



HENDRICKS COUNTY BOARD OF COMMISSIONERS

MINUTES OF THE AUGUST 11, 2020 MEETING

The Hendricks County Board of Commissioners met in regular session at 9:00 AM on Tuesday, August 11, 2020 in the Commissioners' Meeting Room located on the first floor of the Hendricks County Government Center at 355 S. Washington Street, Danville, IN 46122 with the following Hendricks County personnel in attendance:

Phyllis A. Palmer	Commissioner, President
Matthew D. Whetstone	Commissioner, Vice President (Appeared Telephonically)
Bob Gentry	Commissioner
R. Todd McCormack	Executive Director
Mila M. Shaffer	Administration and Public Affairs
Greg Steuerwald	Attorney
Nancy Marsh	Auditor
David Wyeth	Council President
David Cox	Councilman
Larry Hesson	Councilman
Larry Scott	Councilman
Brett Clark	Sheriff (Appeared Telephonically)
John Ayers	Engineer
Erin Hughes	Human Resources Administrator
Doug Morris	I.T. Director
Kevin Cavanaugh	Facilities Manager
Dawn Mason	Emergency Management Director
Curt Higginbotham	Highway Department Superintendent (Appeared Telephonically)
Shawn Shelley	Treasurer (Appeared Telephonically)
Debbie Hoskins	Clerk
Joe Percy	Highway Department Assistant Superintendent (Appeared Telephonically)
Tim Dombrosky	Planning Director (Appeared Telephonically)
Ryan Lemley	Parks and Recreation Superintendent

PLEDGE TO THE FLAG, PRAYER, AND DETERMINATION OF A QUORUM

Commissioner Palmer opened the Meeting at 9:10 AM with a quorum of all three (3) Commissioners present or appearing telephonically and led the Pledge to the Flag in unison. Greg Steuerwald gave a brief prayer for those who wished to participate.

IN THE MATTER OF MINUTES

Commissioner Gentry moved to approve the Minutes of the July 28, 2020 Commissioners' Meeting as presented. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF CLAIMS

Commissioner Gentry moved to approve Direct Deposit Check Numbers 195554 through 196065 and all Budgetary Claims presented from the Auditor's Office for the period beginning July 30, 2020 and ending August 12, 2020. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF UNFINISHED BUSINESS

No matters presented.

IN THE MATTER OF COVID-19 (CORONAVIRUS) UPDATE

Dr. David Stopperich provided a brief update on the COVID-19 (Coronavirus) pandemic in Hendricks County.

IN THE MATTER OF BID OPENING FOR CR 200 N. DRAINAGE IMPROVEMENTS

Commissioner Palmer closed the bids at 9:23 AM for the CR 200 N. Drainage Improvements project. John Ayers opened and read the following bids:

VENDOR	BID AMOUNT
Calumet Civil Contractors	\$179,000.00
Conexco, Inc.	\$232,000.00
CRM Excavating	\$182,610.00
H.I.S. Constructors, Inc.	\$235,331.00
Morphey Construction	\$168,000.00

John Ayers stated he would take the bids under advisement and would present his recommendation to the Commissioners on a later date.

IN THE MATTER OF GUARANTEED MAXIMUM PRICE AMENDMENT FOR PHASE 1

Kevin Cavanaugh and Mitch Hannum, representative from C.H. Garmong & Son, Inc., presented the Guaranteed Maximum Price Amendment for Phase 1 of the new Jail and Sheriff's Office in the amount of \$3,133,772.00 and requested approval. Mitch Hannum advised the lowest responsive and responsible bidder was chosen.

Commissioner Gentry moved to approve the Addendum as presented. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF DESIGN DEVELOPMENT BUDGET

Kevin Cavanaugh and Mitch Hannum, representative from C.H. Garmong & Son, Inc., presented the Design Development Budget for the new Jail and Sheriff's Office for the Commissioners to review.

There was discussion amongst the Commissioners, Nancy Marsh, Kevin Cavanaugh, and Mitch Hannum regarding the project. The new total project cost is estimated at \$80,773,579.00 plus additional finance costs. Commissioner Gentry expressed his concerns about overbuilding. The Commissioners requested Garmong work with Kevin Cavanaugh and the Sheriff to cut down the total cost before presenting final numbers for consideration.

IN THE MATTER OF EXTERIOR SIGNAGE DESIGN

Kevin Cavanaugh presented the final exterior signage design from RQAW for the new Jail and Sheriff's Office and requested approval.

Commissioner Gentry moved to approve the design as presented. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF KNOWiNK AGREEMENT

Debbie Hoskins presented the KNOWiNK Agreement for electronic poll books in the amount of \$13,905.00 per year and requested approval.

There was discussion amongst the Commissioners, Greg Steuerwald, and Debbie Hoskins regarding some of the terms of the Agreement.

