

November 24, 2015

The Hendricks County Board of Commissioners met in regular session at 9:00 AM on Tuesday, November 24, 2015 with a quorum of all three (3) Commissioners in the Commissioners' Meeting Room on the first floor of the Hendricks County Government Center with the following in attendance:

Bob Gentry)	
Phyllis A. Palmer)	Hendricks County Board of Commissioners
Matthew D. Whetstone)	
Gregory E. Steuerwald		Hendricks County Attorney
Cinda Kattau		Hendricks County Auditor
Larry Hesson		Hendricks County Councilman
Larry Scott		Hendricks County Assessor
John Ayers		Hendricks County Engineer
Michael E. Graham		Administrator to Commissioners
Don Reitz		Hendricks County Planning Director
Curt Higginbotham		Hendricks County Highway Superintendent
James McBryant		Director Cypress Manor
Douglas Morris		Hendricks County Systems Manager
Kevin Cavanaugh		Hendricks County Facilities Manager
Jim Mardis		Hendricks County Clean Water Director
Erin McIntyre		Hendricks County Human Resources Administrator
Catherine Haines		Hendricks County Court Administrator
Judith Wyeth		Secretary to the Commissioners

Commissioner Gentry opened the meeting and led the Pledge to the Flag in unison.

IN THE MATTER OF MINUTES

There was discussion of the minutes. Commissioner Palmer moved to approve the minutes of November 10, 2015 as corrected. There was discussion of the minutes Commissioner Whetstone withdrew the motion.

Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF CLAIMS

Commissioner Palmer moved to approve the claims as presented. There were several questions on claims. Commissioner Palmer withdrew the motion. It was the consensus of the Commissioners to table all claims until they had answers to a 911 claim. Auditor Cinda Kattau stated she would obtain the additional information.

IN THE MATTER OF HIGHWAY 2016 SUPPLIES

Commissioner Gentry announced the Notice to Bidders for Highway 2016 supplies had been duly advertised for bid opening at 9 AM today and stated it was now 9:15 AM. He closed the bids for highway supplies. John Ayers read the vendors submitting bids. Curt Higginbotham invited the vendors to go across the hall to Room #2 to read the bids and requested to take these bids under advisement and bring back a recommendation at the next meeting. It was the consensus of the Commissioners for the County Highway Superintendent and County Engineer to read the bids across the hall, to review the bids and then bring recommendations to the December 8, 2015 meeting.

IN THE MATTER OF ORDER NO. 2015-39
ORDER REMOVAL AND WITHDRAW OF ORDER ESTABLISHING PRECINCTS

Election Supervisor Laura Herzog requested to repeal the Order No. 2015-02, Establishing Precincts that was adopted January 13, 2015 and explained this request. She presented the Order Removal and Withdraw of Order Establishing Precincts. Commissioner Palmer moved to approve the Order Removal and Withdraw of Order Establishing Precincts, as presented, as Order No. 2015-39. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF ORDER NO. 2015-40
ORDER ESTABLISHING PRECINCTS

Election Supervisor Laura Herzog presented an Order Establishing Precincts and explained. Commissioner Palmer moved to approve and adopt the Order Establishing Precincts, as presented, as Order No. 2015-40. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0. Attorney Greg Steuerwald advised we will need to advertise this order after it has been approved by the State.

IN THE MATTER OF ORDINANCE NO. 2015-41
ORDINANCE AMENDING FEES ASSESSED BY
HENDRICKS COUNTY PROBLEM SOLVING COURT

Commissioner Gentry announced a public hearing had been duly advertised for an Ordinance Amending Fees Assessed by Hendricks County Problem Solving Court for 9 AM today. He stated he was now 9:23 AM and opened the public hearing. There was no public comment. Commissioner Gentry closed the public hearing. Catherine Haines explained this fee amendment was recommended by Hendricks County Superior Court 5 Judge Mark Smith. She explained the fees have previously been paid by the County and this ordinance states these fees are to be paid by the participants admitted to Problem Solving Court. Commissioner Whetstone moved to approve the Ordinance Amending Fees Assessed by Hendricks County Problem Solving Court, as presented, as Ordinance No. 2015-41. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF BRIDGE NO. 19

