

AGENDA
HENDRICKS COUNTY COUNCIL

Hendricks County Government Center
355 S. Washington Street, Danville, Indiana

February 4, 2020

9:00 A.M.

CALL TO ORDER:

MINUTES **January 7, 2020**

OLD BUSINESS: **Nomination to Brownsburg EDC-Ryan Young**
 Nomination to Danville EDC

NEW BUSINESS: **Judge Love & Amy Boyles- Youth Assistance Program Annual Report**
 Amy Mace- Cummins Mental Health HC Report
 William Rhodehamel- Hendricks County Community Foundation
 Greg Guerrettaz, Jail Bonding Discussion
 John Ayers-Ronald Reagan Parkway & Highway Garage
 Appointment to Avon-Washington Township Public Library
 Brandy Wethington-Perrill & Jeff Pipkin-Hendricks College Network

ADDITIONAL APPROPRIATIONS

REALLOCATION OF FUNDS

OTHER COUNCIL BUSINESS: **Status of Funds**

**HENDRICKS COUNTY COUNCIL
JANUARY 7, 2020**

The regular meeting of the Hendricks County Council was called to order by President Eric Wathen on Wednesday January 7, 2020 with the following in attendance: Caleb Brown, David Cox, Larry Scott, Eric Wathen, David Wyeth, Brad Whicker, Financial Administrator Tami Mitchell, and Auditor Nancy Marsh. President Eric Wathen led the Pledge of Allegiance.

IN THE MATTER OF THE ORGANIZATION OF THE 2020 COUNTY COUNCIL

It was moved by Brad Whicker and seconded by Larry Scott to nominate Eric Wathen as President of the Council for 2020. Motion and second withdrawn. It was moved by Larry Scott and seconded by Brad Whicker to nominate David Wyeth as the 2020 President. Motion carried 6-0. It was moved by Brad Whicker and seconded by Caleb Brown to nominate Larry Scott as the 2020 Vice President. Motion carried 6-0.

Auditor Nancy Marsh presented the 2020 Council calendar which included dates for the regular meetings, 2020 Budget Workshops and 2020 Benefit Committee Meetings. Auditor Marsh stated she would be absent on March 3, 2020. Council President said he had a conflict for the Benefit Committee meeting on February 25 and ask for consideration in changing the date. It was moved by Eric Wathen and seconded by David Cox to adopt the calendar as presented. Motion carried 6-0.

IN THE MATTER OF THE 2020 COUNCIL APPOINTMENTS

It was moved by David Cox and seconded by Eric Wathen to approve the following Council member appointments for 2020. Motion carried 6-0.

<u>BOARD</u>	<u>NAME</u>	<u>TERM EXPIRES</u>
Area Plan Commission	Brad Whicker	12/31/2020
Emergency Management Advisory	Larry Scott	12/31/2020
Fair Board	David Wyeth	12/31/2020
HCEDP	Eric Wathen	12/31/2020
Health Board Liaison	Larry Hesson	12/31/2020
Senior Services	David Cox	12/31/2020
Solid Waste	Brad Whicker	12/31/2020
Solid Waste	Caleb Brown	12/31/2020
Youth Assistance Program (YAP)	David Cox	12/31/2020
Communication Center Advisory Board	Eric Wathen	12/31/2020
HCCVB	Caleb Brown	12/31/2020
Regional Transportation Authority	Larry Hesson	12/31/2022
Community Corrections Advisory	Larry Hesson	12/31/2022
Hendricks College Network	Larry R. Hesson	3/15/2021
College Network Split Term	Larry Scott	3/15/2023

It was moved by David Cox and seconded by Larry Scott to approve the following board appointments for 2020. Motion carried 6-0.

<u>BOARD</u>	<u>NAME</u>	<u>TERM EXPIRES</u>
Alcohol Beverage Commission	Eugene Trapp	12/31/2020
Area Plan Commission	Walt O'Riley	12/31/2023
EDC Avon	Jessica Hynson	12/31/2020
EDC Brownsburg		12/31/2020
EDC Danville		12/31/2020
EDC Plainfield	Steve Craney	12/31/2020
Hendricks County EDC	Greg Irby	12/31/2021
Hendricks County RDC	Jud Wolfe	12/31/2020
Hendricks County RDC	Linda Watson Stansbury	12/31/2020
Park Board	Bill Dumond	1 st Monday 2024
PTABOA	Andrea Hopper	12/31/2020

IN THE MATTER OF DECEMBER 3, 2019 MINUTES

It was moved by Eric Wathen and seconded by Brad Whicker that the minutes of the December 3, 2019 meeting be approved as presented. Motion carried 5-0-1 (CB)

