



## **HENDRICKS COUNTY BOARD OF COMMISSIONERS** **MINUTES OF THE JULY 24, 2018 MEETING**

The Hendricks County Board of Commissioners met in regular session at 9:00 AM on Tuesday, July 24, 2018 in the Commissioners' Meeting Room located on the first floor of the Hendricks County Government Center at 355 S. Washington Street, Danville, IN 46122 with the following Hendricks County personnel in attendance:

Matthew D. Whetstone	Commissioner, President
Phyllis A. Palmer	Commissioner, Vice President
Bob Gentry	Commissioner
R. Todd McCormack	Executive Director
Mila M. Shaffer	Administration and Public Affairs
Gregory E. Steuerwald	Attorney
John E. Ayers	Engineer
Erin Hughes	Human Resources Administrator
Brett Clark	Sheriff
Kevin Cavanaugh	Facilities Manager
Curt Higginbotham	Highway Department Superintendent
Tim Dombrosky	Planning Director
Dr. David Stopperich	Health Officer
Lisa Chandler	Environmental Health Team Leader
Eric Ivie	Parks and Recreation Assistant Superintendent
Jim Mardis	Regional Sewer/NPES Director
Doug Morris	I.T. Director
Mark Masterson	Government Center Security
Nicole Lawson	Chief Deputy Assessor
Sean Horan	Emergency Management Director
LaDonna Hughes	Animal Shelter Director/Chief Animal Control Officer

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### **PLEDGE TO THE FLAG, PRAYER, AND DETERMINATION OF A QUORUM**

Commissioner Whetstone opened the meeting at 9:02 AM with a quorum of all three (3) Commissioners present and led the Pledge to the Flag in unison. Commissioner Gentry gave a brief prayer for those who wished to participate.

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### **IN THE MATTER OF MINUTES**

Commissioner Gentry moved to approve the Minutes of the July 10, 2018 Commissioners' Meeting as amended. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

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### **IN THE MATTER OF CLAIMS**

Commissioner Palmer's questions regarding claims were answered. Commissioner Gentry moved to approve Direct Deposit Check Numbers 167295 through 167804 and all Budgetary Claims presented from the Auditor's Office for the period beginning July 12, 2018 and ending July 25, 2018, dated July 25, 2018. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

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### **IN THE MATTER OF ELECTED OFFICIALS**

No matters presented.

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### **IN THE MATTER OF PROPOSED REVISION OF ORDINANCE NO. 2003-27**

Lisa Chandler presented a proposed Ordinance approved by the Health Board during their July 10, 2018 Meeting amending Ordinance Number 2003-27: Hendricks County Public Pool and Spa Ordinance and requested approval

to proceed with a Public Hearing for the matter. Lisa Chandler reported amendments to the Ordinance are necessary because the nonprofit regulations referenced within the Ordinance have been repealed and need to be reestablished.

Commissioner Gentry moved to approve the matter to be heard during a Public Hearing on August 14, 2018 during the Commissioners' Meeting at 9:00 AM. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

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**IN THE MATTER OF AGENT OF RECORD**

Erin Hughes reported that the County's Agent of Record for the Workers' Compensation Insurance Policy and Employee Bonds, Stevenson-Jensen Agency, closed on July 13, 2018 and the policies were automatically transferred to Hometown Insurance in Brownsburg for servicing. Erin Hughes advised that no one from Hometown Insurance has contacted the County about the transfer and stated the transfer was discovered when attempting to contact the Stevenson-Jensen Agency and requested an Agent of Record be selected by the Commissioners. Erin Hughes advised that HBG Insurance & Bonds and Tackitt Insurance both contacted the County about becoming the Agent of Record for the policies and further advised that HBG Insurance & Bonds is the current Agent of Record for the County's liability insurance policy. Commissioner Whetstone stated that all three agencies (Hometown Insurance, HBG Insurance & Bonds, and Tackitt Insurance) are quality agencies capable of servicing the policies for the remainder of the term and advised that the County plans to do a Request for Proposals for the policies for the 2019 renewal.

