STATE OF INDIANA
COUNTY OF $\qquad$

IN THE $\qquad$
$\qquad$

IN RE THE MARRIAGE OF:

## Petitioner,

v.

Respondent.

## APPEARANCE BY UNREPRESENTED PERSON IN CIVIL CASE

1. My name is $\qquad$ and I am:
and in this case I am not represented by a lawyer.
2. Contact information for receiving legal service of document and case information as required by Court Rules. (NOTE: If you are the Initiating Party and this case, or a related case, involves a protection from abuse order, a workplace violence restraining order, or a nocontact order, you must provide an address for the purpose of legal service of documents. But, that address should not be one that exposes your location.)

Address: $\qquad$
$\qquad$

Email address: $\qquad$ -
$\square$ I will accept service at the above email address.
Phone:
Fax:
OR, if in a related case, you have used the Attorney General confidential address, you may check the pox below:

Attorney General confidential address
3. This is a DC case type as defined in Administrative Rule 8(B)(3).
4. There are related cases: (If yes, please indicate below)

$\square$| Yes |
| :--- |
| No |

Caption and case number of related cases:
Caption: $\qquad$ Case No.: $\qquad$
Caption: $\qquad$ Case No.: $\qquad$
Caption: $\qquad$ Case No.: $\qquad$
Caption:
Case No.: $\qquad$
Caption:
Case No.: $\qquad$
Caption:
Case No.: $\qquad$

Additional information as required by local rule:

## Signature

## CERTIEICATE OF SERVICE

I hereby certify that I sent a copy of this document on $\qquad$ by firstclass U.S. mail, postage prepaid to $\qquad$ at the following address:

## Signature

# NOT FOR PUBLIC ACCESS <br> IN ACCORDANCE WITH ADMINISTRATIVE RULE 9 

ATTENTION CLERK: FOR SELF REPRESENTED LITIGANTS TREAT THIS FORM AS IF IT IS PRINTED ON LIGHT GREEN PAPER

| STATE OF INDIANA | ) $\quad$ IN THE | COURT |
| :--- | :--- | :--- | :--- |
| COUNTY OF | CASE NO. |  |

IN RE THE MARRIAGE OF:

## Petitioner,

v.

Respondent

## CIVIL APPEARANCE FORM

Social security numbers of all family members in cases involving child support


STATE OF INDIANA
COUNTY OF $\qquad$
IN RE THE MARRIAGE OF:

Petitioner,
and

## Respondent.

## VERIFIED PETITION FOR DISSOLUTION OF MARRIAGE <br> $\square$ With Request for Provisional Orders

The Petitioner, $\qquad$ , now states:

1. Petitioner's residential address is:
2. Respondent's residential address is:
3. Petitioner has been a resident of the state of $\qquad$ for $\qquad$ years and $\qquad$ months and a resident of $\qquad$ County for $\qquad$ years and $\qquad$ months.
4. Respondent has been a resident of the state of $\qquad$ for $\qquad$ years and $\qquad$ months and a resident of $\qquad$ County for $\qquad$ years and $\qquad$ months.
5. $\qquad$ has been a continuous resident of County or stationed at a United States military
installation within the county for the last three (3) months.
6. $\qquad$ has been a continuous resident of the
State of Indiana or stationed at a United States military installation within Indiana for the last six (6) months.
7. Petitioner and Respondent were married on $\qquad$ , and separated on $\qquad$ -
8. Petitioner member of the military.
9. Respondent $\qquad$ a member of the military.
10. There are ._children of the parties currently living who are either less than twenty-one (21) years of age or incapacitated, namely:

| Name and Date of Birth | Age | Address |
| :--- | :--- | :--- |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

11. Petitioner _oregnant.

Respondent ___ . pregnant.
12. The parties' marriage has suffered an irretrievable breakdown.
13. $\square$ am filing this petition on my own behalf.
-OR-
$\square$ am the guardian of $\qquad$ and am filing this petition because $\qquad$ is incapacitated. My name is and my address is:
and I have attached a copy of the court order granting me authority to petition for dissolution of marriage described in IC 29-3-9-12.2.
14. $\qquad$ is the fit and proper person to have custody of the minor child(ren).
15. An order for child support and parenting time should be issued.
16. $\square$ There are no other open cases related to this/these child(ren).
-OR-
$\square$ There are other open cases related to this/these child(ren). They are:
Location (County and State) Cause/Case Number
$\qquad$
17. Petitioner a lifetime sex or violent offender. Respondent $\qquad$ - a lifetime sex or violent offender.
18. Debts.
$\square$ There are no debts to divide.
-OR-
$\square$ Petitioner wishes the court to divide the following debts.
a. $\qquad$
$\qquad$
b. $\qquad$
$\qquad$
c. $\qquad$
$\qquad$
d. $\qquad$
$\qquad$
19. Assets and property.
$\square$ There are no assets to divide.
-OR-
| Petitioner wishes the court to divide the following assets, including personal property.
a. $\qquad$
$\qquad$
b. $\qquad$
c. $\qquad$
d.
$\qquad$
$\qquad$
$\qquad$
20. Change of name:

$\square$
Wife would like the following former name restoredWife does not request a name change.
I request that this Court issue its order dissolving the marriage of the parties, and for all other just and proper relief.

