

HENDRICKS COUNTY COUNCIL
Hendricks County Government Center
Room 4/5
September 1, 2020
9:00 A.M.

[Join Microsoft Teams Meeting](#)

+1 317-960-3121 United States, Indianapolis (Toll)

Conference ID: 361 679 590#

CALL TO ORDER:

MINUTES: **July 28 & 29, 2020 Budget Workshops**
August 4, 2020 Regular Council Meeting

OLD BUSINESS: **Jail Financing Resolution 2020-29**
Ryan Cannon – Town of Avon – CR 100 S Improvement Project

NEW BUSINESS: **Declaration of Fiscal Body for Coatesville Clay Township Library**
Compliance with Statement of Benefits CF-1:
I-70 West
I70 West
Mercer Machine Company
Renk Systems Corporation
TT Quality Leasing LLC
Johnson & Johnson Sales & Logistics

ADDITIONAL APPROPRIATIONS: **See Attached**

TRANSFERS: **See Attached**

OTHER COUNCIL BUSINESS: **Status of Funds**

**HENDRICKS COUNTY COUNCIL
AUGUST 4, 2020**

The regular meeting of the Hendricks County Council was called to order, by President David Wyeth on Tuesday August 4, 2020 with the following in attendance: Caleb Brown (virtual), David Cox, Larry Hesson, Larry Scott, Eric Wathen (virtual), Brad Whicker, David Wyeth, Financial Administrator Tami Mitchell and Auditor Nancy Marsh. Councilman Larry Hesson led the Pledge of Allegiance.

IN THE MATTER OF THE JUNE 30, 2020 JOINT MEETING

It was moved by David Cox and seconded by Larry Scott to approve the minutes of the June 30, 2020 Joint Council and Commissioners meeting as presented. Motion carried 7-0.

IN THE MATTER OF JULY 7, 2020 COUNCIL MINUTES

It was moved by David Cox and seconded by Larry Scott to approve the minutes of the July 7, 2020 Council meeting as corrected. Motion carried 7-0.

**IN THE MATTER OF THE CONFIRMING RESOLUTION 2020-25
IDGT INDIANA, LLC**

President David Wyeth opened the Public Hearing for Confirming Resolution 2020-25 for IDGT Indiana, LLC. Hearing no comments from the assembly, the public hearing was closed. It was moved by David Cox and seconded by Brad Whicker to approve Resolution 2020-25 *Setting Forth Final Action in Determining that the Qualifications for an Economic Revitalization Area have been met and Confirming Resolution No. 2020-24 of July 7, 2020 and the SB-1 Real Property* designating a 10 year abatement. Motion carried 7-0.

PROPERTY TAX LEVY LIMITS AND CIRCUIT BREAKERS

The 2021 property tax levy limits and estimated circuit breakers for each taxing unit of Hendricks County government was presented by Auditor Nancy Marsh. It was moved by Larry Hesson and seconded by Larry Scott to acknowledge review and accept the levy limits and estimated circuit breakers as presented. Motion carried 7-0.

IN THE MATTER OF EMERGENCY ADDITIONAL APPROPRIATIONS

It was moved by David Cox and seconded by Caleb Brown to approve emergency additional appropriations numbers 1 through 14 as presented. Motion carried 7-0.

Whereas, certain extraordinary emergencies have developed since the adoption of the existing budget, so that it is necessary to appropriate more money than was appropriated in the annual budget; therefore, to meet such extraordinary emergencies.

Be it resolved by the County Council of Hendricks County, Indiana, that for the expense of said County the following additional sums of money are hereby appropriated and ordered set apart out of the several funds as herein and for the purpose herein specified, subject to the laws governing the same.

	DEPARTMENT	ACCOUNT	DESCRIPTION	AMOUNT	APPROVED
1.	Statewide 911	1222.30260.000.0102	HCCC Network Reconfig.	\$168,988.38	\$168,988.38
2.	Statewide 911	1222.30260.000.0102	Technical Services	\$38,276.25	\$38,276.25
3.	Statewide 911	1222.42711.000.0102	Radios	\$342,735.00	\$342,735.00
4.	Highway Community Crossing	9124.36606.000.0201	Grant & Match CC	\$1,673,243.66	\$1,673,243.66
5.	Drainage Board Application	4945.30201.000.0106	Professional Fees	\$50,000.00	\$50,000.00
6.	Public Health Base Grant	8115.18619000.0214	Coordinator	\$31,895.00	\$31,895.00
7.	Public Health CRI Grant	8116.13590.000.0214	FICA & Medicare	\$3,875.00	\$3,875.00
8.	Public Health CRI Grant	8116.13591.000.0214	PERF	\$7,106.70	\$7,106.70
9.	Public Health CRI Grant	8116.13593.000.0214	Unemployment	\$72.50	\$72.50
10.	Public Health CRI Grant	8116.13594.000.0214	Worker's Comp	\$671.88	\$671.88
11.	Public Health CRI Grant	8116.18619.000.0214	Coordinator	\$17,296.14	\$17,296.14
12.	Public Health CRI Grant	8116.20211.000.0214	Field Supplies & Equip	\$5,832.78	\$5,832.78
13.	Public Health CRI Grant	8116.33000.000.0214	Mileage/Travel	\$1,000.00	\$1,000.00
14.	Public Health CRI Grant	8116.31900.000.0214	Contracts	\$1,244.00	\$1,244.00

Dated this 4th day of August 2020.

AYE

NAY

/s/ Caleb M. Brown (Virtual)
/s/ David Cox
/s/ Larry R. Hesson
/s/ Larry R. Scott
/s/ Eric Wathen (Virtual)
/s/ Brad Whicker
/s/ David Wyeth

OTHER COUNCIL BUSINESS

Auditor Nancy Marsh presented the Status of Funds report.

It was moved by Larry Hesson and seconded by David Cox to acknowledge receipt of and accept the Sheriff's Commissary Fund Report for January 1, 2020 to June 30, 2020 as presented. Motion carried 7-0.

IN THE MATTER OF FINANCIAL CONSULTANT GREG GUERRETTAZ

Hendricks County Financial Consultant Greg Guerrettaz, representing Financial Solutions Group, discussed the General Fund Sustainability Analysis and 2021 Budget Discussion Points handouts.

Mr. Guerrettaz stated he did not have enough information to predict raises and new hires but had estimated 2% raises. Council President David Wyeth stated the Council had agreed, at their budget workshop on July 29, to a 1.45 CPI increase for all employees paid by the County and a *one-time* tenure adjustment of \$100 per year for full time and \$50 per year for part time, capped at 15 years, increase for employees whose departments participated in the First Person Wage Study.

Mr. Guerrettaz stated it is his understanding that the Highway Garage is off the table for the 2021 budget because the location has not been determined. Councilman Eric Wathen stated he agreed with that decision as long as design work and the search for property continues.

Mr. Guerrettaz stated that since the 2021 income tax numbers will not be available until September 15, he recommended pushing back the adoption date until later in the year. Auditor Marsh stated while the Council usually has the public hearing and adoption meetings on their regularly scheduled monthly meetings she would recommend the public hearing be held on October 6, 2020 and the adoption special meeting would be held on October 20, 2020 at 9:00 a.m. By consensus, the Council approved the change to the budget adoption calendar.

Auditor Marsh stated the Commissioners had requested, reestablished and approved the Cumulative Bridge rate to be increased to .0450 and the Major Bridge Fund increased to .0333 stating the Major Bridge Fund is outside of the levy and the Cumulative Bridge Fund is within the maximum levy therefore levy adjustments will be required in the maximum levy funds.

The jail bond process was discussed. Mr. Guerrettaz stated that the amount had gone up from \$60,400,000 to \$62,700,000. Mr. Guerrettaz stated that Bond Attorney Bruce Donaldson is working on the jail bond documents with a "not to exceed" clause.

Mr. Guerrettaz stated he is putting out feelers for the underwriter stating the underwriter represents the buyer and Financial Solutions represents the County. Mr. Guerrettaz stated that the election results usually are not a problem and expects an interest report of 3% - 4%. Mr. Guerrettaz stated the ratings agency visit will likely be a virtual meeting and he will be coordinating with the Council, Commissioners and the Auditor when setting up the meetings.

Mr. Guerrettaz presented a history of the Change in Property Tax Levy and Property Tax Rates from 2014 through 2020.

Facilities Manager Kevin Cavanaugh gave an update on Phase 1 of the Jail. Mr. Cavanaugh stated he received 6 bids for the site work. Mr. Cavanaugh stated the bids ranged from 3.6 million to 1.7 million. Mr. Cavanaugh stated the low bid of 1.7 was withdrawn as it was not complete. Mr. Cavanaugh stated that White construction was selected for the site work. Mr. Cavanaugh stated that they were working on a more fine-tuned number but was confident in Garmon.

There being no further business to come before the Council, upon motion made by Larry Hesson and seconded by David Cox, the meeting was adjourned at 10:38 a.m. on Tuesday, August 4, 2020. Motion carried 6-0 (CB Out).

HENDRICKS COUNTY COUNCIL

Caleb M. Brown

David Cox

Larry R. Hesson

Larry R. Scott

Eric Wathen

Brad Whicker

David Wyeth

ATTEST:

Nancy L. Marsh, Auditor

HENDRICKS COUNTY COUNCIL 2020 BUDGET WORKSHOPS
JULY 28, 2020 & JULY 29, 2020

The Hendricks County 2020 Budget Workshops were held July 28, 2020 and July 29, 2020, with Caleb Brown (virtual), David Cox, Larry Hesson, Larry Scott, Eric Wathen (virtual), Brad Whicker, David Wyeth, with attendance as noted each day, and Financial Administrator Tami Mitchell and Auditor Nancy Marsh. For clarity and transparency, the departments are listed in location order, with attendance and the date the action was taken.

GENERAL DISCUSSION
07/28/2020

Auditor Nancy Marsh reviewed her memo to the Council regarding the 2021 budget process stating the Growth Quotient for 2021 is 4.2% but, with the pandemic unemployment, we can expect a negative impact on the growth quotient for the next 6 years. Mrs. Marsh gave Council a chart showing Hendricks County's unemployment percentage between 1992 and 2020. The state is recommending a 10% reduction in income tax revenue for 2021 but after review of the 2020 scheduled income tax revenue and the supplemental income tax received, the Auditor stated she is using the 2020 Certified Distribution. Mrs. Marsh stated that even though there was a property tax due date delay, Hendricks County received the amount necessary to fully fund the debt service payments. Mrs. Marsh stated that most Supplies, Other Services and Charges and Capital Outlay budgets did not increase as the departments were very mindful to the future ramifications of the pandemic. Mrs. Marsh stated the Cumulative Capital Developments budget requests are \$800,000 over the amount that will be brought in through the maximum levy rate of .0333 which is rate controlled and stated that generally it is not fiscally prudent to spend more than the revenue. Auditor Marsh stated Gateway had been down for several weeks. Auditor Marsh stated the Council's "normal" public hearing and adoption dates are set on the regular September and October council meetings for convenience but could be moved to a later date to acquire the most recent information that will be made available later in September. The consensus of the Council was to leave the dates as scheduled.

CLERK GENERAL/ ELECTION GENERAL/ ELECTION EDIT/
CLERK'S PERPETUATION / ELECTED OFFICIALS TRAINING / CLERK'S IV-D INCENTIVE
07/28/2020

Clerk Debbie Hoskins presented her 2021 budgets. It was moved by Brad Whicker and seconded by Larry Hesson to approve the Supplies and Other Services and Charges line items in the Clerk's County General, Election's EDIT, Election's County General, Clerk's Record Perpetuation, Clerk's Elected Official Training, and Clerk's IV-D Incentive. Motion carried 7-0.

Clerk Debbie Hoskins was asked about the possibility of voting by mail by Councilman Hesson. Ms. Hoskins stated they mailed out 10,000 ballots for the primary and 1,000 ballots were not returned. Ms. Hoskins stated the process is very labor intensive, with many problems and would be a waste of resources at this time.

AUDITOR GENERAL/ PLAT BOOK / ELECTED OFFICIALS TRAINING / FOOD & BEVERAGE/
INSURANCE RAINY DAY / WHEEL & SUR COUNTY PORTION/CCD /
STATEWIDE 911/ DEBT FUNDS & TIFS
07/28/2020 CB OUT

Discussion was held on the Insurance Rainy Day Fund HRA Contribution of \$50.00 per retiree and spouse per month. It was determined in 2019, for the 2020 budgets, the Council reduced the retiree amount to \$50.00 to be phased out in the 2021 budgets. It was moved by Larry Hesson and seconded by Brad Whicker to zero the HRH contribution for 2021. Motion carried 6-0.

Discussion was held on the TIF Gateway appropriation 42006 for Liberty Township Fire Equipment in the amount of \$175,000. Auditor Marsh stated Terry McCardwell was not obligated to pay the second payment of \$175,000 until December 2020 so she was not sure when the full \$350,000 will become available for the purchase.

It was moved by Dave Cox and seconded by Brad Whicker to approve the Supplies and Other Services and Charges as in the General, Cumulative Capital Development, Food & Beverage, Auditor's Plat Book Fund, Elected Official Training, Statewide 911, TIF Collections Guilford Heartland, TIF Collections Westpoint, TIF Collections Pittsboro, TIF Collections 70 West, TIF Collections Hendricks Gateway Park, TIF Collections Ronald Reagan, Fairground Lease, E911 Bank Loan, Work Release General Obligation Bond, Wheel & Excise Tax County Portion, and Insurance Rainy Day. Line 13595 in the Insurance Rainy Day Fund for the HSA Employer Contribution in the amount of \$500,000 is included at the same level as was funded in 2019 and 2020 for 2021. It was moved by Larry Hesson and seconded by David Cox to amend the motion to remove the \$175,000 from line 42006 in the TIF Gateway Fund 4408 as it could be encumbered. Motion to amend carried 6-0. The motion to adopt the amended motion carried 6-0.

TREASURER GENERAL / ELECTED OFFICIALS TRAINING
07/28/20 CB OUT

It was moved by Larry Scott and seconded by Brad Whicker to approve the Treasurer's General Fund budget and the Elected Officials Training Fund Supplies and Other Services and Charges as presented. Motion carried 6-0.

RECORDER'S PERPETUATION /
IDENTIFICATION SECURITY / ELECTED OFFICIALS TRAINING
07/28/20 CB OUT

Auditor Nancy Marsh stated the Recorder's entire budget is funded by the Recorder's Perpetuation Fund, including wages and benefits. It was moved by Larry Hesson and seconded by David Cox to approve the Recorder's Identification Security County, Recorder's Perpetuation Fund, the Recorder's Elected Official Training Fund Supplies and Other Services and Charges as presented. Motion carried 6-0.

SHERIFF GENERAL / JAIL GENERAL /
CUMULATIVE CAPITAL DEVELOPMENT / EDIT / SEX & VIOLENT OFFENDER
07/28/2020 CB/BW OUT

Sheriff Brett Clark (virtual) presented his 2021 budgets stating he was following the plan to add one new jailer a year in preparation of the new jail facility and he is requesting such in the 2021 budget. It was moved by David Wyeth and seconded by David Cox to approve the Supplies, Other Services & Charges and Capital Outlays in the Sheriff's General Fund budget; Jail General Fund, Sheriff's Edit Project budget, Sheriff's Cumulative Capital budget, and Sheriff's Sex & Violent Offender budget as presented and approve one new jailer position in 2021. Motion carried 5-0.

