

Hendricks County Board of Health Meeting

March 7, 2017

7:00 p.m.

Hendricks County Government Center

Commissioners' Meeting Room

355 S Washington St.

Danville, IN 46122

The Hendricks County Board of Health met Tuesday, March 7, at 7:00 p.m. in the Commissioners' Meeting Room at the Hendricks County Government Center.

Board Members in Attendance:

Dr. Andrew Cougill
Dr. James Richardson
Mr. Bruce Dillon
Dr. Larry Caskey
Mr. David Hardin
Ms. Debra Campbell
Mr. Brian Cobb

Hendricks County Staff in Attendance:

Dr. David Stopperich, Health Officer
Ms. Tammy Brinkman, Director of PH Nursing
Ms. Julie Haan, Environmental Health Director
Ms. Leanna Truitt, Healthy Families Program Manager
Ms. Lisa Chandler, Team Lead, Foods
Ms. Rachel Fogleman, Health Education Specialist
Ms. Kandi Jamison, Assistant Director of PH Nursing
Ms. Ginger Harrington, Team Lead, Septics
Ms. Holland Kline, Healthy Families
Ms. Jennie Lowe, Healthy Families
Mr. Larry Hesson, County Council

Board Members (Others) Absent:

Eric Oliver, Attorney

Others in Attendance:

Mr. Greg Irby, Attorney in lieu of Eric Oliver
Several Public Guests: C.M. Bottema, Re/Max Realtor;
Brian Moench; Susie Bishop, Carpenter Realtor;
Rex Roseboom, et al

Determination of a Quorum

Dr. Andrew Cougill called the meeting to order at 7:00 p.m. with a quorum present.

Introduction of New Staff

Ms. Tammy Brinkman introduced newly hired Healthy Families staff: Ms. Jennie Lowe, part time Family Support Specialist, and Ms. Holland Kline, full time Family Support Specialist.

Approval of Minutes

Ms. Debra Campbell made a motion to approve the minutes from the January 10, 2017 Board of Health meeting. Mr. Bruce Dillon seconded the motion. All were in favor; and the motion passed.

Wishes to be Heard

Mr. Brian Moench, Engineer, appeared before the Board of Health representing property owner Rex Roseboom. Mr. Moench explained that there is an existing home on a property that is in the process of being divided into a Minor Plat. It is located at 1984 S SR 39 in Danville. There is a buyer for the property, but the Minor Plat has not been approved and timing of the approval will be critical. Mr. Moench requested a waiver from proving that there is an absorption field on the property. Mr. Moench stated that he had been out to the property and personally probed, located and marked what he believes to be laterals that flow to the west. He said he had not observed any signs of visible surface failure and that the geometrics of the

property eliminate the idea of connection to a field tile. He stated that in his professional judgement and professional opinion that there is a fine operating system on the property.

Ms. Haan reminded the Board of the policy in place for determining septic system adequacy. She also provided the Board with copies of documents that lead the staff to draft the policy in 2005. She reminded the Board that they had reapproved the policy in 2016. Health Department staff had probed and located a septic tank on the property, but not an absorption field. Mr. Moench assured the Board of his findings and felt confident that there was a functioning system on the property. Ms. Haan stated that staff would be willing to meet Mr. Moench at the property to verify what he had found and marked. Mr. Moench stated that Indy Pro Inspection Services had completed a house inspection and did run a volumetric dye test and in their comments they had said that the system met their approval. He told the Board that this was a second opinion of a professional offering up that the system was acceptable. Ms. Haan stated that a dye test was an inconclusive test unless the dye was observed. She said that a tank could discharge into a drywell that could be contaminating ground water or connected to a field tile that left the property and the dye would not have been observed during the test. The Board of Health, with the exception of Mr. Hardin, did not feel comfortable issuing a waiver based on the information that was received during the discussion. Dr. Richardson concurred there was not enough evidence brought forward proving that there is a working septic system on the property. Both Mr. Moench and Ms. Haan agreed that no evidence of failure to the ground surface had been observed. In Mr. Eric Oliver's absence, Mr. Greg Irby expressed that Mr. Oliver believes that the waiver should be approved by the Board. Ms. Haan stated that if the waiver was approved it would be setting a precedent. After lengthy discussion and questions asked to both Ms. Haan and Mr. Moench, the Board determined another site visit was needed with Mr. Moench and the Health Department both present. Ms. Haan set a time for 9:00 a.m. Wednesday, March 8th. There was further discussion among the Board members and they came to a consensus that they would not grant the waiver at this time and that Health Department staff would go back out to try to verify the absorption field. The Board members asked Ms. Haan to keep them informed by email.

