



## **HENDRICKS COUNTY BOARD OF COMMISSIONERS** **MINUTES OF THE SEPTEMBER 10, 2019 MEETING**

The Hendricks County Board of Commissioners met in regular session at 9:00 AM on Tuesday, September 10, 2019 in the Commissioners' Meeting Room located on the first floor of the Hendricks County Government Center at 355 S. Washington Street, Danville, IN 46122 with the following Hendricks County personnel in attendance:

Phyllis A. Palmer	Commissioner, President
Matthew D. Whetstone	Commissioner, Vice President
Bob Gentry	Commissioner
R. Todd McCormack	Executive Director
Mila M. Shaffer	Administration and Public Affairs
Greg Steuerwald	Attorney
Nancy Marsh	Auditor
John Ayers	Engineer
Brett Clark	Sheriff
Larry Scott	Councilman
Nicole Lawson	Assessor
Charlene Cuthbertson	Chief Deputy Assessor
Kevin Cavanaugh	Facilities Manager
Curt Higginbotham	Highway Department Superintendent
Doug Morris	I.T. Director
Kim Galloway	Assistant Engineer
Mark Chmielewski	Government Center Security Deputy
Tim Dombrosky	Planning Director
James Mardis	Regional Sewer/NPEDS Director
Ryan Lemley	Parks and Recreation Superintendent

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### **PLEDGE TO THE FLAG, PRAYER, AND DETERMINATION OF A QUORUM**

Commissioner Palmer opened the meeting at 9:02 AM with a quorum of all three (3) Commissioners present and led the Pledge to the Flag in unison. Greg Steuerwald gave a brief prayer for those who wished to participate.

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### **IN THE MATTER OF MINUTES**

Commissioner Whetstone moved to approve the Minutes of the August 27, 2019 Commissioners' Meeting as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

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### **IN THE MATTER OF CLAIMS**

Commissioner Palmer's question regarding claims was answered. Commissioner Whetstone moved to approve Check Numbers 110442 through 110445, Direct Deposit Check Numbers 182823 through 183337, and all Budgetary Claims presented from the Auditor's Office for the period beginning August 29, 2019 and ending September 11, 2019, dated September 11, 2019. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

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### **IN THE MATTER OF UNFINISHED BUSINESS**

No matters presented.

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**IN THE MATTER OF REQUEST TO PLACE VARIOUS ITEMS ON COURTHOUSE GROUNDS  
FOR NATIONAL RECOVERY MONTH**

Carissa Goff and Danielle Burkett, representatives from The Willow Center, requested permission to place various items on the Courthouse grounds for National Recovery Month from September 13-27, 2019.

It was the consensus of the Commissioners to approve the request as presented.

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**IN THE MATTER OF REQUEST FOR CREDIT CARD LIMIT INCREASE**

Nancy Marsh requested the credit card limit for the Auditor's Office be increased from \$2,000.00 to \$5,000.00 to accommodate hotel charges for the Council and the Auditor's Office for certain conferences.

Commissioner Whetstone moved to approve the request to increase the limit to \$5,000.00. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

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**IN THE MATTER OF REQUEST TO USE GOVERNMENT CENTER NORTH PARKING LOT FOR  
HOMECOMING PARADE SETUP**

Mila Shaffer requested permission for Danville High School to utilize the north parking lot of the Government Center on September 27, 2019, beginning at 4:00 PM, for their Homecoming Parade setup. Mila Shaffer advised she would send out an email to allow employees ample time to relocate County vehicles to the south parking lot.

It was the consensus of the Commissioners to approve the request as presented.

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**IN THE MATTER OF FIRST AMENDMENT TO THE RETIREE HEALTH  
REIMBURSEMENT ARRANGEMENT**

Erin Hughes presented the First Amendment to the Retiree Health Reimbursement Arrangement to lower the amount from \$100.00 per month to \$50.00 per month for each eligible recipient, as approved by the Council, and requested approval.

Commissioner Whetstone moved to approve the Arrangement as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

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**IN THE MATTER OF INTERLOCAL AGREEMENT FOR THE USE OF PICTOMETRY**

Todd McCormack presented the Interlocal Agreement for the Use of Pictometry Between Hendricks County and the Towns of Avon, Brownsburg, Danville, and Plainfield and requested approval. Each Town shall pay \$64,337.46.

Commissioner Whetstone moved to approve the Agreement as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

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**IN THE MATTER OF 2019 PAVEMENT MARKING PROJECT AWARDING**

John Ayers presented the Bid Award and Contract for 2019 Pavement Marking Project with Indiana Sign and Barricade, Inc. in the amount of \$133,892.71 and recommended approval as they were the lowest responsive and responsible bidder.

Commissioner Whetstone moved to approve the Award and Contract as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

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**IN THE MATTER OF DRAINAGE IMPROVEMENTS AT CR 1000 N. AND CR 650 E. AWARDING**

John Ayers presented the Bid Award and Contract for Drainage Improvements at CR 1000 N. and CR 650 E. with CRM Excavating in the amount of \$481,370.00 and recommended approval as they were the lowest responsive and responsible bidder. John Ayers reported this bid is \$141,370.00 higher than the Engineer's estimate and advised the Commissioners could reject all bids and rebid the project again next year, to see if the pricing is more

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favorable and hope the flooding issue does not occur again in the interim, or proceed with awarding.

