

## **Hendricks County Board of Health Meeting**

**May 2, 2017**

**7:00 p.m.**

Hendricks County Government Center

Commissioners' Meeting Room

355 S Washington St.

Danville, IN 46122

The Hendricks County Board of Health met Tuesday, May 2, 2017 at 7:00 p.m. in the Commissioners' Meeting Room at the Hendricks County Government Center.

### **Board Members in Attendance:**

Dr. Andrew Cougill  
Dr. James Richardson  
Mr. Brian Cobb  
Dr. Larry Caskey  
Mr. David Hardin  
Ms. Debra Campbell

### **Hendricks County Staff in Attendance:**

Dr. David Stopperich, Health Officer  
Ms. Tammy Brinkman, Director of PH Nursing  
Ms. Julie Haan, Environmental Health Director  
Ms. Leanna Truitt, Healthy Families Program Manager  
Ms. Ginger Harrington, Team Lead, Septics

### **Board Members (Others) Absent:**

Mr. Larry Hesson, County Council  
Mr. Bruce Dillon

### **Others in Attendance:**

Eric Oliver, Attorney

### **Determination of a Quorum**

Dr. Andrew Cougill called the meeting to order at 7:01 p.m. with a quorum present.

### **Approval of Minutes**

Mr. David Hardin made a motion to approve the minutes from the March 7, 2017 Board of Health meeting. Mr. Brian Cobb seconded the motion. All were in favor; and the motion passed.

### **New Business**

#### *Environmental Lead Investigations*

Lead was an additive to paint prior to 1978. Ms. Haan presented a color-coded map showing the density of homes built prior to 1978 in Hendricks County. Due to the percentage of the pre-1980 housing, lead hazard exposure continues to be an issue in the County. Medicaid will now cover the initial cost and follow-up comprehensive environmental lead investigations. Currently Health Department staff must coordinate with the Indiana State Department of Health to conduct the assessments. In an effort to increase the capacity of the Health Department to efficiently conduct assessments, the Health Department would like to purchase their own Lead Paint Analyzer. Ms. Haan asked for approval to request an additional appropriation from Council for the purchase of the equipment. Mr. Hardin made a motion for us to request an additional appropriation to purchase the Lead Paint Analyzer. Ms. Debra Campbell seconded the motion. All were in favor; the motion passed.

### **Unfinished Business**

#### *Policy: Personnel Immunizations, revised*

Ms. Tammy Brinkman presented the revised Personnel Immunizations Policy. Ms. Brinkman added clarification to a few items on the Policy, including adding the number of vaccine doses required and the department provided titers. Employees do not have access to the Employee Wellness Clinic until after they

have been employed for 90 days, so titers will be offered free of charge, in addition to vaccines, at the Health Department. Dr. Larry Caskey made a motion to accept the Policy. Dr. James Richardson seconded the motion. All were in favor; and the motion passed.

#### *Onsite Updates: Roseboom and Reynolds*

Ms. Julie Haan informed the Board that a septic system permit had been issued for the Roseboom property. Ms. Haan stated she voted for approval of the Minor Residential Plat (MRP) because Mr. Roseboom had submitted the application and intended to comply with all sewage treatment regulations. The approval by the Administrative Plat Committee was subject to the septic system being installed and approved by the Health Department prior to recording the MRP, which is what was initially requested.

An initial complaint was received in 2011 on the Reynolds property, regarding a sewage discharge. The Health Department did not have a record of a septic system for the property. A holding tank was installed for one year as a temporary means of sewage disposal, while they arranged for financing. Eventually they sold the property. The new owner hired Mr. Mark Lyons, a contractor, to install a tile for a future perimeter drain outlet. While he was on-site and the soil was wet, he spread fill dirt over the proposed septic absorption area. The 6"-8" of compacted soil must now be removed prior to the installation of the sandmound system. Mr. Lyons is also the same contractor that installed unusable fingers that were uphill from a septic tank without a permit as a repair to an existing system.

#### *Social Security Numbers Redacted from death certificate complaints*

The Health Department continues to receive complaints regarding the redaction of social security numbers from death certificates issued in Hendricks County. Ms. Haan had recently spoken to an agitated customer, Reverend Michelle Knight regarding this issue. Reverend Knight requested Ms. Haan to inform the Health Board that additional stress and heartache is added to the deceased family by redacting the Social Security number on the death certificates. Reverend Knight also contacted Attorney Eric Oliver. Mr. Oliver stated that several attorneys have contacted him regarding Hendricks County redacting the social security number from death certificates. Discussion continued regarding the interpretation of Indiana Code, and the decision was made to stop redaction. Dr. Richardson made a motion to leave the social security numbers on death certificates. After further discussion Mr. Oliver suggested that Dr. Stopperich should make the County Commissioners aware of the policy change. Mr. Brian Cobb seconded the motion. All were in favor; and the motion passed.