SURVEYOR GENERAL / GENERAL DRAIN IMPROVEMENT /
CORNERSTONE / ELECTED OFFICIALS TRAINING/DRAINAGE BOARD
07/29/2020 CB OUT

Surveyor David Gaston presented his 2021 budgets and stated the Drainage Board is offering to give, without a repayment obligation, a million dollars from the General Drain Improvement Fund if needed during this pandemic financial crisis. The Council thanked Mr. Gaston and the Drainage Board for their generous offer.

Mr. Gaston was asked about which towns had requested their drains be turned over to them. Mr. Gaston stated Avon, Plainfield, Coatesville and Lizton had made this request. It was moved by David Cox and seconded by Brad Whicker to approve the Surveyors General, General Drain Improvement, Cornerstone, Elected Officials Training, Drainage Board Supplies, Other Services & Charges and Capital Outlays as presented. Motion carried 6-0.

CORONER GENERAL
07/28/2020 CB OUT

Coroner Rick Morpew (virtual) presented his 2021 budget. It was moved by David Cox and seconded by Larry Scott to approve the Coroner's General Fund Supplies and Other Services & Charges accounts as presented. Motion carried 6-0.

PROSECUTOR GENERAL / CHILD SUPPORT GENERAL /
PRE-TRIAL DIVERSIONS / LAW ENFORCEMENT / IV-D INCENTIVE PROSECUTOR
07/29/2020 CB OUT

Hendricks County Prosecutor, Loren Delp, presented his 2021 budgets. Mr. Delp asked for the Secretary/Receptionist 10813 line be retitled Legal Assistant and with the accompanying wage and line 10848 UDTF Supervisor Differential be renamed Chief Trial Deputy Supplemental due to a change in duties and the pause of the United Drug Task Force. Mr. Delp stated Hendricks County no longer has a collaborative county under-cover task force, but the Indianapolis Metro has a robust drug task force.

It was moved by David Cox and seconded by Larry Hesson to approve the Supplies, Other Services & Charges and Capital Outlays as requested in the Prosecutor's General Fund, Child Support General Fund, Pre-Trial Divisions, Law Enforcement, and Title IV-D Incentive and approve the change of account names of 10813 Legal Assistant and 10848 Chief Trial Deputy Supplemental. Motion carried 6-0.

ASSESSOR GENERAL / ASSESSOR'S DISCLOSURE FEES /
REASSESSMENT / ELECTED OFFICIALS TRAINING FUND
07/28/2020 CB OUT

It was moved by Larry Scott and seconded by Brad Whicker to approve the Supplies, Other Services and Charges budgets as presented in the Assessor's General Fund, Disclosure Fees, Reassessment, and Elected Officials Training Fund and move \$2,000 Reassessment line 44600 Computer Equipment to the General Fund Computer Department. Motion carried 6-0.

PTABOA GENERAL
07/28/20 CB OUT

It was moved by Larry Hesson and seconded by Brad Whicker to approve PTABOA's General Fund Supplies and Other Services and Charges as presented. Motion carried 6-0.

EXTENSION GENERAL
07/28/19 CB OUT

It was moved by Brad Whicker and seconded by Larry Scott to approve the Extension's General Fund Supplies and Other Services and Charges budget as presented. Motion carried 6-0.

PLANNING & BUILDING GENERAL
07/28/2020 CB OUT

Brad Whicker discussed the wage study as it related to the hiring of new inspectors. Mr. Whicker stated that Mr. Dombrosky is finding it difficult to replace inspectors that are qualified at the rate of pay currently being offered. Mr. Whicker stated this needs to be addressed soon as departments are in a difficult position.

It was moved by Brad Whicker and seconded by David Cox to approve Planning & Building's Supplies and Other Services and Charges as presented. Motion carried 6-0.

VETERANS SERVICE GENERAL
07/28/2020 CB OUT

It was moved by Brad Whicker and seconded by David Cox to approve the Veterans Service's Supplies and Other Services and Charges as presented and move 42701 Computers in the amount of \$2,000 to the General Fund Computer budget. Motion carried 6-0.

COMMISSIONER'S GENERAL / EDIT / FOOD & BEVERAGE
07/28/19 CB OUT

Commissioners Phyllis Palmer, Matt Whetstone and Bob Gentry presented their 2021 budgets. Commissioner Palmer stated the Commissioners have requested to continue their 10% reduction plan for the non-governmental entities supported by Hendricks County but were not opposed if the Council wanted to appropriate additional funds in the Council's budget. Councilman David Cox and Councilman Larry Hesson stated that they continue to be concerned about this yearly reduction but did appreciate the Commissioners were amiable to the Council's possible contribution.

Noting that Hertz had filed for bankruptcy, Council President David Wyeth asked if there was any plan in place if the pandemic continues and Enterprise fails as they hold the leases for our civilian fleet.

It was moved by Larry Scott and seconded by Brad Whicker to approve the Supplies, Other Services and Charges and Capital Outlays in the Commissioners County General Fund, Edit Project Fund and Food and Beverage Fund as presented. Motion carried 6-0.

FACILITIES MAINTENANCE GENERAL /CUMULATIVE CAPITAL DEVELOPMENT
07/28/19 CB OUT

Facilities Manager Kevin Cavanaugh presented his 2021 budgets.

It was moved by David Cox and seconded by Brad Whicker to approve the Supplies, Other Services & Charges and Capital Outlays in the Facilities General Fund budget and Facilities Cumulative Capital Development budget as presented. Motion carried 6-0. Auditor Marsh stated the Cumulative Capital Development Fund is rate controlled so the revenue is less abundant than in some other funds and the Cumulative Capital Development requests are approximately \$800,000 over the projected tax levy.

EMERGENCY MANAGEMENT GENERAL
07/28/2020 CB OUT

It was moved by Brad Whicker and seconded by David Cox to approve Emergency Management's General Fund Supplies, Other Services and Charges as presented and move line 44000 in the amount of \$4,500 Machinery & Equipment to the General Fund Computer Department. Motion carried 6-0.

ENGINEERING GENERAL/ EDIT / CUMULATIVE CAPITAL DEVELOPMENT/LOIT SPECIAL
07/29/2020 CB Out

County Engineer John Ayers (virtual) presented the Engineer's budgets. Mr. Ayers stated the Council can reduce line 33202 in Fund 1112 Edit, from \$200,000 to \$165,000. Mr. Ayers stated that he is asking for line 14304 GIS Administrator, 14308 GIS Technician and 14310 Highway & Traffic Safety Technician be fully funded from the Engineer's General Fund budget. Councilman Larry Hesson confirmed these positions are already in place and not a new request.

It was moved by David Cox and seconded by Larry Hesson to approve the Supplies Other Services & Charges and Capital Outlays as presented in the Engineering General Fund budget, the Edit Project Fund budget, the Cumulative Capital Development budget, and the LOIT Special Distribution budget and move 14304, 14308 and 14310 to the Engineer's General Fund. Motion carried 6-0.

ANIMAL CONTROL GENERAL
07/28/2020 CB OUT

It was moved by Brad Whicker and seconded by Larry Scott to approve the Animal Control's General Fund Supplies and Other Services and Charges as presented. Motion carried 6-0.

WEIGHTS AND MEASURES GENERAL
7/28/2020 CB OUT

It was moved by Brad Whicker and seconded by David Cox to approve the Weights and Measure General Fund Supplies and Other Services and Charges as presented. Motion carried 6-0.

COMPUTER CENTER GENERAL/ CUMULATIVE CAPITAL DEVELOPMENT /FOOD & BEVERAGE
07/29/2020 CB/EW OUT

Doug Morris, IT Director, presented his 2021 budget bringing attention his 2020 approved position 14704 which he has not been able to fill because of the wage study not being completed. Auditor Nancy Marsh stated there was a disagreement with the grade assigned in house and Mr. Morris was advised to wait until the First Person job rankings were adopted but the need is immediate. Mrs. Marsh stated that each of the Computer Department employees, including the new position, were ranked a 28 on the new system.

Mr. Morris stated line 32603 in the Cumulative Capital Development budget may completely go away. Mr. Morris stated he is working towards being able to do remote work from home. Mr. Morris stated that he was able to get some laptops up and running but is looking at an application with a secure environment where you log into a website.

Mr. Morris stated the copiers are 6 or 7 years old and it will cost \$200,000 to \$300,00 to replace them. Mr. Morris stated he is currently satisfied with the RFP but not thrilled. Mr. Morris stated the QPA is with Ricoh and the RFP will match the QPA.

Mr. Morris stated the Court Administration had applied for a grant for 50 laptop computers. Mr. Morris stated the policy needs to be locked down where, because of the user licenses required, they would be allotted either a desktop or a laptop; not both.

Mr. Morris as asked about live streaming the meetings. Mr. Morris stated we have the cameras and we have equipment coming but not installed yet.

It was moved by Larry Hesson and seconded by Brad Whicker to approve the Supplies, Other Services & Charges and Capital Outlays in the IT's County General budget, IT's Cumulative Capital Development budget and Food and Beverage budget as presented. Motion carried 5-0.

Auditor Marsh stated that the Cares Act reimbursements are especially generous with eligibility for IT necessity and many of the items requested in the budget will be eligible for reimbursement from the Cares Act.

HUMAN RESOURCES GENERAL
7/28/20 CB OUT

It was moved by Larry Hesson and seconded by Brad Whicker to approve Human Resource's Supplies and Other Services & Charges as presented. Motion carried 6-0.

COUNTY COUNCIL GENERAL/FOOD & BEVERAGE/RAINY DAY
07/28/2020 CB OUT

Auditor Nancy Marsh stated she will revise the benefit numbers to coincide with the wage amounts and that the Group Insurance line 13592 had been increased by \$2,000,000 because of a projected shortfall in 2020.

It was moved by Larry Hesson and seconded by Brad Whicker to approve to approve the Supplies and Services & Other Charges in the General, Food & Beverage and Rainy Day Fund as adjusted for wages. Motion carried 6-0.

PROBATION GENERAL/ ADULT USER FEES / JUVENILE USER FEES /
PROBATION COMMUNITY CORRECTIONS / SUBSTANCE ABUSE USER FEES / HOME DETENTION FEES
07/28/2020 CB OUT

Auditor Nancy Marsh stated that the personal services lines for the Probation Officers had been adjusted to the required 2021 Minimum Salary Schedule for Probation Officers from the Judicial Conference of Indiana which increase is 3.2%.

It was moved by Larry Hesson and seconded by David Cox to approve the Supplies, Other Services and Charges and Capital Outlay in the Probation General Fund, Adult User Fee fund, Juvenile Probation User Fee fund, Substance Abuse Program, Home Detention Fees and Probation Community Corrections. Motion carried 6-0.

WORK RELEASE GRANT/PROJECT INCOME/GENERAL FUND
07/28/2020 CB OUT

Work Release Director, Bridgette Collins-George (virtual) presented her budgets and answered questions. Mrs. Collins-George explained how the Covid-19 Pandemic had impacted her census and project income. The Work Release budget is funded by a grant and project income except for the new position of Intake Officer 15428 which is budgeted in the General Fund. Mrs. Collins-George explained that she has been working with the Financial Administrator, Tamela Mitchell, to get a better handle on the various line items as transfers create an auditing nightmare.

It was moved by Eric Wathen and seconded by Brad Whicker to approve Work Release's Grant, Project Income and General Fund Supplies and Other Services & Charges as presented. Motion carried 6-0.

SOIL & WATER GENERAL/ SOIL & WATER GRANT
07/28/2020 CB OUT

It was moved by Larry Hesson and seconded by David Cox to approve the Soil and Water Supplies and Other Services and Charges as presented. Motion carried 6-0.

PARKS & RECREATION GENERAL / PARK BOARD INNKEEPERS SHARE
PARKS FOOD & BEVERAGE
07/29/19 CB OUT

Park Director Ryan Lemley presented the 2021 Park budgets. Mr. Lemley stated he had reduced line 34400 Promotional County to \$20,000 because they have decreased the magazine count to 5,000 due to the Covid-19 Pandemic.

Mr. Lemley thanked those that attend the Ribbon Cutting of the W. S. Gibbs Memorial Park. Mr. Lemley stated he is following the Park Board Innkeepers closely and acknowledged and recognized the loss of revenue due to Covid 19. Mr. Lemley stated they plan on two shelters at the picnic area and the pond, a disc golf course, a nature area, playground and a fishing pier.

Mr. Lemley stated they are being very prudent with their spending decisions and stated staff reductions would be a last resort.

Council President David Wyeth encouraged Mr. Lemley to look at used, returned equipment, due to the pandemic, that the park might get more bang for their buck.

Discussion was held about the future of the old Community Building which houses the Park offices. Mr. Lemley stated they planned a welcome center office and a maintenance hub at the Gibbs Memorial Park. The Gibb's residence may be an option, but the price may eliminate that as an option.

Mr. Lemley thanked the Council for their continued support.

It was moved by Larry Scott and seconded by Larry Hesson to approve the Supplies, Other Services & Charges and Capital Outlays in the Park's General Fund, Park's Edit Project Fund, Park's Food & Beverage Fund and the Park Board Innkeeper's Fund. Motion carried 6-0.

COURT ADMINISTRATION GENERAL/ SUPPLEMENTAL PUBLIC DEFENDER /CASA/ADULT DISPUTE
RESOLUTION / JURY FEES / SUPERIOR PROBLEM-SOLVING COURT FEES/
TITLE IV-D INCENTIVE AND YOUTH ASSISTANCE PROGRAM GENERAL
07/28/2020 CB OUT

It was moved by David Cox and seconded by Larry Hesson to approve the Supplies, Other Services and Charges and Capital Outlays in the Court Administration General Fund budget, Court Administration Supplemental Public Defender Fund, CASA, the Superior Alternative Dispute Resolution fund, Jury Fee Fund, and Youth Assistance Program Fund as presented. Motion carried 6-0

It was moved by Brad Whicker and seconded by Larry Hesson to approve the Supplies and Other Services & Charges as presented Superior Problem-Solving Court Fees as presented. Motion carried 6-0.

CLEAN WATER GENERAL
07/28/2020 CB OUT

It was moved by Brad Whicker and seconded by Eric Wathen to approve the Clean Water Supplies and Other Service and Charges as presented. Motion carried 6-0.

PUBLIC DEFENDER GENERAL
07/28/2020 CB OUT

Chief Public Defender Jeremy Gooch presented his 2021 budget asking that the independent contractors for indigent defense services be brought into parity by increasing line 30400 from \$1,470,450 to \$1,542,750. Mr. Gooch stated that there had been no increase since the inception of the program and the program can be penalized if it does not keep parity with the prosecuting attorneys. Mr. Gooch discussed the \$6.25 per page appellate transcripts which he deemed excessive. Mr. Gooch stated that \$586,993 had been received in 2019 in reimbursements due to the existence of this program. It was moved by Larry Scott and to approve the Public Defender's General Fund Supplies, Other Services and Charges and Capital Outlays as presented. Motion died for a lack of a second. It was moved by Larry Hesson and seconded by David Cox to approve the Public Defenders General Fund Supplies and Other Services and Charges as presented and move line 42701 and 44000, in the amount of \$2,000 to the General Fund Computer Department. Motion carried 5-1 (LS).

HIGHWAY / EDIT / CUMULATIVE BRIDGE / LOCAL ROAD & STREET /
MAJOR BRIDGE / MOTOR VEHICLE HIGHWAY / LOIT SPECIAL DISTRIBUTION /
HIGHWAY WHEEL & SUR TAX / 267 RELINQUISH
07/29/19 CB OUT

Highway Superintendent Curt Higginbotham (virtual) and County Engineer John Ayers (virtual) presented the Highway budgets. John Ayers stated that several years ago, to ease the maximum levy, three General Fund Engineering positions were funded, or partially funded, by the Highway Department and he was asking that they be returned to the General Fund.

