Permit #

Floodplain Development Permit Application

Hendricks County Planning & Building
355 S. Washington Street Suite 212, Danville IN 46122
Office: 317-745-9255 / Fax: 317-745-9347

Owner Information

Name: _____

Current Address: _____
Address City State Zip code

Telephone: _____ E-mail: _____

Property Information

Township: _____ Square feet of Lot: _____ Lot acreage: _____

Project Address: _____
Address City State Zip code

County Parcel: _____ State Parcel: 32-

Zoning District: _____ Subdivision Name: _____

Date the parcel was created: _____ Subd. Sec: _____ Subd. Lot No.: _____

Surveyor/Engineer Information

Name: _____ E-mail: _____

Builder Information (if same as owner sign & check affidavit)

Name: _____

Current Address: _____
Address City State Zip code

Telephone: _____ E-mail: _____

Contractor Listing #: _____ Contractor Listing Affidavit Signed if the builder is same as owner: ☐

A. Structural Devlepment (check all that apply)

	Use of Structure:		Type of Structural Activity:		Type of Structure:
☐	*Residential*	☐	*New Structure*	☐	*Principal Building*
☐	*Multi Residential*	☐	1 *Addition to Existing*	☐	*Accessory Building*
☐	*Commercial*	☐	1 *Remodel to Existing*	☐	*Elevated*
☐	*Industrial*	☐	1 *Relocation of Existing*	☐	*Floodproofed*
		☐	*Demolition*	☐	*Manufacture (mobile) Home*
		☐	*Replacement of Structure*		

B. Other Development Activities

☐	*Excavation (not from previous section)*	☐	*Watercourse alteration*
☐	*Clearing*	☐	*Drainage improvements*
☐	*Placement of fill material*	☐	*Individual water/sewer*
☐	*Grading*	☐	*Road, street or bridge construction*
☐	*Mining*	☐	*Dredging*
☐	*Drilling*		
☐	*Other development not listed above (specify)*		

1 If the value of the addition or alteration to a strucutre equals or exceeds 50% of the value of the structure before the addition or alteration, the entire structure **MUST** be treated as a substantially improved structure. A relocated structure **MUST** be treated as a new structure. (Section 10.4 (B))

Estimated Construction Cost $_____ **New Meter/Upgrade/Relocate:** Yes or No (Circle One)

Source of Utilities

Water:	Public □	*Well* □		Outlet into regulated drain?
Sewage Disposal:	*Sewer* □	*Septic* □		Yes or No (Circle One)
Electrical Power:	*Duke* □	*HPC* □	*IPL* □	*If yes, please see Surveyor's Office*
Plumber:				

Flood information

1.) The proposed development is located on FIRM map panel: _____ (number and suffix)

2.) The date of the FIRM: _____

3.) The proposed development is located in zone: _____ (A, AE, shaded X or unshaded X)
If located in shaded/unshaded X, then no Floodplain Development Permit is required.

4.) Is the proposed development located within a regulatory floodway of Zone AE? ☐ Yes ☐ No

5.) If **YES**, refer to the IDNR for Construction in a Floodway. If **NO**, continue.

Note: If the proposed development is located withing Zone A, AE or shaded X (critical facilities only), apply the criteria of the Floodplain Management Ordinance to minimize flood damages to the proposed Development and to adjacent properties as well.

For structures, the provisions of the ordinance specify that the lowest floor, including utilities, be elevated above the base flood elevation. Therefore, it is necessary that the following information be provided:

6.) Base flood elevation at the site: _____ Feet above mean sea level (MSL)

7.) Vertical datum used in the Flood Insurance Study, on flood maps, and in survey is _____

8.) Source of the base flood elevation (BFE) ☐ FIRM (flood map)

☐ Flood Insurance Study Profile #: _____ ☐ Other Source (specify): _____

This elevation **MUST** be greater than the BFE. **(see ordinance for requirments)**. For non-residential structure, floodproofing may be used for protection.

9.) Elevation to which any nonresidential structure will be floodproofed: _____Feet above MSL.

The following documents will be required as applicable by the Floodplain Administrator (check the included documentation):

☐ Plans including location of structures, water bodies, roads, lot dimensions and proposed development (grading, watercourse relocation and/or landform alterations).

☐ Plans drawn to scale including where applicable: details for anchoring structures, proposed elevation of lowest floor (including basement), types of water-resistant materials, floodproofing details of utilities and details of enclosures below the first floor (See section 10.4(B)).

☐ Change in water elevation _____(feet) Meets ordinance limits on elevation increases? ☐ Yes ☐ No

☐ Approval from IDNR – if the proposed development is in a “regulatory floodway”

☐ A copy of Wetlands Permit from the U.S. Army Corps of Engineers if required; and other local, state and federal permits.

