that the Park Department provide an overall picture and projections of what their personnel requirements might be. Mr. Rogers asked for a copy of the park's Capital Improvement Plan. Mr.

Whicker stated the municipalities are probably more nimble and savvy and recommended the parks seek legal counsel in their negotiations.

Mr. Weber stated the Parks are understaffed. Mr. Puckett stated he was in favor of user fees to supplement the revenue. Mr. Rogers complimented Mr. Weber and Mr. Miner on the Ad Hoc Finance Committee report. Mr. Weber asked if the Council would be interested in a joint meeting. Mr. Weber stated they are working on the current 5 year plan but the potential purchase of the Russell property through a wrench into the plan.

Mr. Weber announced that he had applied for the Bicentennial Nature Trust Grant in the amount of \$300,000 for the purchase of the Russell Property. He stated he was informed that they have been awarded \$200,000 with the possibility of receiving another \$100,000 if funding becomes available. Mr. Weber stated he is in the process of seeing if they were still eligible for the grant since the Russell property was currently off the table.

IN THE MATTER OF THE PURDUE EXTENTION APPOINTMENTS

It was moved by Jay Puckett and seconded by Brad Whicker to table the appointments until the July meeting. Motion carried 6-0. Mr. Puckett will contact Beth Switzer regarding membership requirements.

IN THE MATTER OF HUMAN RESOURCES

Human Resources Administrator Erin Hughes presented job classifications for a Legal Assistant/Investigations OSS 3 Non-Exempt position which had not been previously ranked. It was moved by Brad Whicker and seconded by Mike Rogers to approve classifications as presented. Motion carried 6-0.

IN THE MATTER OF APPEALS ON JOB CLASSIFICATIONS

Human Resources Administrator Erin Hughes presented an Offer of Consulting Services from Waggoner Irwin Scheele to provide job classification and compensation system consultation to review job classification and reclassifications appeals. Mr. Puckett stated he was in favor or an arbitrator but recommended each case first go to the Council for mediation and resolution and if unable to reach a resolution, the Council will forward it to Waggoner Irwin Scheele for final recommendation.

Mr. Larry Hesson stated that it was the Council's statutory duty to set salaries and agreed that the appeals should not automatically go to the consultant but be referred by the Council.

It was moved by Jay Puckett and seconded by Larry Hesson to recommend the Board of County Commissioners enter into an agreement for Job Classification and Compensation System Consultation and a policy are put in place to move forward on any appeals. Motion carried 6-0.

IN THE MATTER OF THE EMERGENCY ADDITIONAL APPROPRIATIONS

It was moved by Brad Whicker and seconded by David Wyeth to approve Sheriff's emergency additional appropriation number 1 in the amount of \$1,298.00. Motion carried 6-0. It was moved by Jay Puckett and seconded by Brad Whicker to *table* Prosecutor's emergency additional appropriation

number 2 and approve number 3 in the amount of \$1,820.00. Motion carried 6-0. It was moved by David Wyeth and seconded by Jay Puckett to approve Commissioner's emergency additional appropriations number 4 in the amount of \$1,784.00 and number 5 in the amount of \$3,900.00. Motion carried 6-0. Julie Hahn, Environmental Health, presented a request for Lead Testing Equipment. It was moved by Jay Puckett and seconded by Brad Whicker to approve Health's emergency additional appropriation in the amount of \$13,575.00 and BASE's grant emergency additional appropriations number 7 in the amount of \$30,970.00; and CRI's grant emergency additional appropriation number 8 in the amount of \$14,252.00; number 9 in the amount of \$3,427.00; number 10 in the amount of \$6,631.00; number 11 in the amount of \$15,942.00; number 12 in the amount of \$76.00; and number 13 in the amount of \$126.00. Motion carried 6-0.

It was moved by Brad Whicker and seconded by Larry Hesson to approve Park's emergency additional appropriation number 14 for the Vandalia Trail in the amount of \$162,596; number 15 Food and Beverage for the loan to the Hendricks County Solid Waste District in the amount of \$1,500,000.00 and number 16 for the Solid Waste Construction Fund in the amount of \$1,500,000.00. Motion carried 6-0.

IN THE MATTER OF THE REALLOCATIONS OF FUNDS

It was moved by Jay Puckett and seconded by David Wyeth to approve JDAI DOC Grant reallocation of funds number 1 in the amount of \$300; number 2 in the amount of \$4,200, and number 3 in the amount of \$900.00. Motion carried 6-0.

IN THE MATTER OF THE DECLARATORY RESOLUTION OF THE HENDRICKS COUNTY COUNCIL DESIGNATING ADDITIONAL ACREAGE IN 70 WEST COMMERCE BUSINESS PARK AS AN ECONOMIC REVITALIZATION AREA.

It was moved by Jay Puckett and seconded by Brad Whicker to approve the Declaratory Resolution of the Hendricks County Council Designating Additional Acreage in 70 West Commerce Business Park as an Economic Revitalization Area. Auditor Marsh stated she would advertise the action for a public hearing on July 5, 2017. Motion carried 6-0.

IN THE MATTER OF THE STATUS OF FUNDS

Auditor Nancy Marsh presented the Status of Funds report for the Council's review. Auditor Marsh stated the county's June payment was \$458,488.

IN THE MATTER OF THE STATE CALLED COUNCIL MEETING

It was reported that the State Called County Council Conference will be held on June 24, 2017 at the Indiana Grand Casino, Shelbyville, Indiana.

IN THE MATTER OF THE JAIL FEASIBILITY STUDY

Sheriff Bret Clark stated DLZ had nearly completed their Jail Feasibility Study and Sheriff Clark requested a joint meeting the Council and Commissioners. It was determined that a joint meeting will be held on July 11, 2017 and a jail tour would be available after the presentation.

IN THE MATTER OF OTHER COUNCIL BUSINESS

Mr. David Wyeth stated that there was a recent fatality involving farm equipment on State Road 39 and reminded everyone that this is the active season for farmers and equipment must be moved. Mr. Wyeth requested patience and kindness.

Councilman Mike Rogers asked that Ordinance 97-37 Adopting Tax Abatement Procedures be reviewed. Mr. Rogers stated the process had been started but had fallen through the cracks. Mr. Wyeth volunteered to work with Mr. Rogers reviewing the Ordinance and to make recommendations.

IN THE MATTER OF ADJOURNMENT

There being no further business to come before the Council, upon motion made by Brad Whicker seconded by Mike Rogers and carried 6-0, the meeting was adjourned Tuesday, June 6, 2017 at 10:15.

Submitted,
Nancy L. Marsh

Caleb M. Brown

Larry R. Hesson

Jay R. Puckett

Michael C. Rogers

Absent

Eric Wathen

Brad Whicker

David Wyeth

ATTEST:

Nancy L. Marsh, Auditor
Hendricks County Auditor

EMERGENCY APPROPRIATION RESOLUTION

Whereas, certain extraordinary emergencies have developed since the adoption of the existing budget, so that it is necessary to appropriate more money than was appropriated in the annual budget; therefore, to meet such extraordinary emergencies;

Be it resolved by the County Council of Hendricks County, Indiana, that for the expense of said County the following additional sums of money are hereby appropriated and ordered set apart out of the several funds as herein and for the purpose herein specified, subject to the laws governing the same.

