



HENDRICKS COUNTY BOARD OF COMMISSIONERS

MINUTES OF THE SEPTEMBER 25, 2018 MEETING

The Hendricks County Board of Commissioners met in regular session at 9:00 AM on Tuesday, September 25, 2018 in the Commissioners' Meeting Room located on the first floor of the Hendricks County Government Center at 355 S. Washington Street, Danville, IN 46122 with the following Hendricks County personnel in attendance:

Matthew D. Whetstone	Commissioner, President
Phyllis A. Palmer	Commissioner, Vice President
Bob Gentry	Commissioner
R. Todd McCormack	Executive Director
Mila M. Shaffer	Administration and Public Affairs
Gregory E. Steuerwald	Attorney
Nancy Marsh	Auditor
John E. Ayers	Engineer
Erin Hughes	Human Resources Administrator
Brett Clark	Sheriff
Kevin Cavanaugh	Facilities Manager
Tim Dombrosky	Planning Director
Tonya Cottrell	Permit Coordinator/Flood Manager/CRS Coordinator
Kim Bowman	Address Coordinator
Dr. David Stopperich	Health Officer
Julie Haan	Environmental Health Director
Eric Ivie	Parks and Recreation Interim Superintendent
Doug Morris	I.T. Director
Dave Richardson	Government Center Security
Larry Scott	Assessor
Nicole Lawson	Chief Deputy Assessor
Jim Mardis	Regional Sewer/NPES Director
Dwight Stevenson	JDAI Coordinator
Dave Gaston	Surveyor
Theresa Lynch	Recorder

PLEDGE TO THE FLAG, PRAYER, AND DETERMINATION OF A QUORUM

Commissioner Whetstone opened the meeting at 9:00 AM with a quorum of all three (3) Commissioners present and led the Pledge to the Flag in unison. Commissioner Gentry gave a brief prayer for those who wished to participate.

IN THE MATTER OF MINUTES

Commissioner Gentry moved to approve the Minutes of the September 11, 2018 Commissioners' Meeting as amended. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF CLAIMS

Commissioner Gentry moved to approve Payroll Check Number 110399, Direct Deposit Check Numbers 169358 through 169869, and all Budgetary Claims presented from the Auditor's Office for the period beginning September 13, 2018 and ending September 26, 2018, dated September 26, 2018. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF PROCLAMATION FOR DOMESTIC VIOLENCE AWARENESS MONTH

Autumn Bucy, representative from Sheltering Wings, presented a Proclamation to proclaim October 2018 as Domestic Violence Awareness Month and requested approval. Autumn Bucy reported a vigil for Domestic Violence Awareness Month will be held at Sheltering Wings on October 1, 2018 at 6:30 PM.

Commissioner Gentry moved to approve the Proclamation as presented. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF BI INCORPORATED AGREEMENT FOR SOBERLINK EQUIPMENT

Dwight Stevenson presented the BI Incorporated Agreement for Soberlink Equipment in the amount of \$12,000.00 and requested approval. Dwight Stevenson advised the Agreement will be paid for from Grant funds.

Commissioner Gentry moved to approve the Agreement as presented. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF RESOLUTION RENAMING CERTAIN COUNTY ROADS

Tim Dombrosky and Tonya Cottrell presented the proposed Resolution Changing Street Names to County Roads Abutting Town of Pittsboro Streets and requested approval. Tim Dombrosky advised that the following proposed revisions were heard during a Plan Commission Public Hearing and were approved by the Plan Commission during their September 11, 2018 Meeting and recommended the Commissioners approve the same. There were no remonstrators present at the Commissioners' Meeting, but Tim Dombrosky reported there were a couple remonstrators present at the Plan Commission Meeting. Doug Burris, representative from the Hendricks County Communications Center, strongly recommended the County maintain road name consistency to assist with dispatching of emergency personnel.

CURRENT NAME	PROPOSED NAME
Frontage Road from North County Road 150 East to Commerce Way	Commerce Way
North County Road 401 East from Wall Street north until it dead ends	Waters Way
North County Road 401 East from Commerce Way to East County Road 850 North	Northside Drive
East County Road 750 North from North County Road 475 East to Jeff Gordon Boulevard	Wall Street
North County Road 475 East from Brookridge Drive to East County Road 750 North	Baldauf Drive

Commissioner Gentry recused himself from the vote as he owns property in the affected area and expressed that the Town of Pittsboro needs to coordinate with the County prior to making the decision to rename roads in the future. In the interest of Public Safety, Commissioner Palmer moved to approve the Resolution as presented. Commissioner Whetstone seconded the motion and the motion was approved by majority 2-0-1.

IN THE MATTER OF EMPLOYEE ASSISTANCE PROGRAM RENEWAL AGREEMENT

Erin Hughes presented the St. Vincent Hospital and Health Care Center, Inc. Employee Assistance Program Renewal Agreement and requested approval.