Mr. Ayers stated that the Commissioners have requested an increase in the Cumulative Bridge Fund to .045 and the Major Bridge Fund to .0333 as both fund rates had been reestablished to allow the increase. Mr. Ayers stated he believed 12 Hendricks County bridges qualified for funding from the Major Bridge Fund and Dan Jones over CSX needs repairs. Mr. Ayers stated this bridge does not qualify for any federal funds and is expected to cost 12.5 million dollars and the costs keep going up. Mr. Ayers stated the Commissioners have authorized Mr. Ayers to pursue a bank loan for the project to be repaid from the Major Bridge Fund.

It was moved by David Cox and seconded by Larry Scott to approve the Supplies, Other Services and Charges and Capital Outlays as presented in the Cumulative Bridge Fund, Highway Edit Project Fund, Local Road and Street, Major Bridge, Motor Vehicle Highway Unrestricted, Motor Vehicle Highway Restricted, Wheel & Excise Tax Highway portion and the State Road 267 Relinquish Fund. Motion carried 6-0.

HEALTH
07/29/2020 CB OUT

Krista Click, Environmental Health Director and Kandi Jamison, Nursing Director, presented their 2021 budgets. It was moved by David Cox and seconded by Brad Whicker to approve Health's Supplies and Other Service and Charges line items as presented. Motion carried 6-0.

4-H FAIR BOARD BUDGET
7/29/2020 CB OUT

The 4-H Fair Budget was prepared by the Finance Committee and reviewed and approved by the Board of Directors on June 8, 2020. The budget did not reflect the projected innkeepers amount of \$230,000 because the board understands the uncertainty of the revenue in the decline of the hospitality industry. The Board requested a \$402,000 contribution from the Commissioners. The Commissioner's requested contribution was maintained at \$395,000.00. It was moved by Larry Hesson and seconded by David Cox to acknowledge the review and accept the Hendricks County 4-H Board Budget as presented.

HENDRICKS COUNTY TOURIST COMMISSION
7/28/2020 CB OUT

Jaime Bohler Smith, along with staff and members of the Hendricks County Tourism Commission Board, gave an update on how the pandemic had affected the tourist industry. Ms. Bohler-Smith stated they had cut two employees and were adjusting as necessary and doing more in house when possible. Mrs. Bohler-Smith stated statistically, this pandemic is nine times worse than 9/11 and the predicted full recovery in 2024.

Mrs. Bohler-Smith stated many local facilities are unable to pay their monthly innkeeper's collections, but the bigger corporate owned facilities are positioned to pay.

Mrs. Bohler-Smith stated they have partnered with the Health Department, Sheltering Wings, Hendricks Regional Hospital, Sheriff, Police and 1st Responders to assist with housing needs for those working during the pandemic. Mrs. Bohler-Smith gave an update on the facilities going forward with construction and those that are paused.

Mrs. Bohler-Smith stated they have a full year's cash reserve on hand and will be able to meet their bond obligations.

Mrs. Bohler-Smith stated that since Indiana still allowed contact sports, the facilities have seen an uptick in occupancy noting that last weekend the facilities were 96% occupied.

Mrs. Bohler-Smith stated that Hendricks County Economic Development Partnership and the Hendricks College Network are moving into the Tourism building at 4 West Main Street.

It was moved by Larry Scott and seconded by David Cox to acknowledge the review and accept the Hendricks County Tourism Budget as presented. Motion carried 6-0.

Councilman David Wyeth asked that they make quarterly reports to the Council for the Council to stay apprised of the revenue shortfalls during the pandemic.

HENDRICKS COUNTY COMMUNICATION CENTER
7/28/2020 CB OUT

Steve Dyson, Financial Analyst for the Town of Plainfield and Doug Burris, Director of the Hendricks County Communication Center, presented their 2021 budget. Mr. Burris stated the total 2021 budget with all projects and requested personnel totals \$5,520,503 with \$4,234,284 eligible for payment from the Statewide 911 fund.

Mr. Burris went over the five-year plan noting that in 2023, the ATT Phone Switch is expected to be 2.3 million.

Auditor Nancy Marsh stated she had forwarded a request to the Commissioners for an additional appropriation of 550,000 to purchase radios for township fire departments and technical services and network reconfiguration which will be heard at the August 4, 2020 Council meeting if the Commissioners approve the request.

Auditor Marsh requested time to calculate their requested budget and to see how much the Statewide 911 Fund can accommodate.

It was moved by Eric Wathen and seconded by David Cox to acknowledge the Hendricks County Communication Center budget as presented, to be funded by the Statewide 911 Fund and the Public Safety LIT as determined by the County Auditor using the Statewide 911 Fund to its full extent maintaining an operating balance for future purchases . Motion carried 6-0.

HENDRICKS COLLEGE NETWORK
07.28.20 CB OUT

Brandy Perrill, Director of the Hendricks College Network stated the network received a \$10,000 grant from the Hendricks Community Foundation. Ms. Perrill stated they are trending towards work-based learning and is working with Indiana Workforce Development and six employers. Ms. Perrill sated they are working towards a 21st Century Talent Region. Ms. Perrill stating their program is "MADE" Make Achieve Design Educate: creating opportunity for all.

Councilman Larry Hesson stated the Commissioner's 10% cut hurts the College Network as well as the other not-for-profits.

2021 WAGES
07.29.2020 CB OUT

Discussion was held on the First Person Wage Study. Councilman Larry Scott and Auditor Marsh stated there are flaws in the study and Mr. Scott recommended implementing only a COLA increase and possibly a tenure increase for 2021. Discussion was held on capping the number of years for the tenure one-time adjustment to the wages. Auditor Nancy Marsh presented the following ESTIMATED calculations based on 2020 wages for 26 pays:

1.43% CONSUMER PRICE INDEX BASED ON 2019 MIDWEST AVERAGE
APPLIED BEFORE TENURE ADJUSTMENT

1.43% CPI FULL TIME EMPLOYEES INCLUDED IN STUDY -	\$217,303.00
1.43% CPI PART TIME EMPLOYEES INCLUDED IN STUDY -	\$ 20,166.00
1.43% CPI VACANT POSITIONS INCLUDED IN STUDY -	\$ 7,823.00
1.43% CPI POSITIONS NOT INCLUDED IN STUDY -	<u>\$100,173.00</u>
TOTAL ESTIMATED 1.43% CPI	\$345,465.00

ONE TIME TENURE ADJUSTMENT CAPPED AT 15 YEARS OF \$100 PER YEAR FULLAND \$50 PER YEAR
PART TIME OF DEPARTMENTS PARTICIPATING IN STUDY

FULL TIME EMPLOYEES INCLUDED IN STUDY	\$249,500.00
PART TIME EMPLOYEES INCLUDED IN STUDY	<u>\$ 14,150.00</u>
TOTAL ESTIMATED TENURE	\$263,650.00
 TOTAL ESTIMATE 1.43% CPI & TENURE	 \$609,115.00

It was moved by Eric Wathen and seconded by Larry Scott that all employees that receive a Hendricks County payroll distribution, except the Sheriff, Chief Public Defender, and probation officers who received a 3.2% mandated increase, receive a 1.43% increase based on 26 pays at the 2020 wages. Motion carried 6-0. The Council acknowledged the state paid prosecutors received the state mandated 3.2% increase.

It was moved by Larry Scott and seconded by Brad Whicker to apply a tenure increase, to be paid pro-rated for 26 pays, terminated upon leaving employment, for those participating in the wage study, as a one-time adjustment added to the base salary, capped at 15 years, in the amount of \$100 for each year of full time consecutive service, including full time elected officials and \$50 for each year of consecutive service for part time, effective with the first pay of 2021 beginning on December 26, 2020, calculated on the date of this motion, July 29, 2020, excluding the Sheriff Merit Deputies and Probation Officers who have a wage matrix or structure outside the Council's authority and state paid prosecutors. Motion carried 6-0.

OTHER BUSINESS

Auditor Nancy Marsh stated the Public Hearing will be held at the regular Council meeting on Tuesday. September 1, 2020 and the Adoption will be held at the regular Council meeting on Tuesday October 6, 2020. (These dates have been changed since this meeting.)

There being no further business to come before the Council Budget Workshop, upon motion made by Larry Hesson and seconded by Brad Whicker, the meeting was adjourned at 1:08 p.m. on Wednesday, July 29, 2020.

Caleb M. Brown

David Cox

Larry R. Hesson

Larry R. Scott

Eric Wathen

Brad Whicker

David Wyeth

ATTEST: _____
Nancy L. Marsh, Auditor

RESOLUTION NO. 2020-29

**RESOLUTION OF THE COUNTY COUNCIL OF HENDRICKS COUNTY,
INDIANA DETERMINING THE NEED TO ENTER INTO A LEASE**

WHEREAS, Indiana Code 36-1-10-7 requires that the Board of County Commissioners of Hendricks County, Indiana (the "Board") may not lease a structure unless the Board receives a petition signed by fifty (50) or more taxpayers of Hendricks County, Indiana (the "County") and the County Council of Hendricks County, Indiana (the "Council") determines, after investigation, that the structure, is needed; and

WHEREAS, a petition signed by fifty (50) or more taxpayers of Hendricks County, Indiana has been filed with the Board requesting the Board (1) to enter into negotiations with the Hendricks County Building Facilities Corporation, a nonprofit building corporation (the "Building Corporation"), for the financing of the acquisition, construction, improvement, and/or equipping of all or any portion of a new county jail facility to be located on a +/- 14 acre parcel near the southeast corner of East Main Street and East Campus Boulevard, Danville, Indiana 46122 and any related improvements, all to be used for the purposes of providing incarceration, community corrections or other law enforcement or criminal justice services by the County (the "Project"), and (2) to enter into a lease between the Corporation, as lessor, and the County, as lessee, for all or a portion of the existing county jail facility located at 925 E Main St, Danville, Indiana 46122 and the new county jail facility to be located on a +/- 14 acre parcel near the southeast corner of East Main Street and East Campus Boulevard, Danville, Indiana 46122, including the site and appurtenances thereto (collectively, the "Premises"); and

WHEREAS, the Building Corporation was incorporated to assist the County in financing, from time to time, the construction and renovation of County facilities to be operated by the County, including the Project; and

WHEREAS, to provide for the financing and construction of the Project, there has been prepared and submitted to the Board a form of Lease between the Building Corporation, as lessor, and the County, as lessee (the "Lease"); and

WHEREAS, such petition and form of Lease were approved by the Board at its meeting held on August 25, 2020; and

WHEREAS, such form of Lease has been presented to the Council; and

WHEREAS, there have been prepared drawings, plans, specifications and estimates for the cost of such Project which have been reviewed by the Council;

NOW, THEREFORE, THE COUNTY COUNCIL OF HENDRICKS COUNTY, INDIANA, RESOLVES THE FOLLOWING:

Section 1. Findings; Approval of Lease. After investigation, the Council hereby finds and determines that a need exists for the Project and that the Project to be financed through the Lease will be of public utility and benefit to the County. The Council further determines that the Project cannot be acquired, constructed, improved and equipped from any funds available to the County. The Council hereby approves the Lease in substantially the form presented on the date hereof, and

the County shall proceed to take such steps as may be necessary to secure the acquisition, construction, equipping and leasing of the Project and the Premises as provided by Indiana Code 36-1-10.

Section 2. General. Any member of the Board or the Council, the Auditor of the County, and the County Attorney are hereby authorized, empowered and directed, on behalf of the County to take any other action as such individual deems necessary or desirable to effectuate the foregoing resolutions, and any actions heretofore made or taken be, and hereby are, ratified and approved.

Section 3. Effective Date. This Resolution shall be in full force and effect from and after its adoption by the Council.

PASSED and adopted by the Hendricks County Council, this 1st day of September, 2020.

AYE

NAY

Caleb M. Brown

Caleb M. Brown

David Cox

David Cox

Larry R. Hesson

Larry R. Hesson

Larry R. Scott

Larry R. Scott

Eric Wathen

Eric Wathen

Brad Whicker

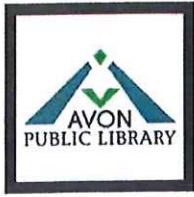
Brad Whicker

David Wyeth

David Wyeth

ATTEST:

Nancy L. Marsh, Auditor



September 1, 2020

Hendricks County Council
Danville, Indiana

Re: County Road 100 S Improvement Project

Dear Mr. Caleb Brown, Mr. David Cox, Mr. Larry Hesson,
Mr. Larry Scott, Mr. Eric Wathen, Mr. Brad Whicker and Mr. David Wyeth:

The Avon Collaboration Group, as the leaders of the taxing and business community in Greater Avon, would like to formally request that you approve the payment of Hendrick's County's contribution to the County Road 100 South Improvement Project in the amount of \$2,927,220.

This project is not only necessary for improving a major thoroughfare in the county, but also allows badly needed commercial development to begin in the Avon-Washington Township area. According to the information provided by the Hendricks County Assessor's Office, the tax base of Washington Township is 86% Residential, 1 % Agricultural and 13 % Commercial. As a result, Avon-Washington Township is one of the top ten areas affected by tax caps in Indiana.

The development of the 100 South Corridor will make Hendricks County an attractive market for business development, thereby attracting jobs and local income tax revenue to the area and helping to reduce the tax cap impact by increasing the commercial tax base. In the 2019 Hendricks County Community Needs Assessment, over 33 percent of respondents identified lack of coordination between government entities as a community issue, ranking it the number three concern for local residents. Supporting this project shows the public that Hendricks County and its communities are collaborating to improve the economy of our great county.

We appreciate your consideration of the request and thank you for all that you do for the public we serve.

