



**HENDRICKS COUNTY BOARD OF COMMISSIONERS**  
**MINUTES OF THE JULY 14, 2020 MEETING**

The Hendricks County Board of Commissioners met in regular session at 9:00 AM on Tuesday, July 14, 2020 in the Commissioners' Meeting Room located on the first floor of the Hendricks County Government Center at 355 S. Washington Street, Danville, IN 46122 with the following Hendricks County personnel in attendance:

Phyllis A. Palmer	Commissioner, President
Matthew D. Whetstone	Commissioner, Vice President
Bob Gentry	Commissioner
R. Todd McCormack	Executive Director
Mila M. Shaffer	Administration and Public Affairs
Greg Steuerwald	Attorney
Nancy Marsh	Auditor
Brett Clark	Sheriff
David Wyeth	Council President
John Ayers	Engineer
Erin Hughes	Human Resources Administrator
Kevin Cavanaugh	Facilities Manager
Dawn Mason	Emergency Management Director
Curt Higginbotham	Highway Department Superintendent (Appeared Telephonically)
Kandi Jamison	Nursing Health Director
Theresa Lynch	Recorder
Tim Dombrosky	Planning Director (Appeared Telephonically)
Catherine Haines	Court Administrator
Joe Percy	Highway Department Assistant Superintendent (Appeared Telephonically)
Bridgette Collins-George	Work Release Director
Ryan Lemley	Parks and Recreation Superintendent

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**PLEDGE TO THE FLAG, PRAYER, AND DETERMINATION OF A QUORUM**

Commissioner Palmer opened the Meeting at 9:09 AM with a quorum of all three (3) Commissioners present and led the Pledge to the Flag in unison. Commissioner Whetstone gave a brief prayer for those who wished to participate.

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**IN THE MATTER OF MINUTES**

Commissioner Gentry moved to approve the Minutes of the June 23, 2020 Commissioners' Meeting, the June 30, 2020 Joint Commissioners & Council Meeting, and the two June 30, 2020 Executive Sessions as presented. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

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**IN THE MATTER OF CLAIMS**

Commissioner Gentry moved to approve Direct Deposit Check Numbers 194535 through 195043 and all Budgetary Claims presented from the Auditor's Office for the period beginning June 25, 2020 and ending July 15, 2020. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

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**IN THE MATTER OF COVID-19 (CORONAVIRUS) UPDATE**

Kandi Jamison provided a brief update on the COVID-19 (Coronavirus) pandemic in Hendricks County and stated daily cases have increased, but daily deaths have decreased.

**IN THE MATTER OF DANVILLE-CENTER TOWNSHIP PUBLIC LIBRARY BOARD  
APPOINTMENT REQUEST**

Loren Malloy, Director of the Danville-Center Township Public Library, requested Don Helton be appointed to serve a four (4) year term on the Danville-Center Township Public Library Board.

Commissioner Gentry moved to appoint Don Helton as requested. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

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**IN THE MATTER OF PLAN COMMISSION APPOINTMENT FOR PURDUE EXTENSION**

Tim Dombrosky requested Margaret Gladden's term on the Plan Commission not begin until September 1, 2020 and for Jeff Pell to remain on the Plan Commission through August 31, 2020. Tim Dombrosky advised the new statute requiring the Ag appointee from the Purdue Extension Office be a resident of Hendricks County begins October 1, 2020.

Commissioner Gentry moved to change the start date of Margaret Gladden's term and for Jeff Pell to remain through August 31, 2020 as requested. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

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**IN THE MATTER OF CHILD CONTACT SPECIALIST PROFESSIONAL SERVICES CONTRACT**

Catherine Haines presented the CASA Program Child Contract Specialist Professional Services Contract in the amount of \$11,000.00 and requested approval.

Commissioner Whetstone moved to approve the Contract as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

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**IN THE MATTER OF 2021 IDOC COMMUNITY CORRECTIONS AND PROBATION GRANT AND  
REVISED COLLABORATION PLAN**

Bridgette Collins-George presented the 2021 IDOC Community Corrections and Probation Grant and Revised Collaboration Plan and requested approval. Bridgette Collins-George advised the Grant now runs with the calendar year instead of the fiscal year, which will make auditing easier.