Commissioner Whetstone moved to approve the Award and Contract as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

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**IN THE MATTER OF REIMBURSEMENT AGREEMENT WITH PANHANDLE EASTERN PIPE  
LINE COMPANY, LP**

John Ayers presented the Reimbursement Agreement with Panhandle Eastern Pipe Line Company, LP in the amount of \$3,347,483.00 for pipeline modifications on the Ronald Reagan Parkway and recommended approval. John Ayers advised this amount could change and is at the discretion of Panhandle Eastern.

Greg Steuerwald recommended the Commissioners not approve this Agreement as is because he is in the process of modifying the Agreement with Panhandle to add language to review their expenses to add some oversight.

Commissioner Whetstone moved to approve Counsel's modified Agreement, once it has been finalized, and for Commissioner Palmer to execute it. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

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**IN THE MATTER OF ELECTED OFFICIALS**

No matters presented.

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**IN THE MATTER OF REQUEST FOR QUALIFICATIONS FOR CULVERT INSPECTIONS**

John Ayers presented the Request for Qualifications (RFQ) for Culvert Inspections for the inspection of all culverts from 2' to 19.99' and recommended approval. Qualifications are due by 3:00 PM on October 8, 2019.

Commissioner Gentry moved to approve the RFQ as presented. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

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**IN THE MATTER OF NEW HIGHWAY DEPARTMENT FACILITY**

Commissioner Whetstone reported he heard the Town of Danville is looking to build a new facility and requested Kevin Cavanaugh reach out to them to inquire if they would be interested in the possibility of a joint facility.

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**IN THE MATTER OF COMMENTS FROM THE FLOOR**

Greg Steuerwald presented the Appraisal Consulting Proposal from Access Valuation to utilize in condemnation cases and recommended approval.

Commissioner Whetstone moved to approve the Proposal as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

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**IN THE MATTER OF COMMISSIONERS**

Commissioner Whetstone inquired when the last day for Wellness Screenings is.

Erin Hughes reported the last day for Wellness Screenings at the HRH Wellness Centers was on August 21, 2019 and roughly 100 employees have not completed their Screening. Erin Hughes advised Wellness Screenings must be completed by September 30, 2019 for the employee to be eligible for the deductible savings. Employees must now schedule a physical with their primary care physician, a physical with one of the Wellness Centers, or attend the final Wellness Screening on September 25, 2019 between 2:00 PM-5:00 PM at the Avon Wellness Center.

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**IN THE MATTER OF ACKNOWLEDGMENT OF CORRESPONDENCE**

**CHECKS RECEIVED**

1. \$9,450.00                      Freije Auctions & Marketing, LLC.                      Proceeds from Sale of Vehicles

## STAFF REPORTS RECEIVED

1. Receipt was acknowledged for the Engineering Department Report of September 10, 2019 from John Ayers.
2. Receipt was acknowledged for the Facilities Department Report of September 10, 2019 from Kevin Cavanaugh.
3. Receipt was acknowledged for the Executive Director's Report of September 10, 2019 from Todd McCormack.
4. Receipt was acknowledged for the I.T. Department Report of September 10, 2019 from Doug Morris.
5. Receipt was acknowledged for the Human Resources Report of August 26, 2019 through September 6, 2019 from Erin Hughes.
6. Receipt was acknowledged for the Animal Control & Shelter Report of August 2019 from LaDonna Hughes.
7. Receipt was acknowledged for the Emergency Management Report of August 27, 2019 through September 10, 2019 from Sean Horan.
8. Receipt was acknowledged for the Highway Department Report of July 29, 2019 through August 2, 2019, August 5, 2019 through August 9, 2019, August 12, 2019 through August 16, 2019, and August 19, 2019 through August 23, 2019 from Curt Higginbotham.
9. Receipt was acknowledged for the Planning and Building Department's Report of Collections for the collections period of July 1, 2019 through July 31, 2019 from Tim Dombrosky.
10. Receipt was acknowledged for the Community Corrections Annual Report from Bridgette Collins-George.
11. Receipt was acknowledged for the Parks & Recreation Department Report of September 6, 2019 from Ryan Lemley.

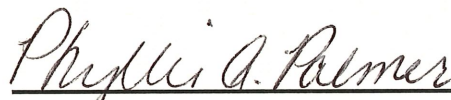
## CORRESPONDENCE RECEIVED

1. Notice of Public Hearing by INDOT for DES No. 1601072.

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### **IN THE MATTER OF ADJOURNMENT**

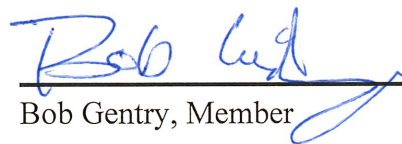
Commissioner Whetstone moved to adjourn the Hendricks County Commissioners' Meeting at 9:47 AM on Tuesday, September 10, 2019. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.



Phyllis A. Palmer, President



Matthew D. Whetstone, Vice President



Bob Gentry, Member