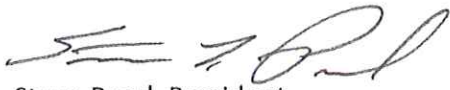
Sincerely,

Greg Zusan, President,
Avon Town Council

Ryan Cannon, Interim Town Manager,
Town of Avon

Anne Engelhardt, President,
Avon Community School Corporation

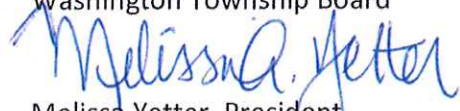
Scott Wyndham, Superintendent,
Avon Community School Corporation



Steve Pearl, President,
Washington Township Library Board



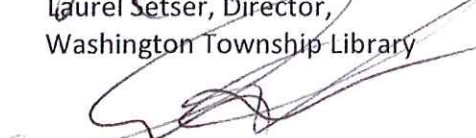
Shane Sommers, Chairman
Washington Township Board



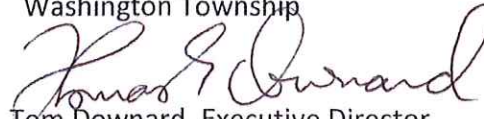
Melissa Yetter, President
Avon Chamber of Commerce



Laurel Setser, Director,
Washington Township Library



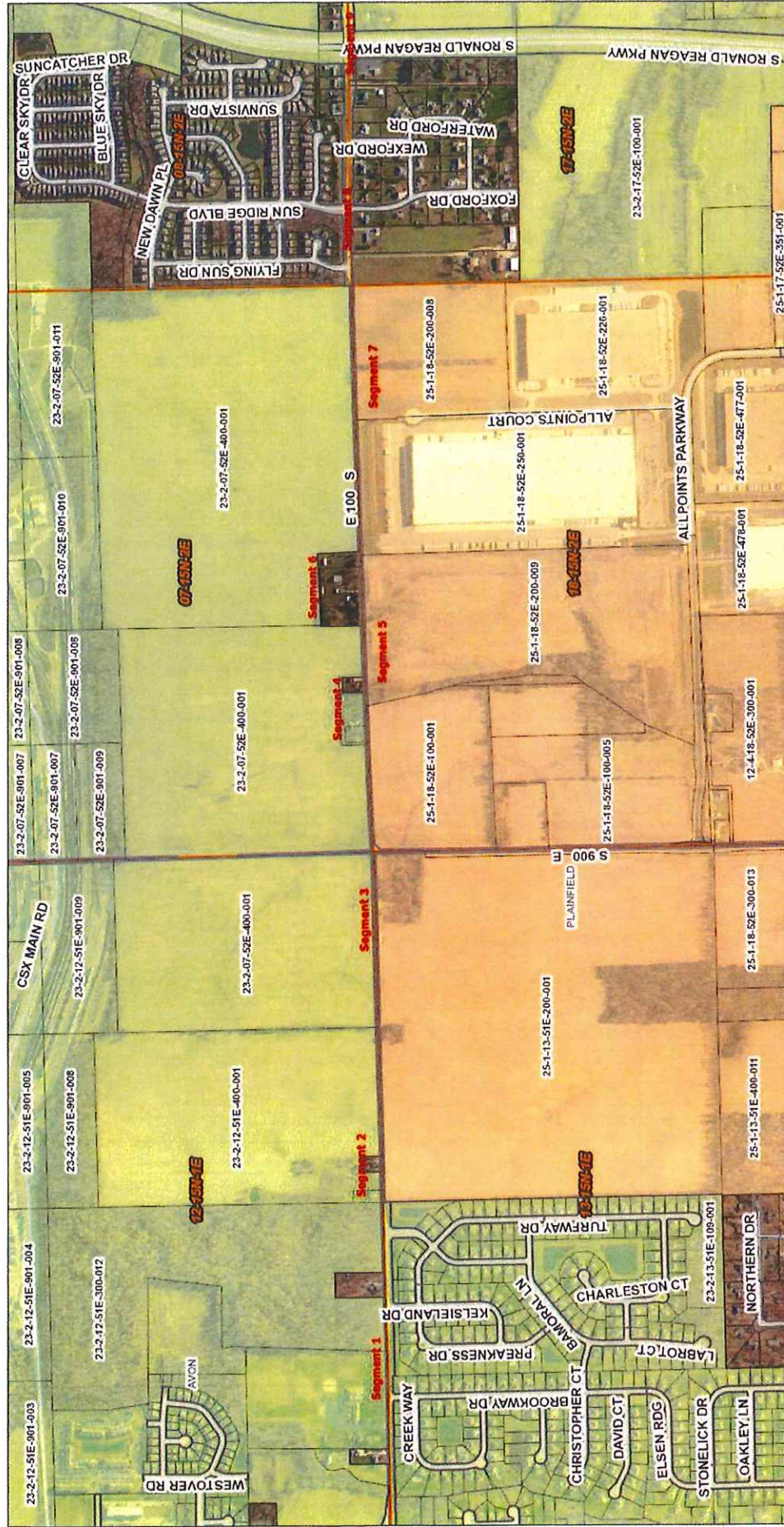
Don Hodson, Trustee
Washington Township



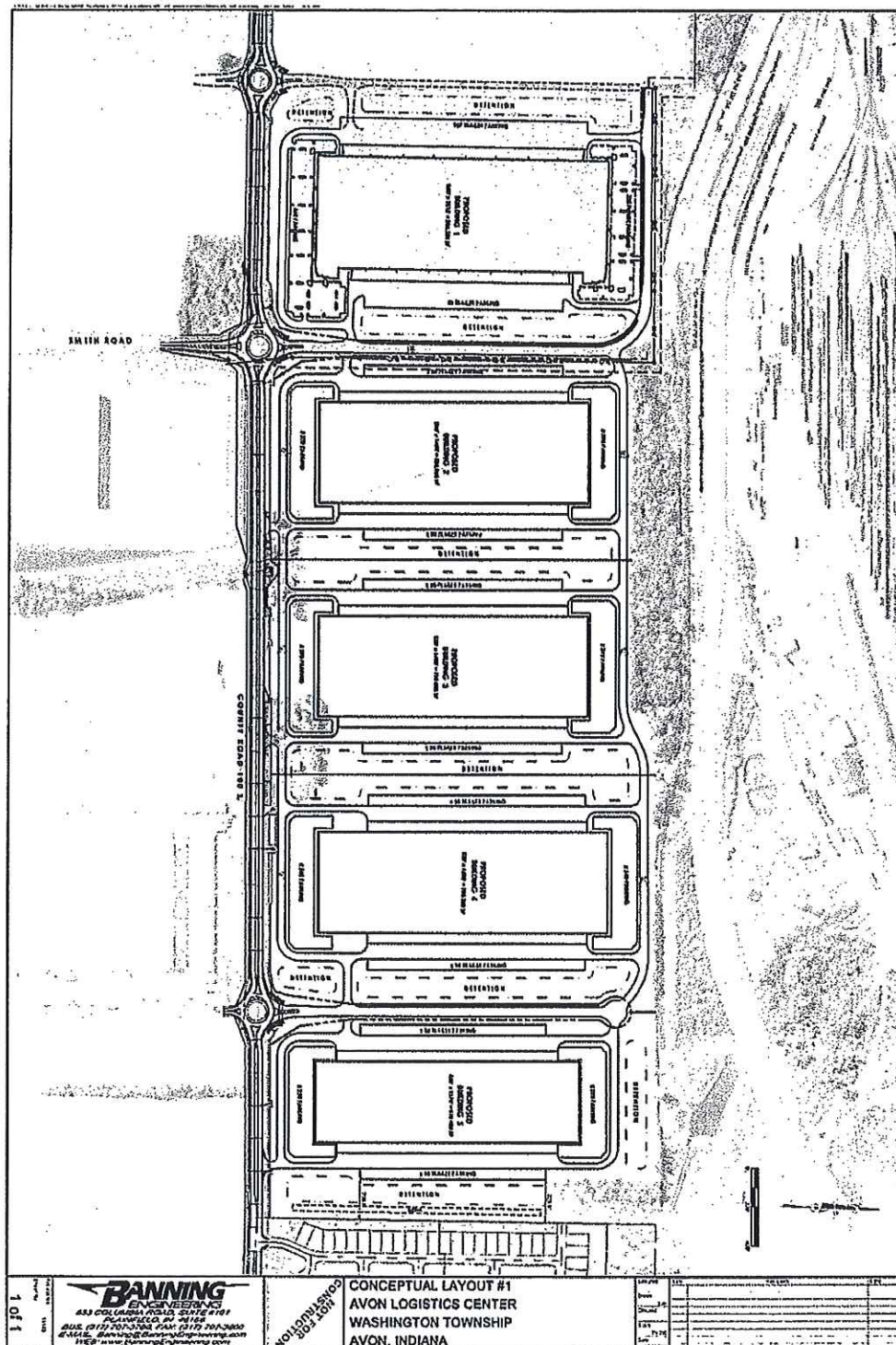
Tom Downard, Executive Director,
Avon Chamber of Commerce

Project percentage per municipality - CR 100 S

	Location	distance (ft)	Jurisdiction	
			Avon	Plainfield
Segment 1	DJ splitter island to Plainfield Town limit	2722	2722	
Segment 2	Plainfield Town limit to Avon Town Limit	125		125
Segment 3	Avon Town Limit to Plainfield Town limit	3660	3660	
Segment 4	Plainfield Town limit to Avon Town Limit	120		120
Segment 5	Avon Town Limit to Plainfield Town limit	406	406	
Segment 6	Plainfield Town limit to Avon Town Limit	588		588
segment 7	E Plainfield Limit to W County Limit	2099	2099	
segment 8	W County Limit to RRP	1756		1756
segment 9	RRP to E project limit	586	586	
	Total Length (ft)	12,062	9,473	1,756
	Total Length (mi)	2.28	1.79	0.33
	Percentage of Project		78.54%	14.56%
				6.91%
Final Design	1,344,595		\$ 1,055,990	\$ 195,748
ROW and acquisition	2,175,000		\$ 1,708,156	\$ 316,639
Construction Engineering	1,378,200		\$ 1,082,382	\$ 200,640
Construction	13,595,119		\$ 10,677,049	\$ 1,979,193
			\$ 14,523,576	\$ 2,692,220
				\$ 1,277,118
				\$ 245,924
				\$ 47,440
			\$ 235,000	
			\$ 2,927,220	\$ 1,570,482
estimated 8/3/2020 by RC				
				sidewalks and curb ramps (southside) connection to All Points Court at Rdbt bridge replace additional cost



CONCEPT PLAN



REALLOCATION OF FUNDS RESOLUTION

Be it resolved by the County Council of Hendricks County, Indiana, that for the expenses of the unit of Government of Hendricks County, the following sums of money previously appropriated for expenditures from a detailed account within a major classification, are hereby reallocated to another detailed account within a different classification as originally appropriated, all as herein specified.

	DEPARTMENT	FROM	TO	AMOUNT	Y/N
1.	General Fund Work Release	1001.39900.000.0154	1001.20100.000.0154	\$2,840.92	Y
2.	General Fund Work Release	1001.39900.000.0154	1001.20201.000.0154	\$2,017.77	Y
3.	General Fund Work Release	1001.39900.000.0154	1001.20301.000.0154	\$3,811.43	Y
4.	General Fund Work Release	1001.39900.000.0154	1001.20206.000.0154	\$1,131.50	Y
5.	General Fund Work Release	1001.39900.000.0154	1001.20204.000.0154	\$1,500.00	Y
7.	General Fund Work Release	1001.39900.000.0154	1001.20200.000.0154	\$132,322.42	Y
8.	Work Release Grant	1122.15429.000.0154	1122.15427.000.0154	\$2,542.40	Y
9.	Work Release Grant	1122.15429.000.0154	1122.15499.000.0154	\$13,071.92	Y
10.	Work Release Grant	1122.15425.000.0154	1122.15499.000.0154	\$337.36	Y
11.	Work Release Grant	1122.15420.000.0154	1122.15499.000.0154	\$9,509.36	Y
12.	Work Release Grant	1122.15419.000.0154	1122.15499.000.0154	\$937.12	Y
13.	Work Release Grant	1122.15407.000.0154	1122.15499.000.0154	\$2,409.76	Y
14.	Work Release Grant	1122.15419.000.0154	1122.15415.000.0154	\$171.36	Y
15.	Healthy Families	8149.18708.000.0214	8149.18705.000.0214	\$300.00	Y

Adopted this 1st day of September 2020.

AYE

Caleb M. Brown

David Cox

Larry R. Hesson

Larry R. Scott

Eric Wathen

Brad Whicker

David Wyeth

ATTEST:

Nancy L. Marsh, Auditor

NAY

Caleb M. Brown

David Cox

Larry R. Hesson

Larry R. Scott

Eric Wathen

Brad Whicker

David Wyeth



Coatesville-Clay Township Public Library

P.O. Box 147
Coatesville, IN 46121
Phone: 765-386-2355
Fax: 765-386-6177

Hendricks County Council
Attention: Eric Wathen, President
355 S Washington Street
Danville, IN 46122

08/11/20

Dear Mr. Wathen,

At our Board of Trustees meeting, our Library Board President signed a Declaration of Fiscal Body report stating that the Hendricks County Council will be the separate fiscal-body responsible for binding budget adoption in the case of a triggering event under IC 6-1.1-17-20.3 or 20.4. I have attached that report with this letter. We would like you and the County Council to review and acknowledge this information at your next County Council Meeting on September 1, 2020. Once you have reviewed and acknowledged the report, we would appreciate if you would please send the signed report back to us, either via postal mail, email (cpl@ccrtc.com), or fax, so we can submit the report to the Indiana State Library before the October 1, 2020 deadline.

Thank you,

Korleen Bledsoe, Director

Declaration of Fiscal Body

Coatesville-Clay Township Public Library ("the library")

WHEREAS, library officials typically submit the library's annual budget for nonbinding review by a separate fiscal body pursuant to the provisions of IC 6-1.1-17; and

WHEREAS, under certain conditions designated in IC 6-1.1-17-20.3 and 20.4, the library's budget is subject to binding review and adoption by a separate fiscal body; and

THEREFORE, this report identifies the fiscal body that would do any binding budget adoption in the event such binding adoption is required under the provisions of IC 6-1.1-17-20.3 or 20.4.

In the case of a triggering event under IC 6-1.1-17-20.3 or 20.4 which requires the library to submit its budget to a separate fiscal body for binding budget adoption, the fiscal body that is responsible for that binding adoption is the Hendricks County Council.

I hereby certify this report was adopted by the library board on August 11, 2020.

<u>Shelly Starbuck</u>	<u>Shelly Starbuck</u>	<u>8/11/20</u>
Library Board President Name Printed	Library Board President Signature	Date

Fiscal Body Acknowledgement

Pursuant to the requirements of IC 6-1.1-17-20.6, the Hendricks County Council acknowledges it is the fiscal body responsible for binding review and approval of the library's budget under IC 6-1.1-17-20.3 and 20.4 when the conditions exist that require such binding review.

I hereby certify this report was adopted by the Hendricks County Council on 9/1/20.

<u>David Wyeth</u>	<u></u>	<u>9/1/20</u>
Fiscal Body President Name Printed	Fiscal Body President Signature	Date



COMPLIANCE WITH STATEMENT OF BENEFITS REAL ESTATE IMPROVEMENTS

State Form 51766 (R3 / 2-13)

Prescribed by the Department of Local Government Finance

20 20 PAY 20 21

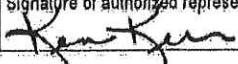
FORM CF-1 / Real Property

PRIVACY NOTICE

The cost and any specific individual's salary information is confidential; the balance of the filing is public record per IC 6-1.1-12.1-5.1 (c) and (d).

INSTRUCTIONS:

1. This form does not apply to property located in a residentially distressed area or any deduction for which the Statement of Benefits was approved before July 1, 1991.
2. Property owners must file this form with the county auditor and the designating body for their review regarding the compliance of the project with the Statement of Benefits (Form SB-1/Real Property).
3. This form must accompany the initial deduction application (Form 322/RE) that is filed with the county auditor.
4. This form must also be updated each year in which the deduction is applicable. It is filed with the county auditor and the designating body before May 15, or by the due date of the real property owner's personal property return that is filed in the township where the property is located. (IC 6-1.1-12.1-5.1(u))
5. With the approval of the designating body, compliance information for multiple projects may be consolidated on one (1) compliance form (Form CF-1/Real Property).