John Ayers referenced the three bids received and opened on November 10, 2015 for the construction and replacement of Bridge No. 19, located on CR 400E over Keeney Ditch in Middle Township. He stated after reviewing these bids he recommended awarding the bid for Bridge No. 19 to Keith Henderson, LLC, in the amount of \$486,998.04, as it was the lowest complete bid received. Commissioner Palmer moved to accept the County Engineer's recommendation and award replacement of Bridge No. 19 to Keith Henderson, LLC, as the lowest most responsible and responsive bid received. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

John Ayes explained he had received a quote for part-time on-call inspection fees from Crawford, Murphy & Tilly (CMT), not to exceed \$47,680 for Bridge No. 19 and requested approval. Commissioner Whetstone moved to approve the part-time inspection fees from CMT for Bridge No. 19 for not to exceed \$47,680, as recommended by the County Engineer. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF ORDINANCE NO. 2015-42
ZA 437-15: CHRISTOPHER AND DANIELLE JINKINS

Don Reitz presented ZA 437/15: Christopher and Danielle Jinkins, a request to change the zoning classification from Agriculture Residential District to RA/Single Family Residential District for 0.79 acres in Washington Township, located on the north side of CR 550 East and east of CR 525 East. He presented a map showing the shape of this parcel and stated the petitioner is making this request as they are planning to build a duplex on this parcel. Mr. Reitz reported the Plan Commission held a public hearing for this zoning request on November 10, 2015 and sends this zoning request with a Favorable Recommendation of 6-0-0. He also noted

there were no remonstrators at the public hearing. Commissioner Whetstone moved to approve the zoning request for Christopher and Danielle Jinkins as ordinance No. 2015-42, as recommended by the Plan Commission.

Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF EXTENSION CONTRACTUAL AGREEMENT WITH PURDUE

The Amendment #1 for Extension Contractual Services Agreement between Purdue University and Government of Hendricks County for period of January 1, 2016 thru December 31, 2016 was presented in the amount of \$110,480. It was noted this is an annual agreement for the Hendricks County Extension Services, located in the Conference Complex at the Hendricks County 4-H Fairgrounds. The previous Extension contractual agreement with Purdue University for December 31, 2014 through December 31, 2015 was in the amount of \$108,845. Commissioner Whetstone moved to approve Amendment #1 for Extension Contractual Services Agreement between Purdue University and Government of Hendricks County for period of January 1, 2016 thru December 31, 2016, as presented. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF INDIANA STATEHOOD DAY AND
OFFICIAL KICKOFF OF THE BICENTENNIAL

Commissioner Gentry presented the following Proclamation for Indiana Statehood Day and Official kickoff of the Bicentennial and noted this would be read on December 11, 2015 on the 199th anniversary of Indiana Statehood.

PROCLAMATION

**INDIANA STATEHOOD DAY AND
OFFICIAL KICKOFF OF THE BICENTENNIAL**

WHEREAS, Friday, December 11 marks the 199th anniversary of the day President James Madison signed the act admitting Indiana as the 19th state of the Union; and

WHEREAS, the history of our state, our county, our towns and its people is valuable to our shared experience and we recognize and celebrate the growth and greatness of our state and the limitless potential inherent in its future; and

WHEREAS, on this occasion of Indiana's 199th birthday, we celebrate the beginning of the Bicentennial festivities in Indiana, celebrating our history and igniting the future for coming generation of Indiana citizens; and

WHEREAS, our community plans to honor this singular time in Indiana history by honoring our past, setting the course for our future and preparing a path for our youth, and raises a flag for the Bicentennial year to remind all who visit our fair county of our part in this special year;

NOW, THEREFORE, the Hendricks County Board of Commissioners do hereby proclaim December 11, 2015 as

Indiana Statehood Day and the official Kick Off of the Bicentennial

And invite all citizens to duly note this occasion and celebrate the upcoming year.

In Testimony Whereof, we hereto set our hand and cause to be affixed and official seal of office and proclaim in Hendricks County Indiana, this 8th day of December, 2015 for the 199th anniversary of Indiana Statehood and in the 239th year of the Independence of the United States of America.