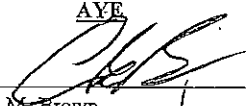
ADDITIONAL APPROPRIATIONS

<u>DEPARTMENT</u>	<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>REQUESTED</u>	<u>APPROVED</u>
1) Sheriff	1001.10500.000.0105	Elected Sheriff	\$1,298.00	\$1,298.00
2) Prosecutor (tabled 5/2)	1001.10815.000.0108	Full Time Deputy Prosecutor	\$30,406.00	Tabled
3) Prosecutor	1001.10806.000.0108	Midpoint OSS2	\$1,820.00	\$1,820.00
4) Commissioners	1001.36602.000.0135	Reappropriate Refund	\$1,784.00	\$1,784.00
5) Commissioner's EDIT	1112.44550.000.0135	Reappropriate Purchase by HRH	\$3,900.00	\$3,900.00
6) Health	1159.20221.000.0214	Testing Equipment	\$13,575.00	\$13,575.00
7) BASE (Health)	8115.18619.000.0214	Salary (Grant)	\$30,970.00	\$30,970.00
8) CRI (Health)	8116.18619.000.0214	Salary (Grant)	\$14,252.00	\$14,252.00
9) CRI (Health)	8116.13590.000.0214	FICA & Medicare (Grant)	\$3,427.00	\$3,427.00
10) CRI (Health)	8116.13591.000.0214	PERF (Grant)	\$6,631.00	\$6,631.00
11) CRI (Health)	8116.13592.000.0214	Group Insurance (Grant)	\$15,942.00	\$15,942.00
12) CRI (Health)	8116.13593.000.0214	Unemployment Insurance (Grant)	\$76.00	\$76.00
13) CRI (Health)	8116.13594.000.0214	Worker's Compensation (Grant)	\$126.00	\$126.00
14) Vandalia Trail (Park)	8141.30201.000.0156	INDOT Supplement Grant	\$162,596.00	\$162,596.00
15) Food & Beverage	1157.90101.000.0102	Loan to HC Solid Waste District	\$1,500,000.00	\$1,500,000.00
16) Solid Waste Construction	4615.41175.000.0136	HCSWD Building Construction	\$1,500,000.00	\$1,500,000.00

Adopted this 6th day of June 2017 by the following vote:

AYE

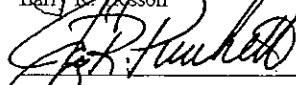
NAY


Caleb M. Brown

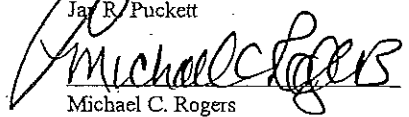
Caleb M. Brown


Larry R. Hesson

Larry R. Hesson


Jay R. Puckett

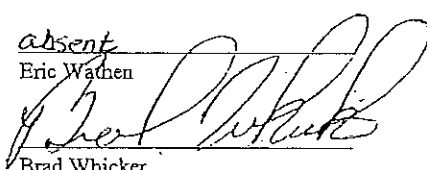
Jay R. Puckett


Michael C. Rogers

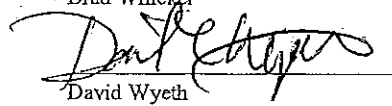
Michael C. Rogers

absent
Eric Wathen

Eric Wathen

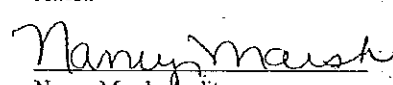

Brad Whicker

Brad Whicker


David Wyeth

David Wyeth

Attest:


Nancy Marsh, Auditor

REALLOCATION OF FUNDS RESOLUTION

Be it resolved by the County Council of Hendricks County, Indiana, that for the expenses of the unit of Government of Hendricks County, the following sums of money previously appropriated for expenditures from a detailed account within a major classification, are hereby reallocated to another detailed account within a different classification as originally appropriated, all as hereinafter specified.

		<u>TRANSFERS</u>			
<u>DEPARTMENT</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>Y/N</u>	
1) JDAI DOC Grant	9119.15308.000.0160	9119.33000.000.0160	\$ 300	<u>Y</u>	
2) JDAI DOC Grant	9119.15308.000.0160	9119.44101.000.0160	\$ 4,200	<u>Y</u>	
3) JDAI DOC Grant	91149.32601.000.0160	9119.44101.000.0160	\$ 900	<u>Y</u>	

Adopted this 6th day of June, 2017 by the following vote:

AYE

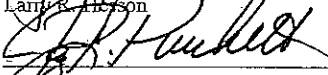
NAY


Caleb M. Brown

Caleb M. Brown


Larry R. Hesson

Larry R. Hesson


Jay R. Puckett

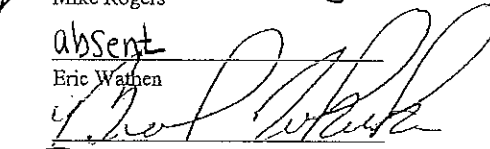
Jay R. Puckett


Mike Rogers

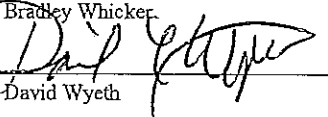
Mike Rogers

~~absent~~
Eric Wathen

Eric Wathen

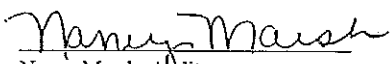

Bradley Whicker

Bradley Whicker


David Wyeth

David Wyeth

Attest:


Nancy Marsh, Auditor

HENDRICKS COUNTY COUNCIL

RESOLUTION NO. 2017-___

RESOLUTION SETTING FORTH FINAL ACTION IN DETERMINING THAT THE
QUALIFICATIONS FOR AN ECONOMIC REVITALIZATION AREA HAVE BEEN
MET AND CONFIRMING RESOLUTION NO. 2017-21
OF JUNE 6, 2017

WHEREAS, the Hendricks County Council of Hendricks County, Indiana adopted a Tax Abatement Procedures Ordinance on October 7, 1997; and

WHEREAS, pursuant to said Tax Abatement Procedures Ordinance, I-70 West, LLC has filed with the Hendricks County Auditor an "Application for Designation of Economic Revitalization" on May 16, 2017; and

WHEREAS, at a duly constituted meeting of the Hendricks County Council held on June 6, 2017 said County Council reviewed and approved said Application and declared certain real estate within Hendricks County, Indiana, to be an "Economic Revitalization Area" pursuant to the specifications of Resolution No. 97-37 adopted and approved that date; and

WHEREAS, pursuant to I.C.6-1,1-12,1-1 et seq. the County Council of Hendricks County, Indiana has properly published "Notice of Public Hearing Regarding Designation of Area as Economic Revitalization Area" and

WHEREAS, no remonstrances, written or oral, have been filed with regard to Resolution No.2017-21 stating opposition, of any type or character, to said Resolution, or the designation of the real estate described therein as an "Economic Revitalization Area"; and

NOW THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF HENDRICKS COUNTY, INDIANA, AS FOLLOWS:

1. Final Action. After legally required public notice, and after public hearing Pursuant to such notice the County Council of Hendricks County, Indiana hereby takes "final action" as that phrase is defined in I.C. 6-1,1-12,1-1 et.seq. with regard to the aforestated Application of I-70 West, LLC and the adoption of Resolution No. 2017-21 on June 6, 2017.

2. Confirmation of Resolution No. 2017-21 It is hereby declared by County Council of Hendricks County, Indiana that Resolution No. 2017-21, adopted on June 6, 2017 is in all respects hereby confirmed, and it is hereby stated that the qualifications for an economic revitalization area have been met by I-70 West, LLC as to the real estate described in Exhibit A of Resolution No. 2017-21.

3. Effective Date. This Resolution shall be effective immediately upon its passage, subject to any right of appeal as provided by State Law.

Adopted by the County Council of Hendricks County, Indiana this 5th day of July, 2017.