SECTION 1 TAXPAYER INFORMATION	
Name of taxpayer I-70 WEST LLC	County HENDRICKS
Address of taxpayer (number and street, city, state, and ZIP code) 1401 79TH STREET CAUSEWAY, MIAMI BEACH, FL 33141	DLGF taxing district number 013
Name of contact person KEN KERN	Telephone number (317) 827-6387
Address of contact person 11800 EXIT FIVE PARKWAY, SUITE 100, FISHERS, IN 46037	
SECTION 2 LOCATION AND DESCRIPTION OF PROPERTY	
Name of designating body HENDRICKS COUNTY COUNCIL	Resolution number 2016-07
Location of property 1716 INNOVATION BOULEVARD, CLAYTON, IN 46118	Estimated start date (month, day, year) 6/01/2016
Description of real property improvements 602,000 SQ. FT. DISTRIBUTION/WAREHOUSE SPEC BUILDING	Actual start date (month, day, year) 6/01/2016
	Estimated completion date (month, day, year) 9/01/2017
	Actual completion date (month, day, year)
SECTION 3 EMPLOYEES AND SALARIES	
EMPLOYEES AND SALARIES	AS ESTIMATED ON SB-1
Current number of employees	0
Salaries	5,255,300.00
Number of employees retained	0
Salaries	0.00
Number of additional employees	0
Salaries	0.00
SECTION 4 COST AND VALUES	
COST AND VALUES	REAL ESTATE IMPROVEMENTS
AS ESTIMATED ON SB-1	COST
Values before project	0.00
Plus: Values of proposed project	17,000,000.00
Less: Values of any property being replaced	
Net values upon completion of project	17,000,000.00
ACTUAL	COST
Values before project	
Plus: Values of proposed project	0.00
Less: Values of any property being replaced	
Net values upon completion of project	16,401,902.00
	ASSESSED VALUE
	0.00
	0.00
	0.00
	22,161,900.00
SECTION 5 WASTE CONVERTED AND OTHER BENEFITS PROMISED BY THE TAXPAYER	
WASTE CONVERTED AND OTHER BENEFITS	AS ESTIMATED ON SB-1
Amount of solid waste converted	
Amount of hazardous waste converted	
Other benefits:	
SECTION 6 TAXPAYER CERTIFICATION	
I hereby certify that the representations in this statement are true.	
Signature of authorized representative 	Title VICE PRESIDENT
	Date signed (month, day, year) 4/15/2020

**OPTIONAL: FOR USE BY A DESIGNATING BODY WHO ELECTS TO REVIEW THE COMPLIANCE WITH STATEMENT OF BENEFITS (FORM CF-1)
THAT WAS APPROVED AFTER JUNE 30, 1991**

INSTRUCTIONS: (IC 6-1.1-12.1-5.1 and IC 6-1.1-12.1-5.9)

1. Not later than forty-five (45) days after receipt of this form, the designating body may determine whether or not the property owner has substantially complied with the Statement of Benefits (Form SB-1/Real Property).
2. If the property owner is found **NOT** to be in substantial compliance, the designating body shall send the property owner written notice. The notice must include the reasons for the determination and the date, time and place of a hearing to be conducted by the designating body. The date of this hearing may not be more than thirty (30) days after the date this notice is mailed. A copy of the notice may be sent to the county auditor and the county assessor.
3. Based on the information presented at the hearing, the designating body shall determine whether or not the property owner has made reasonable efforts to substantially comply with the Statement of Benefits (Form SB-1/Real Property) and whether any failure to substantially comply was caused by factors beyond the control of the property owner.
4. If the designating body determines that the property owner has **NOT** made reasonable efforts to comply, then the designating body shall adopt a resolution terminating the property owner's deduction. If the designating body adopts such a resolution, the deduction does not apply to the next installment of property taxes owed by the property owner or to any subsequent installment of property taxes. The designating body shall immediately mail a certified copy of the resolution to: (1) the property owner; (2) the county auditor; and (3) the county assessor.

We have reviewed the CF-1 and find that:			
<input type="checkbox"/> the property owner IS in substantial compliance.			
<input type="checkbox"/> the property owner IS NOT in substantial compliance			
<input type="checkbox"/> other (specify) _____			
Reasons for the determination (attach additional sheets if necessary)			
Signature of authorized member			Date signed (month, day, year) 9-1-20
Attested by:		Designating body: Hendricks County Council	
If the property owner is found not to be in substantial compliance, the property owner shall receive the opportunity for a hearing. The following date and time has been set aside for the purpose of considering compliance. (Hearing must be held within thirty (30) days of the date of mailing of this notice.)			
Time of hearing <input type="checkbox"/> AM <input type="checkbox"/> PM	Date of hearing (month, day, year)	Location of hearing	
HEARING RESULTS (to be completed after the hearing)			
<input type="checkbox"/> Approved. <input type="checkbox"/> Denied (see instruction 4 above)			
Reasons for the determination (attach additional sheets if necessary)			
Signature of authorized member			Date signed (month, day, year)
Attested by:		Designating body	
APPEAL RIGHTS [IC 6-1.1-12.1-5.9(a)]			
A property owner whose deduction is denied by the designating body may appeal the designating body's decision by filing a complaint in the office of the Circuit or Superior Court together with a bond conditioned to pay the costs of the appeal if the appeal is determined against the property owner.			



COMPLIANCE WITH STATEMENT OF BENEFITS REAL ESTATE IMPROVEMENTS

State Form 51765 (R3 / 2-13)

Prescribed by the Department of Local Government Finance

20 20 PAY 20 21

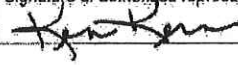
FORM CF-1 / Real Property

PRIVACY NOTICE

The cost and any specific individual's salary information is confidential; the balance of the filing is public record per IC 6-1.1-12.4-5.1 (c) and (d).

INSTRUCTIONS:

1. This form does not apply to property located in a residentially distressed area or any deduction for which the Statement of Benefits was approved before July 1, 1991.
2. Property owners must file this form with the county auditor and the designating body for their review regarding the compliance of the project with the Statement of Benefits (Form SB-1/Real Property).
3. This form must accompany the initial deduction application (Form 322/RE) that is filed with the county auditor.
4. This form must also be updated each year in which the deduction is applicable. It is filed with the county auditor and the designating body before May 15, or by the due date of the real property owner's personal property return that is filed in the township where the property is located. (IC 6-1.1-12.1-5.1(b))
5. With the approval of the designating body, compliance information for multiple projects may be consolidated on one (1) compliance form (Form CF-1/Real Property).

SECTION 1 TAXPAYER INFORMATION		
Name of taxpayer I-70 WEST LLC	County HENDRICKS	
Address of taxpayer (number and street, city, state, and ZIP code) 1401 79TH STREET CAUSEWAY, MIAMI BEACH, FL 33141	DLGF taxing district number 013	
Name of contact person KEN KERN	Telephone number (317) 827-6387	
11800 EXIT FIVE PARKWAY, SUITE 100, FISHERS, IN 46037		
SECTION 2 LOCATION AND DESCRIPTION OF PROPERTY		
Name of designating body HENDRICKS COUNTY COUNCIL	Resolution number 2014-14	Estimated start date (month, day, year) 4/01/2014
Location of property 1716 INNOVATION BOULEVARD, CLAYTON, IN 46118	Actual start date (month, day, year) 4/07/2014	
Description of real property improvements 597,500.SQ. FT. DISTRIBUTION/WAREHOUSE SPEC BUILDING	Estimated completion date (month, day, year) 11/01/2014	
		Actual completion date (month, day, year) 5/10/2015
SECTION 3 EMPLOYEES AND SALARIES		
EMPLOYEES AND SALARIES	AS ESTIMATED ON SB-1	ACTUAL
Current number of employees	0	1,271
Salaries	0.00	39,840,797.00
Number of employees retained	0	0
Salaries	0.00	0.00
Number of additional employees	0	0
Salaries	0.00	0.00
SECTION 4 COST AND VALUES		
COST AND VALUES	REAL ESTATE IMPROVEMENTS	
AS ESTIMATED ON SB-1	COST	ASSESSED VALUE
Values before project	0.00	0.00
Plus: Values of proposed project	16,000,000.00	0.00
Less: Values of any property being replaced		
Net values upon completion of project	16,000,000.00	0.00
ACTUAL	COST	ASSESSED VALUE
Values before project		
Plus: Values of proposed project	0.00	0.00
Less: Values of any property being replaced		
Net values upon completion of project	18,574,031.00	21,859,800.00
SECTION 5 WASTE CONVERTED AND OTHER BENEFITS PROMISED BY THE TAXPAYER		
WASTE CONVERTED AND OTHER BENEFITS	AS ESTIMATED ON SB-1	ACTUAL
Amount of solid waste converted		
Amount of hazardous waste converted		
Other benefits:		
SECTION 6 TAXPAYER CERTIFICATION		
I hereby certify that the representations in this statement are true.		
Signature of authorized representative 	Title VICE PRESIDENT	Date signed (month, day, year) 4/15/2020

**OPTIONAL: FOR USE BY A DESIGNATING BODY WHO ELECTS TO REVIEW THE COMPLIANCE WITH STATEMENT OF BENEFITS (FORM CF-1)
THAT WAS APPROVED AFTER JUNE 30, 1991**

INSTRUCTIONS: (IC 6-1.1-12.1-5.1 and IC 6-1.1-12.1-5.9)

1. Not later than forty-five (45) days after receipt of this form, the designating body may determine whether or not the property owner has substantially complied with the Statement of Benefits (Form SB-1/Real Property).
2. If the property owner is found **NOT** to be in substantial compliance, the designating body shall send the property owner written notice. The notice must include the reasons for the determination and the date, time and place of a hearing to be conducted by the designating body. The date of this hearing may not be more than thirty (30) days after the date this notice is mailed. A copy of the notice may be sent to the county auditor and the county assessor.
3. Based on the information presented at the hearing, the designating body shall determine whether or not the property owner has made reasonable efforts to substantially comply with the Statement of Benefits (Form SB-1/Real Property) and whether any failure to substantially comply was caused by factors beyond the control of the property owner.
4. If the designating body determines that the property owner has **NOT** made reasonable efforts to comply, then the designating body shall adopt a resolution terminating the property owner's deduction. If the designating body adopts such a resolution, the deduction does not apply to the next installment of property taxes owed by the property owner or to any subsequent installment of property taxes. The designating body shall immediately mail a certified copy of the resolution to: (1) the property owner; (2) the county auditor; and (3) the county assessor.

We have reviewed the CF-1 and find that:			
<input type="checkbox"/> the property owner IS in substantial compliance <input type="checkbox"/> the property owner IS NOT in substantial compliance <input type="checkbox"/> other (specify) _____			
Reasons for the determination (attach additional sheets if necessary)			
Signature of authorized member			Date signed (month, day, year) 9-1-20
Attested by:		Designating body: Hendricks County Council	
If the property owner is found not to be in substantial compliance, the property owner shall receive the opportunity for a hearing. The following date and time has been set aside for the purpose of considering compliance. (Hearing must be held within thirty (30) days of the date of mailing of this notice.)			
Time of hearing	<input type="checkbox"/> AM <input type="checkbox"/> PM	Date of hearing (month, day, year)	Location of hearing
HEARING RESULTS (to be completed after the hearing)			
<input type="checkbox"/> Approved <input type="checkbox"/> Denied (see instruction 4 above)			
Reasons for the determination (attach additional sheets if necessary)			
Signature of authorized member			Date signed (month, day, year)
Attested by:		Designating body:	
APPEAL RIGHTS [IC 6-1.1-12.1-5.9(e)]			
A property owner whose deduction is denied by the designating body may appeal the designating body's decision by filing a complaint in the office of the Circuit or Superior Court together with a bond conditioned to pay the costs of the appeal if the appeal is determined against the property owner.			



COMPLIANCE WITH STATEMENT OF BENEFITS PERSONAL PROPERTY

State Form 51765 (R4 / 11-16)

Prescribed by the Department of Local Government Finance

FORM CF-1 / PP

PRIVACY NOTICE

This form contains information
confidential pursuant to
IC 6-1.1-35-9 and IC 6-1.1-12.1-5.6.

- INSTRUCTIONS:
1. Property owners whose Statement of Benefits was approved must file this form with the local Designating Body to show the extent to which there has been compliance with the Statement of Benefits. (IC 6-1.1-12.1-5.6)
 2. This form must be filed with the Form 103-ERA Schedule of Deduction from Assessed Value between January 1, and May 15, of each year, unless a filing extension under 1C 6-1.1-3.7 has been granted. A person who obtains a filing extension must file between January 1, and the extended due date of each year.
 3. With the approval of the designating body, compliance information for multiple projects may be consolidated on one (1) compliance (CF-1).

SECTION 1		TAXPAYER INFORMATION	
Name of taxpayer MERCER MACHINE COMPANY, INC.	County HENDRICKS		
Address of taxpayer (street and number, city, state and ZIP code) 10356 LEASES CORNER COURT CAMBY IN 46113	DLGF taxing district number GUILFORD TOWNSHIP		
Name of contact person TRACY ROBINSON	Telephone number 317-241-9903		

SECTION 2			LOCATION AND DESCRIPTION OF PROPERTY		
Name of designating body HENDRICKS COUNTY COUNCIL	Resolution number 2018-20	Estimated start date (month, day, year) 11/01/2018			
Location of property 10356 LEASES CORNER COURT CAMBY IN 46113	Actual start date (month, day, year) 10/17/2019				
Description of new manufacturing equipment, or new research and development equipment, or new information technology equipment, or new logistical distribution equipment to be acquired. See attached	Estimated completion date (month, day, year) 11/01/2022				
	Actual completion date (month, day, year) / /				

SECTION 3				EMPLOYEES AND SALARIES			
EMPLOYEES AND SALARIES			AS ESTIMATED ON SB-1	ACTUAL			
Current number of employees			20	18			
Salaries			884,000	1,141,576			
Number of employees retained			20	18			
Salaries			884,000	1,141,576			
Number of additional employees			4				
Salaries			141,000				

SECTION 4									COST AND VALUES			
		MANUFACTURING EQUIPMENT		R & D EQUIPMENT		LOGIST DIST EQUIPMENT		IT EQUIPMENT				
AS ESTIMATED ON SB-1	COST	ASSESSED VALUE	COST	ASSESSED VALUE	COST	ASSESSED VALUE	COST	ASSESSED VALUE				
Values before project	2,344,000							100,000				
Plus: Values of proposed project	2,350,000							50,000				
Less: Values of any property being replaced												
Net values upon completion of project	5,254,000							150,000				
ACTUAL	COST	ASSESSED VALUE	COST	ASSESSED VALUE	COST	ASSESSED VALUE	COST	ASSESSED VALUE				
Values before project	2,108,353	434,063					43,828	17,094				
Plus: Values of proposed project	427,776	171,210										
Less: Values of any property being replaced												
Net values upon completion of project	2,536,155	585,173					43,828	17,094				

NOTE: The COST of the property is confidential pursuant to IC 6-1.1-12.1-5.6 (c).

SECTION 5			WASTE CONVERTED AND OTHER BENEFITS PROMISED BY THE TAXPAYER		
WASTE CONVERTED AND OTHER BENEFITS		AS ESTIMATED ON SB-1	ACTUAL		
Amount of solid waste converted					
Amount of hazardous waste converted					
Other benefits:					

SECTION 6			TAXPAYER CERTIFICATION		
I hereby certify that the representations in this statement are true.					
Signature of authorized representative 	Title PRESIDENT	Date signed (month, day, year) 05/15/2020			

ATTACHMENT TO FORM CF-1, page 1, Section 2

Name of taxpayer

MERCER MACHINE COMPANY, INC.

SECTION 2

LOCATION AND DESCRIPTION OF PROPERTY

Description of real property improvements and/or new manufacturing equipment to be acquired

GENOS L3000M, \$143,000; GENOS L250-E \$63,000; GENOS L400-E \$63,000; SPINDLE CARTS 2@ \$23,000=\$46,000; HDV3000 VIDEO \$30,000; 2 SAWS @ \$50,000=\$100,000; 3-5 AXIS @ \$300,000=\$900,000; WIRE EDM 2@\$150,000=\$300,000; TOOLING \$100,000; MULTI AXIS 3@ \$200,000=\$600,000; GENOS L300M 3@\$165,000=\$495,000; 2 SAWS @\$75,000=\$150,000.

