

AGENDA
HENDRICKS COUNTY COUNCIL
Hendricks County Government Center
355 South Washington Street, Danville, Indiana
FRIDAY, OCTOBER 4, 2019
9:00 A.M.

CALL TO ORDER

APPROVAL OF MINUTES

September 3, 2019

UNFINISHED BUSINESS:

Budget Adoption Hendricks County Solid Waste Budget
Budget Adoption Hendricks County Budget
Prosecutor Loren Delp - Assistant Office Manager (Tabled 9/3/19)
Request for Appointment to Hendricks County Purdue Extension Advisory Council (Tabled 9/3/19)
Human Resources - Erin Hughes (Tabled 9/3/19)

NEW BUSINESS:

Coatesville-Clay Township Public Library Appointment

Benefits Committee Recommendations:

Exclude Specialty Medicines; Mandatory use of Clinic Pharmacy; RX Help Centers; Delta Dental Network
Narus Health Concierge; Pet Insurance; Vision Premium Split from Medical; Privacy Armor

EMERGENCY ADDITIONAL APPROPRIATIONS

REALLOCATIONS OF FUNDS

OTHER COUNCIL BUSINESS

Status of Funds

Receipt of Hendricks County Community Corrections Report

**HENDRICKS COUNTY COUNCIL
SEPTEMBER 3, 2019**

The regular meeting of the Hendricks County Council was called to order by Vice President David Wyeth on Tuesday September 3, 2019 with the following in attendance: Caleb Brown, David Cox, Larry Hesson, Larry Scott, David Wyeth, Brad Whicker, Financial Administrator Tami Mitchell and Auditor Nancy Marsh. Vice President David Wyeth led the Pledge of Allegiance.

IN THE MATTER OF THE MINUTES

It was moved by Larry Hesson and seconded by Larry Scott to approve the minutes of the August 6, 2019 and August 28, 2019 as presented. Motion carried 6-0.

IN THE MATTER OF THE HENDRICKS COUNTY SOLID WASTE 2020 BUDGET

The Public Hearing was opened on the Hendricks County Solid Waste 2020 Budget. There being no public comment, upon motion by Brad Whicker and seconded by Caleb Brown, the Public Hearing was closed. Motion carried 6-0.

IN THE MATTER OF THE HENDRICKS COUNTY 2020 BUDGET

The Public Hearing was opened on the Hendricks County 2020 Budget. There being no public comment, upon motion made by Larry Hesson and seconded by Larry Scott, the Public Hearing was closed. Motion carried 6-0.

IN THE MATTER OF RESOLUTION NO. 2019-31, THE HENDRICKS COUNTY COUNCIL AUTHORIZING A FORGIVEABLE LOAN OF COUNTY EDIT FUNDS TO MCC PROPERTIE #100, LLC, OR AN AFFILIATE THEREOF, FOR INFRASTRUCTURE IMPROVEMENTS IN OR SERVING HENDRICKS COUNTY

Bond Counsel Bruce Donaldson, with Barnes & Thornburg, explained the resolution as a legal mechanism to implement an action of something that had been put in place on March 5, with Ordinance No. 2019-5 authorizing the issuance of the County's Economic Development Revenue Bonds, Series 2019 (Hendricks Gateway Project). Mr. Donaldson stated there will be a 50/50 split of the TIF Revenue with 50% passed back to the units of government and 50% used for a prorated pay back the TIF Bonds and the Edit Loan. It was moved by David Cox and seconded by Larry Hesson to approve Resolution 2019-31 as presented. Motion carried 6-0.

IN THE MATTER OF THE PROSECUTOR

Loren Delp, Hendricks County Prosecutor, presented a request for the \$3,000, originally appropriated as a supplement to a deputy prosecutor, to be retroactively moved to line 10862 Assistant Office Manager, who is the first level of supervision to the legal secretaries and interns. It was moved by Larry Hesson and seconded by Brad Whicker to table the Prosecutor's request until the October Council meeting since the results of the First Person classification and wage study are expected soon. Motion carried 6-0.