I request this Court issue the following provisional orders in regard to the following, to be in effect until this matter is finalized:
21. Select from the following:
$\square$ I do not request any provisional orders.
-OR-

$\square$
Temporary custody of the minor child(ren);

$\square$
Temporary child support for the minor child(ren);

$\square$
Temporary parenting time for the noncustodial parent;

$\square$
Temporary possession of the marital residence;

$\square$Temporary division of debts;Temporary division of property;

$\square$
Temporary division of motor vehicles;
$\square$ Spousal maintenance;
$\square$ Restraining the parties from removing the child(ren) from the state without the permission of the court or all parties;

$\square$
Restraining the parties from transferring, encumbering, concealing, or in any way disposing any of the property of the parties;
$\square$
Other:

The undersigned affirms under penalties for perjury that the foregoing representations and statements are true.

## Signature

## CERTIFICATE OF SERVICE

I hereby certify that I sent a copy of this document on by first-class U.S. mail, postage prepaid to $\qquad$ at the following address:

Signature

STATE OF INDIANA
COUNTY OF $\qquad$

IN THE $\qquad$ COURT

CAUSE NO. $\qquad$

IN RE THE MARRIAGE OF:

Petitioner,
v.

## Respondent.

## SUMMONS <br> [For Dissolution of Marriage Cases Only]

The State of Indiana to Respondent: $\qquad$
$\qquad$

You have been sued by your spouse for dissolution of marriage. The case is pending in the Court named above.

If this Summons is accompanied by an Order Setting Hearing, you must appear in Court on the date and time stated on the Order Setting Hearing. IF YOU DO NOT APPEAR, EVIDENCE MAY BE HEARD AND A DECISION MAY BE MADE BY THE COURT. If a Temporary Restraining Order is issued, it is effective immediately upon your receipt or knowledge of the Order.

If you wish to retain an attorney to represent you in the matter, it is advisable to do so before the date stated on the Notice of Provisional Hearing.

If you take no action in this case after receipt of this Summons, the Court can grant a Dissolution of Marriage and/or make determinations that may include but not limited to any of the following: paternity, child custody, child support, maintenance, parenting time, property (real or personal), and other distribution of assets and debts, attorney fees and costs.

Dated: $\qquad$
$\qquad$ , Clerk
$\qquad$ , County

The following manner of service of Summons is hereby designated:
$\square$ Registered/Certified mail to be sent by the Clerk
$\square$ Service by Sheriff on Individual at address shown above
$\square$ Service by Sheriff at place of employment, (name and address of spouse's employer)

## SHERIFF'S RETURN OF SERVICE OF SUMMONS

I hereby certify that I have served this summons on the $\qquad$ day of $\qquad$ , 20 $\qquad$ -

By delivering a copy of the Summons and a copy of the complaint to the Respondent identified on the first page of the Summons.

By leaving a copy of the Summons and a copy of the complaint/petition at:
which is the dwelling place or usual place of abode of the Respondent and by mailing a copy of the Summons to the Respondent at the above address.

Other Service or Remarks: $\qquad$ .

Sheriff
By:
Deputy

## CLERK'S CERTIFICATE OF MAILING

I hereby certify that on the $\qquad$ day of $\qquad$ , 20 $\qquad$ I mailed a copy of this Summons and a copy of the Petition to the Respondent identified on the first page of the Summons by (registered or certified mail), requesting a return receipt, at the address provided by the Petitioner.

Dated: $\qquad$
$\qquad$ County

## RETURN ON SERVICE OF SUMMONS BY MAIL

$\square$I hereby certify that the attached receipt was received by me showing that the Summons and a copy of the Petition mailed to the Respondent identified on the first page of this Summons was accepted by the Respondent on the $\qquad$ day of
$\qquad$ , 20 $\qquad$ .

$\square$
I hereby certify that the attached return receipt was received by me showing that the Summons and a copy of the petition was returned not accepted on the $\qquad$ day of
$\qquad$ , 20 .

