



Outlet Permit Request Instructions



Hendricks County Surveyor's Office
355 S. Washington St., Ste 170
Danville, IN 46122
317-745-9237

Step 1: Fill out and submit application. Include plans/drawing with specifications.

- Please indicate the location of the tile and outlet and provide additional information as requested.

Step 2: Submit payment (check or cash) with application.

Outlet Request (per outlet)	Residential & Farms	\$150
	Commercial, Industrial & Utilities (not in shared easement)	\$500

Fees are non-refundable.

Step 3: Submit notarized letter(s) from property owner(s) if applicable.

- If the applicant is performing work on private property that is not owned by the applicant, a notarized letter granting permission is required.

Step 4: Contact the Surveyor's Office within 72 hours of project completion/backfill.

- Failure to contact the Surveyor's Office prior to project completion may result in penalties and additional work on site.

By submitting an application for an outlet permit, you are requesting permission to outlet to a county regulated drain. You acknowledge that the outlet must conform to the Hendricks County Stormwater Technical Standards and Indiana Code. Failure to comply will result in penalties in accordance with Indiana Code and the Hendricks County Surveyor's Office.

Name of Applicant (print) _____

Signature _____ Date _____



Outlet Permit Request
Application
Hendricks County Surveyor's Office
355 S. Washington St., Ste 170
Danville, IN 46122
317-745-9237



PROJECT

Project Name _____ Legal Drain Name _____

Project Street Address _____ City/State _____

Parcel Number 32- _____ Owner Name _____

See attached list for multiple parcels.

APPLICANT

Applicant Name _____ Business Name _____

Street Address _____ City/State _____

Phone Number _____ Email _____

CONTRACTOR

Business Name _____ Point of Contact _____

Phone Number _____ Email _____

OUTLET

Outlet Type (check one) daylight to regulated ditch connect to regulated tile

Purpose _____ Number of outlets _____

Tile: Size _____ Type _____

Is the outlet on private property that is not owned by the applicant or related party?

NO YES – the applicant MUST provide a notarized letter authorizing the outlet



Outlet Permit Request Additional Parcels



Hendricks County Surveyor's Office
355 S. Washington St., Ste 170
Danville, IN 46122
317-745-9237

Parcel Number 32-_____ Owner Name _____

Parcel Number 32-_____ Owner Name _____