**IN THE MATTER OF APPOINTMENT TO THE
HENDRICKS COUNTY PURDUE EXTENSION ADVISORY COUNCIL**

Upon motion made by Larry Hesson and seconded by David Cox, the request from the Hendricks County Extension Advisory Board for an appointment to the Hendricks County Purdue Extension Advisory Council was tabled until the October Council meeting. Motion carried 6-0.

**IN THE MATTER OF
IN THE MATTER OF HUMAN RESOURCES**

Erin Hughes, Human Resources, presented revised job description and classification for a new position of Asset Coordinator in the Highway Department. Upon conversation with County Engineer, John Ayers, Ms. Hughes requested classification of the new position be tabled until the October Council meeting. It was moved by David Cox and seconded by Brad Whicker to table the Human Resources request to table. Motion carried 6-0.

EMERGENCY ADDITIONAL APPROPRIATIONS

Councilman David Wyeth noted that all but three requests were for grants. It was moved by Caleb Brown and seconded by Brad Whicker to approve numbers 1, 2, and 3 as presented. Motion carried 6-0. It was moved by Larry Hesson and seconded by David Cox to approve numbers 4 through 26 as presented. Motion carried 6-0.

EMERGENCY APPROPRIATION RESOLUTION

Whereas, certain extraordinary emergencies have developed since the adoption of the existing budget, so that it is necessary to appropriate more money than was appropriated in the annual budget; therefore, to meet such extraordinary emergencies;

Be it resolved by the County Council of Hendricks County, Indiana, that for the expense of said County the following additional sums of money are hereby appropriated and ordered set apart out of the several funds as herein and for the purpose herein specified, subject to the laws governing the same.

	DEPARTMENT	ACCOUNT	DESCRIPTION	AMOUNT	APPROVED
1.	Planning & Building	1001.30800.000.0131	Update County Ordinances	\$3,833.33	\$3,833.33
2.	EDIT	1112.34107.000.0143	Drainage Corrections	\$350,000.00	\$350,000.00
3.	Local Road Bridge Matching	9124.36607.000.0143	Local Road & Bridge Matching	\$1,869,596.00	\$1,869,596.00
4.	Victims Assistance	8100.10804.000.0108	Coordinator	\$56,000.00	\$56,000.00
5.	Victim's Assistance	8100.10856.000.0108	Assistant	\$28,500.00	\$28,500.00
6.	Healthy Families TANF Grant	8149.18701.000.0214	Family Support Specialist	\$17,304.00	\$17,304.00
7.	Healthy Families TANF Grant	8149.18702.000.0214	Program Supervisor	\$38,965.00	\$38,965.00
8.	Healthy Families TANF Grant	8149.18703.000.0214	Program Manager	\$52,663.00	\$52,663.00
9.	Healthy Families TANF Grant	8149.18705.000.0214	Family Support Specialist	\$34,104.000	\$34,104.000
10.	Healthy Families TANF Grant	8149.18708.000.0214	Family Resource Specialist	\$17,304.00	\$17,304.00
11.	Healthy Families TANF Grant	8149.13590.000.0214	FICA & Medicare	\$12,267.00	\$12,267.00
12.	Healthy Families TANF Grant	8149.13591.000.0214	PERF	\$17,854.00	\$17,854.00
13.	Healthy Families TANF Grant	8149.15592.000.0214	Group Insurance	\$48,134.00	\$48,134.00
14.	Healthy Families TANF Grant	8149.13593.000.0214	Unemployment	\$225.00	\$225.00
15.	Healthy Families TANF Grant	8149.13594.000.0214	Worker's Compensation	\$273.00	\$273.00
16.	Healthy Families Local	9121.20100.000.0214	Office Supplies	\$1,300.00	\$1,300.00
17.	Healthy Families Local	9121.21002.000.0214	Other Supplies	\$250.00	\$250.00
18.	Healthy Families Local	9121.30201.000.0214	Professional Fees	\$3,465.00	\$3,465.00
19.	Healthy Families Local	9121.30500.000.0214	Education & Conferences	\$6,000.00	\$6,000.00

