

Hendricks County Board of Health Meeting

November 1, 2016

7:00 p.m.

Hendricks County Government Center

Meeting Room 2

355 S Washington St.

Danville, IN 46122

The Hendricks County Board of Health met Tuesday, November 1, at 7:00 p.m. in Meeting Room 2 at the Hendricks County Government Center.

Board Members in Attendance:

Dr. Andrew Cougill
Dr. James Richardson
Mr. Bruce Dillon
Dr. Larry Caskey
Mr. David Hardin
Ms. Debra Campbell

Hendricks County Staff in Attendance:

Dr. David Stopperich, Health Officer
Ms. Tammy Brinkman, Director of PH Nursing
Ms. Julie Haan, Environmental Health Director
Ms. Leanna Truitt, Healthy Families Program Manager
Ms. Ginger Harrington, Team Leader, Onsite Specialist
Ms. Rachel Fogleman, Health Education Specialist
Ms. Kandi Jamison, Assistant Director of Nursing
Ms. Lisa Chandler, Team Leader, Foods
Ms. Nicole Oppy, Public Health Nurse

Board Members (Others) Absent:

Mr. Brian Cobb

Others in Attendance:

Mr. Eric Oliver, Attorney
Mr. Larry Hesson, County Council
Stephanie Boarman, RN-BSN Student, Indiana State University

Determination of a Quorum

Dr. Andrew Cougill called the meeting to order at 7:04 p.m. with a quorum present.

Approval of Minutes

Mr. Bruce Dillon made a motion to approve the minutes from the September 6, 2016 Board of Health meeting. Dr. Richardson seconded the motion. All were in favor; and the motion passed.

Introduction of New Health Board Member and Oath of Office

Dr. Cougill introduced Ms. Debra (Debi) Campbell. Ms. Campbell gave a brief bio about her family, job experience, and personal interests. Mr. Eric Oliver administered the oath of office for Ms. Campbell and she was sworn in to fulfill a term beginning 8/9/2016 through 12/31/2017.

Unfinished Business

Mr. Oliver discussed malpractice insurance for Dr. Stopperich. Greg Steuerwald met with Mr. Oliver to cover terms and conditions for coverage. Board discussion included insurance coverage for the Nursing Division as a whole. The consensus was to get a quote for this type of insurance from John Parmley, insurance representative from HBG. Mr. Oliver contacted the hospital to communicate with them concerning malpractice insurance coverage. It was also discussed that the Hendricks County Council be approached to gain the funds for this insurance coverage, including workman's comp. Dr. Richardson recently attended a Zika virus conference and explained the possibility of future liability encountered with the Zika virus vaccine. Mr. David Hardin stated that by the County providing this insurance it removes

question related to coverage by another entity. Dr. Cougill made a motion to approve up to \$15,000 malpractice insurance coverage for Dr. Stopperich. David Hardin seconded the motion. All were in favor; the motion passed. Mr. Larry Hesson stated that a request for additional appropriation would need submitted, and the Council meets once a month.

Ms. Julie Haan took the Well Ordinance before the Commissioners on October 25th. The Commissioners had a few issues with definitions, and suggested she meet with Greg Steuerwald. Ms. Haan met with Greg Steuerwald, and the changes are shown in red on the Draft Ordinance. The definitions now reference the Indiana Code or the Indiana Administrative Code. If the Board agrees to the changes, Ms. Haan will ask the Commissioners to public notice it.

The Health Department received \$1600 from the Carnes' settlement, and the money was used to pay Mr. Oliver's attorney fees for his work on this case.

New Business

Zika Virus Presentation-Ms. Nicole Oppy gave a PowerPoint presentation on the Zika virus, how the disease is transmitted, and the potential for outbreak in this area. There were forty-seven travel associated cases so far in the state during 2015-2016, as Indiana conditions are not favorable for an outbreak. The concern for pregnant women is the greatest, because of the risk of microcephaly, a birth defect caused by the virus. An investigation assessment for patients, specific to men and women, is conducted on those who have traveled to affected regions. Dr. Richardson added that the greatest risk for microcephaly is in the first two trimesters of pregnancy. He also talked about the future of vaccines for the virus.