Commissioner Whetstone moved to approve the Agreement pending amendment by Greg Steuerwald to reflect a right to terminate, removal of the evergreen clause, removal of the conflicts clause, and for the term to be either one (1) year or three (3) years. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF CRAWFORD, MURPHY & TILLY 2020 STANDARD AGREEMENT FOR PROFESSIONAL SERVICES

Tim Dombrosky presented the Crawford, Murphy & Tilly 2020 Standard Agreement for Professional Services for on-call inspection services in the amount of ninety (\$90.00) dollars per hour and requested approval. Tim Dombrosky advised there was an error in the Agreement and stated he would have the governing jurisdiction corrected from Illinois to Indiana.

Commissioner Gentry moved to approve the Agreement as amended. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF METLIFE PERFORMANCE GUARANTEE AGREEMENTS

Erin Hughes presented the MetLife Life Insurance Performance Guarantee Agreement and the MetLife Long Term Disability Performance Guarantee Agreement and requested approval. Erin Hughes reported the Agreements are part of MetLife's Quality Management Program to provide better customer service.

Commissioner Gentry moved to approve the Agreements as presented. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF REVIEW OF HENDRICKS COUNTY GOVERNMENT COVID-19 POLICY

Commissioner Palmer requested Todd McCormack provide his recommendation to the Commissioners on amending, continuing, or canceling the Hendricks County Government COVID-19 Policy that requires a mask face covering, or face shield be worn while inside any County building and outlines the self-quarantine or negative test result requirements for employees to return to work after traveling. Todd McCormack recommended the Policy be continued as is until the Commissioners make the decision to terminate it and stated the Policy should not be contingent upon any Executive Order from the Governor.

There was discussion amongst the Commissioners, Todd McCormack, and Dr. David Stopperich regarding the Policy and if an amendment should be made to allow masks to not be worn while inside a private office or if there are even such "private" offices inside a public building.

Commissioner Whetstone moved to continue the Policy as is and review it at the August 25, 2020 Commissioners' Meeting. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF ELECTED OFFICIALS

Sheriff Brett Clark requested permission to sell the two Sheriff's Department motorcycles to the Clinton County Sheriff's Department at market value as they are no longer used.

Commissioner Gentry moved to approve the sale as requested. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

Sheriff Brett Clark requested permission to use the proceeds from the sale of the motorcycles to purchase additional AEDs for the civil process vehicles at the Sheriff's Department.

Commissioner Gentry moved to approve the request as presented. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF DEVELOPMENT PROJECT OFF OF RONALD REAGAN PARKWAY

John Ayers reported the Town of Brownsburg (TOB) denied the height variance request for the development project adjacent to the Ronald Reagan Parkway at County Road 400 North. The developer is wanting to construct a one hundred and sixty (160) foot cold storage structure, which would be across the street from a residential neighborhood. John Ayers advised it is still up for rezoning from multi-family use to commercial use and inquired if the Commissioners would like to make a recommendation to the TOB to deny the rezoning request.

There was discussion amongst the Commissioners and John Ayers about the County's position on the matter.

Commissioner Palmer expressed her concerns for the development because if approved, it would be the tallest structure in Hendricks County, and would be directly across the street of a residential neighborhood. Commissioner Palmer recommended John Ayers draft a letter be sent requesting the TOB deny the rezoning.

IN THE MATTER OF ROAD STRIPING

John Ayers reported two (2) quotes were received for striping on completed roads and recommended awarding the project to Traffic Control Specialists, Inc. in the amount of \$65,758.30.

Commissioner Gentry moved to approve awarding the striping as recommended. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF DISCHER REVOCABLE TRUST SETTLEMENT & RELEASE AGREEMENT

John Ayers presented the Sally A. Discher Revocable Trust Settlement and Release Agreement and Sales Disclosure Form for land acquisition for the Ronald Reagan Parkway extension and recommended approval.

Commissioner Gentry moved to approve the Agreement and Disclosure as presented. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF CELL PHONE REQUEST FOR ENGINEERING DEPARTMENT

John Ayers requested a cell phone for Bart Harvey in the Engineering Department to utilize while performing inspections.

It was the consensus of the Commissioners to approve the cell phone as requested.

IN THE MATTER OF NEW JAIL AND SHERIFF'S OFFICE

Kevin Cavanaugh reported it has been discovered easements were never granted to the Town of Danville for the utility lines in the East Campus area and recommended a blanket utility easement be granted to the Town.

It was the consensus of the Commissioners to proceed with preparing a blanket easement for consideration.

IN THE MATTER OF LEADERSHIP HENDRICKS COUNTY

Todd McCormack reported he forwarded an email to the Commissioners from Jason Speckman, representative of Leadership Hendricks County (LHC), listing their requests to be included in the potential lease of two offices at the Fairgrounds and requested guidance on how to proceed. Todd McCormack advised LHC would also like for the County attorney to draft the lease, which would be extra costs incurred by the County.

Commissioner Palmer expressed her concerns for some of the requests by LHC and about the County paying the attorney fees to create LHC's lease and inquired if LHC would reimburse the County for the attorney expenses. Commissioner Palmer requested LHC be made aware that the lease with the County would not include the use of any office equipment or supplies; copier, computers, postage, copy paper, etc. Commissioner Palmer advised the County owned copier at the Fairgrounds is for the use of the Purdue Extension office only and if LHC is wanting to use the copier, a per copy cost would need to be added to the lease.