20.	Healthy Families Local	9121.39200.000.0214	Dues & Membership	\$100.00	\$100.00
21.	Healthy Families Local	9121.32600.000.0214	Telephones	\$1,500.00	\$1,500.00
22.	Healthy Families Local	9121.33000.000.0214	Mileage & Travel	\$12,000.00	\$12,000.00
23.	Healthy Families Local	9121.34500.000.0214	Printing & Advertising	\$2,300.00	\$2,300.00
24.	Healthy Families Local	9121.39900.000.0214	Miscellaneous	\$250.00	\$250.00
25.	Healthy Families Local	9121.30700.000.0214	Match Healthy Families	\$70,000.00	\$70,000.00
26.	Pre-Disaster Mitigation Grant	8154.30201.000.0142	Grant Appropriated	\$26,086.00	\$26,086.00

Dated this 3rd day of September 2019.

AYE

NAY

/s/ Caleb M. Brown

/s/ David Cox

/s/ Larry R. Hesson

/s/ Larry R. Scott

/s/ Brad Whicker

/s/ David Wyeth

Attest: /s/ Nancy L. Marsh, Auditor

IN THE MATTER OF REALLOCATION OF FUNDS

Highway Supervisor Curt Higginbotham stated the highway request was for the payout of the Office Manager who is retiring. Auditor Nancy Marsh stated that the transfer from Unemployment to Worker's Compensation was to accommodate the balance of the 2018 Worker's Compensation Audit. It was moved by David Cox and seconded by Brad Whicker to approve transfers 1 and 2 as presented. Motion carried 6-0.

Be it resolved by the County Council of Hendricks County, Indiana, that for the expenses of the unit of Government of Hendricks County, the following sums of money previously appropriated for expenditures from a detailed account within a major classification, are hereby reallocated to another detailed account within a different classification as originally appropriated, all as herein specified.

	DEPARTMENT	FROM	TO	AMOUNT	Y/N
1.	Highway Personal Services	1176.18511.002.0201	1176.18502.001.0201	\$10,000.00	Y
2.	Council Workers Comp	1001.13593.000.0149	1001.13594.000.0149	\$6,654.00	Y

Adopted this 3rd day of September 2019.

/s/ Caleb M. Brown

/s/ David Cox

/s/ Larry R. Hesson

/s/ Larry R. Scott

/s/ Brad Whicker

/s/ David Wyeth

Attest: /s/ Nancy L. Marsh, Auditor

IN THE MATTER OF OTHER COUNCIL BUSINESS

The Status of Funds was acknowledged.

Auditor Marsh distributed CAGIT History for the Council's information.

Facilities Manager Kevin Cavanaugh discussed the project delivery method for architectural design services for the future jail project. Mr. Cavanaugh stated he and a team of stake holders are working on an RFQ for architectural design services and asked for the Council's input. Councilman Larry Scott asked Mr. Cavanaugh for his recommendation. Mr. Cavanaugh stated that construction management at risk is his preferred method. Councilman Brad Whicker stated that would be his preferred method also. Councilman Larry Hesson stated that method would give ongoing oversight by Hendricks County Facilities, Hendricks County Sheriff and the Construction Manager. Councilman David Wyeth stated that he was more interested in a quality project that will last. Mr. Whicker stated using the construction management at risk should mitigate some of those issues.

Sheriff Brett Clark stated that the construction management at risk brings the right people to the table to make sure you get what you pay for. Mr. Cavanaugh stated that often the delivery method becomes a stumbling block and he wanted to make sure everyone is on the same page.

Sheriff Clark stated that Mill Creek School Corporation has received the funding for the School Resource Officer and expects to start the position with the first pay period of 2020 if a suitable candidate is found. Sheriff Clark stated he had a few inquiries about the position.

Auditor Nancy Marsh reminded the Council that the October Council Meeting will be held Friday, October 4, 2019 at 9:00 a.m.

Councilman Larry Hesson stated that the Association of Indiana Counties annual conference is being held September 30 to October 4, 2019.