Commissioner Gentry moved to approve the Grant and Plan as presented. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

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**IN THE MATTER OF SECURUS TECHNOLOGIES AGREEMENT SECOND AMENDMENT**

Bridgette Collins-George presented the Securus Technologies Agreement Second Amendment for the inmate telephone service at the Work Release Facility and requested approval. Bridgette Collins-George advised the Amendment replaced the Instant Pay language with the AdvanceConnect Single Call™ language.

Commissioner Gentry moved to approve the Amendment as presented. Commissioner Palmer seconded the motion and the motion was approved by majority 2-0-1. Commissioner Whetstone was excused due to conflict.

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**IN THE MATTER OF DUDE SOLUTIONS PROPOSAL**

Kevin Cavanaugh presented the Dude Solutions Proposal in the amount of \$2,155.83 to continue the utility monitoring services through the end of 2020 and requested approval.

Commissioner Whetstone moved to approve the Proposal as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

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**IN THE MATTER OF ESRI GIS AGREEMENT**

John Ayers presented the ESRI GIS Agreement in the amount of \$480,000.00 and requested approval. John Ayers advised the Agreement is a three (3) year Agreement to provide the County's GIS development software.

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Commissioner Gentry moved to approve the Agreement as presented. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

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**IN THE MATTER OF 2021 HEALTHCARE BENEFIT BROKER/CONSULTING SERVICES SELECTION**

Erin Hughes reported that after the interviews during the June 23, 2020 Benefits Committee Meeting, it was the consensus of the Committee to recommend Apex Benefits as the 2021 Healthcare Benefit Broker/Consulting Services. Erin Hughes advised the Council voted 4-3 during their July 7, 2020 Council Meeting to recommend Apex Benefits. Erin Hughes requested selecting Apex Benefits as the 2021 Healthcare Benefit Broker/Consulting Services. Erin Hughes stated Apex Benefits has agreed to lower their cost to \$10.50 per employee per month, which is lower than the current \$11.75 per employee per month with H.J. Spier.

Commissioner Gentry moved to select Apex Benefits as recommended, pending negotiations and contract approval by Greg Steuerwald. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

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**IN THE MATTER OF EQUAL EMPLOYMENT OPPORTUNITY PLAN UPDATE**

Erin Hughes presented the Equal Employment Opportunity Plan update and requested approval.

Commissioner Whetstone moved to approve the Plan as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

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**IN THE MATTER OF EMPLOYEE TRAVEL AND RETURNING TO WORK**

Erin Hughes reported concerns have been expressed regarding employees traveling and returning to work without quarantining amidst the COVID-19 pandemic and inquired if the Commissioners would like for a policy to be drafted and put in place.

There was discussion amongst the Commissioners, Todd McCormack, Erin Hughes, and Kandi Jamison regarding the matter. They discussed if other counties/towns had implemented policies and if employees should receive compensation or if they would have to use their PTO or COVID-19 Leave, if any remains. Commissioner Palmer requested Todd McCormack share his opinion on the matter.

Todd McCormack advised the Town of Plainfield has a policy in place and stated in his opinion, the location of travel is not as important as the persons behavior; i.e. are they social distancing, limiting their exposures, etc. Todd McCormack reported employees do not feel comfortable sitting next to an employee who returned from traveling to one of the hot spots and stated OSHA requires the County to provide a safe workplace. Todd McCormack stated compensating employees who do not have remaining PTO or COVID-19 Leave opens the County up for potential incidents of ghost employment and would be an issue with the State Board of Accounts. The Town of Plainfield requires an employee to use their PTO when quarantining after travel before returning to work or take unpaid leave.

It was the consensus of the Commissioners for Todd McCormack, Erin Hughes, and Kandi Jamison to create a policy to present to the Commissioners for consideration to send out to employees. The Commissioners stressed the importance of personal responsibility and all believe the cases will increase as schools reopen.

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**IN THE MATTER OF ELECTED OFFICIALS**

No matters presented.