Baby & Me Tobacco Free Budget-Ms. Brinkman stated that this is the second year for the grant which began October 1, 2016 and we are currently working from this budget as it was approved by the County Council. She asked that the Board give consent to continue; all gave consent.

Cloud-based Permitting- Ms. Haan stated that the Health Department has several Access databases that have been used for almost 20 years. She has been investigating computer programs to replace those databases and bring in online permitting, but they are very expensive. Schneider Corporation was asked to demonstrate their permitting solution and Dr. Stopperich sat in on one of the demos. Marshall County uses this solution and seems pretty pleased. The Environmental Department now has the opportunity to partner with the Planning and Building Department on this solution from Schneider Corporation called Permitting. It is a cloud based solution that will allow applicants to upload documents and apply and pay for permits on line. The total cost is \$33,250, but we will be splitting that cost with Planning and Building. Our share is \$16,625. This program was chosen due to the fact that Environmental staff will have control to develop our own work flows and forms. The key field is Parcel ID, so the legacy data can be imported into the new system. Best of all, the yearly maintenance fee of \$8,000 will be paid by the IT Department. Ms. Haan addressed how we'd pay for this new system. Last year, our Fee Ordinance changed, increasing several items. In 2015, Environmental took in a little over \$301,000 in fees. We have already surpassed that and the year is not over. With the consent of the Board of Health, Ms. Haan will request the funds from the Council to move forward. Eventually, the department will purchase ruggedized tablets with internet packages to utilize the program out in the field. Ms. Haan has already presented this to the Commissioners; they agreed to sign the Schneider contract. Dr. Caskey made a motion to accept the new system and approved Ms. Haan requesting the funds from the Council. Mr. Bruce Dillon seconded the motion; all were in favor and the motion passed.

2017 Board of Health Meeting Dates- Ms. Brinkman presented proposed meeting dates for 2017. It was agreed that the next meeting be held on January 10th, 2017 at 7:00 p.m. at which time the meeting dates for the remainder of the year will be discussed and approved.

Environmental Health

Ms. Haan was happy to report that the Board of Health members will receive a 10% pay increase and county employees a 3% increase. Our grant funded full time Health Education Specialist, our part time Health Education Specialist and the Preparedness Coordinator will also receive the salary increase.

Ms. Haan provided bed bug identification cards that Ms. Sharon Mayer used during a successful bed bug workshop on October 20th. The workshop was geared towards hotel/ motel managers, home health care workers and landlords for education and prevention purposes.

The Trissel septic permit expires on Nov. 13th. This has been an ongoing non-compliance issue following a sewage complaint at the residence, 8486 W Co Rd 700 S, Coatesville, Indiana.

Mr. Lyons illegally installed a septic system at a Hendricks County residence earlier this year. Discussion was made regarding options for the homeowner to become compliant and possible violations/fines if that does not take place. To our knowledge, the homeowner is moving forward with installing a new septic tank and connecting to the existing fingers.

Healthy Families

Healthy Families is currently running at full staff. New Family Support Specialists Jennie Lowe and Nicole Walker started work last week. Home visit completion rates are 90%. The Prevent Child Abuse kids fair held recently was very successful. Ms. Rebecca Robinson is once again heading up the Christmas program to help families in the community. Please let her know if you're interested in participating. As discussed at the last meeting, the Healthy Families bank account was closed and funds moved back into the county.

Nursing

Ms. Tammy Brinkman provided data for the STD/HIV Damien Center Clinic, as well as the safe collection sharps inventory and number of cartons picked up. The public is responding well and using the sharps collection service provided. However, the number using the Damien Center Clinic remains low.