Councilman David Cox state he volunteered to be on the YAP Board of Directors along with serving on the Advisory Board.

There being no further business to come before the Council, upon motion made by Larry Hesson and seconded by David Cox, the meeting was adjourned at 9:40 a.m. on Tuesday September 3, 2019. Motion carried 6-0.

Caleb M. Brown

David Cox

Larry R. Hesson

Larry R. Scott

Absent

Eric Wathen

Brad Whicker

David Wyeth

Attest: _____

Nancy L. Marsh, Auditor



Coatesville-Clay Township Public Library

P.O. Box 147
Coatesville, IN 46121
Phone: 765-386-2355
Fax: 765-386-6177

September 11, 2019

To: Hendricks County Auditor
Hendricks County Council

From: Korleen Bledsoe
Library Director

Re: Library Board Replacement

Dear Ms. Marsh:

Please submit to the Hendricks County Council our request for Mrs. Jackie Cramer to be the replacement of Mrs. Judy Sexton on the Coatesville Clay Township Library Board of Trustees to fulfill the remainder of her current four-year term.

Mrs. Sexton's term was renewed on August 7, 2018 and is due to end on August 7, 2022. She has stepped down from her position because she no longer resides in our library district. We wish to appoint someone to fulfill the remainder of her term. The Library Board of Trustees has approved Mrs. Jackie Cramer to complete Mrs. Sexton's remaining term.

Having lived in our community for several years, Mrs. Cramer would be a valuable asset to our Board of Trustees. She is a retired LPN from Hendricks Regional Health Hospital, and she is involved in several community activities. The members of Clay Township will certainly benefit if she is able to serve as a board member.

Thank you for your consideration of this appointment.

Sincerely,

Korleen Bledsoe
Library Director
Coatesville Clay Township Public Library

*Attached: Please find a Certificate of Appointment form.

EMERGENCY APPROPRIATION RESOLUTION

Whereas, certain extraordinary emergencies have developed since the adoption of the existing budget, so that it is necessary to appropriate more money than was appropriated in the annual budget; therefore, to meet such extraordinary emergencies;

Be it resolved by the County Council of Hendricks County, Indiana, that for the expense of said County the following additional sums of money are hereby appropriated and ordered set apart out of the several funds as herein and for the purpose herein specified, subject to the laws governing the same.

	DEPARTMENT	ACCOUNT	DESCRIPTION	AMOUNT	APPROVED
1.	Clerk IV Correction	1001.10002.000.0101	Reimburse IV-D 8899	\$19,593.00	
2.	EDIT/Engineer	1112.34107.000.0143	Drainage Corrections	\$240,000.00	
3.	Health	1159.18604.000.0214	Retirement Payout Shortage	\$2,470.00	
4.	Health	1159.30200.000.0214	Attorney	\$2,000.00	
5.	Elected Official Training	1217.30500.000.0106	Education & Conferences	\$1,000.00	
6.	Judicial Leadership Scholar	9125.32525.000.0160	Professional Development	\$2,500.00	
7.	70/39 TIF Collections	4406.30201.000.0102	Professional Fees	\$15,965.00	
8.	Health Clinic	4014.13590.000.0214	Personal Services	\$460.00	
9.	Health Clinic	4014.18690.000.0214	Personal Services	\$6,000.00	

Dated this 4th day of October 2019.

AYE

NAY

Caleb M. Brown

Caleb M. Brown

David Cox

David Cox

Larry R. Hesson

Larry R. Hesson

Larry R. Scott

Larry R. Scott

Eric Wathen

Eric Wathen

Brad Whicker

Brad Whicker

David Wyeth

David Wyeth

ATTEST:

Nancy L. Marsh, Auditor

REALLOCATION OF FUNDS RESOLUTION

Be it resolved by the County Council of Hendricks County, Indiana, that for the expenses of the unit of Government of Hendricks County, the following sums of money previously appropriated for expenditures from a detailed account within a major classification, are hereby reallocated to another detailed account within a different classification as originally appropriated, all as herein specified.