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**IN THE MATTER OF BRIDGE NO. 290**

John Ayers reported Bridge No. 290 on Dan Jones Road over CSX has been under design for a couple of years and they are still working with area utilities and CSX on design and right-of-way issues. John Ayers advised the current estimate for the project is \$12,500,000.00 and climbing, of which the Town of Avon will be reimbursing the County for part of the estimated cost due to some extra features they requested. The Major Bridge Fund

currently has \$4,650,000.00 in it, with annual expected revenue of \$1,150,000.00. John Ayers recommended the County consider a bond against the Fund in lieu of waiting six (6) years for the balance to reach the level needed for the project or another possible mechanism to obtain the funds as the bridge needs replaced. John Ayers advised Nancy Marsh suggested increasing the rate on the Fund to the maximum advertised rate to assist in collecting the needed funds quicker or obtain a bank loan.

There was discussion amongst the Commissioners, Nancy Marsh, and John Ayers regarding the matter and it was the consensus of the Commissioners for John Ayers to present the request to the Council to obtain a bank loan as the County already has some large bonds for other projects and to increase the rate for the Fund.

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**IN THE MATTER OF WESTRIDGE SUBDIVISION DRAINAGE ISSUE**

John Ayers reported there is a long-standing drainage issue in Westridge Subdivision near Belleville that needs resolved to prevent further damage to the sidewalk, street, and surrounding areas. John Ayers recommended approval of a quote from Keith Henderson, LLC. in the amount of \$13,000.00 to be paid from the EDIT Drainage Fund.

Commissioner Whetstone moved to approve the quote as recommended. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

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**IN THE MATTER OF NOTICE TO BIDDERS FOR CR 200 N. DRAINAGE IMPROVEMENTS**

John Ayers presented the Notice to Bidders for County Road 200 N. Drainage Improvements and requested approval. Bids are due before 9:00 AM on August 11, 2020.

Commissioner Gentry moved to approve the Notice as presented. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

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**IN THE MATTER OF NEW JAIL AND SHERIFF'S OFFICE**

Kevin Cavanaugh provided an update and presented the retracement survey of the East Campus parcels to be used to create legal descriptions as needed to support the bond process and requested approval.

Greg Steuerwald inquired if the area for the new Jail and Sheriff's Office was the minimum required for the project as that parcel will not be able to be used for future developments because of the bond. Kevin Cavanaugh stated it is at the minimum.

Commissioner Gentry moved to approve the retracement survey as presented. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

Sheriff Brett Clark requested a formal groundbreaking ceremony for the new Jail and Sheriff's Office be scheduled in advance to allow arrangements to be made. Kevin Cavanaugh advised he will work on scheduling the ceremony for some time in September.

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**IN THE MATTER OF PUBLIC DEFENDER'S OFFICE**

Kevin Cavanaugh reported the Public Defender is requesting a wall be constructed to create a private office for him to conduct private meetings and phone calls and requested permission to proceed with the project since the EMA Office is no longer relocating to the Hendricks County Communications Center.

There was discussion amongst the Commissioners and Kevin Cavanaugh of other office space that could be used instead of constructing the wall.

It was the consensus of the Commissioners for Kevin Cavanaugh to obtain estimates for the work.

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**IN THE MATTER OF SHERIFF'S DEPARTMENT VEHICLE & PERSONNEL REQUEST FOR 2021**

Todd McCormack presented the Sheriff's Department vehicle and personnel request for 2021 and requested the

Commissioners decide if they would like to recommend the requests for approval to the Council. The Sheriff is requesting one (1) new Jail Deputy and ten (10) replacement vehicles.

It was the consensus of the Commissioners to recommend the requests for approval to the Council.

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**IN THE MATTER OF CORONAVIRUS RELIEF FUND ACCEPTANCE CERTIFICATION**

Todd McCormack presented the Coronavirus Relief Fund Acceptance Certification and requested approval and signing by the President to allow the County to submit reimbursement requests under the CARES Act.