☐ Surveyor's Office approval

Affidavit of Applicant

1.) No work shall be started before a building permit has been posted or continued if the building permit has been destroyed, lost, or stolen. Any person who violates this Hendricks County Zoning Ordinance or fails to comply with any of its requirements shall, upon conviction, be fined in accordance with the ordinanace and in addition, shall pay all costs and expenses involved.

2.) The building permit shall be posted in a conspicuous location, visible from the street, on the premises, and shall remain in place during the entire period of construction. No inspection shall be performed without a posted permit.

3.) A re-inspection fee may be charged as defined by the "Building Inpsection and General Requirements" form. This fee must be paid prior to scheduling the re-inspection.

4.) The building permit becomes void if an inspection has not been completed/scheduled within a year. Construction must be completed within two years.

5.) If any changes or deviations are made from the original application, a new building permit (with payment of required fees) shall be required.

6.) The undersigned shall be responsible to schedule all building inspections.

7.) The structure shall not be occupied until all inspections have been made and approved and a Certificate of Occupancy has been issued.

8.) The undersigned owner or agent understands the approval of this application does not constitute a privilege to violate any applicable governmental ordinances, codes or laws. In addition, any commmission or misrepresentation of face, with or without intention of the undersigned, or any alteration or change from this application, without approval of the Building official, shall constitute sufficient grounds for the revocation of any permit issued which was based on the approval of this application.

Signature of Applicant

I certify that to the best of my knowledge the information contained in this application is true and accurate.

Printed Name | Signature | Date

Forms which may be required by the Floodplain Administrator

ELEVATION CERTIFICATE

Required per Floodplain Management Ordinance (10.3(B) upon placement of the lowest floor before framing continues and upon completion of construction. Certificates require completion by a Professional Land Surveyor or Registered Professional Engineer. Refer to FEMA website for the form: https://www.fema.gov/elevation-certificate

FLOODPROOFING CERTIFICATE

Required per Floodplain Management Ordinance (10.3(B) when floodproofing is utilized for a structure. Certificates require completion by a Professional Land Surveyor or Registered Professional Engineer. Refer to FEMA website for other versions of the form: http://www.fema.gov/media-library/assets/documents/2748?id=1600

NO-RISE CERTIFICATE

Any project in a floodway must be reviewed by IDNR to determine if the project will increase flood heights. An engineering analysis must be conducted before a permit can be issued. The community's permit file must have a record of the results of this analysis, which can be in the form of a No-Rise Certification. This No-rise Certification must be supported by technical data and signed by a registered professional engineer. The supporting technical data should be based on the standard step-backwater computer model used to develop the 100-year floodway shown on the Flood Insurance Rate Map (FIRM) or Flood Boundary and Floodway Map (FBFM). (Submit only if required to do so by the Floodplain Administrator).

Floodplain Administrator will complete this section

I have determined that the proposed development ☐ IS ☐ IS NOT In conformance with the Floodplain Management Ordinance	A Floodplain Development Permit ☐ WILL ☐ WILL NOT be issued, subject to any conditions attached to and made part of this permit.

For Office Use Only

Permit #: _____ Permit Fee: $ _____

Date Issued: _____ Issued By: _____

Reviewed By: _____ Review Date: _____

PC Case: _____ BZA Case: _____

Zoning Violation: _____

CONSTRUCTION & CERTIFICATION (completed by the Floodplain Administrator)

ELEVATION CERTIFICATE OR FLOODPROOFING CERTIFICATION

The Applicant to provide certification of the elevation of the lowest floor or floodproofing before framing or other construction continues.

Type of certification provided: ☐ Elevation Certificate ☐ Floodproofing Certification

Date of Certification: _____ Date Received: _____

Certification signed by : ☐ Engineer ☐ Surveyor ☐ Architect

"AS BUILT" ELEVATION

The Applicant to provide as-builts and an Elevation Certification or Floodproofing Certification upon completion of construction.