(SEAL)

(Signed)

**Bob Gentry, President
Phyllis A. Palmer, Vice President
Matthew D. Whetstone, Member**

Receipt was acknowledged of the 200th Anniversary Flag for the State of Indiana from the Indiana Bicentennial Commission and the Association of Indiana Counties. There was discussion of raising this flag when the proclamation is read. Kevin Cavanaugh displayed the flag and gave three possible locations where this flag could be flown and could be flown on County flagpoles. It was the consensus of the Commissioners for Mr. Cavanaugh to work with the Town of Danville to fly this flag on the flagpole, located the northwest corner\of the Court House near the fountain.

Kevin Cavanaugh reported the Bicentennial Commission is working on carrying a torch through all 92 counties in celebration of the 200th Anniversary and they have inquired about possible torch carriers and of possibly meeting inside the Courthouse if there is inclement weather. There was discussion of waiting for all the details and of working with the Visitor's Bureau on the torch ceremony and activities for the bicentennial.

Councilman Larry Hession offered to purchase and donate a 200th Anniversary Flag that could be flown at the Government Center.

IN THE MATTER OF COMMUNICATIONS CENTER

Mike Graham presented a Memorandum of Agreement to sign among the Hendricks County Communications Center, Board of Directors of the Fire Department of Liberty Township, the Governing Board of the Communications Center and the Hendricks County Board of Commissioners relative to the Communications Center Belleville Tower. Commissioner Whetstone noted this agreement has already been approved and signed by the President of the Communications Center Governing Board and both the President and Vice President of the Fire Department of Liberty Township. Commissioner Gentry moved to approve and sign the Memorandum of Agreement for the Communications Belleville Tower. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

Mike Graham also presented Exhibit C, Form of Grant Easement, for the Communications Center relative to real estate in Liberty Township, Hendricks County, Indiana.

Mike Graham reported the Communications Center is establishing a network of antennas to improve public safety communications. The antennas will be located in Brownsburg, Plainfield and Belleville. The telecommunications signal between these towers requires a clear line of sight. He stressed we need to make sure no structures are built high enough to interfere with the signal. The Communications Center is seeking the establishment of an overlay zoning district to require additional review, or any proposed structure greater than 50 feet in height, to determine if there would be interference with the telecommunications signal. The overlay district would be along a defined corridor and would not be a blank district for the entire County. It would be similar to the existing Airspace Overlay District. Mr. Graham recommended requesting the Hendricks County Area Plan Commission and their staff to prepare a proposed emergency telecommunications overlay district, conduct a public hearing and make a recommendation to the County Commissioners for their consideration of establishing the overlay district. Also, the overlay district should be developed with the input and cooperation of the Hendricks

County Communications Center, Executive Director. He presented a model ordinance to be used as a guide by the County, Avon, Brownsburg and Plainfield. Commissioner Whetstone gave a brief history of the need for establishing an overlay and reported the Communications Center Governing Board voted unanimously to direct the Plan Commission in drafting a proposed overlay district, conduct a public hearing and bring a recommendation back to the Commissioners.

IN THE MATTER OF CLAIMS

Cinda Kattau provided additional information regarding the 911 claims. Commissioner Whetstone moved to approve all claims, including the 911 claims discussed earlier, #108497 thru 10826, Direct Deposit #134028 thru 134476 and all claims presented November 11 thru November 24, 2015. Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF CR 625E / US 36 IMPROVEMENTS

John Ayers reported the Avon Town Council has agreed to share the cost of CR 625E / US 36 improvements with the County 50/50 and noted the current construction estimate is approximately \$200,000. He explained Avon currently has an engineer under contract for their trail design on this road (United Consulting Engineers) and it would make sense to use them for this intersection as well. He suggested the County portion of this road project be funded from EDIT. Commissioner Palmer moved to approve United Consulting to design the road improvements at CR 625E and US 36 and to fund from EDIT, as recommended by the County Engineer. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF 267

John Ayers reported he had received a revised relinquishment agreement from INDOT for 267, south of Plainfield. He stated they have worked on the wording and it now appears to be acceptable, however, he has not had Attorney Greg Steuerwald review this latest revised agreement. There was discussion of the changes. Commissioner Palmer moved to approve the relinquishment agreement from INDOT for 267 south, of Plainfield, subject to counsel review. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF CARTER LAKE (FOREST LAKE)

John Ayers announced he had received notice from DNR (Department of Natural Resources) on Friday, November 20, 2015 that DNR reached a settlement agreement with Dr. Richards, who owns half of Carter Lake Dam. They have not, however, reached a settlement with Paul Walthers. He reported Mr. Walthers has sold his house and retains ownership only of the property where the dam and part of the lake is located.