	DEPARTMENT	FROM	TO	AMOUNT	Y/N
1.	Highway Personal Services	1176.18520.002.0201	1176.18524.002.0201	\$5,500.00	
2.	Surveyor's Cornerstone	1202.10699.000.0106	1202.44000.000.0106	\$5,464.00	
3.	Surveyor's Cornerstone	1202.20301.000.0106	1202.44000.000.0106	\$7,045.00	
4.	Surveyor's Cornerstone	1202.39900.000.0106	1202.44000.000.0106	\$4,543.00	

Adopted this 4th day of October 2019.

AYE

Caleb M. Brown

David Cox

Larry R. Hesson

Larry R. Scott

Eric Wathen

Brad Whicker

David Wyeth

ATTEST:

Nancy L. Marsh, Auditor

NAY

Caleb M. Brown

David Cox

Larry R. Hesson

Larry R. Scott

Eric Wathen

Brad Whicker

David Wyeth

Grant Funded Entity Name: Hendricks County Community Corrections
Grant Funded Counties Included: Hendricks

Grant Funded Entity Vision Statement: The vision is to reduce recidivism by holding offenders accountable and requiring them to contribute to the recovery of the community through cognitive behavioral self-change programming.

Grant Funded Entity Mission Statement: The mission is to provide alternative sentencing options for felons and misdemeanants through the use of Evidence Based Practices that will provide economical, educational and vocational re-entry initiatives for reintegration to the community as a law-abiding citizen.

Contact Name and Title: Bridgette M Collins, Hendricks County Director
Advisory Board Chair Name: Honorable Judge Karen M. Love

FY 2019 Total Grant Funding Received:	\$848,464.00	FY 2019 Total Grant Funding Expended:	\$840,427.12
FY 2019 Total Project Income Budgeted:	\$410,086.40	FY 2019 Total Project Income Expended:	\$457,738.89*
FY 2019 Total CTP Funds Received:	\$8,300.00	FY 2019 Total CTP Funds Expended:	\$20,654.28**

*Due to an increase in salaries because of raises, the Project Income Budgeted wouldn't suffice throughout the FY, therefore an additional was granted from the County Council for the difference.

**CTP monies earned do not have to be expended by years end and can therefore continue to accrue until used. Some of the expenditure is from CTP earnings in the previous grant cycles.

Agency Brief Narrative Description

Hendricks County Work Release began in August of 2008 as a 200-bed co-ed facility (160 males/40 females). In 2010, it became a Community Corrections Agency. Currently there is 24 full time staff including administration, case management and custodial staff.

The work release building houses offices for Home Detention, Probation, Drug Court as well as Parole. All trainings and educational courses offered to the staff and residents of the work release are also offered to the clients and staff in the previously mentioned departments.

The work release does courtesy supervision for all Indiana Counties as requested at no cost to the County.

IDOC offenders placed in the Community Transition Program (CTP) are afforded all of the resources and privileges provided to residents of the work release who were sentenced directly from the courts. Continuing education (GED, College, Vocational, and Technical), Substance Abuse Counseling, Cognitive Behavioral Self Change programs and access to community medical care are some of the programs offered.

Levels of Supervision	Annual Operating Cost	Avg. Per Diem Rate	Est. Tax Savings	Max. Daily Cap.
Work Release	1,298,166.01	\$17.78	\$2,789,833.99	200

The Work Release Facility has shown steady growth of residents over the past couple years. At the beginning of FY 18-19, all positions had been filled except for the Intake Officer Position that was newly created and funded by the County. This position was crucial in increasing the efficiency and accuracy of all intakes as the population warranted additional administrative staff.

In the Fall of 2018, IDOC conducted a review of the facilities practices and felt that custodial staff needed more training in Evidence Based Practices (EBP). At each quarterly meeting, work release staff join the Probation Department in EBP training. This gives them more exposure and the opportunity to role play.