I hereby certify that the attached return receipt was received by me showing that the Summons and a copy of the Petition mailed to the Respondent identified on the first page of this Summons was accepted by $\qquad$ on behalf of the Respondent on the $\qquad$ day of 20 $\qquad$ .

Dated: $\qquad$
$\qquad$ County

STATE OF INDIANA
COUNTY OF $\qquad$
IN RE THE MARRIAGE OF:

Petitioner,
v.

Respondent.

## ORDER SETTING PROVISIONAL HEARING

A Verified Petition for Dissolution of Marriage and Request for Provisional Orders has been filed in this Court. The Court now sets this matter for a Provisional Hearing. The parties must be prepared to present evidence in support of their petition. Failure to appear may result in matters being decided in your absence.

IT IS SO ORDERED that this matter shall be heard on:

Dated: $\qquad$
Judicial Officer

$\square$The Clerk shall serve this pleading upon $\qquad$ by certified mail at the following address (this requires an additional fee payable to the Clerk):
$\qquad$
$\qquad$

$\square$
The Clerk shall have this pleading served upon $\qquad$ by sheriff at the following address:
$\qquad$

Distribution:

STATE OF INDIANA
COUNTY OF $\qquad$
IN RE THE MARRIAGE OF:

## Petitioner,

v.

Respondent.

## PROVISIONAL ORDER

Petitioner appears/does not appear and Respondent appears/does not appear for provisional hearing on $\qquad$ . The Court having been duly advised in this matter now finds the following:

Petitioner is awarded custody of the minor child(ren).


Petitioner
Respondent


Petitioner
Respondent

Petitioner
Respondent

IN THE
COURT

CAUSE NO. $\qquad$



Respondent

$\checkmark$ Petitioner
shall pay temporary child support for the minor child(ren) in the amount of \$ $\qquad$ per week beginning on . All support payments shall be made through the County Clerk's Office (case payments only) or the State Central Collection Unit PO Box 7130, Indianapolis, Indiana 46220-7130 (any payments other than cash). The court shall issue and immediately activate Income Withholding Order pursuant to IC 31-16-15 to any employer or income provider to the child support Obligor.
shall be responsible for the first $\$$ $\qquad$ of annual uninsured medical expenses for the minor child(ren). Thereafter, Petitioner shall be responsible for $\qquad$ $\%$ and Respondent for $\qquad$ $\%$ of annual uninsured medical expenses for the minor child(ren).
shall have temporary parenting time with the minor child(ren) as the parties agree or according to the Indiana Parenting Time Guidelines.
shall have temporary possession of the marital residence.


There shall be a temporary division of debts as follows:

$\square \begin{aligned} & \text { Petitioner } \\ & \text { Respondent }\end{aligned}$ shall be responsible for the following debts:
$\qquad$
$\qquad$
$\qquad$
$\square \begin{aligned} & \text { Petitioner } \\ & \text { Respondent }\end{aligned}$
shall be responsible for the following debts:
$\qquad$
$\qquad$
$\qquad$

There shall be a temporary division of property, as follows:


There shall be a temporary division of motor vehicles, as follows:

$\square$
Petitioner
Respondent
shall have temporary possession of the following vehicles:
(Vehicle \#1, Make, Model, and Year)
(Vehicle \#2, Make, Model, and Year)

$\square$| Petitioner |
| :--- |
| Respondent |

shall have temporary possession of the following vehicles:
(Vehicle \#1, Make, Model, and Year)
(Vehicle \#2, Make, Model, and Year)
There shall be a temporary restraining order in effect during these proceedings:

$\square$Restraining the parties from removing the child(ren) from the state without the permission of the court or all parties;
$\square$ Restraining the parties from transferring, encumbering, or concealing, or in any way disposing of any of the property of the parties;
$\square$ Other:

## ALL WHICH IS SO ORDERED

$\qquad$

Judicial Officer
Distribution:

STATE OF INDIANA

COUNTY OF $\qquad$
IN RE THE MARRIAGE OF:

Petitioner,
v.

## Respondent.

IN THE $\qquad$ こOURT

CAUSE NO. $\qquad$

## MOTION FOR FINAL HEARING

The Petitioner now states that sixty (60) days have passed since the last filing of the Verified Petition for Dissolution of Marriage and requests that this matter be set for Final Hearing on the next available hearing date.

## Signature

## CERTIFICATE OF SERVICE

I hereby certify that I sent a copy of this document on by first-class U.S. mail, postage prepaid to $\qquad$ at the following address:

Signature

STATE OF INDIANA
COUNTY OF $\qquad$
IN RE THE MARRIAGE OF:

Petitioner,
v.