AYE

NAY

Caleb Brown

Caleb Brown

Larry Hesson

Larry Hesson

Jay Puckett

Jay Puckett

Mike Rogers

Mike Rogers

Eric Wathen

Eric Wathen

Brad Whicker

Brad Whicker

David Wyeth

David Wyeth

Attest:

Nancy Marsh, Auditor

EMERGENCY APPROPRIATION RESOLUTION

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<u>ADDITIONAL APPROPRIATIONS</u>					
	<u>DEPARTMENT</u>	<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>REQUESTED</u>	<u>APPROVED</u>
1	Prosecutor	1001.10899.000.0108	Overtime	\$5,500.00	
2	Prosecutor (tabled 5/2 & 6/6)	1001.10815.000.0108	Full Time Deputy Prosecutor	\$30,406.00	
3	Prosecutor Pre-Trial Diversion	2501.xxxxx.000.0108	Part Time Prosecutor	\$19,548.00	
4	Assessor	1001.10901.130.0109	Level III	\$250.00	
5	Assessor	1001.30500.000.0109	Education & Conferences	\$4,000.00	
6	EDIT	1112.xxxxx.000.0135	Enterprise GIS Software.	\$150,000.00	
7	Health	1159.18699.000.0214	Overtime	\$1,500.00	
8	Local Road & Street	1169.20402.002.0201	Stone & Gravel	\$50,000.00	
9	MVH	1176.31900.002.0201	Contract Services	\$23,750.00	
10	Community Corrections Grant	1122.13590.000.0154	FICA & Medicare	\$3,000.00	
11	Community Corrections Grant	1122.13591.000.0154	PERF	\$5,570.00	
12	Community Corrections Grant	1122.13592.000.0154	Group Insurance	\$15,330.00	
13	Community Corrections Grant	1122.13593.000.0154	Unemployment Insurance	\$86.00	
14	Community Corrections Grant	1122.13594.000.0154	Worker's Compensation	\$1,126.00	
15	Community Corrections Grant	1122.15403.000.0154	Work Release Sergeant SAM 7	\$40,470.00	
16	Community Corrections Grant	1122.15404.000.0154	Work Release Sergeant SAM 7	\$40,470.00	
17	Community Corrections Grant	1122.15405.000.0154	Work Release Sergeant SAM 7	\$40,470.00	
18	Community Corrections Grant	1122.15406.000.0154	Work Release Office POLE 3	\$36,000.00	
19	Community Corrections Grant	1122.15407.000.0154	Work Release Office POLE 3	\$32,806.00	
20	Community Corrections Grant	1122.15408.000.0154	Work Release Office POLE 3	\$32,806.00	
21	Community Corrections Grant	1122.15409.000.0154	Work Release Office POLE 3	\$32,806.00	
22	Community Corrections Grant	1122.15410.000.0154	Work Release Office POLE 3	\$32,806.00	
23	Community Corrections Grant	1122.15411.000.0154	Work Release Office POLE 3	\$32,806.00	
24	Community Corrections Grant	1122.15415.000.0154	Work Release Office POLE 3	\$32,806.00	
25	Community Corrections Grant	1122.15416.000.0454	Work Release Office POLE 3	\$32,806.00	
26	Community Corrections Grant	1122.15417.000.0154	Work Release Office POLE 3	\$32,806.00	
27	Community Corrections Grant	1122.15418.000.0154	Work Release Office POLE 3	\$32,806.00	
28	Community Corrections Grant	1122.15419.000.0154	Work Release Office POLE 3	\$32,806.00	
29	Community Corrections Grant	1122.15420.000.0154	Work Release Office POLE 3	\$32,806.00	
30	Community Corrections Grant	1122.15424.000.0154	Work Release Office POLE 3	\$36,000.00	
31	Community Corrections Grant	1122.15425.000.0154	Work Release Officer	\$32,806.00	
32	Community Corrections Grant	1122.15427.000.0154	Case Manager PAT 3	\$36,000.00	
33	Community Corrections Grant	1122.15499.000.0154	Custody Holiday & OT	\$25,681.00	
34	Community Corrections Grant	1122.20200.000.0154	Operating Supplies	\$10,000.00	
35	Community Corrections Grant	1122.20201.000.0154	Janitorial Supplies	\$2,689.00	
36	Community Corrections Grant	1122.20213.000.0154	Meals	\$14,200.00	
37	Community Corrections Grant	1122.30203.000.0154	Substance Abuse Counseling	\$26,000.00	

43	Community Corrections Project Income	4909.15400.000.0154	Work Release Director SAM 2	\$68,221.00
44	Community Corrections Project Income	4909.15401.000.0154	Administrative Assistant OSS 3	\$32,924.00
45	Community Corrections Project Income	4909.15402.000.0154	Case Manager PAT 3	\$44,554.00
46	Community Corrections Project Income	4909.15403.000.0154	Work Release Sergeant SAM 7	\$7,037.00
47	Community Corrections Project Income	4909.15404.000.0154	Work Release Sergeant SAM 7	\$7,037.00
48	Community Corrections Project Income	4909.15405.000.0154	Work Release Sergeant SAM 7	\$7,037.00
49	Community Corrections Project Income	4909.15406.000.0154	Work Release Office POLE 3	\$4,768.00
50	Community Corrections Project Income	4909.15407.000.0154	Work Release Office POLE 3	\$7,962.00
51	Community Corrections Project Income	4909.15408.000.0154	Work Release Office POLE 3	\$7,962.00
52	Community Corrections Project Income	4909.15409.000.0154	Work Release Office POLE 3	\$7,962.00
53	Community Corrections Project Income	4909.15410.000.0154	Work Release Office POLE 3	\$7,962.00
54	Community Corrections Project Income	4909.15411.000.0154	Work Release Office POLE 3	\$7,962.00
55	Community Corrections Project Income	4909.15415.000.0154	Work Release Office POLE 3	\$7,962.00
56	Community Corrections Project Income	4909.15416.000.0454	Work Release Office POLE 3	\$7,962.00
57	Community Corrections Project Income	4909.15417.000.0154	Work Release Office POLE 3	\$7,962.00
58	Community Corrections Project Income	4909.15418.000.0154	Work Release Office POLE 3	\$7,962.00
59	Community Corrections Project Income	4909.15419.000.0154	Work Release Office POLE 3	\$7,962.00
60	Community Corrections Project Income	4909.15420.000.0154	Work Release Office POLE 3	\$7,962.00
61	Community Corrections Project Income	4909.15424.000.0154	Work Release Office POLE 3	\$4,768.00
62	Community Corrections Project Income	4909.15425.000.0154	Work Release Officer	\$7,962.00
63	Community Corrections Project Income	4909.15427.000.0154	Case Manager PAT 3	\$3,221.00
64	Community Corrections Project Income	4909.15499.000.0154	Custody Holiday & OT	\$14,318.00
65	Community Corrections Project Income	4909.20100.000.0154	Office Supplies	\$4,500.00
66	Community Corrections Project Income	4909.20200.000.0154	Operating Supplies	\$80,000.00
67	Community Corrections Project Income	4909.20201.000.0154	Janitorial Supplies	\$15,000.00
68	Community Corrections Project Income	4909.20203.000.0154	Institutional Supplies	\$5,000.00
69	Community Corrections Project Income	4909.20204.000.0154	Breathalyz/Urinal/Toxoco Supply	\$1,500.00
70	Community Corrections Project Income	4909.20206.000.0154	Uniforms	\$5,000.00
71	Community Corrections Project Income	4909.20207.000.0154	Photography Supplies	\$1,000.00
72	Community Corrections Project Income	4909.20217.000.0154	Emergency Response	\$2,500.00
73	Community Corrections Project Income	4909.20301.000.0154	Fuel, Oil, Lubricants, etc.	\$6,000.00
74	Community Corrections Project Income	4909.30500.000.0154	Education/Conferences	\$6,000.00
75	Community Corrections Project Income	4909.32800.000.0154	Cell Phones	\$1,400.00
76	Community Corrections Project Income	4909.33000.000.0154	Mileage/Travel	\$1,000.00
77	Community Corrections Project Income	4909.34500.000.0154	Printing & Advertising	\$3,000.00
78	Supreme Court Interpreter Grant	9108.30702.000.0160	Interpreters	\$6,875.00
79	JDAI (Grant)	9119.15308.000.0160	JDAI Coordinator	\$24,500.00
80	JDAI (Grant)	9119.15309.000.0160	PT Juvenile Home Detention Officer	\$24,468.00
81	JDAI (Grant)	9119.20100.000.0160	Supplies (& Meals)	\$3,272.00
82	JDAI (Grant)	9119.30500.000.0160	Education/Conferences	\$2,000.00
83	JDAI (Grant)	9119.31900.000.0160	Contracts Services (for Asst.)	\$24,500.00
84	JDAI (Grant)	9119.32525.000.0160	Professional Development	\$228.00
85	JDAI (Grant)	9119.44101.000.0160	Monitoring Equipment	\$6,288.00