Commissioner Palmer moved to select HBG Insurance & Bonds as the Agent of Record for the County's Workers' Compensation Insurance Policy and Employee Bonds effective immediately. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

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**IN THE MATTER OF KENTUCKY KINGDOM GOVERNMENT EMPLOYEE DISCOUNT TICKETS**

Erin Hughes reported Kentucky Kingdom reached out to the County in regards to offering employees the opportunity to purchase discount tickets and requested permission to send out the information to County employees via email.

It was the consensus of the Commissioners to allow Erin Hughes to send out the information.

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**IN THE MATTER OF PROPOSED HOLIDAY SCHEDULES**

Todd McCormack presented the proposed 2019 Holiday Schedule and the proposed 2020 Holiday Schedule and requested approval of both Schedules in order to assist departments and employees who need to schedule events further out. Todd McCormack reported that Mila Shaffer contacted several surrounding counties and advised their Holiday Schedules consisted of thirteen (13) to seventeen and one-half (17.5) days off for 2019 and for 2020.

Commissioner Palmer moved to approve the 2019 Holiday Schedule and the 2020 Holiday Schedule. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0. (The date for Independence Day in 2020 was corrected)

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**IN THE MATTER OF PROPOSED GOVERNMENT CENTER TEMPORARY SIGN USE POLICY**

Kevin Cavanaugh presented the proposed Government Center Temporary Sign Use Policy regulating the use of temporary signage in the Government Center and requested approval.

Commissioner Gentry moved to approve the Policy as presented. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

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**IN THE MATTER OF NOTICE TO BIDDERS FOR 2018 PAVEMENT MARKING PROJECT**

John Ayers presented the Notice to Bidders for 2018 Pavement Marking Project and requested approval. All bids are due by 9:00 AM on August 14, 2018 and will be opened and read during the Commissioners' Meeting on August 14, 2018.

Commissioner Palmer moved to approve the Notice to Bidders as presented. Commissioner Gentry seconded the

motion and the motion was approved unanimously 3-0-0.

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**IN THE MATTER OF SUPPLEMENTAL AGREEMENT NO. 2 FOR BRIDGE NO. 290**

John Ayers presented Supplemental Agreement No. 2 for Bridge No. 290 (County Road 800 East over CSX Railroad) from Beam, Longest and Neff, L.L.C. in the amount of \$13,700.00 and recommended approval.

Commissioner Gentry moved to approve the Agreement as presented. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

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**IN THE MATTER OF UNOFFICIAL LOCAL DETOUR LETTER OF AGREEMENT WITH INDOT**

John Ayers presented the Unofficial Local Detour Letter of Agreement with INDOT for State Road 75 and recommended approval. John Ayers reported this Letter states that INDOT agrees to reimburse the County for the costs related to any damage repairs incurred while State Road 75 traffic is detoured to West County Road 150 South and South County Road 775 West during the closure.

Commissioner Gentry moved to approve the Letter as presented. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

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**IN THE MATTER OF RONALD REAGAN PARKWAY EXTENSION**

John Ayers reported the FHWA BUILD Grant application was submitted last week and advised he met with Chris Kiefer at INDOT on July 10, 2018 regarding the TRAX program for funding improvements and it appears the County can apply for that to help pay for the new bridge on the Ronald Reagan Parkway.

John Ayers reported that Indiana DNR recently released an in-lieu fee wetland mitigation program called the Indiana Stream and Wetland Mitigation Program (IN SWMP), which is a statewide in-lieu fee program that allows permit applicants the option to purchase stream and/or wetland mitigation "advance credits" to fulfill compensatory mitigation requirements rather than performing the mitigation themselves. The legal obligation to provide compensatory mitigation is then transferred to the sponsor of the in-lieu fee program (DNR) upon receipt of associated credit fees from the permit application. John Ayers advised this new program will cost the County a fraction of what the construction costs would have been and may impact how much right-of-way needs to be purchased and recommended the County utilize this program.