Respondent.

## ORDER SETTING FINAL HEARING

The Petitioner has filed a Motion for Final Hearing which the Court has considered and now grants.

IT IS SO ORDERED that the final hearing for this matter shall be heard on:
[The court allows $\qquad$ for the hearing.]

Dated: $\qquad$
Judicial Officer

$\square$
The Clerk shall serve this pleading upon $\qquad$ by certified mail at the following address (this requires an additional fee payable to the Clerk):

$\square$The Clerk shall have this pleading served upon $\qquad$ by sheriff at the following address:
$\qquad$

Distribution:
$\qquad$
$\qquad$

STATE OF INDIANA COUNTY OF $\qquad$
IN RE THE MARRIAGE OF:

## Petitioner,

v.

Respondent.

## DECREE OF DISSOLUTION OF MARRIAGE

The Court having reviewed the Verified Petition for Dissolution of Marriage and having held a final hearing in this matter, now finds the following:

1. Petitioner and Respondent were married on $\qquad$ ,
and separated on $\qquad$ .
2. $\qquad$ has been a continuous resident of County for the last three months.
3. has been a continuous resident of the State of Indiana for the six months prior to the filing of the Verified Petition for Dissolution of Marriage.
4. 
5. is pregnant.
6. Petitioner _ a member of the military and Respondent $\qquad$ a member of the military.
7. There are $\qquad$ children of the marriage, namely:

Name
Date of Birth
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$

## 7. Custody and care of the minor child(ren).

It is in the best interest of the child(ren) that:
$\square$
The parties shall have joint legal custody over the minor child(ren) with Petitioner being the primary custodial parent.

$\square$
The parties shall have joint legal custody over the minor child(ren) with Respondent being the primary custodial parent.

$\square$
Petitioner shall have sole legal custody of the minor child(ren) and shall be the primary custodial parent.
$\square$ Respondent shall have sole legal custody of the minor child(ren) and shall be the primary custodial parent.

$\square$
Other, as described below:

## 8. Parenting Time

Parenting time with the minor child(ren) shall be as follows:


Petitioner shall have parenting time with the minor child(ren), at a Respondent minimum, as set out by the Parenting Time Guidelines
$\square$ Other
The parties agree that it is in the best interests of the minor child(ren) to follow a parenting time schedule that does NOT follow the Indiana Parenting Time Guidelines. Parenting time with the minor child(ren), shall be as follows:

## 9. Child Support


will pay child support in the amount of \$ $\qquad$ per week as shown by the attached child support worksheet, beginning on the first Friday following the date of the Decree. All support payments shall be made through the County Clerk's Office (cash payments only) or the State Central Collection Unity PO Box 7130, Indianapolis, Indiana 46207-7130 (any payments other than cash). The court shall issue an immediately activated Income Withholding Order pursuant to IC 31-16-15 to any employer or income provider of the child support Obligor.
 Petitioner
Respondent

Petitioner
Respondent Petitioner
Respondent

Petitioner
Respondent
will be responsible for the first $\qquad$ of annual uninsured health and medical, dental, optical, hospital and prescription expenses for the minor child(ren). Thereafter, Petitioner shall be responsible for
$\qquad$ $\%$ of annual uninsured medical expenses for the minor child(ren), and Respondent shall be responsible for
$\qquad$ $\%$ of annual uninsured medical expenses for the minor child(ren).
will be responsible to pay a child support arrearage in the amount f\$ $\qquad$ which has accrued during the pendency of this proceeding. Such arrearage shall be paid in the periodic amount of $\$$ $\qquad$ per
week in addition to the current support rendered above, until such arrearage has been satisfied.

## 10. Health insurance

The provisions for health insurance maintenance shall be as follows:

$\square$Petitioner shall maintain medical, dental and optical insurance as Respondent available through employment, or Health Insurance Marketplace, or by government provided insurance for the minor child(ren).

Other Health insurance is not available to either parent at a reasonable cost, therefore, neither party is ordered to provide health insurance at this time.

In the event that health insurance for the children becomes available at a reasonable cost to one or both of the parties, the party to whom such coverage is available shall obtain coverage for the children within a reasonable time after such coverage becomes available.

## 11. Taxes

The arrangement for claiming the tax credits, exemptions and deductions for the minor children shall be as follows:


Petitioner Respondent
shall be entitled to claim the minor child(ren) for federal, state, and local income tax purposes on an annual basis. The parties shall cooperate to sign all necessary documents that will allow the party claiming the exemptions to do so.

Petitioner and Respondent shall each be entitled to claim the minor child(ren) for federal, state, and local income tax purposes in alternating years.