86	Pre-Trial Supervision Grant	9122.xxxxx.000.0151	Employee	\$45,245.00
87	Pre-Trial Supervision Grant	9122.13590.000.0151	FICA	\$3,500.00
88	Pre-Trial Supervision Grant	9122.13591.000.0151	PERF	\$6,430.00
89	Pre-Trial Supervision Grant	9122.13592.000.0151	Group Insurance	\$16,553.00
90	Pre-Trial Supervision Grant	9122.13593.000.0151	Unemployment Insurance	\$66.00
91	Pre-Trial Supervision Grant	9122.13594.000.0151	Worker's Compensation	\$1,145.00
92	Pre-Trial Supervision Grant	9122.3xxxx.000.0151	Court Date Reminder Service	\$10,000.00
93	Community Corrections Probation Grant	9123.15113.000.0151	Assist Chief Probation Officer SAM 5	\$55,947.00
94	Community Corrections Probation Grant	9123.15117.000.0151	Home Detention Officer PAT 3	\$38,720.00
95	Community Corrections Probation Grant	9123.15123.000.0151	PT Field Officer PAT 3	\$23,400.00
96	Community Corrections Probation Grant	9123.20204.000.0151	Breathalyz/Urinal/Toxco Supply	\$20,733.00
97	Community Corrections Probation Grant	9123.20301.000.0151	Fuel, Oil, Lubricants, etc.	\$7,000.00
98	Community Corrections Probation Grant	9123.32800.000.0151	Cell Phones	\$5,000.00
99	Community Corrections Probation Grant	9123.34500.000.0151	Printing & Advertising	\$4,000.00
100	Community Corrections Probation Grant	9123.36600.000.0151	Repairs & Maintenance	\$2,000.00
101	Community Corrections Probation Grant	9123.44100.000.0151	Furniture	\$1,700.00
102	Community Corrections Probation Grant	9123.44101.000.0151	Monitoring Equipment	\$15,000.00

Adopted this 5th day of July 2017 by the following vote:

AYE

NAY

Caleb M. Brown

Caleb M. Brown

Larry R. Hesson

Larry R. Hesson

Jay R. Puckett

Jay R. Puckett

Michael C. Rogers

Michael C. Rogers

Eric Wathen

Eric Wathen

Brad Whicker

Brad Whicker

David Wyeth

David Wyeth

Attest:

Nancy Marsh, Auditor

REQUEST FOR EMERGENCY APPROPRIATION

Date: 06/13/17

Amount: \$ 5,500

Fund Name: County General
(Example - County General)

Account Name: Overtime
(Example - Supplies)

Account Number: 1001 10899 000 0108
Example - Fund # Account # Object # Location #
 100 20100 000 102

Explanation of Request:

OVERTIME NEED FOR JURY TRIAL PREP AND DURING JURY TRIALS
TO FINISH OUT 2017.

- I will be attending the Council meeting.
 I will not be attending the Council meeting.

Patricia Ann Baldoni / MS C

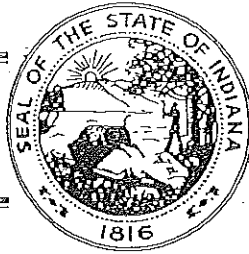
Authorized Signature

Auditor's Notes:

PATRICIA ANN BALDWIN
Prosecuting Attorney

JAMES E. BRYAN
Chief Deputy

HENDRICKS COUNTY PROSECUTOR
6 SOUTH JEFFERSON ST.
DANVILLE, IN 46122



Telephone: (317) 745-9283
Fax: (317) 745-9290

April 6, 2017

To: Nancy Marsh
Tami Mitchell
Hendricks County Auditor's Office

From: Patricia Ann Baldwin
Hendricks County Prosecutor's Office

Re: New Full Time Deputy Prosecutor Position and New Part Time Deputy Prosecutor Position

*From
Tabled 5/9/17 +
6/6/17*

Dear Nancy and Tami:

This letter is to inform you that I need put on the County Council meeting for May 2017 for the following new positions and please advertise the following:

1 1/2 year 30,406

Full Time Deputy Prosecutor for \$65,879.00 annually in case the State takes away a State paid position in July Of 2017.

1001-10815-000-0108

Part Time Deputy Prosecutor for 7 hours a week at the hourly rate of \$36.20. We would need additional appropriation in the amount of \$7,602.00

2

1001-10813-000-0108

Sincerely

P A Baldwin
Patricia Ann Baldwin
Prosecuting Attorney

PAB/mjc

*Adv ✓
Bos ✓*

July

REQUEST FOR EMERGENCY APPROPRIATION

Date: 05/31/17

Amount: ~~\$20~~ 19,548

Fund Name: Pre-Trial Diversion Fee Fund
(Example - County General)

Account Name: P.T. Deputy Prosecutor Payroll
(Example - Supplies)

Account Number: 2501 99999 000 0108
Example - Fund # Account # Object # Location #
 100 20100 000 102

Explanation of Request:

New Position for P.T. Deputy Prosecutor needed to help with
extra work in Hendricks County Courts and town courts.

I will be attending the Council meeting.
 I will not be attending the Council meeting.

Patricia Ann Balducci / MSC
Authorized Signature

Auditor's Notes:

REQUEST FOR EMERGENCY APPROPRIATION

Date: 06/15/17

Amount: \$ 250

Fund Name: County General

(Example - County General)

Account Name: Level 3 Assessor

(Example -- Supplies)

Account Number: 1001 10901 130 0109

Example -	Fund #	Account #	Object #	Location #
	100	20100	000	102

Explanation of Request:

Nicole Lawson, Chief Deputy has received her Level III Assessor-
Appraiser Certification. The requested additional would provide
for the last six months of 2017 for the additional salary.

I will be attending the Council meeting.

I will not be attending the Council meeting.


Authorized Signature

Auditor's Notes:

REQUEST FOR EMERGENCY APPROPRIATION

Date: 06/15/17

Amount: \$ 4,000

Fund Name: County General

(Example - County General)

Account Name: Education/Conferences

(Example - Supplies)

Account Number: 1001 . 30500 . 000 . 0109

Example -

Fund #	Account #	Object #	Location #
100	20100	000	102

Explanation of Request:

We now have two Level III Assessor-Appraiser certifications in the
office. The requested additional will allow us to pay for IAAO course
expenses for four more staff members to seek the Level III designation.
Legislation now requires the Level III certification for staff members to
be authorized to make adjustments to assessed values.