Commissioner Gentry moved to approve the Agreement as presented. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF DOOR CLOSER SERVICE CO., INC. PROPOSAL

Kevin Cavanaugh presented the Door Closer Service Co., Inc. Proposal for new doors and service windows in the Nursing Clinic and Environmental Health Department in the amount of \$9,775.00 and requested approval.

Commissioner Gentry moved to approve the Proposal as presented. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF TEMPORARY CONSTRUCTION EASEMENT

Kevin Cavanaugh presented a Temporary Construction Easement to Indiana Municipal Power Agency for Wabash Valley Power to proceed with roadway construction near the East Campus.

Commissioner Gentry moved to approve the Easement as presented. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF COMMUNITY CROSSINGS GRANT APPLICATION

John Ayers presented the Financial Commitment Letter for the Community Crossings Grant Application with a maximum potential commitment of \$1,195,121.00 and recommended approval.

Commissioner Gentry moved to approve the Letter as presented. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF BRIDGE NO. 222

John Ayers presented the Indemnity Agreement with the Town of Plainfield for Bridge No. 222, located on County Road 750 South, and recommended approval.

Commissioner Gentry moved to approve the Agreement as presented. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF BRIDGE NO. 192

John Ayers reported County Line Road South, just east of State Road 39, has been closed for the replacement of Bridge No. 192.

IN THE MATTER OF PUTNAM COUNTY LINE ROAD

John Ayers reported Curt Higginbotham met with Mike Ricketts from the Putnam County Highway Department regarding the method Putnam County would like to utilize to upgrade Putnam County Line Road and Hendricks County Road 700 West. Putnam County would like to place asphalt millings on the roads, apply a double chip and seal, and perform minimal ditch work where needed. John Ayers would prefer an in-place recycling process but states that ultimately the method of repair is up to Putnam County because it's their road. John Ayers advised that Mike Ricketts is putting together an estimate to present to the Commissioners for review and to determine what participation the County might consider.

IN THE MATTER OF RONALD REAGAN PARKWAY

John Ayers reported he met with INDOT on September 14, 2018 in regards to settling the claims with Superior Construction for the section of Ronald Reagan Parkway from County Road 300 North to U.S. 136. John Ayers advised that INDOT will be issuing a letter with a recommendation for the resolution of the claims and will most likely meet again with all parties involved after the letter has been issued.

IN THE MATTER OF ROAD CUT ON 56TH STREET

Commissioner Whetstone reported he was contacted by a property owner who is requesting he be allowed to place a private entrance/driveway on his almost ten (10) acre parcel on County Road 100 East, just south of 56th Street, instead of having to share an entrance/driveway with the adjoining parcel. John Ayers advised that standard practice is to try and limit the number of access points on plats when possible and when an existing easement for ingress/egress exists, a shared entrance/driveway would be the standard approval, especially when it's on a busy street. John Ayers and Tim Dombrosky advised that the property owner needs to resubmit the plat with the proposed placement of the private entrance/driveway for approval.

It was the consensus of the Commissioners to not require the driveway to be shared as approved on the plat, and to be placed in a location on the parcel that is approved by John Ayers.

IN THE MATTER OF REQUEST FOR USE OF COURTHOUSE

Kevin Cavanaugh reported Pat Baldwin's family is requesting use of an area of the Courthouse on December 21, 2018 from 3:00 PM-5:00 PM to hold a reception for Pat Baldwin's retirement.

It was the consensus of the Commissioners to allow the use of the Courthouse as requested as long as it does not interfere with the regular Court functions.

IN THE MATTER OF CELL PHONES

Doug Morris reported Tim Dombrosky is requesting a smartphone for Planning & Building's Chief Building Inspector and that James McBryant is requesting an upgrade to a smartphone for Cypress Manor's Care Team Coordinator to allow her to access her email from her cell phone. Doug Morris advised the monthly fee for the added phone would be \$37.99 and the monthly fee for the upgraded phone would change from \$14.99 to \$37.99.

It was the consensus of the Commissioners to approve the request from Planning and Building as presented and to hold off on the request from Cypress Manor.

IN THE MATTER OF CLERK'S SECURITY REQUIREMENTS

Doug Morris reported the Clerk requested a quote to install security cameras in the Voter Registration Office and in the voting machine storage area at the East Campus Community Building as part of the 2018 Election Security Improvement Grant Application. Doug Morris advised the estimated cost for the cameras is \$30,000.00 and stated the Grant is a reimbursable grant that requires before and after photos of the improvements before the Application can be processed and considered for approval. Doug Morris stated he does not have funds in his budget to pay for these cameras for 2018 or for 2019 and neither does the Clerk.

