

**Hendricks County Board of Health Meeting
September 5, 2017**

7:00 p.m.

Hendricks County Government Center
Commissioners/Council Meeting Room
355 S Washington St.
Danville, IN 46122

The Hendricks County Board of Health met Tuesday, September 5, 2017 at 7:00 p.m. in the Commissioners/Council Meeting Room at the Hendricks County Government Center.

Board Members in Attendance:

Mr. Bruce Dillon
Dr. James Richardson
Mr. Brian Cobb
Dr. Larry Caskey
Mr. David Hardin
Ms. Debra Campbell
Dr. Andrew Cougill

Hendricks County Staff in Attendance:

Dr. David Stopperich, Health Officer
Ms. Julie Haan, Environmental Health Director
Ms. Kandi Jamison, Asst. Director of PH Nursing
Ms. Leanna Truitt, Healthy Families Program Manager
Ms. Ginger Harrington, Team Lead, Septic
Ms. Tammy Brinkman, Director of PH Nursing
Ms. Lisa Chandler, Team Lead, Food

Board Members (Others) Absent:

Others in Attendance:

Mr. Larry Hesson, County Council
Mr. Eric Oliver, Attorney

Determination of a Quorum

Dr. Andrew Cougill called the meeting to order at 7:01 p.m. with a quorum present.

Approval of Minutes

Mr. Bruce Dillon made a motion to approve the minutes from the July 11, 2017 Board of Health meeting. Mr. Brian Cobb seconded the motion. All were in favor; and the motion passed.

Wishes to Be Heard

Ms. Julie Haan introduced Mickey Kaiser, owner/operator of Artistic Beauty Services, a fully licensed and insured permanent cosmetics studio in Brownsburg. Ms. Kaiser is requesting a revision to the Body Modification Ordinance. The request would allow removal of tattoos and poorly done procedures, using a saline product procedure versus laser removal. Laser removal is typically expensive and painful. Several Board of Health members had questions for Ms. Kaiser. It was determined that it could potentially be a good service for our community; however, more information is needed so the topic was tabled.

Introduction of New Staff

Ms. Haan introduced Mr. Jeff Corder, Emergency Preparedness Coordinator. Mr. Corder is a retired Brownsburg firefighter. We welcome Jeff to our department! Ms. Haan updated the Board on staff changes that include Ms. Jenna Prihoda accepting the full time Health Education Specialist position, Ms. Ricki Campbell accepting an Environmental Health Specialist position and Ms. Chris Cloud, coming to us from the Hendricks County Recorder's Office, accepting the Vital Records Registrar position.

New Business

Baby & Me-Tobacco Free Budget & Job Description

Ms. Brinkman stated that the Health Department was informed on July 18, 2017, that the department was not awarded the Baby & Me -Tobacco Free (BMTF) grant. Hendricks County's smoking during pregnancy rate is 7.6% which is below the state average of 14.3% and may be one of the reasons for failing to secure the grant. On August 18th, Ms. Brinkman received a phone call from the Indiana State Department of Health

(ISDH) stating that \$50,000.00 of additional tobacco funding had been located and tagged for Hendricks County's BMTF program. This amount will cover a position for 28 hours per week which is an increase from the 20 hours per week the coordinator worked in the last grant cycle. Per the request of ISDH, Hendricks County's BMTF program will travel to Morgan County to implement and facilitate the program due to the 25.8% smoking during pregnancy rate in Morgan County. Ms. Debra Campbell made a motion to approve the Baby & Me-Tobacco Free budget. Mr. David Hardin seconded the motion. All were in favor; and the motion passed. Dr. James Richardson made a motion to approve the Baby & Me-Tobacco Free job description. Mr. Hardin seconded the motion. All were in favor; and the motion passed.

Unfinished Business

Fee Ordinance Revision

Ms. Haan informed the Board that the Commissioners approved the Fee Ordinance revision, which included lead investigation fees and a flat fee for on-line applications for septic system location.

Environmental Health

Ms. Haan was disappointed that the Commissioners did not approve the additional Environmental Health Specialist position for 2018. The Health Department's staff work load continues to increase because of the new food facilities and the public and semi-public pools that have opened in the county. Most new food facilities require bi-annual inspections, whereas the public and semi-public pools may have to be inspected bi-monthly. Ms. Haan stated that difficult housing and sewage complaints take an extraordinary amount of staff time. She asked for suggestions from the Board in how to get more done with less staff. Mr. Hesson suggested that the Board ask to be on the agenda for the next Council meeting to pursue the need for the additional Environmental Health Specialist. The Council typically follows the recommendation of the Commissioners but is not required to do so. After a lengthy discussion, it was the consensus of the Board that Ms. Haan, Dr. Stopperich, and Dr. Coughill appear before the Council with the request. Ms. Haan reported that the Council had approved a 3% wage increase for all Hendricks County Government employees.