OPTIONAL: FOR USE BY A DESIGNATING BODY WHO ELECTS TO REVIEW THE COMPLIANCE WITH STATEMENT OF BENEFITS (FORM CF-1)
THAT WAS APPROVED AFTER JUNE 30, 1991.

INSTRUCTIONS: (IC 6-1.1-12-5.9)

1. This page does not apply to a Statement of Benefits filed before July 1, 1991; that deduction may not be terminated for a failure to comply with the Statement of Benefits.
2. Within forty-five (45) days after receipt of this form, the designating body may determine whether or not the property owner has substantially complied with the Statement of Benefits.
3. If the property owner is found **NOT** to be in substantial compliance, the designating body shall send the property owner written notice. The notice must include the reasons for the determination and the date, time and place of a hearing to be conducted by the designating body. If a notice is mailed to a property owner, a copy of the written notice will be sent to the County Assessor and the County Auditor.
4. Based on the information presented at the hearing, the designating body shall determine whether or not the property owner has made reasonable effort to substantially comply with the Statement of Benefits and whether any failure to substantially comply was caused by factors beyond the control of the property owner.
5. If the designating body determines that the property owner has **NOT** made reasonable effort to comply, then the designating body shall adopt a resolution terminating the deduction. The designating body shall immediately mail a certified copy of the resolution to: (1) the property owner; (2) the County Auditor; and (3) the County Assessor.

We have reviewed the CF-1 and find that:

- ☐ the property owner **IS** in substantial compliance
- ☐ the property owner **IS NOT** in substantial compliance
- ☐ other (specify) _____

Reasons for the determination (attach additional sheets if necessary)

Signature of authorized member

Date signed (month, day, year)

9-1-20

Attested by:

Designating body

Hendricks County Council

If the property owner is found not to be in substantial compliance, the property owner shall receive the opportunity for a hearing. The following date and time has been set aside for the purpose of considering compliance.

Time of hearing

☐ AM
☐ PM

Date of hearing (month, day, year)

Location of hearing

HEARING RESULTS (to be completed after the hearing)

☐ Approved ☐ Denied (see instruction 5 above)

Reasons for determination (attach additional sheets if necessary)

Signature of authorized member

Date signed (month, day, year)

Attested by:

Designating body

APPEAL RIGHTS [IC 6-1.1-12.1-5.9(e)]

A property owner whose deduction is denied by the designating body may appeal the designating body's decision by filing a complaint in the office of the Circuit or Superior Court together with a bond conditioned to pay the costs of the appeal if the appeal is determined against the property owner.



COMPLIANCE WITH STATEMENT OF BENEFITS REAL ESTATE IMPROVEMENTS

State Form 61766 (R3 / 2-13)

Prescribed by the Department of Local Government Finance

20 20 PAY 20 21

FORM CF-1 / Real Property

PRIVACY NOTICE

The cost and any specific individual's salary information is confidential; the balance of the filing is public record per IC 6-1.1-12.1-5.1 (c) and (d).

INSTRUCTIONS:

1. This form does not apply to property located in a residentially distressed area or any deduction for which the Statement of Benefits was approved before July 1, 1991.
2. Property owners must file this form with the county auditor and the designating body for their review regarding the compliance of the project with the Statement of Benefits (Form SB-1/Real Property).
3. This form must accompany the initial deduction application (Form 322/RE) that is filed with the county auditor.
4. This form must also be updated each year in which the deduction is applicable. It is filed with the county auditor and the designating body before May 15, or by the due date of the real property owner's personal property return that is filed in the township where the property is located. (IC 6-1.1-12.1-5.1(b))
5. With the approval of the designating body, compliance information for multiple projects may be consolidated on one (1) compliance form (Form CF-1/Real Property).

SECTION 1		TAXPAYER INFORMATION	
Name of taxpayer	Renk Systems Corporation		County Hendricks
Address of taxpayer (number and street, city, state, and ZIP code)	8880 Union Mills Drive, Camby, IN 46113		DLGF taxing district number 011
Name of contact person	Kerstin Buchheister		Telephone number (317) 455-1367

SECTION 2		LOCATION AND DESCRIPTION OF PROPERTY	
Name of designating body	Resolution number	Estimated start date (month, day, year)	
Hendricks County Council	12-12	10/01/2012	
Location of property	Actual start date (month, day, year)		
8880 Union Mills Drive, Camby, IN 46113	10/01/2012		
Description of real property improvements	Estimated completion date (month, day, year)		
Construction of facility to facilitate assembly of test systems.	03/01/2014		
	Actual completion date (month, day, year)		
	03/01/2014		

SECTION 3			
EMPLOYEES AND SALARIES			
EMPLOYEES AND SALARIES		AS ESTIMATED ON SB-1	ACTUAL
Current number of employees			9
Salaries			686,068
Number of employees retained			
Salaries			
Number of additional employees	5		9
Salaries	290,000		686,068

SECTION 4			
COST AND VALUES			
COST AND VALUES		REAL ESTATE IMPROVEMENTS	
AS ESTIMATED ON SB-1	COST	ASSESSED VALUE	
Values before project	150,000		
Plus: Values of proposed project	900,000		
Less: Values of any property being replaced			
Net values upon completion of project	1,050,000		
ACTUAL	COST	ASSESSED VALUE	
Values before project	150,000		
Plus: Values of proposed project	945,795		
Less: Values of any property being replaced			
Net values upon completion of project	1,095,795		

SECTION 5			
WASTE CONVERTED AND OTHER BENEFITS PROMISED BY THE TAXPAYER			
WASTE CONVERTED AND OTHER BENEFITS		AS ESTIMATED ON SB-1	ACTUAL
Amount of solid waste converted			
Amount of hazardous waste converted			
Other benefits:			

SECTION 6		
TAXPAYER CERTIFICATION		
I hereby certify that the representations in this statement are true.		
Signature of authorized representative	Title	Date signed (month, day, year)
Kerstin Buchheister	CFO	06/01/2020

**OPTIONAL: FOR USE BY A DESIGNATING BODY WHO ELECTS TO REVIEW THE COMPLIANCE WITH STATEMENT OF BENEFITS (FORM CF-1)
THAT WAS APPROVED AFTER JUNE 30, 1991**

INSTRUCTIONS: (IC 6-1.1-12.1-5.1 and IC 6-1.1-12.1-5.9)

1. Not later than forty-five (45) days after receipt of this form, the designating body may determine whether or not the property owner has substantially complied with the Statement of Benefits (Form SB-1/Real Property).
2. If the property owner is found NOT to be in substantial compliance, the designating body shall send the property owner written notice. The notice must include the reasons for the determination and the date, time and place of a hearing to be conducted by the designating body. The date of this hearing may not be more than thirty (30) days after the date this notice is mailed. A copy of the notice may be sent to the county auditor and the county assessor.
3. Based on the information presented at the hearing, the designating body shall determine whether or not the property owner has made reasonable efforts to substantially comply with the Statement of Benefits (Form SB-1/Real Property) and whether any failure to substantially comply was caused by factors beyond the control of the property owner.
4. If the designating body determines that the property owner has NOT made reasonable efforts to comply, then the designating body shall adopt a resolution terminating the property owner's deduction. If the designating body adopts such a resolution, the deduction does not apply to the next installment of property taxes owed by the property owner or to any subsequent installment of property taxes. The designating body shall immediately mail a certified copy of the resolution to: (1) the property owner; (2) the county auditor; and (3) the county assessor.

We have reviewed the CF-1 and find that:

- ☐ the property owner IS in substantial compliance
- ☐ the property owner IS NOT in substantial compliance
- ☐ other (specify) _____

Reasons for the determination (attach additional sheets if necessary)

Signature of authorized member

Date signed (month, day, year)

9-1-20

Attested by:

Designating body

Hendricks County Council

If the property owner is found not to be in substantial compliance, the property owner shall receive the opportunity for a hearing. The following date and time has been set aside for the purpose of considering compliance. (Hearing must be held within thirty (30) days of the date of mailing of this notice.)

Time of hearing

- ☐ AM
☐ PM

Date of hearing (month, day, year)

Location of hearing

HEARING RESULTS (to be completed after the hearing)

☐ Approved

☐ Denied (see instruction 4 above)

Reasons for the determination (attach additional sheets if necessary)

Signature of authorized member

Date signed (month, day, year)

Attested by:

Designating body

APPEAL RIGHTS [IC 6-1.1-12.1-5.9(e)]

A property owner whose deduction is denied by the designating body may appeal the designating body's decision by filing a complaint in the office of the Circuit or Superior Court together with a bond conditioned to pay the costs of the appeal if the appeal is determined against the property owner.

**COMPLIANCE WITH STATEMENT OF BENEFITS
REAL ESTATE IMPROVEMENTS**

State Form 51766 (R3 / 2-13)

Prescribed by the Department of Local Government Finance

20 20 PAY 20 21

FORM CF-1 / Real Property

PRIVACY NOTICE

The cost and any specific individual's salary information is confidential; the balance of the filing is public record per IC 8-1.1-12.1-5.1 (c) and (d).

INSTRUCTIONS:

1. This form does not apply to property located in a residentially distressed area or any deduction for which the Statement of Benefits was approved before July 1, 1991.
2. Property owners must file this form with the county auditor and the designating body for their review regarding the compliance of the project with the Statement of Benefits (Form SB-1/Real Property).
3. This form must accompany the initial deduction application (Form 322/RE) that is filed with the county auditor.
4. This form must also be updated each year in which the deduction is applicable. It is filed with the county auditor and the designating body before May 15, or by the due date of the real property owner's personal property return that is filed in the township where the property is located. (IC 6-1.1-12.1-5.1(b))
5. With the approval of the designating body, compliance information for multiple projects may be consolidated on one (1) compliance form (Form CF-1/Real Property).

SECTION 1		TAXPAYER INFORMATION	
Name of taxpayer TT Quality Leasing LLC		County Hendricks	
Address of taxpayer (number and street, city, state, and ZIP code) 3218 Cartersburg Rd		DLGF taxing district number 32007	
Name of contact person Dan Trivett		Telephone number (317) 539-5150	
SECTION 2		LOCATION AND DESCRIPTION OF PROPERTY	
Name of designating body Hendricks County Council		Resolution number	Estimated start date (month, day, year) April 30, 2015
Location of property 1671 Church St., Clayton, IN 46118		Actual start date (month, day, year) Sep 20, 2015	
Description of real property improvements 5,000 sf building expansion		Estimated completion date (month, day, year) June 30, 2016	
		Actual completion date (month, day, year) Nov 19, 2016	
SECTION 3		EMPLOYEES AND SALARIES	
EMPLOYEES AND SALARIES		AS ESTIMATED ON SB-1	ACTUAL
Current number of employees		20	23
Salaries		538,800.00	930,000.00
Number of employees retained		20	23
Salaries		538,800.00	930,000.00
Number of additional employees		3	3
Salaries		188.00	188,500.00
SECTION 4		COST AND VALUES	
COST AND VALUES		REAL ESTATE IMPROVEMENTS	
AS ESTIMATED ON SB-1	COST	ASSESSED VALUE	
Values before project		389,400.00	
Plus: Values of proposed project	550,000.00		
Less: Values of any property being replaced			
Net values upon completion of project	550,000.00		
ACTUAL	COST	ASSESSED VALUE	
Values before project		49,800.00	
Plus: Values of proposed project	550,000.00		
Less: Values of any property being replaced			
Net values upon completion of project	550,000.00		
SECTION 5		WASTE CONVERTED AND OTHER BENEFITS PROMISED BY THE TAXPAYER	
WASTE CONVERTED AND OTHER BENEFITS		AS ESTIMATED ON SB-1	ACTUAL
Amount of solid waste converted			
Amount of hazardous waste converted			
Other benefits:			
SECTION 6		TAXPAYER CERTIFICATION	
I hereby certify that the representations in this statement are true.			
Signature of authorized representative 		Title V.P.	Date signed (month, day, year) 4/16/2020

**OPTIONAL: FOR USE BY A DESIGNATING BODY WHO ELECTS TO REVIEW THE COMPLIANCE WITH STATEMENT OF BENEFITS (FORM CF-1)
THAT WAS APPROVED AFTER JUNE 30, 1991**

INSTRUCTIONS: (IC 6-1.1-12.1-5.1 and IC 6-1.1-12.1-5.9)

1. Not later than forty-five (45) days after receipt of this form, the designating body may determine whether or not the property owner has substantially complied with the Statement of Benefits (Form SB-1/Real Property).
2. If the property owner is found **NOT** to be in substantial compliance, the designating body shall send the property owner written notice. The notice must include the reasons for the determination and the date, time and place of a hearing to be conducted by the designating body. The date of this hearing may not be more than thirty (30) days after the date this notice is mailed. A copy of the notice may be sent to the county auditor and the county assessor.
3. Based on the information presented at the hearing, the designating body shall determine whether or not the property owner has made reasonable efforts to substantially comply with the Statement of Benefits (Form SB-1/Real Property) and whether any failure to substantially comply was caused by factors beyond the control of the property owner.
4. If the designating body determines that the property owner has **NOT** made reasonable efforts to comply, then the designating body shall adopt a resolution terminating the property owner's deduction. If the designating body adopts such a resolution, the deduction does not apply to the next installment of property taxes owed by the property owner or to any subsequent installment of property taxes. The designating body shall immediately mail a certified copy of the resolution to: (1) the property owner; (2) the county auditor; and (3) the county assessor.

We have reviewed the CF-1 and find that:

- ☐ the property owner IS in substantial compliance
- ☐ the property owner IS NOT in substantial compliance
- ☐ other (specify) _____

Reasons for the determination (attach additional sheets if necessary)

Signature of authorized member

Date signed (month, day, year)

9-1-20

Attested by:

Designating body

Hendricks County Council

If the property owner is found not to be in substantial compliance, the property owner shall receive the opportunity for a hearing. The following date and time has been set aside for the purpose of considering compliance. (Hearing must be held within thirty (30) days of the date of mailing of this notice.)

Time of hearing

- ☐ AM
☐ PM

Date of hearing (month, day, year)

Location of hearing

HEARING RESULTS (to be completed after the hearing)

☐ Approved

☐ Denied (see instruction 4 above)

Reasons for the determination (attach additional sheets if necessary)

Signature of authorized member

Date signed (month, day, year)

Attested by:

Designating body

APPEAL RIGHTS [IC 6-1.1-12.1-5.9(e)]

A property owner whose deduction is denied by the designating body may appeal the designating body's decision by filing a complaint in the office of the Circuit or Superior Court together with a bond conditioned to pay the costs of the appeal if the appeal is determined against the property owner.

**COMPLIANCE WITH STATEMENT OF BENEFITS
REAL ESTATE IMPROVEMENTS**

State Form 61766 (R3 / 2-13)

Prescribed by the Department of Local Government Finance

2020 PAY 2021

FORM CF-1 / Real Property

PRIVACY NOTICE

The cost and any specific individual's salary information is confidential; the balance of the filing is public record per IC 8-1.1-12.1-5.1 (c) and (d).