#### **Environmental Health**

An after-action meeting and report regarding the POD exercise was conducted. The Annual Pool School was held on April 13<sup>th</sup> was attended by over 40 County pool operators. Ms. Jenna Prihoda accepted the full time Health Education Specialist position and will transition on June 5<sup>th</sup>.

#### **Healthy Families**

Ms. Leanna Truitt was happy to report that Healthy Families continues to be fully-staffed. Ms. Truitt has been involved in home assessments but is now training a home visitor to become the assessment worker.

Prevent Child Abuse Awareness month was in April and it was a very busy month with a lot of training. Prevent Child Abuse of Hendricks County held an event at Chandler Farms to kick off the month. It was very well attended by approximately 1700 people. Healthy Families staff was trained in Darkness to Light; a sexual abuse prevention training and attended The Institute for Strengthening Families.

The State site review is early this year because of being in the Accreditation pool for an actual site visit. The State review needs to be done early so evidence can be shown of correcting needed changes prior to the Accreditation review. DCS has their own piece that they need to go through for Accreditation, as well. Home visit completion rates are great, thanks to our staff for doing an amazing job!

### **Nursing**

Ms. Brinkman provided information regarding the new STI clinic. The clinic started on April 20 as scheduled. A list of start-up expenses was presented to the board which totaled \$2,834.69, including the cost of a new countertop lab refrigerator. The clinic is walk-in on the 3<sup>rd</sup> Thursday of each month and we also accept appointments. Tammy praised her Staff for taking on the implementation of the STI clinic and seeking knowledge on their own.

On April 25, 2017 the Hendricks County Health Department was presented the Kristen Forbes Teen Immunization Rate Award for having achieved high vaccination rates in our practice with the coverage level of 1 Tdap, 1 MCV4 and 1 HPV vaccination in 13-18 year olds. The award was named after a young woman whose death in 2008 at the age of 23 was from cervical cancer, a result of human papillomavirus (HPV).

On August 1, 2017 we will switch medical waste disposal companies from MedAssure to Medical Waste Solutions in Cloverdale. Currently the cost of disposal is paid for by Hendricks County Solid Waste Management because of the Safe Sharps Disposal Program. The change in companies will save approximately \$200.00 per year. Instead of a 3 year agreement, the new agreement is month to month.

Staff evaluations are due by the end of May. The budget will be submitted at the next meeting in July. Tammy will not be at the July Health Board meeting due to a conflict.

### **Health Officer**

Dr. Stopperich asked if Dr. Cougill would complete his evaluation form. Dr. Cougill agreed and will request input from other Board members.

Hendricks Regional Health (HRH) added a 4-5 page addendum onto his job description which added his duties for the Health Department. Dr. Stopperich sent the document to Eric Oliver to get his input.

Dr. Stopperich, along with the Department Directors, and Jenna Meadows met with Dr. Joan Duwve from the Indiana State Department of Health, Sheriff Brett Clark and Judge Mark Smith regarding ways to address the narcotic epidemic. Discussion included providing medication assistant treatment (MAT) and counseling to people serving probation for opioid addiction. Lack of resources in our community is a concern.

Dr. Stopperich attended a Health Partnership Advisory Board meeting. Subcommittees came together and focused on special projects. Dr. Stopperich praised Jenna for her work.

### **Board of Health Attorney**

Mr. Oliver reviewed Dr. Stopperich's contract with HRH and thought it looked fine. Mr. Oliver touched base with Mr. Steuerwald, and had him confirm with Mr. John Parmley, insurance agent for the County, regarding coverage for other employees in the Health Department.

Mr. Oliver has talked to an attorney for Mark Lyons regarding Ordinance violations. Mr. Oliver will follow up.

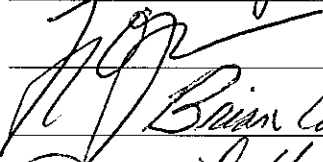
Dr Cougill reported that he will not be at the July 11 meeting.

### **Adjourn**

Mr. Cobb made a motion to adjourn the meeting. Dr. Richardson seconded the motion. All were in favor; and the motion passed. The meeting was adjourned at 7:58 pm.

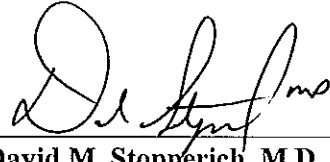


Debra Campbell



Brian Cobb

David Hardin



David M. Stopperich, M.D.  
Health Officer and Board Secretary

7-11-17

Date Minutes Approved