Multiple staff had been trained as facilitators of Moral Recognition Therapy during the previous grant cycle however due to staffing logistics, the groups had not yet begun. Moral Recognition Therapy (MRT) is an Evidence Based cognitive self-change program that is open-ended and allows participants to work at their own pace. Completion of the group should take at least 13 weeks but could be more depending on their reading ability and motivation to complete the program. As of this report, the male MRT group has been active for over 7 months and we are now ready to launch a female MRT group.

Each free-standing work release is required to have a Residential Audit per grant cycle. A team of peers (other work release directors) and Indiana Department of Correction (IDOC) staff have standards that are reviewed for compliance during the audit. The facility must provide proof through policies, standard operating procedures, staff interviews and any other written documentation necessary to meet the need. Hendricks County completed this cycles audit and passed with no deficiencies.

The recreation room was completed during this grant cycle. Originally the space was a storage area that had no real purpose and use. Because the number of residents serving multiple years has increased, the need to have more privileges and incentives became very apparent. There is a 5-level wristband system wherein privileges are earned based on compliance with treatment case plans, refraining from drug/alcohol use, being current with facility fees and maintaining pro-social behavior. Residents who have earned the highest level, purple wristband, are able to use the recreation room at their leisure based on the gender specific daily calendar. These residents have been in the facility at least 300 actual days and are successfully meeting the criteria for access to the space. The recreation room is also used as an intermittent incentive for those accomplishing milestones in substance abuse treatment and Moral Recognition Therapy.

In April of 2019, IDOC instituted the use of SRS for case management in place of Corrisoft. This system houses all case management elements of a resident's incarceration period including begin/end dates, violations, incentives, demographic information, treatment, employment, urinalysis testing etc. The goal is to slowly transition all Community Corrections Agencies statewide to use it for data collection, storage and interpretation. It is web-based and can therefore be accessed anywhere there is internet.

As with most criminal justice entities, the population being served are in crisis with the drug epidemic. Currently, Evidence Based Substance Abuse treatment is offered through the Willow Center with IDOC grant funding. Mental Health and Substance Abuse treatment are offered through Cummins Mental Health through private and state insurance. Residents are connected to health insurance through the Claim Aide office at Hendricks Regional Health. Even with these resources, the number of absconds and remands to jail for drug use are still high. Currently the conversation is being had about the need for a detox unit for those with short sentences to serve and no real connection to the community immediately. This will allow them to participate in structured programming daily while earning sobriety time before being released into the community. The ultimate goal is to save their lives, reduce the revolving door to jail and setting them on the path for success to return to the community as a law-abiding citizen.

Statistical Data

In the work release facility, residents are sentenced by County courts and may be incarcerated as a sanction for probation violations, a direct commitment or a re-entry through the Community Transition Program. The least amount of time that can be served is 24 hours and the longest in the 11-year history has been 3 years and 2 months. These are the demographics for FY 19 (July 1, 2018-June 30, 2019).

Supervision Type	Number of Residents	Average Length of Stay
Work Release	529	79 days
Weekenders	87	8 days
CTP	5	66 days
Total	621	

It is important to understand that one person can serve multiple sentences therefore the number of residents and number of releases can be different. Successful releases include modifications of sentence, successful release to probation, parole or other community corrections agency or released from custody at the facility on their calculated earliest possible release dates. Unsuccessful releases include absconders/failure to return to lawful detention, new charges or remands to the jail or prison. FY 2019 (July 1, 2018-June 30, 2019) had a success rate of 80%.

Release Type	Number of Residents
Absconded	53
New Charges	19
Remand	62
Successful Completion	527
Sentence Modification	15
Total	676

Upon entry to the work release facility, all specific demographic information regarding the case is entered into a case management program that separates charges by categories. Below is a table of the basic categories that convictions can fall into. This information is specific to FY 19 (July 1, 2018-June 30, 2019)

Offense Types	Conviction Percentages
Burglary/Theft/Property	26%
Against Persons	10%
Public Health	4%
Drugs	32%
Alcohol	11%
Traffic	16%
Others Not Specified	<1%

HENDRICKS COUNTY COMMUNITY CORRECTIONS ORGANIZATIONAL CHART