FILED**JUN 11 2020***Nancy G. Marsh***INSTRUCTIONS:**

1. This form does not apply to property located in a residentially distressed area or any deduction for which the Statement of Benefits was approved before July 1, 1991.
2. Property owners must file this form with the county auditor and the designating body for their review regarding the compliance of the project with the Statement of Benefits (Form SB-1/Real Property).
3. This form must accompany the initial deduction application (Form 322/RE) that is filed with the county auditor.
4. This form must also be updated each year in which the deduction is applicable. It is filed with the county auditor and the designating body before May 15, or by the due date of the real property owner's personal property return that is filed in the township where the property is located. (IC 8-1.1-12.1-5.1(b))
5. With the approval of the designating body, compliance information for multiple projects may be consolidated on one (1) compliance form (Form CF-1/Real Property).

SECTION 1 TAXPAYER INFORMATION	
Name of taxpayer Johnson & Johnson Sales & Logistics Company	County Hendricks
Address of taxpayer (number and street, city, state, and ZIP code) 1125 Trenton - Harborton Road Titusville, NJ 08560	DLGF taxing district number 32013
Name of contact person Allen Stulic	Telephone number (732) 771-3007

SECTION 2 LOCATION AND DESCRIPTION OF PROPERTY		
Name of designating body Hendricks County Council	Resolution number 10-2	Estimated start date (month, day, year) 2/5/2011
Location of property 2100 Innovation Blvd. Mooresville, IN 46158		Actual start date (month, day, year) 3/1/2011
Description of real property improvements Construction of a 1mm+ s.f. distribution center center to ship/receive consumer health care products		Estimated completion date (month, day, year)
		Actual completion date (month, day, year)

SECTION 3 EMPLOYEES AND SALARIES		
EMPLOYEES AND SALARIES	AS ESTIMATED ON SB-1	ACTUAL
Current number of employees		
Salaries		
Number of employees retained		
Salaries		
Number of additional employees	465	233
Salaries	26,187.00	37,437.00

SECTION 4 COST AND VALUES		
COST AND VALUES	REAL ESTATE IMPROVEMENTS	
AS ESTIMATED ON SB-1	COST	ASSESSED VALUE
Values before project		
Plus: Values of proposed project		
Less: Values of any property being replaced		
Net values upon completion of project	86,900,000.00	
ACTUAL	COST	ASSESSED VALUE
Values before project		
Plus: Values of proposed project		
Less: Values of any property being replaced		
Net values upon completion of project	81,438,008.00	

SECTION 5 WASTE CONVERTED AND OTHER BENEFITS PROMISED BY THE TAXPAYER		
WASTE CONVERTED AND OTHER BENEFITS	AS ESTIMATED ON SB-1	ACTUAL
Amount of solid waste converted	432,000.00	2,189,841.00
Amount of hazardous waste converted	50,000.00	122,808.00
Other benefits:		

SECTION 6 TAXPAYER CERTIFICATION		
I hereby certify that the representations in this statement are true.		
Signature of authorized representative 	Title Asst Secretary	Date signed (month, day, year) 6-9-2020

**OPTIONAL: FOR USE BY A DESIGNATING BODY WHO ELECTS TO REVIEW THE COMPLIANCE WITH STATEMENT OF BENEFITS (FORM CF-1)
THAT WAS APPROVED AFTER JUNE 30, 1991**

INSTRUCTIONS: (IC 6-1.1-12.1-5.1 and IC 6-1.1-12.1-5.9)

1. Not later than forty-five (45) days after receipt of this form, the designating body may determine whether or not the property owner has substantially complied with the Statement of Benefits (Form SB-1/Real Property).
2. If the property owner is found **NOT** to be in substantial compliance, the designating body shall send the property owner written notice. The notice must include the reasons for the determination and the date, time and place of a hearing to be conducted by the designating body. The date of this hearing may not be more than thirty (30) days after the date this notice is mailed. A copy of the notice may be sent to the county auditor and the county assessor.
3. Based on the information presented at the hearing, the designating body shall determine whether or not the property owner has made reasonable efforts to substantially comply with the Statement of Benefits (Form SB-1/Real Property) and whether any failure to substantially comply was caused by factors beyond the control of the property owner.
4. If the designating body determines that the property owner has **NOT** made reasonable efforts to comply, then the designating body shall adopt a resolution terminating the property owner's deduction. If the designating body adopts such a resolution, the deduction does not apply to the next installment of property taxes owed by the property owner or to any subsequent installment of property taxes. The designating body shall immediately mail a certified copy of the resolution to: (1) the property owner; (2) the county auditor; and (3) the county assessor.

We have reviewed the CF-1 and find that:			
<input type="checkbox"/> the property owner IS in substantial compliance <input type="checkbox"/> the property owner IS NOT in substantial compliance <input type="checkbox"/> other (specify) _____			
Reasons for the determination (attach additional sheets if necessary)			
Signature of authorized member			Date signed (month, day, year) 9-1-20
Attested by:		Designating body Hendricks County Council	
If the property owner is found not to be in substantial compliance, the property owner shall receive the opportunity for a hearing. The following date and time has been set aside for the purpose of considering compliance. (Hearing must be held within thirty (30) days of the date of mailing of this notice.)			
Time of hearing	<input type="checkbox"/> AM <input type="checkbox"/> PM	Date of hearing (month, day, year)	Location of hearing
HEARING RESULTS (to be completed after the hearing)			
<input type="checkbox"/> Approved <input type="checkbox"/> Denied (see instruction 4 above)			
Reasons for the determination (attach additional sheets if necessary)			
Signature of authorized member			Date signed (month, day, year)
Attested by:		Designating body	
APPEAL RIGHTS [IC 6-1.1-12.1-5.9(e)]			
A property owner whose deduction is denied by the designating body may appeal the designating body's decision by filing a complaint in the office of the Circuit or Superior Court together with a bond conditioned to pay the costs of the appeal if the appeal is determined against the property owner.			

REALLOCATION OF FUNDS RESOLUTION

Be it resolved by the County Council of Hendricks County, Indiana, that for the expenses of the unit of Government of Hendricks County, the following sums of money previously appropriated for expenditures from a detailed account within a major classification, are hereby reallocated to another detailed account within a different classification as originally appropriated, all as herein specified.

	DEPARTMENT	FROM	TO	AMOUNT	Y/N
1.	General Fund Work Release	1001.39900.000.0154	1001.20100.000.0154	\$2,840.92	
2.	General Fund Work Release	1001.39900.000.0154	1001.20201.000.0154	\$2,017.77	
3.	General Fund Work Release	1001.39900.000.0154	1001.20301.000.0154	\$3,811.43	
4.	General Fund Work Release	1001.39900.000.0154	1001.20206.000.0154	\$1,131.50	
5.	General Fund Work Release	1001.39900.000.0154	1001.20204.000.0154	\$1,500.00	
7.	General Fund Work Release	1001.39900.000.0154	1001.20200.000.0154	\$132,322.42	
8.	Work Release Grant	1122.15429.000.0154	1122.15427.000.0154	\$2,542.40	
9.	Work Release Grant	1122.15429.000.0154	1122.15499.000.0154	\$13,071.92	
10.	Work Release Grant	1122.15425.000.0154	1122.15499.000.0154	\$337.36	
11.	Work Release Grant	1122.15420.000.0154	1122.15499.000.0154	\$9,509.36	
12.	Work Release Grant	1122.15419.000.0154	1122.15499.000.0154	\$937.12	
13.	Work Release Grant	1122.15407.000.0154	1122.15499.000.0154	\$2,409.76	
14.	Work Release Grant	1122.15419.000.0154	1122.15415.000.0154	\$171.36	
15.	Healthy Families	8149.18708.000.0214	8149.18705.000.0214	\$300.00	

Adopted this 1st day of September 2020.

AYE

NAY

Caleb M. Brown

Caleb M. Brown

David Cox

David Cox

Larry R. Hesson

Larry R. Hesson

Larry R. Scott

Larry R. Scott

Eric Wathen

Eric Wathen

Brad Whicker

Brad Whicker

David Wyeth

David Wyeth

ATTEST:

Nancy L. Marsh, Auditor

(TRANSFER MUST BE WITHIN THE SAME FUND AND DEPARTMENT)

Auditor's Notes:

Attached for Transfer from 1001.39900.000.154 to the following:

1001.20100.000.154 - \$2840.92

1001.20201.000.154 - \$2017.77

1001.20301.000.154 - \$3811.43

1001.20206.000.154 - \$1131.50

1001.20204.000.154 - \$1500.00

1001.20200.000.154 - \$132322.42


\$143,624.04



REQUEST FOR TRANSFER OF FUNDS

(Transfer must be within the same fund and department)

DATE: 08/11/20

FROM: 1122 15429 000 154 Work Release Officer
Full Account Number Account Description

TO: 1122 15427 000 154 Work Release Officer
Full Account Number Account Description

AMOUNT: \$ 2,542.40

Example -- 100.20100.000.102 Office Supplies
Fund # Account # Object # Location # Account Description

All transfers within Personal services accounts must be presented to the County Council as well as transfers from one budget classification to another.

Budget Classifications:
10000 Personal Services
20000 Supplies
30000 Other Services & Charges
40000 Capital Outlays

Explanation of Request:

☒ I will be attending the Council meeting.
☐ I will not be attending the Council meeting.

Bridgette McL
Authorized Signature

Auditor's Notes:

REQUEST FOR TRANSFER OF FUNDS

(Transfer must be within the same fund and department)

DATE: 08/11/20

FROM: 1122 15429 000 154 Work Release Officer
Full Account Number Account Description

TO: 1122 15499 000 154 Custody Holiday & OT
Full Account Number Account Description

AMOUNT: \$ 13,071.92

Example: 100.20100.000.102 Office Supplies
Fund # Account # Object # Location # Account Description

All transfers within Personal services accounts must be presented to the County Council as well as transfers from one budget classification to another.

Budget Classifications:
10000 Personal Services
20000 Supplies
30000 Other Services & Charges
40000 Capital Outlays

Explanation of Request:

☐ I will be attending the Council meeting.
☒ I will not be attending the Council meeting.

Bridgette McL
Authorized Signature

Auditor's Notes:

REQUEST FOR TRANSFER OF FUNDS

(Transfer must be within the same fund and department)

DATE: 08/11/20

FROM: 1122 15425 000 154 Work Release Officer
Full Account Number Account Description

TO: 1122 15499 000 154 Custody Holiday & OT
Full Account Number Account Description

AMOUNT: \$ 337.36

Example - 100.20100.000.102 Office Supplies
Fund # Account # Object # Location # Account Description

All transfers within Personal services accounts must be presented to the County Council as well as transfers from one budget classification to another.

Budget Classifications:
10000 Personal Services
20000 Supplies
30000 Other Services & Charges
40000 Capital Outlays

Explanation of Request:

☐ I will be attending the Council meeting.
☒ I will not be attending the Council meeting.

Bridgette McL
Authorized Signature

Auditor's Notes:

REQUEST FOR TRANSFER OF FUNDS

(Transfer must be within the same fund and department)

DATE: 08/11/20

FROM: 1122 15420 000 154 Work Release Officer
Full Account Number Account Description

TO: 1122 15499 000 154 Custody Holiday & OT
Full Account Number Account Description

AMOUNT: \$ 9,509.36

Example - 100,20100.000,102 Office Supplies
Fund # Account # Object # Location # Account Description

All transfers within Personal services accounts must be presented to the County Council as well as transfers from one budget classification to another.

Budget Classifications:
10000 Personal Services
20000 Supplies
30000 Other Services & Charges
40000 Capital Outlays

Explanation of Request:

☐ I will be attending the Council meeting.
☒ I will not be attending the Council meeting.

Bridgette MCL
Authorized Signature

Auditor's Notes:

REQUEST FOR TRANSFER OF FUNDS

(Transfer must be within the same fund and department)

DATE: 08/11/20

FROM:	<u>1122 15419 000 154</u>	<u>Work Release Officer</u>
	Full Account Number	Account Description
TO:	<u>1122 15499 000 154</u>	<u>Custody Holiday & OT</u>
	Full Account Number	Account Description

AMOUNT: \$ 937.12

Example -	<u>100.20100.000.102</u>	<u>Office Supplies</u>
	Fund # Account # Object # Location #	Account Description

All transfers within Personal services accounts must be presented to the County Council as well as transfers from one budget classification to another.

Budget Classifications:
10000 Personal Services
20000 Supplies
30000 Other Services & Charges
40000 Capital Outlays

Explanation of Request:

☐ I will be attending the Council meeting.
☒ I will not be attending the Council meeting.

Bridgette M. Lee
Authorized Signature

Auditor's Noton:

REQUEST FOR TRANSFER OF FUNDS

(Transfer must be within the same fund and department)

DATE: 08/11/20

FROM:	<u>1122 15407 000 154</u>	<u>Work Release Officer</u>
	Full Account Number	Account Description
TO:	<u>1122 15499 000 154</u>	<u>Custody Holiday & OT</u>
	Full Account Number	Account Description

AMOUNT: \$ 2409.76

Example ~	<u>100.20100.000.102</u>	<u>Office Supplies</u>
	Fund # Account # Object # Location #	Account Description

All transfers within Personal services accounts must be presented to the County Council as well as transfers from one budget classification to another.

Budget Classifications:
10000 Personal Services
20000 Supplies
30000 Other Services & Charges
40000 Capital Outlays

Explanation of Request:

☐ I will be attending the Council meeting.
☒ I will not be attending the Council meeting.

Bridgette McL
Authorized Signature

Auditor's Notes:

REQUEST FOR TRANSFER OF FUNDS

(Transfer must be within the same fund and department)

DATE: 08/11/20

FROM: 1122 15419 000 154 Work Release Officer
Full Account Number Account Description

TO: 1122 15415 000 154 Work Release Officer
Full Account Number Account Description

AMOUNT: \$ 171.36

Example -- 100.20100.000.102 Office Supplies
Fund # Account # Object # Location # Account Description

All transfers within Personal services accounts must be presented to the County Council as well as transfers from one budget classification to another.

Budget Classifications:
10000 Personal Services
20000 Supplies
30000 Other Services & Charges
40000 Capital Outlays

Explanation of Request:

☐ I will be attending the Council meeting.
☒ I will not be attending the Council meeting.

Bridgette Mc
Authorized Signature

Auditor's Notes:

REQUEST FOR TRANSFER OF FUNDS

(Transfer must be within the same fund and department)

DATE: 08/24/20

FROM:	<u>8149 18708 000 214</u>	<u>Part Time FSS</u>
	Full Account Number	Account Description
TO:	<u>8149 18705 000 214</u>	<u>Part Time FSS</u>
	Full Account Number	Account Description

AMOUNT: \$ 300

Example -	<u>100.20100.000.102</u>	<u>Office Supplies</u>
	Fund # Account # Object # Location #	Account Description

All transfers within Personal services accounts must be presented to the County Council as well as transfers from one budget classification to another.

Budget Classifications:
10000 Personal Services
20000 Supplies
30000 Other Services & Charges
40000 Capital Outlays

Explanation of Request:

18708 is a vacant part time appropriation

needing additional appropriation in 18705, filled part time position

☐ I will be attending the Council meeting.
☐ I will not be attending the Council meeting.

Authorized Signature

Auditor's Notes:

Tamela D. Mitchell

From: Kandi Jamison
Sent: Monday, August 24, 2020 9:27 AM
To: Tamela D. Mitchell
Cc: Paula Alkire
Subject: transfer funds

Tammy,

I need to transfer \$300
From 8149.18708.000.0214 (*vacant salary line*)
To 8149.18705.000.0214 (*Lisa Dure's salary*)

Thank you,

*Kandi Jamison, BSN, RN
Director of Public Health Nursing
Hendricks County Health Department
355 S. Washington St., G40
Danville, IN 46122
(P) 317-745-9213
(F) 317-745-9383
kjamison@co.hendricks.in.us*



Public Health
Prevent. Promote. Protect.