New Business

Policy-Personnel Immunizations

Ms. Brinkman brought the Immunizations-Personnel Immunizations policy before the Board. She explained the purpose of the Policy is to ensure a healthy workplace, while keeping clients that we serve protected. The Procedure will require each of the HCHD employees working with at risk populations to be immunized for tetanus, diphtheria, pertussis (Tdap), measles, mumps, rubella (MMR), varicella and an annual influenza vaccine, unless proof of immunity or medical contraindication is provided to employer within 30 days of employment. Ms. Campbell made a point that the Hendricks Regional Health wellness clinic should be able to draw labs or titers needed as well. The Procedure also states the HCHD employees, who refuse an immunization and are NOT working with at risk populations, will be asked to sign a declination. Ms. Campbell made a motion to accept the Policy. Mr. Hardin seconded the motion. All were in favor; and the motion passed.

Policy-Sexually Transmitted Infection (STI)/Pregnancy Program

Ms. Brinkman brought forward the Sexually Transmitted Infection (STI)/Pregnancy Program Policy. The purpose of the program would be to provide STI/pregnancy screening/testing, ensure early detection of and effective response to STI/pregnancy, reduce incidence of STI in the community, provide education/counseling, resources, referrals for prevention and treatment to reduce future transmission of STI and cope with chronic sexually transmitted infections, and to provide education/resources/referrals to pregnant individuals. Additional services include submission of results to the required agencies and referral to the appropriate provider for follow-up treatment. The HCHD Public Nurse will also provide follow-up to the client. Screening services are available at no cost to the clients who meet Indiana State Department of Health eligibility guidelines. Services will be provided to anyone ages 14 years or older. A few Board

members expressed concern about the practicality of having the clinic open once a month and questioned how we could make the public more aware of the services offered. Concern was expressed about the public needing the services more regularly. Ms. Brinkman said the clinic will welcome walk-in's on the third Thursday each month, but appointments can also be scheduled. Dr. Richardson made a motion to accept the Policy. Mr. Cobb seconded the motion. All were in favor; and the motion passed.

2016 Annual Report

The 2016 Annual Report was provided to the Board of Health. Mr. Dillon commented it was the best report he's seen since he's been on the Board. Other members commented positively as well. Ms. Haan also noted that because of the increase in the fee ordinance, the Environmental Health collections increased by eighty-eight thousand dollars. Ms. Haan requested permission to share the Annual Report with the Commissioners and Council, and the consensus that would be a good idea to provide it to them.

Unfinished Business

Mr. Dillon questioned the status of the malpractice insurance for Dr. Stopperich. Dr. Stopperich has talked to Mr. Speer and provided a copy of a letter dated February 28, 2017 to the Hendricks County Board of Health from Mr. Kevin Speer, President and CEO of Hendricks Regional Health. The letter basically states that all Dr. Stopperich's duties associated with the Hendricks County Department of Health are covered, and will continue to be under the direction of the Hendricks County Board of Health. He will be paid through Hendricks Regional Health for his responsibilities as Health Officer. Mr. Dillon would like Mr. Oliver to review the letter, and believes it's a step in the right direction. Dr. Coughill wants to ensure that Dr. Stopperich is comfortable with the agreement.