IN THE MATTER OF BRIDGE NO. 272

John Ayers reported the approach paving for Bridge No. 272, located on CR 550 West, was completed on Friday, November 20 2015 and it should reopen this week.

IN THE MATTER OF PITTSBORO ROADS

John Ayers advised the town of Pittsboro plans to close some roads, within the town, near the steel mill, and he has met with Pittsboro representatives to discuss this matter. Pittsboro had scheduled a public hearing on these proposed road closings, however, it was postponed. He stated the County has no significant interest in these roads.

There was discussion of the proposed closings. The Commissioners directed John Ayers to use his own judgment if there is a need to plan any additional meetings after he has further talked with the town representatives relative to these road closures.

IN THE MATTER OF ROOFING COUNTY BUILDINGS

Kevin Cavanaugh advised the need for roofing repairs to the Government Center, Courthouse Annex and Museum. He explained all roofing proposals were from Blackmore and Buckner Roofing and they have been a proven low bidder on previous County projects and are an approved Garland Roofing Materials contractor. He noted we purchase Garland materials at a 40% discount through the US Communities mass purchasing program. He explained the needed repairs and cost for each building:

Government Center	\$11,485.00
Courthouse Annex	\$13,375.00
Museum	\$69,990.00

Mr. Cavanaugh stated these repairs are all in the 2015 Engineering budget. Commissioner Palmer moved to approve the work of Blackmore and Buckner Roofing for the Government Center in the amount of \$11,485.00, Courthouse Annex in the amount of \$13,375.00 and the Museum in the amount of \$69,990.00, as presented.

Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF WORK RELEASE FACILITY

Kevin Cavanaugh reported the slightly used generator has been installed at the Work Release Facility.

IN THE MATTER OF SOLID WASTE

Kevin Cavanaugh reported he had visited a solid waste recycling and education center in Ohio with County Councilman Eric Wathen and Hendricks County Solid Waste Executive Director, Linn Detwiler.

IN THE MATTER OF RECYCLE – COURTHOUSE

Kevin Cavanaugh gave an update on the recycling at the Courthouse and stated the recycle bins have been ordered for this project.

IN THE MATTER OF CELL TOWER AT HIGHWAY GARAGE

Mike Graham explained Crown Castle currently has a 25 year ground lease with the County for the cell tower at the Highway Garage. The effective date of the lease was May 5, 1997 and the lease expires in 2022. Crown Castle is interested in renegotiating the lease now because the normal timeline is 2 -3 years to build a new tower. The original lease was for a \$1.00/year with the rights of the Sheriff's Department to use the tower for placement of their antennas and other considerations. He noted in a 2000 amendment made to the lease establishing a base rate of \$6,000 plus an annual increase of 3%. Also, under the 2000 amendment the County receives 10% of the annual revenue for additional cell companies who rent space on the tower. The total estimated income for 2015 is \$22,615. Mr. Graham explained a chart showing the Current, the 1st Proposed Adjustment from Crown Castle, the recommendation from our Consultant John Apolzan and the Revised Proposal from Crown Castle. He advised if the Revised Proposal from Crown Castle is accepted, which is not much different than the 1st proposal, the County will make an additional \$32,410 during the next 5 years over the current lease agreement and the total tower income to the County will be \$115,140 during the next 5 year period if the County accepts Crown Castle's proposal and stressed the most important variables are the annual % increase lease term. He presented supporting

documents in detail. There was discussion of the rate and time. Commissioner Whetstone recommended a lease for 20 years at 5%. The Commissioners directed Mike Graham to take these figures back to Crown Castle for their consideration.