Ms. Haan announced that Ms. Sarah Dallas was recently nationally certified as a Registered Environmental Health Specialist (REHS) and that Mr. Brian Portwood had received his Lead Risk Assessor /Investigator Certification.

The Local Health Maintenance and Trust Account Budgets have been drafted and will be submitted by the October 1, 2017 deadline.

The Health Department staff observed an illegal septic installation. The contractor was not a certified septic installer for Hendricks County. Mr. Oliver has been contacted by their attorney.

The Health Department has continued to partner with the Substance Abuse Task Force to operate a booth during the Solid Waste District's Tox-Away Days to collect medications, sharps and to distribute new sharps containers to Hendricks County citizens. After three Tox-Away Days, 1,620 pounds of medications, of which 225 pounds were controlled substances and 912 pounds of sharps have been collected. These amounts don't include what has been dropped off at the Sheriff's Department or the Nursing Division of the Health Department. Ms. Haan reminded the Board that the next Tox-Away Day was coming up on-Saturday September 16 at the Fairgrounds from 8:00-1:00, and that the Public Health Leadership Symposium was going to be held on October 11th at the Garrison and that Mr. Corder will be displaying the Health Department's Preparedness Trailer at the Kid's Health and Safety Fair at the Fairground on October 14th from 1:00-4:00.

Nursing

The state did not require restitution for the negligent vaccine error because the wastage was less than 5% of the total vaccine distribution for the calendar year. Policy changes have been made to help prevent this type of error in the future.

The Hendricks County Nursing Division has provided the largest amount of state-issued vaccines of all the donut counties.

Ms. Brinkman was notified regarding the Immunization Grant. Mr. Hardin and others noticed that our billboard we used for vaccination advertising through this grant had been vandalized. Options regarding this grant were discussed including job sharing, extending hours, etc.

Healthy Families

Ms. Truitt reported that the numbers of caseloads are filling up, and is excited that the department continues to be fully staffed. The Kids Fair will be held in October, with huge numbers expected. Family Support Specialists and Family Resource Specialist are now fully trained. Ms. Truitt continues to work on the Accreditation Process and will be getting the Policy Manual back to see what revisions will be required. The Department of Child Services (DCS) has had the state policy manual in revision for three years. Ms. Truitt has also worked on the Cultural Sensitivity Review.

Health Officer

Dr. Stopperich praised the efforts of staff involved with Tox-Away Days. The statistics are incredible. He suggests making the public aware of the numbers and thanking them for participating and encouraging future participation.

Dr. Stopperich would like to see higher figures for vaccine reimbursement to the Child Health Clinic.

Dr. Stopperich stated that he has been involved in signing the Notices of Violation and Unfit for Human Habitation signage on various housing complaints with deadlines for compliance. Dr. Stopperich said that he feels that the deadlines for compliance could be extended if the property owner is cooperating and the Environmental Health Specialist has seen progress towards compliance. The Board expressed consensus with Dr. Stopperich's feelings.

County Council Liaison

Mr. Hesson also confirmed the 3% pay increase for County employees. There will be a budget approval hearing on September 21, 2017. He also stated that the Council was considering a stipend award for those employees that have completed the job evaluations.

Health Board Attorney

Mr. Eric Oliver suggests taking the pictures to the Commissioners of the recent housing complaints. The amount of work needed to oversee these situations, and to look out for the best interest of the children involved, can be very time consuming. He stated that the emphasis should be working with the families rather than forcing them out of their homes. Mr. Oliver informed the Board that a resident of Hendricks County burned down his house because of his housing and property complaints.

Mr. Oliver reported that he filed for a default judgement on Mr. Lyons and might ask that fines and attorney's fees be paid. Mr. Oliver stated that the Body Modification ordinance should be modified to say tattoo removal procedures must be approved by the Food and Drug Administration.

Adjourn

Dr. Caskey made a motion to adjourn the meeting. Dr. Richardson seconded the motion. All were in favor; and the motion passed. The meeting was adjourned at 8:17 pm.

Debra Campbell
E. Richardson
[Signature]
[Signature]
David Hayden
Brian Cobb

[Signature]
David M. Stopperich, M.D.
Health Officer and Board Secretary

11-7-17
Date Minutes Approved