It was the consensus of the Commissioners for John Ayers to proceed with utilizing DNR's IN SWMP.

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**IN THE MATTER OF COMMUNITY CROSSINGS GRANT PROGRAM**

John Ayers reported he and Curt Higginbotham attended a meeting in Crawfordsville on July 17, 2018 regarding the next Community Crossings Grant program for 2018/2019 and advised that the applications are due in August and the awards will take place in November. John Ayers stated that because of the lateness of the awards, bids on the proposed Grant funded work may be delayed and done with the other annual bids. John Ayers advised that INDOT recently informed him that starting next year there will be two (2) award cycles, one (1) in January and one (1) in July and is unclear how this will affect the program moving forward.

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**IN THE MATTER OF HIGHWAY DEPARTMENT VEHICLE**

John Ayers reported the Highway Department took possession of the new grapple truck last week and started using it on July 23, 2018.

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**IN THE MATTER OF COUNTY ROAD 100 NORTH/900 EAST ROUNDABOUT**

John Ayers reported the County Road 100 North/900 East roundabout is progressing and is on schedule for a mid-August completion.

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**IN THE MATTER OF MEETING WITH SOUTHRIDGE RESIDENTS**

John Ayers reported the meeting with the Southridge residents has not been coordinated yet.

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**IN THE MATTER OF I-70 AND STATE ROAD 39 INTERCHANGE**

John Ayers reported Bart Harvey is attending an INDOT field check at the I-70 and State Road 39 interchange.

## **IN THE MATTER OF ENVIRONMENTAL HEALTH OFFICE MODIFICATIONS**

Kevin Cavanaugh reported that Julie Haan requested installation of the access control system for the Environmental Health Office entry door and installation of a glass service window at their public service counter as two (2) measures to improve the safety of their office due to its proximity to an exterior exit and the openness of the service counter. Kevin Cavanaugh estimated these modifications to cost approximately \$4,000.00 and requested approval to proceed. Kevin Cavanaugh advised that if more of these requests present themselves in the future, he would suggest the Commissioners review the entire building as a whole, instead of individual offices.

Dr. Stopperich reported he has discussed this with Julie Haan and supports the proposed modifications as an effort to improve safety.

Commissioner Palmer moved to approve the modifications as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

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## **IN THE MATTER OF SOLAR ENERGY PROJECTS**

Commissioner Whetstone inquired if Kevin Cavanaugh has explored implementing any solar energy projects. Kevin Cavanaugh advised he is currently working on a solar augmentation proposal to provide hot water to the Jail and will be presenting the information to the Commissioners during a future Commissioners' Meeting.

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## **IN THE MATTER OF JEFFERSON STREET REPLACEMENT**

Kevin Cavanaugh reported the Town of Danville is scheduled to begin replacing Jefferson Street along the west side of the Courthouse on August 6, 2018 and advised that the Courthouse staff have been notified.

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## **IN THE MATTER OF MEETING DATE WITH HENDRICKS REGIONAL HEALTH**

Todd McCormack requested confirmation of the date the Commissioners would like to meet with Hendricks Regional Health (HRH) as discussed during their July 10, 2018 meeting at Cypress Manor. The Commissioners reported that HRH was to send out an invitation to schedule the meeting for August 20, 2018, but none of them have received an invitation. Todd McCormack advised he would reach out to HRH to see when they would be sending out the invitation.

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## **IN THE MATTER OF COUNTY ATTORNEY**

No matters presented.

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## **IN THE MATTER OF WISHES TO BE HEARD**

Dr. Stopperich thanked the Commissioners for addressing the safety concerns presented to them for the Environmental Health Office.

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## **QUESTIONS FROM THE PRESS**

No press in attendance.

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## **IN THE MATTER OF COMMISSIONERS**

Commissioner Palmer reported the Hendricks County 4-H Fair attendance was great and the event was a success, except for some traffic problems with the new roundabout, and advised they will be checking in to it.