IN THE MATTER OF 2019 TO 2020 ENCUMBRANCES

Auditor Nancy Marsh presented the 2019 funds encumbered to 2020 budgets which total \$14,810,488.82 for the following funds:

GENERAL FUND	\$93,921.86	GENERAL DRAIN IMPROVEMENT	\$164,087.02
EDIT	\$5,190,375.59	LOCAL ROAD & STREET	\$73,091.75
CUMULATIVE BRIDGE	\$8,442,459.34	MOTOR VEHICLE HIGHWAY	\$11,195.40
CCD	\$587,406.38	WHEEL TAX PROJECT FUND	\$2,903.33
FOOD & BEVERAGE	\$97,378.15	PARK INNKEEPERS	\$147,670.00

It was moved by Brad Whicker and seconded by Caleb Brown to approve the 2019 to 2020 Encumbrances as presented. Motion carried 6-0.

IN THE MATTER OF THE TOWN OF DANVILLE ELECTION REIMBURSEMENT

Mark Morgan, Danville Town Manager, came before the Council to ask for relief from the amount of reimbursement billed by the County for the municipal elections. Mr. Morgan explained that the town was taken aback by the amount because it was significantly higher than the past. Mr. Morgan stated the town of Danville traditionally budgeted \$5,000 for election costs reimbursement. It was explained that the expenses of the new vote centers increased the amount of reimbursement asked of the towns plus the Danville School Referendum brought out a significant number of voters which negatively affected the formula for reimbursement.

The Council stated that communication may have been lacking on the possible additional costs of vote centers and stressed the importance of working with units presenting a referendum that may bring out an inordinate number of voters. It was moved by David Cox

and seconded by Caleb Brown that the County reduce the total amount of the 2019 primary and 2019 general election by \$19,500.00. Motion carried. 6-0.

IN THE MATTER OF SHERIFF BRETT CLARK

Sheriff Brett Clark appealed to the County Council to allow for a retired seasoned former employee who served as a Jail Deputy and retired Merit Deputy to be hired at the midpoint for a process server and not reduce his salary by 10% for the first 90 days. Sheriff Clark stated he is asking for no other additional benefit other than the starting salary. Sheriff Clark stated this employee had returned from out of state and would not need any training, as opposed to a brand new employee, and could hit the ground running on day one. Sheriff Clark stated it would not require any additional funding.

Councilman Brad Whicker stated while it is unfortunate because he completely understood, he could not support the request because the Council was firmly sticking to the 10% below midpoint policy until the wage study is complete.

Auditor Nancy Marsh stated the 10% below midpoint was not a policy but was a motion made 18 months ago during budget meetings until the new wage study was adopted and was never a policy distributed to the employees. Ms. Marsh stated the policy had been unheeded on more than one occasion.

No action was taken.

IN THE MATTER OF CHIEF PUBLIC DEFENDER JEREMY GOOCH

Chief Public Defender Jeremy Gooch came before the Council to notify them that a member of his staff was leaving in approximately 2 months and he asked for the Council's support in hiring a new staff member for training in advance of the employee leaving. The Council had no objection and confirmed with the Auditor that the additional funding needed would be handled at the end of the year after reviewing transfers.

IN THE MATTER OF HUMAN RESOURCES

Erin Hughes stated that the Engineer/Highway had withdrawn their request for the review of the new position of Asset Coordinator which was ranked at LTC3 by Human Resources and First Person.

Erin Hughes brought forward the request of Surveyor Chief Deputy Tiffany Dalton to make the part time current OSS 6 position into a part time office manager OSS2. Councilman Brad Whicker stated that the county does not have any part time office managers. Councilman Eric Wathen stated he didn't understand how you could have a part time office manager. Ms. Dalton stated she was following the instructions the Council requested. Auditor Nancy Marsh stated that this part time position is the only OSS6 in the system and a different grade might be more in line with the other part time office staff. It was moved by Eric Wathen and seconded by Caleb Brown to change the classification of the Surveyor's part time position

from OSS6 to OSS4 upon ratification by Human Resources. Motion carried 6-0. Ms. Marsh stated that Ms. Dalton should work with Human Resources at the earliest convenience to reevaluate the current job description to allow an increase in grade if required.

IN THE MATTER OF THE EMERGENCY ADDITIONAL APPROPRIATIONS

Council President reviewed the list of proposed additional appropriations. It was moved by Brad Whicker and seconded by Eric Wathen to approve numbers one through twelve as presented. Motion carried 6-0.