I will be attending the Council meeting.

I will not be attending the Council meeting.


Authorized Signature

Auditor's Notes:

REQUEST FOR EMERGENCY APPROPRIATION

Date: 06/16/17

Amount: \$ 150,000

Fund Name: Edit
(Example – County General)

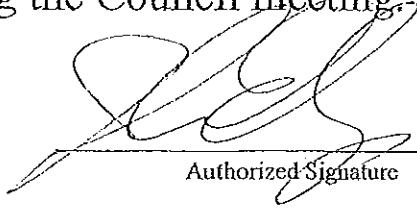
Account Name: Enterprise GIS Software
(Example – Supplies)

Account Number: 1112 .xxxxx .000 .0135
Example - Fund # Account # Object # Location #
 100 20100 000 102

Explanation of Request:

Requesting funds for new contract with ESRI for Enterprise GIS Software for the county

I will be attending the Council meeting.
 I will not be attending the Council meeting.



Authorized Signature

Auditor's Notes: **FILED**
JUN 16 2017
Nancy A. Marsh
AUDITOR HENDRICKS COUNTY

REQUEST FOR EMERGENCY APPROPRIATION

Date: 06/01/17

Amount: \$ 1,500

Fund Name: Health Fund
(Example - County General)

Account Name: Overtime
(Example - Supplies)

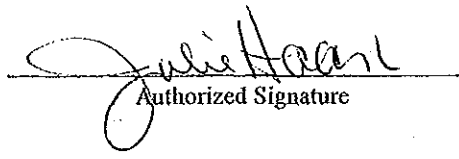
Account Number:	<u>1159</u>	<u>18699</u>	<u>000</u>	<u>0214</u>
	Fund #	Account #	Object #	Location #
Example -	100	20100	000	102

Explanation of Request:

Pay overtime for rest of the year.

I will be attending the Council meeting.

I will not be attending the Council meeting.


Authorized Signature

Auditor's Notes:

REQUEST FOR EMERGENCY APPROPRIATION

Date: 06/12/17

Amount: \$ 50,000

Fund Name: Local Road & Street
(Example - County General)

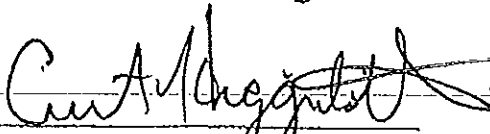
Account Name: Stone & Gravel
(Example - Supplies)

Account Number: 1169 . 20402 . 002 . 201
Example - Fund # Account # Object # Location #
 100 20100 000 102

Explanation of Request:

Stone for Chip Seal

I will be attending the Council meeting.
 I will not be attending the Council meeting.


Authorized Signature

Auditor's Notes:

✓
ADU

REQUEST FOR EMERGENCY APPROPRIATION

Date: 06/07/17

Amount: \$ 23,750

Fund Name: MVH (1176)
(Example - County General)

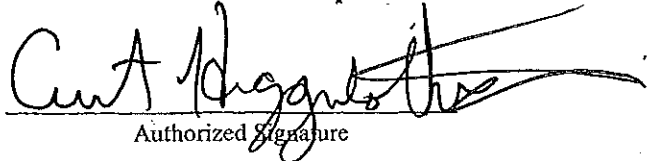
Account Name: Contract Services
(Example - Supplies)

Account Number: 1176 31900 002 201
Example - Fund # Account # Object # Location #
 100 20100 000 102

Explanation of Request:

Northern Acres Drainage Improvements.

 I will be attending the Council meeting.
X I will not be attending the Council meeting.


Authorized Signature

Auditor's Notes:

July Mtg

Community Corrections Grant 7/1/17-6/30/18

Appropriation Requests

					1122	4909	Total
					Grant	Project Income	
FICA & Medicare		13590	000	0154	\$ 3,000	\$ -	\$ 3,000
PERF		13591	000	0154	\$ 5,570	\$ -	\$ 5,570
Group Insurance		13592	000	0154	\$ 15,330	\$ -	\$ 15,330
Unemployment Insurance		13593	000	0154	\$ 86	\$ -	\$ 86
Workmen's Comp		13594	000	0154	\$ 1,126	\$ -	\$ 1,126
Work Release Director SAM2	Collins	15400	000	0154	\$ -	\$ 68,221	\$ 68,221
Administrative Assistant OS43	Phillips	15401	000	0154	\$ -	\$ 32,924	\$ 32,924
Case Manager PAT3	Bennett	15402	000	0154	\$ -	\$ 44,554	\$ 44,554
Work Release Sergeant SAM7	Tibbs	15403	000	0154	\$ 40,470	\$ 7,037	\$ 47,507
Work Release Sergeant SAM7	Butler	15404	000	0154	\$ 40,470	\$ 7,037	\$ 47,507
Work Release Sergeant SAM7	Baran	15405	000	0154	\$ 40,470	\$ 7,037	\$ 47,507
Work Release Officer POLE3	Bishop	15406	000	0154	\$ 36,000	\$ 4,768	\$ 40,768
Work Release Officer POLE3	McHaney	15407	000	0154	\$ 32,806	\$ 7,962	\$ 40,768
Work Release Officer POLE3	Hutchens	15408	000	0154	\$ 32,806	\$ 7,962	\$ 40,768
Work Release Officer POLE3	Gammon	15409	000	0154	\$ 32,806	\$ 7,962	\$ 40,768
Work Release Officer POLE3	Lopez	15410	000	0154	\$ 32,806	\$ 7,962	\$ 40,768
Work Release Officer POLE3	Carrethers	15411	000	0154	\$ 32,806	\$ 7,962	\$ 40,768
Work Release Officer POLE3	Woods	15415	000	0154	\$ 32,806	\$ 7,962	\$ 40,768
Work Release Officer POLE3	Watson	15416	000	0154	\$ 32,806	\$ 7,962	\$ 40,768
Work Release Officer POLE3	Phillips	15417	000	0154	\$ 32,806	\$ 7,962	\$ 40,768
Work Release Officer POLE3		15418	000	0154	\$ 32,806	\$ 7,962	\$ 40,768
Work Release Officer POLE3	Woodruff	15419	000	0154	\$ 32,806	\$ 7,962	\$ 40,768
Work Release Officer POLE3	Barkdull	15420	000	0154	\$ 32,806	\$ 7,962	\$ 40,768
Work Release Officer POLE3	Preston	15424	000	0154	\$ 36,000	\$ 4,768	\$ 40,768
Work Release Officer		15425	000	0154	\$ 32,806	\$ 7,962	\$ 40,768
Case Manager PAT3	Lewis	15427	000	0154	\$ 36,000	\$ 3,221	\$ 39,221
Custody Holiday & OT		15499	000	0154	\$ 25,681	\$ 14,318	\$ 39,999
Total Personal Services					\$ 673,875	\$ 289,429	\$ 963,304
Office Supplies		20100	000	0154	\$ -	\$ 4,500	\$ 4,500
Operating Supplies		20200	000	0154	\$ 10,000	\$ 80,000	\$ 90,000
Janitorial Supplies		20201	000	0154	\$ 2,689	\$ 15,000	\$ 17,689
Institutional Supplies		20203	000	0154	\$ -	\$ 5,000	\$ 5,000
Breathalyz/Urinal/Toxco Supply		20204	000	0154	\$ -	\$ 1,500	\$ 1,500
Uniforms		20206	000	0154	\$ -	\$ 5,000	\$ 5,000
Photography Supplies		20207	000	0154	\$ -	\$ 1,000	\$ 1,000
Meals		20213	000	0154	\$ 14,200	\$ -	\$ 14,200
Emergency Response		20217	000	0154	\$ -	\$ 2,500	\$ 2,500
Fuel, Oil, Lubricants, etc		20301	000	0154	\$ -	\$ 6,000	\$ 6,000
Total Supplies					\$ 26,889	\$ 120,500	\$ 147,389
Substance Abuse Counseling		30203	000	0154	\$ 26,000	\$ -	\$ 26,000
Education/Conferences		30500	000	0154	\$ -	\$ 6,000	\$ 6,000
Cell Phones		32800	000	0154	\$ -	\$ 1,400	\$ 1,400
Mileage/Travel		33000	000	0154	\$ -	\$ 1,000	\$ 1,000
Printing & Advertising		34500	000	0154	\$ -	\$ 3,000	\$ 3,000
Total Other Charges & Services					\$ 26,000	\$ 11,400	\$ 37,400
Grant Match - Benefits to be paid from General Fund							\$ 530,546
Grand Total					\$ 726,764	\$ 421,329	\$ 1,678,639