IN THE MATTER OF WEIGHTS AND MEASURES

Mike Graham announced Royal (Zeke) Secor, Weights and Measures Inspector, has given a verbal notice that he will be resigning from the Weights and Measures Department effective December 31, 2015. This will allow us to shift the payment of the replacement to an hourly wage verses the salary paid to Mr. Secor, solving a problem we have with the federal wage and hour requirements for this position.

Receipt was acknowledged of the Weights and Measures Monthly Report for October 15 to November 15, 2015 from Joe Davis, Weights and Measures Inspector.

IN THE MATTER OF RESOLUTION NO. 2015-43

RESOLUTION OF THE BOARD OF COMMISSIONERS OF HENDRICKS COUNTY APPROVING THE ISSUANCE OF BONDS OF THE HENDRICKS COUNTY REDEVELOPMENT DISTRICT

Mike Graham presented a resolution prepared by Bruce Donaldson and Annaliese Williams of Barnes & Thornburg for the Heartland Crossing TIF Bonds. He explained this resolution acknowledges the refinancing of the bond reducing the interest rate down from 6% to 2.43% on this \$2,824,000 principal, which is due January 1, 2023. Mr. Graham also advised we have contacted Redevelopment Commission President, Harold Hiser, and Secretary, Linda Watson Stansbury, to come in at 11:30 AM today to sign their portion of this resolution, if approved. Commissioner Whetstone moved to approve the Resolution Approving the Issuance of Bonds of the Hendricks County Redevelopment District for the Heartland Crossing TIF Bonds, as Resolution 2015-43.

Commissioner Gentry seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF EMPLOYEE HEALTH INSURANCE

Mike Graham presented two renewal contracts for employee health insurance:

1. Symetra, a proposal for group excess loss insurance for January 1, 2016 through December 31, 2016
2. Fairmont Specialty Fully Insured Organ Transplant Program, effective January 1, 2016

He stated both of these policies were discussed during the recent Benefits Committee meeting and they were recommended for approval. Commissioner Whetstone moved to approve and adopt the Symetra and the Fairmont Specialty Fully Insured Organ Transplant Program, for 2016, as recommended by the Benefits Committee.

Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF REDEVELOPMENT COMMISSION

Receipt was acknowledged of the resignation of Harold Hiser and Steve Denhart from the Redevelopment Commission. Harold Hiser explained he and Mr. Denhart had been members of this committee for ten years and explained the current members of this commission. He stated they meet on the first Wednesday of the month and suggested that replacements for these two members be appointed prior to the first of the year. It was the consensus of the Commissioners to add the Redevelopment Commission to the list of appointments to be considered for 2016.

IN THE MATTER OF CIRTA

Councilman Larry Hesson gave an update on CIRTA (Central Indiana Regional Transportation Authority) and the importance of this program to bring workers to the warehouses in Hendricks County.

There was discussion of the annual dues for MPO (Metropolitan Planning Organization) in the amount of \$17,000. Commissioner Whetstone requested to reduce the EDC (Economic Development Commission) and MPO dues 10% for 2016.

IN THE MATTER OF ADA

Councilman Larry Hesson also gave a report on the American Disabilities Act (ADA) and the Indiana Disabilities Act and presented an application for membership. There was discussion of this organization and the application. No action was taken.

IN THE MATTER OF CYPRESS MANOR

James McBryant presented an Admission Record/ Contract for Ryan David Waltman for residency in Cypress Manor, with recommended conditions of admission. There was discussion of the admission and reimbursement process for residents. Commissioner Palmer moved to approve the admission of Mr. Waltman to Cypress Manor and for Mr. McBryant to provide the additional conditions for this admission. Commissioner Whetstone seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF ASSESSOR

Larry Scott requested to renew the County Contract for Annual Adjustments of Related Services with the Nexus Group, the County Assessor, the Board of Commissioners of Hendricks County and the Department of Local Government Finance (DLGF). He explained this can be done with an Addendum to the Contract and the fees will remain the same. There was discussion of this service. It was the consensus of the Commissioners for the County Assessor to move forward to renew this contract and to bring the addendum for further consideration.