Hendricks County Health Department

CONFIDENTIALITY NOTICE:

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EMERGENCY APPROPRIATION RESOLUTION

Whereas, certain extraordinary emergencies have developed since the adoption of the existing budget, so that it is necessary to appropriate more money than was appropriated in the annual budget; therefore, to meet such extraordinary emergencies;

Be it resolved by the County Council of Hendricks County, Indiana, that for the expense of said County the following additional sums of money are hereby appropriated and ordered set apart out of the several funds as herein and for the purpose herein specified, subject to the laws governing the same.

	DEPARTMENT	ACCOUNT	DESCRIPTION	AMOUNT	APPROVED
1.	EDIT / Engineer	1112.33199.000.0143	RRP CR 300 N to 136	\$54,065.00	
2.	VOCA Victim's Assistance	8100.10804.000.0108	VA Coordinator	\$114,224.00	
3.	VOCA Victim's Assistance	8100.10833.000.0108	VA Assistant	\$77,786.80	
4.	VOCA Victim's Assistance	8100.10856.000.0108	VA Assistant OSS3	\$56,376.60	
5.	STOP Grant	8102.10802.000.0108	Deputy Prosecutor	\$43,001.00	
6.	COVID-19 Testing Grant		Community Based Testing	\$200,000.00	

Dated this 1st day of September 2020.

AYE

NAY

Caleb M. Brown

Caleb M. Brown

David Cox

David Cox

Larry R. Hesson

Larry R. Hesson

Larry R. Scott

Larry R. Scott

Eric Wathen

Eric Wathen

Brad Whicker

Brad Whicker

David Wyeth

David Wyeth

ATTEST: _____
Nancy L. Marsh, Auditor

REQUEST FOR EMERGENCY APPROPRIATION

Date: 08/06/20

Amount: \$ 54,065

Fund Name: EDIT

(Example – County General)

Account Name: RRP CR 300 N to 136

(Example – Supplies)

Account Number: 1112 33199 000 0143

Example –

Fund #
100

Account #
20100

Object #
000

Location #
102

Explanation of Request:

☒ I will be attending the Council meeting.

☐ I will not be attending the Council meeting.

Auditor's Notes:


Authorized Signature

QUIETUS

August 6, 2020

Receipt No: **047859**

Issued To: HENDRICKS COUNTY BOARD OF COMMISSION

Total: \$*******54,064.94**

Fifty Four Thousand Sixty Four and 94/100 dollars

On Account Of: AMERICAN STRUCTUREPOINT, INC

Comment:

Payment Types: 54,064.94 Check Document No: 132003

Bank: 001 FIRST FINANCIAL

Project:

Amount	Budget Account Code	Fund Description	Account Description	Notes:
54,064.94	1112.00039.000.0143	Edit Project Fund	Other Refunds & Reimburseme	

NANCY L. MARSH, AUDITOR

REQUEST FOR EMERGENCY APPROPRIATION

Date: 08/05/2020

Amount: 114224.00

Fund Name: VOCA-VISTIM'S ASSISTANCE
(Example – County General)

Account Name: VICTIM'S ASSISTANCE COORDINATOR
(Example – Supplies)

Account Number: 8100 . 10804 . 000 . 108
Fund # Account # Object# Location #
Example: 1000 20100 000 102

Explanation of Request:

GRANT AWARD FOR 10-01-2020/09-30-2022

☒ I will be attending the Council meeting.

☐ I will not be attending the Council meeting.


Authorized Signature

Auditor's Note:

REQUEST FOR EMERGENCY APPROPRIATION

Date: 08/05/2020

Amount: \$77786.80

Fund Name: Victims Assistance

(Example – County General)

Account Name: Victims Admin Asst.

(Example – Supplies)

Account Number: 8100 . 10833 . 000 . 108

	Fund #	Account #	Object#	Location #
Example:	1000	20100	000	102

Explanation of Request:

Received VOCA Grant award 10-01-2020/09-30-2022

☒ I will be attending the Council meeting.

☐ I will not be attending the Council meeting.



Authorized Signature

Auditor's Note:

REQUEST FOR EMERGENCY APPROPRIATION

Date: 08/05/2020

Amount: \$56376.60

Fund Name: Victim Assistance
(Example – County General)

Account Name: Victims Admin Asst OSS3
(Example – Supplies)

Account Number: 8100 . 10856 . 000 . 108
Fund # Account # Object# Location #
Example: 1000 20100 000 102

Explanation of Request:

Received VOCA Grant award 10-01-2020/09-30-2022

☒ I will be attending the Council meeting.
☐ I will not be attending the Council meeting.



Authorized Signature

Auditor's Note:

REQUEST FOR EMERGENCY APPROPRIATION

Date: 08/05/2020

Amount: \$43001.00

Fund Name: STOP
(Example – County General)

Account Name: Deputy Pros (Stop Grant)
(Example – Supplies)

Account Number: 8102 . 10802 . 000 . 108
Fund # Account # Object# Location #
Example: 1000 20100 000 102

Explanation of Request:

Received grant award for October 1, 2020 to September 31, -2021

X I will be attending the Council meeting.

 I will not be attending the Council meeting.


Authorized Signature

Auditor's Note:

REQUEST FOR EMERGENCY APPROPRIATION

Date: 08/20/20

Amount: \$ 200,000

Fund Name: COVID-19 Community-based Testing Support
(Example – County General)

Account Name: _____
(Example – Supplies)

Account Number: _____
Example - Fund # Account # Object # Location #
 100 20100 000 102

Explanation of Request:

Grant funding (CFDA 93.323, Project NU50CK000503) is made available to
local health departments through the Indiana State Department of Health from
9/1/2020 - 6/30/2021 to provide SARS-CoV-2 (COVID-19) testing in the community.
The Hendricks County Health Department is partnering with Hendricks Regional
Health (HRH). HRH will be hosting two testing sites, and will be receiving the
total sum of these grant funds for these operations.

☒ I will be attending the Council meeting.
☐ I will not be attending the Council meeting.

Auditor's Notes:

Krista Click
Authorized Signature

Indication of Interest in SARS-CoV-2 Community-based Testing Support

From September 1, 2020 through June 30, 2021, (the Agreement Period), the Local Health Department (LHD) may receive support to provide direct services to the community in the form of SARS-CoV-2 testing. This program is made available with the support of, in part, federal funds from CK19-1904 Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases (ELC) Grant (CFDA 93.323, Project NU50CK000503). The Indiana State Department of Health (ISDH) intends to renew support beyond this agreement period as funds and approvals allow.

Please check the appropriate boxes and complete the blanks below. Return this form by Friday, July 31, 2020, at 5 p.m. EDT.

The Hendricks County Health Department (LHD):

☒ **WILL** operate a community-based testing site during the Agreement Period (September 1, 2020 – June 30, 2021) that is permitted under Indiana's Epidemiology and Laboratory Capacity Grant. A completed workplan will be submitted to ISDH by July 23, 2020.

OR

☐ **WILL NOT** operate a community-based testing site during the agreement period (September 1, 2020 – June 30, 2021) that is permitted under Indiana's Epidemiology and Laboratory Capacity Grant. (ISDH will contact a local partner as an alternative)

Person Completing Form - Print: Phyllis A. Palmer

Person Completing Form - Signature: Phyllis A. Palmer

Title: President, Board of County Commissioners

Date: July 28, 2020

Phone Number of Person Completing Form: 317-745-9221

After completion, return this page to Megan Lytle (mlytle@isdh.in.gov) and David Hopper (dahopper@isdh.in.gov) by Friday, July 31 at 5:00 p.m. EDT.

ATTACHMENT A
CARES ACT CORONAVIRUS RELIEF FUND &
EPIDEMIOLOGY AND LABORATORY CAPACITY FOR INFECTIOUS DISEASES
September 1st, 2020 – June 30th, 2021
GRANT INFO: Epidemiology and Laboratory Capacity for Infection Diseases
CFDA #93.323 & CARES Act Coronavirus Relief Fund CFDA #21.019

INTRODUCTION

The Division of Emergency Preparedness (DEP) and Epidemiology Resource Center (ERC) within the Indiana State Department of Health (ISDH) are responsible for administering the Epidemiology and Laboratory Capacity Control of Emerging Infectious Diseases (ELC) Grant received from the Centers for Disease Control and Prevention (CDC) to support COVID-19 response activities. A portion of this grant involves expanding testing capacity through community-based options. Access to local testing is critical to Indiana's response to the COVID-19/SARS-CoV-2 pandemic response and through this grant ISDH is enabling local health departments to engage local communities and partners in COVID-19 testing. Additionally, the State of Indiana has designated \$12.5M from the COVID-19 CARES Act Coronavirus Relief Fund for the first year of LHD clinic funding.

The ISDH-DEP administers these funds through sub-recipient agreements which require locally operated testing activities aimed at enhancing local COVID-19 testing. These agreements include supplies and funding provided by ISDH.

SUPPLIES, SERVICES, AND FUNDING RECEIVED

The Indiana State Department of Health (ISDH) will provide the essential supplies to local health departments to support testing sites. These include staff member personal protective equipment (PPE), such as N95 masks, surgical masks, gloves, gowns, and face shields. Specimen collection supplies such as nasopharyngeal swabs and viral transport media (VTM). Site promotional materials such as sandwich boards for lane markings at the testing site. Cold storage capacity materials including large fridge freezers/Vacchi-coolers, large and medium coolers, and ice packs. A technology package to include registration label printer, label cartridges, and mobile internet MiFi with two years or service. See the table below for a comprehensive list of state-provided supplies per site. Supplies are provided to support a throughput of 100 specimens collected per day, with the expectation of sites operating five days per week.

Supply List Provided Per Clinic Site (2 years of supplies, based on 100-person throughput per clinic per day)		
Individual Site 2-Year Quantity	Unit	Item
520	each	TZe-251 label cartridge
2	each	Label printers
1	each	MiFi with 2 year service
50	gallon	Hand sanitizer refill
1	each	16oz bottles of hand sanitizer
2	each	Sandwich boards (lane markers: enter = 1, exit = 1)
1	each	Large cooler
1	each	Medium cooler
1	each	Large fridge freezers/Vacchi-Coolers (Stable cooling source)
16	each	Ice packs

ATTACHMENT A
CARES ACT CORONAVIRUS RELIEF FUND &
EPIDEMIOLOGY AND LABORATORY CAPACITY FOR INFECTIOUS DISEASES
September 1st, 2020 – June 30th, 2021
GRANT INFO: Epidemiology and Laboratory Capacity for Infection Diseases
CFDA #93.323 & CARES Act Coronavirus Relief Fund CFDA #21.019

2	each	iPads
1040	each	gowns
1040	each	n95
52000	each	surgical masks
1040	each	face shields
104000	each	gloves

In addition to physical supplies, the ISDH will provide each site with access to patient registration services, laboratory services, and courier services. Each site will have access to the web-based patient registration platform, Zotec. This platform supports patient pre-registration and on-site registration, specimen accessioning, and results notification. The Zotec system and the included printer, ink cartridges, and labels will be utilized for specimen test tube labeling. Zotec will be utilized by the state to capture client throughput rates at testing sites. Testing supplies including swabs, VTM, PPE and other supplies will be evaluated and may be increased should the demand provide.

ISDH is providing a courier service for specimen collection and transport to laboratories participating in the state Laboratory Testing Network.

The Indiana State Department of Health is providing local health departments with \$100,000 per testing site. Tiers of support are based on county population. Funding may be used for personnel support, rent, utilities, and other non-ISDH provided supplies needed to operate site(s). This could include biowaste removal, cleaning/utility service for selected sites, etc.

Tier	2019 Est. Population	# of Sites	Total \$ Support
1	≥200,000	3	\$300,000
2	70,000 – 199,999	2	\$200,000
3	1 – 69,999	1	\$100,000

LOCAL TESTING REQUIREMENTS

Each local testing site is required to establish hours of operation including non-traditional hours to ensure accessibility to those who are working (e.g., after 5 p.m. and weekends). Requirements include:

- Sites must operate minimum hours per week to meet the demands of community; optimally, the ISDH recommends clinic availability 5 days per week.
- A minimum of two of these days must offer site availability after 5 p.m.
- Additionally, clinics should be open on Saturdays; minimally 3 Saturdays a month.
- Testing locations should be in an ADA-compliant location that is accessible to all members of the community.

ATTACHMENT A
CARES ACT CORONAVIRUS RELIEF FUND &
EPIDEMIOLOGY AND LABORATORY CAPACITY FOR INFECTIOUS DISEASES
September 1st, 2020 – June 30th, 2021
GRANT INFO: Epidemiology and Laboratory Capacity for Infection Diseases
CFDA #93.323 & CARES Act Coronavirus Relief Fund CFDA #21.019

ISDH will provide testing guidance, instructions, and testing criteria to local health departments as needed. Testing is available to any person who wishes to be tested, symptomatic or asymptomatic. There are no county residency restrictions. Testing and any related educational materials must be provided in culturally and linguistically appropriate standards. The ISDH Office of Minority Health and your local community's minority health coalitions are available to provide assistance.

Local health departments are encouraged to engage local partners such as hospitals, health clinics, EMS, other medical providers, and non-profit community partners to enable increased and sustained local testing capacity. To the extent possible, we encourage health departments to also provide "one-stop" services (such as immunizations, lead testing, etc.) at the same time to minimize the need for multiple trips.

In addition to local testing capacity, the local health departments continue to be responsible for contacting positive COVID-19 cases who are deemed "lost to follow-up" by ISDH's centralized contract tracing unit. A case is flagged with this status when they are not reachable by the contact tracing unit. Upon contact with these cases, local health departments will provide education and support services to residents who have additional needs (e.g., connecting to housing services, 2-1-1, and other social services).

The Hendricks County Health Department has identified the following location(s) to operate COVID-19 Testing.

Local Health Department COVID-19 Testing Clinic Point of Contact Information:

Name: Jeff Corder

Title: Public Health Preparedness Coordinator

Phone #: (317) 745-9214 Cell Phone #: (317) 491-5693

Signed By: _____

Title: _____

Address (Clinic 1):

Street Address: 1000 E. Main St

City: Danville Zip Code: 46122

Partner(s) included to operate clinic:

ATTACHMENT A
CARES ACT CORONAVIRUS RELIEF FUND &
EPIDEMIOLOGY AND LABORATORY CAPACITY FOR INFECTIOUS DISEASES
September 1st, 2020 – June 30th, 2021
GRANT INFO: Epidemiology and Laboratory Capacity for Infection Diseases
CFDA #93.323 & CARES Act Coronavirus Relief Fund CFDA #21.019

Note – if not applicable, does not apply.

Name(s): Hendricks Regional Health

Address: 1000 E. Main St Danville, IN 46122

Phone #: (317) 745-4451

Address (Clinic 2 if applicable):

Street Address: 1080 N. Green St

City: Brownsburg Zip Code: 46112

Partner(s) included to operate clinic:

Note – if not applicable, does not apply.

Name(s): Hendricks Regional Health

Address: 1000 E. Main St Danville, IN 46122

Phone #: (317) 745-4451

Address (Clinic 3 if applicable):

Street Address: _____

City: _____ Zip Code: _____

Partner(s) included to operate clinic:

Note – if not applicable, does not apply.

Name(s): _____

Address: _____

Phone #: _____