Petitioner shall be entitled to claim the minor child(ren) in the year $\qquad$ , and every $\qquad$ year thereafter.
Respondent shall be entitled to claim the minor child(ren) in the year $\qquad$ and every $\qquad$ year
thereafter. The parties shall cooperate to sign all necessary documents that will allow the party claiming the exemption to do so.

## 12. Joint debt.

The division of jointly held debts shall be as follows:
$\square$
The parties have no outstanding debts for which they are responsible

$\square$Petitioner will be solely responsible for the following debts and shall hold Respondent harmless from liability, expenses, attorney's fees, and loss which may be incurred by Respondent arising out of Petitioner's failure to pay such debts.

Name of Creditor
$\qquad$

Amount of Debt
$\qquad$
$\qquad$
$\qquad$


Respondent will be solely responsible for the following debts and shall hold Petitioner harmless from liability, expense, attorney's fees, and loss which may be incurred by Petitioner arising out of Respondent's failure to pay such debts.

## Name of Creditor

$\qquad$
$\qquad$
$\qquad$
$\qquad$

## 13. Individual debt.

The individual debt division shall be as follows:
Debts held in Petitioner's name only:
$\square$ Petitioner shall be solely responsible for all debts held in his/her individual name, and all debts incurred by him/her in his/her name since the date of final separation. Petitioner agrees to hold Respondent harmless from liability, expense, attorney's fees, and loss which may be incurred by Respondent, arising out of Petitioner's failure to pay such debts.
$\square$ Other:
$\qquad$
$\qquad$
$\qquad$
$\qquad$

Debts held in Respondent's name only:
$\square$ Respondent shall be solely responsible for all debts held in his/her individual name, and all debts incurred by him/her in his/her name since the date of final separation. Respondent agrees to hold Petitioner harmless from liability, expense, attorney's fees, and loss which may be incurred by Petitioner, arising out of Respondent's failure to pay such debts.
$\square$ Other:
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$

## 14. Vehicles

The vehicle division shall be as follows:
$\square$ There are no vehicles to divide.
$\square$ Petitioner shall have possession of the following vehicle(s), and Respondent shall execute all documents necessary to transfer title of said vehicles within a reasonable time following the date of this Order:
(Vehicle \#1, Make, Model and Year)
(Vehicle \#2, Make, Model and Year)
$\square$ Respondent shall have possession of the following vehicle(s), and Petitioner shall execute all documents necessary to transfer title of said vehicles within a reasonable time following the date of this Order:
(Vehicle \#1, Make, Model and Year)
(Vehicle \#2, Make, Model and Year)
$\square$ All outstanding debts related to the above listed vehicles has been allocated in paragraph number 11 or 12 of this Decree.

## 15. Personal property.

The parties' personal property division shall be as follows:

$\square$
The parties have divided all items of personal property.
$\square$ Petitioner shall have sole possession of the following items of personal property:
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$ property:
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$

## 16. Marital Residence.

The parties are owners of real estate located at:
 .
fees, loss or damages which may be a result of a failure to make payments on said mortgage debt.
$\square$ Other
$\qquad$
The parties are jointly responsible on a lease for a residence located at:
, and the parties
agree that:
shall retain or take possession of the leased premises, be responsible for the remaining rental payment and fees due under said lease, and agrees to hold the other party harmless from all liability, expense, attorney fees, loss or damage which may be a result of the failure to make required payments under said lease.

Shall vacate the leased residence by $\qquad$ .
$\qquad$
$\qquad$

## 17. Change of names.

$\square$Petitioner .would like the following former name restored and is not a lifetime sex or violent offender or Petitioner has complied with I.C. 31-15-2-19; Petitioner shall hereinafter be known as:

$\square$
Respondent would like the following former name restored and is not a lifetime sex or violent offender or Respondent has complied with I.C. 31-15-2-19; Respondent shall hereinafter be known as:

Neither Petitioner nor Respondent is granted a name change.
18. The marriage has suffered an irretrievable breakdown and should be dissolved.
19. Findings of the Court

The Court, having held a hearing during which both parties appeared and presented evidence, now finds that the property distribution provisions of this order:

$\square$constitute a presumptive equal division of marital property and is therefore just reasonable.

do not constitute the presumptive equal division of marital property, however are, for the reasons set forth below, just and reasonable:

## IT IS THEREFORE ORDERED by the Court that the parties' marriage is hereby dissolved.

Date: $\qquad$
Judicial Officer

## Distribution:

Petitioner's Name and Mailing Address: Respondent's Name and Mailing Address:
$\qquad$
$\qquad$
$\qquad$
$\qquad$