Exhibit A - Page 8 of 27

Adult Community Based Supervision Grant For Fiscal Year 2018

Counties Served: HENDRICKS

499 - Miscellaneous Equipment:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Work Release Budget Summary					
Series	Base State Funds	1006 Funding	Project Income/ User Fees	County General	Total
Project Personnel	\$475,152.00	\$173,612.00	\$289,429.02	\$0.00	\$938,193.02
Fringe Series 100	\$5,723.43	\$19,388.00	\$0.00	\$530,545.89	\$555,657.32
Supplies Series 200	\$2,688.57	\$24,200.00	\$120,500.00	\$0.00	\$147,388.57
Services Series 300	\$0.00	\$26,000.00	\$11,400.00	\$0.00	\$37,400.00
Capital Series 400	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Request:	\$483,564.00	\$243,200.00	\$421,329.02	\$530,545.89	\$1,678,638.91
				Per Diem:	\$90.18

\$ 726,764

Please list other funding sources:

All funding for facility operation is provided by the Community Corrections Grant, Project Income and the County General Fund. Currently a grant is received from the Hendricks County Substance Abuse Task Force to provide gender specific substance abuse counseling twice a week. Because the funding for this program is being reduced annually and it is a competitive grant, we are seeking means to provide this counseling using a different financial source.

Provide a detailed description for this Level Of Supervision.

The work release is a stand alone facility that has the offices for work release, home detention, probation, parole and drug court. There are two (2) classrooms that are regularly used for trainings and educational conferences as well as treatment. It is located on the old fairgrounds in Danville behind the Jail and across the street from the Hendricks Regional Hospital. This prime location significantly reduces the response time in the event of a criminal or medical emergency.

The work release targets new arrest felons as well as felony probation violations. We accept parole violations and habitual offenders. Community Transition Program (CTP) participants are also a part of the targeted population. We do not accept sex offenders or statute defined violent offenders. At this time, we do not have a minimum or maximum length of sentence guideline due to the number of beds available daily.

Work Release participants are immediately orientated by custody staff upon entrance to the facility before they are allowed to do anything else. This entails providing important demographic information, verifying PREA (Prison Rape Elimination Act) vulnerability, signing forms, discussing the rules and expectations of the facility as well as verifying employment information. Within 5 business days of arrival, the case manager completes an orientation that may include completion of the IRAS and an individualized case plan. Because usually there is a 12 hour lag in time between the two orientations, this gives the offender a chance to ask questions they may not have had during the first orientation. Both orientations are delivered as though the person is illiterate because the offender may not divulge that they can't read or have comprehension problems. This allows dialogue and less confusion. Provisions exist in the event the offender needs interpreter services or other disabilities that would require a modified orientation.

Currently all participants are required to pay 20% of their gross income each pay day as a form of subsistence. They are responsible for their own healthcare as well as meals. AVI Food Systems provides vending machines with fresh meals for purchase. There is a \$35 intake fee for a hygiene kit and all necessary living items (sheets, towels, pillow etc). Offenders sentenced to the facility without a job, must pay \$70/week while they seek employment.

Offenders are also responsible for their own daily transportation, however we now have two (2) vans for transportation to employment through the grant. If they have a valid driver's license with an insured vehicle, they are allowed to drive. If they own a scooter, they may utilize that within a 13 mile radius of the facility. Another option is to have family/friends in the community who provide daily transportation. They can have as many people as necessary providing this service but they must provide the facility with a copy of their driver's license, current insurance and valid registration so that we can ensure they are legal drivers.

REQUEST FOR EMERGENCY APPROPRIATION

Date: 05/24/17

Amount: \$ 6,875

Fund Name: Supreme Court Interpreter Grant

(Example - County General)

Account Name: INTERPRETERS

(Example - Supplies)

Account Number: 9108 . 30702 . 000 . 160

	Fund #	Account #	Object #	Location #
Example -	100	20100	000	102

Explanation of Request:

I am respectfully requesting appropriation of these Supreme Court grant monies.

I will be attending the Council meeting.

I will not be attending the Council meeting.

Auditor's Notes:

Authorized Signature

25

July

Request for Additional Appropriations:

2017/2018 Juvenile Detention Alternative Initiative Grant

Account	Description	Amount
9119.15308.000.160	JDAI Coordinator	\$ 24,500
9119.15309.000.160	PT Juv Home Detention Officer	\$ 24,468
9119.20100.000.160	Supplies (& Meals)	\$ 3,272
9119.30500.000.160	Education/Conferences	\$ 2,000
9119.31900.000.160	Contract Services (for Asst)	\$ 24,500
9119.32525.000.160	Professional Development	\$ 228
9119.44101.000.160	Monitoring Equip	\$ 6,288
		\$ 85,256
	Personal Services	\$ 48,968
	Supplies	\$ 3,272
	Other Charges & Services	\$ 26,728
	Capital Outlays	\$ 6,288
		\$ 85,256

J

REQUEST FOR EMERGENCY APPROPRIATION

Date: 6/12/17

Amount: \$73,000

Fund Name: Pretrial Supervision Grant
(Example - County General)

Account Name: _____
(Example - Supplies)

Account Number: 9122
Example - Fund # Account # Object # Location #
 100 20100 000 102

Explanation of Request:

On behalf of the EBDM Local Policy Team, we are respectfully requesting appropriation of \$73,000 to fund salary and fringe benefits for a full-time probation officer who would serve as a pretrial assessor. We have been advised by the Indiana Office of Court Services that these grant monies are sustaining.

I will be attending the Council meeting.
 I will not be attending the Council meeting.

Susan Bentley
Authorized Signature

Auditor's Notes:

9122 000 \$ 45,245
9122, 13590 000 3,500
9122, 13591 000 6,430
9122, 13592 000 16,553
9122, 13593 000 66
9122, 13594 000 1,145

REQUEST FOR EMERGENCY APPROPRIATION

Date: 6/12/17

Amount: \$10,000

Fund Name: Pretrial Supervision Grant

(Example - County General)

Account Name: Court Date Reminder Services

(Example - Supplies)

Account Number: 9122 . . . 0160

Example -

Fund #
100

Account #
20100

Object #
000

Location #
102

Explanation of Request:

On behalf of the EBDM Local Policy Team, we are respectfully requesting
appropriation of \$10,000 to fund court date reminder services to defendants,
improving court date appearance rates and reducing administrative effort.
Our preferred vendor is AnyTrax. AnyTrax uses phone and text to deliver
agency-customized messages to defendants. Their service also integrates
with the Odyssey case management system.