The 2015-2016 Baby & Me Tobacco Free target was to enroll 30 participants, and we enrolled 24. We are working on getting more referrals. Ms. Anna Lothe met with Westside Physicians for Women and they plan to begin making referrals. Our grant target for 2016-2017 is 45 participants.

Hendricks County residents can now obtain a free naloxone rescue kit and opioid overdose reversal training from the Hendricks County Health Department while supplies last. The Health Department was awarded fifty nasal naloxone rescue kits from the Indiana State Department of Health (ISDH) to help prevent opioid overdose deaths in the county. Training is open to anyone in the county who is in close contact with someone struggling with opioid abuse/misuse. A press release was issued on November 1, 2016. Training can be scheduled by contacting Ms. Jenna Meadows, Public Health Educator. Ms. Meadows also created the "Central Indiana Substance Abuse Treatment Resource Guide", which will be given to laypersons who receive the training, along with other resources.

The August/September Child Health Fund report was made available. The expenses are currently higher due to purchase of flu vaccines.

The Nursing Division held a flu clinic at Plainfield Community Middle School. There were approximately 50 adults and children who took the flu vaccine. We were able to bill insurance for half, and Visiting Nurse Service vaccinated the other half who was insured by Anthem, since we don't have a contract with Anthem.

The Commissioners approved agreements with Clear Channel Outdoor for a total of \$10,960 at the September Commissioners meeting. The purpose of the agreement would be for advertising influenza vaccines for everyone 6 months and older on billboards in the county. The Commissioners approved another billboard agreement in the amount of \$18,160 at the October 25 Commissioners meeting to advertise HPV vaccines. The Commissioners approved an agreement with UPP Technology, Inc. for \$1,000 at the October 25 Commissioners meeting. The purpose of the agreement is to obtain a contract with Anthem insurance for billing of health services. The Commissioners also approved an agreement with NCM for \$10,425 at the October 25 Commissioners meeting. The purpose of the agreement is to advertise HPV vaccines in the Brownsburg and Avon movie theaters.

We released \$55,000 of the \$173,669 2016 immunization grant funding back to ISDH. We are struggling to spend the awarded funding.

The Commissioners purchased AEDs for all the county buildings. One has been placed in the Government Center outside the restrooms on Floor 1, close to the Commissioners/Council Room. They also purchased a portable AED for the Health Department Clinic which can be taken to off-site immunization clinics. Trainings will be held in the near future for employees on the use of AEDs.

Ms. Brinkman re-iterated that the Council approved a 10% increase in the Health Board pay for 2017 and 3% raise for staff paid by the Health Fund. We're looking at grant funded positions to see if we have available funding for a pay increase.

Accreditation

Ms. Fogleman is finalizing the Communications Manual. She also participated in a conference call with other Indiana health departments discussing the new fee structure for Accreditation. Departments that had submitted their applications stated that the Public Health Accreditation Board (PHAB) is 3-6 months behind on reviewing their documentation.

Health Officer

Dr. Stopperich commented that we are all working through and learning the new time & attendance program, Right Stuff. He attended the Emergency Preparedness Day, which had wonderful items for the public and live news broadcast to advertise the event. He praised the efforts of Rachel Fogleman, Tracy Smith and Ron Burke. Dr. Stopperich has been involved in attaining malpractice insurance.

County Council Liaison

Mr. Hesson confirmed the 3% pay increase for county employees for 2017.

Health Board Attorney

Mr. Oliver was asked for an update on the Trissel case. Mr. Oliver suggested that the Health Department follow the recommendation of the court. Discussion also included the possibility of fining Mr. Lyons for the recent illegal installation/repair on a homeowner's septic system.

Adjourn

Dr. Richardson made a motion to adjourn the meeting. The motion was seconded. All were in favor; the meeting adjourned at 8:20 p.m.

J. Richardson

Debra Campbell

Tom LaConte

David Hardin

[Signature]

[Signature]

David M. Stopperich, M.D
Health Officer and Board Secretary

1-10-17

Date Minutes Approved