Bridgette Collins-George, Work Release Director, presented a request for funding to purchase a body scanner for Work Release. Ms. Collins-George stated due to safety issues, their normal process has been to scan everyone each time they enter the facility. This process takes an inordinate amount of staff time and having an on-site scanner would be greatly beneficial. Ms. Collins-George stated contraband is found daily. Ms. Collins-George stated that she had attempted to get grant funding for the scanner but was not successful. Discussion was held about the warranty on the scanner. Ms. Collins-George committed to contacting the vendor about the warranty provided with the initial purchase and the continued yearly warranty. It was moved by Eric Wathen and seconded by Brad Whicker to approve appropriation number 13 for a maximum of \$159,000.00 with Ms. Collins-George follow-up with the vendor. Motion carried 6-0.

It was moved by Brad Whicker and seconded by Caleb Brown to approve appropriation numbers 14 through 17 as presented. Motion carried 6-0.

Whereas, certain extraordinary emergencies have developed since the adoption of the existing budget, so that it is necessary to appropriate more money than was appropriated in the annual budget; therefore, to meet such extraordinary emergencies;

Be it resolved by the County Council of Hendricks County, Indiana, that for the expense of said County the following additional sums of money are hereby appropriated and ordered set apart out of the several funds as herein and for the purpose herein specified, subject to the laws governing the same.

	DEPARTMENT	ACCOUNT	DESCRIPTION	AMOUNT	APPROVED
1.	Edit	1112.XXXXX.000.0102	Gateway Contribution	\$1,000,000.00	\$1,000,000.00
2.	Gateway Project	4408.42006.000.0102	Liberty Fire Equipment	\$175,000.00	\$175,000.00
3.	Emergency Management	1152.10000.000.0142	Stipend	\$235.27	\$235.27
4.	Emergency Management	1152.20217.000.0142	Response Equipment	\$7,000.00	\$7,000.00
5.	Emergency Management	1152.30317.000.0142	Adm Communications	\$1,000.00	\$1,000.00
6.	Emergency Management	1152.30500.000.0142	Training	\$4,000.00	\$4,000.00
7.	Emergency Management	1152.34406.000.0142	Special Projects	\$10,000.00	\$10,000.00
8.	Emergency Management	1152.35710.000.0142	Planning	\$3,000.00	\$3,000.00
9.	Emergency Management	1152.35711.000.0142	Information Management	\$1,000.00	\$1,000.00
10.	Emergency Management	1152.36600.000.0142	Equipment Maintenance	\$10,000.00	\$10,000.00
11.	E911 Bank Loan Project	4808.XXXXX.000.0102	Other Services & Charges	\$121,124.05	\$121,124.05
12.	E911 GOB Project	4809.XXXXX.000.0102	Other Services & Charges	\$294,034.75	\$294,034.75

13.	Work Release Project	4909.42931.000.0154	Body Scanner	\$159,000.00	\$159,000.00
14.	Probation Com. Correct.	9123.36600.000.0151	Repairs & Maintenance	\$8,936.00	\$8,936.00
15.	Probation Com. Correct.	9123.20204.000.0151	Grant Match	\$531.00	\$531.00
16.	IPEP Safety Pros Grant	9129.35000.000.0108	Grant Award & Match	\$24,000.00	\$24,000.00
17.	Child Health	4014.18690.000.0214	Part Time Public Health	\$16,812.00	\$16,812.00

Adopted this 7th day of January 2020.

/s/ Caleb Brown
/s/ David Cox
/s/ Larry Scott
/s/ Eric Wathen
/s/ Brad Whicker
/s/ David Wyeth

Attest: /s/ Nancy L. Marsh

OTHER COUNCIL BUSINESS

Auditor Nancy Marsh presented the Status of Funds report. There were no questions or comments.

The Council acknowledged receipt of the Sheriff's Office Expenditures for Meals for January 2019 to June 2019, Sheriff's Office of Expenditures for Meals for July 2019 to December 2019,

Auditor Marsh stated that she and her staff were in the thick of the presentation of the County's financials according to GAAP and is holding weekly telephone meetings with our consultant.

Auditor Marsh stated that the 37 units of the County have not received their Budget Order yet from the DLGF because three schools issued debt in December and one of them did not receive their 1782 until December 26, 2019. Auditor Marsh stated that she expected the Order by January 15, 2020.

Councilman David Cox reported on the Youth Assistance Program (YAP) and stated they are working through being a new board and the board was encouraged that the program is a good thing.

Councilman Larry Scott reported on the Wage Study Committee stating he felt positive about the process and progress and he felt the committee is getting close to being able to make recommendations to the full Council. Mr. Scott stated the committee has discussed how to deal with a COLA adjustments and merit adjustments.

Mr. Scott stated the committee had met with two vendors, Purple Ink and Red Envelope who offer training for job description writing and training on how to successfully perform job evaluations. Both vendors will provide quotes for further action.