Todd McCormack advised LHC is requesting three (3) phones for the offices. The Commissioners stated only one (1) phone was approved during the July 28, 2020 Commissioners' Meeting. Doug Morris reported the cost to the County for the phone service is approximately ten (10) dollars per month per line. Doug Morris advised the County does not provide I.T. services to the Fairgrounds and LHC would need to work with the Fairgrounds.

It was the consensus of the Commissioners for Todd McCormack to work with Jason Speckman and Greg Steuerwald to draft a proposed lease for consideration.

IN THE MATTER OF TAKE HOME EQUIPMENT POLICY

Doug Morris reported the Courts received a grant to purchase seventy-five (75) laptops to replace their existing desktops and suggested the Commissioners consider implementing a take home equipment policy to protect the County's financial interests if the laptops should get damaged (dropped, stolen, installation of unauthorized software, malware, etc.) and to outline who is permitted to take them home.

Todd McCormack advised the request for employees to work from home is not going to go away and stated the Commissioners need to decide if they would like to consider authorizing certain employees that can perform their duties at home the authorization to work from home.

It was the consensus of the Commissioners for Doug Morris to draft a policy for the Commissioners to consider.

Commissioner Whetstone left the Meeting at 11:09 AM.

IN THE MATTER OF APEX BENEFITS GROUP AGREEMENTS

Erin Hughes and Bill Sylvester, representative from Apex Benefits Group, presented the Apex Benefits Group Letter of Agreement, Business Associate Agreement, and Agent of Record requests for the 2021 healthcare and requested approval, pending a favorable recommendation from the Benefits Committee.

There was discussion amongst the Commissioners, Todd McCormack, Greg Steuerwald, Erin Hughes, and Bill Sylvester regarding the matter and when the County should terminate with H.J. Spier. The County may still owe Spier for the remainder of 2020 or could consider offering them a buyout price to allow Apex to take over now.

Commissioner Palmer moved to approve changing to Apex now pending a favorable recommendation from the Benefits Committee and approval of the language for the Agreements by Greg Steuerwald. Commissioner Gentry seconded the motion and the motion was approved unanimously 2-0-0.

IN THE MATTER OF COMMENTS FROM THE FLOOR

Councilman Larry Hesson advised the chairs in the Commissioners' Meeting Room are not comfortable for lengthy meetings. Commissioner Palmer apologized for the uncomfortableness of the chairs.

IN THE MATTER OF COMMISSIONERS

Commissioner Palmer reported she stopped by Cypress Manor on August 7, 2020 and was very impressed with the improvements Hendricks Regional Health has completed.

IN THE MATTER OF ACKNOWLEDGMENT OF CORRESPONDENCE

CHECKS RECEIVED

1. \$12,461.00	Town of Brownsburg	August Wheel Tax Revenue Bond	
2. \$1,660.94	Travelers	Claim No. 028ADFMW5009H	Sheriff's Department
3. \$21,915.50	Travelers	Claim No. 028ADFPA1910T	Sheriff's Department

STAFF REPORTS RECEIVED

1. Receipt was acknowledged for the Engineering Department Report of August 11, 2020 from John Ayers.
2. Receipt was acknowledged for the Facilities Department Report of August 11, 2020 from Kevin Cavanaugh.
3. Receipt was acknowledged for the Executive Director's Report of August 11, 2020 from Todd McCormack.
4. Receipt was acknowledged for the I.T. Department Report of August 11, 2020 from Doug Morris.
5. Receipt was acknowledged for the HR Report of July 27, 2020 through August 7, 2020 from Erin Hughes.
6. Receipt was acknowledged for the Animal Control & Shelter Report of July 2020 from LaDonna Hughes.
7. Receipt was acknowledged for the Parks & Recreation Dept. Report of August 7, 2020 from Ryan Lemley.

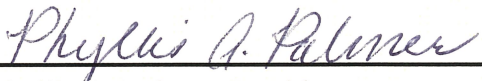
6. Receipt was acknowledged for the Animal Control & Shelter Report of July 2020 from LaDonna Hughes.
7. Receipt was acknowledged for the Parks & Recreation Dept. Report of August 7, 2020 from Ryan Lemley.

CORRESPONDENCES RECEIVED

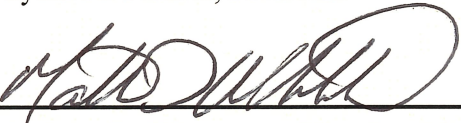
1. Notice of Public Hearing by the Brownsburg Board of Zoning Appeals for Case No. BZDV-06-20-1834 from Woolpert, Inc.

IN THE MATTER OF ADJOURNMENT

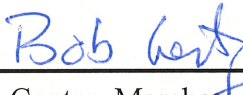
Commissioner Gentry moved to adjourn the Hendricks County Commissioners' Meeting at 11:26 AM on Tuesday, August 11, 2020. Commissioner Palmer seconded the motion and the motion was approved unanimously 2-0-0.



Phyllis A. Palmer, President



Matthew D. Whetstone, Vice President



Bob Gentry, Member