Environmental Health

Ms. Haan informed the Board that 10 tablet surface pros have been ordered, as well as iPhones with hot spots. The new tablets and phones are necessary for the Schneider Permitting System that will be implemented soon. Ms. Haan stated that Ms. Ginger Harrington and Ms. Lisa Chandler have worked hard to develop the workflows for use out in the field.

In 2014, representatives from O'Charley's in Camby appeared at the Health Department for an administrative hearing for habitual non-compliance. Ms. Haan was pleased to report that in 2017, through education and the help of Environmental Health Specialist, Sharon Mayer, the same facility received a 100% on an internal Steri-Tech audit. Ms. Haan stated that the manager told Sharon that their success was due to her guidance.

Healthy Families

Ms. Leanna Truitt was happy to report that Healthy Families is now fully-staffed. They are pleased to have Ms. Holland Kline back on their team as a full time Family Support Specialist, as she was previously employed part time; she's very organized and brings a tremendous amount of experience to the Department. Healthy Families has started preparing for the 2017-2018 Accreditation process. April is Prevent Child Abuse Awareness month.

Nursing

Ms. Brinkman reported that we are on schedule to transition HIV/STD/Pregnancy Clinic from Damien Center to our own staff on April 20. Applications have been sent to ISDH for approval to provide HIV/STD services. Two of our Public Health Nurses are now certified HIV testers and educators and Ms. Jamison is also working toward certification. We are still working on the application package to offer Hepatitis C screenings.

Ms. Nicole Oppy and Ms. Sherry Skinner performed vision and hearing screenings at Our Shepherd Lutheran, Bethesda and St. Susanna schools. A total of 355 screenings were done.

The County has offered a new storage area for preparedness and offsite clinic supplies. It is climate-controlled in the Parks and Recreation Building.

The Preparedness full scale Point of Dispensing (POD) exercise is scheduled for April 1st at Danville Community High School. Members of the Board of Health were invited to attend.

Accreditation

Ms. Fogleman reported that her last day at HCHD is Friday, March 17th. Her new position is the Programming Coordinator for MATEC-Indiana at Eskenazi Health, and will be working with clinicians on training on how to care for clients with HIV and AIDS.

Ms. Fogelman sent Accreditation documentation to the Board via email, including the updated fee schedule. She evaluated what we have vs what we need. Ms. Fogelman is unsure if we can get all documentation we need as other departments would be involved as well (Human Resources policies, IT, etc. She is concerned that the documentation we've already compiled will be outdated by the time we apply for Accreditation. The Board commented that Rachel will be missed and thanked her for her work in laying a great foundation. Mr. Hardin felt the dashboard layout was helpful in knowing where we stand, and was surprised by only 30% completion when he thought we were further along. Ms. Fogelman was asked how much time she spends on Accreditation vs other work.

Health Officer

Dr. Stopperich was pleased to see the Annual Report. He also told Rachel that she'll be missed. Dr. Stopperich plans to complete an exit interview with Rachel later in the week. He elaborated more on his contract with HRH, and plans to attend the Leadership Symposium next week.

County Council

Mr. Hesson has nothing to report with respect to the County Council. He did comment that Ms. Jenna Meadows is doing a great job with everything from the Hendricks County Health Partnership Advisory Board to the Partnership itself, but appreciates Ms. Fogelman's effort in laying the groundwork.

Adjourn

Mr. Brian Cobb made a motion to adjourn the meeting. Mr. Hardin seconded the motion. All were in favor; and the motion passed. The meeting was adjourned at 8:28 p.m.

Debra Campbell
J. DiBarbo
Brian Cobb
David Hardin

David M. Stopperich, M.D.
David M. Stopperich, M.D
Health Officer and Board Secretary
May 2, 2017
Date Minutes Approved