EMERGENCY APPROPRIATION RESOLUTION

Whereas, certain extraordinary emergencies have developed since the adoption of the existing budget, so that it is necessary to appropriate more money than was appropriated in the annual budget; therefore, to meet such extraordinary emergencies;

Be it resolved by the County Council of Hendricks County, Indiana, that for the expense of said County the following additional sums of money are hereby appropriated and ordered set apart out of the several funds as herein and for the purpose herein specified, subject to the laws governing the same.

	DEPARTMENT	ACCOUNT	DESCRIPTION	AMOUNT	APPROVED
1.	Drug Free Community	1148.16401.000.0164	Director	\$16,200.00	
2.	Drug Free Community	1148.34406.000.0164	Education/Programs	\$117,082.00	
3.	Drug Free Community	1148.39900.000.0164	Miscellaneous	\$1,000.00	
4.	Local Health Maintenance	1168.13590.000.0214	FICA & Medicare	\$6,375.00	
5.	Local Health Maintenance	1168.13591.000.0214	PERF	\$6,918.00	
6.	Local Health Maintenance	1168.13592.000.0214	Group Insurance	\$15,200.00	
7.	Local Health Maintenance	1168.13593.000.0214	Unemployment	\$90.00	
8.	Local Health Maintenance	1168.13594.000.0214	Worker's Compensation	\$1,152.00	
9.	Local Health Maintenance	1168.18621.000.0214	Health Specialist	\$24,803.00	
10.	Local Health Maintenance	1168.18690.000.0214	Project Coordinator	\$19,608.00	
11.	Local Health Maintenance	1168.20100.000.0214	Office Supply	\$5,500.00	
12.	Local Health Maintenance	1168.20211.000.0214	Field Supplies	\$2,200.00	
13.	Local Health Maintenance	1168.30500.000.0214	Education/Conferences	\$2,500.00	
14.	Local Health Maintenance	1168.33000.000.0214	Mileage/Travel	\$4,730.00	
15.	Local Health Maintenance	1168.34500.000.0214	Printing	\$3,500.00	
16.	Local Health Trust	1206.13590.000.0214	FICA & Medicare	\$3,726.00	
17.	Local Health Trust	1206.13591.000.0214	PERF	\$6,916.00	
18.	Local Health Trust	1206.13592.000.0214	Group Insurance	\$15,200.00	
19.	Local Health Trust	1206.13593.000.0214	Unemployment	\$45.00	
20.	Local Health Trust	1206.13594.000.0214	Worker's Compensation	\$673.00	
21.	Local Health Trust	1206.18625.000.0214	Education Specialist	\$48,698.00	
22.	CASA	1212.20100.000.0160	Office Supplies	\$1,000.00	
23.	CASA	1212.32121.000.0160	Child Contact Specialist	\$10,000.00	
24.	CASA	1212.34500.000.0160	Printing	\$150.00	
25.	CASA	1212.31900.000.0160	Contract Services	\$30,000.00	
26.	CASA	1212.32525.000.0160	Prof Development	\$3,350.00	
27.	CASA	1212.44000.000.0160	Equipment	\$500.00	
28.	Interpreter Grant	9108.30702.000.0160	Interpreters	\$16,730.00	

Dated this 4th day of February 2020.

AYE

Caleb M. Brown

David Cox

Larry R. Hesson

NAY

Caleb M. Brown

David Cox

Larry R. Hesson

Larry R. Scott

Eric Wathen

Brad Whicker

David Wyeth

ATTEST:_____
Nancy L. Marsh, Auditor

Larry R. Scott

Eric Wathen

Brad Whicker

David Wyeth

REALLOCATION OF FUNDS RESOLUTION

Be it resolved by the County Council of Hendricks County, Indiana, that for the expenses of the unit of Government of Hendricks County, the following sums of money previously appropriated for expenditures from a detailed account within a major classification, are hereby reallocated to another detailed account within a different classification as originally appropriated, all as herein specified.

	DEPARTMENT	FROM	TO	AMOUNT	Y/N
1.	Coroner	1001.20301.000.0107	1001.10799.000.0107	500.00	
2.	Work Release PI	4909.20200.000.0154	4909.42705.000.0154	\$2,591.00	
3.	Work Release PI	4909.20200.000.0154	4909.36602.000.0154	\$2,500.00	

Adopted this 4th day of February, 2020.

AYE

Caleb M. Brown

David Cox

Larry R. Hesson

Larry R. Scott

Eric Wathen

Brad Whicker

David Wyeth

ATTEST:

Nancy L. Marsh, Auditor

NAY

Caleb M. Brown

David Cox

Larry R. Hesson

Larry R. Scott

Eric Wathen

Brad Whicker

David Wyeth