Commissioner Whetstone advised that the Clerk needs to bring her request(s) to the Commissioners herself and stated the security cameras have not been mandated by the Secretary of State and are currently only a recommendation for security improvements.

IN THE MATTER OF COPIER REPLACEMENT

Doug Morris reported he is obtaining quotes for copier replacements and advised there are currently about fifteen (15) copiers that need replacement based upon the machine having an excess of 250,000 impressions and at least five (5) service calls. The estimated amount to replace the fifteen (15) copiers is \$87,000.00 or approximately \$2,000.00 per month for a thirty-six (36) month lease. Doug Morris stated he would like to replace the copiers in phases as they exceed the impressions threshold versus entering into another complete replacement lease for approximately forty-eight (48) copiers and advised he has \$50,000.00 in his current budget for the copiers but would need the remaining \$37,000.00. Doug Morris advised he would find out if the units being replaced have any trade-in value.

It was the consensus of the Commissioners to proceed with purchasing copiers in phases instead of doing another complete replacement lease and requested Doug Morris research the trade-in value of the copiers being replaced versus donating them to another entity.

IN THE MATTER OF COUNTY ATTORNEY

No matters presented.

IN THE MATTER OF ELECTED OFFICIALS

Sheriff Brett Clark reported a contracted Jail transport bus struck the gate and posts in the parking lot at the Jail on September 24, 2018 causing approximately \$30,000.00 in damage and advised he would provide more details on a later date.

Commissioner Gentry inquired how farmers should bring attention to oncoming traffic of their equipment that is parked along roadways during harvest season. Sheriff Brett Clark advised it would be best for them to utilize cones and flashers to assist in alerting oncoming traffic of the hazard in the roadway.

Nancy Marsh reported State Board of Accounts is in the Government Center conducting their audits and requested all departments cooperate with any requests they may have.

IN THE MATTER OF WISHES TO BE HEARD

No matters presented.

IN THE MATTER OF COMMISSIONERS

Commissioner Whetstone reported many attended the Association of Indiana Counties (AIC) Conference last week and Commissioner Palmer reported Council Member Larry Hesson was named the 2018 Arthur R. Himsel Award Winner, which is AIC's highest honor.

Commissioner Whetstone reported the Commissioners' Meeting scheduled for October 9, 2018 will now be a simultaneous Joint Commissioners' and Council Meeting.

IN THE MATTER OF ACKNOWLEDGMENT OF CORRESPONDENCE

STAFF REPORTS RECEIVED

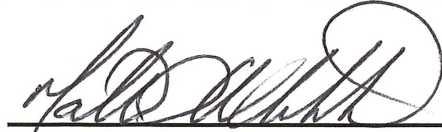
1. Receipt was acknowledged for the Engineering Department Report of September 25, 2018 from John Ayers.
2. Receipt was acknowledged for the Facilities Department Report of September 25, 2018 from Kevin Cavanaugh.
3. Receipt was acknowledged for the Executive Director Report of September 25, 2018 from Todd McCormack.
4. Receipt was acknowledged for the I.T. Department Report of September 25, 2018 from Doug Morris.
5. Receipt was acknowledged for the Human Resources Report of September 10, 2018 through September 21, 2018 from Erin Hughes.
6. Receipt was acknowledged for the Parks & Recreation Department Report of September 25, 2018 from Eric Ivie.
7. Receipt was acknowledged for the weekly Highway Department Report of August 13, 2018 through August 17, 2018, August 20, 2018 through August 24, 2018, August 27, 2018 through August 31, 2018, and September 4, 2018 through September 7, 2018 from Curt Higginbotham.
8. Receipt was acknowledged for the County Treasurer's Monthly Report for the month ending August 31, 2018 from Shawn Shelley.

CORRESPONDENCE RECEIVED

1. Notice of Public Information Meeting by INDOT and the Town of Avon regarding the proposed US 36 Added Travel Lanes Project from RQAW Corporation.
2. Letter from State Farm Insurance regarding Claim No. 14-5499-H94.
3. Letter from Indiana DNR regarding proposed National Register of Historic Places nomination for Cypress Manor.
4. Notice of Tort Claim from Hinkle Law Firm, representing Deanna Neuman.
5. Notice of Tort Claim from Hostetter & Associates, representing Marlene Riegel.
6. Notice of Tort Claim from Ken Nunn Law Office, representing Lynn T. Myers.

IN THE MATTER OF ADJOURNMENT

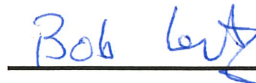
Commissioner Gentry moved to adjourn the Hendricks County Commissioners' Meeting at 10:21 AM on Tuesday, September 25, 2018. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.



Matthew D. Whetstone, President



Phyllis A. Palmer, Vice President



Bob Gentry, Member