Date of Certification: _____ Date Received: _____

1.) The Actual ("As-Built") elevation of the top of the lowest floor, including the basement, is _____ Feet above MSL, vertical datum:_____

2.) The Actual ("As-Built") elevation of floodproofing protection, is _____ Feet above MSL, vertical datum: _____

CERTIFICATE OF OCCUPANCY/COMPLETION

I have determined that the development is in conformance with the Floodplain Management Ordinance and a Certificate of Occupancy/Completion

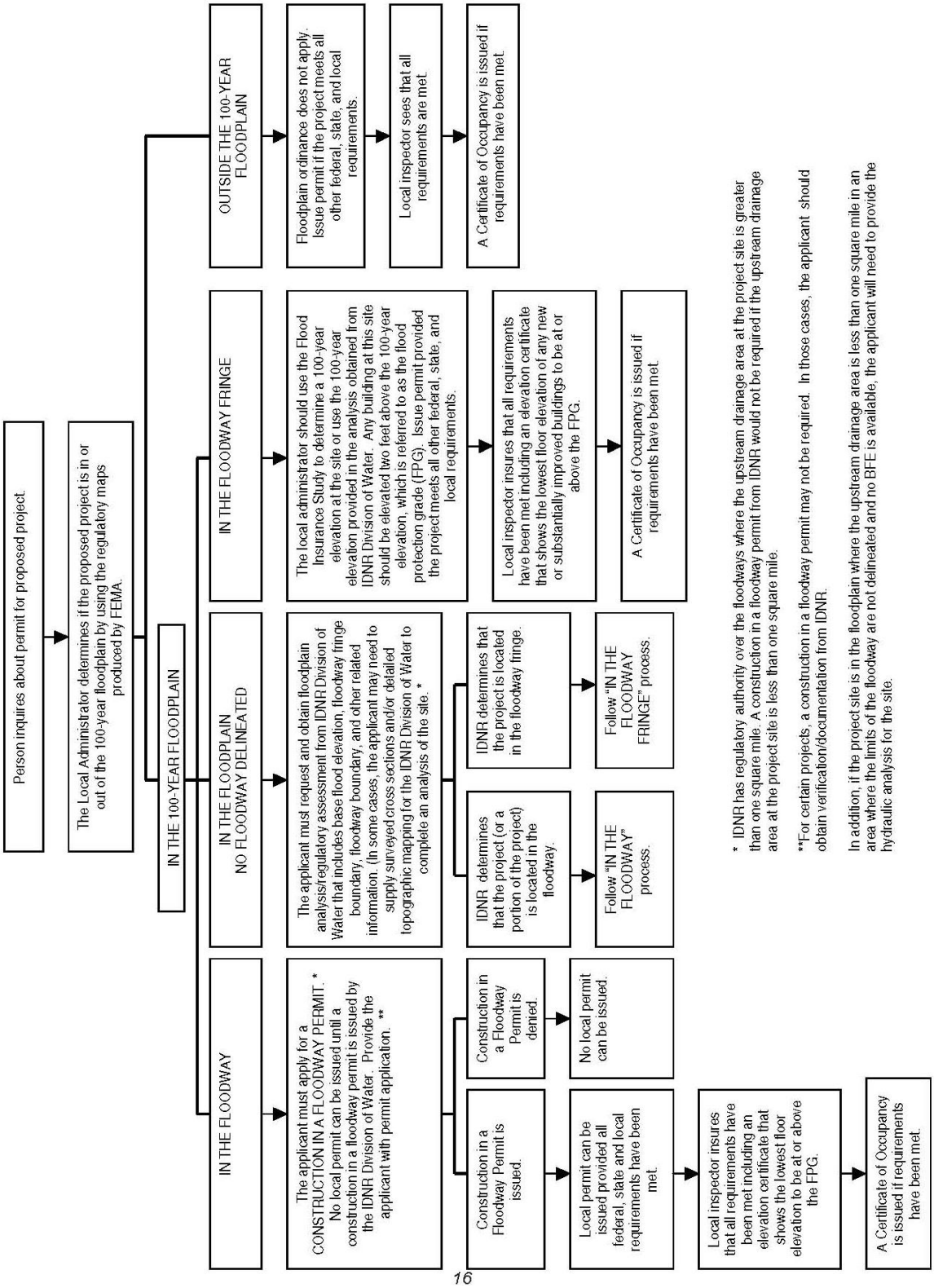
☐ MAY

☐ MAY NOT

be issued, subject to any conditions attached to and made part of this permit.

Date the Certificate of Occupancy/Occupancy was issed by the FPA: _____

PERMIT PROCEDURE WORKFLOW



* IDNR has regulatory authority over the floodways where the upstream drainage area at the project site is greater than one square mile. A construction in a floodway permit from IDNR would not be required if the upstream drainage area at the project site is less than one square mile.

**For certain projects, a construction in a floodway permit may not be required. In those cases, the applicant should obtain verification/documentation from IDNR.

In addition, if the project site is in the floodplain where the upstream drainage area is less than one square mile in an area where the limits of the floodway are not delineated and no BFE is available, the applicant will need to provide the hydraulic analysis for the site.