I will be attending the Council meeting.

I will not be attending the Council meeting.

s/Catherine Haines

Authorized Signature

Auditor's Notes:

Nancy Marsh

From: Catherine Haines
Sent: Wednesday, June 07, 2017 3:33 PM
To: Cinda Kattau
Cc: Tamela D. Mitchell; Nancy Marsh
Subject: RE: Benefits Calculation

Hi Cinda,

Thanks for this good information! I think the group's plan is advertise this request in time for the July Council Meeting – I believe the deadline is next Friday at noon, right? I will get to work on the written request.

Does Erin have the form for a new employee request? Not sure I've saved that one to my computer.

Thanks,
Catherine

Catherine Haines
Court Administrator
HENDRICKS COUNTY COURTS
51 W. Main St. # 101
Danville, IN 46122
(317) 718-6185

From: Cinda Kattau
Sent: Wednesday, June 07, 2017 3:07 PM
To: Catherine Haines
Cc: Tamela D. Mitchell; Nancy Marsh
Subject: RE: Benefits Calculation

Catherine,
9122 Pre-Trial Supervision Grant. I just spoke to Nancy. If you want to have it appropriated on the calendar year, then following the summer budget process is great. Remember to complete the form for new vehicle/employee (even though it's paid for from the grant and should be a no brainer, Commissioners & Council should be informed before they make the staffing decisions for 2018). Or in place of the form you could send over a letter explaining wages & benefits would be paid from the grant, when you would like to hire, sustainability of grant \$, etc. If you send it by 6/26, Nancy could include it in information to both bodies.

If you want to hire before the first of the year, we need to also have it appropriated by Council. Just let us know when you're ready so that it can be advertised.

Since the award letter states the grant period is through June 30, 2017, it might be a good idea to have written permission extending the grant period – or something that explains that it wasn't necessary to expend the funds within the grant period.

Thanks!
Cinda

From: Catherine Haines
Sent: Wednesday, June 07, 2017 2:39 PM
To: Cinda Kattau
Cc: Tamela D. Mitchell
Subject: RE: Benefits Calculation



Title: Pretrial Assessor FLSA: Non-Exempt
Department: Probation Pay Band: Probation Salary Schedule
Date Prepared: June 12, 2017
Supervisor: Chief Probation Officer

PURPOSE OF POSITION

Assess all arrestees in order to determine suitability for pretrial release and/or pretrial supervision.

ESSENTIAL FUNCTIONS

- Operate a risk-informed pretrial system using the Indiana Risk Assessment System – Pretrial Assessment Tool (IRAS-PAT). Assessors may use additional assessment tools and information as determined appropriate (e.g., criminal history, supplemental tools to assess violence, substance abuse and mental health assessment information, a secondary risk assessment tool).
- Implement processes to verify the accuracy of the information obtained to score the risk assessment (e.g., NCIC records check, collateral contacts, etc.), to document the verification sources, and to report whether data has been verified.
- Implement a local quality assurance protocol to assure the integrity of the administration, scoring, and use of the risk assessment tool(s).
- Utilize a common pretrial assessment report form. The form will be developed in INCite to enable local and cross-site data collection and analysis.
- Implement a court reminder system.
- Implement a “look-back” process to identify defendants who remain in detention past the point at which release was expected to have occurred.
- Implement a differential supervision approach for those defendants on pretrial release.
- Respond to pretrial misconduct (i.e., rule infractions, FTA, new arrests).
- Comply with Indiana Office of Court Services’ requirements for certification and continuing education for probation officers.
- Adhere to all policies and procedures of the Hendricks County Probation Department.
- Adhere to all policies adopted by the Hendricks County Courts applicable to the Hendricks County Probation Department.
- Assist and cooperate with Hendricks County Home Detention, Hendricks County Work Release, the Hendricks County Courts, and all other county agencies when requested.

NON-ESSENTIAL FUNCTIONS

- Performs other duties as assigned.

EDUCATIONAL REQUIREMENTS & QUALIFICATIONS

- Bachelor's Degree from an accredited university, preferably in the Social Sciences.
- Probation Officer certification by the Indiana Office of Court Services.
- Assessors will be credentialed in the administration and scoring of the IRAS-PAT as well as any other tools used to assess pretrial risk. Assessors will also participate in periodic training and recertification activities pursuant to the Indiana Risk Assessment Policy.
- I.R.A.S certification by the Indiana Judicial Center.
- I.D.A.C.S certification by the Indiana State Police.
- Proficiency with INCite.
- Proficiency with all Windows-based programs.
- Proficiency with Odyssey Case Management System.
- Ability to interpret Indiana Code.
- Compliance with relevant canons of the Indiana Judicial Code of Conduct.
- Effective motivational interviewing and interrogation skills.
- Ability to effectively and tactfully deal with other people
- Ability to handle varied and changing priorities without direct supervision.
- Ability to maintain confidentiality.
- Ability to supervise and control irate, intoxicated, mentally ill, and violent defendants placed on pretrial supervision.

RESPONSIBILITIES

Responsibilities of the Pretrial Assessor are extremely broad in scope. Work is guided by customary practices and theoretical principles that must be interpreted and applied to meet specific situations and problems. Work is generally performed under accepted guidelines that require use of independent judgment in selection and interpretation. Work is complicated and non-standard in nature. Several manuals, policies, guidelines, and agencies are available as sources of information to assist in the performance of these duties.

WORKING RELATIONSHIPS

Incumbent works with arrestees, superiors, subordinates, peers, officers from other agencies, court staff, and the general public for the purpose of maintaining a safe, structured environment with minimal errors.

WORKING CONDITIONS AND PHYSICAL DEMANDS

The incumbent will have exposure to persons who may possess any or all of the following conditions: intoxication, under the influence of drugs, mental illness, possible violence, armed subjects, extremely unruly or hostile individuals, exposure to bodily fluids, exposure to a number of contagious or deadly diseases including Hepatitis and AIDS. While performing the duties of this job, the incumbent is frequently required to stand, walk, climb, stoop, kneel, sit or crouch. The incumbent may lift and/or move more than 100 pounds.

APPLICANT/EMPLOYEE ACKNOWLEDGEMENT

The job description for the position of Pretrial Assessor describes the duties and responsibilities of this position. I acknowledge that I have received this job description and understand that it is not a contract of employment. I am responsible for reading this job description and complying with all job duties, requirements and responsibilities contained herein and any subsequent revisions.

Is there anything that would keep you from meeting the job duties and requirements as outlined?

Yes: _____ No: _____

Applicant/Employee Signature

____/____/____
Date

Printed Name

REALLOCATION OF FUNDS RESOLUTION

Be it resolved by the County Council of Hendricks County, Indiana, that for the expenses of the unit of Government of Hendricks County, the following sums of money previously appropriated for expenditures from a detailed account within a major classification, are hereby reallocated to another detailed account within a different classification as originally appropriated, all as hereinafter specified.