IN THE MATTER OF COURTS - AUDIO

Doug Morris explained the audio and video in the Courts, need to be repaired/replaced. Superior 3 needs immediate audio and video upgrades and Superior 1 needs audio upgrade. He stated Van Ausdall & Farrar has been our vendor for this work in the Courthouse and presented a quote from Van Ausdall & Farrar for Superior 1 in the amount of \$16,502.00 and Superior 3 in the amount of \$16,432.00 for a total of \$32,934.00. Mr. Morris advised he has funding left in the Courthouse upgrade line in the Engineering budget to cover this audio and video project. Commissioner Whetstone moved to approve the addendum with Van Ausdall & Farrar for audio and visual work in the Courts in the amount of \$32,934.00. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF CELL PHONE - HEALTH

Doug Morris presented a request from Tammy Brinkman, Director of Nursing, for a phone to be used for the new Baby and Me program. She requested a mobile phone that would have internet accessibility. He explained they could get a phone that could handle all of their needs rather than purchase a basic cell phone and a laptop and noted that Verizon has a promotional now for a Smart phone that would be at no cost for the County, but there would be a monthly charge for a line for this phone. Commissioner Whetstone moved to approve a Smart phone

for the Health Department, as requested and recommended by the Systems Administrator. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

IN THE MATTER OF ENCUMBRANCE – SHERIFF’S WEB VISITATION

The Commissioners signed the contract for the HomeWAV web access visitation for correctional facilities for the Jail in the amount of \$30,675 and noted this contract was approved on November 10, 2015 for Sheriff Brett Clark. The funding will come from the Equipment and Machinery line in the Commissioners’ 2015 budget, but will not be installed until sometime in December, therefore, an encumbrance letter was presented for funding from the 2015 budget. It was the consensus of the Commissioners to sign the encumbrance letter for this project.

IN THE MATTER OF TOWNSHIP ROAD - PLAINFIELD

Commissioner Palmer complimented the joint project between the County and the Town of Plainfield on Township Road and noted this was a good project and that it looks very good.

IN THE MATTER OF STAFF PERFORMANCE REVIEWS

Commissioner Palmer stated they had discussed the staff performance reviews earlier in the week at the Association of County Commissioners Conference (AICC) and requested that performance reviews for staff be scheduled to be completed before the end of the year.

IN THE MATTER OF TORT CLAIM - TOMLINSON

Receipt was acknowledged of a Tort Claim from Ken Nunn Law Office on behalf of Omar R Tomlinson and Abigail R. Tomlinson for incident of October 16, 2015 at the intersection of E US 36 and Kingston Street in the Town of Avon. It was noted this claim has been forwarded to Greg Steuerwald and John Parmley.

IN THE MATTER OF CORRESPONDENCE

Commissioner Gentry acknowledged receipt of the following:

Correspondence:

1. IDEM notice of November 18, 2015 serving as notice the Indiana Department of Environmental Management (IDEM) Office of Water Quality Facility Construction Section has received a sanitary sewer permit application on November 16, 2015 from Mr. Ron Goff, District Manager, West Central Conservancy District, as required by IC 13-15-3-1. If approved by IDEM the permit would allow the applicant to construct a sanitary sewer for South Abner Basin Force Main and Interceptor in Avon, Indiana.

Action needed/taken on the following:

- | | |
|---|-----------------------------|
| 1. Checks received and signed to the county: | \$300.00 Rokita Office Rent |
| 2. Commissioner Gentry signed vehicle titles for the following: | None |
| 3. Documents needing action: | None |

IN THE MATTER OF HUMAN RESOURCES

Receipt was acknowledged of the Human Resources report for November 9 thru November 20, 2015 from Erin McIntyre, Human Resources Administrator..

IN THE MATTER OF HIGHWAY

Receipt was acknowledged of the weekly Highway report for November 13 and November 20, 2015 from Curt Higginbotham, Highway Superintendent.

IN THE MATTER OF PLANNING

Receipt was acknowledged of the Monthly Report from the Planning and Building Department from Don Reitz,

Commissioner Whetstone moved to adjourn the Commissioners' meeting at 10:5 AM. Commissioner Palmer seconded the motion and the motion was approved unanimously 3-0-0.

Bob Gentry, President

Phyllis A. Palmer, Vice President

Matthew D. Whetstone, Member

ATTEST: _____
Judith Wyeth, Deputy Auditor