Commissioner Whetstone moved to approve the request as presented. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

There was discussion amongst the Commissioners, Greg Steuerwald, and Nancy Marsh regarding the hiring of a consultant to assist the Auditor with CARES Act reimbursements as the regulations change daily.

It was the consensus of the Commissioners to not hire a consultant at this time.

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**IN THE MATTER OF COMMENTS FROM THE FLOOR**

Greg Steuerwald reported the County erroneously approved construction of a commercial building one-tenth of a foot inside a floodplain. DNR will not approve the structure and advised he is appealing DNR's decision.

Alan Richardson, resident of 8304 S. County Road 350 W. in Stilesville, requested the Commissioners consider adopting a Noise Ordinance similar to the one in Marion County and other surrounding towns/counties. Alan Richardson thanked the Sheriff's Department for the assistance they attempted to provide but stated they cannot enforce something that does not exist.

There was discussion amongst the Commissioners, Greg Steuerwald, Sheriff Brett Clark, and Alan Richardson on the matter and it was the consensus of the Commissioners for Greg Steuerwald and Sheriff Brett Clark to discuss the matter further and bring back a recommendation.

Ryan Lemley reminded everyone about the W.S. Gibbs Memorial Park groundbreaking ceremony on July 15, 2020 at 9:00 AM.

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**IN THE MATTER OF COMMISSIONERS**

Nancy Marsh inquired when the Commissioners would like to conduct their 2021 Budget Hearing. It was the consensus of the Commissioners to conduct the Hearing following the July 28, 2020 Commissioners' Meeting.

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**IN THE MATTER OF ACKNOWLEDGMENT OF CORRESPONDENCE**

**CHECKS RECEIVED**

1. \$2,205.00	Travelers	Claim No. 028ADFMW5009H	Supplemental Payment
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**TITLES ENDORSED**

1. 2018	Dodge Charger	VIN: 2C3CDXKT7JH167765	Sheriff's Dept.	Totaled
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**STAFF REPORTS RECEIVED**

1. Receipt was acknowledged for the Engineering Department Report of July 14, 2020 from John Ayers.
2. Receipt was acknowledged for the Facilities Department Report of July 14, 2020 from Kevin Cavanaugh.
3. Receipt was acknowledged for the Executive Director's Report of July 14, 2020 from Todd McCormack.
4. Receipt was acknowledged for the I.T. Department Report of July 14, 2020 from Doug Morris.
5. Receipt was acknowledged for the HR Report of June 23, 2020 through July 10, 2020 from Erin Hughes.

6. Receipt was acknowledged for the Highway Department Report of June 15, 2020 through June 19, 2020, June 20, 2020 through June 26, 2020, and June 27, 2020 through July 2, 2020 from Curt Higginbotham.
7. Receipt was acknowledged for the Emergency Management Report of June 13, 2020 through June 25, 2020 and June 26, 2020 through July 10, 2020 from Dawn Mason.
8. Receipt was acknowledged for the County Treasurer's Monthly Report for the month ending June 30, 2020 from Shawn Shelley.
9. Receipt was acknowledged for the Animal Control & Shelter Report of June 2020 from LaDonna Hughes.
10. Receipt was acknowledged for the Parks & Recreation Dept. Report of July 10, 2020 from Ryan Lemley.

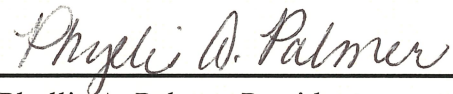
**CORRESPONDENCES RECEIVED**

1. Notice of Tort Claim from Ken Nunn Law Office, representing Angela Stahl as parent and natural guardian of Braxten Reynolds.
2. Filing a Proof of Claim in the Purdue Pharma, L.P. Bankruptcy from NPO Litigation.
3. WARN Notice of Layoff from Medline Industries, Inc.

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**IN THE MATTER OF ADJOURNMENT**

Commissioner Whetstone moved to adjourn the Hendricks County Commissioners' Meeting at 10:47 AM on Tuesday, July 14, 2020. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.



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Phyllis A. Palmer, President



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Matthew D. Whetstone, Vice President



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Bob Gentry, Member