<u>DEPARTMENT</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>Y/N</u>
1) Planning & Building	1001.20301.000.0131	1001.30200.000.0131	\$3,000.00	_____
2) Cypress Manor	1001.13809.000.0138	1001.13810.000.0138	\$12,875.00	_____

Adopted this 5th day of July by the following vote:

<u>AYE</u>	<u>NAY</u>
_____ Caleb M. Brown	_____ Caleb M. Brown
_____ Larry R. Hesson	_____ Larry R. Hesson
_____ Jay R. Puckett	_____ Jay R. Puckett
_____ Mike Rogers	_____ Mike Rogers
_____ Eric Wathen	_____ Eric Wathen
_____ Bradley Whicker	_____ Bradley Whicker
_____ David Wyeth	_____ David Wyeth
Attest: _____ Nancy Marsh, Auditor	

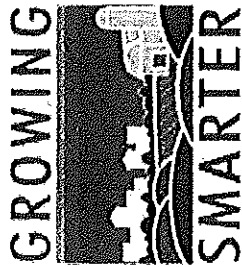
Tamela D. Mitchell

From: Suzanne Verwold
Sent: Monday, June 26, 2017 8:53 AM
To: Tamela D. Mitchell
Subject: Transfer of funds

Hi Tami – could you please transfer \$3000 from 100.20301.000.131 (Fuel Oil) to 100.30200.000.131 (Attorney)? Thank you! ☺

Suzanne Verwold

Office Manager
Planning & Building
355 S. Washington #212
Danville, IN 46122
317-745-9255



FILED

JUN 26 2017

Nancy A. Marshall
AUDITOR HENDRICKS COUNTY

PURDUE EXTENSION

Hendricks County Extension Advisory Board

2017 Officers

Adriam Young
President

Eric Wornhoff
Vice President

Martha Rardin
Secretary

Board Members

John Anderson

Bridgette Collins

Lenn Detwiler

Andrea Flood

Margaret Gladden

Dick Hettenvan

Rosie Lenihan

Branma Shores

*Kirsten Thomas-
Garrott*

Jeff Thompson

Purdue Extension of
Hendricks County
1900 E. Main Street
Danville, IN 46122
317-745-9260

The Purdue Extension Service of Hendricks County has a rich history in agriculture, 4-H Youth, and strengthening families through leadership, nutrition, and financial management. As you are aware, this is made possible by volunteers in the community who help guide the process. On behalf of the Hendricks County Purdue Extension Advisory Board we are asking for 2 representatives of your organization to serve on the *Hendricks County Purdue Extension Advisory Council*.

Purpose of the Extension Advisory Council:

The purpose of the Council is to serve as the advisory body for the Hendricks County Cooperative Extension Service. The Council shall have three major fields of responsibility:

- a. To serve in an advisory capacity in over-all Extension program planning for the County
- b. Attend the Annual Purdue Extension Advisory Council Meeting
- c. To elect members of the County Extension Advisory Board

Membership to the Advisory Council is obtained in three different ways:

1. Each Extension organization or Extension special interest group may select two of its members to serve as a member of the Council. These groups include:

Master Gardeners	Hendricks County Beef Cattle Assoc.
Extension Homemakers	Hendricks County Pork Producers
4-H Youth	Hendricks County Dairy Producers
Leadership Hendricks County	Hendricks County Bluebird Society
Hendricks College Network	
2. Each county or community organization which has an interest in Extension education may be invited to select two of its members to serve on the Council. These groups include:

Hendricks County Farm Bureau, Inc.	Hendricks Regional Health YMCA
Hendricks County Soil & Water	Hendricks Power
Hendricks Regional Health	Hendricks County Food Pantry Coalition
State Bank of Lizton	Hendricks County Parks Department
North Salem State Bank	Hendricks County Bank
Hendricks County Commissioners	Sycamore Services, Inc.
Hendricks County Council	All Hendricks County Public Libraries
Hendricks County Community Foundation	
Hendricks County Economic Development Partnership	
Hendricks County Health Foundation, Inc. (WIC)	
All Hendricks County Public School Corporations	
All Accredited Hendricks County Private Schools	

3. The County Purdue Extension Advisory Board may appoint a number of individuals to the Advisory Council (these individuals are to be appointed because of special qualifications, abilities, and interest in the Extension program, and they can be expected to become valuable members of the Council.)

Roles & Responsibilities of Hendricks County Purdue Extension Advisory Council members:

1. The Council shall have at least one meeting each year. This meeting shall be known as the Annual Extension Advisory Council Meeting and shall be held in November of each year. The details of the meeting shall be arranged by the County Extension Board.
2. A quorum of the Council shall consist of the members present.
3. Officers of the Hendricks County Purdue Extension Advisory Board shall also serve as officers of the Hendricks County Purdue Extension Advisory Council.

What we need from you:

1. Identify two individuals to represent your organization to serve on the Hendricks County Purdue Extension Advisory Council.
2. Submit their names on the enclosed form and return it in the self-addressed stamped envelope by **June 30, 2017** so they may receive an invitation to the 2017 Hendricks County Purdue Extension Annual Meeting on **November 8, 2017 at 7:00AM** at the Purdue Extension Office of Hendricks County located on the Hendricks County 4-H Fairgrounds and Conference Complex.

What are the expectations of the individuals you recommend?

1. Attend Annual Extension Advisory Council Meeting on November 8, 2017
2. Provide input on potential programming and/or audiences for Purdue Extension-Hendricks County

Thank you for your time and consideration in helping us strengthen the Purdue Extension programming in Hendricks County. If you have any questions, please contact me and I will be happy to assist you.

Sincerely,



Adriam Young
President
Hendricks County Extension Board

Enclosures

cc: Beth Switzer, County Extension Director, Purdue Extension of Hendricks County



Hendricks County
Purdue Extension Advisory Council
Membership Form
2017

Organization Information

Organization Name: Hendricks County Council

Contact person for the organization: _____

Phone number: _____ Email address: _____

Mailing address for the organization: _____

Your Organization's Representatives to the Purdue Extension Advisory Council:

Representative #1:

1) Name: _____

2) Mailing address: _____

3) Phone number: _____ Email address: _____

Representative #2:

1) Name: _____

2) Mailing address: _____

Phone number: _____ Email address: _____

FUND 4919 INNKEEPER'S TAX
1/2 OF REVENUE OVER 5%
IC 6-9-37

Date	Quietus or Check #	Receipts		Disbursements		Running Balance
		Collections for:	Amount	To Fair Board	To Park Board (fund 4806)	
01/06/16	36905	Aug '15	\$39,205.99			\$75,465.80
02/02/16	37072	Sep '15	\$36,980.46			\$112,446.26
03/03/16	37290	Oct '15	\$34,298.11			\$146,744.37
03/31/16	37478	Nov '15	\$32,612.12			\$179,356.49
04/28/16	37664	Dec '15	\$29,182.68			\$208,539.17
06/10/16	37932	Jan '16	\$24,895.27			\$233,434.44
06/20/16	276553	Jul '15 thru Dec '15		\$104,269.58		\$129,164.86
06/20/16	276555				\$104,269.58	\$24,895.28
07/05/16	38107	Feb'16	\$30,335.29			\$55,230.57
08/08/16	38311	Apr, May, Jun '16	\$119,483.93			\$174,714.50
12/19/16	39215	Jul '16 - Nov '16	\$226,847.40			\$401,561.90
12/19/16	282784	Jan '16 - Nov '16		\$200,780.94		\$200,780.96
12/19/16	282786				\$200,780.94	\$0.02
06/20/17		Dec '16 - May '17	\$212,244.89			\$212,244.91
06/22/17		Dec '16 - May '17		\$106,122.45		\$106,122.46
06/22/17					\$106,122.45	\$0.01
Total to Date			\$3,811,971.95	\$1,905,985.97	\$1,905,985.97	

Total 2005	\$44,710.23
Total 2006	\$235,875.01
Total 2007	\$275,086.75
Total 2008	\$293,677.16
Total 2009	\$253,141.71
Total 2010	\$285,393.88
Total 2011	\$309,768.66
Total 2012	\$356,387.89
Total 2013	\$350,432.25
Total 2014	\$379,310.84
Total 2015	\$414,380.79
Total 2016	\$401,561.89