Commissioner Palmer reported she attended the memorial service for K9 Cade and advised the service was an overwhelmingly emotional event that was strongly supported by many and she expressed her condolences on behalf of the Commissioners at the service. Commissioner Whetstone led a moment of silence in honor of K9 Cade.

Commissioner Gentry requested the Commissioners consider entering into an Interlocal Agreement with Putnam County for the nine (9) miles of the Putnam County Line Road that includes Putnam County's portion of their County Road 1100 East (our South County Road 700 West, just south of US 40) to relinquish the roadway and the gas tax revenue that goes along with it. Commissioner Gentry reported the road is in very bad condition and residents, Mill Creek School Corporation, and North West Hendricks School Corporation have reached out to the

Commissioners for help as the road at times become impassable and is causing damage to vehicles and busses.

There was discussion amongst the Commissioners and John Ayers of exploring a partnering agreement or another type of agreement with Putnam County to improve the condition of the road and for continued maintenance of it. John Ayers stated he is strongly against taking over the road and the tax revenue because there isn't near enough revenue generated to cover the costs for the substantial improvements the road in Putnam County needs and there would be a deficit to Hendricks County for many years. Commissioner Palmer advised she would consider a reimbursement agreement for the repairs but is opposed to the County taking over responsibility for Putnam County's portion of the road and suggested the residents contact Putnam County about the condition of the road. Commissioner Gentry advised the residents and School Corporations have been contacting Putnam County to file complaints and stated Putnam County is now refusing to accept some of their calls.

It was the consensus of the Commissioners for Commissioner Gentry to contact the Putnam County Commissioners and for John Ayers and Curt Higginbotham to contact the Putnam County Highway Superintendent to discuss the matter.

Commissioner Gentry inquired about the lawsuit from INDOT against B & O Trail Association and the County recently listed in The Republican and if the County has received notification of it; the County has not received any notification regarding the lawsuit. John Ayers reported it most likely is an eminent domain issue involving a right-of-way parcel needed from the B & O Trail Association for INDOT's bridge replacement on State Road 236. The Commissioners instructed John Ayers to reach out and find more information on the matter.

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**IN THE MATTER OF ACKNOWLEDGMENT OF CORRESPONDENCE**

**STAFF REPORTS RECEIVED**

1. Receipt was acknowledged for the Engineering Department Report of July 24, 2018 from John Ayers.
2. Receipt was acknowledged for the Facilities Department Report of July 24, 2018 from Kevin Cavanaugh.
3. Receipt was acknowledged for the Executive Director Report of July 24, 2018 from Todd McCormack
4. Receipt was acknowledged for the I.T. Department Report of July 24, 2018 from Doug Morris.
5. Receipt was acknowledged for the Human Resources Report of July 9, 2018 through July 20, 2018 from Erin Hughes.
6. Receipt was acknowledged for the County Treasurer's Monthly Report for the month ending June 30, 2018 from Shawn Shelley.

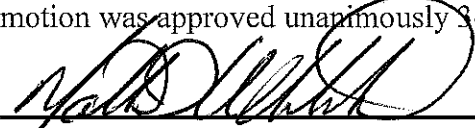
**CORRESPONDENCE RECEIVED**

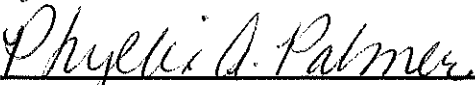
1. Memo from Paul Miner, Hendricks County Parks and Recreation Board.
2. Change of Hearing Date Notice for the Public Hearing by the Avon Plan Commission from Faegre Baker Daniels regarding Case No. DPR 18-09, IU Health West Expansion.

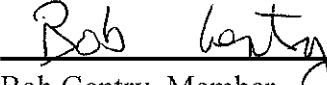
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**IN THE MATTER OF ADJOURNMENT**

Commissioner Gentry moved to adjourn the Hendricks County Commissioners' Meeting at 9:59 AM on Tuesday, July 24, 2018. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

  
Matthew D. Whetstone, President

  
Phyllis A. Palmer, Vice President

  
Bob Gentry, Member